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VILLAGE OF NAPOLEONVILLE  
Napoleonville, Louisiana  
FINANCIAL STATEMENTS  
DECEMBER 31, 1966

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Release Date April 15, 1967

APR 15 1967  
STATE OF LOUISIANA  
LEGISLATIVE AUDITOR

VILLAGE OF NAPOLEONVILLE  
 Napoleonville, Louisiana 70360

Annual Financial Statements with Accountant's Compilation Report  
 For the Ten Years Ended December 31, 1996

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Mayor and Board of Aldermen  
Village of Napoleonville  
Napoleonville, Louisiana

I have compiled the accompanying general purpose financial statements, as listed in the Table of Contents, of the Village of Napoleonville, Louisiana, as of and for the two years ended December 31, 1996, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. I have not audited or reviewed the accompanying financial statements and, accordingly, I do not express an opinion or any other form of assurance on them. The information included in the accompanying supplementary information is presented only for supplementary analysis purposes. Such information has been compiled from information that is the representation of management, without audit or review. Accordingly, I do not express an opinion or any other form of assurance on the supplementary information.

  
LEROY J. CHUSTZ, CPA, APAC  
October 16, 1997

LJC/ep

GENERAL PURPOSE FINANCIAL STATEMENTS  
(COMBINED STATEMENTS - OVERVIEW)

STATEMENT OF FINANCIAL POSITION  
 CONSOLIDATED BALANCE SHEET OF ALL FUND TYPES AND ASSOCIATED FUNDS  
 December 31, 1999  
 December 31, 1998

WITH SUPPLEMENTAL SCHEDULES FOR DECEMBER 31, 1999

ACCOUNT TYPE	DECEMBER 31, 1999	DECEMBER 31, 1998	GENERAL FUND		Nonmajor Fund Resources, if any	
			DECEMBER 31, 1999	DECEMBER 31, 1998	DECEMBER 31, 1999	DECEMBER 31, 1998
<b>ASSETS</b>						
<b>Current assets</b>						
Cash	\$ 29,899.04	\$ 34,209.77	\$ -	\$ 159,875.75	\$ 187,475.17	\$ 187,475.17
Accounts receivable	26,394.57	48,863.47	-	55,000.00	28,507.19	28,507.19
Due from other funds	-	700.00	-	700.00	807.19	807.19
Other & interfund receivables	-	-	-	-	2,475.00	2,475.00
Taxes receivable	8,897.73	-	-	8,897.73	7,299.54	7,299.54
<b>Invested assets</b>						
Cash	-	17,862.20	-	17,862.20	15,515.75	15,515.75
<b>Fixed assets</b>						
Machinery and equipment - net	-	369,838.47	-	379,935.47	385,447.19	385,447.19
<b>Intangible Fixed Assets</b>						
General fixed assets	-	-	716,669.21	716,669.21	700,144.11	700,144.11
<b>TOTAL ASSETS</b>	<b>\$ 75,191.34</b>	<b>\$ 403,880.84</b>	<b>\$ 716,669.21</b>	<b>\$ 1,081,642.58</b>	<b>\$ 1,176,389.15</b>	<b>\$ 1,176,389.15</b>
<b>LIABILITIES AND FUND EQUITY</b>						
<b>LIABILITIES</b>						
<b>DEBT (Long-term Debt) - None</b>						
Accounts payable	\$ 11,207.85	\$ 1,449.26	\$ -	\$ 16,507.34	\$ 12,407.17	\$ 12,407.17
Due to other funds	700.00	-	-	700.00	700.00	700.00
Accounts payable payable	700.00	-	-	700.00	457.19	457.19
Payroll taxes payable	-	291.12	-	291.12	2,407.63	2,407.63
<b>Other Liabilities - None Assessed</b>						
Notes payable - current portion	-	3,236.62	-	3,236.62	6,437.31	6,437.31
Accounts interest payable	-	1,547.33	-	1,547.33	5,344.74	5,344.74
<b>Long-term Liabilities</b>						
Notes payable	-	14,600.73	-	14,600.73	178,854.14	178,854.14
<b>TOTAL LIABILITIES</b>	<b>\$ 13,614.85</b>	<b>\$ 22,175.74</b>	<b>\$ -</b>	<b>\$ 39,483.79</b>	<b>\$ 206,708.18</b>	<b>\$ 206,708.18</b>
<b>FUND EQUITY</b>						
Unaffiliated Capital						
Unaffiliated capital	-	1,764.75	-	1,764.75	-	-
Contribution from funds	-	427,070.26	-	427,070.26	428,854.74	428,854.74
Investments in Fixed Assets						
Investments in Fixed Assets	-	-	716,669.21	716,669.21	700,144.11	700,144.11
Retained Earnings (Deficit)	-	199,000.00	-	199,000.00	439,788.11	439,788.11
<b>Fund Balance (Unassigned)</b>	<b>\$ 716,386.26</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 716,386.26</b>	<b>\$ 688,887.15</b>	<b>\$ 688,887.15</b>
<b>TOTAL FUND EQUITY</b>	<b>\$ 716,386.26</b>	<b>\$ 181,045.73</b>	<b>\$ 716,669.21</b>	<b>\$ 1,271,442.40</b>	<b>\$ 1,433,879.14</b>	<b>\$ 1,433,879.14</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$ 75,191.34</b>	<b>\$ 403,880.84</b>	<b>\$ 716,669.21</b>	<b>\$ 1,081,642.58</b>	<b>\$ 1,176,389.15</b>	<b>\$ 1,176,389.15</b>

See accompanying notes to financial statements.

STATE OF MICHIGAN

STATEMENT OF REVENUE, EXPENDITURES AND CHANGE IN FUND BALANCE  
ACTUAL AND BUDGET COMPARE — GENERAL FUND 1991  
Statement 2

For the Year Ended December 31, 1990

	GENERAL FUND		
	BUDGET	ACTUAL	Variances Favorable Unfavorable
<b>REVENUE</b>			
Ad valorem tax	\$ 10,000.00	\$ 10,071.50	\$ 71.50
Sales tax	85,000.00	85,000.00	0.00
Licenses and permits	66,865.00	66,581.25	(283.75)
State grants	18,750.00	11,533.33	(7,216.67)
Fees, charges and commissions	26,175.00	27,199.70	1,024.70
Fines and forfeitures	8,000.00	8,547.00	547.00
Use of money and property	-	7,029.12	7,029.12
Miscellaneous revenue	8,500.00	11,525.00	3,025.00
<b>TOTAL REVENUE</b>	<b>236,290.00</b>	<b>256,187.80</b>	<b>19,897.80</b>
<b>EXPENDITURES</b>			
Current Expenditures			
Other general administration	166,600.00	95,076.32	71,523.68
Public safety	27,000.00	97,550.17	(70,550.17)
Public works	66,500.00	25,826.97	40,673.03
Health and welfare	44,025.00	26,276.42	17,748.58
Culture and recreation	31,000.00	9,380.00	21,620.00
Capital Outlay	-	3,600.00	(3,600.00)
<b>TOTAL EXPENDITURES</b>	<b>335,125.00</b>	<b>257,159.97</b>	<b>77,965.03</b>
Excess (deficiency) of revenues over expenditures	178,850.00	100,027.83	78,822.17
<b>OTHER FINANCING SOURCE FUNDS</b>			
Transfers in	70,000.00	-	(70,000.00)
<b>TOTAL OTHER FINANCING SOURCE FUNDS</b>	<b>70,000.00</b>	<b>-</b>	<b>(70,000.00)</b>
Excess (deficiency) of revenues over expenditures and other sources funds	(61,200.00)	100,027.83	161,227.83
Fund Balance at beginning of year	171,400.00	171,400.00	0.00
<b>Fund balance at end of year</b>	<b>\$ 110,200.00</b>	<b>\$ 271,427.83</b>	<b>\$ 161,227.83</b>

See accountant's compilation report.

STATE OF MICHIGAN

STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
 ACTUAL AND BUDGET (CONSTANT DOLLARS - ORIGINAL FUND TYPE)  
 Worksheet 1  
 For the Year Ended December 31, 1986

GENERAL FUND

	Budget	Actual	Variance Increase Decrease
<b>REVENUE</b>			
Ad valorem tax	\$ 78,700.00	\$ 77,886.01	\$ 814.01
Local tax	79,000.00	80,188.87	2,188.87
Transfer (and grants)	10,000.00	80,000.00	70,000.00
Interest grants	23,500.00	7,203.00	(16,297.00)
State grants	60,000.00	18,000.79	(42,000.21)
Fees, charges and commissions	36,575.00	30,000.87	(6,574.13)
Fines and forfeitures	18,000.00	27,000.00	9,000.00
Use of money and property	4,000.00	14,000.00	10,000.00
Miscellaneous revenue	77,500.00	11,147.27	(66,352.73)
<b>TOTAL REVENUE</b>	<b>308,775.00</b>	<b>317,184.11</b>	<b>(8,590.89)</b>
<b>EXPENDITURES</b>			
Current Expenditures			
Major personal administration	75,000.00	88,000.00	13,000.00
Public safety	10,000.00	77,727.14	67,727.14
Public works	17,000.00	31,101.13	14,101.13
Health and welfare	10,000.00	27,000.00	17,000.00
Education and recreation	15,000.00	15,000.00	0.00
Capital Outlay			
Major personal administration	10,000.00	-	(10,000.00)
Public safety	4,125.00	-	(4,125.00)
Public works	10,100.00	-	(10,100.00)
Education and recreation	20,000.00	-	(20,000.00)
<b>TOTAL EXPENDITURES</b>	<b>302,500.00</b>	<b>259,488.10</b>	<b>43,011.90</b>
Excess (Deficiency) of Revenues over expenditures	10,775.00	57,696.01	46,921.01
<b>OTHER FINANCING SOURCES</b>			
Transfers in	5,000.00	-	(5,000.00)
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>5,000.00</b>	<b>-</b>	<b>(5,000.00)</b>
Excess (Deficiency) of Revenues over expenditures and other sources (uses)	15,775.00	57,696.01	41,921.01
Fund Balance at beginning of year	100,000.00	160,000.00	60,000.00
<b>Fund Balance at end of year</b>	<b>\$ 115,775.00</b>	<b>\$ 217,696.01</b>	<b>\$ 101,921.01</b>

See accountants' compilation report.

STATE OF MICHIGAN

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS  
 PUBLIC AND SOCIAL CARE SERVICES — FISCAL YEAR 1982  
 Statement 2  
 for the year ended December 31, 1982

EXPENSES (in thousands)

	Budget	Actual	Variances Favorable or Unfavorable
<b>OPERATING REVENUES</b>			
Fees, charges and contributions	\$ 89,000.00	\$ 89,280.94	(\$ 719.06)
Total operating revenues	89,000.00	89,280.94	(\$ 719.06)
<b>OPERATING EXPENSES</b>			
Health and welfare	48,500.00	-	48,500.00
employment insurance	-	89.56	89.56
social security tax	-	1,811.68	1,811.68
contracts	-	1,460.17	1,460.17
billing and collecting fees	-	2,147.83	2,147.83
charitable employees retirement	-	34.38	34.38
salaries and wages	-	70,103.37	70,103.37
repairs to system	-	70,103.49	70,103.49
electricity	-	70,103.49	70,103.49
tools and machine equipment	-	566.41	566.41
depreciation material and supply	-	1,109.93	1,109.93
miscellaneous	-	173.62	173.62
inspection and testing	-	1,186.00	1,186.00
wear	-	1,104.91	1,104.91
P. E. S. fees	-	680.10	680.10
depreciation	24,497.00	24,497.00	0.00
land principal	82,771.00	-	82,771.00
land interest	-	19,161.39	19,161.39
Total operating expenses	85,768.00	89,486.71	(\$ 716.71)
Operating income	3,232.00	(\$ 205.77)	(\$ 497.77)
<b>NONOPERATING REVENUES (EXPENSES)</b>			
Nonoperating revenues			
Miscellaneous revenue	1,600.00	1,600.00	0.00
Total Nonoperating revenues (expenses)	1,600.00	1,600.00	0.00
Non-operating operating transfers	42,500.00	(\$ 3,000.00)	(\$ 45,500.00)
<b>OPERATING TRANSFERS</b>			
Operating transfers out			
transfers out	(\$ 3,000.00)	-	(\$ 3,000.00)
Total operating transfers	(\$ 3,000.00)	-	(\$ 3,000.00)
Net income	89,980.00	(\$ 205.77)	\$ 1,169.11
Retained earnings at beginning of year	10,000.00	(\$ 3,000.00)	13.00
Retained earnings at end of year	\$ 99,980.00	(\$ 205.77)	\$ 1,169.11

See accountant's certification report.



STATE OF MISSISSIPPI

STATEMENT OF RECEIPTS, DISBURSES AND CHANGES IN FINANCIAL POSITION  
GENERAL AND SPECIAL FUND ACCOUNTS - FISCAL YEAR 1976

Department I  
For The Year Ended December 31, 1976

	EXTRINSIC FUNDS		
	Project	Actual	Variances (Excess/Deficiency)
<b>OPERATING REVENUES</b>			
Fuel, charges and penalties	\$ 91,900.00	\$ 91,476.60	\$ 423.40
<b>Total operating revenues</b>	<b>91,900.00</b>	<b>91,476.60</b>	<b>423.40</b>
<b>OPERATING EXPENSES</b>			
Wages and salaries			
Unemployment insurance	80.00	38.58	41.42
Social security tax	835.00	1,378.75	(543.75)
Insurance	1,000.00	3,863.36	(2,863.36)
Training and education fees	1,200.00	3,761.60	(2,561.60)
Nursing and medical retirement	800.00	-	800.00
Retirees and wages	75,000.00	55,789.78	19,210.22
Expenses on contract	1,000.00	10,000.00	(9,000.00)
Electricity	1,800.00	17,500.00	(15,700.00)
Tools and sundry equipment	200.00	969.33	(769.33)
Savings material and supply	1,400.00	4,660.17	(3,260.17)
Miscellaneous	700.00	766.76	66.76
Depreciation and leasing	1,000.00	1,123.76	123.76
Rent	1,000.00	995.38	6.62
S & S fees	430.00	430.70	70.70
Supplies	24,427.00	24,894.81	(467.81)
Operation of plant	14,881.00	-	14,881.00
Bond interest	25,311.00	19,366.67	5,944.33
<b>Total operating expenses</b>	<b>107,308.00</b>	<b>107,454.20</b>	<b>146.20</b>
<b>Operating income</b>	<b>(15,408.00)</b>	<b>(15,977.60)</b>	<b>569.60</b>
<b>NONOPERATING REVENUES (EXPENSES)</b>			
Repayment Revenue			
Miscellaneous revenue	1,000.00	-	(1,000.00)
<b>Total Nonoperating revenues (expenses)</b>	<b>1,000.00</b>	<b>-</b>	<b>(1,000.00)</b>
<b>Total before operating transfers</b>	<b>(14,408.00)</b>	<b>(15,977.60)</b>	<b>1,569.60</b>
<b>OPERATING TRANSFERS</b>			
Operating Transfers Out			
Transfers out	(5,000.00)	-	5,000.00
<b>Total operating transfers</b>	<b>(5,000.00)</b>	<b>-</b>	<b>5,000.00</b>
<b>Net income</b>	<b>(19,408.00)</b>	<b>(15,977.60)</b>	<b>3,430.40</b>
<b>Adjusted balance at beginning of year</b>	<b>(3,000.00)</b>	<b>(29,898.80)</b>	<b>(26,898.80)</b>
<b>Adjusted balance at end of year</b>	<b>\$ 3,430.40</b>	<b>(29,898.80)</b>	<b>(26,468.40)</b>

See accountants' report for notes.

**STATE OF BRACKENVILLE**  
**CONSOLIDATED STATEMENT OF CASH FLOWS**  
**ALL FISCAL YEARS ENDING 12/31/2005**  
**PERIOD 1**  
**For the Year Ended December 31, 2005**  
**Increase (Decrease) in Cash and Cash Equivalents**

Cash flows from operating activities:	
Operating Income (Loss)	\$14,260.77
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation	\$1,096.87
Increase (decrease) in receivables	4,821.07
Increase (decrease) in accounts payable	(576.74)
Increase (Decrease) in accrued liabilities	(216.50)
Net cash provided (used) by operating activities	\$15,385.47
Cash flows from capital financing activities:	
Miscellaneous receipts	1,866.60
Bank advances	(2,833.60)
Net cash provided (used) by capital financing activities	(967.00)
Net Increase (Decrease) in cash and equivalents	\$14,418.47
Cash and cash equivalents, beginning of year	\$6,278.09
Cash and cash equivalents, end of year	<u>\$20,696.56</u>
Supplemental disclosures of cash flow information:	
Cash paid during the year for:	
Taxes	\$ 11,541.09
Interest	-

**WILLIAM O. WOODBURNVILLE**  
**CONDENSED STATEMENT OF CASH FLOWS**  
**AND FINANCIAL STATEMENTS**  
**Statement 5**  
**For the Year Ended December 31, 1993**  
**Increase (Decrease) in Cash and Cash Equivalents**

Cash flows from operating activities:	
Operating income (loss)	409,809.00
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation	24,096.81
Decrease in noncurrent assets	23,871.00
Increase (decrease) in accounts payable	25,396.47
Increase (decrease) in current liabilities	<u>385.27</u>
Net cash provided (used) by operating activities	<u>5,880.55</u>
Cash flows from capital financing activities:	
Bank advances	<u>23,629.29</u>
Net cash provided (used) by capital financing activities	<u>23,629.29</u>
Net Increase (Decrease) in cash and equivalents	5,251.26
Cash and cash equivalents, beginning of year	<u>22,585.27</u>
Cash and cash equivalents, end of year	<u>27,836.53</u>
Supplemental disclosure of cash flow information:	
Cash paid during the year for:	
Interest	4,916.40
Income taxes	<u>  </u>

See accompanying financial statements report.

VILLAGE OF NAPOLEONVILLE, LOUISIANA

Notes to the Financial Statements  
For the Two Years Ended December 31, 1996

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Village of Napoleonville operates under a mayor - board of aldermen form of government in accordance with the provisions of the Village's charter. The accounting and reporting practices of the Village conform to generally accepted accounting principles applicable to governmental units applied on a consistent basis between periods. Such accounting procedures also conform to the accounting requirements of the Louisiana Revised Statutes 24:517 and to the guides set forth in the Louisiana *Municipal Audit and Accounting Guide*, and to the industry audit guide, *Audit of State and Local Governmental Units*, published by the American Institute of Certified Public Accountants.

The following is a summary of the more significant policies:

A. FINANCIAL REPORTING ENTITY

This report includes all funds and account groups which are controlled by or dependent on the Village executive and legislative branches (the Mayor and Board of Aldermen). Control by or dependence on the Village was determined on the basis of budget adoption, taxing authority, election or appointment of governing body, and other general oversight responsibility.

B. FUND ACCOUNTING

The accounts of the Village are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The following fund category, fund types, and account groups are used by the Village:

Governmental Funds

General Fund

The General Fund is the general operating fund of the Village. It is used to account for all financial resources except those required to be accounted for in another fund.

VILLAGE OF NAPOLEDONVILLE, LOUISIANA  
Notes to the Financial Statements, Continued  
December 31, 1998

**Proprietary Funds:**

**Sewer Enterprise Fund**

The Sewer Enterprise Fund is used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

**Account Group:**

**General Fixed Asset Account Group**

This account group is established to account for fixed assets of the Village other than those accounted for in proprietary funds or trust funds. General fixed assets are accounted for in the General Fixed Asset Account Group rather than in the governmental funds.

Overview total columns on the combined statements are captioned "memorandums only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not represent financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles, nor is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

**C. BASIS OF ACCOUNTING**

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. All governmental funds are accounted for on the modified accrual basis of accounting, wherein revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the liability is incurred, if measurable.

All proprietary funds are accounted for on a cost of services or "capital maintenance" measurement focus. This means that all assets and all liabilities (whether current or noncurrent) associated with their activity are included on their

VILLAGE OF NAPOLEDONVILLE, LOUISIANA  
Notes to the Financial Statements, Continued  
December 31, 1996

balance sheets. Their reported fund equity (net total assets) is segregated into contributed capital and retained earnings components.

D. BUDGET AND BUDGETARY ACCOUNTING

The Village's budgetary procedures provide that the Clerk prepare a proposed budget which must be presented to the Mayor and Board of Aldermen prior to the beginning of each fiscal year. A summary of the proposed budget is published and the public is notified that the proposed budget is available for public inspection. At that time, a public hearing is called. After the holding of the public hearing and completion of all action necessary to finalize and implement the budget, the budget is adopted through passage of an ordinance prior to commencement of the fiscal year for which the budget is being adopted. All budgetary amendments involving the transfer of funds require approval of the Board of Aldermen. All budgetary appropriations lapse at the end of each fiscal year. Budgets for the General and Special Revenue funds were adopted on a basis consistent with generally accepted accounting principles. The 1985 and 1996 budgets were not amended.

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is not employed by the Village.

E. FIXED ASSETS

Fixed assets have been acquired for general governmental purposes. Assets purchased are recorded as expenditures in the governmental fund types and capitalized at cost in the general fixed assets account group.

Fixed assets consisting of certain improvements other than buildings, including roads, curbs and gutters, streets and sidewalks, drainage systems, and lighting systems, have not been capitalized. Such assets are normally immovable and of value only to the Village. Therefore, the stewardship for such capital expenditures is satisfied without recording these assets.

No depreciation has been recorded on general fixed assets.

All fixed assets of proprietary funds are valued at historical cost. It is the policy of the Village to capitalize interest costs incurred during the period of construction. During 1985 and 1996, no interest was capitalized.

Depreciation of all exhaustible fixed assets used by proprietary funds is charged

VILLAGE OF NAPOLEONVILLE, LOUISIANA  
Notes to the Financial Statements, Continued  
December 31, 1996

as an expense against their operations. Depreciation is calculated using the straight line method with estimated lives ranging from ten to forty years. All infrastructure assets are accounted for and depreciated.

F. CASH

Cash includes demand deposits and interest bearing demand deposits which are fully secured through the pledge of bank-owned securities or federal deposit insurance. For purposes of the statement of cash flows, the Village considers all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash equivalents.

Under state law, the Village may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana. At December 31, 1996, the Village had cash and cash equivalents (book balances) totaling \$268,697.88 as follows:

Demand Deposits	\$268,697.88
Total	\$268,697.88

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) may be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties (Category 3). Deposits (bank balances) at December 31, 1996, were secured as follows:

Bank balances	\$268,697.20
Federal deposit insurance	\$108,900.80
Pledged securities	281,493.31
Total insurance and pledged securities	\$385,493.31
Unsecured deposits at 12/31/96	\$_____.

G. REVENUE RECOGNITION POLICIES

The following describes the revenue recognition practices for the major revenue sources of the Village.

1. AD VALOREM TAXES

Ad valorem taxes attach as an enforceable lien on property as of January 1 each year. Taxes are levied by the Village in September and are actually billed to the taxpayers in November. Billed taxes become delinquent on January 1 of the following year. Revenues from ad valorem taxes are budgeted in the year billed. There were \$3,584.40 in taxes receivable as December 31, 1996.

The Village bills and collects its own property taxes using the assessed values determined by the tax assessor of Assumption Parish.

For the years ended December 31, 1995 and 1996, taxes of 7.0 mills were levied for each year and were dedicated for general operating purposes.

2. SALES TAXES

Sales taxes, and licenses and permits are recognized as revenues whenever they are received by the collecting authority or collectibility has been clearly established.

3. SERVICE FEE REVENUES

Charges for services are recognized as revenues when customers are billed for services as provided.

Substantially all other revenues are recognized when received.

H. VACATION AND SICK LEAVE

Vacation and sick leave are recorded as expenditures of the period in which they are paid. The amount of accumulated vacation and sick leave earned but reasonably estimated at this time; however, it is immaterial in amount.

I. INTERFUND TRANSFERS

Advances between funds which are not expected to be repaid are accounted for



VILLAGE OF NAPOLEONVILLE, LOUISIANA  
Notes to the Financial Statements, Continued  
December 31, 1996

as transfers. In those cases where repayment is expected, the advances are accounted for through the various due to and due from accounts.

**J. UNCOLLECTIBLE ACCOUNTS**

The statements contain no provision for uncollectible ad valorem taxes and other receivables. Village officials are of the opinion that such allowances would be immaterial in relation to the financial statements taken as a whole.

**1. BOND RESERVE REQUIREMENTS**

The Village is required to maintain the following reserves by the Farmers Home Administration as a condition of the loan made to the Village.

**A. RESERVE BOND SINKING FUND**

Each month the Village must transfer into the reserve bond sinking fund, a sum equal to one-twelfth of the interest falling due on the next interest payment day and, in addition, a sum equal to one-twelfth of the principal falling due on the next principal payment date, together with such additional proportionate sum as may be required as the same respectively become due. The fiscal agent bank shall make available from the reserve bond sinking fund to the paying agent for all installments on the bond payable from said fund, at least ten days in advance of the date on which each payment of principal or interest falls due, funds fully sufficient to pay promptly the principal and interest so falling due on such date.

**B. SEWERAGE SYSTEM REVENUE BOND RESERVE FUND**

Each month the Village must transfer into the reserve fund, a sum equal to five per cent of the sum required to be transferred in each month into the reserve bond sinking fund as required in the reserve bond sinking fund, the payments to continue until such time as there has been accumulated therein a sum equal to the highest combined principal and interest requirement in any succeeding fiscal year on the outstanding principal of the bonds. The money in the reserve fund is to be retained solely for the purpose of paying the principal of and the interest on bonds payable from the reserve bond sinking fund as to which there would otherwise be default.

**C. DEPRECIATION AND CONTINGENCY FUND**

Each month the Village must transfer into the depreciation and contingency fund the sum of \$96,000. All monies in the depreciation and contingency fund may be

VILLAGE OF NAPOLSONVILLE, LOUISIANA  
 Notes to the Financial Statements, Continued  
 December 31, 1996

drawn on and used by the Village for the purpose of paying the cost of annual or extraordinary maintenance, repairs, replacements, and extensions, and the cost of improvements to the sewerage system which will either enhance its revenue producing capacity or provide a higher degree of service.

In accordance with the requirements of Paragraph A, B and C above, the Village has set aside the required reserves.

3. GENERAL FIXED ASSETS AND FIXED ASSETS USED IN PROPRIETARY FUNDS

A summary of general fixed assets at December 31, 1995, and December 31, 1996 is as follows:

	BEGINNING OF YEAR	ADDITIONS	DISPOSALS	END OF YEAR
Buildings	\$420,975	\$ -0-	\$ -0-	\$420,975
Improvements other than buildings	305,332			305,332
Equipment	100,527	1,493	580	100,527
Total				
At December 31, 1995	\$726,834	\$ 1,493	\$ 580	\$727,747

	BEGINNING OF YEAR	ADDITIONS	DISPOSALS	END OF YEAR
Buildings	\$420,975	\$ -0-	\$ -0-	\$420,975
Improvements other than buildings	305,332			305,332
Equipment	100,527	11,658	2,100	109,085
Total				
At December 31, 1996	\$726,834	\$ 11,658	\$ 2,100	\$736,392

A summary of fixed assets used in proprietary funds is as follows:

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 December 31, 1996

	BEGINNING OF YEAR	ADDITIONS	REDUCTIONS	END OF YEAR
Sewer system	\$1,180,830	\$ 0-	\$ 0-	\$1,180,830
Equipment	5,550			5,550
Accumulated depreciation	<u>(337,850)</u>	<u>0-</u>	<u>34,687</u>	<u>(381,753)</u>
Total				
At December 31, 1995	<u>\$ 848,530</u>	<u>\$ 0-</u>	<u>\$ 34,687</u>	<u>\$ 883,217</u>

	BEGINNING OF YEAR	ADDITIONS	REDUCTIONS	END OF YEAR
Sewer system	\$1,180,830	\$ 0-	\$ 0-	\$1,180,830
Equipment	5,550			5,550
Accumulated depreciation	<u>(381,753)</u>	<u>0-</u>	<u>34,687</u>	<u>(416,436)</u>
Total				
At December 31, 1996	<u>\$ 804,627</u>	<u>\$ 0-</u>	<u>\$ 34,687</u>	<u>\$ 769,940</u>

4. RETIREMENT PLAN

Substantially all employees of the Village belong, and contribute to, the Social Security System. The employer matches each employee's contribution for a total contribution of 15.3% of wages.

5. LONG-TERM DEBT

The following is a summary of loan transactions of the Village for the two years ending December 31, 1996:

	LOANS R.I.
Loan payable at December 31, 1994	\$ 328,178
New debt issued	0-
Principal retired	<u>3,853</u>
Loan payable at December 31, 1995	<u>\$ 324,325</u>

VILLAGE OF NAPOLITONVILLE, LOUISIANA  
 Notes to the Financial Statements, Continued  
 December 31, 1996

Loan payable at December 31, 1995	\$ 323,345
New debt issued	-
Principal retired	<u>3,429</u>
Loan payable at December 31, 1996	<u>\$ 319,916</u>

Long-term debt consists of one loan made by the Village and held by the Farmers Home Administration. Loan R-1 in the amount of \$336,500 bears interest of six per cent per annum to be paid from the revenues of the sewer system.

Repayment is to be made as follows:

**\$336,500 SEWERAGE SYSTEM LOAN NUMBER R-1**

Only interest was paid on the first annual payment starting on December 15, 1999. Payments of \$22,511 annually thereafter on each December 15th until principal and interest are fully paid, except the final payment of the entire indebtedness, if not sooner paid, shall be due and payable on the last annual payment date, which is forty years from the date of the bond.

The annual requirements to amortize all long-term debt outstanding at December 31, 1996, including interest of \$738,986, are as follows:

YEAR ENDED	LOAN R-1		
	PRINCIPAL	INTEREST	TOTAL
1997	3,316	18,198	22,514
1998	3,313	18,996	22,309
1999	3,326	18,785	22,111
2000	3,349	18,583	21,932
2001	4,186	18,325	22,511
2002 through maturity	<u>381,324</u>	<u>326,387</u>	<u>707,711</u>
TOTAL	<u>\$ 319,916</u>	<u>\$ 738,986</u>	<u>\$ 1,058,902</u>

8. CONTRIBUTED CAPITAL

Contributed capital is comprised of funding from a grant from the Farmers Home Administration and the fund balance of the Sewer fund previously reported as a special

VILLAGE OF NAPOLEONVILLE, LOUISIANA  
 Notes to the Financial Statements, Continued  
 December 31, 1998

revenue fund.

7. PAYMENTS TO BOARD OF ALDERMEN

Board of Aldermen members are compensated at \$75.00 per month and the mayor is compensated at \$250.00 per month. The following payments were made to the Board members.

BOARD MEMBER	1998		1999	
	MEETINGS ATTENDED	FEE/MEET	MEETINGS ATTENDED	FEE/MEET
David C. Aquino, Mayor	15	\$1,000.00	12	\$1,000.00
Carl Klein	15	\$ 900.00	15	\$ 900.00
Florence Blackford	14	\$ 900.00	13	\$ 900.00
Frank Cousins	15	\$ 900.00	12	\$ 900.00
Total		<u>\$3,700.00</u>		<u>\$3,700.00</u>

8. CONTINGENCIES AND PENDING LITIGATION

According to legal counsel, there is no material litigation against the Village of Napoleonville.

SUPPLEMENTAL INFORMATION

Mayor and Board of Aldermen  
Village of Napoleonville  
Napoleonville, Louisiana

**Independent Accountant's Report  
on Applying Agreed-Upon Procedures**

I have performed the procedures included in the Louisiana Government Audit Guide as enumerated below, which were agreed to by the management of the Village of Napoleonville, and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about the Village of Napoleonville's compliance with certain laws and regulations during the two years ended December 31, 2008, included in the accompanying Louisiana Affidavit Questionnaire. This agreed upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, I make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested nor for any other purpose.

**Public Bid Law**

1. Select all expenditures made during the year for material and supplies exceeding \$5,000, or public works exceeding \$95,000, and determine whether such purchases were made in accordance with LSA-RS 38:2211-2251 (the public bid law).

All expenditures exceeding \$5,000 were examined. All of these expenditures were in compliance with the public bid law.

**Code of Ethics for Public Officials and Public Employees**

2. Obtain from management a list of the immediate family members of each board member as defined by LSA-RS 42:1101-1124 (the code of ethics), and a list of outside business interests of all board members and employees, as well as their immediate families.

Management provided me with the required list including the noted information.

3. Obtain from management a listing of all employees paid during the period under examination.

Management provided me with the required list.

4. Determine whether any of those employees included in the listing obtained from management in agreed-upon procedure (2) were also included on the listing obtained from management in agreed-upon procedure (3) as immediate family members.

None of those employees included on the list of employees provided by management [agreed-upon procedure (X)] appeared on the list provided by management in agreed-upon procedure.

### **Budgeting**

5. Obtain a copy of the legally adopted budgets and all amendments.

Management provided me with a copy of the original budgets. There were no amendments to the budgets during the year.

6. Trace the budget adoption and amendments to the minute book.

I traced the adoption of the original 1995 and 1996 budgets to the minutes of meetings held on October 10, 1995 and December 26, 1995, respectively, which indicated that the budget had been adopted by the Board of Village of Naplesville, by a unanimous vote. No amendments were made to the budget during the year.

7. Compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues or expenditures exceed budgeted amounts by more than 5%.

I compared the revenues and expenditures of the final budget to actual revenues and expenditures. Actual revenues and expenditures for the year did not exceed budgeted amounts by more than 5%, except that expenditures of the Special Revenue Fund were 25% in excess of amounts budgeted for the year.

### **Accounting and Reporting**

8. Randomly select 6 disbursements made during the period under examination and:

- A. Trace payments to supporting documentation as to proper amount and payee;

I examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

- B. Determine if payments were properly coded to the correct fund and general ledger account;

Six of the payments were properly coded to the correct fund and general ledger account.

- C. Determine whether the payments received approval from proper authorities;

Inspection of documentation supporting each of the six selected disbursements indicated approvals from the accountant and the Mayor. In addition, each of the disbursements were traced to the Village's minute book where they were approved by the full board.

- D. In conjunction with the above accounting and financial reporting procedures, I found that the Village did not complete its annual financial statements within six months of the end of the fiscal year as required by statute.



### Meetings

9. Examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:1 through 42:12 (the open meetings law).

The Village of Napoleonville is only required to post a notice of such meeting and management has asserted that such documents were properly posted. I could find no evidence supporting such assertion other than an unmarked copy of the notices and agendas.

### Debt

10. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of banks, loans, bonds, or like indebtedness.

I inspected copies of all bank deposit slips for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds, or like indebtedness.

### Advances and Bonuses

11. Examine payroll records and minutes for the year to determine whether any payments have been made to employees which may constitute bonuses, advances, or gifts.

A reading of the minutes of the village for the year indicated no approval for the payments noted. I also inspected payroll records for the year and noted no instances which would indicate payments to employees which would constitute bonuses, advances, or gifts.

I was not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, I do not express such an opinion. Had I performed additional procedures, other matters might have come to my attention that would have been reported to you.

This report is intended solely for the use of management of Village of Napoleonville, and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

  
LEROY J. CHRISTY, CPA, CMA  
October 10, 1997