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CLARION ECONOMIC DEVELOPMENT BOARD  
FINANCIAL REPORT  
DECEMBER 31, 1996

Under provisions of state law, this report is a public document. A copy of this report has been submitted to the auditor, or returned, equity and other appropriate public officials. This report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date: 4-2-97

CLATSOP COUNTY ECONOMIC DEVELOPMENT BOARD  
For the two years ended December 31, 1996

TABLE OF CONTENTS

	Page
TRANSMITTAL LETTER	1
AFFIDAVIT	2
ACCOUNTANTS' COMPILATION REPORT	3
COMPONENT UNIT FINANCIAL STATEMENTS:	
Combined Balance Sheet - All Fund Types and Account Groups as of December 31, 1996	4
Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Fund Type - General Fund for the two years ended December 31, 1996	8
Notes to Financial Statements	6

ANNUAL FINANCIAL STATEMENTS

March 26, 1997

Office of Legislative Auditors  
Attention: Ms. Beverly Miller  
3608 South Third  
Post Office Box 941871  
Baton Rouge, Louisiana 70804-9187

Dear Ms. Miller,

In accordance with Louisiana Revised Statute (RS) 1:4, enclosed are the annual financial statements for the Claiborne Economic Development Board as of and for the two years ended December 31, 1996. The report includes all funds under the control and oversight of the board (for any exceptions). The accompanying financial statements have been prepared in accordance with generally accepted accounting principles (for any exceptions or specify the cash basis of accounting instead of in accordance with generally accepted accounting principles).

Sincerely,



Officer

Enclosure

CLATOWNE ECONOMIC DEVELOPMENT BOARD  
Iowa, Louisiana

ANNUAL SWORN FINANCIAL STATEMENTS AND  
CERTIFICATION OF RECEIPTS EQUAL OR LESS (if applicable)

The annual sworn financial statements are required by Louisiana Revised Statute 28:314 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues received or less, if applicable, is required by Louisiana Revised Statute 14:314 (ARTICLE 14).

AFFIDAVIT

Personally came and appeared before the undersigned authority, R. J. Dumas, Jr., also, duly sworn, deposed and says that the financial statements herewith given present fairly the financial position of the Clatowne Economic Development Board as of and for the two years ended December 31, 1996, and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

In addition, R. J. Dumas, Jr., also, duly sworn, deposes and says that the Clatowne Economic Development Board received \$50,000 or less in revenues and other resources as of and for the two years ended December 31, 1996, and, accordingly, is not required to have an audit for the previously mentioned fiscal year-end.

R. J. Dumas, Jr.  
Signature

Sworn to and subscribed before me, this 27<sup>th</sup> day of June, 1997.

Genevieve D. Stovall  
NOTARY PUBLIC

Genevieve D. Stovall

Address \_\_\_\_\_

Telephone No. \_\_\_\_\_

# JAMESON, WISE & MARTIN

A PROFESSIONAL ACCOUNTING CORPORATION

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MEMBER OF AICPA, CPA,  
SOCIETY OF CHARTERED CPAs,  
STATE OF MINNESOTA  
CPA SOCIETY

THE FINANCIAL ACCOUNTING STANDARDS BOARD  
MEMBER  
PROFESSIONAL SOCIETY OF  
CHARTERED ACCOUNTANTS  
SOCIETY OF CHARTERED  
ACCOUNTANTS OF MINNESOTA

## Accountants' Compilation Report

Board of Directors  
Chickson Economic Development Board

We have compiled the comparative unit financial statements as of December 31, 1996, and for the two years then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the compiled financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

*Jameson, Wise & Martin*

March 26, 1997  
Minneapolis, MN

**CLATSOP COUNTY ECONOMIC DEVELOPMENT BOARD**  
**Governmental Fund Type - General Fund**  
**Statement of Revenues, Expenditures and Changes**  
**in Fund Balance**  
**For the two years ended December 31, 1996**

	Year Ended December 31	
	1996	1995
<b>Revenues:</b>		
Interest Revenue	\$ 3,000	1,400
Donations	1,200	5,450
Miscellaneous Revenue	297	148
Total revenues	4,500	7,000
<b>Expenditures:</b>		
Salaries and payroll tax expense	420	490
Office expense	120	68
Transportation expense	38	1,174
Printing expense	4,815	5,966
Telephone expense	647	814
Legal fees	750	-
Accounting fees	-	300
Capital outlay	53,779	-
<b>Debt service:</b>		
Principal Payments	3,318	-
Interest expense	1,241	-
Total expenditures	63,485	8,812
Excess of revenues over expenditures	(58,985)	(812)
<b>Other financing sources:</b>		
Sale of property	53,779	-
Loan proceeds	60,885	-
Total other financing sources	114,664	-
Excess (deficiency) of revenues and other financing sources (under) expenditures and other financing uses	55,679	(812)
Fund balance at beginning of year	48,700	41,821
Fund balance at end of year	\$ 104,379	41,009

**CLATSOP ECONOMIC DEVELOPMENT BOARD**  
Notes to Financial Statements  
As of and for the two years ended December 31, 1998

**1. Summary of significant accounting policies**

The Clatsop Economic Development Board is a corporation organized on September 18, 1991, under the Louisiana Revised Statutes 13:281-289 and M-1181-UMA. The Board is organized for the purpose of promoting, stimulating, developing and advancing the business prosperity and economic welfare of the Parish of Clatsop and its citizens, to encourage and assist in the organization of new businesses or industries in said Parish and to subsidize and sustain existing businesses or industries; and to stimulate and assist in the expansion of all kinds of business activities which will promote the business development in the Parish.

The Board is composed of a Board of Directors of not less than three (3) nor more than twelve (12) members, all of whom shall be duly qualified citizens of and taxpayers in the Parish of Clatsop. The Directors shall be elected by the governing body of the Parish of Clatsop (the Clatsop Parish Police Jury), and they shall serve without compensation.

The following is a summary of certain significant accounting policies:

- A. Reporting entity - The reporting entity the Clatsop Parish consists of the Clatsop Parish Police Jury, which as governing authority of the parish is the component unit with oversight responsibility, and other governmental units (component units) within the parish over which the Police Jury exercises oversight responsibility. In accordance with GASB Codification Section 2100, Clatsop Economic Development Board is considered a component unit of the parish reporting entity because: (1) directors of the Board are elected by the Clatsop Parish Police Jury, and (2) the Board provides services which are of benefit to residents within Clatsop Parish. While Clatsop Economic Development Board is an integral part of the parish reporting entity and should be included within the general purpose financial statements of that reporting entity, GASB Codification Section 2600 provides that a component unit may also have financial statements separate from those of the reporting entity. Accordingly, the accompanying financial statements present information only on the financial operations of Clatsop Economic Development Board and do not present information on the Clatsop Parish Police Jury, on general government services provided by the Police Jury, or on other component units that comprise the Clatsop Parish reporting entity.
- B. Fund accounting - The Board uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts that comprises its assets, liabilities, fund equity, revenues and expenditures. An account group, on the other hand is a financial reporting device designed to provide accountability for certain assets and liabilities (general fund assets and general long-term debt) that are not recorded in the funds because they do

CLAIROUX ECONOMIC DEVELOPMENT BOARD  
Notes to Financial Statements  
As of and for the two years ended December 31, 1990

not directly affect net expendable available financial resources. They are concerned only with the measurement of financial position, not with the measurement of results of operations.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types." Governmental funds are used to account for a government's general activities, where the focus of attention is on the providing of services to the public, as opposed to proprietary funds where the focus of attention is on recovering the cost of providing services to the public or other agencies through service charges or user fees. Fiduciary funds are used to account for assets held for others. The Board's current operations require the use of only one governmental fund, a general fund.

The general fund is the governmental fund used by the Board to account for the operations of the Board. The Board's primary sources of revenue are interest on certificates of deposit and check fees from businesses in Claiborne Parish. General operating expenditures are paid from this fund.

- C. **Fixed assets** - Fixed assets used in governmental fund type operations (general fund assets) are accounted for in the general fund assets account group, rather than in the general fund. All purchased general fund assets are valued at cost. No depreciation has been provided on general fund assets. The Board currently only has land and a vehicle of the Parish of Claiborne in its general fund assets account group.
- D. **Basis of accounting** - The financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating transactions for these funds present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

The modified accrual basis of accounting is used for reporting all governmental fund types. Under the modified accrual basis of accounting, revenues are recognized when measurable in amount (when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The Board used the following practices in recording revenues and expenditures:

**Revenues** - Interest income on certificates of deposit is recorded monthly when earned.

**Revenues** are recorded when received by the Board.

**Expenditures** - Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

- E. **Cash** - Under state law, the Board may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the union, or the laws of the United



CLAIBORNE ECONOMIC DEVELOPMENT BOARD  
Notes to Financial Statements  
As of and for the two years ended December 31, 1996

State. The Board may invest in certificates and time deposits of state banks or insured under Louisiana law and national banks having principal offices in Louisiana.

At December 31, 1996, the Board had cash with a book balance totaling \$91,893. This amount includes demand deposits and the certificates of deposit are stated at cost. Under state law, these deposits, or the resulting bank balances, must be secured by federal deposit insurance or the pledge of securities owned by the Board agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times at least equal the amount on deposit with the Board agent. All cash balances at December 31, 1996, were secured by federal deposit insurance.

3. **Vacation and sick leave** - The Board only has one part-time employee and has not adopted a formal vacation and sick leave policy.
4. **Total columns as combined statements** - Total columns on the combined statements are captioned "Management Only" to indicate that they are prepared only to facilitate financial analysis. Data in those columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to consolidations.

1. **General fixed assets**

The following details general fixed assets of the Board at December 31, 1996:

Land	\$56,260
Value	2,731
Total	\$58,991

There were no changes in general fixed assets for the two years ended December 31, 1996.

3. **Pension plan**

The Board's part-time employee participates in the federal social security program. The Board is required to contribute to the Social Security Administration an amount equal to the employee's contribution.

4. **Property Held in Superior Funds**

The Claiborne Economic Development Board purchased a piece of property and made improvements to the property. In connection with the purchase and improvements of the property, the Board incurred debt in the amount of \$68,080 with Plaquemine Bank & Trust. The Board sold the property to Superior Funds. During the year ended December 31, 1996, the funding of a sales receivable for \$13,719 to Superior Funds for the purchase amount of the property. The note was issued at 7.5% interest for forty months requiring monthly payments of 24,300.

**CLATSOP COUNTY ECONOMIC DEVELOPMENT BOARD**  
**Notes to Financial Statements**  
 As of and for the year ended December 31, 1996

**5. Litigation and claims**

The Board was not involved in any litigation at December 31, 1996, nor is it aware of any unasserted claims.

**6. Notes payable**

In connection with the purchase of a piece of property, the board incurred new debt with Plaster's Bank & Trust. There are two different notes with Plaster Bank & Trust. The first note (principal balance at December 31, 1996 is \$20,317), and the terms are for 41 months with an interest rate of 7.97% which requires monthly payments of \$1,199. The second note principal balance at December 31, 1996 is \$61,199 which becomes due on September 1, 1997 at an interest rate of 8.15%. The annual requirements to amortize all debt outstanding as of December 31, 1996 including interest payments of \$ 62,991 are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1997	\$ 17,964	\$ 3,993	\$ 21,957
1998	12,074	1,700	14,408
1999	13,667	711	14,408
2000	<u>2,314</u>	<u>18</u>	<u>2,332</u>
<b>Total</b>	<b>\$ 46,019</b>	<b>\$ 6,422</b>	<b>\$ 52,441</b>