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**ALBERT EINSTEIN STATEMENTS
ORLO SUPPORT FUND
(A SPECIAL MESSAGE FUND)
A COMPONENT UNIT OF THE
THIRTY-SECOND JUDICIAL DISTRICT COURT
WASHINGTON ST. TAMM Hall MARKING, LA.
DECEMBER 21, 1966**

Under provisions of state law, this report is a public document. A copy of this report has been submitted to the Auditor, or reviewed, verified and other appropriate public officials. This report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date **OCT 15 1966**

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LEGISLATIVE AUDITOR
BATON ROUGE, LA.

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INDEPENDENT AUDITOR'S REPORT

**The Honorable Franco W. Watts, Chief Judge and
Judges of the Twenty-Second Judicial District Court
Child Support Fund - A Component Unit
Washington, St. Tammany Parishes, Louisiana**

We have audited the accompanying financial statements of the Child Support Fund, a component unit of the Twenty-Second Judicial District Court, Washington, St. Tammany Parishes, Louisiana, as of and for the year ended December 31, 1998, as listed in the table of contents. These financial statements are the responsibility of the Court's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and generally accepted government auditing standards. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described more fully in Note 2, the financial statements present only the Child Support Fund and are not intended to present fairly the financial position and results of operations of the Twenty-Second Judicial District Court in conformity with generally accepted accounting principles.

In our opinion, the financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Child Support Fund, a component unit of the Twenty-Second Judicial District Court, Washington, St. Tammany Parishes, Louisiana, as of December 31, 1998, and the results of that unit's operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued a report, dated September 17, 1997 on the compliance of the Child Support Fund's internal control structure and a report, dated September 17, 1997 on its compliance with laws and regulations.

Melburne Cooper Owens
MELBURNE, COOPER & OWENS
Certified Public Accountants

September 17, 1997

BALANCE SHEET - FUND TYPE AND ACCOUNT GROUP
CHILD SUPPORT FUND (A SPECIAL REVENUE FUND)
A COMPONENT UNIT OF THE
TWENTY-SECOND JUDICIAL DISTRICT COURT
December 31, 1995

	GOVERNMENT FUND TYPE SPECIAL REVENUE FUND	ACCOUNT GROUP GENERAL FUNDED ASSETS	TOTAL (MEMORANDUM ONLY)
ASSETS			
Cash in bank - Note 6	\$ 547,919.19	\$ 0.00	\$ 547,919.19
Furniture, fixtures, and office installations - Notes 1, 3, & 7	0.00	86,248.92	86,248.92
TOTAL ASSETS	\$ 547,919.19	\$ 86,248.92	\$ 634,168.11
LIABILITIES AND FUND EQUITY			
LIABILITIES			
Accounts payable	\$ 325.00	\$ 0.00	\$ 325.00
Due to other governmental agencies and funds - Note 10	5,504.45	0.00	5,504.45
TOTAL LIABILITIES	\$ 5,829.45	\$ 0.00	\$ 5,829.45
FUND EQUITY			
Investment in general fund assets	\$ 0.00	\$ 86,248.92	\$ 86,248.92
Fund balance:			
Unassigned - undesignated	542,189.74	0.00	542,189.74
TOTAL FUND EQUITY	\$ 542,189.74	\$ 86,248.92	\$ 628,438.66
TOTAL LIABILITIES AND FUND EQUITY	\$ 607,819.19	\$ 86,248.92	\$ 694,068.11

The accompanying notes are an integral part of this statement.

STATEMENT OF REVENUES, EXPENDITURES, AND FUND BALANCE
CHILD SUPPORT FUND (A SPECIAL REVENUE FUND)
A COMPONENT UNIT OF THE
TRINITY-SIXTH JUDICIAL DISTRICT COURT
Year ended December 31, 1998

Revenues:

Judicial fees	
Collection fees	\$ 219,587.89
Other revenues:	
Fees in Home Service	28,080.00
Interest earned	29,687.40
TOTAL REVENUES	\$ 307,355.29

Expenditures:

Current expenditures:	
Salaries and related benefits:	
Salaries	\$ 77,865.00
Employee benefits	2,927.00
Pension plan contributions	8,534.71
Contractual Services:	
Indigent Defender Board	38,000.00
District Attorney's office	18,000.00
Youth Service Bureau	62,000.00
Contract security	15,000.00
Computer services	2,788.25
Audit fees	2,700.00
Liability insurance	1,515.28
Repairs, maintenance, and renovations	55,458.91
Materials and supplies:	
Office supplies, postage	7,443.78
Miscellaneous	2,094.38
Other:	
Travel and educational seminars	833.84
Capital outlay:	
Office furniture and fixtures	10,218.07
TOTAL EXPENDITURES	\$ 380,868.82

Excess of revenues over expenditures	\$ 24,314.44
Fund balance at beginning of year	517,689.30
Fund balance at end of year	\$ 542,003.74

The accompanying notes are an integral part of this statement.

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
 BUDGET AND ACTUAL
 CHILD SUPPORT FUND (A SPECIAL REVENUE FUND)
 A COMPONENT UNIT OF THE
 TWENTY-SECOND JUDICIAL DISTRICT COURT
 Year ended December 31, 1998**

	BUDGET	ACTUAL	VARIANCE (FAVORABLE)
Revenues:			
Judicial fees:			
Collection fees	\$ 265,080.00	\$ 270,557.88	\$ 5,477.88
Other revenues:			
Fees for In Home Service	22,580.00	25,000.00	2,420.00
Interest earned	25,580.00	20,637.40	(4,942.60)
TOTAL REVENUES	<u>\$ 313,240.00</u>	<u>\$ 316,195.28</u>	<u>\$ 2,955.28</u>
Expenditures:			
Current expenditures:			
Salaries and benefits:			
Salaries	\$ 72,580.00	\$ 77,888.88	\$ 5,308.88
Employee benefits	4,580.00	2,987.80	(1,592.20)
Pension plan contributions	7,080.00	6,374.71	(705.29)
Contractual services:			
Judgment Debtor Board	58,080.00	58,080.00	0.00
District Attorney's office	18,080.00	18,080.00	0.00
Youth Service Bureau	62,080.00	62,080.00	0.00
Courtroom security	15,080.00	15,080.00	0.00
Computer services	3,800.00	2,795.25	(1,004.75)
Audit fees	3,800.00	2,780.00	(1,020.00)
Liability insurance	2,800.00	1,815.20	(984.80)
Repairs and maintenance	60,800.00	58,189.64	(2,610.36)
Materials and supplies:			
Office supplies, postage	7,500.00	7,645.18	145.18
Miscellaneous	5,800.00	3,268.38	(2,531.62)
Other:			
Travel and educational seminars	1,800.00	535.64	(1,264.36)
Capital outlays:			
Office furniture and expenditures	20,800.00	15,210.00	(5,590.00)
TOTAL EXPENDITURES	<u>\$ 370,900.00</u>	<u>\$ 385,860.62</u>	<u>\$ 15,960.62</u>
Excess of revenues over expenditures	\$ (57,660.00)	\$ (69,665.34)	\$ (12,005.34)
Fund balance at beginning of year	<u>517,688.30</u>	<u>517,688.30</u>	0
Fund balance at end of year	<u>\$ 459,928.30</u>	<u>\$ 448,022.96</u>	<u>\$ (11,905.34)</u>

The accompanying notes are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS
CHILD SUPPORT FUND - (A SPECIAL REVENUE FUND)
A COMPONENT UNIT OF THE
TWENTY-SECOND JUDICIAL DISTRICT COURT
December 31, 1988

NOTE 1 - DESCRIPTION OF FUNDS AND ACCOUNT GROUPS
Fund accounting is utilized by the Twenty-Second Judicial District Court (The Court) to account for its activities. Funds are established to account for certain types of activities, and each fund is accounted for as a separate entity. The funds established by The Court are described below:

SPECIAL REVENUE FUNDS

Funds used to account for specific revenue sources that are entitled to expenditures for specific purposes are reported as Special Revenue Funds.

GENERAL FUND ASSETS ACCOUNT GROUP

The General Fixed Assets Account Group represents a summary of the fixed assets of The Court. Capital expenditures are recorded as expenditures of the Child Support Fund at the time of purchase and are subsequently recorded, at cost, for control purposes in the General Fixed Assets Account Group. Depreciation is not recorded on general fixed assets.

NOTE 2 - DEFINITION OF THE COURT ENTITY

The Child Support Fund of the Twenty-Second Judicial District Court was established under the provisions of Louisiana Revised Statutes 40:208.5 effective January 1, 1988. Under these statutes, the Court has implemented an expedited process for the establishment, modification and enforcement of support obligations by authorizing and directing the Judge presiding over the Family Section (Child Support) of the Court to appoint one or more hearing Officers, who shall serve at his pleasure, to hear support and support related matters.

The Fund is authorized to assess a fee of five (5) percent on all support obligations made necessary on or after January 1, 1989 as a result of hearing on a rate to enforce support.

The Child Support Fund is a component unit of the reporting entity - The Twenty-Second Judicial District Court. The Court has the following other funds:

- Criminal Court Fund
- Judicial Expense Fund
- Medicare/ator Probation Fund

The Criminal Court Fund is included in the financial statements of the St. Tammany Parish Government because it is responsible for any deficiency in the fund. The Judicial Expense Fund and the Medicare/ator Probation Fund are reported as its component units of the Twenty-Second Judicial District Court.

The Judges are responsible for the management of this fund.

NOTES TO FINANCIAL STATEMENTS
CHILD SUPPORT FUND - (A SPECIAL REVENUE FUND)
A COMPONENT UNIT OF THE
TWENTY-SECOND JUDICIAL DISTRICT COURT
December 31, 1986

NOTE 3 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements and accounting policies of the Child Support Fund of the Twenty-Second Judicial District Court conform to generally accepted accounting principles as prescribed by the American Institute of Certified Public Accountants and the Governmental Accounting Standards Board.

MODIFIED BASIS OF ACCOUNTING

The Child Support Fund is accounted for under the modified accrual basis of accounting utilizing the following practices:

Revenues are accrued when the amounts to be received are both measurable and available. All revenues are nonlapsable to being accrued.

Expenditures are recorded at the time the liabilities are incurred. Capital outlays are recorded as expenditures at the time of acquisition.

BUDGET POLICIES

The Child Support Fund has adopted a budget on the modified accrual basis of accounting. This budget is considered to be a "non-appropriated budget" and is not subject to the appropriation process or to any legally authorized budget review and approval process. There is no relationship between the expenditure budget and any appropriation ordinance, nor is there any level of control for the budget. The budget was adopted to provide a basis for control of financial operations during the year.

FIXED ASSETS AND DEPRECIATION

Fixed assets are recorded at cost and depreciation is not recorded on prepaid fixed assets.

Current capital expenditures are recorded as expenditures at the time of purchase. The related assets are then recorded in the General Fixed Assets Account Group.

NOTE 4 - OVERVIEW TOTAL COLUMNS

Overview total columns are included on the balance sheet and are explained "Information Only" to indicate they are presented for overview information purposes only. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Such data is not comparable to a consolidation.

**NOTE 5 - VACATION AND Sick LEAVE
VACATION PAY**

Employees are paid for vacation time according to the following length of employment:

One year of employment	-	five weeks vacation
Two years of employment	-	ten weeks vacation
Three years of employment	-	three weeks vacation

Written pay is not allowed to be accumulated beyond one year.

**NOTES TO FINANCIAL STATEMENTS
CHILD SUPPORT FUND - (A SPECIAL REVENUE FUND)
A COMPONENT UNIT OF THE
TWENTY-SECOND JUDICIAL DISTRICT COURT
December 31, 1996**

NOTE 6 - VACATION AND SICK LEAVE POLICY - continued

SICK PAY

Employees are allowed ten days of sick leave each year. Sick leave cannot be accumulated beyond one year.

Accrued vacation and sick pay have not been recorded because they are not material to the financial statements.

NOTE 6 - PENSION PLANS

The employees belong to the Louisiana Employees' Peralchial Retirement system, a defined contribution plan maintained by the State. The Court contributes 9.5% of the employee salary to the plan. Contributions for 1996 were \$6,374.71.

The employees are paid by the St. Tammany Parish Police Jury and the Child Support Fund reimburses the Police Jury. The financial statements of the retirement plan are included in the financial statements of the Police Jury.

NOTE 7 - CHANGES IN GENERAL FIXED ASSETS

A summary of changes in general fixed assets follows:

	DECREASE DURING YEAR	ADDITIONS DURING YEAR	BALANCE DEC. 31
Office furniture and equipment	\$ 87,300.77	\$ 10,218.87	\$ 77,081.90
Office resolutions	8,128.88	8.20	8,137.08
	\$ 95,429.65	\$ 10,227.07	\$ 85,202.50

NOTE 8 - AGENCY FUNDS

The Child Support Fund (agency fund) for the Louisiana Department of Health and Human Resources. These funds, less the Court's commission of 5% are deposited directly into a State bank account. The Court has no control over the State's bank account. The Child Support Fund did not owe the State any funds at December 31, 1996.

NOTE 9 - SECURED CASH

The cash of the Child Support Fund were secured as of December 31, 1996 as follows:

	AMOUNT	SECURITY
Fund NBC	\$ 947,970.79	\$ 493,088.84 Treasury Police \$ 100,000.00 - FICB

NOTE 10 - DUE TO OTHER GOVERNMENT AGENCIES FUNDS

This account is composed of the following:

- \$ 895.28 - Due Judicial Expense Fund - Twenty-Second Judicial District Court
- \$ 808.28 - Due to the St. Tammany Parish Government
\$ 1,703.56

These amounts represents amounts paid by the St. Tammany Parish Government for December 1996 payroll and various expenditures made by the Judicial Expense Fund for the Child Support Fund. These amounts were paid in full in January and February, 1997.

**NOTES TO FINANCIAL STATEMENTS
CHILD SUPPORT FUND - (A SPECIAL REVENUE FUND)
A COMPONENT UNIT OF THE
TWENTY-SECOND JUDICIAL DISTRICT COURT
December 31, 1998**

NOTE 16 - STATE FUNDS

On January 1, 1993, the Twenty-Second Judicial District Court entered into a contract with the State of Louisiana through the Louisiana Children's Cabinet to provide FINS service (Friends in Need Service) for both Washington and St. Tammany Parishes. The Child Support Fund received \$26,808.00 from the State of Louisiana.

The Twenty-Second Judicial District Court, from the Child Support Fund, appointed the Youth Service Bureau of St. Tammany to implement the FINS in St. Tammany and Washington Parishes. The Youth Service Bureau of St. Tammany is a nonprofit, United Way Agency providing prevention and early intervention programs to the youth of St. Tammany Parish. The Child Support Fund provided funding in the amount of \$67,808.00 in 1998 to the Youth Service Bureau of St. Tammany.

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL STRUCTURE
RELATED MATTERS NOTED IN A FINANCIAL STATEMENT AUDIT CONDUCTED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable France W. Wells, Chief Judge and
Judge of the Twenty-second Judicial District Court
Child Support Fund - A Component Unit
Washington/St. Tammany Parishes, Louisiana

We have audited the financial statements of the Child Support Fund (A Special Revenue Fund) - A Component Unit of the Twenty-second Judicial District Court, Washington/St. Tammany Parishes, Louisiana, as of and for the year ended December 31, 1995, and have issued our report thereon dated September 17, 1997.

We conducted our audit in accordance with generally accepted auditing standards and Government auditing standards, issued by the Comptroller General of the United States. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

The management of the Child Support Fund is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with responsible, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are recorded in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, judgment of any evaluation of the structure in future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the financial statements of the Child Support Fund for the year ended December 31, 1995, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a significant condition in which the design or operation of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statement being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL STRUCTURE
RELATED MATTERS NOTED IN A FINANCIAL STATEMENT AUDIT CONDUCTED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

This report is intended for the information of the Judges and the Louisiana Legislative Auditor's office. This assistance is not intended to limit the distribution of this report, which is a matter of public record.


Douglas C. Carroll, CPA
Certified Public Accountant

September 13, 1997

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STATE OF LOUISIANA, 1997

JOHN J. COOPER, C.P.A.

FRANK L. GOYB, C.P.A.

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH LAWS AND REGULATIONS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

**The Honorable France W. Watls, Chief Judge and
Judges of the Twenty-Second Judicial District Court
Child Support Fund - A Component Unit
Washington, Tangipahoa Parishes, Louisiana**

We have audited the financial statements of the Child Support Fund (A Special Revenue Fund) - A Component Unit of the Twenty-Second Judicial District Court, Washington, Tangipahoa Parishes, Louisiana as of and for the year ended December 31, 1996, and have issued our report thereon dated September 17, 1997.

We conducted our audit in accordance with generally accepted auditing standards and governmental auditing standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance with laws and regulations applicable to the Child Support Fund is the responsibility of the Child Support Fund's management. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of the Child Support Fund's compliance with certain provisions of laws and regulations. However, our objective was not to provide an opinion on overall compliance with such provisions.

The results of our tests disclosed the following material instance of noncompliance that is required to be reported herein under Government Auditing Standards, which has no effect upon the financial statements. The audit report was not completed and submitted to the Louisiana Legislative Auditor by June 30, 1997 as required by state law. This was caused by health conditions of the auditor in charge, not by the actions of the management of the Child Support Fund. The circumstances that cause the audit report to be late are explained more fully in the management letter.

We considered this instance of noncompliance in forming our opinion as to whether the Child Support Fund's 1996 financial statements are presented fairly in all material respects, in conformity with generally accepted accounting principles, and this report does not affect our report dated September 17, 1997 on those financial statements.

This report is intended for the information of the Judges and the Louisiana Legislative Auditor's office. This restriction is not intended to limit the distribution of this report, which is a matter of public record.


FRANK L. GOYB, C.P.A.
Certified Public Accountant

September 17, 1997

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MANAGEMENT LETTER

The Honorable Fincoe W. Watts, Chief Judge and
Judge of the Twenty-Second Judicial District Court
Child Support Fund
Washington, St. Tammany Parishes, Louisiana

Dear Judges:

We wish to thank you and your staff for your cooperation during the audit of the financial statements for the year ended December 31, 1995.

In our report on Compliance with Laws and Regulations, we stated that the Fund was not in compliance with state law requiring the audit report to be completed and submitted to the Louisiana Legislative Auditor by June 30, 1997. This is due to the health conditions of the auditor in charge, Frank L. Coine, not by the actions of the employees of the Child Support Fund.

I have had to undergo chemotherapy treatments since March, 1997. In May and June, 1997, I was only able to work approximately one week in each month due to the side effects of the chemotherapy. This has caused me to be late in completing and submitting the audit report.

I want to thank you for your kind consideration shown to me during the audit under these special conditions.

Sincerely,



Frank L. Coine

September 17, 1997