

Employees attaining the age of 65 with 30 years of creditable service or any age with 30 years of creditable service, are entitled to a monthly benefit of 2.5% of their average monthly earnings as defined in the plan for each year of creditable service. The plan permits early retirements at certain ages upon satisfying years of service requirements. Active employees who become disabled receive 75% of their monthly earnings in effect at the time of disability, as defined in the plan for each year of creditable service.

Disability benefits are paid until the earlier of death, recovery from disability or attainment of normal retirement age. If an employee dies, his unmarried spouse and/or children receive a lump sum payment, not to exceed 60% of the member's final compensation.

The surviving unmarried spouse of a member eligible for normal retirement receives the initial lump sum followed by monthly payments for life.

If a member's employment is terminated before the member is eligible for any other benefits under LASERS, the member shall receive a refund of his member contributions.

#### **Description of Funding Policy**

Both employer and the Post contribute the amount necessary to pay benefits when due. The contribution rates (as a percentage of covered salaries) for the year was 12% for the Post and 7.3% for employees. Contributions were \$97,409 for the Post.

The amount reported below as a "pension benefit obligation" is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases, estimated to be payable in the future as a result of employee service to date. The measure is the actuarial present value of credited projected benefits and is intended to assist users' assessment of the plan's funding status on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among governmental pension plans and employers. The LASERS does not conduct separate measurements of assets and pension benefit obligations for individual employees. The pension benefit obligation at June 30, 1994(the most recent year for which data is available) for the LASERS as a whole, determined through an actuarial valuation performed as of that date, was \$5.4 billion. The LASERS net assets available for benefits on that date valued at cost) were \$5.2 billion, resulting in an unfunded pension benefit obligation of \$2.2 billion. The Post's contribution represented 63% of total contributions required of all participating employers.

#### **NOTE 12 - OPERATING LEASES**

The Post has various noncancelable operating leases for office equipment which are for varying terms and amounts. The serial payments due under these leases are as follows for the years ending April 30,

1997	\$ 3,945
1998	3,945
1999	3,945
2000	6,588
2001	—
Total	\$ 20,543

**NOTE 3 - RESTRICTED ASSETS**

Independent trustees hold the restricted cash and investments. These, along with the direct financing lease receivables, are restricted in use by the bond indenture agreements primarily to the payment of bond principal and interest. The trustees are limited by the bond indentures to invest the funds in cash or government securities.

**NOTE 4 - PROPERTY AND EQUIPMENT**

The following is a summary of property and equipment, at cost:

Land	\$4,133,818
Buildings and dock facilities	1,518,808
Equipments	15,003,663
Construction in progress	8,953,843
Total property and equipment, at cost	29,609,132
Less accumulated depreciation	(7,238,143)
Net book value	\$22,370,989

Equipments is property that the Port acquired in 1992 which was the former Grethaus-Henderson dock and bulk loading and storage facility located in Reserve, Louisiana. The facility includes a dock and loading and unloading facility, storage facilities, several buildings, a water treatment facility, and land. The Port continues to expand its facilities at Grethaus and other locations.

**NOTE 5 - DIRECT FINANCING LEASE AGREEMENTS**

The Port entered into direct financing lease agreements with various private corporations and issued industrial revenue bonds for the acquisition and construction of Port facilities. The various private corporations lease these facilities from the Port for an amount necessary to pay the principal, interest, and premiums, if any, on the bonds. Most of the lease agreements contain a bargain purchase option at the end of the lease term. The direct financing leases expire in various years through 2021. Contingent rental payments are determined in accordance with the lease agreements upon the occurrence of certain events. Following is a summary of the components of the Port's net investment in direct financing leases for the year ended April 30, 1998.

Total minimum lease payments to be received	\$51,343,809
Less: Unearned income	28,972,889
Net investment in direct financing leases	\$22,370,920

Minimum rental payment commitments for succeeding years are as follows:

April 30, 1997	1,870,000
April 30, 1998	1,935,000
April 30, 1999	4,295,000
April 30, 2000	2,100,000
April 30, 2001	2,825,000
Aggregate thereafter	78,260,000
Total	\$81,985,000

The amount of unearned income included in income for the year ended April 30, 1996 is \$15,000.

**NOTE 4 - BONDS PAYABLE (From Restricted Assets)**

Bonds payable from restricted assets were issued in connection with direct financing lease agreements to provide capital for the construction of dock and wharf facilities within the jurisdiction of the Port. The bond interest and principal are payable solely from revenues derived from the leases, sale or other disposition of the project facilities. Direct financing leases and assets held in trust are pledged to secure payments of the bonds. The bonds are due to mature on various dates through 2021. Interest payable on the bonds ranges from 6.25% through 14.25% annually of the principal due with interest on one bond issue set at 7.5% of prime.

The following is a summary of bond maturities and interest requirements for each of the next five years relating to the revenue bonds received with direct financing leases:

Expiring date	Current bonds payable	Revenue Bonds (including interest)
April 30, 1997	\$ 1,570,000	\$ 8,453,791
April 30, 1998		10,209,680
April 30, 1999		12,184,800
April 30, 2000		9,816,484
April 30, 2001		10,210,979
Aggregate thereafter		127,263,671
Total		178,563,325
Less interest		89,198,335
Less unamortized discount		706,729
Outstanding principal		\$ 89,658,271

Changes in long-term debt during the year were as follows:

Bonds payable, May 1, 1995	380,997,374
Increase in current bonds payable	(1,970,000)
Amortized discount	88,897
Bonds payable, April 30, 1996	\$ 380,658,271

Included in the balance sheet under the following captions:

Revenue bond payable - Grisham/Levee	\$ 2,621,979
Notes payable - State of Louisiana	1,392,808
	\$ 4,014,787

#### NOTE 8 - DOCKAGE

In accordance with bond indentures and lease agreements related to the direct financing leases, a percentage, usually 20% or 75% of dockage income received by the Port is transferred to investors for servicing bonds payable. As provided in the lease agreements and indentures, the amount transferred is credited against direct financing lease payments and related interest receivable from the lessees. The net dockage represents dockage available for the operations of the Port. The amount of dockage used to reduce direct financing lease and interest receivable during the year was \$3,665,151. It is reported by the Port as direct financing lease payments or interest payments, depending on the nature of the result at the time of transfer. (See Notes 3 and 6)

#### NOTE 9 - HARBOR FEES

Harbor fees are dedicated to the providing of services to the vessels which use the Port and to the facilities located therein in the interest of the public welfare and safety. Such funds may be appropriated by the Port for such purposes as to assist in defraying the administration and maintenance of the Port, including the supervision of the shipping of the Port, with the view of preventing collisions and fires, poling the river and riverfront, the operation of one or more craft in the Port to aid vessels or persons in distress and to aid in extinguishing fires on vessels and equipment and in their cargo aboard such vessels, or upon wharves and other facilities in the Port.

#### NOTE 10 - INTEREST EXPENSE

The total amount of interest charged to expense during the year, including bond discount of \$44,588 was \$8,515,214.

#### NOTE 11 - COMMITMENTS AND CONTINGENCIES

The Port is a party to several lawsuits filed by former employees alleging discrimination or job related injuries. It is the opinion of counsel that these suits will be resolved at no expense to the Port other than attorney fees.

No liability has been recorded for any litigation.

#### NOTE 12 - RETIREMENT COMMITMENTS

##### **Louisiana State Employee's Retirement System (LASERS)**

All of the Port's full-time general employees participate in the LASERS, a multiple-employer, cost-sharing pension plan. The payroll for employees covered by the LASERS for the year ended June 30, 1996, was \$802,679; the Port's total payroll was \$999,421.

American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the specific internal control structure elements does not reduce to a relatively low level the risk that errors and irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

This report is intended solely for the information and use of the board, management, officers within the organization and the Office of the Legislative Auditor, State of Louisiana. This restriction does not limit the distribution of this report, which is a matter of public record.



David E. Mayle

August 15, 1998

DAVID E. MEYER  
Certified Public Accountant  
1312 Lakewood Drive Suite C  
Slidell, Louisiana 70458

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE  
BASED ON AN AUDIT OF THE BASIC FINANCIAL STATEMENTS

The Board of Commissioners  
South Louisiana Port Commission  
152 Duke Terry Boulevard  
P. O. Box 909  
Lafayette, Louisiana 70504-0909

We have audited the financial statements of the South Louisiana Port Commission as of and for the year ended April 30, 1996, and have issued our report thereon dated August 15, 1996.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to the Port is the responsibility of Port's management. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of the Port's compliance with certain provisions of law, regulations, contracts, and grants. However, it should be noted that our objective was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance that are required to be reported herein under Government Auditing Standards.

This report is intended for the information of management, the Board, others within the organization and the Office of the Legislative Auditor, State of Louisiana. This restriction is not intended to limit the distribution of this report, which is a matter of public record.



David E. Meyer

August 15, 1996

South Louisiana Port Commission

Enterprise Fund  
Statement of Cash Flows  
For the Year Ended April 30, 1986

<b>Cash Flows from Operating Activities</b>	
Operating income	\$ 2,040,317
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation	686,899
Interest	171,821
Amortization of bond discount	44,248
Amortization of unearned interest	(31,812)
Loss on sale of equipment	308
Changes in assets and liabilities:	
Increase in accounts receivable	22,946
Increase in prepaid expenses	(96,357)
Increase (decrease) in accounts payable	(18,658)
Increase (decrease) in accrued expenses	16,988
Increase in accrued rental income and other liabilities	43,646
Decrease in other assets	<u>2,197</u>
Net cash provided by operating activities	<u>2,950,485</u>
<b>Cash Flows from Investing Activities</b>	
Purchase of property and equipment	(4,778,979)
Purchase of investment securities	(3,287,484)
Proceeds from maturation of investment securities	2,351,359
Decrease in accrued interest receivable	8,586
Increase in restricted assets	1,716,609
(Decrease) in restricted debt	(1,829,381)
(Decrease) in accrued interest payable	(54,248)
(Decrease) in notes payable	(45,888)
(Decrease) in revenue bonds payable	(58,888)
Grant from State of Louisiana and Department of Transportation and Development	<u>1,260,780</u>
Net cash used in investing activities	<u>(1,808,532)</u>
Increase (decrease) in cash	1,091,963
Unrestricted cash:	
Beginning	<u>608,173</u>
Ending	<u>\$ 1,702,338</u>

The accompanying notes are an integral part of these financial statements.

**NOTE 7 - REVENUE BONDS PAYABLE** (payable from sources other than direct financing loans)

On March 30, 1991, the Port acquired the former Godchaux-Henderson Sugar Refinery from Riverplex, Inc. for a total purchase price of \$22,500,000. The Port issued taxable revenue bonds to the seller in the amount of \$2,500,000. The bonds are not a general obligation of the Port and are payable as to both principal and interest solely from the income and revenues to be derived from the sale, lease, or other disposition of the Port facility acquired from the seller. The interest rate on the bonds is 5% and interest is payable quarterly on the first day of March, June, September and December of each year during which the bonds remain outstanding. Principal on the bonds was scheduled to be paid over a period of approximately 20 years.

The Port also received a grant from the State of Louisiana in 1992 for the purchase of the facilities referred to above. Of this amount, the Port is required to reimburse the State of Louisiana for \$1,000,000 of the \$4,000,000 grant. The Port is required to reimburse the state for the debt service incurred in connection with the issuance and payment of the state's general obligation bonds in the amount of \$1,000,000. Pursuant to the reimbursement contract, the Port is required to deposit with the state one-tenth of the average annual debt service (\$14,820 per year) on those particular bonds into a reserve fund for ten years. During the year ended April 30, 1994, the Port received another grant from the State of Louisiana for \$4,000,000. The Commissioners voted to use the proceeds of this grant to retire \$4,000,000 of the \$7,500,000 revenue bond issue referred to in the preceding paragraph which was done in October 1994.

The following is a summary of bond maturities and interest requirements for each of the next five years relating to the long-term debt and revenue bonds payable from sources other than direct financing loans:

Expiring due	Current bonds payable	Revenue Bonds (including interest)
April 30, 1997	325,000	235,129
April 30, 1998		582,217
April 30, 1999		582,829
April 30, 2000		582,387
April 30, 2001		588,829
Aggregate therefor		2,671,392
Total		3,234,985
Less interest		(1,179,898)
Less amortized discount		123,620
Outstanding principal		\$ 4,027,321

Changes in long-term debt payable from sources other than direct financing loans during the year were as follows:

Bonds payable, May 1, 1993	\$4,418,689
Increase in current bonds payable and principal reductions	(199,898)
Amortized discount	1,000
Bonds payable, April 30, 1994	\$ 4,027,321



South Louisiana Port Commission

Enterprise Fund  
Statement of Revenues, Expenditures and Changes in Retained Earnings  
For the Year Ended April 30, 1996

<b>Operating revenues</b>	
Dockage, net	\$ 1,170,648
Guarantee in lieu of dockage	27,340
Harbor fuel, anchorage and barge floating income	2,027,346
Glebelplex revenues	<u>2,041,143</u>
Total operating revenue	<u>5,678,088</u>
<b>Operating expenses</b>	
Administration	16,423
Auditing	29,115
Bad debts	6,726
Bank fees	193
Barge dock fee	1,095
Building services	12,021
Commission meetings	2,180
Conventions	18,479
Delivery charges	1,188
Depreciation	696,969
Donor	19,794
Employee benefits	278,715
Engineering fees	62,039
Equipment rentals	22,718
Fuel, harbor craft	8,729
Fuel, vehicles	8,984
Insurance	188,764
Leases of office equipment	1,200
Legal fees	142,268
Maintenance and repairs	248,288
Management services-Glebelplex	263,891
Medical expenses	3,613
Port planning and development	129,998
Postage	12,138
Printing	4,215
Publishing	2,358
Salaries	999,413
Security	134
Small tools	39
Subscriptions	1,868
Supplies	28,622
Telephones	38,274
Taxes	25,264
Travel	21,097

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# SOUTH LOUISIANA PORT COMMISSION FINANCIAL REPORT April 30, 1996

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or verified, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date NOV 13 1996

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE	

**DAVID E. MOYLE**  
Certified Public Accountant  
1312 Lakewood Drive Suite C  
Slidell, Louisiana 70458

INDEPENDENT AUDITORS' REPORT

The Board of Commissioners  
South Louisiana Port Commission  
152 Belle Terre Boulevard  
Post Office Box 909  
Lafayette, Louisiana 70505-0909

We have audited the accompanying balance sheet of the South Louisiana Port Commission as of April 30, 1996, and the related statements of income, retained earnings, and cash flow for the year then ended. These financial statements are the responsibility of the Port's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statements presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the South Louisiana Port Commission as of April 30, 1996, and the results of its operations and cash flow for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the financial statements taken as a whole. The schedules listed in the table of contents as supplementary information is presented for purposes of additional analysis and is not a required part of the financial statements of the South Louisiana Port Commission. Such information has been subjected to the auditing procedures applied in the audit of the financial statements, and in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.



David E. Moyle

August 15, 1996

South Louisiana Port Commission

Enterprise Fund  
Balance Sheet  
April 30, 1986

Liabilities and Fund Equity

<b>Current liabilities, payable from current assets</b>	
Accounts payable	\$ 153,317
Accrued salaries and vacation	184,695
Accrued interest	24,825
Other accrued expenses	873
Current portion of note payable, State of Louisiana	<u>345,369</u>
Total current liabilities, payable from current assets	<u>608,279</u>
<b>Current liabilities, payable from restricted assets</b>	
Revenue bonds payable	1,976,800
Accrued revenue bond interest payable	<u>3,327,265</u>
Total current liabilities, payable from restricted assets	<u>5,304,065</u>
<b>Long-term liabilities, payable from restricted assets</b>	
Revenue bonds payable, less unamortized discounts of \$208,729	89,864,271
Accrued expense	<u>309,686</u>
Total liabilities, payable from restricted assets	<u>90,173,957</u>
<b>Long-term Liabilities, Other</b>	
Revenue bonds payable-Obstacles, less unamortized discount of \$23,627	3,631,373
Note payable - State of Louisiana less current portion	1,283,000
Unsecured note and other liabilities	<u>157,712</u>
Total long-term liabilities, other	<u>4,872,085</u>
Total liabilities	<u>95,046,042</u>
<b>Capital and Retained Earnings</b>	
Contributed capital	347,744
Grant from State of Louisiana and Department of Transportation and Development	<u>12,317,213</u>
Total contributed capital	12,664,957
Retained earnings	<u>15,231,157</u>
Total fund equity	<u>27,896,114</u>
Total liabilities and fund equity	<u>\$122,942,156</u>

The accompanying notes are an integral part of these financial statements.

### South Louisiana Port Commission

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

Governmental accounting principles and practices are promulgated and established by the Governmental Accounting Standards Board (GASB). The GASB has issued a Certification of Governmental Accounting and Financial Reporting Standards. This certification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments.

The South Louisiana Port Commission (the "Port") is created and operates under the provisions of Louisiana Revised Statute 34:2471. The Port consists of seven members appointed as follows:

- (1) the parish presidents, with concurrence of two-thirds of the members of the respective parish councils, of each of the parishes of St. Charles, St. James, and St. John the Baptist appoint one resident commissioner each,
- (2) three resident members (one from each parish) are appointed by the Governor of the State of Louisiana, and
- (3) One member-at-large who shall reside and be domiciled within the geographical boundaries of the Port is appointed by the Governor.

The Port has all the powers and privileges granted under the constitution and status of the State of Louisiana which include, but are not limited to, the authority to incur debt, to issue bonds, to construct and maintain wharves and berths, and to charge fees for the use of the wharves and other facilities administered by it. These charges are based on tariffs approved by the U.S. Maritime Commission. Accounts receivable relate primarily to tariff charges to shippers using the facilities of the Port. An executive director is appointed by the Port and is responsible for administration control of the district.

#### Reporting Entity

For financial accounting purposes, GASB codification section 2180 establishes the criteria for defining the reporting entity. Following these criteria, the Port is not a component unit of the State of Louisiana because it is legally separate entity. The State does not appoint a voting majority of commission members, and it is not financially dependent on the State. Following these criteria the parish councils, parish school boards, independently elected parish officials, and municipal level governments are not included within the accompanying financial statements as they are constituted autonomous governments. These units of government issue financial statements separate from that of the Port.

#### Basis of Presentation - Fund Accounting

The Port's accounting system is operated on a fund basis. A fund is an independent accounting entity with a self-balancing set of accounts for recording its assets, liabilities, revenues, expenditures, and fund balance. The Port's system is known as a proprietary or enterprise fund, operated similar to a private business. The costs, including depreciation and other non-cash expenses, of providing services

earned service in calculating retirement benefits. Vacation pay to which the employees would be entitled upon resignation or termination has been accrued in the amount of \$52,446. The Port's liability for sick leave, amounting to \$127,779 at year-end, has not been accrued because the employees are not entitled to it upon termination of employment.

#### **Post-Employment Health Care and Life Insurance Benefits**

The Port provides certain continuing health care and life insurance benefits to its retired employees. Employees become eligible for these benefits if they reach retirement age while working for the Port. These benefits for retirees and similar benefits for active employees were provided through the Group Insurance Internal Service Fund, whose monthly premiums are paid by the employee and the Port. The Port recognizes the cost of the benefits (the Commissioner's portion of the premiums) as an expense when the premiums are due. The Port's portion of the cost of group insurance for the year was \$180,616 of which \$11,120 was for insurance on three retired employees.

#### **Bond Obligations**

The bond obligations designated as revenue bonds payable from restricted assets are industrial development bonds issued in connection with direct financing lease agreements to provide capital for construction of facilities within the three parish areas. Principal and interest are payable solely from revenues derived from the lease, sale, or other disposition of the financed facilities. The leases and various other assets are pledged and held by trustees to secure payment of the bonds. The leases are for the term of the bonds and revenues from the leases are applied to payments due on the bonds.

#### **Capital and Retained Earnings**

The capital and retained earnings are represented by the amount of contributed capital and the accumulated earnings retained since the beginning of operations. The contributed capital includes a grant from the State used for the purpose of acquiring the Goodhaus-Henderson dock and bulk storage facility located in Kenner, Louisiana.

### **NOTE 2 - CASH AND INVESTMENTS**

#### **Cash and cash equivalents**

At April 30, 1996 the book balance of the Port's total cash and certificates of deposit balance including unrestricted and restricted deposits was \$4,912,223, and the bank balance was \$4,842,855. Of the bank balance, \$708,859 was covered by federal deposit insurance, and \$4,133,996 was covered by collateral held by the bank's agent and pledged in the Port's name.

GASB statement Number 3 requires the Port to assign risk categories for its investments. The collateral for the Port's deposits is categorized to give an indication of the level of risk assumed by the Port at year-end. Category 1 includes deposits that are insured or secured or for which the securities are held by the Port or its agent in the Port's name. Category 2 includes uninsured and unregistered deposits for which the securities are held by the counterparty's trust department or agent in the Port's name. Category 3 includes uninsured

South Louisiana Port Commission

Enterprise Fund  
Balance Sheet  
April 30, 1996

Assets

<b>Current Assets</b>	
Cash	\$ 1,787,118
Certificates of deposit and savings	2,799,678
Marketable securities, at cost that approximates market value	4,334,815
Accrued interest receivable	48,928
Accounts Receivable less \$27,337 allowance for doubtful accounts	1,497,238
Fire-fighting loans	10,699
Prepaid expenses	<u>148,682</u>
Total current assets	<u>11,697,665</u>
<b>Restricted Assets</b>	
Cash	419,087
Marketable securities, at cost that approximates market value, net of any discount	1,818,627
Accrued interest	14,699
Direct financing loans payments receivable, current portion	1,879,080
Accrued interest on direct financing loans	<u>1,838,586</u>
Total current restricted assets	3,480,919
Direct financing loans payments receivable, net of current portion, less unearned income of \$147,889	<u>88,327,411</u>
Total restricted assets	<u>94,608,330</u>
Property and equipment, at cost	25,644,135
Less allowance for depreciation	<u>3,214,145</u>
Property and equipment, net	22,429,990
Other assets	<u>5,665</u>
Total assets	<b>\$ 121,897,630</b>

The accompanying notes are an integral part of these financial statements.



and unregistered deposits for which the securities are held by the counterparty's trust department or agent, but not in the port's name.

The deposits are all included in GASB risk category Number 2.

	Cash	Certificates of Deposit	Bank Balances	Collateral Market Value
Covered by federal depository insurance	\$ 280,000	\$ 580,000	\$ 700,000	\$ 700,000
Secured with securities held by the pledging institution or its agent, but not in the Port's name	<u>1,027,340</u>	<u>2,285,878</u>	<u>4,143,051</u>	<u>4,845,025</u>
Total bank balances	<b>\$2,307,340</b>	<b>\$2,865,878</b>	<b>\$4,843,051</b>	<b>\$5,545,025</b>

### Investments

The Port is allowed to invest in: (1) obligations of the United States or its agencies and instrumentalities; (2) other obligations, the principal of and interest on which are unconditionally guaranteed by the State of Louisiana or the United States; (3) certificates of deposits issued by state and national banks chartered in Louisiana that are guaranteed or insured by the Federal Deposit Insurance Corporation or its successor, or secured by obligations mentioned above; (4) fully collateralized direct repurchase agreements having a definite termination date; (5) mutual funds which are invested solely in securities of the United States government or its agencies.

For fiscal 1998, the Port invested in U.S. Treasury bills, notes and U.S. government agency obligations.

The Port's investments are categorized to give an indication of level of risk assumed by the Port at year end. Category 1 includes investments that are insured or registered or for which securities are held by the Port or its agent in the Port's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent in the port's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent, but not in the Port's name.

Investments are stated at amortized cost, and all investment activities are conducted through the depository banks or security dealers. Treasury notes are held by the Port's agents in the Port's name.

	Carrying Value	Market Value
U. S. government and agency securities	\$ 4,574,533	\$ 4,587,813
Restricted assets - U.S. government securities	<u>2,818,627</u>	<u>2,818,720</u>
	<b>\$ 7,393,160</b>	<b>\$ 7,406,533</b>

The investments are all included in GASB risk category Number 1.

on a continuing basis are expected to be recovered primarily through charges to the users of those services. The accrual basis of accounting is used. Under the accrual basis of accounting, income is recognized when earned and expenses are recorded when incurred. Investment earnings are accrued.

### Assets, Liabilities, and Fund Equity

#### Cash and Investments

The stated policy of the Port is to distribute its cash and investments among the various banks in the three parish region to minimize the possibility of losses and to boost the area economy.

#### Allowance for Doubtful Accounts

Provision is made for bad debts through establishment of an allowance account. When an account is determined to be uncollectible it is charged against this account.

#### Property and Equipment

Property and equipment are recorded at cost, including auxiliary charges. The Port's policy is to capitalize any expenditures in excess of \$100 if the asset is expected to have an extended life. Assets which are held under lease-purchase contracts are also capitalized. Depreciation is calculated, using the straight-line method, over the anticipated useful lives of the assets. The estimated useful lives for determining annual depreciation charges to operations are:

Office Building	30 years
Fishboat	30 years
Dock and barge facilities	10-25 years
Equipment and furniture	2-10 years
Water treatment facility	15 years
Crane boat	5 years

Maintenance and repairs are charged to expenses when incurred.

#### Discount on Bonds

Discount on bonds sold are amortized using the straight-line method over the term of the bonds.

#### Unearned Income

Unearned income pertaining to capitalized direct financing leases is written off over the term of the leases, using the interest method.

#### Vacation and Sick Leave

Employees of the Port are covered by state civil service and, as such, accumulate sick leave and vacation time in accordance with varying rates stipulated under civil service regulations. The employee is entitled, upon termination of employment, to vacation leave up to a maximum of 360 hours. Upon retirement any accumulation in excess of 300 hours is considered as