HIGHBORHOOD HOUSING SERVICES OF NEW ORLEANS, INC.

NOTE 7 - Continuencies

Grants and contracts with contract often require fullilisated orewish conditions and torus of terms of the instrument. Failure to failule to terms of the instrument. Failure to failule to produce. Although the review of frome is a resubslivity the based of timetons deems the contingency onlinkly the based of timetons deems the contingency onlinkly provisions.

Contain legal notions are question spaired REED.

HOTE 0 - Hoten Enyals

MESSO's obligation under notes payable consists of the following:

Of note payable meturing

> 2.5% revolving line-of-credit mate community on July 15, 1996 and continuing until the rote is until in full. This loss is

> > count of \$40,000 18,000

9 9,500

NEIGHBORHOOD HOUSING SERVICES OF NEW ORLEANS, INC. HOUSE TO THE FINANCIAL STATEMBERS, CONTISUED

Wider the terms of the Loss Sales and Services Agreement, Bisses has sold certain sortings; least to Neightonbook Musicing Newline of America (1875), and has agreed to to repurrhence or replace and in outcomes sold to NNA Maintain to repurrhence or replace and in outcomes sold to NNA Maintain lacouse delinysemt by 50 days or more. Principal Dalamest activatedly in marticopies sold to NNA MAR serviced by

loans ferriced for Brown Foundation
NEGET perviced loans for the Brown Foundation with a

total priscipal balance of 6775,993 at Becamber 31, 1995.

The following is an analysis of the allowerse for watcollectible learn so of December 31, 1995;

COMS NOC HILF TOTAL.

Enting toleros 1.29,483 \$5,715 \$4,282 \$100.4

MOTE 6 - Construction Excress

Construction encrow represents funds that have been committed for Rehabilitation projects but have not been disbursed to construction contractors.

WORLD - Common of Completent Support to Section Continues

Due Prop or to Other Punds

All interfund activities have been recorded as a recolvable or payable and represent expenditures/recoipts

.....

WHENO is an exempt organization under faction Sol(c)(3) of the Internal Envesue Code. Accordingly, no provisions for federal or state income taxon have been recorded in

Property, Farniture and equipment are recorded of

Property, farniture and equipment are recorded at cost (or fair market walks for donated mastu) and are depreciated using the straight-line method over the estimated unclud lives of the related masts.

NAMES outpied the provisions of interment of financial Accounting Section (1988) and the Controlling C

NEIGHBORHOOD HOUSING SERVICES OF NEW ORLEANS, INC.

NOTE 2 - Summary of Significant Accounting Policies, Continued

Distance of last flows

For purposes of the statement of each flows, each and

For purposes of the statement of cash flows, cash and cash equivalents include all items contained in the balance sheet caption "cash".

The preparation of financial statements in conformity with questily accepted secondary privileges requires the reported secondary accepted the reported second of second and liabilities and disolescence of contingent sects and liabilities at the conformation of the reported secondary of the reported secondary acceptance of the reported secondary acceptance of the reported secondary acceptance with the repo

Contributions received are recorded as semestricted, temporarily restricted, or personnelly restricted support, depending on the existence of the of descriptification. Turnels from governmental appositem are recorded when NECRO is estitled to the funds.

Mortgage Loans Receivable and Allowance for Problectible Loans

Loss are stated at the sewesh of wread principal. The allowance for wavelierethire losse is established through a leveled nor bed with charged to expense. Loss, are a jeveled nor bed with charged to expense. Loss, are principal is usually a leveled nor principal is universe. The third principal is universe that the obligation of the principal is universe, and elevence is on security that the contract of the con

MOTE 2 - Summary of Significant Accounting Policies,

SIMIRAL, CONTINUED

Reighterhood Housing Services of Secrica (SESA) Fund

This program represents the activities and accounts of MESA. Through an agreement between MESS and MESA. (See MOTE 1), detains mortages have keen sold to MESA with the loans are being accounted by MESSA.

Brown Fo

This program represents the activities and accounts of the Brown Foundation. Through an agreement with the Brown Foundation, loans are serviced by

Open loar This program was established for th purpose of providing interim financin

area residents who have obtained commitments for permanent financing free a financial institution.

First Time Resource's Program (Midde)
This program represents funds
established through a grant agreement
with the City of the Orleans. The
program of the City of the Orleans. The
to lose-income Individuals who are
neeking to surchance a news for the

NEIGHBORHOOD HOUSING SERVICES OF NEW ORLEANS, INC.
HOTEL TO THE FIRMSTIAL STATEMENTS, CONTINUED.

MOTE 2 - Summary of Significent Accounting Policies.

COUNTRINGS

GENERAL, CONTINUED

The Revolving Loan Funds, permanently restricted Funds, represent all programs and grants as described below.

Community Development Block Grant

This program represents funds established through a grant agreement with the City of New Cylears, Armani cordinates provide faults for MESSO to use for the purpose of providing learns to area residents who cannot qualify for conventional financing for home representations and sourcellities.

Neighborhood Beinvestment Corporation

This program represents restricted funds established through a great agreement with Holpshorhood seinvestment Corporation for the purpose of providing loans to designated area residents for loss

Maightechood Mouning Ingrovement Pand

This program represents frame established through a grant supresent established through a grant supresent contracts the proposed proposed providing loans to area residents for bone reconsticute to bone reconstitute to b

MOTE 2 - Summary of Significent Assessmenting Palicies.

Not assets subject to denor-imposed permanerily by the MEESE, Generally, the donorn of these assets permit the MEERO

As of December 31, 1994, MEESO administered the following

The General Ferd, on unrestricted fund, is that are not required to be accounted for in enother fund. This fund is used to pay the cost of the ownered operations of MESEO and

temporarily restricted fund that was

NEIGHBORHOOD HOUSING SERVICES OF NEW ORLEANS, INC. HOUSE TO THE PERMICIAL STRYPHISTS

MOTE 1 - Companisat

Sanightochood Breminy Servicus of New Orleans, Two. (MEMERS) is a private, locally Tundes, segmedia 501;e135. Members of the Service Service

The accompanying financial attainments have been proposed on the accounting the following in socretions with space of the proposed secondary principles. Not assets and reverses, expenses, pulsa, and lossed are classified based on the actions of the actions of the actions of the secondary proposed of the actions of the secondary of the action of the Whole of the action of the ac

Unrestricted Not Assets not assets that are not subject to down-

Temporarily Restricted Not Assets

Not seemed subject to decor-imposed mirpolations that may or will be made, either by meticus of the MEEGS are large to empire. Class Mees a restriction expires, temporarily restricted met aments and reported in the estatement of aments and reported in the estatement of aments and reported in the estatement of

GHBORHOOD HOUSING SERVICES OF NEW ORLEANS, IN STATISHED OF CAME FIGURE FOR THE TRAN SERIED DESERVED 31, 1994

Deferred loans respiese	
becrease in accounts payable	
Decrease in Interest psyable	
Decrease in account expenses	
Increase in client insurance secrow	
met cosh provided by operation	
activities	325,978
Cash Flows From Investing Activities:	
Purchase of property and equipment	_(10,652)
Not cook used in investing	
activities	(284.878)
Cash Flows From Financing Activities:	
wrincipal payment on notes payable	(89,750)
Proceeds from notes payable	10,000
Decrease in due to KRSA	(24,269)

Not can't used in by financing

Cash - beginning of year Cosh - end of year Interest paid in cash caring 1996

Docresse in cosh

(62,959) (62,959) _652,725 8_559,246

The accompanying notes are an integral part of these

NEIGHBORHOOD HOUSING SERVICES OF NEW ORLHANS, INC.

INCOPPRINTED	AUD	IZCES	* ROCE	10607										•			•	٠	1
FINANCIAL :	TAT	EMEN	TS:																
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Statemen																			
SUPPLEMEN																			
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ACHEROUS.E	11				ril:							No.	22	e tr	i	:	 8	•	17
					and														18
SCHSOULS	111		State Per	metr	t oc mtl:	71. V B	140		22	å	Na I	131	i.	a×	ī				20
			State																

NEIGHBORHOOD HOUSING SERVICES OF NEW ORLHANS, INC. STREETST OF ACTIVITIES FOR THE YEAR ISSUE DECIMINE 11, 1996

REVENIES (NOTE 2): COCCELENTIONS COURTE (NOTE 2): COCCELENTIONS COCCENTED (NOTE 2): CO	6 100,921 455,853 59,100 9,172 22,229 8,168 10,562 -1,630
ESPONSESS REGALING RE	4,751 231,893 52,995 37,975 3,224 20,310 9,460 37,729 36,727 50,925
Total expenses	_426,224
Changes in net assets	265,882
meginning met ammete	2,624,425
making not assets	\$2,250,207

INDEPENDENT AUDITORS' REPORT

To the Scerd of Directors meightorhood Bousing Servi of New Orleans, Inc.

As alsomated in MOTE 3 to the financial statements, in 1996 Reighborhied Remains Service of Now Coleans changed its method of accounting for contributions and its notated of financial reporting

In monordance with Garwinsont Assisting Standards, we have also launced a Vegoria Saled Jure 9. 1977 on our consideration of Helphothood Heasing Services of New Orleans, Inc.'s internal control structures and a report dated Tune 9, 1997 on its compliance with laws, regulations and grants.

Our said was hade for the purpose of forming an equision on the

Simple of the control of the control

Bruno & Devealon
BRUNO & TERVALON
CERTIFIED PUBLIC ACCOUNTANT
JULE 2, 1997

Sruno (DEFEDANC ACCOUNTS)

NEIGHBORHOOD HOUSING SERVICES OF NEW ORLEANS, INC.

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE RIVE AUDITO OF PINANCIAL STATEMENTS PROPOSED IN

INCOMESCURE MUNICIPAL REPORT OF COMPLIANCE NEWS RESCRIPTO PROGRAMMENTA SPORTCASES TO HARDS

TAXABLE PROPERTY OF STREET OF STREET, PARTY AND ADDRESS OF STREET, PARTY ADDRESS OF STREET, P NAME OF TAXABLE PROPERTY OF TAXABLE PROPERTY.

INDEPENDENT AUDITORS' RIPORT ON COMPLIANCE

NEIGHBORHOOD HOUSING SERVICES OF NEW ORLEANS, INC. STATEMENT OF PINANCIAL POSITION

Allowance for uncollectible loans	
(NOTES 2 and 5)	
Other veceivables	
Not property, furniture and equipment	
Imposits	

10ts) essets	13.284.2	
LIMITLYTICS, MID.	MET AGGITS	
Limbilities		

Accrued expenses	16,690
Due to other funds (NOTE 2)	34,938
Due to Mish (NOTES 2 and 4)	467,563
Interest payable	2,200
Construction estrow (NOTE 6)	220,346
Client Insurance entrow	33,673
Notes payable (NOTE N)	19,880
Yotel liebilities	784.053
Not Amnets:	***

Not Annets: threatvicted Temperally restricted Permanently restricted	137,656 8,397 2,816,398
Total net musets	1,961,197
money Manifelting and not come.	44

The soccepanying notes are an integral part of these

NOTE 9 - Property, Pursiture and Rouissent

2.5	becomber	21,	1995.	31159016	property,	equipment	and

	0007	DEPRECIATION	HET DOOR
Lord Dulldings Purniture.	9 21,079 117,260	10,434	8 21,079 186,829
fixtures and equipment	.25,726	18,200	.87,481

HOST 10 - Talk Values of Financial Instruments:

The fair values of financial instruments have been
information and appropriate valuation methodologies,
unconditional premiors to give and notes payable to
approximate foir value.

worm is - Polyhburhood Reinvestment Corporation Grants:

Describer 31, 1990;
Described Fig. 250 of expendable greats during the year
to defrey coorating expenses incurred by the MESSO

	RESTUEES	PROSERVE DESCRIPTION		
	MANAGEMENT AND GINE SAL	CONSTRUCTION HARACEMENT ASSISTANCE	CONTRACTO AND LENDING AUGUSTANCE	TOZAL
INTERNATION and related				
expenses: Salaries	5.25,242	5 27-495	\$ 65-633	\$201.855
Excloves benefits	4,540	4,466	2,704	12,750
Payroll Laxes	6.062	5.963	5,050	17,025
Total maleries				
expenses	19,364	.87.927	24,462	251,250
Others				
Arrupl report, seet				
Postage and shipping				
Professional fees				

1,540

3.427

3.437 6136.542

The accommanying rotes are an integral part of these

NEIGHBORHOOD HOUSING SERVICES OF NEW ORLEANS, INC. EXIT CONFERENCE

EATI CONFERENCE

The modit report was discussed at a meeting held on June 16, 1997

NEIGHBORHOOD HOUSING SERVICES OF NEW ORLEANS, INC.

COMMONWALL BUSINESS AND ADMITTAL OF THE RESIDENCE OF THE

Br. Richard C. Alssworth -- President

BRUNG & TERVALON, CHRYSPIED PUBLIC ACCOUNTANTS

Mr. Lawrence Jones. CPA -- Supervisor

Brane & Jentaley BRING & THEVALON CHETHER PUBLIC ACCOMMENTS

June 9, 19



INCOMPRESE AUDITORS' REPORT ON INTERNAL CONTROL.

Yer all of the internal control structure categories listed above, we obtained an understanding of the design of relevant policies as procedures and determined whether they have been placed in operation, and we assessed control risk. Design the year enter Descents 31, 1976, Meighborhood Spoulse

Service of New Orleans, Inc. expended 76 percent (765) of its LOLAI federal awards under the Community Davelopment Block Grant major program.

he performed tests of controls, as required by GR Circular A-13; to evaluate the Articularysis of the design and specialism of the control of

One consideration of the internal control structure multiple and conceasing designed all netwers the internal control structure actualized by the American Institute of certified public actualized by the American Institute of certified public which the design or certain of one or one of the internal which the design or certain of one or one of the internal which the state of the certain of the internal control of the risk that notrouglance with low and certainties with level the risk that notrouglance with low and certainties of the risk that notrouglance with low and certain of the certain certain of the certain control of the certain of the or performing that noting principle applicates in the certain control of performing that making principle applicates in the certain control of performing that making principle applicates in scotle on actual or considerated to the actually advances or defined above.

Bruno

INSCRIBERRY AUGUSTANCE SURVINGE CHRISTINAL CONTROL.

Repower, we neked other metters involving the internal control actrocters and its operation that we have reported to the amazagasan of meighborhood Measing Services of New Orleans, Ise. In a separate letter dated Jakes 9, 1937.
This report is intensed fee the interestion of the Board of microtory, management, greators and the legislative Auditor of the

of this report, which is a matter of public record.

Bruno y Jerusalon Bruno e tervalon Ceptified public accountant

Bruno

INDEPENDENT ADDITIONS' REPORT OR COMPLIANCE WITH LAWS, REQUIRATIONS AND CHAPTE MARRIE ON AN AUDIT OF FINANCIAL STRUMENTS REPORTED IN ACCOMMANDE

To the Board of Directors of Manightorhood Housing Streiges of New Orleans, Inc.

We have stalled the firemental statements of Melghborhood Boseling dervices of New Orleans, Inv. is negres(it separatetion) as of and for the year ended December 31, 1996, and have issued our report thereas dated June 5, 1997.
We conducted our senior is necessars with quantumly societied

se consoctem our maint in encoulation with desirably societies congricular observation in the desirable state of congricular observation of individe finites and offices of insequences and shapes (CSB) Circular A-13, "Washing of institutions of Middle and the conference of the provisions of CSB Circular A-13, Tenguine that we plan and perform the audit to obtain reasonable summirance stout whether the financial extrements are from of material minintegeration.

complines with two respections, contracts, and grants applicable to Reighborton Conscion fervices or New Orleans, Eds. in the respectability of Reighbortoned Despite Services of New Orleans, which we have been considered to the contract of the Conscion Contract of the Conscion Contract of the Conscion Contracts and the Conscion Contracts, and private. Descript the Objective of two Colons, Contracts, and private. Descript the Objective of two Colons, Contracts, and private. Descript the Objective of two Colons, Contracts, and private. Descript the Objective of two Colons of Contracts, and Contracts and Contracts

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH LAWS, REGULATIONS AND GRANDS BASED ON AN AUDIT OF FINANCIAL SYSTEMSFER PROFESSED IN ACCOMPANCE HITM OCCUMENTS AUDITION STANDARDS

The results of our tests disclosed no instances of rereceplismon that are required to be reported under <u>Scottement Additional Standards</u>.

This report is intended for the information of the Board of Directors, massagement, granteen and the Legislative Meditor of the

Brimo 9 Januslan Bruno & Tervalon Curtified Public Accountant June 9, 1997



INDEPENDENT AUGUSTOS PROGRAMS INDEPE

To the Board of Directors of

No have sodied the financial statements of Heighborhood Housing boardoom of Hew others, Inc. (a sequentit organization) for the year ended becember 31, 1896 and have issued our report thorous dated June 9, 1997.

we have also sailted Heighborhood Rossing services of New Orleans, 1901. **c compliance with the requirements operating types of services 1901. **c compliance with the requirements operating types of services connection is a service of the services and relaboratements and seasons assisted or used for seasons and relaboratements and secondary reporting relating to the services of the services of accompanying notabile of federal search, for the year ended compliance with those requirements. Our respectability is to service as opinion on compliance with these requirements beard on services.

see soilt.

We conducted our soilt of compilaron with those requirements in scoredness with queenally accepted soilting standards, objectives acceptance with queenally acceptance objectives of the null-conjugation of the n

MAJOR PEDERAL ANALOS PROGRAMS

In our spinism, Meighborhood Bousing Services of New Orleans, Inc., complied, in all material respects, with the requirements governing types of nervices allowed or qualloged; eligibility; matching. pecember 33, 1996.

this report is interest for the information of the Board of Directors, management, grantors and the Legislative Auditor of the distribution of this report, which is a matter of public record.

Rome & Jourson June 9, 1997



Bruno (Management

DESIGNATION AND TORSE OF COMPLIANCE SO

To the Beard of Directors of Scienterhood Bossing nervices of New Orleans, Inc.

We have acalited the financial statements of Weightonbood Mousing Services of New Coleans, Inc. (a recordit organisation) for the year cased December 31, 1998 and have immediate report thereom dated Jens 9, 1997.

We have acalited procedures to test Meightonbood Resmiss Revenues of

on many applies problemes to test suggesteroom sensing Services or Sew Celears, No.-% compliance with the following requirements applicable to its federal financial neard programs, which are identified in the eccempancies Schedule of Federal Amards for the year ended December 31, 1996.

> Folitical Activity Civil Hights Cash Management

Addinistrative Sequirements Allowable Cost Drag Free Morkplace

our procedures were limited to the applicable procedures described and the second of t

ARREST PRINCE DOCUMEN A LUCIENTE DO MARIE CONTINUES AND A CONT

Rith respect to the lieus stated, the rewalts of our procedures disclosed on scanzil lasteness of reasonablement with the disclosed on scanzil lasteness of reasonablement with the respect to lieus principal states and the scanzil states to be stated to the scanzil state to be stated that kindlends making scanzil excellent states of the scanzil states of the scanzil states and the scanzil states and the scanzil states and the scanzil states are scanzil states and the scanzil states are scanzil states and the scanzil states and the scanzil states are scanzillar states and the scanzillar states are scanzillar states are scanzillar states are scanzillar states and the scanzillar states are scanzillar

BRUNG & THEVALON CRETITIED PUBLIC ACCOUNTANTS



EXHIBITION MULTICOST REPORT ON CURTINAL CONTROL.

The construction of a full distribution to be about the relation of a function of the construction of the

For the purpose of this report, we have classified the significant internal central shruture policies and procedures used in administrating federal awards in the following categories:

ACCOUNTING APPLICATION
Cash Excelpts
Furchasing/Receiving
Accounts payable
Cash disbursement
Payroll

CONTRACT FOR THE PROPERTY OF T

SESSERIE REQUIREMENT

Types of services

Matching, level of effort or ear

Bruno (1810) DE ACCOUNTS

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE NICH SPECIFIC REQUIREMENTS APPLICANCE TO NORMATOR PRODUCT TRANSACTIONS

This report is intensed for the information of the Board of Directors, management, grantons and the Legislative Auditor of the State of Leuisians. This restriction is not intended to limit the distribution of this report, which is a metter of pubble record.

BALLO S JERUALON ERINO & TIRVALON CERTIFIED PUBLIC ACCOUNTANTS JUN 3, 1997

Tennalon

ORHOOD HOUSING SERVICES OF NEW ORLEANS, INC. STATUS OF PRIOR YEAR COMMENTS (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 1996

9. LOAN FILES

We need during our 1995 as did that loan files were not always organized in a systematic and orderly manner. We also need in centain lean files that some decements were boostly started in the files.

We recommend that NIISNO establish procedures to ensure that all loan files are regarded in a manner that will allow the user to easily retrieve information. NIISNO

documents.

Based on our 1996 loan file review, tested files were comidered systematically expensional



E(M.A. DA. 1. A. CPL

INDEPENDENT AUDITORS' COMMENTS TO MANAGEMENT

To the Board of Directors

We have audited the fixme's 1 statements of Neighborhood Housing Services of New Orleans, Inc. (NHSNO) for the year ended December 31, 1996 and have issued our report

In planning and performing our modit for the general purpose femineial statements of Neighborhood Henning Services of New Orleans, inc. (NHSNO), we considered in human correct granters in order to determine our and stag procedures for the purpose of expressing our opinion con the financial substructs and not to provide assumption for listeral country structure.

In coordinary with Georgeans, Ladicia, Staphala, in period cert wild, it is not opposed to private in your proposal to condition and among the endourses. A proposal condition in a significant deficiency in internal control. A related sections in a more continue reportable condition that is of a simple in their tood opposition, but makes the internal insulationers of the flamesh and internal internal control sections are reportable conditions. For all reportable controls, incorrect, per resultative insulations are reportable conditions, to an expension of the control operation operation of the control operation operation of the control operation of the control operation operati

During our and/it we noted centain matters involving the internal control structure and other operational matters that are presented for your consideration. These controls the recommendation, all all which have been discussed with the appropriate resolvest of annuagement, are interned to improve the internal occural structure or result in other operating efficiencies and neith-olded in the necessarying Schedule of Cortent Veri

INDEPENDENT AUDITORS' COMMENTS TO MANAGEMENT

To the Beard of Directors Neighborhood Housing Services of

This report is intended for the information of the Board of Directors, reprogresses, and the Louisiana Louislania Analitas

Brune y Jewelen Bruno & Tervalon Certified Public Accountants

June 9, 1997

Fruno CHERDARIC ACCOUNTES

NEIGHBORHOOD HIGHING STRIVICES OF NEW ORLEANS, INC. SCHEDULE OF CURRENT YEAR COMMENTS FOR THE YEAR ENDED DECEMBER 31, 1996

1. SUPPORTING DOCUMENTATION

SUPPORTING DOCUMENTATION
 We noted during our 1996 cash disbursement test that the supporting documentation of

several cash dishumanums could not be located.

We recommend that NESNO review its procedures over cash dishumanum and record research and take transdition steps to muse that cash dishumanum to properly comment to dishumanum the properly

2. INVOICE APPROVAL

We noted during our 1996 audit that several oash disbursements were made with our exidence of invoice approval. However, the checks were properly co-signed in each instance.

We recommend that NHSNO review its current procedures relating to cash disbursements to ressure that all cash disbursements are documented with invoice approval.

3. LOAN FILE REVIEW

We noted during our 1996 from file review that one (1) between's homeowners and fixed frammes concernges were inadequate housed on the Note balances during the notify prival. We reconstrued that NISSNO review its from file documentation procedures with always to cessining from two surveyers on all properties are at annexes equal to or greater

NEIGHBORHOOD HOUSING SERVICES OF NEW ORLEANS, INC. STATUS OF FRIOR YEAR COMMENTS FOR THE YEAR ENDED DECEMBER 31, 1996

1. LOAN RECEIVABLE RECORDS

We need during our 1995 test work that four receivable subsidiary records were not timely recorded to central accounts in the general ledger on a resembly basis. Difference Services the advisionsy records and the general ledger were recorded, in an assertal suspect, to complete the audit precedures in connections with the loss receivable accesses.

We recommend that NHS200 reconcile monthly all subsidiary records to the general ledger accounts to ensure that amounts reported in the financial statements and to debters are accurate.

We need during our 1996 audit that less receivable records were being timely reconciled

to the general ledger.

2. LOAN SERVICING PROCESS

Currently excross and servicing records are prepared manually by staff. This process requires an excross amount of staff fires and may contribute to excess or inaccurate in sabdidary records.

We recommend that NESNO continue its effects to obtain companied from servining software audior research the benefit of out-ownering the compilation of monthly loan servicing reports. Those alternative approaches should aid in the efficiency of the loan servicing process.

Current Statu

In 1995, NIESNO continued to use of fotus software to manually perform loss servicing. This process still consumes many staff floors to ensure occurate reporting.



CERTIFIC PUBLIC ACCOUNTS/PE

NEIGHBORHOOD HOISING, SERVICES OF NEW ORLEANS, INC. STATUS OF FRIOR YEAR COMMENTS (CONTINUED) FOR THE YEAR ENGLE BECCHMIER 21, 1996

3. LOAN PROCEDURES AND DOCUMENTATION

As part of the NIISNO Soon policy and requirements of grantors of loss finals, certain documents area to maintained in loss files and loss and leading procedures should be documented as serformed.

One method to accentain that loan precedures were performed and all required documents were complained or obtained is to catalitah a from check list. This check list should sid management in its review of loan documents and determining, whether all required precedures were performed and documents and other procedures whether all required precedures were performed and documents of scendingly.

We noted during our 1996 I san file review that NHSNO uses a compliance checklist in

4. CASH DISBURSEMENTS

distantinents total van not in appendent with its supporting documentation. While the difference was a minor amount, loss than \$20,00, such a distripuncy should never exist.

We recommend that NHSNO affere to established each dishustement precedures to ensure that payments to vendors are made only for the exact amounts documented on their involves.

Corner States

We noted during our 1996 or shiftsbursement test work that all tested each disbursements were in agreement with the provided appearing documentation.



NEIGHBORHOOD HOUSING SERVICES OF NEW OBLEANS, INC. STATUS OF PRIOR YEAR COMMENTS (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 1996

.

We noted during our 1995 unds that two (2) checks were listed as outstanding for at least four (4) membs on bank reconciliations which were actually voided. The cash balance in the control laders fild not reflect adjustments for these vasied checks

in order to accretin that cash believes in the general ledger are correct, we recomment that there is accretin that cash believes in the general ledger are correct, we recommend that there is found as anomalous are three preferred for subsequent associations.

Correct Status

As in the prior year, we noted thring our 1996 audit that NHSNO's general helper is not being timely adjusted for voided checks proviously recorded as disbursaments.

6. FINANCIAL INFORMATION

The powers of NHSNO are vented in the Board of Directors. As such, it typically authorises reasognment to acquire significant assets, process resign purchases and adjust salaries. Also, the Board adopts an operating budget and monitors it throughout the fiscal year.

Therefore, we suggest that the management of NISSNO provide the Board with morehly financial report and other financial analyses, as needed. This information provided to the Board should be current and accurate in order for the Board to make appropriate decisions.

Current States

In 1996 and 1997, the management of NHSNO has provided the Board with monthly financial etasonesis.

irma

GHBORHOOD HOUSING SERVICES OF NEW ORLEANS, INC. STATUS OF PRIOR YEAR COMMENTS (CONTINUED) FOR THE YEAR ENDED DECEMBER 11, 1996

T. GENERAL LEDGER REVIEW

During our 1995 and two received numerous and adjustments to central ledger

We recommend that NHSNO establish and implement procedures to review the general ledger on a monthly basis to ensure that account balances are properly recorded.

Current Status

We noted in the 1996 audit that the general ledger generally is being timely reviewed by management for its occuracy with the exception of accounting for void checks previously

R. CUSTOMER INSURANCE ESCRO

As in the prior year, we need during our 1995 audit that the balance of the lean and curvor cesh account on Obscorder 33, 1995 was not sufficient to cover the liability of customer transmere curvos proprients that dislatemented of principal, insternal and stroke fees to other finesh. As of December 31, 1995, the customer interance excess each therfull law actorization to be approximately \$5,600.

We recommend that NISNO fund the calculated each shortfull. Also, we recommend that NISNO establish and implement procedures to emane that exerce collections are properly accounted for in the exerce each account and so accustain that horrowers' sorrow requirements are sufficient to cover related costs.

Current Status

At the end of the 1996 fiscal year, the famil had been reconciled and brought into balance.



89 PUBIC ACCOUNTANTS



NEIGHBORHOOD HOUSING SERVICES OF NEW ORLEANS, INC.

a sear provisions of state time report is a quality document carry of the report has been is sell to the auditod, or envientity and other appropriate, criticals. The report is available public inspection at the Ringe critical of the Legislative by and, where appropriate,

Office of the purph cherk of court
moving Date
PENANCIAL AND COMPLIANCE AUDIT
TOGGETHER WITH

INDEPENDENT AUDITORS' REPORT

FOR THE YEAR ENDED DECEMBER 31, 1996

runo amnonice eccuria

No have posited the financial statements of the Meighborhood Souther Services of New Orleans, Inc. (NESSO-a suspendit comming Services on New Grieges, 190. (Attention companies) listed in the accompanying table of contents. These financial statements are the responsibility of the management OF MESSO. Our

responsibility is to express We conducted our sudit in accordance with especially accepted mediting standards, government Audit Standards, issued by the Office of Management and Redget Circular A-133, "Audits of Institutions of Histor Education and Other Bookenfit A-133 recuire that we plan and payform the madit to optain from of material misstatement. An audit also includes assessing

Snighborhood Housing Services of New Orleans, Inc. as of becomber 11, 1986 and the results of its operations and its cach

Bruno CROWAD PLANC ACCORDANT

y designed for same

NAME SABILATE ENGLISHMENTS WENTWHEN TO

To the board of Director of New Orleans, Inc.

We have exhited the financial statements of Meighborhood Housing Services of New Orleans, Jor. In meserofit organization) as of and for the year ended December 31, 1996, and have insued our report thereon dated June 9, 1997.

Settlement between the settlement of the fireway, inc., and with a settlement of the fireway, inc., and with a settlement of the settlemen

With respect to the items tested, the results of our procedures displaced no material instances of secondizates with the litems not tested, robling cases to our situation that cased as to believe that the Helpsbortcod Bossing Services of Nov Celears, the control of the control of the control of the celears, the control of the control of the control of the celears,

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POTES	TO	2511	FIRAN	CIAL	STATE	MINITE	, 00	0(T100163)

work 11 - Meighborhood Reinwestmann Corporation Grants. Continued: was remained a few sen capital grant during the year for

Investment income and interest on outstanding loans in for unrestricted use by MESSO. For the year ended the annual affect the by Messu. For the year collect For the year ended December 31, 1996, COMO was authorized

to transfer \$123,461 in funds to the general fund to The Market Lands originally to Invitermedicate-langue individuals living within the New Orleans area. The unforthy of loans are secured by first and second mortopages on residential real estate. The mortgage learn receivable is a concentration of credit risk. At December 11, 1996, MSSNO's cash on deposit with

word to - Transfers between Funds:

making loans and for convinition of capital receipts



NEIGHBORHOOD HOUSING SERVICES OF NEW ORLHANS STRUMERT OF FISHBUILD POSITION-UNRESTRICTED, ESCHOW AND TEMPORARILY RESTRICTED PURIS

3	ECEMBER 31, 1996		
	UMBREST#1CTED	1300au	TEMPORARILY RESTRICTED PRESET STREE PROJECT
os e from other funds t property, furniture and equipment posits	8 40,883 34,584 126,894 526	\$247,616 -0- -0-	88,397 -9- -0- -9-
Total assets	83.821,237	1247,116	18,202
LITTER AND HET ATTENT			
Ditten: counts psyable crued espenses tes psyable a to other funds natruction escrow lest insurance escrow	5 9,155 16,626 19,880 -0- -0- -2-	\$ -0- -0- -0- 13,597 220,148 _13,871	\$ 10- -0- -0- -0- -0-
Total liabilities	45,363	247,616	-0-
umeta	137,556	-6-	8,252
Total Hisbilities and not assets	93,822,937	1247,416	88,202

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NEIGHBORBOOD HOURING SERVICES OF NEW ORLEANS EXAMPLES OF ACTIVITIES UNDESTRICTED, ESCHOW AND TESTICOARILY RESTRICTED FUNES, CONTINUED FOR THE YEAR EMBED DECEMBER 31, 1996

	IMMENSICIED	EXME	PROJECT PROJECT PROJECT
XX7936562 i			
Saleries	\$323,387	\$ +0=	
Imployee benefits	6,145	-0-	-0-
Payroll tores	12,426	-0-	-2-
Depreciation (MOTE 2)	9,798	-0-	-9-
Office supplies	8,510		
Professional fees	20,959	-0-	-9-
Other operating expenses (SCHEDULE V)	15,977	-8-	
Total expenses	232,702		
Changes in met essets	(43,268)	-1-	8,387
Deginning not mosetm	128,924		
Ending met umsets	9137,556	9	98.202

Page 1 of 2

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8	COMMUNITY CONTLINEOUS SLOCKS GRANT
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NUMBER OF STREET		9+4	4,000	238,457	125,222
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GOSTITIONS I	818	1888 	++++	23++ 23++	****	55++	92.51 30.51
An of progress	1	1	1	(877)	4	1	16,420
mitterton	333,163	11,344	1	46,416	ij	10,131	615-530
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INDEPENDENT AUDITORS' REPORT OF INTERNAL CONTROL RESISTANCE

To the Meand of Directors of Molaphochand spouling Services of New Orleans, Inc.

we have audited the financial statements of Meighborhood Neumine Neuroless of New Orleans, Inc. (a negrofit organization) for the year coded December 21, 1996, and have Lessed our report thereon stand Jan 9, 1994.

We conducted our soults in accordance with quescently succepted moliting standards operameter, fullting latenties, inseed by the card Bedget [comp. classes, and comp. comp. comp. comp. comp. card Bedget [comp. classes and comp. comp. comp. comp. comp. comp. [comp. comp. comp.

NEIGHBORHOOD FIGURING SERVICES OF NEW ORLEANS STATEMENT OF ACTIVITIES GENERALIZED, ESCHOOL AND TERFORALILY RESTRICTED FROM FOR THE TIME SERVE DECEMBER 21, 1916

	NBESSIBLUTED	ERCSON PERD	TENECHARILY RESTRICTED FREEDET STROES FROMBOT
HETALIZA AND HOCLARELYICATION (NOTE 1) COLUMN	\$ 90,118 20,250 2,266 9,371 22,150 0,166 10,255 1,810 6,884	1 -0+ -0+ -0+ -0+ -0+ -0+ -0+ -0+ -0+ -0+	88,800 -0- 7 -0- -0- -0- -0- -0-

Soldborhood Housing Services of New Orleans, Inc. for the year congration, and we assessed control risk in order to determine our

that might be material weaknesses under standards established by weakness is a condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low love) the risk that errors or irregularities in amounts that would be material in relation to the financial amounts that would be material in relation to the communication and set be detected within a control structure and its operation that we consider to be material

of Meighborhood Housing Services of New Orleans, Inc. in a secerate This report is intended for the information of the Board of Directors, measurers, granters and the Legislative Auditor of the

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Jame 9, 1997



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COMMUNITY SERVICE CRAFT SECOL CRAFT CORNEL	1833	ime Indopendent Auditure' Deport on Supplementary Information.
	MERCHAN AND AND AND AND AND AND AND AND AND A	

INTEGRATIOST MINITIONS, RESCRIT OF AMERICAN CHARLEST DE POOSEDINCE MANS ONE CARCALLES PATRA

parries of New Orleans for is recorded communication) as of and for the year ended December 31, 1996, and have impart our report

thereon dated from a lent. We have also audited the compliance of thereon dated June 9, 1997. We have also sugited the compliance of Meighforfood Scenies Services of New Orleans. Inc. with recombination condicable to its motor federal award program and have lunged our respect thoroug dated June 9, 1997.

Company to Consent of the Collect States and Office of Management Completiles General of the United States, and Office of Management and Hadget (CMS) Circuler A-123, "Assists of Institutions of Higher Spacetion and Other Neggrafit Institutions". Those standards and the provisions of CMD Circular Acids require that We plan and the browletone of the circular will reduite that we bran and

whether Melabborhood Housing Services of New Orleans, Inc. complied with laws and regulations, noncompliance with which would be In planning and perforates our sudits for the year ended In planting and partoraing our audits for the year ensest Docember 31, 1996, we considered Melabborhood Housing Service of New Orleans. Two is internal control attracture is order to financial statements and on its compliance with requirements applicable to its major program to report on the internal assistant atmarture is accompanie with (80 Circular 4-13). This report addresses our consideration of internal control structure policies to federal award programs. We have addressed internal control

ringscial statements in a associate report dated June 5, 1997,



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	NEEDGREGORGO S SCHOOL SCHOOL STATE THE	SELCENDOSCO MUSICA GENTICAS OF NEW OSCIANOS, INC. RESECUELE OF OTHER OPERATION EXPOSES FUR THE THAN SECUE DECEMBER 31, 1996	ATTHE REPOSEDS STREET 11, 1996	, 130.	
	COMPANDIOLE	TERREPORTE	0000171 NICORDORO NIC	TOTAL PERMISSILY BESTRICOSO	Month
N OPERATING PERSEN			4		
Pretere and	4 2/2014	44,700		******	
ahipping Annal report,	1,264	÷	÷	¢	2,25
hereing and hurcheon	5,245	÷	¢	¢	5,24
reporte	4,226	Ŷ	÷	þ	6.22
Staffing and beard		1,690	¢	1,160	1,600
travel	6.619	÷	÷	-0-	4.61
Inspection ossts	2,620	÷	7,425	7,425	11,081
Other expenses	8,000	÷	ļ.	48	5,87
Tetal	520,467	92,715	1776	913,522	\$10.02