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LEGISLATIVE BUREAU

FINANCIAL STATEMENTS

HOUSING AUTHORITY OF THE CITY OF BENHAM SPRINGS

BENHAM SPRINGS, LOUISIANA

SEPTEMBER 30, 1997

Revisor Acknowledged  
Legislative Auditor



Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 7-1-98

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TRANSMITTAL LETTER

GENERAL PURPOSE FINANCIAL STATEMENTS  
WITH SUPPLEMENTAL INFORMATION SCHEDULES

June 3, 1988

Office of Legislative Auditor  
Attention: Ms. Dorothy Milner  
1808 North Third Street  
Post Office Box 94997  
Baton Rouge, Louisiana 70804-9997

Dear Ms. Milner:

In accordance with Louisiana Revised Statute 24:514, enclosed are the general purpose financial statements, with supplemental information schedules, for the Housing Authority of the City of Denham Springs as of and for the year ended September 30, 1987. The report includes all funds under the control and authority of the housing authority. The accompanying financial statements have been prepared in accordance with generally accepted accounting principles.

Sincerely,

  
Executive Director

Enclosure

**BREWSTER & ASSOCIATES  
CERTIFIED PUBLIC ACCOUNTANTS  
P.O. BOX 1980  
PENSACOLA, FLORIDA 32513**

Board of Commissioners  
Housing Authority of the City  
Of Denham Springs  
P. O. Box 916  
Denham Springs, Louisiana 70127

U.S. Department of Housing  
and Urban Development  
Area Field Office  
Hale Boggs Federal Building  
381 Magazine Street, 5<sup>th</sup> Floor  
New Orleans, Louisiana 70130

**INDEPENDENT AUDITORS REPORT**

I have audited the financial statements listed in the Table of Contents of the Housing Authority of the City of Denham Springs, Louisiana, as of and for the year ended September 30, 1997. These financial statements are the responsibility of the Housing Authority's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

As discussed in Note 1, the Authority prepares its financial statements on the basis of accounting practices prescribed or permitted by the U.S. Department of Housing and Urban Development, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Housing Authority of the City of Denham Springs, Louisiana, as of September 30, 1997, and the results of its operations for the year then ended on the basis of accounting described in Note 1.

In accordance with Government Auditing Standards, I have also issued a report dated June 3, 1998 on my consideration of the Housing Authority's internal control structure and a report dated June 3, 1998 on its compliance with laws and regulations.

  
CERTIFIED PUBLIC ACCOUNTANT  
Pensacola, Florida  
June 3, 1998

FOOTNOTES TO THE FINANCIAL STATEMENTS OF THE CITY OF CORONA, CALIFORNIA  
 CORONA PUBLIC UTILITY AUTHORITY FINANCIAL STATEMENTS  
 CITY OF CORONA, CALIFORNIA, YEAR ENDING DECEMBER 31, 2022

	Balance Sheet Data		Inventory		Accounts Payable		Debt		Other	
	2022	2021	2022	2021	2022	2021	2022	2021	2022	2021
Accounts Payable	12,121	10,121	12,121	10,121						
Accounts Receivable	2,121	1,121	2,121	1,121						
Inventory	1,121	1,121	1,121	1,121						
Prepaid Expenses	1,121	1,121	1,121	1,121						
Other	1,121	1,121	1,121	1,121						
Debt	12,121	10,121	12,121	10,121						
Other	1,121	1,121	1,121	1,121						
Total	17,121	15,121	17,121	15,121						
Accounts Payable	12,121	10,121	12,121	10,121						
Accounts Receivable	2,121	1,121	2,121	1,121						
Inventory	1,121	1,121	1,121	1,121						
Prepaid Expenses	1,121	1,121	1,121	1,121						
Other	1,121	1,121	1,121	1,121						
Debt	12,121	10,121	12,121	10,121						
Other	1,121	1,121	1,121	1,121						
Total	17,121	15,121	17,121	15,121						

BOURNE UNIVERSITY OF THE CITY OF BOURNE, MASSACHUSETTS, A  
 COMMUNITY COLLEGE  
 AN INSTITUTION OF HIGHER LEARNING ORGANIZED IN 1862

ACCOUNTS RECEIVABLE	REVENUE		EXPENSES		BALANCE	
	AMOUNT	PERCENTAGE	AMOUNT	PERCENTAGE	AMOUNT	PERCENTAGE
ADMISSIONS	100.00	100.00				
GRANTS	100.00	100.00				
SALES	100.00	100.00				
FINANCIAL AID	100.00	100.00				
OTHER	100.00	100.00				
<b>Total Revenue</b>	<b>500.00</b>	<b>100.00</b>				
EXPENSES			100.00	100.00		
PERSONNEL			100.00	100.00		
MATERIALS			100.00	100.00		
OPERATIONAL			100.00	100.00		
DEPRECIATION			100.00	100.00		
OTHER			100.00	100.00		
<b>Total Expenses</b>			<b>500.00</b>	<b>100.00</b>		
<b>Total</b>	<b>500.00</b>	<b>100.00</b>	<b>500.00</b>	<b>100.00</b>		

**ANNUAL STATEMENT OF INVESTMENT EXPENSES**  
**FOR THE YEAR ENDED 12/31/1988**  
**FOR THE YEAR ENDED 12/31/1988**

ACCOUNT	ANNUAL STATEMENT		ANNUAL STATEMENT		ANNUAL STATEMENT	
	1988	1987	1988	1987	1988	1987
<b>INVESTMENT EXPENSES</b>						
Interest	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Dividends	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Capital Gains	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Other Income	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
<b>TOTAL INVESTMENT EXPENSES</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>40,000.00</b>
Interest	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Dividends	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Capital Gains	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Other Income	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
<b>TOTAL INVESTMENT EXPENSES</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>40,000.00</b>



**POSSIBLE ACTIVITY OF THE CITY OF DENVER, PROBABLE  
CONTINGENT LIABILITIES OF CONTRACTS, EMPLOYMENTS, & AGREEMENTS IN FAVOR AND AGAINST  
ALL GOVERNMENTAL FUNDS, TRUSTS AND APPROPRIABLE TRUST FUNDS  
FUND BALANCE INFORMATION AS OF YEAR END CONTAINED IN THE FOLLOWING TABLE**

SCHEDULE B

Account	Appropriated Fund Types		Fiduciary Fund Types		Totals
	General	Special	Special	Special	
<b>REVENUE INCOME:</b>					
Operating Fees	480,000.00				480,000.00
Interest Income	5,000.00				5,000.00
Total Revenue Income	485,000.00				485,000.00
<b>NON-REVENUE INCOME:</b>					
Interest on Governmental	111.00	48.75			159.75
Other	5,850.00				5,850.00
Total Non-revenue Income	5,961.00	48.75			6,009.75
<b>OTHER INCOME:</b>					
Federal Grants					
State - CDF					
Grants - JRCDFP					
Annual Contributions					
Operating Subsidies			25,000.00		25,000.00
Total Other Income			25,000.00		25,000.00
<b>TOTAL INCOME:</b>	<b>490,961.00</b>	<b>48.75</b>	<b>25,000.00</b>		<b>516,489.75</b>
<b>LIABILITIES:</b>					
Accounts Payable					
Accrued Payroll					
Accrued Interest					
Accrued Other					
Deferred Contributions					
Deferred Income					
Deferred Grants					
Deferred Other					
Total Liabilities					
<b>TOTAL LIABILITIES:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

ANNUAL STATEMENT OF THE CITY OF CHAMBERLAIN, S.D.  
 COMBINED STATEMENT OF REVENUES, EXPENSES, NET & CHANGES IN FUND BALANCES  
 BY ADMINISTRATIONAL AREA (FUND) AND CONTROLLING FUND CLASS  
 SUBMITTED SEPTEMBER 30, 2007 BY: COMPTROLLER TULLA FOR IRR

Description	Accounting Fund Type			Funds						
	General	Special Revenue	Self-Help		Capital Projects					
					Priority	Special	Total	Excess	Balance	
					Fund Type	Revenue	Expenses	Change	Beginning	
<b>ADMINISTRATIVE</b>										
Administration	10,045.00	10,394.41				40,740.00	50,075.06		50,075.06	
Fuel	2,484.12	1,217.00				2,250.00	2,064.00		2,064.00	
Accounting and audit costs	1,971.70	1,999.70				3,871.00	3,894.00		3,894.00	
Bondy	2,511.11	2,511.11				1,260.00	1,260.00		1,260.00	
Total Administrative	17,012.93	17,122.22				48,722.00	58,383.06		58,383.06	
<b>TENANT SERVICES</b>										
Services - Tenant Services										
Recruitment, Placement, etc.										
Tenant - Tenant Service Coordinator										
Total Tenant Services										
<b>UTILITIES</b>										
Water	2,600.00					2,600.00	2,600.00		2,600.00	
Electricity	8,000.00					8,000.00	8,141.00		8,141.00	
Gas	92,800.11					91,000.00	91,550.00		91,550.00	
Land	240.00					240.00	240.00		240.00	
Total Utilities	93,640.11					93,840.00	93,531.00		93,531.00	
<b>STANDARD MAINTENANCE</b>										
Light	15,000.00					15,000.00	15,000.00		15,000.00	
Miscellaneous	2,000.00					2,000.00	2,000.00		2,000.00	
Construction	1,000.00					1,000.00	1,000.00		1,000.00	
Total Standard Maintenance	18,000.00					18,000.00	18,000.00		18,000.00	

SOLIDWELL AUTHORITY OF THE CITY OF SOLIDWELL, VERMONT  
 (Authority created by Chapter 207, § 201, Vermont Statutes, 1971, as amended at Public Acts 1975-105  
 ALL DEBITORS MUST SEND PAYMENTS TO THE ACCOUNTING DEPARTMENT, 1000 FORT ANDOVER ROAD, SOLIDWELL, VERMONT 05758  
 FROM CHECKS APPROPRIATE TO THE APPROPRIATE DEPARTMENTAL BUDGET FUND

Expenses (and 1-1)	Recommended Total Dept		Primary Paid Dept		Totals	
	Amount	Dept Balance	Dept Balance	Dept Balance	Amount	Percent/Total Dept
<b>EXPENSES:</b>						
Insurance	11,888.11				11,888.11	100.00%
Payment to Levy/Town	5,764.75	1,371.00			4,411.51	5.19%
Travel/Labor Expenses						
Employee Benefit Contributions	6,666.64	6,666.58			6,666.64	7.84%
Subsidies/Leases	871.39				871.39	1.01%
Other General Expenses	20,000.00	3,177.50			23,177.50	27.69%
<b>Total General</b>						
<b>NON-COATING FUND:</b>						
Residential Maintenance						
<b>Total Non-Coating Fund</b>						
<b>STREET EXPENDITURES:</b>						
Cap Expenditures						
Interest						
Other						
<b>Total Street Expenditures</b>						
<b>SOLIDWELL EXPENDITURES</b>	<b>58,360.85</b>	<b>20,205.08</b>			<b>78,565.93</b>	<b>100.00%</b>

FINANCIAL STATEMENTS OF THE CITY OF PORTLAND, OREGON  
 COMMUNITY DEVELOPMENT DEPARTMENT, DEPARTMENT OF COMMUNITY DEVELOPMENT  
 ALL INFORMATION, FIGURES AND FOOTNOTES ARE SUBJECT TO THE CITY OF PORTLAND  
 FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2011

	General	Special Revenue	State Grants	Federal Grants	Private	Interfund	Other	Total
Other Grants / Donations								
<b>REVENUE FROM OPERATIONS</b>								
From Fee Adjustments	1,121,538							1,121,538
Total Available Credits / Charges	1,121,538							1,121,538
<b>OPERATING EXPENSES</b>								
Salaries	101,975	6,416,040						6,518,015
Retirement		1,817,000						1,817,000
Professional and Consultant Expenses		1,121,538						1,121,538
Property Maintenance and Utilities		111,225						111,225
Total Operating Expenses	101,975	9,465,803						9,567,778
<b>TOTAL OPERATING DEFICIT</b>								
		8,344,265						8,344,265
Excess of Revenues Over (Under) Expenses		1,177,273						1,177,273
Other Financial Activities								
Real Estate Income	2,577,000							2,577,000
Other Financial Income	5,200,000							5,200,000
Excess of Revenues and Other Income Over (Under) Expenses	7,777,000							7,777,000

ANNUAL ACTIVITIES OF THE U.S. PROGRAMS IN FOREIGN COUNTRIES, 1952  
 SUMMARY OF RESULTS, PERFORMANCE, AND FINANCIAL DATA  
 (UNITED STATES DOLLARS - UNLESS OTHERWISE INDICATED)

COUNTRY	Budget			Actual			Actual/Estimated			Actual/Original		
	Est.	Exec.	Avail.	Exec.	Avail.	Ratio	Exec.	Avail.	Ratio	Exec.	Avail.	Ratio
AFRICA (TOTAL)	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	100%	10,000,000	10,000,000	100%	10,000,000	10,000,000	100%
ASIA (TOTAL)	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	100%	10,000,000	10,000,000	100%	10,000,000	10,000,000	100%
EUROPE (TOTAL)	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	100%	10,000,000	10,000,000	100%	10,000,000	10,000,000	100%
AMERICAS (TOTAL)	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	100%	10,000,000	10,000,000	100%	10,000,000	10,000,000	100%
OTHER COUNTRIES	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	100%	10,000,000	10,000,000	100%	10,000,000	10,000,000	100%
TOTAL	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000	100%	50,000,000	50,000,000	100%	50,000,000	50,000,000	100%



**GENERAL ACCOUNTS OF THE OFFICE OF THE COMPTROLLER OF THE CURRENCY**  
**STATEMENT OF RECEIPTS, DISBURSES AND BALANCE SHEET**  
**FOR THE YEAR ENDING DECEMBER 31, 1917**  
**FOR THE YEAR ENDING DECEMBER 31, 1918**

GENERAL ACCOUNT	RECEIPTS			DISBURSES			BALANCE SHEET			TOTAL		
	Amount	Percentage	Total	Amount	Percentage	Total	Amount	Percentage	Total	Amount	Percentage	Total
<b>GENERAL</b>												
Balance at Jan 1, 1917	\$1,000.00		\$1,000.00	\$1,000.00		\$1,000.00	\$1,000.00		\$1,000.00			\$1,000.00
Receipts from Treasury	5,000.00		5,000.00	4,000.00		4,000.00	1,000.00		1,000.00			6,000.00
Receipts from Banks	1,000.00		1,000.00	500.00		500.00	500.00		500.00			1,500.00
Receipts from Other Sources	500.00		500.00	200.00		200.00	300.00		300.00			800.00
Total Receipts	6,500.00		6,500.00	4,700.00		4,700.00	1,800.00		1,800.00			8,300.00
Disbursements												
Disbursements to Treasury				3,000.00		3,000.00	3,000.00		3,000.00			3,000.00
Disbursements to Banks				1,000.00		1,000.00	1,000.00		1,000.00			2,000.00
Disbursements to Other Sources				700.00		700.00	100.00		100.00			1,700.00
Total Disbursements				4,700.00		4,700.00	4,100.00		4,100.00			4,700.00
Balance at Dec 31, 1917												
Balance at Dec 31, 1918												
Total												

**GENERAL STATEMENTS OF THE DEPT. OF REVENUE APPROVED BY  
COMMISSIONER OF REVENUE, COMPTROLLER GENERAL OF THE STATE  
AND ATTORNEY GENERAL, ALL BY AND FOR THE PEOPLE OF THE STATE  
OF NEW YORK (PARTIAL YEAR) - YEAR ENDED SEPTEMBER 30, 1964**

	General Fund			State Departmental			Total
	Actual Year End 1964	Actual Year End 1963	Actual Year End 1962	Actual Year End 1964	Actual Year End 1963	Actual Year End 1962	
<b>REVENUES (GENERAL)</b>	6,600						6,600
<b>REVENUES (DEPARTMENTAL)</b>							
Total Revenues	6,600						6,600
<b>EXPENDITURES (GENERAL)</b>	2,272	2,771	3,000	38	38	38	2,310
Total Expenditures	2,272	2,771	3,000	38	38	38	2,310
<b>REVENUES (DEPARTMENTAL)</b>							
Total Revenues							
<b>EXPENDITURES (DEPARTMENTAL)</b>							
Total Expenditures							
<b>NET REVENUES</b>	4,328	3,829	3,600	62	62	62	4,390
Total Net Revenues	4,328	3,829	3,600	62	62	62	4,390
<b>REVENUES (GENERAL)</b>							
Total Revenues							
<b>EXPENDITURES (GENERAL)</b>							
Total Expenditures							
<b>NET REVENUES</b>							
Total Net Revenues							
<b>REVENUES (DEPARTMENTAL)</b>							
Total Revenues							
<b>EXPENDITURES (DEPARTMENTAL)</b>							
Total Expenditures							
<b>NET REVENUES</b>							
Total Net Revenues							
<b>REVENUES (GENERAL)</b>							
Total Revenues							
<b>EXPENDITURES (GENERAL)</b>							
Total Expenditures							
<b>NET REVENUES</b>							
Total Net Revenues							
<b>REVENUES (DEPARTMENTAL)</b>							
Total Revenues							
<b>EXPENDITURES (DEPARTMENTAL)</b>							
Total Expenditures							
<b>NET REVENUES</b>							
Total Net Revenues							
<b>REVENUES (GENERAL)</b>							
Total Revenues							
<b>EXPENDITURES (GENERAL)</b>							
Total Expenditures							
<b>NET REVENUES</b>							
Total Net Revenues							
<b>REVENUES (DEPARTMENTAL)</b>							
Total Revenues							
<b>EXPENDITURES (DEPARTMENTAL)</b>							
Total Expenditures							
<b>NET REVENUES</b>							
Total Net Revenues							



**HOUSING AUTHORITY OF THE CITY OF DENHAM SPRINGS  
DENHAM SPRINGS, LOUISIANA**

Notes to the Financial Statements  
As of and for the Year Ended September 30, 1997

**INTRODUCTION**

The Housing Authority of the City of Denham Springs (authority) was created pursuant to the U.S. Housing Act of 1937 to engage in the acquisition, development, and administration of a low income housing program to provide safe, sanitary, and affordable housing to the citizens of Denham Springs, Louisiana. The Housing Authority must comply with Louisiana State reporting laws (LSA - R.S. 24:513 and 24:514) which requires financial statements to be prepared in accordance with generally accepted accounting principles (GAAP).

The authority is administered by a five member board appointed by the Mayor. Members of the board serve staggered-year terms.

Under the United States Housing Act of 1937, as amended, the U.S. Department of Housing and Urban Development (HUD) has direct responsibility for administering low cost housing programs in the United States. Accordingly, HUD has entered into an annual contributions contract with the authority for the purpose of assisting the authority in financing the acquisition, construction, and leasing of housing units and to make annual contributions (subsidies) to the authority for the purpose of maintaining this low cost character.

The authority participates in Section 8 housing assistance payment programs. The Section 8 Certificate Program provides assistance to low-income persons seeking housing by subsidizing costs between tenants and owners of existing private housing. Under this program, the authority enters into housing assistance payment contracts with landlords. Section 8 Rental Voucher Program, another Section 8 housing assistance program, provides assistance to low-income families. The program provides for a voucher which can be used by the tenant to pay rent to any landlord he chooses.

As September 30, 1997, the authority managed 52 public housing units and provided assistance to 31 Section 8 Certificate housing units and 23 Section 8 Voucher housing units (The Section 8 Programs are disclosed in the Special Revenue Fund). The authority has CIAP Modernization in progress (disclosed in the Capital Project Fund).

**HOUSING AUTHORITY OF THE CITY OF DENHAM SPRINGS  
DENHAM SPRINGS, LOUISIANA  
Notes to Financial Statements (Continued)**

**I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. BASIS OF PRESENTATION**

The accompanying financial statements of the authority have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

**B. REPORTING ENTITY**

GASB Statement No. 14 established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Because the authority is legally separate and fiscally independent, the authority is a separate governmental reporting entity.

The authority is a related organization of the City of Denham Springs, Louisiana since the Mayor appoints a voting majority of the authority's governing board. The City of Denham Springs is not financially accountable for the authority as it cannot impose its will on the authority and there is no potential for the authority to provide financial benefits to, or impose financial burdens on, the City of Denham Springs. Accordingly, the authority is not a component unit of the financial reporting entity of the City of Denham Springs.

The authority includes all funds, account groups, activities, or others, that are within the oversight responsibility of the authority.

Certain units of local government over which the authority exercises an oversight responsibility, such as the parish police jury, school board, and municipalities within the parish, are excluded from the accompanying financial statements. These units of government are considered separate reporting entities and issue financial statements separate from those of the authority. In addition, the accompanying financial statements do not include various tenant associations which are legally separate entities.

**C. FUND ACCOUNTING**

The authority uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid

**HOUSING AUTHORITY OF THE CITY OF DENHAM SPRINGS  
DENHAM SPRINGS, LOUISIANA  
Notes to Financial Statements (Continued)**

*Financial management by segregating transactions relating to certain government functions or activities.*

*A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is an financial reporting device designed to provide accountability for certain assets and liabilities that not recorded in the funds because they do not directly affect net expendable financial resources.*

*Funds of the authority are classified into three categories: governmental, proprietary and fiduciary, as applicable. Each category, in turn, is divided into separate fund types. The fund classifications and a description of each existing fund types follow:*

**Governmental Funds**

*Governmental funds account for all or most of the authority's general activities, including the collection and disbursement of specific or legally restricted revenues, the acquisition or construction of general fund assets, and the servicing of general long-term obligations. Governmental funds include:*

- 1. General Fund - the general operating fund of the authority accounts for all financial resources, except those required to be accounted for in other funds. The General Fund includes transactions of the low - rent housing assistance programs.*
- 2. Special revenue funds - account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. Special revenue funds contain transactions of the various Section 8 Housing Assistance Programs administered by the authority.*
- 3. Debt service funds - account for transactions relating to resources retained and used for the payment of principal and interest on those long-term obligations recorded in the general long-term obligations account group. Debt service funds contain current year payments of principal and interest on project notes, federal financing bonds, and bonds payable (if applicable).*
- 4. Capital projects funds - account for financial resources received and used for the acquisition, construction, or improvement of capital facilities not reported in the other governmental funds. Capital projects funds contain transactions relating to active modernization and development programs.*

**HOUSING AUTHORITY OF THE CITY OF BENHAM SPRINGS  
BENHAM SPRINGS, LOUISIANA  
Notes to Financial Statements (Continued)**

**Fiduciary Funds**

Fiduciary funds account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the authority.

The Tenant Security Deposits Agency Fund consists of various tenant security deposit accounts.

Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

**D. BASIS OF ACCOUNTING**

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by all governmental funds and agency funds. The governmental funds use the following practices in recording revenues and expenditures:

**Revenues**

Operating subsidies and the annual contributions received from HUD are recorded when available and measurable. Federal restricted grants are recorded when reimbursable expenditures have been incurred.

Rental income is recorded in the month earned.

Interest earnings on time deposits are recorded when the time deposits have matured and the interest is available. Interest income on interest bearing demand deposits is recorded each month when credited by the bank to the account.

Substantially all other revenues are recorded when they become available to the PHA.

**Expenditures**

Salaries are recorded as expenditures when paid. Purchases of various operating supplies are recorded as expenditures in the accounting period they are purchased.

**HOUSING AUTHORITY OF THE CITY OF BENHAM SPRINGS  
BENHAM SPRINGS, LOUISIANA  
Notes to Financial Statements (Continued)**

Compensated absences are recognized as expenditures when leave is actually taken or when employees (or heirs) are paid for accrued leave upon retirement or death, while the cost of leave privileges not requiring current resources is recorded in the general long term obligation account group.

Principal and interest on general long term debt are recognized when due.

Substantially all other expenditures are recognized when the related fund liability has been incurred.

**Other Financing Sources (Uses)**

Transfers between funds that are not expected to be repaid (or any other types, such as capital lease transactions, sale of fixed assets, debt extinguishment, long-term debt proceeds, or others) are accounted for as other financing sources (uses). These other financing sources (uses) are recognized at the time the underlying event occurs.

**Deferred Revenues**

The authority reports deferred revenues on its combined balance sheet. Deferred revenues arise when resources are received by the authority before it has a legal claim to them, or when grant monies are received before the incurrence of qualifying expenditures. In subsequent periods, when the authority has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and the revenue is recognized.

**E. BUDGETS**

The authority uses the following budget practices:

1. The authority adopted budgets for the General Fund, the Special Revenue Fund and the Capital Projects Funds. The Capital Projects Funds budget comparison to actual has not been included since the capital project (Modernization/CIAP) is a multiple year endeavor not requiring an annual expenditure budget.
2. The budgets are prepared on the modified accrual basis of accounting. All appropriations lapse at year end.

**HOUSING AUTHORITY OF THE CITY OF DENHAM SPRINGS**  
**DENHAM SPRINGS, LOUISIANA**  
**Notes to Financial Statements (Continued)**

3. Encumbrances are not recognized within the accounting records for budgetary purposes.
4. Formal budget integration (within the accounting records) is employed as a management control device.
5. The Executive Director is authorized to transfer amounts between line items within any fund, with the exception of salaries, provided such does not change the total of any function. However, when actual revenues within a fund fail to meet budgeted revenues by 2% or more, a budget amendment is adopted by the authority in an open meeting. Budget amounts included in the accompanying financial statements include the original adopted budget and all subsequent amendments.

**F. ENCUMBRANCES**

Encumbrance accounting, under which purchase orders are recorded in order to reserve that portion of the applicable appropriation, is not employed. However, outstanding purchase orders are taken into consideration before expenditures are incurred in order to assure that applicable appropriations are not exceeded.

**G. CASH AND CASH EQUIVALENTS AND INVESTMENTS**

Cash includes amounts in demand deposits and interest-bearing demand deposits. Cash equivalents include amounts in time deposits and cash with fiscal agents. Under state law, the authority may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

**H. SHORT-TERM INTERFUND RECEIVABLES/PAYABLES**

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as due from other funds or due to other funds on the balance sheet. Short-term interfund loans are classified as interfund receivables/payables.

**HOUSING AUTHORITY OF THE CITY OF DENHAM SPRINGS  
DENHAM SPRINGS, LOUISIANA  
Notes to Financial Statements (Continued)**

**I. INVENTORIES**

All purchased inventory items are valued at cost. Acquisition of materials and supplies are accounted for on the purchase method, that is, the expenditure is charged when the items are purchased. Housing Authority of less than 500 units do not record the inventory in the general ledger.

**J. FIXED ASSETS**

Fixed assets of governmental funds are recorded as expenditures at the time they are purchased or constructed, and the related assets are capitalized (reported) in the general fixed assets account group. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost or estimated cost if historical cost is not available.

**K. COMPENSATED ABSENCES**

The authority has the following policy relating to vacation and sick leave:

The authority follows Louisiana Civil Service regulations for accumulated annual and sick leave. Employers may accumulate up to 300 hours of annual leave which may be received upon termination or retirement. Sick leave hours accumulate, but the employee is not paid for them if not used by either retirement or termination date.

The cost of current leave privileges, computed in accordance with GASB Codification Section 004, is recognized as a current year expenditure in the governmental funds when leave is actually taken or when employees (or heirs) are paid for accrued leave upon retirement or death, while the cost of leave privileges not requiring current resources is recorded in the General Long Term Obligations Account Group. Leave benefits are based on accrued leave benefits on employees with ten (10) years service to a maximum of 25 days at their current annual salary.

**L. LONG-TERM OBLIGATIONS**

Long-term obligations expected to be financed from governmental funds are reported in the general long-term obligations account group. Expenditures for principal and interest payments for long-term obligations are recognized in the governmental funds when due.

**HOUSING AUTHORITY OF THE CITY OF BENHAM SPRINGS**  
**BENHAM SPRINGS, LOUISIANA**  
**Notes to Financial Statements (Continued)**

**M. FUND EQUITY - Reserves**

Reserves represent those portions of fund equity not appropriate for expenditures or legally segregated for a specific future use.

**N. INTERFUND TRANSACTIONS**

Quasi-external transactions are accounted for as revenues, expenditures, or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecuring or non-routine permanent transfers of equity are reported as initial equity transfers. All other interfund transfers are reported as operating transfers.

**O. TOTAL COLUMNS ON COMBINED STATEMENTS**

The total columns on the combined statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

**2. CASH AND CASH EQUIVALENTS**

At September 30, 1997, the authority has cash and cash equivalents (bank balances) totaling \$109,841.79 as follows:

Demand deposits	\$ 24,156.48
Interest-bearing demand deposits	9,388.35
Money market accounts	8.08
Time deposits	<u>76,288.88</u>
Total	\$ <u>109,841.79</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of



**HOUSING AUTHORITY OF THE CITY OF BENHAM SPRINGS**  
**BENHAM SPRINGS, LOUISIANA**  
**Notes to Financial Statements (Continued)**

securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At September 30, 1997, the authority has \$109,841.70 in deposits (collected bank balances). These deposits are secured from risk by \$200,000.00 of federal deposit insurance. (CLASS Category 3).

**3. RECEIVABLES**

The receivables of \$13,177.48 at September 30, 1997, are as follows:

General Fund Local Sources:	
Tenants	\$ 432.04
HUD	12,828.00
Other	<u> 917.44</u>
Total	\$ <u>13,177.48</u>

**4. FIXED ASSETS**

The changes in general fixed assets are as follows:

Land, Structures, and Equipment	
Balance September 30, 1996	\$ 2,450,668.25
Additions - LS&E	132.00
Additions - CLAP	6,418.00
Deletions	<u> 0.00</u>
Balance September 30, 1997	\$ <u>2,457,218.25</u>

Fixed assets are encumbered to HUD pursuant to the Annual Contributions Contract as collateral for obligations owed to the U.S. Government.

**5. RETIREMENT SYSTEMS**

The authority provides benefits for all of its full-time employees through a defined contribution plan. In a defined contribution plan, benefits depend solely on amounts contributed to the plan.

**HOUSING AUTHORITY OF THE CITY OF BENHAM SPRINGS  
 BENHAM SPRINGS, LOUISIANA  
 Notes to Financial Statements (Continued)**

plus investment earnings. Employees are eligible to participate after a six-month probationary period. The employee contributes up to six percent and the entity contributes eight percent of the employee's base salary each month. The entity's contributions for each employee (and interest allocated to the employee's account) are vested twenty percent annually for each year of participation. An employee is fully vested after five years of participation.

The entity's total payroll in fiscal year ended September 30, 1997 was \$59,948.97. Contributions to the plan were \$2,478.34 and \$3,164.32 by the employee and the entity, respectively.

**6. ACCOUNTS, SALARIES, AND OTHER PAYABLES**

The payables at September 30, 1997, are as follows:

	General Fund	Special Revenue Funds	Total
Withholdings	\$ 2,486.08	\$ 0.00	\$ 2,486.08
Payment in Lieu of Taxes	6,704.71	0.00	6,704.71
HLID	5,452.00	0.00	5,452.00
Other	208.15	0.00	208.15
<b>Total</b>	<b>\$ 14,850.94</b>	<b>\$ 0.00</b>	<b>\$ 14,850.94</b>

**7. COMPENSATED ABSENCES**

At September 30, 1997, employees of the authority had not accumulated and vested any employee leave benefits, which was computed in accordance with GASB Codification Section 660.

**8. CHANGES IN AGENCY FUNDS DEPOSITS DUE OTHERS**

A summary of changes in agency fund deposits due other follows:

Agency Funds: Tenants Security Deposits	
Balance, September 30, 1996	\$ 3,450.00
Additions - Net	200.00
Balance September 30, 1997	\$ 3,650.00

**HOUSING AUTHORITY OF THE CITY OF DENHAM SPRINGS  
DENHAM SPRINGS, LOUISIANA  
Notes to Financial Statements (Continued)**

**5. CHANGES IN GENERAL LONG-TERM OBLIGATIONS**

The following is a summary of the long-term obligation transactions for the year ended September 30, 1997:

Compensated Absence:		
Balance September 30, 1995		\$ _____ 0.00
Balance September 30, 1997		\$ _____ 0.00
Long-term Debt:	Interest Rate	Principal Balance
Permanent Notes	Unknown	\$ 41,856.57
Bond Payable, May 1, 1964 Series	4.75%	365,999.86
FFB Note, March 11, 1982	6.6%	<u>68,995.50</u>
Total Long-term Debt		\$ <u>476,852.93</u>

The notes and bonds mature in series annually in varying amounts. All required debt service to maturity on the bonds, including principal and interest, is payable by HHA under a debt service contract with the entity.

Long-term debt is secured by the land and buildings of the entity.

Change in long-term debt is as follows:

	Perm. Note	FFB Note	Bonds
Balance September 30, 1995	\$ 41,856.57	\$ 88,327.83	\$ 592,328.86
Principal retirement	<u>0.00</u>	<u>11,332.18</u>	<u>25,328.82</u>
Balance September 30, 1997	\$ <u>41,856.57</u>	\$ <u>68,995.50</u>	\$ <u>566,999.86</u>

Schedule retirements of long-term debt is as follows:

1997	\$	37,424.79
1998		38,884.34
1999		41,509.52
2000		43,872.48
2001		45,818.83
Thereafter		468,742.18

All principal and interest requirements are funded in accordance with Federal Law by the annual contributions contract from HUD. At September 30, 1997, the authority has accrued \$677,032.83 in the debt service funds for future debt requirements.

#### 10. INTERFUND ASSETS/LIABILITIES

Interfund receivables/payables at September 30, 1997 are as follows: NONE

#### 11. COMMITMENTS AND CONTINGENCIES

The authority participates in a number of federally assisted grant programs. Although the current grant programs have been audited in accordance with the Single Audit Act of 1994 through September 30, 1997, these programs are still subject to organism agency program compliance audits and reviews.

#### 12. GOING CONCERN

The authority receives a major portion of its funding from HUD. While it is unlikely to happen, discontinuation of this funding source would seriously affect the authority's ability to continue operations.

## HOUSING AUTHORITY OF THE CITY OF BENRAN SPRINGS, LOUISIANA

## SCHEDULE OF FEDERAL AWARDS

SEPTEMBER 30, 1997

<u>PROGRAM</u>	<u>CEDA NO.</u>	<u>AWARDS</u>	<u>EXPENDITURES</u>
U.S. Dept. of Housing and Urban Development			
Conventional Public Housing Program			
HUD Operating Subsidy		\$ 18,927.00	\$ 18,927.00
HUD Annual Contribution (LR)	14.850*	<u>30,369.00</u>	<u>30,369.00</u>
<b>Total</b>		<b>89,896.00</b>	<b>89,896.00</b>
Section 8 Rental Certificate Program (HR)			
	14.857**	243,340.00	243,340.00
Section 8 Rental Voucher Program (HR)			
	14.855**	72,985.00	72,985.00
Comprehensive Improvement Assistance Program (CTAF)(LR)			
	14.852*	<u>    0.00</u>	<u>  6,418.00</u>
<b>Total Federal Awards</b>		<b>\$ <u>485,121.00</u></b>	<b>\$ <u>413,538.00</u></b>

\* As defined by OMB Circular A-113: This is a nonmajor program.

\*\* As defined by OMB Circular A-113: This is a major program.

(LR) This is a Low Risk Program.

(HR) This is a High Risk Program.

**BREWSTER & ASSOCIATES  
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PENSACOLA, FLORIDA 32513**

Board of Commissioners  
Housing Authority of the  
City of Dunham Springs  
P. O. Box 993  
Dunham Springs, LA 70727

**REPORT ON COMPLIANCE AND ON INTERNAL  
CONTROL OVER FINANCIAL REPORTING BASED  
ON AN AUDIT OF FINANCIAL STATEMENTS PER-  
FORMED IN ACCORDANCE WITH GOVERNMENT  
AUDITING STANDARDS**

I have audited the financial statements of the Housing Authority of the City of Dunham Springs, as of and for the year ended September 30, 1997, and have issued my report thereon dated June 3, 1998. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Compliance**

As part of obtaining reasonable assurance about whether the Housing Authority of the City of Dunham Springs's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, and the *FOIA Compliance Supplement 96-33*, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

**Internal Control Over Financial Reporting**

In planning and performing my audit, I considered the Housing Authority of the City of Dunham Springs's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation

to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the management and federal awarding agencies. However, this report is a matter of public record and its distribution is not limited.



CERTIFIED PUBLIC ACCOUNTANT

Pensacola, Florida

June 1, 1998

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CERTIFIED PUBLIC ACCOUNTANTS  
P.O. BOX 2008  
PENSACOLA, FLORIDA 32513**

Board of Commissioners  
Housing Authority of the  
City of Dunham Springs  
P. O. Box 910  
Dunham Springs, Louisiana 70727

**REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

**Compliance**

I have audited the compliance of the Housing Authority of the City of Dunham Springs with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement and the PDF Compliance Supplement 85-12 that are applicable to each of its major federal programs for the year ended September 30, 1997. The Housing Authority of the City of Dunham Springs's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the Housing Authority of the City of Dunham Springs's management. My responsibility is to express an opinion on the Housing Authority of the City of Dunham Springs's compliance based on my audit.

I conducted my audit of compliance in accordance with generally accepted auditing standards, the standards applicable to financial audits contained in *Governments Auditing Standards* issued by the Comptroller General of the United States, and OMB Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*. These standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining on a test basis, evidence about the Housing Authority of the City of Dunham Springs's compliance with these requirements and performing such other procedures as we considered necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination on the Housing Authority of the City of Dunham Springs's compliance with these requirements.

In my opinion, the Housing Authority of the City of Dunham Springs complied in all material respects with the requirements referred to above that are applicable to each of its major federal programs for the year ended September 30, 1997.



#### Internal Control Over Compliance

The management of the Housing Authority of the City of Denham Springs is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing my audit, I considered the Housing Authority of the City of Denham Springs's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine my auditing procedures for the purpose of expressing my opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

My consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over compliance and its operation that I consider to be a material weakness.

#### Schedule of Expenditures of Federal Awards

I have audited the financial statements of the Housing Authority of the City of Denham Springs, as of and for the year ended September 30, 1997, and have issued my report thereon dated June 1, 1998. My audit was performed for the purpose of forming an opinion on the financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in my opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

This report is intended for the information of the management, and federal awarding agencies. However, this report is a matter of public record and its distribution is not limited.

  
CERTIFIED PUBLIC ACCOUNTANT  
Pensacola, Florida  
June 1, 1998

**HOUSING AUTHORITY OF THE CITY OF DENHAM SPRINGS, LOUISIANA**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**SEPTEMBER 30, 1997**

**STATUS OF PRIOR AUDIT FINDINGS**

The prior audit of September 30, 1996, disclosed no findings of noncompliance with laws, rules and regulations.

**CURRENT AUDIT FINDINGS AND ITEMS OF NONCOMPLIANCE**

The current audit, for the year ended September 30, 1997, disclosed one item of noncompliance with laws, rules and regulations:

The PHA failed to submit its fiscal year September 30, 1997 Annual Audit report to the State of Louisiana Legislative Auditor within the statutory completion date of March 31, 1998.

*PHA Response:* The Executive Director thought he had nine months to submit the Audit Report to the Louisiana Legislative Auditor. He will abide by the six month deadline in all future years.

**QUESTIONED COSTS**

The current audit for the year ended September 30, 1997, disclosed no costs that were questionable for allowability as program costs.

**BOARD OF COMMISSIONERS**

David Cameron - Chairman  
Joyce Annica  
Willie Pheasant, Sr.  
Candis Strickland  
David Turvell, Sr.

**EXECUTIVE DIRECTOR**

Fred L. Banks