

In planning and performing our audit of the general purpose financial statements of the Fire Company, for the year ended December 31, 1996, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a reportable condition in which the design or operation of one or more of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operations that we consider to be material weaknesses as defined above.

This report is intended for the information of the Board of Directors, management and the Louisiana Legislative Auditor. However, this report is a matter of public record and its distribution is not limited.

Wyse, Butler, Arconson & Bowen

Bayou, Louisiana
June 10, 1997

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HARRISON-ESTELLE VOLUNTEER FIRE
COMPANY NO. 1
HARRISON, LOUISIANA

ANNUAL FINANCIAL REPORT

DECEMBER 31, 1998

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the auditor, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

WLL 3 0 1999

Release Date: _____

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INDEPENDENT AUDITOR'S REPORT

To Board of Directors of the
Herrero-Estelle Volunteer Fire Company No. 1

We have audited the accompanying general purpose financial statements of Herrero-Estelle Volunteer Fire Company No. 1, as of and for the year ended December 31, 1996, as listed in the table of contents. These financial statements are the responsibility of the Volunteer Fire Company's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining on a test basis, evidence supporting the accounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of Herrero-Estelle Volunteer Fire Company No. 1, as of December 31, 1996, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

Lyzze, Butler, Arcebiaux & Bowen
NewVeg, Louisiana
June 10, 1997

WARREN-OTTLE VOLUNTEER FIRE COMPANY NO. 1

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
December 31, 1996

	Governmental	Account Groups		Total
	Fund-Type	General	General, Imp- -Term Debt	
	General	Fund accounts		Governmental Total
ASSETS AND OTHER DEBITS				
cash, including \$12,000 in savings accounts and certificates of deposit	\$27,426	\$ -	\$ -	\$ 27,426
locally deposited on insurance policy	1,426	-	-	1,426
Accounts receivable	20	-	-	20
Fixed assets	-	1,798,294	-	1,798,294
Amount to be provided for retirement of general, long-term debt	-	-	692,611	692,611
Total assets and other debits	\$28,872	\$1,798,294	\$692,611	\$2,619,777
LIABILITIES, EQUITY AND OTHER CREDITS				
Liabilities:				
Accounts payable	\$ 2,127	\$ -	\$ -	\$ 2,127
Wages and salaries pay	1,214	-	-	1,214
Accrued (1996-1997)	-	-	-	-
Utilities	15,181	-	-	15,181
Portion of an order received	12,122	-	-	12,122
Compensated absences	9,440	-	-	9,440
Notes payable	-	-	692,611	692,611
Total Liabilities	\$44,084	-	\$692,611	\$736,695
Equity and other credits:				
Investment in general fund assets	-	1,798,294	-	1,798,294
Fund balances				
Unreserved	21,651	-	-	21,651
Designated	21,620	-	-	21,620
Under liquid	-	-	-	-
Total equity and other credits	\$43,271	1,798,294	-	1,841,565
Total liabilities, equity and other credits	\$87,355	\$1,798,294	\$692,611	\$2,619,777

The accompanying notes are an integral part of this statement.

SPRINGFIELD-VICTORIA VOLUNTARY FIRE COMPANY NO. 1
GENERAL FUND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Year ended December 31, 1988

Revenues:

Infergovernmental:

From Jefferson Parish:		
Contractual services	4433,333	
Subsidies for maintenance and operations	18,080	
Grant for purchase of equipment	<u>21,280</u>	\$159,583
State supplemental pay		30,000
Interest		3,687
Miscellaneous		<u>23,840</u>
Total revenues		824,140

Expenditures:

Current operating:

Salaries, including state supplemental pay of \$37,500	333,333	
Accounting and office	4,747	
Contract labor	3,175	
Contribution to pension plan	13,797	
Employee benefits	28,101	
Fire prevention and training	1,136	
Fuel	3,201	
Insurance	88,068	
Miscellaneous	28,288	
Professional fees	3,000	
Payroll taxes	22,739	
Repairs, maintenance and supplies:		
Equipment	25,277	
Fire stations	18,920	
Vehicles	13,743	
Utilities	38,085	
Uniforms	1,055	
Capital outlay:		
Purchases of equipment	55,152	
Debt services:		
Principal retirement	81,524	
Interest charges	<u>61,805</u>	
Total expenditures		<u>796,875</u>

Excess of revenues over expenditures 28,265

Fund balance at beginning of year 150,564

Fund balance at end of year \$178,829

The accompanying notes are an integral part of this statement.

MARRERO-ESTELLE VOLUNTEER FIRE COMPANY NO. 1

NOTES TO FINANCIAL STATEMENTS
December 31, 1996

1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Marrero-Estelle Volunteer Fire Company No. 1 (The Fire Company) was created in 1981 under the non-profit corporation provisions of Louisiana Revised Statutes 12:281. The Fire Company contracts with the Parish of Jefferson, State of Louisiana to provide fire protection and related services to a portion of the 8th Fire Protection District of the Parish of Jefferson.

Because the Fire Company receives the vast majority of its financial support from the Parish of Jefferson to provide a public service, it is considered a quasi-public entity for financial reporting purposes. Accordingly, the accompanying general purpose financial statements have been prepared in conformity with generally accepted accounting principles as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting policies applied in the preparation of the accompanying general purpose financial statements are described as follows:

- A. Financial Reporting Entity. The accompanying general purpose financial statements include all funds and account groups which are controlled by the Fire Company. Control is based on application of the criteria established by the GASB for determining the reporting entity. The basic criteria, but not the only, is the ability to exercise oversight responsibility. Oversight responsibility is derived from, among other things, the ability to significantly influence operations. Based on the foregoing criteria, there are no component units which have been combined with the Fire Company to form the reporting entity, nor are there any potential component units which should be combined with the Fire Company to form the reporting entity.
- B. Fund Accounting. The accounts of the Fire Company are organized on a fund and account group basis, each of which is considered a separate accounting entity, with a separate set of self-balancing accounts which comprise the assets, liabilities, fund equity, revenues and expenditures. The Fire Company had only one fund, the General Fund, which is used to account for all of its financial resources.

NOTES TO FINANCIAL STATEMENTS - CONTINUED
December 31, 1994

- C. **Basis of Accounting.** The Fire Company's accounting records for its General Fund are maintained on the cash basis of accounting. For financial reporting in conformity with generally accepted accounting principles, the accounting records are converted to the modified accrual basis under which revenues and expenditures are recognized as follows.

Revenues. The Fire Company has an agreement with the Parish of Jefferson under which the Fire Company is to provide fire protection and related services in a specifically designated area of Fire Protection District No. 8. The agreement provides that the Fire Company is to receive from the Parish a sum of money in monthly installments which will represent one-third of the net proceeds of the property tax levied annually by Fire Protection District No. 8. The Fire Company also receives from the Parish one-third of the 24 fire insurance premium tax which the Parish receives from the State of Louisiana for Fire Protection District No. 8. The proceeds of the property tax (\$674,008) and the 24 fire insurance premium tax (\$23,327) are reported as intergovernmental revenue from contractual services in the accompanying statement of revenues and expenditures. Intergovernmental revenues are reported as revenues of the period for which received. Interest revenue is reported in the period in which earned. Miscellaneous revenues are reported in the period in which received.

Expenditures. Expenditures are recognized when the related liability is incurred. Principal and interest on long-term debt are recorded as fixed liabilities when due.

- E. **on-behalf Payments.** Firemen supplemental pay which is paid directly to employees of the Fire Company by the State of Louisiana, Department of Public Safety, are recognized as intergovernmental revenue and salaries expenditure in the year in which paid.
- D. **Budget.** The Fire Company is not legally required to adopt a budget. For 1994 a budget was prepared for internal use but not in a format compatible to the financial statements; therefore comparisons of actual results with a budget is not presented in the accompanying financial statements.

WAPARICO-ESTELLE VOLUNTEER FIRE COMPANY NO. 1

NOTES TO FINANCIAL STATEMENTS - Continued
December 31, 1986

- E. Fixed Assets. Fixed Assets are recorded as expenditures (capital outlay) in the General Fund when purchased and are accounted for in the General Fixed Assets Account Group. Purchased fixed assets are stated at historical cost. Donated fixed assets are stated at their estimated fair market value on the date received. General fixed assets are not depreciated.
- F. Compensated Absences. Accumulated annual (vacation) leave is reported in the General Fund because it is expected to be liquidated with expendable available financial resources. An expenditure or liability has not been recorded for accumulated sick leave because it is nonvested.
- G. Total Column on Combined Balance Sheet. The total column on the combined balance sheet is captioned "memorandum only" to indicate that this information is presented only to facilitate financial analysis. Data in the total column does not present financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

2. CASH

At December 31, 1986, the carrying amount of the Fire Company's bank deposits was \$235,120 and the bank balances were \$235,840. Of the bank balances, \$229,141 was covered by federal depository insurance and \$6,709 was uninsured and uncollateralized.

3. FIXED ASSETS

The following is a summary of changes in the general fixed assets account group during the year ended December 31, 1986.

	Balance January 1,	Dis- posal	Acquisi- tion	Balance December 31
Land	\$ 55,000	\$ -	\$ -	\$ 55,000
Buildings	78,577	-	-	78,577
Equipment and furniture	100,000	25,000	14,000	189,000
	\$ 233,577	\$ 25,000	\$ 14,000	\$ 222,577

MARRERO-ESTELLE VOLUNTEER FIRE COMPANY NO. 1

NOTES TO FINANCIAL STATEMENTS - CONTINUED
December 31, 19964. PENSION PLAN

The Fire Company has a defined contribution (money purchased) pension plan for its employees to which it contributes an amount equal to 5% of the covered employees' salaries for the year. The employer's contribution for 1996 is \$13,793. Employees are not required to make any contribution. The plan is administered by an insurance company. An employee is covered by the plan once he or she reaches the age of 20, has 30 months of service, and works at least 3,000 hours a year. Once covered, an employee is fully vested. For 1996, the covered payroll was \$274,139 and the total current year payroll for all employees was \$293,174. There were no changes in the plan's provisions during the year.

5. NOTES PAYABLE

Notes payable at December 31, 1996 consist of the following:

Loan payable to a bank, payable in monthly installments of \$6,745, including interest at 10.18%, collateralized by a mortgage on land and building comprising the fire station at 1248 Berateria Blvd., Marrero, La. 9423,862

Installment obligation, payable in four (4) equal annual installments of \$51,868 on June 25th of each year, including interest at 8.89%, covering the "lease/purchase" of a fire truck with a cost of \$208,618. Final payment due June 25, 2000. 174,129

\$602,011

Annual debt service requirements to maturity for the above notes, including interest of \$214,739, are as follows:

Year ending December 31	Bank loan	installment obligation	Total
1997	\$ 80,840	\$ 51,868	\$132,608
1998	80,840	51,868	132,608
1999	80,840	51,868	132,608
2000	80,840	51,868	132,608
2001	80,840	-0-	80,840
2002	80,840	-0-	80,840
2003	80,840	-0-	80,840
2004	80,840	-0-	80,840
	\$602,378	\$207,472	\$814,739

HEWLETT-ESTELLE VOLUNTEER FIRE COMPANY NO. 1

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 1996

6. CHANGES IN LONG-TERM DEBT

During the year ended December 31, 1996, the following changes occurred in liabilities reported in the general long-term debt account group:

	Balance (January 1)	Add: (Lines)	Retire- ments	Balance (December 31)
Short term to build fire station	\$48,000	0	\$48,000	\$0
Long term obligation	\$12,000	0	\$12,000	\$0
	\$60,000	0	\$60,000	\$0

7. DESIGNATED FUND BALANCE

Revenues received from membership dues, charges for fire reports, rentals, donations, sale of hats, T-shirts, and other items, and fund raising activities are deposited in the General Fund and credited to an account designated as the Training and Photo Fund. Expenditures for certain training, purchase of photo film, prints, hats, T-shirts and other items, and the cost of fund raising and some membership activities are charged to this account. The revenues and expenditures of the Training and Photo Fund are included in the amounts reported as miscellaneous revenues and miscellaneous expenditures in the accompanying financial statements. For 1996, the Training and Photo Fund had revenues of \$23,217 and expenditures of \$18,808. The amount reported as designated fund balance in the combined balance sheet represents the net cumulative excess of revenues over expenditures for the Training and Photo Fund as of December 31, 1996 as recorded on the books. The following is a summary of the changes in the designated fund balance for the year ended December 31, 1996:

Balance at beginning of year	\$28,643
Excess of revenues over expenditures for the year	<u>4,569</u>
Balance at end of year	\$33,212

8. COMMITTED SERVICES

A significant contribution of time is made by unpaid volunteers to accomplish the purpose for which the Fire Company was established. The value of this contributed time is not included in the accompanying financial statements because it is not susceptible to objective measurement or evaluation.

UGER, BUTLER, ARCENEAUX & BOWEN

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE BASED ON AN AUDIT
OF THE GENERAL PURPOSE FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To Board of Directors of the
Harrero-Estelle Volunteer Fire Company No. 1

We have audited the general purpose financial statements of Harrero-Estelle Volunteer Fire Company No. 1 (the Fire Company) as of and for the year ended December 31, 1996, and have issued our report thereon dated June 18, 1997.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

Compliance with laws, regulations, and contracts applicable to the Fire Company is the responsibility of the Fire Company's management. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of the Fire Company's compliance with certain provisions of laws, regulations, and contracts. However, the objective of our audit of the general purpose financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance that are required to be reported herein under Government Auditing Standards.

This report is intended for the information of the Board of Directors, management and the Louisiana Legislative Auditor. However, this report is a matter of public record and its distribution is not limited.

Uger, Butler, Arceaux & Bowen

BAYVIEW, LOUISIANA
June 18, 1997

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**INDEPENDENT AUDITOR'S REPORT ON THE INTERNAL CONTROL
STRUCTURE BASED ON AN AUDIT OF THE GENERAL PURPOSE FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

To Board of Directors of the
Harrers-Retalie Volunteer Fire Company No. 1

We have audited the general purpose financial statements of the Harrers-Retalie Volunteer Fire Company No. 1 (the Fire Company) as of and for the year ended December 31, 1994, and have issued our report thereon dated June 10, 1995.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

The management of the Fire Company is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.