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**Housing Authority of the Town of Ruston  
Ruston, Louisiana**

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**Financial Statements and Supplemental Financial Information  
Year Ended June 30, 1986**

**with  
Reports of Certified Public Accountants  
on Financial and Compliance Examination**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Printed Date: ~~1986~~ 2 4 5 1987  
1987

VanDyke & Miller, LPA  
Certified Public Accountants  
1205 East Main Avenue  
Bossier, Louisiana 71242

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## FINANCIAL SECTION

Independent Auditors' Report

Board of Commissioners  
Housing Authority of the Town of Ruston  
515 N. Farmerville Street  
Ruston, LA 71273-1285

We have audited the accompanying general purpose financial statements and the combining financial statements of Housing Authority of the Town of Ruston as of June 30, 1998, and for the year then ended, as listed in the table of contents. These financial statements and the supplemental financial information and supplemental financial information - statutory basis are the responsibility of the authority's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards issued in the Comptroller of the United States, and the provisions of Office of Management and Budget (OMB) Circular A-135, "Audits of State and Local Governments". Those standards and OMB Circular A-135 require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1 to the financial statements, in the current year the authority implemented financial reporting under generally accepted accounting principles and discontinued regulatory basis financial reporting.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of Housing Authority of the Town of Ruston as of June 30, 1998, and the results of its operations for the year then ended in conformity with generally accepted accounting principles. Also, in our opinion, the combining financial statements referred to above present fairly, in all material respects, the financial position of each of the individual funds of Housing Authority of the Town of Ruston as of June 30, 1998, and the results of operations of such funds for the year then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued a report dated October 17, 1998 on our consideration of Housing Authority of the Town of Ruston's internal control structure and a report dated October 17, 1998 on its compliance with laws and regulations.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole and on the combining financial statements. The accompanying financial information listed as supplemental financial information and supplemental financial information - statutory basis in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of Housing Authority of the Town of Ruston. Such information has been subjected to the auditing procedures applied in the audit of the general purpose and combining financial statements and, in our opinion, is fairly presented in all material respects in relation to the financial statements taken as a whole. As described in Note 1, the supplemental financial information - statutory basis was prepared in conformity with the accounting practices prescribed by the U.S. Department of Housing and Urban Development, which is a comprehensive basis of accounting other than generally accepted accounting principles. Such supplemental financial information - statutory basis has been subjected to the auditing procedures applied in the audit of the general purpose and combining financial statements and, in our opinion, is fairly presented in all material respects in conformity with the comprehensive basis of accounting described in Note 1.

October 17, 1998

By

  
C. Mark VanHeenen, CPA  
VanRheenen & Miller, Ltd.  
Certified Public Accountants

**GENERAL PURPOSE FINANCIAL STATEMENTS**

ISSUING AUTHORITY OF THE FIRST OF MARCH  
 2020, UNLIMITED

CONDENSED FINANCIAL STATEMENTS - ASSETS, LIABILITIES AND EQUITY GROUPS  
 June 30, 2020

	Governmental Fund Types			Amount Group		
	Capital Leases	Other Leases	Capital Leases	Leases Payable	Leases Receivable	Other
	\$	\$	\$	\$	\$	\$
<b>ASSETS AND OTHER DEBIT</b>						
<b>Assets:</b>						
cash	\$ 101,000.00	\$ .00	\$ .00	\$ .00	\$ .00	\$ 101,000.00
Investments						
Revenue	25,400.00	.00	.00	.00	.00	25,400.00
Other investments	13,000.00	251,400.00	25,400.00	.00	.00	399,800.00
Due from other funds	143,000.00	.00	.00	.00	.00	143,000.00
Construction contract assets	25,000.00	.00	.00	.00	.00	25,000.00
Restricted assets:						
cash	.00	1,400.00	.00	.00	.00	1,400.00
Other assets	.00	.00	.00	1,075,000.00	.00	1,075,000.00
Other debits:						
Assets owned - no other services fund	.00	.00	.00	.00	100,000.00	100,000.00
Net to be received for settlement of secured long-term debt	.00	.00	.00	.00	1,000,000.00	1,000,000.00
<b>TOTAL ASSETS AND OTHER DEBIT</b>	<b>\$ 308,400.00</b>	<b>\$ 251,400.00</b>	<b>\$ 25,400.00</b>	<b>\$ 1,075,000.00</b>	<b>\$ 1,000,000.00</b>	<b>\$ 1,421,200.00</b>
<b>LIABILITIES, EQUITY AND OTHER CREDIT</b>						
<b>LIABILITIES:</b>						
Inventories payable:						
"None"	\$ 20,000.00	\$ .00	\$ .00	\$ .00	\$ .00	\$ 20,000.00
Accounts payable	20,000.00	.00	.00	.00	.00	20,000.00
Due to other funds	12,000.00	.00	25,400.00	.00	.00	37,400.00
Unearned revenue	20,000.00	.00	.00	.00	.00	20,000.00
Deferred revenues	1,075.00	.00	.00	.00	.00	1,075.00
Other long-term	.00	.00	.00	.00	1,000,000.00	1,000,000.00
<b>Total Liabilities</b>	<b>\$ 72,000.00</b>	<b>\$ .00</b>	<b>\$ 25,400.00</b>	<b>\$ .00</b>	<b>\$ 1,000,000.00</b>	<b>\$ 1,047,400.00</b>
<b>Equity and Other Credits:</b>						
Reserve for secured long-term debt obligations	\$ .00	\$ .00	\$ .00	\$ 1,075,000.00	\$ .00	\$ 1,075,000.00
Reserve for other services	.00	100,000.00	.00	.00	.00	100,000.00
Fund cost for accumulated depreciation	15,000.00	.00	.00	.00	.00	15,000.00
Unexpended, unapportioned	178,000.00	.00	.00	.00	.00	178,000.00
<b>Total Equity and Other Credits</b>	<b>\$ 193,000.00</b>	<b>\$ 100,000.00</b>	<b>\$ .00</b>	<b>\$ 1,075,000.00</b>	<b>\$ .00</b>	<b>\$ 1,368,000.00</b>
<b>Net, Long-Term Debt and Other Credits</b>	<b>\$ 108,400.00</b>	<b>\$ 251,400.00</b>	<b>\$ 25,400.00</b>	<b>\$ 1,075,000.00</b>	<b>\$ 1,000,000.00</b>	<b>\$ 1,421,200.00</b>

The accompanying notes are an integral part of the financial statements.

Monthly Statement of the Fund of Income  
 1950-1951

Monthly Statement of Revenues, Expenditures, and Change in Fund Balance—  
 All Governmental Fund Types  
 Year ended June 30, 1951

	Governmental Fund Types			
	Special Revenue	Other Revenues	Capital Projects	Total Revenues 1951
<b>Revenues:</b>				
Taxes	\$ 189,479.67	\$ .00	\$ .00	\$ 189,479.67
Charges for services	88,121.70	.00	.00	88,121.70
Special bond proceeds (Special)	188,103.00	104,681.60	761,470.00	1,054,254.60
Licenses	3,754.00	.00	.00	3,754.00
Miscellaneous	14,871.07	.00	.00	14,871.07
<b>Total Revenues</b>	<b>\$ 484,329.44</b>	<b>\$ 104,681.60</b>	<b>\$ 761,470.00</b>	<b>\$ 1,350,481.04</b>
<b>Expenditures:</b>				
Bond by operations	\$ 705,400.44	\$ .00	\$ .00	\$ 705,400.44
Capital outlay	20,000.00	.00	761,470.00	781,470.00
Other services	.00	100,070.00	.00	100,070.00
Miscellaneous	.00	11,590.00	.00	11,590.00
<b>Total Expenditures</b>	<b>\$ 725,400.44</b>	<b>\$ 111,660.00</b>	<b>\$ 761,470.00</b>	<b>\$ 1,598,530.44</b>
<b>Excess of Revenues over Expenditures</b>	<b>\$ 11,929.00</b>	<b>\$ 440.00</b>	<b>\$ .00</b>	<b>\$ 12,369.00</b>
<b>Fund balance, beginning of period</b>	<b>200,000.00</b>	<b>218,440.00</b>	<b>.00</b>	<b>418,440.00</b>
<b>Fund balance, end of period</b>	<b>\$ 211,929.00</b>	<b>\$ 218,880.00</b>	<b>\$ .00</b>	<b>\$ 430,809.00</b>

The accompanying notes are an integral part of the financial statements.

Financial Activity of the Town of Andover  
 Andover, Massachusetts

Financial Statement of Revenues, Expenditures, and Changes in Fund Balances—  
 Budget and Actual - All Governmental Fund Types  
 Year Ending June 30, 2020

	Special Revenue Funds		
	Budget	Actual	Variance Favorable Unfavorable
<b>Revenues</b>			
Income	\$ 400,070.00	\$ 399,770.00	\$ 1,000.00
Charges for services	60,000.00	60,475.75	7,475.75
Operational activities/grants	100,000.00	100,000.00	.00
Interest	10,000.00	5,700.00	1,000.00
Miscellaneous	40,000.00	64,000.00	10,000.00
<b>Total Revenues</b>	<b>\$ 740,000.00</b>	<b>\$ 730,300.00</b>	<b>\$ 400.00</b>
<b>Expenditures</b>			
Current			
Administrative salaries	\$ 80,000.00	\$ 77,000.00	\$ 3,000.00
Professional fees	11,000.00	10,100.00	1,000.00
Travel	5,000.00	4,000.00	5,000.00
Building administration	10,000.00	10,000.00	5,000.00
Utilities	100,000.00	100,000.00	1,000.00
Maintenance salaries	110,000.00	107,000.00	10,000.00
Maintenance materials	40,000.00	50,000.00	5,000.00
Water and electric costs	40,000.00	5,000.00	40,000.00
Depreciation	11,000.00	10,000.00	10,000.00
Other	.00	17,000.00	17,000.00
Employee benefits	10,000.00	10,100.00	1,000.00
Collection losses	10,000.00	10,000.00	10,000.00
Miscellaneous	10,000.00	10,000.00	10,000.00
Capital expenditures	10,000.00	10,000.00	10,000.00
<b>Total Expenditures</b>	<b>\$ 700,000.00</b>	<b>\$ 700,100.00</b>	<b>\$ 10,000.00</b>
<b>Excess of Revenues over Expenditures</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>
Fund Balance, beginning of period		100,000.00	
Fund Balance, end of period		<b>\$ 110,000.00</b>	

The accompanying notes are an integral part of the financial statements.



Housing Authority of the Town of Ruston  
Ruston, Louisiana

Notes to the Financial Statements  
June 30, 1985

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

- A. **Organization.** The entity is chartered as a public corporation for the purpose of administering housing programs for low-income families.

Under the United States Housing Act of 1937, as amended, the U.S. Department of Housing and Urban Development (HUD) has direct responsibility for administering low-income housing programs in the United States. Accordingly, HUD has contracted with the entity to administer certain HUD funds.

- B. **Financial reporting.** The financial reporting policies of the entity conform to generally accepted accounting principles.

**Specific accounting policies.** The following is a summary of significant accounting policies:

1. **Financial reporting entity.** The entity is a public corporation, legally separate and financially independent. As required by generally accepted accounting principles, these financial statements present the financial position and results of operations of Housing Authority of the Town of Ruston, a primary government. There are no component units to be included hereunder, but this report does include all funds, account groups, and programs which are controlled by the entity's governing body.
2. **Fund accounting.** The accounts of the entity are organized on the basis of funds or account groups, each of which is considered to be a separate accounting unit. The operations of each fund are reported as a separate set of self-balancing accounts which are comprised of each fund's assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Resources are allocated to and for individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into one generic fund type (governmental) and the following broad fund categories:

**Governmental Fund Types**

**Special revenue fund** - The special revenue funds are used to account for specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes.

**Debt service fund** - The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term principal, interest, and related costs.

**Capital projects fund** - The capital projects fund is used to account for financial resources to be used for the acquisition, construction, and major renovation of major capital facilities.

Special reporting treatment is also applied in governmental funds when inventories are present to indicate that they do not represent "available spendable resources", even though they are a component of net current assets. Such amounts are offset by fund balance reserve accounts.

3. **Fund assets and long-term liabilities.** The accounting and reporting treatment applied to fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All governmental fund types are accounted for on a spending "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Governmental fund operating statements present increases (revenues less other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spending resources" during a period.

Fixed assets used in governmental fund type operations are accounted for in the General Fixed Assets Account Group. No depreciation has been provided on such assets.

Housing Authority of the Town of Ruston  
Ruston, Louisiana

Notes to the Financial Statements (Continued)  
June 30, 1989

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Depreciated assets are valued at their estimated fair value on the date classified. The entity does capitalize any "intangible" assets (leases, curbs, sidewalks, drainage systems, and similar assets that are intangible) which are paid for by the entity. During project development, interest expenditures were capitalized under pre-1987 financing arrangements. Post-1986 capital projects are being financed by grants from HUD. Consequently, there are no interest expenditures to capitalize. Subsequent to financed developments, interest expenditures are not accrued but are recorded when paid.

Long-term liabilities expected to be financed from governmental fund types are accounted for in the General Long-Term Debt Assessed Group. Expenditures related to such debt are reflected in the Debt Service Fund.

The fee above-named account groups are not "trusts". They are concerned only with the measurement of financial position. They are not involved with the measurement of results of operations.

4. **Basis of accounting.** All governmental fund types are accounted for using the modified accrual basis of accounting. These revenues are recognized when they become measurable and available to pay current claims. All significant revenue sources are susceptible to accrual.

Expenditures in governmental fund types are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include: (1) accumulated unpaid vacation and sick pay which are not accrued, and (2) principal and interest on general long-term debt which is recognized when due.

Unpaid and earned vacation and sick leave that are not accrued are reported in the general long-term debt account group. No expenditure is reported for these amounts. No liability is recorded for accumulating accumulating rights to receive sick pay benefits.

The entity does not utilize encumbrance accounting.

In the current year, the entity implemented financial reporting under generally accepted accounting principles and discontinued regulatory basis reporting.

5. **Supplemental financial information - statutory basis.** The supplemental financial information - statutory basis has been prepared in conformity with the accounting practices prescribed by HUD, which differ from generally accepted accounting principles as follows:

- a. Governmental fund accounting principles are not utilized.
- b. Accounts receivable are stated without an allowance for doubtful accounts. Accounts are written off as collection losses only after the tenant has vacated the unit and the entity has taken reasonable action to collect.
- c. Annual Contributions and subsidies earned and/or received from HUD are recorded as contributions to surplus and are not included in the Statement of Income and Expenses.
- d. Items of routinely recurring expenses are recognized when paid and are therefore not accrued.
- e. Prewarms and/or discounts on bonds are recognized if income or expense in the year bonds are sold.
- f. The cost of accumulated unpaid vacation and sick leave is not accrued.
- g. Financial statement formats vary from GAAP.
- h. Expenditures under HUD's Public Housing Drug Elimination Program (PHDEP) are recorded on a project-by-project basis. Upon fulfillment of the grant agreement, noncapitalized expenditures are closed into surplus.
- i. The entity does not utilize encumbrance accounting.

Housing Authority of the Town of Ruston  
Ruston, Louisiana

Notes to the Financial Statements (Continued)  
June 30, 1988

- j. Expenditures under HUD's Comprehensive Improvement Assistance Program (CIAP) and Comprehensive Grant Program (CGP) and similar for-fee-for-service programs are fully capitalized, notwithstanding the fact that expenditures are normally a mixture of repairs, replacements and improvements. Consequently, some amounts represented as Fixed Assets may include costs substantially in excess of value.
    - k. During project development, interest expenditures are capitalized under pre-1987 financing agreements. Post-1988 capital projects are being financed by grants from HUD. Consequently, there are no interest expenditures to capitalize.
  6. **Comparative data.** Comparative trial data for the prior year have not been presented in accompanying financial statements due to the conversion to GAAP financial reporting from statutory reporting in the prior fiscal year.
  7. **Total columns on combined statements.** Total columns on the combined statements are captioned Memo Totals to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.
- C. **Budget:** The entity follows these procedures in establishing its budgetary data reflected in the financial statements:
1. The entity prepares annual budgets for each fund (except Debt Service Fund and the Capital Projects Fund). Prior to the beginning of each budget year, the entity's annual budget is approved by the entity's governing body. Budgetary amendments require approval by the governing body. Budget amounts shown in the financial statements are the final authorized amounts for the year. All budgetary appropriations lapse at the end of each fiscal year.
  2. Budgets for the Capital Projects Fund are prepared on a project-life basis rather than on an annual basis and, therefore, have been omitted from the accompanying financial statements.
  3. Budgets for the Debt Service Fund are not prepared inasmuch as all revenues and expenditures of this fund are controlled by and processed by HUD. The entity records Debt Service Fund transactions from documents supplied by HUD.
- D. **Income taxes.** The entity is not subject to federal or state income taxes.
- E. **Cash and cash equivalents.** The entity defines cash to include certificates of deposit, money market funds, savings accounts, and demand deposits, and other short-term securities with maturities of three months or less. Consequently, the cost, carrying value, and market value are equivalent.
- F. **Inventory.** The entity uses FIFO (first-in, first-out) as the cost flow assumption to value inventory.

Housing Authority of the Town of Ruston  
Ruston, Louisiana

Notes to the Financial Statements (Continued)  
June 30, 1995

**NOTE 2 - CASH DEPOSITS WITH FINANCIAL INSTITUTIONS**

It is the entity's policy to deposit to be secured by collateral valued at market or par, whichever is lower, less the amount of the Federal Deposit Insurance Corporation insurance. The entity's deposits are categorized to give an indication of the level of risk assumed by the entity at June 30, 1995. The categories are described as follows:

- Category 1 - Insured or collateralized with securities held by the entity or by its agent in the entity's name.
- Category 2 - Collateralized with securities held by the pledging financial institution's trust department or agent in the entity's name.
- Category 3 - Uncollateralized.

Cash Deposits, categorized by level of risk, are:

Total Cash Balances	Category		
	1	2	3
\$ 205,485.00	\$ 205,485.00	\$ .00	\$ .00

**NOTE 3 - RESTRICTED CASH**

Restricted cash consists of the following:

Debt Service Fund	Owned Housing Program \$ 4,000.00
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**NOTE 4 - INTERFUND RECEIVABLES AND PAYABLES**

The following schedule as of June 30, 1995 represents interfund receivables and payables:

Fund Type	Interfund Receivables	Interfund Payables
Special Revenues:	\$ 112,154.83	\$ .00
Owned Housing	.00	43,843.00
PHDEP	.00	58,481.57
Capital Projects	\$ 112,154.83	\$ 112,154.83
Total		

Housing Authority of the Town of Ruston  
Ruston, Louisiana

Notes to the Financial Statements (Continued)  
June 30, 1988

**NOTE 5 - FIXED ASSETS**

Changes in fixed assets are as follows:

	End of Period	Corrections/ Additions	Corrections/ Deletions	End of Period
Land, land improvements	\$ 718,448.24	\$ .00	\$ .00	\$ 718,448.24
Building	4,818,898.08	875.00	.00	4,819,773.08
Equipment	380,124.75	20,868.00	(2,700.00)	377,292.75
Const. in progress	458,182.24	785,473.92	.00	1,243,656.16
Total	<u>\$ 6,435,713.26</u>	<u>\$ 786,347.92</u>	<u>\$ (2,700.00)</u>	<u>\$ 7,177,861.18</u>

Construction in progress is comprised of expenditures related to major renovation of certain buildings owned by the entity, said renovation having a planned total cost of \$ 1,243,656.16 to be fully financed by grants from HUD.

All land and buildings are encumbered by a Declaration of Trust in favor of the United States of America as security for obligations guaranteed by the federal government and to protect other interests of the federal government.

**NOTE 6 - FIXED LIABILITIES**

Fixed liabilities consist of the following:

	Interest Rate	Principal Balance
Payroll related costs		\$ 70,911.83
HUD notes payable	various	1,848,254.87
FFB note dated September 4, 1987	8.800%	129,993.37
Bonds payable, May 1, 1984, series	3.375%	304,483.83
Bonds payable, May 1, 1971, series	8.000%	1,373,613.85
Total		<u>\$ 3,626,256.75</u>

HUD notes payable are held and guaranteed by HUD. Under provisions of the federal Debt Forgiveness Act of 1988, these notes and accrued interest on these notes are to be forgiven by HUD. Timing of this action is uncertain.

The Federal Financing Bank note is payable in annual installments of \$45,024.08, including principal and interest. All annual installments to maturity are payable by HUD. The note matures November 1, 1998.

The bonds mature in series annually in varying amounts with the final maturity date in 2012. All required debt service to maturity on the bonds, including principal and interest, is payable by HUD under a debt service contract with the entity.

Changes in fixed liabilities are as follows:

	FFB Notes	HUD Notes	Bonds	Payroll Related Costs
Bal., end of period	\$ 184,193.26	\$ 1,848,254.87	\$ 1,198,288.08	\$ 18,528.58
Principal retirement	(37,198.83)	.00	(83,273.14)	.00
New Change	.00	.00	.00	1,373.68
Bal., end of period	<u>\$ 146,994.43</u>	<u>\$ 1,848,254.87</u>	<u>\$ 1,065,014.94</u>	<u>\$ 19,902.18</u>

Housing Authority of the Town of Ruston  
Ruston, Louisiana

Notes to the Financial Statements (Continued)  
June 30, 1998

Scheduled retirements of fixed liabilities are as follows:

	PPS Notes	Bonds	Interest	Total
Within one year	\$ 38,032.00	\$ 90,793.82	\$ 87,208.84	\$ 217,834.66
Within second year	42,270.73	99,793.82	80,321.95	213,386.50
Within third year	45,080.00	95,982.47	71,893.08	214,955.55
Within fourth year	.00	100,321.23	66,453.08	166,774.31
Within fifth year	.00	100,879.78	61,898.44	162,778.22
Thereafter	.00	1,189,779.40	381,757.35	1,571,536.75

**NOTE I - RETIREMENT PLAN**

The entity provides pension benefits for all of its full-time employees through a defined contribution plan. In a defined contribution plan, benefits depend solely on amounts contributed to the plan, plus investment earnings. Employees are eligible to participate after a six month exclusionary period. The employee contributes 6% and the entity contributes 6.5% of the employee's base salary each month. The entity's contributions for each employee (and interest allocated to the employee's account) are vested 30% annually for each year of participation. An employee is fully vested after 5 years of participation.

The entity's total payroll in fiscal year ended June 30, 1998 was \$205,145.89. The entity's contributions were calculated using the base salary amount of \$183,743.34. Contributions to the plan were \$11,828.69 and \$15,618.22 by the employee and the entity, respectively.

**NOTE II - CONTINGENCIES**

The entity is subject to possible examinations made by federal regulators who determine compliance with terms, conditions, laws and regulations governing grants given to the entity in the current and prior years. These examinations may result in required refunds by the entity to federal grantor and/or program beneficiaries.

The entity is involved in a suit styled "Anne Mae Cole vs. City of Ruston through the Housing Authority". The suit is handled by the attorney retained by the Housing Authority's insurance company. Liability is the Housing Authority, if any, should be limited to its deductible under the liability insurance carried.

COMBINED STATEMENTS

Working Authority of the Trust of American  
Estate, Inc. 6142

BALANCE SHEET (CONT.) - All Special Account Funds  
June 30, 1994

	1994		
	1994	1993	
	PA-1774	PA-1774	Totals
<b>ASSETS AND OTHER DEBITS</b>			
<b>Assets:</b>			
Trust	\$ 200,000.00	\$ .00	\$ 200,000.00
Investments			
Accounts	11,000.00	.00	11,000.00
Due from other funds	111,000.00	.00	111,000.00
Due from other governments	.00	60,000.00	60,000.00
Cash/notes	10,000.00	.00	10,000.00
	<u>\$ 331,000.00</u>	<u>\$ 60,000.00</u>	<u>\$ 391,000.00</u>
<b>LIABILITIES, EQUITY, AND OTHER CREDITS</b>			
<b>Liabilities:</b>			
Accounts payable:			
Trust	\$ 90,000.00	\$ .00	\$ 90,000.00
Due to other funds	90,000.00	.00	90,000.00
Due to other funds	.00	60,000.00	60,000.00
Accounts Payable	10,000.00	.00	10,000.00
Unearned revenue	1,000.00	.00	1,000.00
	<u>\$ 191,000.00</u>	<u>\$ 60,000.00</u>	<u>\$ 251,000.00</u>
<b>NET ASSETS AND OTHER CREDITS</b>			
Trust	\$ 141,000.00	\$ .00	\$ 141,000.00
Investments			
Accounts	11,000.00	.00	11,000.00
Due from other funds	100,000.00	.00	100,000.00
	<u>\$ 152,000.00</u>	<u>\$ .00</u>	<u>\$ 152,000.00</u>
<b>NET ASSETS, EQUITY, AND OTHER CREDITS</b>			
	<u>\$ 343,000.00</u>	<u>\$ 60,000.00</u>	<u>\$ 403,000.00</u>

The accompanying notes are an integral part of the financial statements.



Working Activity of the Town of Berlin  
 Budget Committee

Combining Statement of Revenues, Expenditures, and Changes in Fund Balances  
 All Special Revenue Funds  
 Year Ended June 30, 2008

	2008		
	Revised	PERS	
	06-10-08	06-10-08	Totals
<b>Revenues:</b>			
State	\$ 285,178.87	\$ .00	\$ 285,178.87
Charges for services	48,147.70	.00	48,147.70
Operational self-sufficiency	149,273.00	127,893.50	277,166.50
Interest	1,796.88	.00	1,796.88
Miscellaneous	18,895.57	.00	18,895.57
<b>Total Revenues</b>	<b>\$ 563,291.92</b>	<b>\$ 127,893.50</b>	<b>\$ 691,185.42</b>
<b>Expenditures</b>			
<b>Personnel:</b>			
Administrative salaries	\$ 87,088.28	\$ .00	\$ 87,088.28
Professional fees	13,748.50	.00	13,748.50
Fuel	4,089.10	.00	4,089.10
Library administration	10,084.20	.00	10,084.20
Utilities	143,753.65	.00	143,753.65
Maintenance contracts	147,883.24	.00	147,883.24
Maintenance materials	59,944.80	.00	59,944.80
Other maintenance costs	7,983.48	.00	7,983.48
Insurance	18,476.00	.00	18,476.00
Travel	17,883.88	.00	17,883.88
Employee benefits	81,198.20	.00	81,198.20
Miscellaneous services	16,988.70	.00	16,988.70
Material supplies	11.20	127,893.50	127,875.28
Capital expenditures	26,883.00	.00	26,883.00
<b>Total Expenditures</b>	<b>\$ 608,614.00</b>	<b>\$ 127,893.50</b>	<b>\$ 736,507.50</b>
<b>Change in Fund Balance (over)</b>			
(under) expenditures	\$ 11,888.00	\$ .00	\$ 11,888.00
Fund balance, beginning of period	389,297.42	.00	389,297.42
<b>Fund balance, end of period</b>	<b>\$ 401,185.42</b>	<b>\$ .00</b>	<b>\$ 401,185.42</b>

The accompanying notes are an integral part of the financial statements.

#### **SUPPLEMENTAL FINANCIAL INFORMATION**

Reading Institute of the State of North  
Carolina

Statement of Financial Position

Year ended June 30, 2018

Federal Program Title	Funds in Receipt	Federal CFR Number	Current Year Program in Receipt	Balance Beginning of Year - Cash/ Non-Expendable (Positive)	Total Receipts in Receipt	Total Expenditures in Receipt	Balance End of Year Non-Expendable (Positive)
U.S. Department of Housing & Urban Development Housing Programs	PH-2014	24-894	\$ 114,485.00	\$ 24,485.00	\$ 140,970.00	\$ 116,485.00	\$ 24,485.00
	PH-2014	24-894	141,211.00	0.00	141,211.00	141,211.00	0.00
<b>Total U.S. Housing Reading</b>			\$ 255,696.00	\$ 24,485.00	\$ 280,181.00	\$ 257,696.00	\$ 24,485.00
Other Reading Comprehensive Fund	PH-2018	24-894	0.00	0.00	0.00	0.00	0.00
	PH-2018	24-894	204,000.00	200,000.00	4,000.00	200,000.00	4,000.00
<b>Total Other Reading</b>			\$ 204,000.00	\$ 200,000.00	\$ 4,000.00	\$ 200,000.00	\$ 4,000.00
<b>Total 2018 and 2019 Total</b>			\$ 460,396.00	\$ 24,485.00	\$ 484,881.00	\$ 457,696.00	\$ 28,485.00

\* Major programs are defined by the General Fund  
for State Governmental Programs.

**SUPPLEMENTAL PHYSICAL INFORMATION – STATISTICAL BASIS**

County Authority of the City of Baton  
Rouge, Louisiana

Balance Sheet - proprietary funds  
June 30, 2020

United Code Bookings Contract 20-074

Assets

Cash	\$	100,000.00
Accounts receivable/contract		10,000.00
Receivable - Inventory (FIFO method)		10,000.00
State appropriations funds		100,000.00
State Housing and Rehabilitation program		100,000.00
Other assets		1,170,000.00
		<hr/>
Total Assets	\$	1,480,000.00

Liabilities and Equities

Accounts payable/contract	\$	50,000.00
Accounts payable/other		10,000.00
Accrued and retained payroll taxes		400.00
Accrued OASD		10,000.00
Accounts payable/other		1,100.00
Accrued interest		10,000.00
Other liabilities		1,400,000.00
		<hr/>
Total Liabilities	\$	1,470,000.00
Surplus		100,000.00
		<hr/>
Total Liabilities and Surplus	\$	1,570,000.00

Operating Activities of the Town of Boston  
Boston, Inc./Boston

Statement of Income and Expenses - Electricity Supply  
Under Operating Program  
Year Ended June 30, 1975

Annual Unaudited/Non GAAP/NOT FOR STATE

Operating Income		
Billing credits	\$	(20, 074.07)
Interest receivable		48, 047.74
Payments on general fund commitments		3, 754.01
Other income		47, 219.73
<b>Total operating income</b>	<b>\$</b>	<b>78, 947.41</b>
<hr/>		
Operating Expenses		
Administration	\$	111, 033.28
Utilities		143, 763.00
Ordinary maintenance and operation		127, 007.00
Debtors expense		121, 481.00
<b>Total operating expenses</b>	<b>\$</b>	<b>383, 284.28</b>
<hr/>		
<b>Net operating income (loss) before other items</b>	<b>\$</b>	<b>(304, 336.87)</b>
<hr/>		
Other charges (credits)		
Interest expense	\$	61, 086.73
Other paid adjustments affecting BS		13, 705.00
Other paid adjustments not affecting BS		24, 288.00
<b>Total other charges (credits)</b>	<b>\$</b>	<b>99, 080.73</b>
<hr/>		
<b>Net income (loss)</b>	<b>\$</b>	<b>(205, 256.14)</b>

Monthly Statement of the Trust of Eastern  
 Maine, Inc.

Analysis of Income - Historical Data  
 Year Ended June 30, 1999

Account Identification Number: 00-0079

Investment Income	
Balance per 6-30-98 net of	\$ 11,401,000.00
Trust assets adjustments per(1)ly 00444	20,000.00
Net income (loss) per 6-30-98	1,000,000.00
Net proceeds per 6-30-98	20,000.00
	<hr/>
Balance as 6-30-98	\$ 12,621,000.00
	<hr/>
Investment Income	
Balance per 6-30-98 net of	\$ 10,000.00
Net proceeds per 6-30-98	1,000,000.00
	<hr/>
Balance as 6-30-98	\$ 1,010,000.00
	<hr/>
Realization Realizations From 000	
Balance per 6-30-98 net of	\$ 1,000,000.00
Realizations per 6-30-98	100,000.00
Realized gain/loss per 6-30-98	100,000.00
	<hr/>
Balance as 6-30-98	\$ 1,200,000.00
	<hr/>
Income from 000	
Balance per 6-30-98 net of	\$ 100,000.00
Income per 6-30-98	100,000.00
	<hr/>
Balance as 6-30-98	\$ 2,000,000.00
	<hr/>
Realization Realizations	
Balance per 6-30-98 net of	\$ 0.00
	<hr/>
Balance as 6-30-98	\$ 0.00
	<hr/>
Total surplus	\$ 4,821,000.00

Working Subsidiary of the State of Oregon  
 Sewer, Inc./SIS

Comparison of Operating Margins and Investing Asset Contributions  
 Under Existing Program  
 Year Ended June 30, 1994

Annual Contributions Contract 79-174

Comparison of Operating Margins	
Operating margin	
Operating income	\$ 494,000.00
WQ operating subsidy	184,207.00
Price year adjustments affecting operating margin	11,756.00
	<hr/>
Total operating margin	\$ 689,963.00
	<hr/>
Operating expenditures	
Operating expenses	\$ 667,441.00
Capital expenditures	25,000.00
	<hr/>
Total operating expenditures	\$ 692,441.00
	<hr/>
EB before provision for reserves, per unit	\$ 28,074.00
Unit adjustments (contract cost)	€ 61,696.34
	<hr/>
EB before provision for reserves, per MW	\$ 28,700.00
Provision for operating reserves	28,700.00
	<hr/>
Netted (credit) per MW	\$ .00
	<hr/>
Comparison of Investing Asset Contributions	
Investment contribution	\$ 256,733.24 *
Less (contract) savings	211.75
	<hr/>
Total annual contribution earned	\$ 256,521.49
Less amount available for reduction of annual contribution - WQ, above	.00
	<hr/>
Adding annual contribution	\$ 256,521.49
	<hr/>

\* Reduced to agreement by WQ.



Working Statement of the Uses of Surplus  
 Funds, continued

Schedule of Indefinite-Term Pledges - Obligations  
 June 30, 2009

Annual Contributions Contract 79-174

	2008-2009	2009-2010	2010
1. Funds approved	\$ 405,000.00	\$ 400,000.00	\$ 401,000.00
Funds expended	406,000.00	373,500.00	381,000.00
<b>Balance of funds approved</b>	<b>\$ (1,000.00)</b>	<b>\$ 26,500.00</b>	<b>\$ 20,000.00</b>
2. Funds advanced	\$ 475,000.00	\$ 480,000.00	\$ 470,000.00
Funds repaid	434,000.00	463,000.00	460,000.00
<b>Balance (deficiency) of funds advanced</b>	<b>\$ 41,000.00</b>	<b>\$ 17,000.00</b>	<b>\$ 10,000.00</b>

Working Statement of the State of Kansas  
 General Fund - Continuation

Statement of 1988 Costs  
 June 30, 1988

General Construction Program - P-173

	1988-1989	1989-1990	Total
1. Funds approved	\$ 40,000.00	\$ 200,000.00	\$ 240,000.00
Funds expended	44,000.00	70,000.00	114,000.00
<b>Balance of funds approved</b>	<b>\$ 1,100.00</b>	<b>\$ 130,000.00</b>	<b>\$ 131,100.00</b>
2. Funds advanced	\$ 75,000.00	\$ 10,000.00	\$ 85,000.00
Funds repaid	50,000.00	70,000.00	120,000.00
<b>Balance (deficiency) of funds advanced</b>	<b>\$ ( 25,000.00 )</b>	<b>\$ ( 60,000.00 )</b>	<b>\$ ( 85,000.00 )</b>

**Monthly Statement of the Use of Bureau  
Funds, Activities**

**Statement and Certification of Annual Appropriation Costs  
June 30, 1960**

**Annual Appropriation Contract PC-4074**

	<b>AMOUNTS IN DOLLARS</b>
	<hr/>
<b>1. Funds approved</b>	<b>2</b> \$75,000.00
<b>Funds expended</b>	<b>3</b> \$13,000.00
	<hr/>
<b>Balance of funds approved</b>	<b>4</b> \$62,000.00
	<hr/>
<b>2. Funds advanced</b>	<b>5</b> \$15,000.00
<b>Funds expended</b>	<b>6</b> \$14,000.00
	<hr/>
<b>Balance (advance) of funds advanced</b>	<b>7</b> \$1,000.00
	<hr/>
<b>3. The distribution of funds by project as shown on the Final Statement of Administrative Cost accompanying the (Actual) Memorandum Cost Certification dated 6/1/60, submitted to SAC for approval, is in agreement with the 1960 records. (X) Applicable costs have been paid and all contract transactions have been discharged through payment.</b>	

Working Effectiveness of the Team of Student  
 Nurses, Graduates

Analysis of General Fund Cash Account  
 from 01/1/2004

Annual Contributions Contract: 04-070

**Assets and Other Items**

Cash	\$ 200,000.00
Adjustment for cash funding	(5,000.00)
Adjustment for cash funding	(5,000.00)
Accounts receivable-Student	(5,000.00)
Materials Inventory	(5,000.00)
<b>TOTAL</b>	<b>\$ 170,000.00</b>

**LIABILITIES, DEFERRED, AND OTHER FUND**

Student's security deposits	\$ 10,000.00
Student's payable-Other	(5,000.00)
Insurance and medical payable-Other	(5,000.00)
Accruals from	(5,000.00)
Student's payable-Other	(5,000.00)
Operating reserve per FSA	(5,000.00)
Adjustments reflecting OB (booked) WFO	(5,000.00)
<b>TOTAL</b>	<b>\$ 100,000.00</b>

Housing Authority of the Town of Shreveport  
Shreveport, Louisiana

Adjusting Journal Entries  
June 30, 1998

Annual Contributions Contract FY9-1993

	Acct. # for audit report	Acct. # for posting by PMS	Debit	Credit
<b>(1)</b>				
Operating Reserve	2828	2828	\$ 315.48	
Unreserved Surplus	2810	2810		\$ 315.48
To correct previous for operating reserve FY8 80008.				
<b>(2)</b>				
Operating Reserve	2828	2828	14,243.28	
Unreserved Surplus	2810	2810		14,243.28
Prior Year Adjust. Not Affect. RR	6820	6820	28,838.88	
Prior Year Adjust. Affect. RR	6810	6810		28,838.88
To correct accounts at 80008. Beginning balances used were not those used in closing numbers in prior P1A records and not all adjustments made by P1A prior to closing at 80085 were included in opening balances at 71195.				
<b>(3)</b>				
Prior Audit Adjust. Not Affect. RR	6820	6820	873.03	
Interest Payable - Notes	2152	2152	837.58	
Interest Payable - Bonds	2153	2153		1,407.63
To adjust for failure to record prior audit adjustment #8.				
<b>(4)</b>				
Prior Year Adjust. Not Affect. RR	6820	6820	8,008.01	
Grants from HUD	2845	2845		8,008.01
To adjust for failure to record prior audit adjustment #7.				
<b>(5)</b>				
Debt Service Fund	1171	1171	648.83	
Interest Payable - Notes	2150	2150	1,836.80	
Interest Payable - Bonds	2153	2153	817.50	
Interest Expense	58010	6020	81,281.73	
PPB Notes	2312	2312	37,188.83	
Bonds Retired	2342	2342	83,273.14	
Contributor HUD Annual Cont.	2840	2840		214,485.83
To record debt service related entries FY8 80088.				

Housing Authority of the Town of Ruston  
Ruston, Louisiana

Adjusting Journal Entries (Continued)  
June 30, 1998

Annual Contributions Contract PMA-1874

	Acct. # for audit report	Acct. # for posting by PMA	Debit	Credit
(6)				
Electricity	4520	De Mat	\$ 6,828.94	
Expense Liabilities	3120	Bank		\$ 6,828.94
To reclassify electric utilities for July 1998.				
(7)				
Prior Year Adjust. Affect. PMA	8010	8010	2,048.21	
Deferred Charges - Other	1280.20	1280.20		2,048.21
To adjust for failure to record prior audit adjustment #5.				
(8)				
Prior Year Adjust. Affect. PMA	8010	8010	32,308.23	
PILOT Payable	2137	2137		32,308.23
To record PILOT payable at 8/30/98.				
(9)				
Accounts Payable - Other	2119	2119	12,487.11	
Truckers and Contractors	2111	2111	18,879.80	
Prior Year Adjust. Affect. PMA	8010	8010		29,366.91
To adjust for failure to record prior audit adjustment #9.				
(10)				
Tenants' Accounts Receivable	1123	1123	1,187.81	
Tenants' Prepaid Rents	3240	3240		1,187.81
To properly allocate tenants prepaid rents for reporting purpose at 8/30/98.				
(11)				
Prior Year Adjust. Affect. PMA	8010	8010	2,181.82	
Accounts Payable	2111	2111		2,181.82
To equal accounts payable to PMA detail at 8/30/98.				
(12)				
Materials Inventory	1368	1368	11,180.07	
Maintenance Materials	4420	8810		11,180.07
To adjust for PMA detail for materials-inventory at 8/30/98.				

Housing Authority of the Town of Ruston  
Ruston, Louisiana

Adjusting Journal Entries (Continued)  
June 30, 1998

Annual Contributions Contract FWA 1994

	Acct. # for credit report	Acct. # for posting by PFA	Debit	Credit
(13)				
MCO Costs - Camp Grant 1993	1408.08	1408.80	\$ 14,026.14	
MCM Impairment	1408.18	1402.90		\$ 6,958.80
Fuel Cost	1402.28	1482.20		192.80
Non-Abandoning Equipment	1402.38	1482.30		4,364.14
To allocate OGP costs to the central account used by PFA.				
(14)				
Camp Grant 1994 Advances	8025.80	Do Not Book	21,589.25	
Camp Grant 1994 Advances	8027.20	Do Not Book		21,589.25
To correct recording of advances for 1994 OGP for 1998 and 10295.				
(15)				
Camp Grant 1994 Advances	8027.00	Do Not Book	3,848.58	
Drug Grant 1994 Advances	8022.00	Do Not Book		3,848.58
To correct recording of advances for 1994 PHDEP for 1998.				
(16)				
MCO Costs - Camp Grant 1993	1408.88	1408.80		91,111.57
MCO Costs - Camp Grant 1994	1408.98	1408.80	8,152.24	
MCO Costs - Camp Grant 1995	1402.91	1402.81	4,790.26	
Drug Grant - 1994	1402.92	1482.82	342.14	
Drug Grant - 1995	1402.93	1402.83	1,218.81	
Administration - Security	4120	8010		288.88
Materials	4420	8010		1,054.82
Employee Benefit Contributions	4540	8010	1,111.54	
Maintenance Labor	4410	8010		1,818.28
Other Income	3080	8010	1.48	
Four Year Adjust. Affili. RR	8010	8010		402.00
To record grant adjustments per analysis by fee accountant.				
(17)				
MCO Costs - Camp Grant 1993	1408.80	1408.80	8,718.12	
Four Year Adjust. Affili. RR	8010	8010		8,718.12
To adjust Camp Grant 1993 per PFA detail.				

Housing Authority of the Town of Ruston  
Ruston, Louisiana

Adjusting Journal Entries (Continued)  
June 30, 1998

Annual Contributions Contract #89-1074

	Acc. # for sub- total	Acc. # for posting to FTR	Debit	Credit
(18)				
MOD Costs - Comp Grant 1994	1400.00	1400.00	\$ 13,233.00	
MOD Costs - Comp Grant 1993	1400.00	1400.00		\$ 13,233.00
To recognize Great Lakes Construction payment of \$13,233 (CA9894).				
(19)				
Prior Year Adjust. Affect. RR	8010	Do	20,744.57	
Fuel	4340			180.22
Administrative - Supply	4700	Fuel		7,640.33
Maintenance Materials	4420			1,875.00
Insurance	4910	Bank		11,858.98
To reverse (debit credit) accounts to minimal budget accounts.				
(20)				
Drug Grant - 1994	1408.00	1408.00	2,671.80	
MOD Costs - Comp Grant 1995	1408.01	1408.01	58,581.48	
Drug Grant - 1995	1408.03	1408.03	49,823.88	
Administrative - Supply	4100	8010		453.41
Materials	4400	8010	2,848.72	
Accounts Payable	3111	3111		63,459.27
To adjust accounts payable of 6/30/98.				
(21)				
Prior Year Adjust. Not Affect. RR	8020	8020	2,671.80	
Prior Year Adjust. Affect. RR	8010	8010		2,671.80
To balance OSA at 6/30/98.				



## MONTHLY SECTION

**Independent Auditor's Report on Compliance Based on an Audit of Financial  
Statements, Performed in Accordance with Government Auditing Standards**

Board of Commissioners  
Housing Authority of the Town of Ruston  
615 N. Fairwinds Street  
Ruston, LA 71273-1283

We have audited the general purpose and combining statements of Housing Authority of the Town of Ruston as of and for the year ended June 30, 1998, and have issued our report thereon dated October 17, 1998.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose and combining statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to Housing Authority of the Town of Ruston is the responsibility of the authority's management. As part of obtaining reasonable assurance about whether the general purpose and combining statements are free of material misstatement, we performed tests of the authority's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our audit of the general purpose and combining statements was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

This report is intended for the information of the Board of Commissioners, management, and U.S. Department of Housing and Urban Development. However, this report is a matter of public record, and its distribution is not limited.

October 17, 1998

*VanRheenen & Miller, Ltd.*  
VanRheenen & Miller, Ltd.  
Certified Public Accountants

**Independent Auditor's Report on Compliance with Specific Requirements  
Applicable to HUD Programs**

Board of Commissioners  
Housing Authority of the Town of Ruston  
615 N. Fairview Street  
Ruston, LA 71273-1260

We have audited the general purpose and combining statements of Housing Authority of the Town of Ruston as of and for the year ended June 30, 1998, and have issued our report thereon dated October 17, 1998.

We have also audited Housing Authority of the Town of Ruston compliance with the specific program requirements governing types of services allowed or unallowed, eligibility, reporting, cost allocation, claims for advances and reimbursements, and special test and provisions that are applicable to each of its major HUD-assisted programs, for the year ended June 30, 1998. The management of Housing Authority of the Town of Ruston is responsible for the authority's compliance with those requirements. Our responsibility is to express an opinion on compliance with those requirements based on our audit.

We conducted our audit of compliance with those requirements in accordance with generally accepted auditing standards, Government Auditing Standards issued by the Comptroller General of the United States, Office of Management and Budget Circular A-135, "Audit of State and Local Governments" and the provisions of the Public and Indian Housing Compliance Supplement dated May 28, 1998. These standards and the OMB Circular A-135 require that we plan and perform the audit to obtain reasonable assurance about whether material noncompliance with the requirements referred to above occurred. An audit includes examining, on a test basis, evidence about the authority's compliance with those requirements. We believe that our audit provides a reasonable basis for our opinion.

The results of our audit procedures disclosed immaterial instances of noncompliance with the requirements referred to above, which are described in the accompanying schedule of findings and questioned costs. We reworded those instances of noncompliance in forming our opinion on compliance, which is expressed in the following paragraph.

In our opinion, Housing Authority of the Town of Ruston complied, in all material respects, with the requirements described above that are applicable to each of its HUD-assisted programs for the year ended June 30, 1998.

This report is intended for the information of the Board of Commissioners, management, and U.S. Department of Housing and Urban Development. However, this report is a matter of public record, and its distribution is not limited.

October 17, 1998

Steven F. Miller, Jr.  
VanRheenen & Miller, Ltd.  
Certified Public Accountants

**Independent Auditors' Report on Compliance with the General Requirements  
Applicable to Federal Financial Assistance Programs**

Board of Commissioners  
Housing Authority of the Town of Ruston  
915 N. Fairmontello Street  
Ruston, LA 71273-1280

We have audited the general purpose and combining statements of Housing Authority of the Town of Ruston as of and for the year ended June 30, 1998, and have issued our report thereon dated October 17, 1998.

We have applied procedures to test Housing Authority of the Town of Ruston compliance with the following requirements applicable to each of its federal financial assistance programs, which are identified in the schedule of federal financial assistance, for the year ended June 30, 1998:

Political Activity  
Davis-Bacon Act  
Civil Rights  
Cash Management  
Federal Financial Reports (Claims for Advances and Reimbursements)  
Allowable costs/Cost principles  
Drug-Free Workplace Act  
Administrative requirements

Our procedures were limited to the applicable procedures described in the Office of Management and Budget's *Compliance Supplement for Single-Agency of State and Local Governments*. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the authority's compliance with the requirements listed in the preceding paragraph. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements listed in the second paragraph of this report. With respect to items not tested, nothing came to our attention that caused us to believe that Housing Authority of the Town of Ruston had not complied, in all material respects, with those requirements. However, the results of our procedures disclosed immaterial instances of noncompliance with those requirements, which are described in the accompanying schedule of findings and questioned costs.

This report is intended for the information of the Board of Commissioners, management, and U.S. Department of Housing and Urban Development. However, this report is a matter of public record, and its distribution is not limited.

October 17, 1998

  
VanRheenen & Miller, Ltd.  
Certified Public Accountants

**Independent Auditor's Report on Compliance with Specific Requirements  
Applicable to Non-Federated Financial Assistance Program Transactions**

Board of Commissioners  
Housing Authority of the Town of Ruston  
815 W. Farmerville Street  
Ruston, LA 71271-1283

We have audited the general purpose and combining statements of Housing Authority of the Town of Ruston as of and for the year ended June 30, 1996, and have issued our report thereon dated October 17, 1996.

In connection with our audit of the general purpose and combining statements of Housing Authority of the Town of Ruston as of and for the year ended June 30, 1996, and with our consideration of the authority's varied structure used to administer federal financial assistance programs, as required by Office of Management and Budget (OMB) Circular A-128, "Vaults of State and Local Governments," we selected certain transactions applicable to certain non-major federal financial assistance programs for the year ended June 30, 1996. As required by OMB Circular A-128, we have performed auditing procedures to test compliance with the requirements governing eligibility that are applicable to these transactions. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the authority's compliance with those requirements. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements cited in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that Housing Authority of the Town of Ruston had not complied, in all material respects, with those requirements. However, the results of our procedures disclosed immaterial instances of noncompliance with those requirements, which are described in the accompanying schedule of findings and questioned costs.

This report is intended for the information of the Board of Commissioners, management, and U.S. Department of Housing and Urban Development. However, this report is a matter of public record, and its distribution is not limited.

October 17, 1996

  
VanOrman & Miller, Ltd.  
Certified Public Accountants

**Independent Auditor's Report on the Internal Control Structure Based on an Audit of  
General Purpose and Combining Statements Prepared in Accordance with Government Auditing Standards**

Board of Commissioners  
Housing Authority of the Town of Ruston  
615 N. Harrisonville Street  
Ruston, LA 71273-1883

We have audited the general purpose and combining statements of Housing Authority of the Town of Ruston as of and for the year ended June 30, 1996, and have issued our report thereon dated October 17, 1996.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose and combining statements are free of material misstatement.

The management of Housing Authority of the Town of Ruston is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with information, but not absolute assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are recorded in accordance with management's authorization and recorded properly to permit the preparation of general purpose and combining statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the general purpose and combining statements of Housing Authority of the Town of Ruston for the year ended June 30, 1996, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose and combining statements and will to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

We noted certain matters involving the internal control structure and its operation that we consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the entity's ability to record, process, summarize, and report financial data consistent with the assertions of management in the general purpose and combining statements.

Our study of the authority's internal control structure disclosed a reportable condition in internal controls relating to segregation of duties. Due to its limited size, the entity does not have the personnel to adequately separate the internal accounting control duties. The segregation of duties is a decision that must be made by management on a cost-benefit basis. Management must determine if the costs of implementing an adequate internal control system will outweigh the benefits derived from such a system. This reportable condition is inherent in all small entities, and should not be considered as a failure in proper management. We concur with management's opinion that the costs incurred to implement an adequate internal control system would exceed the benefits derived from such a system. Consequently, this should not be considered a controlled audit finding.

A material weakness is a reportable condition in which the design or operation of one or more of the specific internal control structure elements does not reduce to a relatively low level the risk that errors and irregularities in amounts that would be material in relation to the general purpose and containing statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above. However, we believe none of the reportable conditions described above is a material weakness.

This report is intended for the information of the Board of Commissioners, management, and U.S. Department of Housing and Urban Development. However, this report is a matter of public record and its distribution is not limited.

October 17, 1998

Van O'Connor & Miller, Ltd.  
Van O'Connor & Miller, Ltd.  
Certified Public Accountants

**Independent Auditor's Report on the Internal Control Structure Used in  
Administering Federal Financial Assistance Programs**

Board of Commissioners  
Housing Authority of the Town of Ruston  
615 N. Fairview Circle  
Ruston, LA 71273-0283

We have audited the general purpose and combining statements of Housing Authority of the Town of Ruston for the year ended June 30, 1996, and have issued our report thereon dated October 17, 1996. We have also audited Housing Authority of the Town of Ruston's compliance with requirements applicable to major federal financial assistance programs and have issued our report thereon dated October 17, 1996.

We conducted our audits in accordance with generally accepted auditing standards: **Government Auditing Standards**, issued by the Comptroller General of the United States; and **Office of Management and Budget (OMB) Circular A-128, Audits of State and Local Governments**. These standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose and combining statements are free of material misstatements and about whether Housing Authority of the Town of Ruston complied with laws and regulations, noncompliance with which would be material to a major federal financial assistance program.

In planning and performing our audits for the year ended June 30, 1996, we considered the authority's internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the authority's general purpose and combining statements and on its compliance with requirements applicable to major programs, and to report on the internal control structure in accordance with OMB Circular A-128. This report addresses our consideration of internal control structure policies and procedures relevant to compliance with requirements applicable to federal financial assistance programs. We have addressed internal control structure policies and procedures relevant to our audit of the general purpose and combining statements in a separate report dated October 17, 1996.

The management of Housing Authority of the Town of Ruston is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose and combining statements in accordance with generally accepted accounting principles, and that federal financial assistance programs are managed in compliance with applicable laws and regulations. Because of inherent limitations in any internal control structure, errors, irregularities, or instances of noncompliance may nevertheless occur and not be detected. Also, protection of any violation of the structure in future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, we have classified the significant internal control structure policies and procedures used in administering federal financial assistance programs in the following categories:



#### Activity Cycles

- Treasury or financing
- Revenue/collections
- Purchases/acquisitions
- External financial reporting
- Personnel

#### General Requirements

- Political activity
- Debar-Baraco Act
- Civil rights
- Cash management
- Federal financial reports
- Allowable cost/cost principles
- Drug-free workplace
- Administrative requirements

#### Specific Requirements

- Types of services allowed or unallowed
- Eligibility
- Reporting
- Cost allocation
- Special tests and provisions

#### Claims for Advances and Reimbursements

For all of the internal control structure categories listed above, we obtained an understanding of the design of relevant policies and procedures and determined whether they have been placed in operation, and we assessed control risk.

During the year ended June 30, 1996, Housing Authority of the Town of Ruston expended 80 percent of its total federal financial assistance under major federal financial assistance programs.

We performed tests of controls, as required by OMB Circular A-126, to evaluate the effectiveness of the design and operation of internal control structure policies and procedures that we considered relevant to preventing or detecting material noncompliance with specific requirements, general requirements, and requirements governing claims for advances and reimbursements and amounts claimed or used for matching that are applicable to each of the authority's major federal financial assistance programs, which are identified in the accompanying schedule of federal financial assistance. Our procedures were less in scope than would be necessary to render an opinion on these internal control structure policies and procedures. Accordingly, we do not express such an opinion.

We noted certain matters involving the internal control structure and its operation that we consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the authority's ability to administer federal financial assistance programs in accordance with applicable laws and regulations.

Our study of the authority's internal control structure disclosed a reportable condition in internal controls relating to segregation of duties. Due to its limited size, the entity does not have the personnel to adequately separate the internal accounting control duties. The segregation of duties is a decision that must be made by management on a cost-benefit basis. Management must determine if the costs of implementing an adequate internal control system will outweigh the benefits derived from such a system. This reportable condition is inherent in all small entities, and should not be construed as a failure in proper management. We concur with management's opinion that the costs incurred to implement an adequate internal control system would exceed the benefits derived from such a system. Consequently, this should not be considered a controlled audit finding. Our study of the authority's internal control structure and its operation also disclosed reportable conditions relating to HUD financial statements, equipment records, annual inventory, lease files, PHAAP assessment factors, and prior audit adjustments; which are described in the accompanying schedule of findings and questioned costs.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that noncompliance with laws and regulations that would be material to a federal financial assistance program may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Our consideration of the internal control structure policies and procedures used in administering federal financial assistance would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above. However, we believe none of the reportable conditions described above are material weaknesses.

This report is intended for the information of the Board of Commissioners, management and U.S. Department of Housing and Urban Development. However, this report is a matter of public record and its distribution is not limited.

October 17, 1985

Van Mowbray & Miller, Ltd.  
Van Mowbray & Miller, Ltd.  
Certified Public Accountants

Housing Authority of the Town of Ruston  
Ruston, Louisiana

Independent Auditor's Schedule of Findings and Questioned Costs  
For the Year Ended June 30, 1995

Questioned  
Costs

1. HUD FINANCIAL STATEMENTS

5 00

**Finding**

The financial statements submitted to HUD for operating receipts and expenditures (HUD 52595) at June 30, 1995, and the Comptroller reports submitted by the PHA to HUD are not in agreement to the general ledger balances.

**Recommendation**

All numbers on HUD reports should be consistent with the general ledger balances for the corresponding time period. All revisions and corrections should be made prior to submission of reports to HUD.

**Reply**

We will do so.

2. EQUIPMENT RECORDS ARE INCOMPLETE

20

**Finding**

For adequate internal accounting control over nonexpendable equipment, Law Real Property Handbook RPHM 7512.1, Chapter 7, requires that the fixed asset accounts for nonexpendable equipment shall be supported by equipment records, and these detail records should balance to the accounts in the General Ledger property accounts.

The detail property and equipment records do not balance with the General Ledger.

**Recommendation**

The detail equipment records should be prepared and brought into balance with the General Ledger. The PHA did prepare a schedule of fixed assets, but this schedule was not reconciled to the general ledger. PHA Accounting Handbook explains HUD record keeping requirements for equipment.

**Reply**

We will do so.

3. ANNUAL PHYSICAL INVENTORY OF NONEXPENDABLE PROPERTY WAS NOT PERFORMED; CERTIFIED COPY OF NONEXPENDABLE EQUIPMENT WAS NOT PROVIDED TO FCC ACCOUNTANT

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**Finding**

Section 308, Part 2, of the Annual Contributions Contract, and chapters 7 and 14 of the Law Real Property Accounting Handbook RPHM 7512.1, require that the PHA shall take an annual physical inventory of all items of nonexpendable equipment at least once each fiscal year, shall keep a permanent record thereof, and shall furnish to the fee accountant a certified copy thereof.

Annual inventories were not taken for the fiscal year ended nor has the fee accountant been given a certified copy of annual inventories of nonexpendable equipment. The PHA should comply with the above provisions.

Housing Authority of the Town of Ruston  
Ruston, Louisiana

Independent Auditor's Schedule of Findings and Questioned Costs (Continued)  
For the Year Ended June 30, 1996

Questioned  
Costs

4. TENANT FILES

\$ .00

**Findings**

Based on twenty-five files selected, we noted two files contained calculation using ceiling rents prior to June 30, 1996, but ceiling rents were not approved by the board until October 11, 1996. One file did not update rent charged per the recalculation based on a subsequent re-examination of the tenant.

**Recommendation**

A thorough review of tenant files should be made for the purpose of eliminating the deficiencies.

**Reply**

We will do so. Early application of ceiling rents was done to retain high-income tenants that were contemplating a move.

5. PRMAP ASSESSMENT FACTORS

.00

**Findings**

HJLD Notice PH 96-32 requires auditors to review several PRMAP indicators as reported to HJLD with the supporting documentation. The PRMAP report was not submitted at October 11, 1996, the date of our fieldwork. The deadline for submitting PRMAP is 60 days after the end of the fiscal year. Consequently, no review and comparison of the PRMAP indicators to the underlying data could be accomplished.

**Recommendation**

Review the requirements of HJLD Notice PH 96-32 and comply with its deadline.

**Reply**

We will do so. We were unaware of the September 30, 1996, deadline.

INHOA AUDIT ADJUSTMENTS NOT BOOKED BY FEE ACCOUNTANT

**Findings**

The prior audit contained numerous audit adjustments that were not booked by the firm's fee accountant.

**Recommendation**

Review all financial statements prepared by the fee accountant. Make sure all audit adjustments are properly booked by the fee accountant.

**Reply**

We will do so.

Housing Authority of the Town of Ruston  
Ruston, Louisiana

Independent Auditors' Schedule of Findings and Questioned Costs (Continued)  
For the Year Ended June 30, 1998

Questioned  
Costs

6. PRIOR ALERT ADJUSTMENTS NOT BOOKED BY FEE ACCOUNTANT

\$ .00

**Finding**

The prior audit contained numerous audit adjustments that were not booked by the PHA's fee accountant.

**Recommendation**

Review all financial statements prepared by the fee accountant. Make sure all audit adjustments are properly booked by the fee accountant.

**Reply**

We will do so.

Housing Authority of the Town of Ruston  
Ruston, Louisiana

Independent Auditor's Serial Comments  
June 30, 1999

1. The PHA administers the following programs: 320 units of public housing, a comprehensive grant program, and a PHDEP program.
2. HUD recommends that collection losses on tenants' accounts should not exceed 7% of the annual rental charges. Collection losses for fiscal year ending June 30, 1999, were 6% of annual rental charges.
3. The prior audit contained five findings:

<u>Finding</u>	<u>Resolution</u>
a. Ultimately submissive of HUD year end reports.	a. Current year end reports were filed prior to deadline.
b. Equipment records are incomplete.	b. Not resolved. See current audit finding #2.
c. HUD standard chart of accounts not used.	c. Standard chart of accounts used for most items. Exceptions were noted in the area of grant program accounting.
d. Tenant file deficiencies.	d. See current audit finding #4.
e. Budget overruns.	e. None noted in current audit period.