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Now highlights YOUR SERVICE BUREAU
Financial Statements, Supplementary Information, and
Independent Auditor's Reports
Your Edition June 28, 1961

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the Auditor, or reviewed, orally and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

FEB 15 1961

Reissue Date _____

NEW HORIZONS YOUTH SERVICE BUREAU
As of and for the Year Ended June 30, 1984

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
New Horizons Youth Service Bureau
47257 River Road
Hammond, Louisiana 70403

I have audited the accompanying balance sheet of New Horizons Youth Service Bureau (a nonprofit organization) as of June 30, 1996, and the related statement of activities, statement of support, revenues and functional expenses by programs and statement of cash flows for the year then ended. These financial statements are the responsibility of the Organization's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards, Government Auditing Standards, issued by the Comptroller General of the United States; and the provisions of Office of Management and Budget Circular A-133, "Audits of Institutions of Higher Education and Other Nonprofit Institutions." These standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of New Horizons Youth Service Bureau as of June 30, 1996, and the changes in its net assets and its cash flows for the year then ended in conformity with generally accepted accounting principles.

As discussed in Note 1E to the financial statements, in 1996 the Organization changed its method of financial reporting and financial statement presentation.

In accordance with Government Auditing Standards, I have also issued a report dated November 28, 1996, on my consideration of New Horizons Youth Service Bureau's internal control structure and a report dated November 28, 1996, on its compliance with laws and regulations.


Hammond, Louisiana
November 28, 1996

ARTHUR B. NAGLE CPA
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INDEPENDENT AUDITOR'S REPORT ON
SCHEDULE OF FEDERAL AWARDS

Board of Directors
New Horizons Youth Service Bureau
47257 River Road
Hammond, Louisiana 70401

I have audited the financial statements of New Horizons Youth Service Bureau (a nonprofit organization) as of and for the year ended June 30, 1986, and have issued my report thereon dated November 26, 1986. These financial statements are the responsibility of the New Horizons Youth Service Bureau's management. My responsibility is to express an opinion on these basic financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards; Government Auditing Standards, issued by the Comptroller General of the United States, and the provisions of Office of Management and Budget Circular A-133, "Audits of Institutions of Higher Education and Other Nonprofit Institutions." These standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the accounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

My audit was conducted for the purpose of forming an opinion on the basic financial statements of New Horizons Youth Service Bureau taken as a whole. The accompanying Schedule of Federal Awards is presented for purposes of additional analysis and is not a required part of the basic financial statements. The information in that schedule has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, is fairly presented in all material respects in relation to the basic financial statements taken as a whole.


Hammond, Louisiana
November 26, 1986

NEW HORIZONS YOUTH SERVICE BUREAU
Balance Sheet
June 30, 1996

ASSETS

Current Assets

Cash and cash equivalents	4,110.
Grants and other receivables	188,187.

Total Current Assets	192,297.
----------------------	----------

Property, Plant, and Equipment

Land	26,000.
Buildings	76,884.
Office equipment	5,436.
Transportation equipment	3,328.
	111,648.
Less: Accumulated depreciation	(79,360.)

32,288.

Other Assets

Worker's compensation deposit	3,788.
-------------------------------	--------

Total Assets	\$287,919
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LIABILITIES

Current Liabilities

Current portion long-term debt	10,717.
Accounts payable	8,808.
Accrued annual leave	21,448.
Accrued payroll	18,624.
Payroll taxes payable	4,997.
Other accrued expenses payable	5,786.
Lines of credit	128,020.

Total Current Liabilities	191,780.
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NET ASSETS, AS RESTRICTED

Unrestricted	68,027.1
Temporarily restricted	182,159.

Total Net Assets	250,186.
------------------	----------

Total Liabilities and Net Assets	\$287,919
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See accompanying notes to financial statements.

NEW HORIZONS YOUTH SERVICE BUREAU
Statement of Activities
Year Ended June 30, 1966

UNRESTRICTED NET ASSETS

Support		
Grants and fees from governmental and local agencies		5834,813.
Fund raising		13,615.
Interest		728.
Tutoring-Tangipahoa School Board		6,800.
Miscellaneous income		332.
	TOTAL UNRESTRICTED SUPPORT	635,298
Net assets released from restrictions		
Grant funding for the year		70,391.
	TOTAL UNRESTRICTED SUPPORT AND RECLASSIFICATIONS	705,689.
Expenses		
Program services	1,808,428.	
Management and general	33,856.	
	TOTAL EXPENSES	1,842,284.
	DECREASE IN UNRESTRICTED NET ASSETS	(136,595.)
TEMPORARILY RESTRICTED NET ASSETS		
Grant funding for the next year		262,253.
Expiration of time restrictions on governmental and local agencies		170,271.)
	INCREASE IN TEMPORARILY RESTRICTED NET ASSETS	432,524.
	DECREASE IN NET ASSETS	(119,834.)
NET ASSETS AT BEGINNING OF YEAR		316,658.
	NET ASSETS AT END OF YEAR	196,824.

See accompanying notes to financial statements.

ALSO REPORTING POSITIVE RESULTS BY YEAR
STATEMENT OF REVENUES AND RESOURCES BY SOURCE BY FUND CATEGORY BY FUND YEAR
10/01/2008 TO 09/30/2010

Statement of Revenues and Resources	REVENUES					EXPENSES		Fund Balance	Fund Total
	Revenues	Revenues	Revenues	Revenues	Revenues	Expenses	Expenses		
Year Total	2008	2009	2010	2008	2009	2010	2008	2009	2010
DEPARTMENT 4 - REVENUES									
Departmental Revenues and Resources	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
State	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Local									
Federal									
Other									
Total	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Total	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
DEPARTMENT 5 - REVENUES									
Departmental Revenues and Resources	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
State	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Local									
Federal									
Other									
Total	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Total	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000

See accompanying notes to financial statements.

NEW HORIZONS YOUTH SERVICE BUREAU
STATEMENT OF CASH FLOWS
 Year ended June 30, 1986

<u>CASH FLOWS FROM OPERATING ACTIVITIES:</u>	
Decrease in net assets	\$ 119,934.1
Adjustments to reconcile decrease in net assets to net cash provided by operating activities:	
Depreciation	3,915.
Decrease in prepaid insurance	2,786.
Increase in accounts payable trade	4,859.
Increase in accrued vacation	9,225.
Increase in other accrued expenses	15,101.
Increase in accounts receivable	119,891.5

Net cash used by operating activities	\$ (89,689.2)

<u>CASH FLOWS FROM FINANCING ACTIVITIES:</u>	
Proceeds from short-term debt	208,000.
Repayment of long-term debt	(12,898.2)
Repayment of short-term debt	(118,793.1)

Net cash provided by financing activities	96,308.7

Net increase in cash and cash equivalents	6,310.

Cash and cash equivalents--beginning of year	0.

Cash and cash equivalents--end of year	6,310.

<u>SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION:</u>	
Cash paid during the year for:	
Interest	\$ 6,781.

See accompanying notes to financial statements
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NEW HORIZONS YOUTH SERVICE BUREAU
Notes to Financial Statements
Year Ended June 30, 1984

3. NATURE OF ACTIVITIES AND SUMMARY OF
SIGNIFICANT ACCOUNTING POLICIES

The New Horizons Youth Service Bureau is a nonprofit organization which is governed by a board of directors. The Agency was formed in August 1974 as the Tangipahoa Youth Service Bureau to provide local resources for youth and families as a means to prevent juvenile delinquency. The Agency is funded mainly through a combination of state and federal grants. They also receive funds from the United Way, local fund raising activities, and donations from civic clubs, churches, and individuals.

A. BASE OF ACCOUNTING

The accompanying financial statements of New Horizons Youth Service Bureau are being presented on the accrual basis of accounting as follows.

Revenues

New Horizons Youth Service Bureau receives a substantial portion of its revenues from grants. Revenues from grants are reported in the period in which the revenues are earned. All other revenues are recorded when received.

Expenditures

Expenditures are recorded in the period they are incurred.

B. CASH AND CASH EQUIVALENTS

Cash and cash equivalents includes demand deposits and interest bearing demand deposits. Cash also includes amounts in the petty cash fund. Cash and cash equivalents are stated at cost, which approximates market, and are insured through the Federal Deposit Insurance Corp. (FDIC).

C. ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NEW HORIZONS YOUTH SERVICE PROGRAM
Notes to Financial Statements (Continued)
Year Ended June 30, 1996

B. PROPERTY, PLANT AND EQUIPMENT.

Property and equipment are carried at cost. Donations of property and equipment are recorded as support at their estimated fair market value. Property and equipment are depreciated using the straight-line method at rates based on the following estimated useful lives:

Buildings	31 1/2	years
Computers	5	years
Vehicle	5	years
Equipment	7	years

Expenditures for major renewals and betterments that extend the useful lives of property and equipment are capitalized. Expenditures for maintenance and repairs are charged to expense as incurred. Upon retirement or disposal of an asset, the cost of the asset and the related resulting gain or loss is included in the statement of income. Depreciation expense for the year ending June 30, 1996 is \$3,915.

Equipment purchases which are considered to be owned by the grantor agency are recorded on the books as an acquisition expense. Equipment purchases during the fiscal year ending June 30, 1996 recorded as acquisition expenses totaled \$4,319. Since June 30, 1990, the Organization has used approximately \$27,823 of equipment which is considered owned by the grantor agencies.

B. FINANCIAL STATEMENT PRESENTATION

In 1996, the Organization elected to adopt Statement of Financial Accounting Standards (SFAS) No. 117, Financial Statements of Not-for-Profit Organizations, early. Under SFAS No. 117, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. In addition, the Organization is required to present a statement of cash flows. As permitted by this new statement, the Organization has discontinued its use of fund accounting and has, accordingly, reclassified its financial statements to present the three classes of net assets required. This reclassification has no effect on the change in net assets for 1996.

NEW HORIZONS YOUTH SERVICE BUREAU
Notes to Financial Statements (Continued)
Year Ended June 30, 1996

Temporarily restricted net assets are available for the following purposes or periods:

	1996
For subsequent periods	\$192,352.
	\$192,352.

Substantially all of the restrictions on net assets at June 30, 1996 relate to the accounts receivable due from grants, less the associated accounts payable and accrued liabilities.

F. INCOME TAXES

New Horizons Youth Service Bureau is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and is classified as a public charity. Therefore, no provisions for income taxes is made in the accompanying financial statements.

G. VACATION AND SICK LEAVE

Full time employees earn vacation days on the following scale:

Year	Per Year	Per Month	Hrs Per Month
1st year	10 days	.88	8.72 hrs
2nd year	12 days	1.08	8.00 hrs
3rd year	15 days	1.25	10.00 hrs
4th year	16 days	1.34	10.72 hrs
5th year	17 days	1.42	11.84 hrs
6th year	18 days	1.50	12.00 hrs
7th year	18 days	1.50	12.00 hrs
8th year	20 days	1.67	13.28 hrs

No more than 10 days of accrued vacation may be carried over to the following year; exceptions must be expressed by written approval from the Executive Director. Any unused accrued annual leave is paid on an employee's termination.

All full time employees earn 1 day of sick leave per month. No more than 15 days can be accrued at one time. If no sick days are used for four months, the fourth month sick day earned can be converted into a well day. A well day is to be used as a personal leave day. This well day must be used within the month earned and cannot be accrued as a well day. If the well day is not taken, it can be accrued as a sick day. Any unused sick leave is forfeited upon termination. Therefore, no accruals for sick leave are reflected in these financial statements.

NEW HORIZONS YOUTH SERVICE BUREAU
Notes to Financial Statements (Continued)
Year Ended June 30, 1998

All full time employees will be given up to 2 days of paid funeral leave, if the scheduling of the wake and/or funeral time is necessary for them to be absent from work. This is applicable only for the loss of a member of the immediate family (spouse, children, parents, grandparents, brothers and sisters). Other special circumstances can be arranged at the discretion of the Executive Director.

H. LEASES

New Horizons Youth Service Bureau has no lease obligation outstanding at June 30, 1998.

I. PENSION SYSTEM

Employees of New Horizons Youth Service Bureau participate in the Social Security System. New Horizons Youth Service Bureau provides the matching portion of the Social Security contributions. New Horizons Youth Service Bureau has no liability for any pension benefits.

J. CASH & CASH EQUIVALENTS

At June 30, 1998, New Horizons Youth Service Bureau had cash & cash equivalents totaling \$4,118, as follows:

Operation account	\$ 1,871.
Special account	223.
Petty cash	18.

Total	\$ 4,118.

For purposes of the statements of cash flows, the organization considers all highly liquid investments with an initial maturity of three months or less to be cash equivalents.

K. LONG-TERM NOTES

Notes at June 30, 1998 consisted of the following:

New Horizons Youth Service Bureau has a promissory note due to First Guaranty Bank for \$21,431 dated April 23, 1993 and payable in seven consecutive semi-annual interest payments, beginning November 01, 1993, with interest calculated on the unpaid principal balances at a simple interest rate of 9.25% per annum and three consecutive annual principal payments of \$1,000, beginning May 01, 1994 with a final payment of principal and

NEW HORIZONS YOUTH SERVICE BUREAU
Notes to Financial Statements (Continued)
Year Ended June 30, 1996

interest of \$14,496 on May 31, 1997. The note is for the purchase of land where the New Horizons Youth Service Bureau is presently located, and the note is collateralized by the land and buildings owned by the New Horizons Youth Service Bureau. At June 30, 1996, the balance of this note was \$19,717. Of this amount, \$0 represents long-term debt.

The interest expense for all debt for the fiscal year ended June 30, 1996, is \$5,885.

4. LINE OF CREDIT

New Horizons Youth Service Bureau has two lines of credit with First Guaranty Bank for \$40,000, dated October 11, 1985 and bearing interest at 10.75%. This line of credit is payable on demand and is collateralized by the land and buildings owned by the New Horizons Youth Service Bureau. At June 30, 1996 the balance on the line of credit was \$40,000. The unused line of credit was \$0.

The other line of credit is for \$90,000 dated June 18, 1990 and bearing interest at 9.75%. This line of credit is payable on demand and is collateralized by land and accounts receivable owned by the New Horizons Youth Service Bureau. At June 30, 1996, the balance on the line of credit was \$89,000. The unused line of credit was \$1,000.

5. RELATED PARTY TRANSACTIONS

New Horizons Youth Service Bureau paid all the remaining outstanding loan in the amount of \$9,311 at 8% interest to the Executive Director. The loan was paid in full on December 26, 1995.

6. GRANTS AND OTHER RECEIVABLES

As of June 30, 1996, the Bureau had incurred program expenses which were reimbursable through grant funds. The programs and amounts of these funds were as follows:

<u>PROGRAM</u>	<u>AMOUNT</u>
Pathways	47,676.
Mental Health	8,669.
Horizon House	39,476.
Second Step	18,358.
Flex Fund	4,798.
Hand in Hand	78,287.

	\$188,163.

NEW HORIZONS YOUTH SERVICE BUREAU
Notes to Financial Statements (continued)
Year Ended June 30, 1996

7. CONTRIBUTED SERVICES AND DONATED MATERIALS

During the year ended June 30, 1996, the value of contributed services meeting the requirements for recognition in the financial statements was not material and has not been recorded. In addition, the value of donated materials was not material and has not been recorded.

SUPPLEMENTARY INFORMATION

Internal Control Structure and Compliance Reports
June 30, 1996

ANTHONY B. BRADLO CPA
& PROFESSIONAL ACCOUNTING CORPORATION
2011 Elm Street
Hammond, Louisiana 70401
(504)842-2128

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL STRUCTURE
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors
New Horizons Youth Service Bureau
4728V River Road
Hammond, Louisiana 70401

I have audited the financial statements of New Horizons Youth Service Bureau (a nonprofit organization) as of and for the year ended June 30, 1996, and have issued my report thereon dated November 26, 1996.

I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

The management of New Horizons Youth Service Bureau is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing my audit of the financial statements of New Horizons Youth Service Bureau for the year ended June 30, 1996, I obtained an understanding of the internal control structure. With respect to the internal control structure, I obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and I assessed control risk in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide an opinion on the internal control structure. Accordingly, I do not express such an opinion.

My consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in accounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control structure and its operation that I consider to be material weaknesses as defined above.

However, I noted certain matters involving the internal control structure and its operation that I have reported to the management of New Horizons Youth Service Bureau in a separate letter dated November 26, 1996.

This report is intended for the information of New Horizons Youth Service Bureau's management and the federal, state, and local grantor agencies. However, this report is a matter of public record, and its distribution is not limited.



Honored, Louisiana
November 26, 1996

ANTHONY B. BAGLEY CPA
A PROFESSIONAL ACCOUNTING CORPORATION
2833 Rue Simone
Hammond, Louisiana 70403
(504) 542-8155

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
STRUCTURE USED IN ADMINISTERING FEDERAL AWARDS

Board of Directors
New Horizons Youth Service Bureau
47287 Silver Road
Hammond, Louisiana 70403

I have audited the financial statements of New Horizons Youth Service Bureau (a nonprofit organization) as of and for the year ended June 30, 1986, and have issued my report thereon dated November 26, 1986. I have also audited the compliance of New Horizons Youth Service Bureau with requirements applicable to major federal awards programs and have issued my report thereon dated November 26, 1986.

I conducted my audit in accordance with generally accepted auditing standards, Government Auditing Standards, issued by the Comptroller General of the United States, and Office of Management and Budget OMB Circular A-133, "Audits of Institutions of Higher Education and Other Nonprofit Institutions." These standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement and about whether the New Horizons Youth Service Bureau complied with laws and regulations, noncompliance with which would be material to a major federal award program.

In planning and performing my audit for the year ended June 30, 1986, I considered the internal control structure of New Horizons Youth Service Bureau in order to determine my auditing procedures for the purpose of expressing my opinions on the financial statements of New Horizons Youth Service Bureau and on its compliance with requirements applicable to major programs and to report on the internal control structure in accordance with OMB Circular A-133. This report addresses my consideration of internal control structure policies and procedures relevant to compliance with requirements applicable to federal award programs. I have addressed internal control structure policies and procedures relevant to my audit of the financial statements in a separate report dated November 26, 1986.

The management of New Horizons Youth Service Bureau is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are recorded in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles, and that federal award programs are managed in compliance with applicable laws and regulations. Because of inherent limitations in any internal control structure, errors, irregularities, or instances of noncompliance may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, I have classified the significant internal control structure policies and procedures used in administering federal award programs in the following categories:

Cash

Support and related receivables
Program service fees, revenue, and receivables
expenses and accounts payable
Property and equipment
Debt and other liabilities
Payroll

General Requirements

Political activity
civil rights
Cash management
Federal financial reports
Allowable costs/cost principles
Drug-Free Workplace Act
Administrative requirements

Specific Requirements

Types of services allowed or unallowed
Eligibility
Matching, level of effort, or earmarking and allowability of costs claimed or used for matching
Federal financial reports and claims for advances and reimbursements
Cost allocation

For all of the internal control structure categories listed above, I obtained an understanding of the design of relevant policies and procedures and determined whether they have been placed in operation, and I assessed control risk.

During the year ended June 30, 1996, New Horizons Youth Service Bureau expended 87% of its total federal awards under major federal awards programs.

I performed tests of controls, as required by OMB Circular A-133, to evaluate the effectiveness of the design and operation of internal control structure policies and procedures that I considered relevant to preventing or detecting material noncompliance with specific requirements, general requirements, and requirements governing claims for advances and reimbursements and amounts claimed or used for matching that are applicable to each of the organization's major federal award programs, which are identified in the accompanying schedule of Federal Awards. My procedures were less in scope than would be necessary to render an opinion on these internal control structure policies and procedures. Accordingly, I do not express such an opinion.

My consideration of the internal control structure policies and procedures used in administering federal awards would not necessarily disclose all matters in the internal control structure that might constitute material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that noncompliance with laws and regulations that would be material to a federal award program may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control structure and its operations that I consider to be material weaknesses as defined above.

However, I noted certain matters involving the internal control structure and its operation that I have reported to the management of New Horizons Youth Service Bureau in a separate letter dated November 26, 1996.

This report is intended for the information of New Horizons Youth Service Bureau's management and the federal, state, and local grantor agencies. However, this report is a matter of public record, and its distribution is not limited.



Hammond, Louisiana
November 26, 1996

ANTHONY D. BAGLIO CPA
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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE BASED ON
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors
New Horizons Youth Service Bureau
47257 River Road
Hammond, Louisiana 70401

I have audited the financial statements of New Horizons Youth Service Bureau (a nonprofit organization) as of and for the year ended June 30, 1998, and have issued my report thereon dated November 16, 1998.

I conducted my audit in accordance with generally accepted auditing standards, Government Auditing Standards, issued by the Comptroller General of the United States, and Office of Management and Budget OMB Circular A-133, "Audits of Institutions of Higher Education and Other Nonprofit Institutions." Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to New Horizons Youth Service Bureau is the responsibility of New Horizons Youth Service Bureau's management. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, I performed tests of New Horizons Youth Service Bureau's compliance with certain provisions of laws, regulations, contracts and grants. However, the objective of my audit of the financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, I do not express such an opinion.

The results of my test disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

I noted certain immaterial instances of noncompliance that I have reported to the management of New Horizons Youth Service Bureau in a separate letter dated November 16, 1998.

ANTHONY E. BASKIN CPA
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This report is intended for the information of New Horizons Youth Service Bureau's management, and the federal, state and local grantor agencies. However, this report is a matter of public record, and its distribution is not limited.


November 28, 1996

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A PROFESSIONAL ACCOUNTING CORPORATION
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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH SPECIFIC
REQUIREMENTS APPLICABLE TO NONMAJOR FEDERAL AWARD
PROGRAM TRANSACTIONS

Board of Directors
New Horizons Youth Service Bureau
47257 River Road
Hammond, Louisiana 70401

I have audited the financial statements of New Horizons Youth Service Bureau (a nonprofit organization) as of and for the year ended June 30, 1996, and have issued my report thereon dated November 26, 1996.

In connection with my audit of the financial statements of New Horizons Youth Service Bureau and with my consideration of the Organization's internal control structure used to administer Federal award programs, as required by Office of Management and Budget (OMB) Circular A-133, "Audits of Institutions of Higher Education and Other Nonprofit Institutions," I selected certain transactions applicable to certain nonmajor federal award programs for the year ended June 30, 1996. As required by OMB Circular A-133, I have performed auditing procedures to test compliance with the requirements governing types of services allowed or unallowed, eligibility, and special tests and provisions that are applicable to those transactions. My procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on New Horizons Youth Service Bureau's compliance with these requirements. Accordingly, I do not express such an opinion.

With respect to the items tested, the results of my procedures disclosed no material instances of noncompliance with the requirements listed in the preceding paragraph. With respect to items not tested, nothing came to my attention that caused me to believe that New Horizons Youth Service Bureau had not complied, in all material respects, with these requirements. Also, the results of my procedures disclosed no immaterial instances of noncompliance with these requirements.

This report is intended for the information of management and the U.S. Department of Health and Human Services. However, this report is a matter of public record, and its distribution is not limited.


Hammond, Louisiana
November 26, 1996

ANTHONY B. BAGLIO CPA
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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
WITH SPECIFIC REQUIREMENTS APPLICABLE TO MAJOR
FEDERAL AWARD PROGRAMS

Board of Directors
New Horizons Youth Service Bureau
47251 River Road
Hammond, LA 70401

I have audited the financial statements of New Horizons Youth Service Bureau (a nonprofit organization) as of and for the year ended June 30, 1996, and have issued my report thereon dated November 26, 1996.

I have also audited the compliance of New Horizons Youth Service Bureau with the requirements governing types of services allowed or unallowed; eligibility; matching; level of effort; or cost-sharing; reporting; financial reports and claims for advances and reimbursements; and amounts claimed or used for matching that are applicable to each of its major federal award programs, which are identified in the accompanying Schedule of Federal Awards, for the year ended June 30, 1996. The management of New Horizons Youth Service Bureau is responsible for the Organization's compliance with these requirements. My responsibility is to express an opinion on compliance with these requirements based on my audit.

I conducted my audit of compliance with these requirements in accordance with generally accepted auditing standards, Government Auditing Standards, issued by the Comptroller General of the United States, and Office of Management and Budget (OMB) Circular A-133, "Audits of Institutions of Higher Education and Other Nonprofit Institutions." These standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether material noncompliance with the requirements referred to in the second paragraph. An audit includes examining, on a test basis, evidence about the Organization's compliance with these requirements. I believe that my audit provides a reasonable basis for my opinion.

The results of my audit procedures disclosed immaterial instances of noncompliance with the requirements referred to above, which are described in a separate letter to the management of New Horizons Youth Service Bureau dated November 26, 1996.

In my opinion, New Horizons Youth Service Bureau complied, in all material respects, with the specific requirements referred to in the second paragraph that are applicable to each of its major Federal award programs for the year ended June 30, 1956.

This report is intended for the information of New Horizons Youth Service Bureau's management and the federal, state, and local grantor agencies. However, this report is a matter of public record, and its distribution is not limited.



Memmond, Louisiana
November 28, 1956

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Hammond, Louisiana 70403
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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH THE
GENERAL REQUIREMENTS APPLICABLE TO FEDERAL AWARD PROGRAMS

Board of Directors
New Horizons Youth Service Bureau
47287 River Road
Hammond, Louisiana 70411

I have audited the financial statements of New Horizons Youth Service Bureau (a nonprofit organization) as of and for the year ended June 30, 1998, and have issued my report thereon dated November 26, 1998.

I have applied procedures to test the compliance of New Horizons Youth Service Bureau with the following requirements applicable to its Federal award programs, which are identified in the accompanying Schedule of Federal Awards, for the year ended June 30, 1998. The general requirements applicable to New Horizons Youth Service Bureau's federal award programs are as follows: political activity, civil rights, cash management, federal financial reports, allowable costs/cost principles, drug-free workplace act, and administrative requirements.

My procedures were limited to the applicable procedures described in the Office of Management and Budget's "Compliance Supplement for Audits of Institutions of Higher Learning and Other Non-Profit Institutions." My procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on New Horizons Youth Service Bureau's compliance with the requirements listed in the preceding paragraph. Accordingly, I do not express such an opinion.

With respect to the items tested, the results of my procedures disclosed no material instances of noncompliance with the requirements listed in the second paragraph of this report. With respect to items not tested, nothing came to my attention that caused me to believe that New Horizons Youth Service Bureau has not complied in all material respects with those requirements. Also, the results of my procedures disclosed no immaterial instances of noncompliance with those requirements.

This report is intended for the information of New Orleans Youth Service Bureau's management and the federal, state, and local grantor agencies. However, this report is a matter of public record, and its distribution is not limited.



Hammond, Louisiana
November 24, 1966

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TREASURY

Anthony B. Baglio, CPA
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November 26, 1996

To the Management and
The Board of Directors of
New Horizons Youth Service Bureau
4707 River Road
Hammond, Louisiana 70403

In planning and performing my audit of the financial statements of New Horizons Youth Service Bureau for the year ended June 30, 1996, I considered the Organization's internal control structure to plan my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on internal control structure. I also performed tests of the New Horizons Youth Service Bureau's compliance with certain provisions of laws, regulations, contracts, and grants.

However, during my audit, I noted certain matters involving the internal control structure and noncompliance with certain provisions of laws, regulations, contracts, and grants that are presented for your consideration. I previously reported on the Organization's internal control structure and compliance in my reports dated November 26, 1994. This letter does not affect my reports dated November 26, 1994, on the financial statements of New Horizons Youth Service Bureau.

I will review the status of these comments during my next audit engagement. My comments and recommendations, all of which have been discussed with appropriate members of Management, are intended to improve the internal control structure or result in compliance. I will be pleased to discuss these comments in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations. My comments are summarized as follows:

Payroll

Four out of fifteen payroll time sheets did not have supervisor signatures. These signatures are necessary to properly document that each time sheet is reviewed by a supervisor.

Fixed Assets

The fixed asset list should be updated to account for the assets that are on hand. Assets should be separated by programs and the agencies should be notified if any assets need to be removed from the list because of obsolescence.

This report is intended for the information of New Orleans
Youth Service Bureau's management, the federal, state, and local
grantor agencies, and the Louisiana Legislative Auditor.



Hammond, Louisiana

November 26, 1996