

THE EXTRA MILK, REGION VIII, INC.
 MONROE, LOUISIANA
 STATEMENT OF FINANCIAL POSITION
 JUNE 30, 1998

<u>ASSETS</u>		
Current Assets		
Grants Receivable		18,228
<u>TOTAL CURRENT ASSETS</u>		18,228
Fixed Assets		
Equipment	18,124	
Less Accumulated Depreciation	(19,482)	
<u>TOTAL FIXED ASSETS</u>		8,732
<u>TOTAL ASSETS</u>		27,050
<u>LIABILITIES</u>		
Current Liabilities		
Bank Overdraft	4,051	
Accounts Payable	2,151	
<u>TOTAL CURRENT LIABILITIES</u>		6,051
<u>NET ASSETS</u>		
Unrestricted		21,099
<u>TOTAL NET ASSETS</u>		21,099
<u>TOTAL LIABILITIES AND NET ASSETS</u>		27,050

The accompanying notes are an integral part of these financial statements.

THE NOTRA HILLS, REGION VIII, INC.
 MONROE, LOUISIANA
 NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 JUNE 30, 1986

NOTE 5 - Income Tax Status

The Agency, a non-profit corporation, is exempt from federal income taxes under Section 501 (c) (3) of the Internal Revenue Code.

NOTE 6 - Accrued Leave

As of June 30, 1986, unrecorded accrued annual leave time was not material. The Agency's policy is not to record accrued leave as an expenditure until the period it is taken.

NOTE 7 - Changes in the Fixed Asset at Cost During the Fiscal Year:

July 1, 1985			June 30, 1986
<u>Balance</u>		<u>Additions</u>	<u>Balance</u>
14,188		4,788	18,976
		<u>Retirements</u>	
		-8	

NOTE 8 - Contingent Liabilities:

Accounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount which may be disallowed by the grantor cannot be determined at this time although the Agency expects such amounts, if any, to be immaterial.

NOTE 9 - Functional Allocation of Expenses:

The costs of providing the various programs and activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

NOTE 10 - Retirement Plan:

All employees are covered under the social security program. No other retirement plan is maintained.

THE EXTRA MILE, SECTION VIII, INC.
MONROE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 1996

NOTE 1 - Summary of Significant Accounting Policies (continued)

F. Contributions:

The Agency also elected to adopt SFAS No. 116, "Accounting for Contributions Received and Contributions Made", in 1993. In accordance with SFAS No. 116, contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence of nature of any donor restrictions. There was no effect from this new statement on the Agency's change in net assets for 1994.

G. Budget policy:

Budgets are prepared by the Agency's Executive Director and approved by grantor of the funds.

H. Cash in Bank:

All funds are in institutions insured by an agency of the Federal Government.

I. Related Party Transactions:

There were not any related party transactions for the year ended June 30, 1996.

NOTE 2 - Funding Policies and Sources of Funds

The Agency receives its monies through various methods of funding. Most of the funds are received on a reimbursement basis. The Agency also receives funds by contributions from both public and private sources. The primary source of funds is the Louisiana Department of Health and Hospitals.

NOTE 3 - Grants Receivable

Grants receivable at June 30, 1996, substantially consists of reimbursements for expenses incurred under the program due from the Louisiana Department of Health and Hospitals.

The allowance for bad debts is zero.

NOTE 4 - Board of Directors' Compensation

The Board of Directors is a voluntary board; therefore, no compensation has been paid to any member.

THE EXTRA MILE, REGION VIII, Inc.
MONROE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1998

NOTE 1 - Summary of Significant Accounting Policies

A. Statement of Presentation:

The accompanying financial statements conform to generally accepted accounting principles for not-for-profit organizations.

B. Organization:

The Extra Mile, Region VIII, Inc., was organized to promote and develop contributions and volunteers to Louisiana state funded agencies. The Agency is operated exclusively for charitable, educational, and scientific purposes.

C. Estimates:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from these estimates.

D. Cash and Cash Equivalents:

The Agency considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Cash and cash equivalents for purposes of the statement of cash flows exclude permanently restricted cash and cash equivalents.

E. Financial Statement Presentation:

In 1995, the Agency elected to adopt Statement of Financial Accounting Standards (SFAS) No. 117, "Financial Statements of Not-for-Profit Organizations", early. Under SFAS No. 117, the Agency is required to report information regarding its financial position and activities according to three classes of net assets, and permanently restricted net assets. In addition, the Agency is required to present a statement of cash flows. As permitted by this new statement, the Agency has discontinued its use of fund accounting and has, accordingly, reclassified its financial statements to present the three classes of net assets required. The Agency previously did not record accumulated depreciation on fixed assets as permitted under fund accounting. After the adoption of SFAS No. 117, the Agency retroactively recorded depreciation to fixed assets which reduced beginning assets by \$1,093.

THE EXTRA MILE, REGION VIII, INC.
 MONROE, LOUISIANA
 STATEMENT OF FUNCTIONAL EXPENSES
 FOR THE YEAR ENDED JUNE 30, 1996

	SUPPORT FOR DEPARTMENT OF HEALTH AND HOSPITALS	GENERAL AND ADMINISTRATIVE	TOTAL
Personal Services	29,894	5,864	35,758
Related Benefits	2,737	842	3,579
Travel	6,407	1,333	7,740
Operating Services	22,716	-	22,716
Supplies	4,323	1,442	5,765
Professional Services	4,444	1,443	5,887
Personal Client Needs	3,310	-	3,310
Total Expenditures Before Depreciation	78,433	13,834	92,267
Depreciation	2,600	328	2,928
<u>TOTAL EXPENSES</u>	<u>81,033</u>	<u>14,162</u>	<u>95,195</u>

The accompanying notes are an integral part of these financial statements.

THE EXTRA MILE, REGION VIII, INC.
 MONROE, LOUISIANA
 STATEMENT OF CASH FLOW
 FOR THE YEAR ENDED JUNE 30, 1988

<u>CASH FLOW FROM OPERATING ACTIVITIES</u>	
Increase (Decrease) in Net Assets	2,428
Adjustments to Reconcile Increase in Net Assets to Net Cash Provided (Used) by Operating Activities	
Depreciation	3,299
(Increase) Decrease in Operating Assets - Grants Receivable	68,767
Increase (Decrease) in Operating Liabilities - Accounts Receivable	807
<u>NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES</u>	<u>(2,123)</u>
<u>CASH FLOW FROM INVESTING ACTIVITIES</u>	
Purchase of Fixed Assets	(4,264)
<u>NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES</u>	<u>(4,264)</u>
<u>CASH FLOW FROM FINANCING ACTIVITIES</u>	
Bank Overdraft	4,008
<u>NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES</u>	<u>4,008</u>
<u>NET INCREASE (DECREASE) IN CASH</u>	<u>(2,379)</u>
<u>BEGINNING CASH AND CASH EQUIVALENTS</u>	<u>2,387</u>
<u>ENDING CASH AND CASH EQUIVALENTS</u>	<u>0</u>
<u>SUPPLEMENTAL CASH BASIS DATA</u>	
Interest Paid	-0-
Income Taxes Paid	-0-

The accompanying notes are an integral part of these financial statements.

THE EXTRA HELP, SESSION VIII, INC.
 MONROE, LOUISIANA
 STATEMENT OF ACTIVITIES
 FOR THE YEAR ENDED JUNE 30, 1986

UNRESTRICTED NET ASSETS

Support		
Grants	53,328	
Contributions	<u>3,747</u>	
<u>TOTAL SUPPORT</u>		97,093
Revenues		-
<u>TOTAL REVENUES</u>		-0-
<u>TOTAL SUPPORT AND REVENUES</u>		97,093
Expenses		
Program Services		
Support for Department of Health And Hospitals		<u>79,341</u>
<u>TOTAL PROGRAM SERVICES</u>		79,341
Support Services		
General and Administrative		16,428
Fund Raising		-
<u>TOTAL SUPPORT SERVICES</u>		<u>16,428</u>
<u>TOTAL EXPENSES</u>		94,663
<u>INCREASE IN UNRESTRICTED NET ASSETS</u>		2,428
<u>NET ASSETS AT BEGINNING OF YEAR, AS RESTATED</u>		<u>19,471</u>
<u>NET ASSETS AT END OF YEAR</u>		<u>21,899</u>

The accompanying notes are an integral part of these financial statements.

THE EXTRA MILE, REGION VIII, INC.
MONROE, LOUISIANA
CORRECTIVE ACTION TAKEN ON PRIOR YEAR FINDINGS
JUNE 30, 1996

Prior Year Finding/Noncompliance: The Agency did not keep a general ledger.

Corrective Action: The Agency now keeps a balanced general ledger.

THE EXTRA MILE, BOSSIERE VILLE, INC.
BOSSIERE, LOUISIANA

STATEMENT OF EXPENDITURES - BY GRANTEE
FOR THE YEAR ENDED JUNE 30, 1996

	<u>ONE TIME</u> <u>PRICE</u>	<u>PROJECT</u> <u>EXPENDITURE</u>	<u>PROP-DS</u> <u>COSTS</u>	<u>YOUTH</u>	<u>SCDS</u>	<u>OTH</u>	<u>TOTAL</u>
Personal Services	27,288	-	4,874	-	-	7,264	35,426
Related Benefits	2,632	-	465	-	-	952	3,649
Traavel	7,296	-	27	1,282	-	27	8,645
Operating Services	2,632	4,261	8,138	-	688	-	15,729
Supplies	3,949	-	2,482	-	-	302	6,733
Professional Services	938	2,029	3,123	-	-	4,266	10,487
Personal Client Needs	-	-	-	-	4,218	-	4,218
Capital Assets	4,264	-	-	-	-	-	4,264
<u>TOTAL EXPENDITURES</u>	<u>51,899</u>	<u>6,594</u>	<u>18,184</u>	<u>1,282</u>	<u>4,818</u>	<u>12,672</u>	<u>95,133</u>

THE EXTRA MILK, REGION VIII, INC.
MONROE, LOUISIANA
EXIT CONFERENCE
JUNE 30, 1988

An exit conference was held in December, 1988. Those in attendance were Rowland H. Perry, CPA and the Executive Director of The Extra Milk.

We reported that we did not discover any material weaknesses in internal control but did discover minor weaknesses in internal control. We did not discover any instances of non-compliance with state laws. Such findings have been reported on pages 3, 4, and 21.

The Director received our findings and recommendations favorably and has taken action to implement the recommendations.

SUPPLEMENTARY FINANCIAL INFORMATION

THE EXTRA MILE, REGION VIII, INC.
MONROE, LOUISIANA
COMPENSATION TO BOARD MEMBERS
FOR THE YEAR ENDED JUNE 30, 1996

No compensation was paid any board member during the year under audit.

THE EXTRA MILE, REGION VIII, INC.
 MONROE, LOUISIANA
 SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE
 FOR THE YEAR ENDED JUNE 30, 1996

FEDERAL ASSISTANCE PROGRAMS	FEDERAL CFDA NUMBER	RECEIPTS/ REVENUE	EXPENDITURES/ DISBURSEMENTS	BALANCE
Passed-Through State Department of Health and Hospitals				
Project Respect	13.992	5,971	5,971	-0-
Drop-In Centers	13.992	19,812	19,104	1,508
VISTA	33.003	1,074	1,074	-0-



PERRY, POWELL & COMPANY
A PROFESSIONAL ACCOUNTING CORPORATION
MEMBER AICPA
MONROE, LOUISIANA 70601
TELEPHONE 225-4611
FAX 225-4622

Member of Perry, P.A.
Member of The CPA's (P.A.)
Office of Monroe, L.A.

December 11, 1996

- Reporting Also Available
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- Insurance And Financial Planning
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INDEPENDENT AUDITORS' REPORT

Board of Directors
The Extra Mile, Region VIII, Inc.
Monroe, Louisiana

We have audited the accompanying financial statements of The Extra Mile, Region VIII, Inc. as of June 30, 1996, and for the year then ended. These financial statements are the responsibility of the Agency's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and with government Auditing Standards issued by the Comptroller General of the United States and OMB Circular A-133 "Audits of Institutions of Higher Education and Other Nonprofit Institutions." These standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Extra Mile, Region VIII, Inc., as of June 30, 1996, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the basic financial statements of The Extra Mile, Region VIII, Inc. taken as a whole. The accompanying Schedule of Federal Awards and financial information listed as supplementary financial information in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements of The Extra Mile, Region VIII, Inc. The schedule and information have been subjected to the procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.



PERRY, POWELL & COMPANY
A PROFESSIONAL ACCOUNTING CORPORATION
1830 POLK AVENUE
MONROE, LOUISIANA 70501
TELEPHONE 337-3371
FAX 337-3382

Richard H. Perry, CPA
Richard B. Thomas, CPA (MSA)
Doris J. Powell, CPA

December 13, 1995

- Accounting-Audit Training
- Public Audits
- Non Profit Organizations
- Business And Financial Planning
- Tax Preparation & Planning
 - Individual (Personal)
 - Corporate & Real Estate

**INDEPENDENT AUDITORS' REPORT ON
COMPLIANCE WITH GENERAL REQUIREMENTS APPLICABLE
TO FEDERAL FINANCIAL ASSISTANCE PROGRAMS**

Board of Directors
The Extra Mile, Region VIII, Inc.
Monroe, Louisiana

We have audited the financial statements of The Extra Mile, Region VIII, Inc. as of and for the year ended June 30, 1995, and have issued our report thereon dated December 13, 1995.

We have applied procedures to test The Extra Mile, Region VIII, Inc.'s compliance with the following requirements applicable to its federal programs, which are identified in the accompanying schedule of federal awards for the year ended June 30, 1995: political activity, Davis-Bacon Act, reporting, civil rights, cash management, Federal financial reports, allowable costs, drug-free workplace, and administrative requirements.

Our procedures were limited to the applicable procedures described in the Office of Management and Budget's "Compliance Supplement for Audits of Institutions of Higher Learning and Other Non-Profit Institutions." Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on The Extra Mile, Region VIII, Inc.'s compliance with the requirements listed in the preceding paragraph. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of our procedures disclosed no material instances of noncompliance with the requirements listed in the second paragraph of this report. With respect to items not tested, nothing came to our attention that caused us to believe that The Extra Mile, Region VIII, Inc. has not complied, in all material respects, with those requirements.

This report is intended for the information of management and the Legislative Auditor of the State of Louisiana. However, this report is a matter of public record and its distribution is not limited.

Perry, Powell & Company
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A PROFESSIONAL ACCOUNTING CORPORATION



PERRY, POWELL & COMPANY
A PROFESSIONAL ACCOUNTING CORPORATION
100 ROYAL AVENUE
MONROE, LOUISIANA 70001
TELEPHONE 383-1111
FAX 383-8888

Richard H. Perry, CPA
Ronald C. Thomas, CPA, CMA
David L. Powell, CPA

December 13, 1998

- Accounting And Auditing
- U.S. Taxes
- Non-Profit Organizations
- Business And Financial Planning
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- Personal Financial Planning
- Insurance & Risk Retention

**INDEPENDENT AUDITORS' REPORT ON
COMPLIANCE WITH SPECIFIC REQUIREMENTS
APPLICABLE TO NONPROFIT PROGRAM TRANSACTIONS**

Board of Directors
The Extra Mile, Region VIII, Inc.
Monroe, Louisiana

We have audited the financial statements of The Extra Mile, Region VIII, Inc. as of and for the year ended June 30, 1998, and have issued our report thereon dated December 13, 1998.

In connection with our audit of the financial statements of The Extra Mile, Region VIII, Inc. and with our consideration of the Extra Mile, Region VIII, Inc.'s internal control structure used to administer federal programs, as required by Office of Management and Budget (OMB) Circular A-133, "Audits of Institutions of Higher Education and Other Nonprofit Institutions," we selected certain transactions applicable to certain nonmajor federal programs for the year ended June 30, 1998. As required by OMB Circular A-133, we performed auditing procedures to test compliance with the requirements governing types of services allowed or not allowed, eligibility, reporting, and claims for advances and reimbursements that are applicable to those transactions. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on The Extra Mile, Region VIII, Inc.'s compliance with these requirements. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of our procedures disclosed no material instances of noncompliance with the requirements listed in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that The Extra Mile, Region VIII, Inc. had not complied, in all material respects, with those requirements.

This report is intended for the information of management and the legislative Auditor of the State of Louisiana. However, this report is a matter of public record and its distribution is not limited.

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PERRY, POWELL & COMPANY
A PROFESSIONAL ACCOUNTING CORPORATION



PERRY, POWELL & COMPANY
A PROFESSIONAL ACCOUNTING CORPORATION
1801 EOLA AVENUE
SUITE 200 • COLLEEN, LOUISIANA
TELEPHONE 835-1111
FAX 835-6175

Richard B. Perry, CPA
Member of PricewaterhouseCoopers
Richard C. Powell, CPA

December 13, 1998

- Auditing and Accounting
- State Audits
- Non-Profit Organizations
- Business And Financial Planning
- Tax Preparation & Planning
- Investment Management
- Corporate & Real Estate

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE
WITH LAWS, REGULATIONS, CONTRACTS AND GRANTS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors
The Extra Mile, Region VIII, Inc.
Monroe, Louisiana

We have audited the accompanying financial statements of The Extra Mile, Region VIII, Inc. as of and for the year ended June 30, 1998 and have issued our report thereon dated December 13, 1998.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to The Extra Mile, Region VIII, Inc. is the responsibility of The Extra Mile, Region VIII, Inc.'s management. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of The Extra Mile, Region VIII, Inc.'s compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our audit of the financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

This report is intended for the information of management and the Legislative Auditor of the State of Louisiana. However, this report is a matter of public record and its distribution is not limited.

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We noted certain matters involving the internal control structure and its operation that we consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgement, could adversely affect the organization's ability to administer federal award programs in accordance with applicable laws and regulations.

1. The Agency did not keep written Board of Directors minutes of all meetings held during the year. We recommend that minutes of all Board meetings be kept and distributed to the board members.

Reply: The Executive Director agreed with this finding and agreed to take steps to assure that all Board of Directors meetings will have minutes.

2. The Agency did not have inventory tags on fixed assets. We recommend that the Agency tag all fixed assets and record the tag numbers on inventory control sheets.

Reply: The Executive Director agreed with this finding and will implement tagging all fixed assets.

A material weakness is a reportable condition in which the design or operation of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above. However, we believe none of the reportable conditions described above is a material weakness.

This report is intended for the information of management and the legislative Auditor of the State of Louisiana. However, this report is a matter of public record and its distribution is not limited.

Herry, Powell & Company
HENRY POWELL & COMPANY
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properly to permit the preparation of financial statements in accordance with generally accepted accounting principles, and that federal awards programs are managed in compliance with applicable laws and regulations. Because of inherent limitations in any internal control structure, errors, irregularities, or instances of non-compliance may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, we have classified the significant internal control structure policies and procedures used in administering federal programs in the following categories:

Internal Accounting Controls (AII) Programs

Cash Receipts	Payroll
Purchasing/Receiving	Property and Equipment
Accounts Payable	General Ledger
Cash Disbursements	

General and Specific Administrative Controls Used in Administering Federal Award Programs

Political Activity	Services Allowed
Davis-Bacon Act	Cost Allocation
Reporting	Allowable Costs
Civil Rights	Administrative Requirements

For all of the internal control structure categories listed above, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk.

During the year ended June 30, 1990, The Extra Mile, Region VIII, Inc. had no major programs and expended 10% of its total federal awards under the following nonmajor programs:

Drop In Center (Mental Health Block Grant)	5,974
Project Respect (Mental Health Block Grant)	18,104
VISTA	1,274
	<u>25,352</u>

We performed tests of controls, as required by GMR Circular A-123, to evaluate the effectiveness of the design and operation of internal control structure policies and procedures that we considered relevant to preventing or detecting material noncompliance with specific requirements, general requirements, and requirements governing claims for advances and reimbursements and amounts claimed or used for matching that are applicable to the aforementioned nonmajor programs. Our procedures were less in scope than would be necessary to render an opinion on these internal control structure policies and procedures. Accordingly, we do not express such an opinion.



PERRY, POWELL & COMPANY
A REGISTERED ACCOUNTING CORPORATION
ONE OF THE BIG FIVE
MONROE, LOUISIANA 70601
TELEPHONE 225-3811
FAX 225-4022

Report to: Perry, P & C
Company: The Extra Mile, Region VIII, Inc.
Client: Perry, P & C

December 13, 1996

Accounting and Auditing
— IFRS
— Tax
— Insurance
— Business and Financial Planning
— Valuation
— Corporate and Real Estate

**INDEPENDENT AUDITORS' REPORT ON THE
INTERNAL CONTROL STRUCTURE USED IN
ADMINISTERING FEDERAL AWARDS**

Board of Directors
The Extra Mile, Region VIII, Inc.
Monroe, Louisiana

We have audited the financial statements of The Extra Mile, Region VIII, Inc. as of and for the year ended June 30, 1996, and have issued our report thereon dated December 13, 1996.

We conducted our audits in accordance with generally accepted auditing standards, Government Auditing Standards, issued by the Comptroller General of the United States and OFFICE OF Management and Budget (OMB) Circular A-133, "Audits of Institutions of Higher Education and Other Nonprofit Institutions." These standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement and about whether The Extra Mile, Region VIII, Inc. complied with laws and regulations, noncompliance with which would be material to a federal program.

In planning and performing our audits for the year ended June 30, 1996, we considered The Extra Mile, Region VIII, Inc.'s internal control structure in order to determine our auditing procedures for the purpose of expressing our opinions on The Extra Mile, Region VIII, Inc.'s financial statements and to report on the internal control structure in accordance with OMB Circular A-133. This report addresses our consideration of internal control structure policies and procedures relevant to compliance with requirements applicable to federal programs.

The management of The Extra Mile, Region VIII, Inc. is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded

We noted certain matters involving the internal control structure and its operation that we consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the entity's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements.

1. The Agency did not keep written Board of Directors minutes of all meetings held during the year. We recommend that minutes of all board meetings be kept and distributed to the board members.

Reply: The Executive Director agreed with this finding and agreed to take steps to assure that all Board of Directors meetings will have minutes.

2. The Agency did not have inventory tags on fixed assets. We recommend that the Agency tag all fixed assets and record the tag numbers on inventory control sheets.

Reply: The Executive Director agreed with this finding and will implement tagging all fixed assets.

A material weakness is a reportable condition in which the design or operation of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above. However, we believe none of the reportable conditions described above is a material weakness.

This report is intended for the use of management and the Legislative Auditor of the State of Louisiana. However, this report is a matter of public record and its distribution is not limited.

Ferry, Powell & Company
FERRY, POWELL & COMPANY
A PROFESSIONAL ACCOUNTING CORPORATION



PERRY, POWELL & COMPANY
A PROFESSIONAL ACCOUNTING CORPORATION
808 RYLA AVENUE
MONROE, LOUISIANA 70501
TELEPHONE 337-3411
FAX 337-3432

Robert H. Perry, CPA
Ronald B. Thomas, CPA (Ret.)
Curtis J. Powell, CPA

December 13, 1994

- Accounting And Auditing
- R. U. S. Audits
- Tax Paid Organizations
- Business And Financial Planning
- International Planning
 - Estate & Financial
 - Corporate & Personal

**INDEPENDENT AUDITORS' REPORT ON THE
INTERNAL CONTROL STRUCTURE IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors
The Extra Mile, Region VIII, Inc.
Monroe, Louisiana

We have audited the financial statements of The Extra Mile, Region VIII, Inc., as of and for the year ended June 30, 1994, and have issued our report thereon dated December 13, 1994.

We conducted our audit in accordance with generally accepted auditing standards and with Government Auditing Standards, issued by the Comptroller General of the United States. THESE STANDARDS require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

The management of The Extra Mile, Region VIII, Inc. is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the financial statements of The Extra Mile, Region VIII, Inc. for the period ended June 30, 1994, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control structure.

In accordance with Government Auditing Standards, we have also issued a report dated December 13, 1996 on our consideration of the Extra Mile, Region VIII, Inc.'s internal control structure and a report dated December 13, 1996 on its compliance with laws and regulations.

Perry, Powell & Company

PERRY, POWELL & COMPANY
A PROFESSIONAL ACCOUNTING CORPORATION

THE EXTRA MILE REGION VIII, INC.
MONROE, LOUISIANA
QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 1996

There were no questioned costs for the year under audit.

THE EXTRA MILK, REGION VIII, INC.
JUNE 30, 1998

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THE EXTRA MILE, REGION VIII, INC.
JUNE 30, 1986

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THE EXTRA MILE, MOORE VILL, INC.

BOSSBORO, LOUISIANA

FINANCIAL STATEMENTS
AND ADDITIONAL INFORMATION
FOR THE YEAR ENDED
JUNE 30, 1990

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the auditor, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date FEB 12 1991

THE EXTRA MILE, REGION VIII, INC.
MONROE, LOUISIANA
FINDINGS, RECOMMENDATIONS, AND CORRECTIVE ACTIONS - CURRENT YEAR
FOR THE YEAR ENDED JUNE 30, 1994

Findings: The Agency does not keep minutes at all Board of Directors meetings.

Criteria: The Agency needs a record of decisions and discussions at all Board of Directors meetings.

Effect: The Agency doesn't have supporting documents of decisions made during board meetings.

Cause: The Agency misplaced or never took notes during several board meetings.

Recommendation: We recommend the Agency keep minutes at all meetings.

Findings: The Agency did not tag fixed assets.

Criteria: The Agency should tag all fixed assets and list tag numbers on inventory control sheets.

Effect: Fixed assets are not properly controlled.

Cause: The Agency wasn't aware of the need to tag fixed assets.

Recommendation: We recommend that the Agency tag all fixed assets and record tag numbers on inventory lists.