

## 10. DEFERRED COMPENSATION PLAN

The Parish offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 407. The plan is administered by a third party, the State Mutual Life Assurance Company of America. The plan, which is available to all employees, permits employees to defer a portion of their salaries until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency.

All amounts of compensation deferred under the plan, all property and rights purchased with those amounts and all income attributable to those amounts, property, or rights (until paid or made available to the employee or other beneficiary) are solely the property and rights of the Parish (without being restricted to the provisions of benefits under the plan), subject only to the terms of the Parish's general conditions. Participants' rights under the plan are equal to those of general conditions of the Parish in an amount equal to the fair market value of the deferred account for each participant. The deferred compensation liability and assets are equal to the total cash balances for each participant's account as of December 31, 1998.

The Parish has no liability for losses under the plan, but does have the duty of due care that would be required of an ordinary prudent investor. The Parish intends to honor its moral obligation to the participants implicit in the program. Investments under the plan total \$101,882, as reflected on Statement A.

## 11. POSTEMPLOYMENT HEALTH CARE AND LIFE INSURANCE BENEFITS

The Parish provides certain continuing health care and life insurance benefits for its retired employees as authorized by resolution 70-345. Substantially, all of the Parish's employees become eligible for these benefits if they reach normal retirement age while working for the Parish. These benefits for retirees and similar benefits for active employees are provided through an insurance company whose monthly premiums are paid in full by the Parish or jointly by the employee and the Parish, depending upon the retiree's individual situation. The Parish recognizes the cost of providing these benefits as an expenditure when paid. For 1998, the cost to the Parish for PFR retirees totaled \$485,403.

## 12. ACCOUNTS, SALARIES AND OTHER PAYABLES

The payables of \$2,533,330 at December 31, 1998, are as follows:

Class of Payable	General Fund	Special Revenue Funds	Proprietary Funds
Salaries	\$236,488	0	0
Miscellaneous	351,728	0	0
Accounts	840,000	353,230	158,000
Others	505,114	228,872	425,480
Total	\$1,833,330	\$582,102	\$583,480

Governmental Accounting Standards Board (GASB) Statement No. 14 established criteria for determining which component units should be considered part of the Piquette Parish Government for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body and
  - a. The ability of the parish government to impose its will on that organization and/or
  - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the parish government.
2. Organizations for which the parish government does not appoint a voting majority but are fiscally dependent upon the parish government.
3. Organizations for which the reporting entity's financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Based on the previous criteria, the Parish has determined that the following component units are part of the reporting entity:

<u>Component Unit</u>	<u>Financial Year End</u>	<u>Criteria</u> <u>2003</u>
Clerk of Court	June 30	3
Tax Assessor	December 31	3
District Attorney	December 31	3
Piquette Parish Comprehensive Cash Center	December 31	1a, 3b
Piquette Parish Economic Development Board	December 31	1a, 3b

The Parish has chosen to issue financial statements of the primary government only; therefore, none of the previously listed component units are included in the accompanying financial statements.

Organizations for which the Parish maintains accounting records are considered part of the primary government and include the Twenty-Ninth Judicial District Criminal Court Fund.

GASB Statement 14 provides for the issuance of primary government financial statements that are separate from those of the reporting entity. However, the primary government's financial statements are not a substitute for the reporting entity's financial statements. The accompanying primary government financial statements have been prepared in conformity with generally accepted accounting principles as applied to governmental units. These financial statements are not intended to and do not report on the reporting entity but rather are intended to reflect only the financial statements of the primary government.

Considered in the determination of component units of the reporting entity were the Piquette Parish Sheriff, School Board, Indigent Defender Board, and the various municipalities in the Parish. It was determined that these governmental entities are not component units of the Piquette Parish Government reporting entity because they have separately elected governing bodies, are legally separate and are fiscally independent of the Piquette Parish Government.

# ARTHUR ANDERSON LLP

## INDEPENDENT AUDITORS' REPORT ON FINANCIAL STATEMENTS AND SUPPORTING SCHEDULES

To the Plaquemines Parish Council

We have audited the primary government financial statements of Plaquemines Parish Government (a political subdivision of the State of Louisiana) ("the Parish") as of and for the year ended December 31, 1996. These financial statements are the responsibility of the parish's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards, the standards for financial audits contained in *Government Auditing Standards* (GAS) revised issued by the Comptroller General of the United States. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

A primary government is a legal entity or body politic and includes all funds, organizations, institutions, agencies, departments, and offices that are not legally separate. Such legally separate entities are referred to as component units. In our opinion, the primary government financial statements present fairly, in all material respects, the financial position of the primary government of Plaquemines Parish Government, as of December 31, 1996, and the results of its operations and the cash flows of its proprietary fund type - enterprise funds for the year then ended in conformity with generally accepted accounting principles.

However as discussed in Note 1, the primary government financial statements, because they do not include the financial data of component units of Plaquemines Parish Government do not purport to, and do not, present fairly the financial position of the Plaquemines Parish Government, as of December 31, 1996, and the results of its operations and the cash flows of its proprietary fund type - enterprise funds for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued a report on our consideration of the Parish's internal control structure and a report on its compliance with laws and regulations, both dated May 16, 1997.

Our audit was made for the purpose of forming an opinion on the primary government financial statements taken as a whole. The accompanying supplemental information schedules are presented for

PLAQUEMINES PARISH GOVERNMENT  
Pointe à la Pêche, Louisiana

Primary Government Financial Statements  
As of and for the Year Ended December 31, 1984  
With Supplemental Information Schedules

C O N T E N T S (CONT)

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Report on Internal Control Structure over Federal Financial Assistance Programs	C
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PLAQUEMINE PARISH GOVERNMENT  
FOUNDED IN 1808. CONTINUES

Primary Government Financial Statements  
As of and for the year ended December 31, 1976  
WITH Supplemental Information Schedules

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PLACEMINES PARISH GOVERNMENT  
 Pointe à la Pêche, Louisiana

PRIMARY GOVERNMENT FINANCIAL STATEMENTS

AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2017  
 WITH SUPPLEMENTAL INFORMATION SCHEDULES

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or examined, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 02/02/2018

**17. CHANGES IN LONG-TERM OBLIGATIONS - GENERAL LONG-TERM DEBT ACCOUNT GROUP**

The following is a summary of the long-term obligation transactions for the year ended December 31, 1990:

	Compressed Maturity	Capital Leases	Intergroup and Claims	General Obligation Bonds	Certificate of Indebtedness	Total
Long-term obligations available at Dec 31, 1989	4444,170	830,474	83,000,715	101,420,000	11,150,000	196,645,359
Additional issuances	---	87,375	3,000,315	---	---	4,088,000
	1444,170	917,849	86,001,030	101,420,000	11,150,000	199,733,049
Long-term obligations available at Dec 31, 1990	---	917,849	86,001,030	101,420,000	11,150,000	199,508,879

General obligation bonds and certificates of indebtedness are comprised of the following individual issues:

Description	Amount Outstanding
<b>General Obligation Bonds:</b>	
\$5,610,000 - Public Improvement Bonds, Series 1988 Due in annual installments ranging from \$270,000 to \$800,000 through August, 1990, with interest from 7.5 percent to 11.0 percent. Debt retirement payments are made from Public Improvement Bonds, Series 1988, Debt Service Fund.	11,040,000
\$10,000,000 - Public Improvement Bonds, Series 1981 Due in annual installments ranging from \$200,000 to \$800,000 through August, 2013, with interest from 5.95 percent to 9.0 percent. Debt retirement payments are made from Public Improvement Bonds, Series 1981, Debt Service Fund.	6,400,000
\$10,120,000 - Public Improvement Bonds, Series 1982 Due in annual installments ranging from \$10,000 to \$1,000,000 through August, 2000, with interest from 3.0 percent to 6.0 percent. Debt retirement payments are made from Public Improvement Bonds, Series 1982, Debt Service Fund.	14,482,000
<b>Total General Obligation Bonds</b>	<b>31,922,000</b>

### 1. Fiduciary Funds

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the Parish. Fiduciary funds include:

- Agency Funds - account for assets that the Parish holds on behalf of others as their agent. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

### C. BASIS OF ACCOUNTING

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by all governmental fund types and agency funds. The governmental funds use the following practices in recording revenues and expenditures.

#### 1. Revenues

All valuing taxes and the related state revenue sharing portion are based on population and households in the Parish) are recorded in the fiscal year whose annual operating budgets they are included in finance. The 1996 ad valorem taxes that became due on November 15, 1996, are recorded as delinquent revenues at December 31, 1996, and will be included as revenues in 1997. The taxes are generally collected in December of the current year and January and February of the ensuing year.

Sales and use taxes are recorded as revenues when they become susceptible to accrual, which is when received by the third party collector.

Federal and state grants are recorded when funds are measurable and available.

Oil royalty and mineral income, which is included in Use of Money and Property, is recorded when the revenue becomes available to the Parish.

Substantially all other revenues are recorded when they become available to the Parish.

Interest income on interest-bearing demand deposits, which is also included in Use of Money and Property, is recorded at the end of each month when credited by the bank.

Interest income on time deposits and treasury bills is recorded when the time deposits and treasury bills have matured and the interest is available. Interest income on investments is recorded when earned.

#### 2. Expenditures

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for principal and interest on general long-term obligations which are recognized when due.

#### 3. Other Financial Sources (Uses)

Transfers between funds that are not expected to be repaid and sales of fixed assets are accounted for as other financing sources (uses) as the underlying events occur.



BLADDEREYS FUND FOR OPERATING  
 PURPOSES - LA FORTY, MISSISSAUGA  
 FUNDING/SAVING FUND TYPE - ANNUAL/PERIODIC FUND

Statement of Cash Flows  
 For the Year Ended December 31, 1990

Page 001 of 01

Cash flows from operating activities:	
Operating lease	(34,000,000)
Adjustments to reconcile operating lease to net cash provided (used) by operating activities:	
Depreciation	1,000,000
Change in prepaids and liabilities (Increase) in receivables	(100,000)
Increase in accounts payable	1,000,000
Increase in other liabilities	.....
Net cash used by operating activities	(32,000,000)
Cash flows from non-capital financing activities:	
Net welfare fee collections	2,000,000
Operating transfers in	1,700,000
Principal paid on loans	(200,000)
Short-term loan from other funds	.....
Net cash provided by non-capital financing activities	3,500,000
Cash flows from capital and related financing activities:	
Receipts from/repayment of capital assets	(200,000)
Increase in management contributions	770,000
Operating transfers out	(10,000)
Increase in deposits and retained surplus	170,000
Principal paid on bonds	.....
Net cash provided from capital and related financing activities	740,000
Cash flows from investing activity:	
Interest received on Term deposits	100,000
Net increase in cash and cash equivalents	.....
100,000	
Cash and cash equivalents at beginning of year	4,200,000
Cash and cash equivalents at end of year	.....
34,200,000	

PLANNING & ACTION SERVICES  
 PUBLIC & PRIVATE EQUITIES  
 1999 (12/31/99) TO - 12/31/00 (FUND)

Continued

Continued Statement of Revenues, Expenses, and Changes in Retained Earnings  
 For the Year Ended December 31, 2000

<b>OPERATING REVENUES</b>	
Charges for services	\$1,422,000
Other	126,000
Total Operating Revenues	<u>1,548,000</u>
<b>OPERATING EXPENSES</b>	
Personnel services	1,238,807
Contractual services, supplies, materials, and other	8,954,000
Depreciation	1,253,000
Total Operating Expenses	<u>11,445,807</u>
<b>OPERATING LOSS</b>	
	<u>\$1,897,807</u>
<b>NONOPERATING REVENUES (EXPENSES)</b>	
Interest income	263,760
All other non-operating	2,228,825
Other	(292,888)
Total Nonoperating Revenues (Expenses)	<u>2,199,697</u>
<b>NET INCREASE (DECREASE) IN TRANSFERS</b>	<u>\$1,801,890</u>
<b>OPERATING TRANSFERS</b>	
Operating transfers in	1,026,944
Operating transfers out	(225,054)
<b>NET LOSS</b>	<u>(828,110)</u>
<b>AND DEPRECIATION ON CONTRIBUTED CAPITAL FIXED ASSETS</b>	<u>866,778</u>
<b>NET INCREASE IN RETAINED EARNINGS</b>	<u>(828,110)</u>
<b>RETAINED EARNINGS AT BEGINNING OF YEAR</b>	<u>5,309,819</u>
<b>RETAINED EARNINGS AT END OF YEAR</b>	<u>\$4,481,709</u>

Adjusted net income  
 before taxes - 1970  
 1971 - 1970 - 1970 - 1970 - 1970 - 1970

Adjusted Statement of Income, Expenses, and Changes in Fund Balance - Budget (All Funds) and Actual  
 for the Year Ended September 30, 1971

	1971 (Actual)		1970 (Actual)		1970 (Budget)		1970 (Budget)	
	AMOUNT	PERCENT	AMOUNT	PERCENT	AMOUNT	PERCENT	AMOUNT	PERCENT
OPERATIONS (Part 1)								
Income (net assets and revenues)	9,000,000	81.2%	8,500,000	80.5%	8,500,000	80.5%	8,500,000	80.5%
Expenses	(7,500,000)	67.5%	(7,000,000)	65.2%	(7,000,000)	65.2%	(7,000,000)	65.2%
Total Operations	1,500,000	13.7%	1,500,000	14.3%	1,500,000	14.3%	1,500,000	14.3%
NET INCREASE (DECREASE) OF NET ASSETS	1,500,000	13.7%	1,500,000	14.3%	1,500,000	14.3%	1,500,000	14.3%
NET ASSETS	10,500,000	94.9%	9,000,000	84.2%	9,000,000	84.2%	9,000,000	84.2%
OPERATIONS (Part 2)								
Operating Expenses	(1,000,000)	9.1%	(1,000,000)	9.4%	(1,000,000)	9.4%	(1,000,000)	9.4%
Operating Revenues	1,000,000	9.1%	1,000,000	9.4%	1,000,000	9.4%	1,000,000	9.4%
Total Operations	0	0%	0	0%	0	0%	0	0%
NET INCREASE (DECREASE) OF NET ASSETS	0	0%	0	0%	0	0%	0	0%
NET ASSETS	10,500,000	94.9%	9,000,000	84.2%	9,000,000	84.2%	9,000,000	84.2%

Excluded from accompanying notes are an integral part of this statement.

**PLAQUEMINES PARISH GOVERNMENT**  
**Poincane la Roche, Louisiana**

**Notes to the Financial Statements**

**INTRODUCTION**

The Plaquemines Parish Government is the governing authority for Plaquemines Parish and is a political subdivision of the State of Louisiana. For administrative and reporting purposes, the Parish is known as the Plaquemines Parish Government (the Parish). The parish council consists of nine members who are elected to represent each of the nine districts. The parish president, elected by the voters of the Parish, is the chief executive officer of the Parish and is responsible for carrying out the policies adopted by the Parish and for administration of all parish departments, offices and agencies. The parish council and the parish president serve four-year terms which expire on December 31, 1998.

Plaquemines Parish occupies 1,886 square miles with a population of approximately 28,000. The Parish maintains approximately 310 miles of roads, of which 87 miles are paved, 20 miles are asphalt, and 24 miles are gravel. The Parish Council office is located in the parish courthouse in Poincane la Roche while the administration offices and the road maintenance facilities are located in Post Kojac and Belle Chasse. The Parish has a total of approximately 521 employees.

Louisiana Revised Statute 33:1216 gives the Parish various powers in regulating and directing the affairs of the Parish and its inhabitants. The more notable of these are the powers to make regulations for its own government; to regulate the construction and maintenance of roads, bridges and maintenance of drainage systems; to regulate the sale of alcoholic beverages; and to provide for the health and welfare of the poor, disadvantaged and unemployed in the Parish. Funding to accomplish these tasks is provided by ad valorem taxes, sales taxes, beer and alcoholic beverage permits, state revenue sharing, various other state and federal grants, service charges and royalties from oil and gas.

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. REPORTING ENTITY**

As the governing authority of the Parish, for reporting purposes, the Plaquemines Parish Government is the reporting entity for Plaquemines Parish. The financial reporting entity consists of (a) the primary government, (b) organizations for which the primary government is financially accountable and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

ACCOUNTING: single partnership  
method of single partners  
partners, and two partners, and two partners

Checked in column of partners: single partners, and single partners and single partners and single partners and single partners

	1957	1958	1959	1960	1961	1962	1963	1964	1965
1957	1,400.00	1,775.00	200.00	300.00	110.00	10,000.00	11,000.00	10,000.00	10,000.00
1958	1,400.00	1,775.00	200.00	300.00	110.00	10,000.00	11,000.00	10,000.00	10,000.00
1959	1,400.00	1,775.00	200.00	300.00	110.00	10,000.00	11,000.00	10,000.00	10,000.00
1960	1,400.00	1,775.00	200.00	300.00	110.00	10,000.00	11,000.00	10,000.00	10,000.00
1961	1,400.00	1,775.00	200.00	300.00	110.00	10,000.00	11,000.00	10,000.00	10,000.00
1962	1,400.00	1,775.00	200.00	300.00	110.00	10,000.00	11,000.00	10,000.00	10,000.00
1963	1,400.00	1,775.00	200.00	300.00	110.00	10,000.00	11,000.00	10,000.00	10,000.00
1964	1,400.00	1,775.00	200.00	300.00	110.00	10,000.00	11,000.00	10,000.00	10,000.00
1965	1,400.00	1,775.00	200.00	300.00	110.00	10,000.00	11,000.00	10,000.00	10,000.00
<b>Total</b>	<b>14,000.00</b>	<b>17,750.00</b>	<b>2,000.00</b>	<b>3,000.00</b>	<b>1,100.00</b>	<b>100,000.00</b>	<b>110,000.00</b>	<b>100,000.00</b>	<b>100,000.00</b>

	1957	1958	1959	1960	1961	1962	1963	1964	1965
1957	1,400.00	1,775.00	200.00	300.00	110.00	10,000.00	11,000.00	10,000.00	10,000.00
1958	1,400.00	1,775.00	200.00	300.00	110.00	10,000.00	11,000.00	10,000.00	10,000.00
1959	1,400.00	1,775.00	200.00	300.00	110.00	10,000.00	11,000.00	10,000.00	10,000.00
1960	1,400.00	1,775.00	200.00	300.00	110.00	10,000.00	11,000.00	10,000.00	10,000.00
1961	1,400.00	1,775.00	200.00	300.00	110.00	10,000.00	11,000.00	10,000.00	10,000.00
1962	1,400.00	1,775.00	200.00	300.00	110.00	10,000.00	11,000.00	10,000.00	10,000.00
1963	1,400.00	1,775.00	200.00	300.00	110.00	10,000.00	11,000.00	10,000.00	10,000.00
1964	1,400.00	1,775.00	200.00	300.00	110.00	10,000.00	11,000.00	10,000.00	10,000.00
1965	1,400.00	1,775.00	200.00	300.00	110.00	10,000.00	11,000.00	10,000.00	10,000.00
<b>Total</b>	<b>14,000.00</b>	<b>17,750.00</b>	<b>2,000.00</b>	<b>3,000.00</b>	<b>1,100.00</b>	<b>100,000.00</b>	<b>110,000.00</b>	<b>100,000.00</b>	<b>100,000.00</b>

PLANNING INDIAN GOVERNMENT  
 PUBLIC AND TRUST, LOUISIANA  
 GOVERNMENT FUND TYPE

Statement 2

Continued Statement of Revenues, Expenditures, and Changes in Fund Balances  
 For the Year Ended December 31, 1990

	GENERAL FUNDS	CAPITAL PROJECTS FUNDS	TRUST FUNDS	CAPITAL PROJECTS FUNDS	TOTAL EXPENDITURES (94.7)
<b>REVENUES</b>					
<b>Taxes:</b>					
All values	\$1,770,150	\$5,541,950	\$	\$	\$1,770,150
Sales and use	5,701,841	---	---	---	5,701,841
Other taxes, penalties, interest, etc.	91,170	---	---	---	91,170
License and permit	879,111	---	---	---	879,111
Interfund transfers (debit):					
Federal grants	100,000	111,000	---	---	211,000
State funds:					
State grant	100,000	---	---	---	100,000
Federal transportation funds	---	501,000	---	---	501,000
State revenue sharing	70,000	11,000	---	---	81,000
Federal equity fund	4,244,100	---	3,840,000	---	8,084,100
Other	100,000	111,000	---	40,000	251,000
Fees, charges, and commissions for services	190,000	1,501,000	---	---	1,691,000
Fines and forfeitures	---	241,000	---	---	241,000
Use of money and property	11,000,000	191,000	---	191,000	11,382,000
Other revenues	1,000,000	1,000	---	---	1,001,000
<b>Total Revenues</b>	<b>11,770,150</b>	<b>8,196,000</b>	<b>3,840,000</b>	<b>241,000</b>	<b>20,047,150</b>
<b>EXPENSES</b>					
<b>General government:</b>					
Administration	870,100	---	---	---	870,100
Interest	4,200,000	60,000	---	---	4,260,000
Capital	---	---	---	---	---
Debt service	70,000	---	---	---	70,000
Grants and administrative	1,200,000	---	---	---	1,200,000
Other	1,001,100	---	---	---	1,001,100
Public safety	200,000	---	---	---	200,000
Public works	4,000,000	4,001,000	---	1,100,000	9,101,000
Health and welfare	500,000	2,500,000	---	---	3,000,000
Culture and recreation	700,100	400,000	---	---	1,100,100
Governmental contracts and assistance	300,000	---	---	---	300,000
Transportation	1,000,000	---	---	---	1,000,000
Debt service	---	---	3,470,000	---	3,470,000
<b>Total Expenditures</b>	<b>10,867,100</b>	<b>7,001,000</b>	<b>3,470,000</b>	<b>1,100,000</b>	<b>22,438,100</b>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<b>1,100,000</b>	<b>1,195,000</b>	<b>100,000</b>	<b>100,000</b>	<b>5,071,050</b>
<b>OTHER FINANCING SOURCES (Uses)</b>					
Grants or transfers (see note 2)	---	2,000,000	500,000	600,000	3,100,000
Grants or transfers (see note 2)	11,000,000	(200,000)	---	---	10,800,000
Grants or transfers (proprietary fund)	100,000	---	---	---	100,000
Proceeds of sale of assets	200,000	---	---	---	200,000
<b>Total Other Financing Sources (Uses)</b>	<b>11,300,000</b>	<b>1,800,000</b>	<b>500,000</b>	<b>600,000</b>	<b>13,200,000</b>
<b>EXCESS (Deficiency) OF REVENUES AND OTHER</b>					
<b>SOURCES OVER EXPENDITURES AND OTHER</b>	<b>1,000,000</b>	<b>395,000</b>	<b>11,000</b>	<b>(100,000)</b>	<b>1,170,050</b>
<b>NET INCREASE (Decrease) OF FUND</b>	<b>11,100,000</b>	<b>1,870,000</b>	<b>5,000</b>	<b>5,000,000</b>	<b>18,541,050</b>
Special equity transfer (note 2)	200,100	(200,100)	---	---	---
<b>NET INCREASE (Decrease) OF FUND</b>	<b>10,900,000</b>	<b>1,670,000</b>	<b>5,000</b>	<b>5,000,000</b>	<b>18,541,050</b>

The accompanying notes are an integral part of this statement.

PLANNING DESIGN GROUP  
 411 15th Street, Suite 200  
 Oakland, California 94612

Balance Sheet, December 31, 1978

Statement 1

ASSETS, LIABILITIES, AND OTHER CREDITS (CONT'D)	1978		1977		1976		1975		1974		1973		1972		1971		1970			
	AMOUNT	PERCENT	AMOUNT	PERCENT	AMOUNT	PERCENT	AMOUNT	PERCENT	AMOUNT	PERCENT	AMOUNT	PERCENT	AMOUNT	PERCENT	AMOUNT	PERCENT	AMOUNT	PERCENT		
CASH	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00
RECEIVABLES	2,000,000	8.00	2,000,000	8.00	2,000,000	8.00	2,000,000	8.00	2,000,000	8.00	2,000,000	8.00	2,000,000	8.00	2,000,000	8.00	2,000,000	8.00	2,000,000	8.00
INVENTORY	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00
PROPERTY, PLANT, AND EQUIPMENT	5,000,000	20.00	5,000,000	20.00	5,000,000	20.00	5,000,000	20.00	5,000,000	20.00	5,000,000	20.00	5,000,000	20.00	5,000,000	20.00	5,000,000	20.00	5,000,000	20.00
DEFERRED TAXES	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00
OTHER ASSETS	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00
<b>Total Assets</b>	<b>11,000,000</b>	<b>44.00</b>	<b>11,000,000</b>	<b>44.00</b>	<b>11,000,000</b>	<b>44.00</b>	<b>11,000,000</b>	<b>44.00</b>	<b>11,000,000</b>	<b>44.00</b>	<b>11,000,000</b>	<b>44.00</b>	<b>11,000,000</b>	<b>44.00</b>	<b>11,000,000</b>	<b>44.00</b>	<b>11,000,000</b>	<b>44.00</b>	<b>11,000,000</b>	<b>44.00</b>
LIABILITIES	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00
ACCOUNTS PAYABLE	500,000	2.00	500,000	2.00	500,000	2.00	500,000	2.00	500,000	2.00	500,000	2.00	500,000	2.00	500,000	2.00	500,000	2.00	500,000	2.00
DEFERRED TAXES	500,000	2.00	500,000	2.00	500,000	2.00	500,000	2.00	500,000	2.00	500,000	2.00	500,000	2.00	500,000	2.00	500,000	2.00	500,000	2.00
OTHER LIABILITIES	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00
<b>Total Liabilities</b>	<b>2,000,000</b>	<b>8.00</b>	<b>2,000,000</b>	<b>8.00</b>	<b>2,000,000</b>	<b>8.00</b>	<b>2,000,000</b>	<b>8.00</b>	<b>2,000,000</b>	<b>8.00</b>	<b>2,000,000</b>	<b>8.00</b>	<b>2,000,000</b>	<b>8.00</b>	<b>2,000,000</b>	<b>8.00</b>	<b>2,000,000</b>	<b>8.00</b>	<b>2,000,000</b>	<b>8.00</b>
OTHER CREDITS	9,000,000	36.00	9,000,000	36.00	9,000,000	36.00	9,000,000	36.00	9,000,000	36.00	9,000,000	36.00	9,000,000	36.00	9,000,000	36.00	9,000,000	36.00	9,000,000	36.00
NET ASSETS	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00	1,000,000	4.00

(Continued)  
 An accounting error was corrected in this statement.

PLANNING SERVICE COMPANY  
 FORM 1041, 1988  
 ALL OTHER (1-1) AND LOSSER DEBTS

Worksheet for Form 1041, 1988

Worksheet for Form 1041, 1988

GENERAL INCOME ITEMS	AGGREGATE FOR 1988		FOREIGN INCOME EXEMPT INCOME	FOREIGN INCOME EXEMPT INCOME	AGGREGATE FOR 1988 INCOME EXEMPT INCOME	AGGREGATE FOR 1988 INCOME EXEMPT INCOME	
	AGGREGATE FOR 1988 INCOME EXEMPT INCOME	AGGREGATE FOR 1988 INCOME EXEMPT INCOME				AGGREGATE FOR 1988 INCOME EXEMPT INCOME	AGGREGATE FOR 1988 INCOME EXEMPT INCOME
1. TAXABLE INCOME	\$1,000.00	\$1,000.00	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
2. TAX EXEMPT INCOME	---	---	---	---	---	---	---
3. TOTAL INCOME	\$1,000.00	\$1,000.00	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4. TAXABLE INCOME	\$1,000.00	\$1,000.00	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
5. TAX EXEMPT INCOME	---	---	---	---	---	---	---
6. TOTAL INCOME	\$1,000.00	\$1,000.00	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
7. TAXABLE INCOME	\$1,000.00	\$1,000.00	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
8. TAX EXEMPT INCOME	---	---	---	---	---	---	---
9. TOTAL INCOME	\$1,000.00	\$1,000.00	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00

AGGREGATE FOR 1988

- 1. Taxable income (line 1)
- 2. Tax-exempt income (line 2)
- 3. Total income (line 3)
- 4. Taxable income (line 4)
- 5. Tax-exempt income (line 5)
- 6. Total income (line 6)
- 7. Taxable income (line 7)
- 8. Tax-exempt income (line 8)
- 9. Total income (line 9)

NET AGGREGATE FOR 1988

- 1. Taxable income (line 1)
- 2. Tax-exempt income (line 2)
- 3. Total income (line 3)
- 4. Taxable income (line 4)
- 5. Tax-exempt income (line 5)
- 6. Total income (line 6)
- 7. Taxable income (line 7)
- 8. Tax-exempt income (line 8)
- 9. Total income (line 9)

Worksheet for Form 1041, 1988



## 15. COMMITMENTS UNDER CONTRACT

In accordance with parish resolution 94-014 dated July 28, 1994, and ordinance 94-243 dated August 15, 1994, the Parish entered into a contract with Environmental Operators, Inc., for the receipt and disposal of solid waste. The contract commenced on August 1, 1994, and ended on September 30, 1996. Thereafter, the contract is automatically renewed for successive terms of two years each unless terminated in writing by either party no less than 120 days prior to expiration of the then current term. If the agreement is terminated on or before December 31, 1998, the contract provides for an early termination fee equal to 50 percent of the then annual fee, which early termination fee shall not be less than \$250,000. The contract provides for monthly fees adjustable for changes in the Consumer Price Index; the adjusted monthly fee is \$70,000.

In accordance with parish resolution 92-230, dated September 28, 1992, and ordinance 92-012 dated November 13, 1992, and amended by ordinance 94-081 dated July 8, 1994, ordinance 93-094 dated September 23, 1993, and ordinance 94-025 dated February 14, 1994, the Parish entered into a contract with Professional Services Group, Inc. ("PSG"), for the management and operation of six water and wastewater treatment facilities and the associated water distribution and wastewater collection systems, sewer pump station, billing, and collection services, and for an accelerated water replacement program. The contract commenced on October 1, 1992, and ends on December 31, 1997. The contract automatically renews for successive terms of 5 years each unless terminated in writing by either party at least 120 days before the expiration of the then current term. The contract also provides for an early termination fee equal to 75% of the unamortized capital costs, and related expenditures, including the investment in the accelerated water replacement program. The contract, as amended, provides for monthly fees of \$26,000 for sewer service, monthly fees of \$48,000 for water service, and monthly fees of \$87,500 for meter reading, billing and collection services. The monthly base service fee is subject to annual adjustments but has generally been increased based on changes in the Consumer Price Index.

## 16. OTHER COMMITMENTS

On March 4, 1984, the Parish and the Department of the Army, United States Corps of Engineers entered into an Act of Assistance and Acts of Supplemental Assistance on May 2, 1973, September 20, 1987 and December 21, 1991, for the construction of the New Orleans to Bayou, Louisiana Hurricane Protection Project. The Parish's contributions which may be met through cash or work-in-kind credits are due at the beginning of the Corps of Engineers' fiscal year, which begins in September, for that year's projected expenditures. At year end, the Parish establishes a fund balance reserve for the payment due the following September. Projected contributions for which fund balance reserves have not been established are as follows:

<u>Fiscal Year</u>	<u>Contribution</u>
September 1990	\$710,000
September 1991	1,218,000
September 2000	2,278,000
September 2001	1,548,000
Balance to complete	<u>5,148,000</u>
<b>Total:</b>	<b><u>121,218,000</u></b>

## B. FUND ACCOUNTING

The Parish uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds of the Parish are classified into three categories: governmental, proprietary and fiduciary. In turn, each category is divided into separate fund types. The fund classifications and a description of each existing fund type are as follows:

### 1. Governmental Funds

Governmental funds are used to account for all, or most, of the Parish's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fund assets, and the servicing of general long-term obligations. Governmental funds include:

- a. General Fund - the general operating fund of the parish, accounts for all financial resources, except those required to be accounted for in other funds.
- b. Special Revenue Funds - account for the proceeds of specified revenue sources that are legally restricted to expenditures for specified purposes.
- c. Debt Service Funds - account for transactions relating to resources received and used for payment of interest and principal on those long-term obligations recorded in the general long-term obligations account group.
- d. Capital Projects Funds - account for financial resources received and used for the acquisition, construction, or improvement of capital facilities not reported in the other governmental funds.

### 2. Proprietary Funds

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful in asset financial administration. Proprietary funds differ from governmental funds in that their focus is on income measurement which, together with the maintenance of equity, is an important financial indicator. Proprietary funds include:

- a. Enterprise Funds - account for operations (1) where the intent of the governing body is that the cost (expense, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

### 13. COMPENSATED ABSENCES

Full-time employees of the Parish were granted five days of short-term absence leave and, depending on length of service, 8 to 24 days of annual leave. Accumulated leave that was not taken or paid before year end is recorded as a current liability.

As December 31, 1996, employees of the Parish have accumulated and vested \$40,374 of short term and compensatory overtime leave benefits, which is recorded as a current liability in the General Fund, Special Revenue Funds and Enterprise Funds in the amounts of \$30,820, \$3,462 and \$6,092 respectively.

As December 31, 1995, employees of the Parish have accumulated and vested \$44,487 of annual leave benefits, which is recorded as a current liability in the General Fund, Special Revenue Funds and Enterprise Funds in the amounts of \$279,671, \$103,044 and \$43,332 respectively.

### 14. CAPITAL LEASES

The Parish records items under capital leases as assets and obligations in the accompanying financial statements. The Parish entered into numerous capital lease agreements for copiers machines with varying lease terms and amounts.

The following is a schedule of future minimum lease payments together with the present value of the net minimum lease payments as of December 31, 1996.

Financial year:	General Fund	Enterprise Funds
1997	\$48,754	\$4,500
1998	\$8,418	4,500
1999	41,890	4,500
2000	<u>27,252</u>	<u>1,500</u>
Total minimum lease payments	<u>126,314</u>	<u>14,500</u>
Less amount representing interest	<u>(33,880)</u>	<u>(1,833)</u>
Present value of net minimum lease payments	<u>\$92,434</u>	<u>\$12,667</u>

The Proprietary Funds are accounted for on a plan of economic resources measurement focus and on a determination of net income and capital maintenance. With this measurement focus, all assets and liabilities associated with the operation of these funds are included on the balance sheet. The proprietary funds are the principal basis of accounting. Revenues are recognized when they are earned, and expenses are recognized at the time the liabilities are incurred.

#### D. BUDGET PRACTICES

The proposed budget for the Parish for the year ended December 31, 1998, was completed and made available for public inspection on October 26, 1998. The operating and capital improvement budgets were formally adopted by ordinance 98-141 and ordinance 98-142, dated November 20, 1998.

Fund budgetary integration is employed as a management control device for the General, Special Revenue and Enterprise Funds. Budget cooperation is used to control the operations of the Parish.

With the exception of a few departments which are controlled at the Department or division level, the Parish exercises budgetary control at the Department/Function level. Unexpended appropriations lapse at year end and must be reappropriated in the next year's budget to be expended.

The Parish's adopted budget is on the modified accrual basis of accounting. The Budget Comparison Statement included in the accompanying financial statements contains the original adopted budget and all subsequent amendments for the General and Special Revenue Funds.

Amendments to the operating budget may be adopted by ordinance of the parish council.

#### E. ENCUMBRANCES

Encumbrance accounting, under which purchase orders, contracts and other commitments for expenditure of funds are recorded to reserve that portion of the available appropriation, is employed as an extension of formal budgetary integration in the General and Special Revenue Funds.

Appropriations are valid only for the year in which made, and any part of such appropriation that is not encumbered or expended, lapses at the end of the year.

Encumbrances outstanding at year end are reported as reservations of fund balance since they do not constitute expenditures or liabilities.

#### F. CASH AND CASH EQUIVALENTS AND INVESTMENTS

Cash includes amounts in demand deposits, interest-bearing demand deposits, and money market accounts. Under state law, the Parish may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

Under state law, the Parish may invest in United States bonds, treasury notes, or certificates. Investments are stated at cost, except for investments in the Deferred Compensation Agency Fund, which are reported at market.

#### **G. INTERFUND RECEIVABLES/PAYABLES**

Interfund receivables/payables are used to account for amounts owed to a particular fund by another fund. This includes only short-term obligations such as expenditures that are the legal responsibility of one fund paid by another fund, with the understanding that the latter will be reimbursed by the former fund.

#### **H. PREPAID ITEMS**

The Parish establishes prepaid expenditures for liability insurance, payments in advance, travel advances and postage. Payments made for such items that will benefit periods beyond December 31, 1990, are recorded as prepaid items.

#### **I. FIXED ASSETS**

Fixed assets of governmental funds are recorded as expenditures at the time purchased or constructed, and the related assets are reported in the general fixed assets account group. Public domain or infrastructures are not capitalized. Interest costs incurred during construction are not capitalized. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost or estimated cost. Approximately 80 percent of general fixed assets are valued at historical cost, while the remaining 20 percent are valued at estimated cost based on the actual cost of like items.

Fixed assets used in the proprietary fund operations are included on the balance sheet of the funds net of accumulated depreciation. Depreciation of all exhaustible fixed assets used by proprietary fund operations are charged as an expense against operations. Depreciation is computed using the straight-line method over the following useful lives:

Building and improvements	35 years
Furniture and equipment	3-25 years
Vegetation	10 years

Contributed capital used to purchase fixed assets is being amortized based on the depreciation associated with those assets. This decreases contributed capital by the amount amortized.

#### **J. COMPENSATED ABSENCE**

The Parish has the following policy relating to annual leave, sick leave, short-term absence and compensatory overtime:

##### **1. Annual Leave**

During 1988, depending upon length of service, full-time employees of the Parish accrued from 5 to 24 days of annual leave, which is recorded as a current liability as of December 31, 1990.

##### **2. Sick Leave**

Depending upon length of service, full-time employees of the Parish receive up to 136 working days of sick leave. When sick leave is taken, employees are paid at a rate of 75 percent of their salary for a period of time beginning on the eighth day of illness. Sick leave does not vest and employees are not compensated for unused sick leave upon termination.

### 3. Short-Term Absences

Full-time employees of the Parish earn 5 days of short-term absence each year. Leave that is not taken at year end may be accumulated to a maximum of 400 hours and will be added to the employee's pay at time of separation from employment. The cost of current leave privileges, computed in accordance with GASB Identification Section 260, is recognized as a current-year expenditure in the governmental funds for the amount accrued during the year that would normally be liquidated with expendable available financial resources. The cost of leave privileges not requiring current resources is recorded in the general long-term obligations account group. Leave privileges associated with employees of the proprietary funds are recorded as a fund liability and operating expense as benefits accrue to employees.

### 4. LONG-TERM OBLIGATIONS

Long-term obligations expected to be financed from governmental funds are reported in the general long-term obligations account group. Expenditures for principal and interest payments for long-term obligations are recognized in the governmental funds when due. Long-term obligations expected to be financed from proprietary fund operations are accounted for in those funds.

### 5. FUND EQUITY

1. **Contributed Capital** - contributed capital is recorded in proprietary funds that have received contributions from other funds when such resources are restricted for the acquisition or construction of capital assets. Contributed capital is amortized based on the depreciation recognized on that portion of the assets acquired or constructed from such resources. This depreciation is added to the contributed capital account and is reflected as an adjustment to net income.
2. **Reserves** - reserves represent those portions of fund equity not appropriate for expenditures or legally segregated for a specific future use.
3. **Dedicated Fund Balances** - designated fund balances represent tentative plans for future use of financial resources.

### 6. INTERFUND TRANSACTIONS

Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is being reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Reversing or nonreciprocal transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

### 7. SHARE TAXES

The Parish collects a management sales tax that may be used to operate the Parish and provide public services and facilities. In addition, the Parish collects a two-percent sales tax for the Plaquemine Parish School Board and sends those collections each month to the School Board and collection expenses. One third collection expenses are paid by the Parish and two thirds by the School Board.

## 0. TOTAL COLUMN OF COMBINED STATEMENTS

Total columns on the combined statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Such data is also not comparable to a consolidation, and interfund eliminations have not been made in the aggregation of this data.

## 1. USE OF ESTIMATES

In preparing the primary government financial statements, the Parish is required to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from these estimates.

## 2. LEVIED TAXES

The following is a summary of authorized and levied ad valorem taxes for the year ended December 31, 1988:

	<u>Authorized Millions</u>	<u>Levied Millions</u>	<u>Expiration Date</u>
Parishwide Taxes:			
Parish (millage tax)	4.57	4.43	12/31/2009
Road Maintenance	1.80	1.82	12/31/2009
Water	3.97	3.43	12/31/2009
Library	1.24	1.33	12/31/2009
Pollution Control	3.97	3.43	12/31/2009
Public Health	1.24	1.33	12/31/2009
Garbage and Waste Disposal	3.49	3.43	12/31/2009
Solid Waste and Maintenance Disposal	<u>1.24</u>	<u>1.33</u>	<u>12/31/2009</u>
Total	<u>18.51</u>	<u>18.49</u>	

The following are the principal taxpayers for the Parish:

<u>Taxpayer</u>	<u>Type of Business</u>	<u>Assessed Value</u>	<u>Percentage</u>
Shellon	Oil/Gas	140,828,175	9.94%
BP Oil	Oil/Gas	33,788,888	2.21%
Pioneer & Bank	Oil/Gas	24,827,470	1.63%
Electro coal	Coal	24,828,438	1.63%
Frontier Petroleum	Refinery	9,828,308	0.66%
Self-Supplied Parish	Machinery/Equip	8,728,020	0.57%
TEPP-Texasco	Oil/Gas	7,123,248	0.47%
Texasco Gas	Oil/Gas	6,528,574	0.43%
IFT	Coal	5,843,780	0.39%
Japan Barge Company	Machinery/Equip	4,828,832	0.32%
Karwan State Corp	Machinery/Equipment	<u>4,224,465</u>	<u>0.28%</u>
Total		<u>143,822,318</u>	<u>97.81%</u>

#### 4. CASH AND CASH EQUIVALENTS

At December 31, 1998, the Parish has cash equivalents (bank balances) totaling \$21,543,019 as follows:

Demand deposits	\$74,604,384
Money market accounts	20,588,729
Restricted Cash	<u>3,350,905</u>
Total	<u>\$21,543,019</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Restricted cash includes balances for bond indentures and escrow accounts.

At December 31, 1998, the Parish had \$23,823,888 in deposits (collected bank balances). These deposits are secured from risk by \$100,000 of federal deposit insurance and \$47,938,208 of pledged securities held by the custodial bank in the name of the fiscal agent bank (EASB Category 3).

#### 5. INVESTMENTS

At December 31, 1998, the Parish holds United States treasury bills totaling \$2,000,378 with a market value of \$1,878,323. These investments are stated on the balance sheet at cost. The United States Treasury bills are in the name of the Parish and are held by a custodial bank selected by the Parish. Because the United States treasury bills are held by the company that purchased the security in the name of the Parish, they are classified in category 3 in applying the credit risk of EASB Classification Section 150.364. These bonds mature subsequent to year-end for their par value of \$2,112,000.

In addition to the aforementioned investments, the Parish employees may participate in a Deferred Compensation plan (DCA 301). At December 31, 1998, the plan administrator held life insurance contracts and annuities for plan participants valued at \$10,382. These assets are valued at cash surrender value for the life insurance contracts and fair market value for the annuities.



## 6. RECEIVABLES

At December 31, 1985, the Parish has net receivables totaling \$14,994,182 as follows:

Class of Receivable	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Funds
<b>Total:</b>				
All claims	\$1,033,887	\$3,719,443	0	\$4,880,746
Notes	286,587	---	---	---
Other	86,677	29,886	---	27,544
<b>Intergovernmental:</b>				
Funds of	---	---	---	388,584
State	181,176	---	141,833	638,807
Local	684,243	---	---	---
<b>Accounts</b>		\$4,381	---	1,286,288
Other	4,381,124	28,884	284	29,884
State Reimbursement	17,884,888	1,286,288	141,833	1,286,288
Local of Interest Due	---	---	---	---
Unsettled accounts	1,181,888	17,888	14,888	88,888
<b>Net Receivables</b>	<b>\$14,994,182</b>	<b>\$4,881,188</b>	<b>\$14,888</b>	<b>\$4,881,188</b>

## 7. FIXED ASSETS

The changes in the general fixed asset account group follow:

	Balance December 31, 1984	Acquisitions	Deletions	Balance December 31, 1985
Total	\$7,884,881	0	0	\$7,884,881
Buildings	\$5,884,881	14,111	---	\$5,898,992
Equipment, other than buildings	\$2,000,000	---	---	\$2,000,000
Leases and equipment	99,999	4,884,888	14,888,888	15,147,337
Construction in progress	---	---	---	---
<b>Total</b>	<b>\$7,984,881</b>	<b>\$4,884,888</b>	<b>\$14,888,888</b>	<b>\$15,147,337</b>

A summary of Proprietary Fund plant and equipment follows:

	Water and Sewer Fund	Dev. System Fund	W-11 Fund	W-12 Fund	Total
Buildings	\$41,679,443	\$1,181,111	\$282,888	0	\$43,143,442
Equipment, other than buildings	\$4,884,888	---	---	---	\$4,884,888
Leases and equipment	286,114	871,111	87,111	388,584	1,633,110
Construction in progress	1,111,111	---	---	---	1,111,111
Sub-totals	\$48,961,556	\$1,181,111	\$370,000	388,584	\$50,901,251
Less accumulated depreciation	(\$34,786,111)	---	(\$282,888)	---	(\$35,069,000)
<b>Total</b>	<b>\$14,175,445</b>	<b>\$1,181,111</b>	<b>\$87,112</b>	<b>\$388,584</b>	<b>\$15,832,250</b>

## **B. RETIREMENT SYSTEM**

### **Plan Description:**

Substantially all employees of the Parish are members of the Parochial Employees' Retirement System of Louisiana (system), a non-sharing, multiple-employer defined benefit pension plan administered by a separate board of trustees. The system is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. All employees of the Parish are members of Plan B.

All permanent employees working at least 28 hours per week who are paid wholly or in part from parish funds and all elected parish officials are eligible to participate in the system. Under Plan A, employees who retire at or after age 55 with at least 15 years of creditable service, or at later age 55 with at least 20 years of creditable service, or at any age with at least 30 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3 percent of their final-average salary for each year of creditable service. However, for those employees who were members of the supplemental-plan-only before January 1, 1980, the benefit is equal to one percent of final average salary plus 5/8 of 1 percent for each year of supplemental-plan-only service earned before January 1, 1980, plus 3 percent of final-average salary for each year of service credited after the revision date. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable service stated above and do not withdraw their employee contributions, may retire at the ages specified above and receive the benefit accrued to their date of termination. The system also provides death and disability benefits. Benefits are established or amended by state statute. The system issues an annual publicly available financial report that includes financial statements and required supplementary information for the system. That report may be obtained by writing to the Parochial Employees' Retirement System, Post Office Box 14817, Baton Rouge, Louisiana 70804-6007 or by calling (844) 528-1363.

### **Funding Policy:**

Under Plan B, members are required by state statute to contribute 9.3 percent of their annual covered salary, and the Parish is required to contribute at an actuarially determined rate. The current rate is 7.25 percent of annual covered payroll. Contributions to the system include one-fourth of one percent (except Orleans and East Baton Rouge Parishes) of the taxes imposed on by collectible by the tax rolls of each parish. Those tax dollars are divided between Plan A and Plan B based proportionately on the number of the active members of each plan. The contribution requirements of Plan members of the Parish are outlined above and may be amended by state statute. As provided by Louisiana Revised Statute 11183, the employer contributions are determined by an actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The Parish contributions to the system under Plan A for the years ending December 31, 1998, 1999, and 2000, were \$484,374, \$724,848 and \$741,725, respectively, equal to the required contributions for each year.

## **B. SUPPLEMENTAL RETIREMENT PAY**

In accordance with parish ordinances adopted in 1983 and subject to the availability of budgeted funds, eligible retired parish employees are entitled to receive supplemental retirement pay from the Parish. Eligible employees are defined as having worked 48 hours per week for a minimum of 20 years and reached normal retirement age of 60 while employed and received less than \$200 per month in Parochial Employees' Retirement System of Louisiana retirement benefits. Eligible retirees receive Supplement benefits at the rate of \$15 per month for each year of service not in excess of 20 years to a maximum amount of \$200 per month. Total amount paid to 48 retirees in 1998 was approximately \$79,744.

**PLAQUEMINE PARISH GOVERNMENT**  
**Printed in the Parish, Louisiana**  
**SUPPLEMENTAL INFORMATION SCHEDULE**  
**As of and for the Year Ended December 31, 1978**

**SPECIAL REVENUE FUNDS**

**ROAD MAINTENANCE FUND**

The Road Maintenance Fund accounts for the expenditures in connection with the maintenance and upkeep of the Parish's road system. Revenues of this fund are derived principally from ad valorem taxes and a state paving and litter collection agreement as well as transfers from the General Fund.

**PUBLIC HEALTH FUND**

The Public Health Fund accounts for the expenditures in connection with the health and welfare of parish residents through Water Quality, Ambulance Services, Parish Hygiene and Animal Control. Revenues of this fund are derived principally through ad valorem taxes and fees collected from Ambulance Services and Animal Control as well as transfers from the General Fund.

**SOLID WASTE FUND**

The Solid Waste Fund accounts for the operation of a parish-wide system for the collection and disposal of solid waste. Revenues of this fund are derived principally from ad valorem taxes and sanitation fees.

**LIBRARY FUND**

The Library Fund accounts for the costs of operating parish libraries, which are located in Broussard, Port Sulphur and Belle Chasse. Revenues of this fund are derived principally from ad valorem taxes and library fines and fees.

**541 COURT ADMINISTERED FUND**

The 541 Court Administered Fund accounts for fines collected by the Sheriff's office and remitted to the Parish for the administration of a substance abuse center.

**JUDICIAL COURT REPORTER FUND**

The Judicial Court Reporter Fund accounts for judicial fees collected by the clerk of court and remitted to the Parish for payment of court reporter costs.

**TRANSPORTATION FUND**

The Transportation Fund accounts for expenditures in connection with the maintenance and upkeep of the Parish's road system. Revenues of this fund are derived from the State of Louisiana through the Parish Transportation Fund. Use of this fund is restricted by Louisiana Revised Statute 48:155.

purposes of additional analysis and are not a required part of the primary government financial statements of the Parish. This information has been subjected to the auditing procedures applied in our audit of the primary government financial statements and, in our opinion, is fairly stated in all material respects in relation to the primary government financial statements presented as a whole.

New Orleans, Louisiana  
May 14, 2007

*Arthur Anderson LLP*

# ARTHUR ANDERSEN LLP

## INDEPENDENT AUDITORS' REPORT ON THE SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE

To the Plaquemines Parish Council:

We have audited the primary government financial statements of Plaquemines Parish Government (a political subdivision of the State of Louisiana) (the "Parish") as of and for the year ended December 31, 1996, and have issued our report thereon dated May 18, 1997. These financial statements and the Schedule referred to below are the responsibility of the Parish's management. Our responsibility is to express an opinion on these financial statements and the Schedule referred to below based on our audit.

We conducted our audit in accordance with generally accepted auditing standards, the standards for financial audits contained in *Government Auditing Standards* (1996 revision) issued by the Comptroller General of the United States. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the primary government financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Our audit was made for the purpose of forming an opinion on the primary government financial statements of the Parish taken as a whole. The accompanying Schedule of Federal Financial Assistance is presented for purposes of additional analysis and is not a required part of the primary government financial statements. The information in that Schedule has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the primary government financial statements taken as a whole.



New Orleans, Louisiana,  
May 18, 1997

**DEBT SERVICE FUND****Amount  
Outstanding****Certificates of Indebtedness:**

<b>\$200,000 - Certificate of Indebtedness, Series 1993</b> Due in annual installments ranging from \$50,000 to \$18,000 through January, 1996, with interest from 3.5 percent to 4.8 percent. Debt retirement payments are made from Certificate of Indebtedness Bonds, Series 1993, Debt Service Fund.	<b>\$75,000</b>
<b>\$1,700,000 - Certificate of Indebtedness, Series 1994</b> Due in annual installments ranging from \$255,000 to \$400,000 through April, 1998, with interest from 4.50 percent to 4.80 percent. Debt retirement payments are made from Certificate of Indebtedness Bonds, Series 1994, Debt Service Fund.	<b>_____ 925,000</b>
<b>Total Certificates of Indebtedness</b>	<b>_____ 1,000,000</b>
<b>Total</b>	<b><u>\$10,500,000</u></b>

The general obligation bonds are secured by and payable from 50 percent of the royalties received by the state of Louisiana from mineral leases on state-owned land located within Plaquemine Parish and from a pledge of the full faith and credit of the Parish.

The Certificates of Indebtedness are secured by and payable solely from a pledge and dedication of the revenues of annual revenues above statutory, necessary and usual charges in each of the fiscal years during which the certificates are outstanding.

During 1994, interest payments on bonded debt total \$1,721,761. As December 31, 1994, the Parish has accumulated \$4,484 in debt service funds for future debt requirements. The annual requirements to amortize all bonded debt outstanding at December 31, 1996, including interest of \$12,142,976 are as follows:

<u>Fiscal Year</u>	<u>Bonded Debt</u>
1997	19,457,808
1998	3,424,640
1999	3,801,391
2000	2,863,863
2001	2,821,818
2002-2011	<u>12,142,976</u>
<b>TOTAL</b>	<b><u>\$42,513,396</u></b>

In accordance with Louisiana Revised Statute 97:502, the Parish is legally restricted from locating general obligation bonded debt for the use of the purposes provided by Louisiana Revised Statute 97:502 in excess of 10 percent of the assessed value of taxable property in the Parish. At December 31, 1994, the statutory limit for each purpose is \$42,142,976.

Expenditures and the Department  
of Health, Education and Welfare

Continued

Statement of Federal Financial Activities  
for the Year Ended December 31, 1969

FISCAL YEAR 1970 FEDERAL FINANCIAL STATEMENT PROGRAM 1121	1970 \$MM:000	1969 (\$MM:000)
<b>United States Department of Agriculture</b>		
Passed through United Way of America-Emergency Food Assistance Program	10,500	10,117
Passed through Louisiana Department of Social Services - Food Stamp Program	10,500	9,654,312
State Admin of Fed Inc Relating Grants For Food Stamp Program	10,500	10,000
Passed through Louisiana Department of Agriculture and Forestry - Food Distribution	10,500	5,411
<b>Total United States Department of Agriculture</b>		<b>9,680,030</b>
<b>United States Department of Health and Human Services</b>		
Passed through Louisiana Department of Labor - Community Services Health Care Passed through Louisiana Department of Social Services - Low Income Home Energy Assistance	10,500	10,100
Passed through Louisiana Department of Social Services - Job Opportunities and Basic Skills Training	10,500	10,117
<b>Total United States Department of Health and Human Services</b>		<b>10,217</b>
<b>United States Department of the Interior</b>		
<b>Wildlife Programs</b>		
Payments to State of Texas (50% of Cost) (50% of Cost)	500	500,000
Payments to State of Texas (50% of Cost) (50% of Cost)	500	500,000
<b>Total United States Department of the Interior</b>		<b>1,000,000</b>
<b>United States Department of Energy</b>		
Passed through Louisiana Department of Social Services - Residential Rehabilitation For Low-Income Persons	10,500	10,500
<b>Federal Emergency Management Agency</b>		
Passed through Louisiana Department of Public Safety and Corrections - State Disaster Preparedness Grants	10,500	14,175
<b>United States Department of the Army</b>		
Passed through Louisiana Department of Transportation and Development - Left Bank Mississippi Project Local Cooperative Management (Public Law 90-60)	1000	100,000
<b>United States Department of Housing and Urban Development</b>		
Passed through Louisiana Housing Finance Agency - New Orleans Area Housing Program	14,125	1,970
Passed through Louisiana Division of Transportation - Community Development Block Grants/Community Development Activities (Public Law 90-60)	10,200	500,111
<b>Total United States Department of Housing and Urban Development</b>		<b>502,081</b>
<b>Total Expenditures</b>		<b>50,579,711</b>

## 25. ENTERPRISE FUNDS (Segment Information)

In accordance with GAAP Consolidation Section 2602, the segment information for the Parish's enterprise funds as of and for the year ended December 31, 1996 is as follows:

	Water and Sewer Fund	Sanitation Fund	SNF General Fund	San. District Fund	Total
Operating revenues	\$6,371,129	\$1,289,829	\$21,917	\$94,000	\$8,086,975
Operating expenses:					
Depreciation	179,622	179,622	9,887	61,000	430,131
Salaries	3,385,580	2,280,700	111,200	229,100	6,006,580
Operating interest (loss)	(2,324,874)	3,130	181,800	-	(2,140,944)
Nonoperating revenues (expenses)					
Income tax	-	180,400	-	1,000	181,400
All other non-operating	2,000,000	-	-	-	2,000,000
Grants	11,881	25,811	1,000	11,000	59,692
Transfer income	383,880	121,000	22,882	111,000	638,762
Net income (loss)	600,134	247,870	17,881	11,000	876,885
Net working capital	(2,297,411)	1,284,200	17,411	144,200	1,248,400
Total assets	25,371,880	10,280,280	280,100	40,200	36,372,660
Capital contributions	25,480,700	1,280,200	281,000	1,000	37,042,900
Total fund equity	25,570,940	1,560,400	281,000	1,000	27,413,340

## 26. LITIGATION AND CLAIMS

The Parish's legal representatives have reviewed all litigation and claims in order to evaluate the likelihood of an unfavorable outcome to the Parish and to arrive at an estimate of the amount of potential loss to the Parish. As December 31, 1996, as a result of this review, in the opinion of the Parish's legal representatives, there is a probability of an unfavorable outcome of \$2,748,626. Each potential liability claim up to \$1,000,000 is covered by the self-insurance program, as described in Item 25. Each claim exceeding \$1,000,000 is covered by an umbrella liability policy up to an additional \$5,000,000. The Parish is responsible for establishing its designation of self-insurance to cover additional claims. A reserve liability in the amount of \$21,880 and a long-term obligation in the amount of \$5,227,740 have been established for claims which, in the opinion of the Parish's legal counsel, will probably result in an unfavorable outcome. The long-term obligations are transferred to the General Fund as a reserve liability when the amount is determinable and funds are appropriated. No provision for the Parish's possible loss contingencies have been made in the financial statements.



Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the primary government financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

However, we noted other matters involving the internal control structure and its operation that we have reported to the management of the Parish in a separate letter dated May 18, 1997.

This report is intended for the information of the Council, Parish management, the Louisiana State Department of Social Services (the designated regulatory agency), and federal grantor agencies. However, this report is a matter of public record and its distribution is not limited.

*Arthur Andersen LLP*

New Orleans, Louisiana  
May 18, 1997

# ARTHUR ANDERSEN LLP

## INDEPENDENT AUDITORY REPORT ON COMPLIANCE OF THE PARISH AS AN ENTITY

To the Plaquemines Parish Council:

We have audited the primary government financial statements of Plaquemines Parish Government (a political subdivision of the State of Louisiana) (the "Parish") as of and for the year ended December 31, 1997, and have issued our report thereon dated May 18, 1997.

We conducted our audit in accordance with generally accepted auditing standards and the standards for financial audits contained in *1997 revised Auditing Standards* (1994 Revision), issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the primary government financial statements are free of material misstatement.

Compliance with laws, regulations, contracts and grants applicable to the Parish is the responsibility of Parish management. As part of obtaining reasonable assurance about whether the primary government financial statements are free of material misstatement, we performed tests of the Parish's compliance with certain provisions of laws, regulations, contracts and grants. However, the objective of our audit of the primary government financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests of compliance disclosed an instance of noncompliance, related to *Drug-Free Workplace Act* as disclosed in Exhibit B that, although not material to the financial statements, is required to be reported herein under *GAO general Auditing Standards*. We considered this instance of noncompliance in forming our opinion on whether the 1997 primary government financial statements are presented fairly, in all material respects, in conformity with generally accepted accounting principles, and this report does not affect our report dated May 18, 1997 on these primary government financial statements.

However, we noted other matters involving the internal control structure and its operations that we have reported to the management of the Parish in a separate letter dated May 18, 1997.

This report is intended for the information of the Council, Parish management, the Louisiana State Department of Social Services (the designated recipient agency) and Federal grantor agencies. However, this report is a matter of public record and its distribution is not limited.



New Orleans, Louisiana,  
May 18, 1997

INDEPENDENT AUDITORY REPORT ON THE PARISH'S INTERNAL CONTROL  
STRUCTURE OVER ITS FEDERAL FINANCIAL ASSISTANCE PROGRAMS

To the Plaquemines Parish Council:

We have audited the primary government financial statements of Plaquemines Parish Government (a political subdivision of the State of Louisiana) (the "Parish") as of and for the year ended December 31, 1996, and have issued our report thereon dated May 16, 1997.

We conducted our audit in accordance with generally accepted auditing standards, the standards for financial audits contained in *Government Auditing Standards* (1996 Revision), issued by the Comptroller General of the United States, and the provisions of OMB of Management and Budget (OMB) Circular A-128, *Audit of State and Local Governments*. These standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the primary government financial statements are free of material misstatement and whether the Parish complied with laws and regulations, non-compliance with which would be material to a federal financial assistance program.

In planning and performing our audit of the primary government financial statements of the Parish for the year ended December 31, 1996, we considered the Parish's internal control structure in order to determine our auditing procedures for the purpose of expressing our opinions on the Parish's primary government financial statements and on compliance of the Parish with requirements applicable to major programs and to report on the internal control structure in accordance with OMB Circular A-128. This report addresses our consideration of internal control structure policies and procedures related to compliance with requirements applicable to federal financial assistance programs. We have addressed internal control structure policies and procedures relevant to our audit of the Parish's primary government financial statements in a separate report dated May 16, 1997.

The management of the Parish is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that (1) assets are safeguarded against loss from unauthorized use or disposition, (2) transactions are recorded in accordance with management's authorization and recorded properly to permit the preparation of the primary government financial statements in accordance with generally

accepted accounting principles, and (3) federal financial assistance programs are managed in compliance with applicable laws and regulations. Because of inherent limitations in any internal control structure, errors, irregularities, or instances of noncompliance may nevertheless occur and not be detected. Also, perception of any evaluation of the structure in future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, we have classified the significant internal control structure policies and procedures used in administering federal financial assistance programs in the following categories:

#### Accounting Control Categories

- Financial Reporting Cycle (includes controls established to ensure compliance with laws and regulations that have a material impact on the primary government financial statements)
- Treasury Cycle
- Revenue Cycle
- Payroll Expenditure Cycle
- Vendor Expenditure Cycle
- Commission (Board Award, Inventory) Cycle
- Federal Grants Cycle

#### Administrative Control Categories

##### General Requirements

- Public interest
- Davis Bacon Act
- Civil rights
- Cash management
- Relocation assistance and real property acquisition
- Federal financial reports
- Allowable costs/cost principles
- Drug-Free Workplace Act
- Administration requirements

##### Specific Requirements

- Types of services allowed or unallowed
- Eligibility
- Matching, level of support, and/or cost sharing
- Reporting
- Special requirements (if applicable to specific programs)
- Claims for advances and reimbursments
- Amounts claimed or used for matching

For all of the internal control structure categories listed above, we obtained an understanding of the design of relevant policies and procedures and determined whether they have been placed in operation, and we assessed control risk.

During the year ended December 31, 1996, the Parish expended 64% of its total Federal financial assistance under the following major federal financial assistance programs:

**Food Stamp Program  
Community Development Block Grant**

We performed tests of controls, as required by OIG's Circular A-333, to evaluate the effectiveness of the design and operation of internal control structure policies and procedures that we considered relevant to preventing or detecting material noncompliance with specific requirements, general requirements, and regulatory provisions governing claims for advances and retrofits payments and amounts claimed or used for matching that are applicable to each of the Parish's major federal financial assistance programs which are identified in the accompanying Schedule of Federal Financial Assistance. Our procedures were less in scope than would be necessary to render an opinion on their internal control structure policies and procedures. Accordingly, we do not express such an opinion.

Our consideration of the internal control structure policies and procedures used in administering federal financial assistance would not necessarily disclose all matters in the internal control structure that might constitute material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that noncompliance with laws and regulations that would be material to a federal financial assistance program may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

However, we noted certain matters involving the internal control structure and its operation that we have reported to the management of the Parish in a separate letter dated May 16, 1997.

This report is intended for the information of the Council, Parish management, the Louisiana State Department of Social Services (the designated recipient agency) and federal grantor agencies. However, this report is a matter of public record and its distribution is not limited.

*Arthur Andersen LLP*

New Orleans, Louisiana,  
May 16, 1997

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH THE  
GENERAL REQUIREMENTS APPLICABLE TO THE PARISHES'  
FEDERAL FINANCIAL ASSISTANCE PROGRAMS

To the Plaquemines Parish Council

We have audited the primary government financial statements of Plaquemines Parish Government (a political subdivision of the State of Louisiana) (the "Parish"), as of and for the year ended December 31, 1996, and have issued our report thereon dated May 16, 1997.

We have applied procedures to test the Parish's compliance with the following requirements applicable to each of its federal financial assistance programs which are identified in the accompanying Schedule of Federal Financial Assistance, for the year ended December 31, 1996.

- Political activity
- Davis-Bacon Act
- Civil rights
- Cash management
- Refriction on transfer of real and property acquisition
- Federal financial reports
- Drug-Free Workplace Act
- Allowable costs/cost principles
- Administrative requirements

Our procedures were limited to the applicable procedures described in the Office of Management and Budget's *Compliance Supplement for Single Agencies of State and Local Governments* (February 1996 Revision). Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the Parish's compliance with the requirements listed in the preceding paragraph. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of these procedures disclosed no material instances of noncompliance with the requirements listed in the second paragraph of this report. With respect to items not tested, nothing came to our attention that caused us to believe that the Parish had not complied, in all material respects, with those requirements. However, the results of our procedures disclosed the following immaterial instance of noncompliance with those requirements:

The Parish's policy regarding a drug-free work place does not meet the requirements established by the Drug-Free Work Place Act, Public Law 100-690 Title V, Subtitle D, 41 USC 701 (a)(5)(g). The Parish's policy does not require the employees to notify the Parish in writing of any criminal drug statute conviction for a violation occurring in the work place no later than five calendar days after such conviction. The Parish's policy does not include a requirement that the Federal grantor agency be notified within ten days after receiving the notice of an employee's conviction. In addition, a formal ongoing drug free awareness program has not been established.

The Parish should amend its Drug-free work place policy to conform to the Drug-Free Work Place Act.

This report is intended for the information of the Council, Parish management, the Louisiana State Department of Social Services (the designated recipient agency), and federal grantor agencies. However, this report is a matter of public record and its dissemination is not limited.

*Arthur Anderson LLP*

New Orleans, Louisiana  
May 16, 1997

**PLAQUEMINE PARISH GOVERNMENT**  
**Parish # 18 Terre, Louisiana**  
**APPROPRIATE INFORMATION MEMORANDUM**  
**For the Year Ended December 31, 1984**

**COMPENSATION PAID COUNCIL MEMBERS AND PARISH PRESIDENT**

The Schedule of Compensation Paid Council Members is presented in compliance with House Concurrent Resolution No. 84 of the 1979 Session of the Louisiana Legislature. Compensation of the council members is included in the legislative expenditures of the General Fund. In accordance with Article IV, Section 4.07 of the Plaquemine Parish Charter for Local Self-Government, as amended, the members of the council receive \$28,100 per year, payable monthly, except for the Chairman who receives \$29,500.

Compensation paid the parish president is included in executive expenditures of the General Fund. In accordance with the Plaquemine Parish Government's Charter for Local Self-Government, Section 3.08, the president's salary is \$51,000 per year, payable monthly.

**FEDERAL ASSISTANCE PROGRAMS**

In accordance with the Single Audit Act of 1984 and Office of Management and Budget Circular 8-128, a schedule of Federal financial assistance is presented.



# ARTHUR ANDERSEN LLP

## INDEPENDENT AUDITORS' REPORT ON THE PARISH'S COMPLIANCE WITH REQUIREMENTS APPLICABLE TO FEDERAL FEDERAL FINANCIAL ASSISTANCE PROGRAM TRANSACTIONS

To the Plaquemines Parish Council:

We have audited the primary government financial statements of Plaquemines Parish Government (a political subdivision of the State of Louisiana) (the "Parish"), as of and for the year ended December 31, 1996, and have issued our report thereon dated May 18, 1997.

In connection with our audit of the 1996 primary government financial statements of the Parish, and with our consideration of the Parish's internal control structure used to administer federal financial assistance programs, as required by Office of Management and Budget Circular A-128, *Code of Ethics and Local Government*, we selected certain examinations applicable to certain nonmajor federal financial assistance programs for the year ended December 31, 1996. As required by OMB Circular A-128, we have performed auditing procedures to test compliance with the requirements governing (1) types of services allowed or disallowed and (2) eligibility that are applicable to these transactions. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the Parish's compliance with these requirements. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of these procedures disclosed no material instances of non-compliance with the requirements listed in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that the Parish had not complied, in all material respects, with these requirements.

This report is intended for the information of the Council, Parish management, the Louisiana State Department of Social Services (its designated cognizant agent), and federal grantee agencies. However, this report is a matter of public record and its distribution is not limited.



New Orleans, Louisiana  
May 18, 1997

TRUSTEES' ANNUAL REPORT  
 INCOME & LA FAVOR. EXPENSES

Schedule 11

Schedule of Compensation Paid Council Members and Parish President  
 For the Year 1999 (October 31, 1999)

Parish President	
Clayton H. Menden	\$10,000
Council Members	
District 1 Robert Bell	\$8,000
District 2 Edward P. Thibod	\$8,000
District 3 Judy S. Roberts	\$8,000
District 4 Willie W. Roberts	\$8,000
District 5 Gerald D. Bisset, Sr., Vice-Chairperson	\$8,000
District 6 William J. Barthe	\$8,000
District 7 Bartol J. L'Amourich	\$8,000
District 8 James C. Amato, Chairperson	\$8,000
District 9 Joseph G. Proulx	\$8,000
	-----
	\$80,000
	*****

# ARTHUR ANDERSEN LLP

## INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH THE PARISH TRANSPORTATION ACT

To the Plaquemine Parish Council:

We have audited, in accordance with generally accepted auditing standards, the primary government financial statements of Plaquemine Parish Government (a political subdivision of the State of Louisiana) (the "Parish"), as of and for the year ended December 31, 1996, and have issued our report thereon dated May 16, 1997.

In connection with our audit, nothing came to our attention that caused us to believe that the Parish was not in compliance with the terms, revenues, provisions, or conditions of the Parish Transportation Act (Act 289 of 1983, Louisiana Revised Statutes 49:753-754, insofar as they relate to accounting matters. However, our audit was not directed primarily toward obtaining knowledge of such non-compliance.

This report is intended solely for the information and use of the Council, management of the Parish, and the Office of Legislative Auditor, State of Louisiana and should not be used for any other purpose. This restriction is not intended to limit the distribution of this report which is a matter of public record.

*Arthur Andersen LLP*

New Orleans, Louisiana,  
May 16, 1997

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FLAQUEMINES PARISH GOVERNMENT

MEMORANDUM ON ACCOUNTING PROCEDURES  
AND INTERNAL ACCOUNTING CONTROLS

DECEMBER 30, 1996



Arthur Andersen LLP

Suite 4000  
500 Poydras Street  
New Orleans, LA 70112-2000  
(504) 581-7000

May 16, 1997

To the Plaquemines Parish Council:

Under generally accepted auditing standards, auditors are encouraged to report various matters concerning an entity's internal control structure noted during an audit, and are required to report certain of these matters. Matters that are required to be reported are "significant deficiencies in the design or the operation of the internal control structure that, in the auditor's judgment, could adversely affect the organization's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements."

As part of our audit of the general purpose financial statements of Plaquemines Parish Government and the combined and individual fund financial statements of the Parish for the year ended December 31, 1996, we considered the Parish's internal control structure, but only to the extent we felt necessary for the purpose of providing a basis for reliance thereon in determining the nature, timing and extent of the audit tests applied in connection with our audit of the Parish's 1996 financial statements.

Our consideration of the internal control structure did not entail a detailed study and evaluation of any of its elements and was not made for the purpose of making detailed recommendations or evaluating the adequacy of the Parish's internal control structure to prevent or detect errors and irregularities that may occur and not be detected. Further, projection of any evaluation of the internal control structure to future periods is subject to the risk it may become inadequate because of changes in conditions or deterioration in its operating effectiveness.

While the purpose of our consideration of the internal control structure was not to provide assurance thereon, certain matters come to our attention that we are required to report to you. These matters, which were considered by us during our audit and do not modify the opinion expressed in our auditors' report dated May 16, 1997, along with our recommendations, are described in the accompanying memorandum.

The accompanying memorandum on internal control structure is intended solely for the use of the Parish, the Louisiana State Department of Social Services (the designated cognizant agency) and grantor agencies. To the extent that the cognizant agency and grantor agencies intend to rely upon this letter and the accompanying memorandum, each reliance should take into

# ARTHUR ANDERSEN

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account the limited basis on which our recommendations were developed, as described above, and the limitations inherent in the internal control structure. In addition, the cognizant agency and grantor agencies should understand that the criteria used by us in considering the internal control structure could differ significantly from the criteria which the cognizant agency and grantor agencies may be using for their purposes.

We wish to express our appreciation for the confidence and cooperation extended to our representatives during the course of their work. We would be pleased to discuss these recommendations in greater detail or otherwise assist in their implementation.

Very truly yours,

*Arthur Andersen L.L.P.*

### Drug-Free Workplace Act

In our review of prior year audit findings, we noted that the Parish's policy regarding a drug-free work place did not meet the requirements established by the Drug-Free Workplace Act, Public Law 100-690 Title V, Subtitle D, 41 USC 701 et seq. Management's response dated June 7, 1996 noted that "Drug-Free Workplace Act policies and procedures will be adopted as part of Civil Service rules and regulations." Based on our audit performed in connection with the Single Audit Act of 1996, the existing Civil Service Commission Section 30 "Drug Testing Program," as adopted by the Parish, clearly does not comply with the Federal requirements of the Drug-Free Workplace Act. In order to comply with this Act, we recommend that the Parish utilize the requirements for the Drug-Free Workplace Act, Public Law 100-690 Title V, Subtitle D, 41 USC 701 et seq., which has been a prerequisite of receiving a grant from a Federal Agency since March 18, 1989. Non-compliance with the Act could result in sanctions imposed by the Federal Government relating to Federal Grant monies.

#### Management Response

The Parish Administration concurs with this recommendation and will propose to the Civil Service Commission that Drug-Free Workplace Act policies and procedures be adopted as part of the Civil Service rules and regulations.

### Fuel and Maintenance

The East Bank and Belle Chasse facilities have 5,000 gallon diesel pumps which are used to fill Parish tractors. In our tour of these facilities, we noted that there are no locks on these pumps and no record is kept of which vehicles are consuming Parish fuel at these pumps. Although there is a gate around the pumps, it is only locked at night and there is no monitoring of the pumps during the day. Due to the inherent risk of theft, we propose that locks be placed on the pumps and keys distributed to designated employees only, such as the tractor drivers, superintendents and foremen.

Parish-owned tractors and related machinery require periodic maintenance. Maintenance logs do not exist for any repairs performed on this equipment. If maintenance logs are maintained for each piece of equipment owned by the Parish and costs are properly monitored, management could determine whether the cost of continuously repairing machines outweigh the benefit derived from the purchase of new equipment.

#### Management Response

The Parish Administration concurs with this recommendation and will implement the suggested policies and procedures.

### Sales Tax

The Professional Services Group (PSG) purchases various pieces of machinery and equipment for the Parish. They pay sales tax on these capital expenditures and are reimbursed by the Parish for the full amount of the payments. The Parish is not required to pay sales tax on these purchases. Furthermore, PSG received tax-exempt status in November 1996, specifically for Professional Parish purchases. However, no refunds on the overpayments of sales tax have been made to the Parish by PSG. We recommend that the Parish pursue the refund of these sales taxes.

#### Management Response

The Parish Administration concurs with this recommendation and will seek a sales tax refund.

### Travel and Entertainment Expenditures

During our testing of travel-related expenditures, we noted the following instances of non-compliance with the Parish ordinance relating to travel and entertainment expenditures: 1) claims for reimbursement were not always on the required form, nor were they always submitted within the 30 day requirement from month end, 2) meal expenses exceeded the limits set forth in the ordinance, and 3) an expense reimbursement for alcoholic beverages, which is prohibited in the ordinance regulations. We recommend that the Parish develop a formal, clearly defined policy and communicate it to employees and elected officials. Legislative requirements and compliance with the policy should be clearly reviewed for propriety prior to disbursements being made.

#### Management Response

The Parish Administration concurs with this recommendation and will establish a complete formal policy for meal reimbursement to ensure that travel is for legitimate Parish business, that transactions are adequately documented, and that payments are made in accordance with the established policy.

### Accounts Receivable

During our review of accounts receivable balances, we noted 1) the majority of receivables are very old and the prospect of realization is uncertain, 2) the aging of receivables is not monitored on a consistent basis, 3) no formal written policies and procedures exist for the collection of outstanding receivables, and 4) several receivable balances have remained on the books for years without a proper reserve allowance in the event of uncollectibility. In addition, credit balances existing in accounts receivable had not been addressed.

We recommend that the Parish review all accounts receivable balances on a timely basis and determine which accounts are deemed uncollectible and should be written off. Also, the preparation of an aging of all accounts receivable would assist the Parish in identifying those



accounts that have become delinquent. Moreover, a formal written policy with regard to collection procedures and bad debt reserve methodology should be developed to ensure account collectibility, the accuracy of the allowances and consistency of reporting. Finally, credit balances should be reviewed and cleared on a timely basis to maintain an accurate accounts receivable balance.

#### Management Response

The Parish Administration concurs with this recommendation and will establish formal written policies and procedures for the review, collection and write-off of accounts receivable.

#### Accounting for Capital Leases

Capital leases require the lessee to record the asset on its books. During our testing, we noted that when capital leases are initiated, the Parish, historically, has not recorded the associated fixed asset. When a capital lease is initiated, the fixed asset should be recorded with a corresponding amount included in the Investment in General Fixed Assets in the Equity and Other Credits portion of the Balance Sheet. Additionally, we noted a transaction whereby capital lease equipment utilized in a "trade-in" for new leased equipment and previously recorded on the Parish's books was not removed from the system, yet, the new equipment was added. Consequently, assets were double counted on the fixed asset system. We recommend that the Parish employ policies and procedures to ensure that all capital lease assets are recorded as a fixed asset at the time the lease is negotiated and all "trade-in" equipment is properly removed.

#### Management Response

The Parish Administration concurs with this recommendation and will establish formal written policies and procedures to ensure proper recordation of capital leases.

#### Accounting Policies and Procedures

During our testing, we noted that no formal written accounting policies and procedures existed for the Parish, with the exception of purchasing and expenditure procedures. For example, the Parish has no written procedures to ensure that emergency purchase or change orders exceeding a mandated threshold amount (\$40,000) are published in the local journal. We recommend that the Parish develop updated policy and procedures manuals which address day to day activities and month-end closing procedures. Such manuals would serve as an additional internal control by providing a reference for employees and standardizing accounting practices followed. The manuals should include job description for all employees, duty procedures, month-end procedures and timetables for the performance of all duties. The procedures should be developed to provide adequate segregation of duties and maximum efficiency. The manuals should also incorporate a system of supervision and review with clearly defined responsibilities and duties for accounting personnel. The procedures necessary to reconcile all accounts and to handle reconciling items should be described, and all

reconciliations should be reviewed by the appropriate level of management. The manuals would assist management in ensuring accuracy of accounting for Plaquemines Parish Government.

#### Management Response

The Parish Administration concurs with this recommendation and will establish formal written accounting policies and procedures.

#### Expenditure Cycle

In our testing of the expenditure cycle, we noted several instances where standard procedures were not followed. The Materials Received Report was often incorrectly dated or not dated at all. After the invoices were paid, the voucher package was not consistently canceled correctly (i.e. stamped "PAID"). These procedures are important in determining proper authorization and cut-off and ensuring that invoice payments are not duplicated. We recommend that voucher packages for all purchases be thoroughly reviewed in accordance with the policies and procedures set forth in the above-mentioned manual.

#### Management Response

The Parish Administration concurs with this recommendation and will revise the current policies and procedures to include additional review of final invoice packages.

#### Cash

Sales tax cash accounts are currently being kept manually. We recommend that the Parish record these amounts on the general ledger system.

#### Management Response

The Parish Administration concurs with this recommendation and will record the sales tax agency fund accounts and transactions on the Parish's general ledger.

#### Year 2000 and other Y2K issues

##### Year 2000

The primary issue surrounding the year 2000 pertains to computer systems that store dates in the format of Month-Day-Year ("MM-DD-YY") with only two characters allocated for the century identifier. For example, November 13, 2000 would be stored in the format 11-13-00. Computer hardware and software applications which use dates in this fashion will potentially misinterpret the date as November 13, 1900. All computer hardware and software is potentially at risk of producing unpredictable results or complete failure. It is important to note that resources are expected to become scarcer and more expensive as the year approaches.

The current versions of the HRIS (payroll), FASBE (financial package) and Census (election, post authority, precinct) software and the VMIS operating systems are not Year 2000 compliant. It has not yet been determined if the local shops and webbed buyers applications or the personal computers are Year 2000-compliant.

Management has begun to analyze the Year 2000 risk, and should continue this effort by conducting a formal analysis to determine if hardware (computers, security systems, telecommunication systems, etc.) and other software (application software, system software, etc.) are at risk. Vendors should be contacted in writing to determine whether their products are Year 2000 compliant, and if they are not compliant, vendors should be requested to provide their plans for becoming compliant.

Since the Year 2000 represents an irrevocable deadline, the Parish should consider its impact in the budgeting process. Additional resources will be required to manage and perform the process of replacing non-compliant systems in order to ensure the deadline will be met.

#### *Organization and Management of EDP Activities*

A documented information systems plan could provide the Parish with additional guidance and control over the EDP functions. An information systems plan should identify technology projects necessary to adequately support the Parish. The information systems plan should include both the long-range and short-range technology goals, annual operating budgets, hardware/software acquisition plans, and capacity management of hardware. The plan should be reviewed and updated at least annually. A formal training plan should be incorporated into the plan, the objective of which is to maintain the knowledge and skills of EDP personnel.

The Parish should consider establishing a permanent EDP steering committee composed of management representatives. EDP steering committees are typically responsible for ensuring efficient use of EDP resources and providing support and direction for various projects. The goal of this committee should be to evaluate and prioritize requests for new systems or enhancements in accordance with the overall objectives. A committee was formed several years ago but has not met since 1993.

The Data Processing Manager has the ability to update production application programs and data. This creates an inadequate segregation of duties and can lead to inappropriate, unauthorized, or inadequately tested changes to production programs and data. However, this is somewhat unavoidable due to the small size of the EDP department. To mitigate this risk, the following procedures should be considered:

1. Software change control procedures should require change authorization and testing by EDP personnel and end users. Currently, development occurs in a test environment and testing is generally performed by EDP personnel prior to migrating the code to the production environment. It is recommended that end users also test and approve all program changes prior to migrating the code.

2. EDP personnel are not required to take regular vacation. Required vacation exists but once a year, at a minimum, someone other than the regular employee will be required to perform a job function. This provides an opportunity for an individual other than the regular employee to notice possible irregularities.

Formal procedures that require notification of the EDP Department of all employee hirings, terminations and transfers should be strictly enforced so that system security can be updated in a timely manner.

The Parish should consider further centralization of the EDP function. Currently, the EDP department supports the platforms and applications for PDS, JASBE, Camco, Lotus 123, Word Perfect, Boat Slips, EMS and Seafood Signers. However, there are additional platforms (e.g. Novell network) and applications not currently supported by the department. This cost situation would provide more control over the EDP function and further facilitate knowledge sharing.

Hardware and software standards should be developed and enforced. Standardizing hardware and software will reduce maintenance and support costs. To enforce these standards, all technology purchases should be approved by the EDP department.

The Parish should evaluate the risk of loss and the corresponding need for bonding of EDP employees. Fidelity coverage usually takes the form of Barbara Market Bonds, excess fidelity insurance, and commercial blanket bonds. Coverage includes loss from dishonest or fraudulent acts by employees.

#### Typical Access Controls

A system utility, PASUTIL, is utilized to directly manipulate data in the payroll and financial systems. This utility bypasses normal application controls. Currently, the Data Processing Manager and two users have access to and use this utility. Initially, there was no audit trail when the utility was used. Currently, a control file is generated when the utility is used to provide an audit trail, however it may be deleted by the Data Processing Manager. It is recommended that use of this tool be further restricted and monitored.

A written security policy has been prepared but has not been updated or distributed since it was issued in 1985. For security to be successfully implemented and maintained, the framework and intent of security must be clearly established and communicated. A written policy should serve to heighten security awareness throughout the organization. The policy should include provisions that a comprehensive review of system access be periodically performed to ensure data is current and sufficiently restricted.

Logons to the mainframe are currently disabled after 3 invalid attempts. The Parish should consider a more secure setting, for example, after 3 unsuccessful attempts.

PCIS application security is deficient in that the system does not allow password changes. The Data Processing Manager assigns passwords to users. The passwords are changed manually and reassigned. PASRE application security allows users to change their passwords, but the system does not force periodic (e.g. every 90 days) changes.

#### Physical and Environmental Controls

The design of the current computer room creates increased exposure to theft and vandalism due to the points of entry to the room. Two windows in the room facing the rear of the building have windows air conditioning units thereby increasing the exposure to theft. Three doors allow entry to the room, two of which are not locked during the day. The room is located on the first floor which increases the exposure to flooding. There is no smoke detector or manual fire alarm in the computer room. Uncertainty exists as to whether computer equipment has adequate protection from electrical surges (e.g. surge protection). There should be prohibitions against eating, drinking and smoking in the computer room.

Backup tapes are currently stored offsite at the Edna Leffrance Building in the office manager's file cabinet. The Parish should consider a more secure off-site storage location that is not subject to the same natural disasters that may affect the main site. Backup tapes should be periodically tested (e.g. restored) to ensure the completeness of the backup and data integrity.

A disaster recovery plan has been prepared, but specific responsibilities have not been outlined in the plan. Training and testing should be performed to ensure the plan is adequate.

EDP insurance coverage (e.g. software reconstruction, business interruption, extra expense of continuing operations following damage, etc.) should be reviewed for adequacy.

#### Management Emphasis

The Parish Administration will continue to analyze the Year 2000 risk and non-compliant systems will be addressed. The EDP steering committee will be reestablished with clearly defined objectives which will include centralizing EDP functions, standardizing hardware and software purchases and reviewing the disaster recovery plan and insurance coverage.

# ARTHUR ANDERSEN LLP

## INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH SPECIFIC REGULATIONS APPLICABLE TO THE PARISH'S MAJOR FEDERAL FINANCIAL ASSISTANCE PROGRAMS

To the Requesting Parish Council:

We have audited the primary government financial statements of Rapides Parish Government (a political subdivision of the State of Louisiana) (the "Parish"), as of and for the year ended December 31, 1996, and have issued our report thereon dated May 16, 1997.

We have also audited the Parish's compliance with the requirements governing (1) types of services allowed or disallowed, (2) eligibility, (3) matching, level of effort, and/or cost sharing, (4) reporting, (5) special tests and provisions, (6) claims for advances and reimbursements, and (7) amounts claimed or used for matching that are applicable to its major federal financial assistance programs, which is identified in the accompanying Schedule of Federal Financial Assistance, for the year ended December 31, 1996. The management of the Parish is responsible for the Parish's compliance with these requirements. Our responsibility is to express an opinion on compliance with these requirements based on our audit.

We conducted our audit of compliance with these requirements in accordance with generally accepted auditing standards, the standards for financial audits contained in *Comptroller Auditing Standards* (1994 Revision), issued by the Comptroller General of the United States, and Office of Management and Enterprise (OME) Circular A-128, *Audits of State and Local Governments*. Those standards and OME Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether material noncompliance with the requirements referred to above occurred. An audit includes examining, on a test basis, evidence about the Parish's compliance with these requirements. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the Parish complied, in all material respects, with the requirements governing (1) types of services allowed or disallowed, (2) eligibility, (3) matching, level of effort, and/or cost sharing, (4) reporting, (5) special tests and provisions, (6) claims for advances and reimbursements, and (7) amounts claimed or used for matching that are applicable to its major federal financial assistance programs for the year ended December 31, 1996.

This report is intended for the information of the Council, Parish management, the Louisiana State Department of Social Services (a designated recipient agency) and federal grantor agencies. However, this report is a matter of public record and its distribution is not limited.



New Orleans, Louisiana  
May 16, 1997

**SCHOOL AND ROAD FUND**

The School and Road Fund accounts for Federal-shared revenues from mineral royalties of the White-Savon National Wildlife Refuge.

**CRIMINAL COURT FUND**

The Criminal Court Fund for the Twenty-Fifth Judicial District was established under Article 875.13 of Title 15 of the Louisiana Revised Statutes of 1998, which provide that fines and forfeitures imposed by district courts and district attorney conviction fees in criminal cases be transferred to the parish treasurer and deposited into a special account to be used for the expenses of the criminal court of the Parish. Expenditures are made from the fund on motion of the district attorney and approval of the district judges.

**911 FUND**

The 911 Fund accounts for the operations of a parish-wide 911 emergency system. Financing for this fund is derived primarily from fees collected from parish residents.

**WITNESS FEE FUND**

The Witness Fee Fund accounts for fees collected by the sheriff's office and remitted to the Parish for payment of witness fees, as authorized by LA-R.S. 15:255.

### REVENUE PROCEEDS

On April 1, 1992, the Parish refunded and defeased in substance \$13,800,000 of the Public Improvement Bonds Series 1982 (outstanding 4/10/92, \$17,700,000) maturing August 1, 1997 to August 1, 2008, with interest from 7.88% to 8.8% with the proceeds from Public Improvement Bonds Series 1982 with interest from 3.2% to 6.5%.

The net proceeds of the Public Improvement Bonds Series 1992 were used to purchase U.S. Treasury securities -- state and local government series. These monies were deposited in an irrevocable trust with an escrow agent to provide for all future debt service payments for the Public Improvement Bonds Series 1982, maturing August 1, 1997 to August 1, 2008, as their redemption on August 1, 1998. As a result, the Public Improvement Bonds Series 1982 Bonds maturing August 1, 1997 to August 1, 2008, are considered to be defeased, and the liability for the bonds have been removed from the long-term obligation account group.

### 18. CHANGES IN LONG-TERM DEBT - PROPRIETARY FUNDS

The following is a summary of the long-term obligation transactions for the year ended December 31, 1994:

	Decreased Amount	Initial Amount	New Issuance	Redemption of Maturities	Total
Long-term obligations payable on January 1, 1994	\$44,700	0	\$44,700	\$4,461,000	\$4,461,000
Additional Issuance	---	18,881	---	---	18,881
Long-term obligations payable on December 31, 1994	---	\$23,581	\$44,700	---	\$68,281

#### Description

#### Amount Outstanding

#### Secured Debt-Certificates of Indebtedness:

\$2,000,000 - Certificates of Indebtedness, Series 1991  
Due in annual installments ranging from \$155,000 to  
\$250,000 through March, 2003, with interest from 3.5  
percent to 5.5 percent. Debt retirement payments are made  
from Port, Harbor and Terminal District Fund.

\$1,500,000

The Port, Harbor and Terminal District Fund's \$3,000,000 Certificates of Indebtedness principal payment due March, 1997, in the amount of \$875,000 is recorded as a current liability; the remaining principal of \$2,125,000 is recorded as a long-term liability.

The Certificates of Indebtedness are secured by and payable solely from a pledge and dedication of the surplus of annual revenues of the Plaquemine Port, Harbor and Terminal District above statutory, necessary and usual charges in each of the fiscal years during which the certificates are outstanding.



During 1996, interest payments on bonded debt total 174,810. The annual requirements to amortize all bonded debt outstanding at December 31, 1996, including interest of 1274,812 are as follows:

<u>Fiscal Year</u>	<u>Bonded Debt</u>
1997	\$212,789
1998	249,988
1999	250,718
2000	250,395
2001	259,810
2002-2003	320,882
<b>Total</b>	<b>\$1,745,562</b>

## 19. CHANGES IN AGENCY FUNDS

A summary of changes in assets and liabilities follows:

	<u>Balance</u> <u>January 1, 1996</u>	<u>ADDITIONS</u>	<u>DEDUCTIONS</u>	<u>Balance</u> <u>December 31, 1996</u>
<b>ASSETS:</b>				
Cash	\$1,254,485	\$4,444,276	\$28,879,491	\$1,819,270
Investments	300,120	11,281	121,151	180,250
<b>Total Assets</b>	<b>\$1,554,605</b>	<b>\$4,455,557</b>	<b>\$29,000,642</b>	<b>\$1,999,470</b>
<b>LIABILITIES:</b>				
Unsettled proceeds	688,144	\$4,178,889	\$4,241,833	625,160
Accounts due others	608,114	17,483,284	12,422,941	602,457
Other liabilities	258,347	893,620	1,335,868	616,113
<b>Total Liabilities</b>	<b>\$1,554,605</b>	<b>\$15,555,793</b>	<b>\$18,000,642</b>	<b>\$1,843,730</b>

## 20. CRIMINAL COURT FUND

Louisiana Revised Statute 15:472.12 requires that one-half of any balance remaining in the Criminal Court Fund at year end be transferred to the Parish General Fund. The following details the amount due at December 31, 1996:

Balance due at January 1, 1996	2234,134
Amount due for 1996	282,152
Total	2516,286
Submitted during 1996	(2284,134)
Balance due at December 31, 1996	<u>\$232,152</u>

## 11. INTERFUND RECEIVABLES/PAYABLES

Interfund receivables/payables at December 31, 1994, are as follows:

Receiving Fund	Payable Fund	Amount
General Fund	Road Maintenance	112,081
General Fund	Public Health	30,282
General Fund	Solid Waste	10,704
General Fund	Library	8,641
General Fund	Criminal Court	262,177
General Fund	Dist. Court Administration	34
General Fund	Water and Sewer	9,491,833
General Fund	Port, Harbor and Terminal	1,462,912
General Fund	Dist. Harbor	28,577
General Fund	Judicial Court Register	14,384
General Fund	Sales Tax	388,473
General Fund	911 Services	432
General Fund	Mutual Fee	889
General Fund	Golf Course	18,214
Capital Projects Fund-1998	Capital Projects-1991	18,172
Capital Projects Fund-1993	Capital Projects-1988	217,227
Water and Sewer	General Fund	968,282
Port, Harbor and Terminal	General Fund	28,128
<b>Total</b>		<b>17,219,228</b>

## 12. INTERFUND TRANSFERS

The following is a summary of interfund transfers during 1994:

Transfers In	Transfers Out	Amount
Road Maintenance	General Fund	\$1,085,880
Public Health	General Fund	512,887
Solid Waste	General Fund	21,184
Certificates of Indebtedness Series 1992 (90th Service)	General Fund	112,170
Certificates of Indebtedness Series 1994 (90th Service)	General Fund	182,382
Golf Course	General Fund	78,122
Dist. Harbor	General Fund	157,881
Capital Improvements	General Fund	624,887
Water and Sewer	General Fund	788,282
Road Maintenance	School and Bond	175,082
Road Maintenance	Transportation	228,082
Certificates of Indebtedness Series 1994 (90th Service)	Road Maintenance	68,884
Certificates of Indebtedness Series 1994 (90th Service)	Public Health	78,222
Certificates of Indebtedness Series 1994 (90th Service)	Solid Waste	182,322
Certificates of Indebtedness Series 1994 (90th Service)	Library	18,882
Certificates of Indebtedness Series 1994 (90th Service)	Port Harbor and Terminal	12,882
<b>Total</b>		<b>14,528,288</b>

## 2A. RESERVED AND DESIGNATED RETAINED EARNINGS/FUND BALANCES

The following is a detail of the composition of fund balance reserves and designations and retained earnings reserves, as presented on Statement 2:

	Special Revenue Fund	Special Revenue Fund	Self Service Fund	Capital Projects Fund	Total
<b>Reserved:</b>					
Accumulations	1,551,163	1,192,242	0--	0--	\$2,743,405
Prepaid items	1,828,852	---	---	---	1,828,852
Capital projects	---	---	---	81,854	81,854
Self service	---	---	1,000	---	1,000
Corp of Engineers	742,100	---	---	---	742,100
Corp of Engineers del 1997	228,000	---	---	---	228,000
Total	<u>\$2,350,115</u>	<u>\$1,192,242</u>	<u>\$1,000</u>	<u>\$81,854</u>	<u>\$3,635,211</u>
<b>Designated:</b>					
Unexpended	\$1,000,000	0--	0--	0--	\$1,000,000
Self insurance	1,000,000	---	---	---	1,000,000
Self insurance	1,000,000	---	---	---	1,000,000
Capital projects	1,000,000	100,000	---	1,000,000	2,100,000
Total	<u>\$3,000,000</u>	<u>\$100,000</u>	<u>0--</u>	<u>\$1,000,000</u>	<u>\$4,100,000</u>

Retained earnings - reserved for  
capital projects - enterprise funds

\$1,100,000

### Reserved for Contingencies

The reserve for contingencies in the amount of \$415,751 represents that portion of the applicable appropriation that is omitted under purchase order or contract but which does not constitute expenditures or liabilities.

### Reserved for Prepaid Items

The reserve for prepaid items in the amount of \$1,828,852 represents payments to vendors for expenditures that will apply to periods after December 31, 1996. Included in this total is payment of \$411,843, made in September, 1996, to the Corp of Engineers for the Parish's estimated contribution to the New Orleans to Venice Hurricane Protection Project to fund construction during the Corp of Engineer's 1997 fiscal year, which begins in September, 1996.

#### Reserved for Corp. of Engineers

The reserve for Corp of Engineers in the amount of \$200,000 represents the funding requirements for the Parish's contribution to the New Orleans to Venice Maritime Protection Project. This contribution is to fund construction during the Corp of Engineer's 1987 fiscal year, which begins in September, 1986.

#### Reserved for Corp of Engineers Sea 1981

The reserve for Corp of Engineers in the amount of \$200,000 represents the estimated funding requirements for the Parish's contribution to the New Orleans to Venice Maritime Protection Project. This contribution is due in September, 1980, to fund construction during the Corp of Engineer's 1980 fiscal year, which begins in September, 1981.

#### Designated for Emergencies

The Parish has designated funds in the amount of \$1,000,000 for emergency purposes.

#### Designated for Self Insurance

The Parish is self insured against liability claims relative to comprehensive general liability and automobile liability through a retention fund of \$3,000,000 which is supplemented by an excess umbrella liability policy of \$8,000,000 with an A.M. Best Rating of A+. Worker's compensation is self insured with a four-year aggregate of \$500,000 supplemented by an excess policy with coverage up to the statutory limit by an insurer with an A.M. Best Rating of A+. Marine coverage including hull, protection/indemnity, crew coverage, loadings and operations are fully insured up to \$11,000,000 by an insurer with an A.M. Best Rating of A-. Parish government buildings are underinsured by location due to the geographical mix-up of the Parish and hence, are self insured against flood, fire and extended coverage.

#### Designated for Bond Indemnities

The Parish has designated funds in the amount of \$3,882,500 for payment of bonded indemnities.

**Estimated/Approved for Capital Projects**

The details of revenues and appropriations for capital projects is as follows:

<u>Fund/Project</u>	<u>Appropriations</u>	<u>Revenues</u>
<b>GENERAL FUND</b>		
Recreation-Bradbourne Auditorium	138,808	\$---
Waterline Replacements-Plumville to Newark	132,873	---
HardSurface-Burgess Road	85,800	---
HardSurface-Port Highway River Road	480,800	---
HardSurface-Belle Chasse River Road	100,800	---
HardSurface-Bugart Lane	30,800	---
HardSurface-Jared Lane	30,800	---
HardSurface-West Paula Drive	38,800	---
HardSurface-Caldwin Lane	38,800	---
HardSurface-Boccardo	38,800	---
HardSurface-Burgin Lane	30,800	---
HardSurface-First Street PD	30,800	---
HardSurface-Seward Street PD	30,800	---
Overlay-May 11 Highway to Bouth	480,800	---
Overlay-Bourbonville River Road	300,800	---
Overlay-Bour School Lane	38,800	---
Water Project-Madison	80,800	---
Waterline Booster Pump	80,800	---
Recreational Park-Coburn	38,800	---
<b>Total General Fund</b>	<b>32,378,410</b>	<b>\$---</b>
<b>SPECIAL REVENUE FUNDS</b>		
<b>SCHOOL AID FUND</b>		
Food Maintenance Parton-Made	177,308	\$---
Highway Striping	18,900	---
Hard Surface-Burgess Road	38,800	---
Water Sealing Repairs	108,800	---
HardSurface-Burgess Road	30,300	---
<b>Total</b>	<b>385,208</b>	<b>---</b>
<b>TRANSPORTATION FUND</b>		
Road Maintenance Parton-Made	1,333	---
<b>WATER SERVICES FUND</b>		
Off Highway Program	8,000	---
<b>Total Special Revenue Funds</b>	<b>394,541</b>	<b>\$---</b>
<b>CAPITAL IMPROVEMENT FUNDS</b>		
1971 General Obligation Bonds Franklin Riverdale Projects	85,870,000	858,000
1971 Certificates of Indebtedness Bour Repair B through I Street	80,800	---
<b>Total Capital Improvement Funds</b>	<b>85,950,800</b>	<b>858,000</b>

Fund/Project	Balance
<b>Enterprise Funds</b>	
Water and Sewer Fund	
Water Supply-Elmwood	188,000
Water Line repairs	100,000
Pump-outlet Channel J.O	480,000
Water Line-Canons to Pointe a la Pêche	<u>88,000</u>
<b>TOTAL</b>	<b>1,096,000</b>
Port, Harbor and Terminal DISTRICT Fund	
Airport	<u>100,000</u>
<b>Total Enterprise Funds</b>	<b><u>1,196,000</u></b>

#### 34. CONTRIBUTED CAPITAL

Amounts contributed to the enterprise funds for acquisition of fixed assets are recognized as contributed capital. Contributed capital is amortized based upon the depreciation recognized on that portion of the assets acquired from such contributions. This depreciation is added to the contributed capital account and is reflected as an adjustment to net income on Statement D. The following is a summary of changes in contributed capital for the year ended December 31, 1998.

	Water and Sewer Fund	Port, Harbor Fund	Field Offices Fund	Dist. Office Fund	Total
Contributed capital at December 31, 1997	\$1,467,000	\$1,320,000	100,000	0	\$2,887,000
Additions	88,000	---	1,000	1,100	90,100
Amortization of contributed capital with current year depreciation	<u>(142,000)</u>	<u>(100,000)</u>	<u>(10,000)</u>	<u>(100)</u>	<u>(352,100)</u>
Unamortized capital at December 31, 1998	<u>\$1,413,000</u>	<u>\$2,220,000</u>	<u>90,000</u>	<u>\$1,100</u>	<u>\$3,724,100</u>

# AR. HUIR ANDERSEN LLP

## INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROLS OF THE PARISH AS AN ENTITY

To the Messieurs Parish Council:

We have audited the primary government financial statements of (Messieurs Parish Government) (a political subdivision of the State of Louisiana) (the "Parish"), as of and for the year ended December 31, 1998, and have issued our report thereon dated May 26, 1999.

We conducted our audit in accordance with generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards (1984 Revision)*, issued by the Comptroller General of the United States. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

The management of the Parish is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and relative costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition and that transactions are recorded in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities, even if nevertheless occur and are not detected. Also, projections of any evaluations of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions, or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the primary government financial statements of the Parish for the year ended December 31, 1998, we obtained an understanding of the internal control structure. To be alert to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the primary government financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

## 27. FOOD STAMP PROGRAM

The Food Stamp Program is operated by the Parish under an agreement with the Louisiana Department of Social Services. Under this program, the Parish is responsible for the issuance of food stamps to eligible participants in the Parish. The value of food stamps on hand, received and issued, is not recorded in the accompanying financial statements. Activity for the year follows:

Balance at January 1, 1996	1960,879
Received	3,549,000
Issued	<u>21,931,522</u>
Balance at December 31, 1996	<u>\$1,878,357</u>

## 28. FOOD DISTRIBUTION PROGRAM

The Food Distribution Program is operated by the Parish under an agreement with the Louisiana Department of Agriculture. Under this program, the Parish is responsible for the issuance of donated food commodities for use in feeding programs in needy households. The value of the donated food commodities received and issued for the year totaled \$3,787 and is not recorded in the accompanying financial statements.



PLAZAFONDI AND/OR SUBSIDIARIES  
 FUNDING TO THE PUBLIC, INVESTMENT  
 AND REVENUE FUNDS

Schedule B-1

Continuing Balance Sheet, December 31, 1988

	ASSETS	DEFERRED	
	EXPENSE	COMPOSITION	TOTAL
	DOLLARS	DOLLARS	DOLLARS
<b>ASSETS</b>			
*****			
Cash and cash equivalents	\$1,204,000	\$ ---	\$1,204,000
Investments	---	\$1,197,000	\$1,197,000
	-----	-----	-----
<b>TOTAL ASSETS</b>	<b>\$1,204,000</b>	<b>\$1,197,000</b>	<b>\$1,204,000</b>
	-----	-----	-----
<b>LIABILITIES</b>			
*****			
Unpaid payables	\$88,470	\$ ---	\$88,470
Debt for the SFERS	\$56,000	\$56,787	\$112,787
Other Liabilities	\$5,530	---	\$5,530
	-----	-----	-----
<b>TOTAL LIABILITIES</b>	<b>\$150,000</b>	<b>\$56,787</b>	<b>\$112,787</b>
	-----	-----	-----



PLANNED PARISH GOVERNMENT  
Points a La Roche, Louisiana  
SUPPLEMENTAL INFORMATION SCHEDULE  
AS OF 6/30 FOR THE YEAR ENDED December 31, 1996

**INTERFUND FUNDS**

**WATERWORKS AND SEWER FUND**

The Waterworks and Sewer Fund accounts for the operations of the water and sewer systems of the Parish. Water and sewer plants are located at various locations throughout the parish.

**PORT, BARKER AND TERMINAL DISTRICT FUND**

The Port, Barker and Terminal District Fund accounts for the operations of the Parish's Port, Barker and Terminal District.

**GOLF COURSE FUND**

The Golf Course Fund accounts for the operations of the Parish's golf course located in Port Sulphur.

**BOAT HARBOUR FUND**

The Boat Harbour Fund accounts for the maintenance and upkeep of the Parish's boat harbors, boatways, wherryways and oyster docks. Boat Harbours are located at Beres, Venice, Pointe a La Roche and Port Sulphur. Wherryways are located at Empire and Pointe a La Roche. Oyster docks are located in Empire, Beres and Pointe a La Roche.

PLAQUEMINE PARISH GOVERNMENT  
FINANCIAL STATEMENTS, LOUISIANA  
SUPPLEMENTAL INFORMATION SCHEDULE  
as of December 31, 1981

**FINANCIAL FUNDS**

**SALES TAX FUND**

The Sales Tax Fund accounts for the collection and distribution of the Plaquemine Parish's 3 percent sales and use tax. Two percent is dedicated to the Plaquemine Parish School Board. The Parish is the collecting agency for the tax and remits to the School Board its pro rata share of the tax less two-thirds of the collection expenses. The parish's sales tax ordinance provides that the proceeds can be used for general governmental expenses and for providing public services and facilities in the parish.

**DEFERRED COMPENSATION FUND**

The deferred compensation fund accounts for the contributions and withdrawals by parish employees who participate in the deferred compensation plan created and organized in accordance with Internal Revenue Code Section 457. The plan is administered by a third party--the State Mutual Life Assurance Company of America. The plan, which is available to all employees, permits employees to defer the income tax on a portion of their salaries until future years.

Supplemental Financial Statements  
 Schedule 2 to Schedule 10, Schedule  
 100-000000-0000

Continued

(Continued Schedule of Cash Flows  
 for the Year Ended December 31, 2004)

	2004 Cash Flow	2003 Cash Flow	2002 Cash Flow	2001 Cash Flow	2000 Cash Flow
<b>Cash Flows from operating activities:</b>					
Operating (usage) of funds	(11,406,894)	26,191	225,000	1491,777	(29,061,062)
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:					
Depreciation	679,394	173,200	9,707	32,466	1,070,944
Change in assets and liabilities:					
(Increase)/decrease in receivables and other current assets	194,327	31,882	---	1993	(247,000)
Increase/(decrease) in accounts payable/ accrued liabilities and other liabilities	266,111	26,304	31,273	11,290	11,000
	---	---	9,897	---	---
Net cash provided (used) by operating activities	11,646,543	256,577	305,777	1433,666	17,183,946
<b>Cash Flows from noncapital financing activities:</b>					
Net refund on utility fees	2,403,019	---	---	---	---
Receiving transfers in	261,302	---	---	---	---
Principal paid on debt	(267,000)	---	69,348	267,421	1,772,316
Multi-term loan from other funds	(43,200)	31,400	---	---	5,000,000
	---	---	---	---	---
Net cash provided by non-capital financing activities	2,153,921	31,400	69,348	267,421	7,042,316
<b>Cash Flows from capital and related financing activities:</b>					
Capitalized interest on long-term debt	(262,140)	(212,100)	(7,544)	(11,740)	140,110
Increase/(decrease) in intergovernmental receivables	669,046	31,200	---	---	770,862
Receiving transfers out	---	11,200	---	---	12,700
Decrease in deposits and investment proceeds	(21,070)	11,000	---	---	24,000
Principal paid on debt	---	(171,000)	---	---	(275,000)
	---	---	---	---	---
Net cash provided (used) from [the] capital and related financing activities	425,826	(270,900)	(7,544)	(11,740)	142,672
<b>Cash Flows from financing activities:</b>					
Net cash provided (used) by financing activities	---	266,677	---	1,256	264,944
<b>Net increase (decrease) in cash and cash equivalents:</b>					
	12,172,466	552,754	378,031	1,704,963	24,672,806
<b>Cash and cash equivalents at beginning of year:</b>					
	11,200	6,142,754	---	7,400	4,118,000
<b>Cash and cash equivalents at end of year:</b>					
	12,372,466	6,695,508	378,031	9,104,963	28,790,806

PLAZADINE'S BALANCE SHEET as of  
 Twelve Months Ended  
 December 31, 1990

Page 1 of 1

Continued below sheet, December 31, 1990

	1990 DOLLARS	1989 DOLLARS	1988 DOLLARS	1987 DOLLARS	1986 DOLLARS
<b>ASSETS</b>					
<b>Current Assets:</b>					
Cash and cash equivalents	200	24,199,004	1	1	24,197,004
Reserves (net of allowances for doubtful accounts)	1,328,800	714,043	---	---	6,714,400
Prepaid expenses	795,200	10,100	---	---	585,430
Prepaid taxes	100,100	---	---	---	500,000
<b>Total Current Assets</b>	<b>2,024,100</b>	<b>24,923,147</b>	<b>1</b>	<b>1</b>	<b>25,996,834</b>
<b>Property, Plant and Equipment:</b>					
Buildings	11,457,400	5,191,000	101,000	---	17,111,400
Improvements other than buildings	24,000,000	---	---	---	11,400,000
Machinery and equipment	500,100	433,200	41,200	100,000	1,400,000
Construction in progress	1,000,000	---	---	---	5,100,000
Less accumulated depreciation	(10,700,000)	(104,000)	(100,000)	(100,000)	(24,000,000)
<b>Net Property, Plant and Equipment</b>	<b>11,257,500</b>	<b>5,100,200</b>	<b>42,200</b>	<b>40,000</b>	<b>19,011,400</b>
<b>Total Assets</b>	<b>13,281,600</b>	<b>30,023,347</b>	<b>43,200</b>	<b>41,000</b>	<b>44,908,234</b>
<b>LIABILITIES AND Share Equity</b>					
<b>Liabilities:</b>					
<b>Current Liabilities:</b>					
Accounts payable	612,800	925,000	93,000	111,000	175,000
Deferred payments	10,100	---	---	---	50,000
Notes payable	100,000	---	---	---	10,000
Other payables	---	875,000	---	---	100,000
Deferred payments other liabilities	1,000,000	1,000,000	20,000	20,000	1,100,000
Contingent liabilities	---	24,000	500	20,000	40,000
<b>Total current liabilities</b>	<b>2,722,900</b>	<b>2,824,000</b>	<b>213,000</b>	<b>151,000</b>	<b>485,000</b>
<b>Long-term Liabilities:</b>					
Capital lease liability	---	30,000	---	---	30,000
Other payables	475,000	---	---	---	400,000
Notes payable	---	1,300,000	---	---	1,300,000
<b>Total Long-term Liabilities</b>	<b>475,000</b>	<b>1,330,000</b>	<b>---</b>	<b>---</b>	<b>1,730,000</b>
<b>Total Liabilities</b>	<b>3,197,900</b>	<b>4,154,000</b>	<b>213,000</b>	<b>151,000</b>	<b>2,215,000</b>
<b>Share Equity:</b>					
Contributed capital	10,000,000	1,000,000	200,000	1,000	1,000,000
Retained earnings	1,000,000	100,000	---	---	1,000,000
Reserve for capital projects	---	4,000,000	---	---	1,000,000
<b>Total Share Equity</b>	<b>11,000,000</b>	<b>5,100,000</b>	<b>200,000</b>	<b>1,000</b>	<b>3,000,000</b>
<b>Total Liabilities and Share Equity</b>	<b>14,200,000</b>	<b>9,254,000</b>	<b>413,000</b>	<b>1,000</b>	<b>5,215,000</b>

PROPERTY VALUE STATEMENTS  
FOR THE FISCAL YEAR  
PUBLIC SERVICE FUND

Sheet No. 1

Showing Amounts of Assessments, Exemptions, and Charges in Food Markets  
for the Year Ending December 31, 1955

PROPERTY VALUE STATEMENTS	PROPERTY VALUE	EXEMPTIONS	NET VALUE	PROPERTY TAXES	EXEMPTIONS	TOTAL TAXES	PERCENTAGE
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(%)
Total	116,511	10,184	106,327	1,087.02	111,200	1,087.02	1.02
Exemptions							
General	10,184	10,184					
Special							
Total	10,184	10,184					
Total taxes							
General	106,327		106,327	1,087.02		1,087.02	1.02
Special							
Total	106,327		106,327	1,087.02		1,087.02	1.02
Total charges							
General							
Special							
Total							

(Over leaf)

PLANNING'S FUND FOR DEVELOPMENT  
 FUNDING BY THE STATE, LOCALITIES  
 (CAPITAL PROJECTS FUND)

October 1991

Comparing Schedule of Revenues, Expenditures, and Changes in Fund Balances  
 for the Year Ended December 31, 1990

	STATE 1990 GENERAL OBLIGATION BOND	STATE 1990 GENERAL OBLIGATION BOND	STATE 1990 14117/CAPITAL OF INSTRUMENTS	FUTA (REVENUE)	TOTAL
<b>REVENUE</b>					
Intergovernmental revenues:					
State funds:					
FUTA	1 ---	200,170	1 ---	1 ---	200,170
Use of money and property	---	789,545	1,000	---	790,545
Total revenues	---	989,715	1,000	---	990,715
<b>EXPENDITURE</b>					
Paid to works	---	440,000	---	440,000	1,170,715
<b>NET DECREASE OF RESERVE</b>					
NET DECREASE	---	(170,000)	1,000	(100,000)	100,000
<b>OTHER FINANCING SOURCE</b>					
Operating Transfers In	---	---	---	400,000	400,000
<b>NET DECREASE OF RESERVE AND OTHER SOURCE OVER EXPENDITURE</b>					
OTHER SOURCE OVER EXPENDITURE	---	(170,000)	1,000	---	(169,000)
<b>FUND BALANCE AT BEGINNING OF YEAR</b>					
---	---	1,144,000	60,000	---	1,204,000
<b>FUND BALANCE AT END OF YEAR</b>					
1 ---	20,170	200,000	1 ---	20,170	



FLACKWELL AND/OR GOVERNMENT  
 FUNDING OF CAPITAL IMPROVEMENTS  
 CAPITAL PROJECTS FUND

Exhibit B

Comparing Balance Sheet, December 31, 2000

	2000'S 1999 DECEMBER BALANCE FOR 2000	2000'S 2000 MARCH BALANCE FOR 2000	2000'S 1999 DECEMBER 31, 1999 BALANCE FOR 2000	CAPITAL IMPROVEMENTS	TOTAL
<b>ASSETS</b>					
Cash and cash equivalents	\$01,701	\$5,486,790	\$00,000	\$ ---	\$5,488,491
Receivables (net of allowance for doubtful accounts)	270,500	270,000	000	---	540,500
Inventory	00,000	00,000	---	---	00,000
<b>TOTAL ASSETS</b>	<b>\$019,201</b>	<b>\$5,756,790</b>	<b>\$00,000</b>	<b>\$ ---</b>	<b>\$5,756,790</b>
<b>LIABILITIES AND FUND EQUITY</b>					
<b>Liabilities:</b>					
Notes payable	\$00,000	\$00,000	\$ ---	\$ ---	\$00,000
Accounts payable	449,478	478,000	---	---	927,478
<b>Total Liabilities</b>	<b>\$449,478</b>	<b>\$478,000</b>	<b>---</b>	<b>---</b>	<b>\$927,478</b>
<b>Fund Equity:</b>					
Fund balance	---	---	---	---	---
Reserves:					
Capital projects	---	85,854	---	---	85,854
Debt service for capital projects	---	5,490,992	89,800	---	5,580,892
<b>Total Fund Equity</b>	<b>---</b>	<b>\$5,576,846</b>	<b>\$89,800</b>	<b>---</b>	<b>\$5,666,646</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$449,478</b>	<b>\$5,954,846</b>	<b>\$89,800</b>	<b>\$ ---</b>	<b>\$5,944,646</b>

PLACEMINE PARISH GOVERNMENT  
Parish of Iberville, Louisiana  
SUPPLEMENTAL INFORMATIONARY STATEMENTS  
As of and for the Year Ended December 31, 1994

CAPITAL PROJECTS FUNDS

1988 GENERAL OBLIGATION BOND CONSTRUCTION FUND

The 1988 General Obligation Bond Construction Fund is used to account for the construction of levees, Belle Chasse Pumping Station No. 2, and freshwater diversion structures. Financing is being provided from the sale of \$17,800,000 in general obligation bonds on August 15, 1988, of which, \$15,000,000 is for levees; \$1,500,000 is for the Belle Chasse Pumping Station No. 2; and \$1,300,000 is for freshwater diversion structures.

1991 GENERAL OBLIGATION BOND CONSTRUCTION FUND

The 1991 General Obligation Bond Construction Fund is used for the construction of freshwater diversion structures. Financing is being provided from the sale of \$18,000,000 in general obligation bonds on December 11, 1991.

ISSUE AREA CERTIFICATES OF INDEBTEDNESS

The series 1993 Certificates of Indebtedness Fund is used for repairing sewer lines from the sewer lift station on "E" Street through "L" Street. Financing is provided from the sale of the \$500,000 certificate of indebtedness on February 9, 1993.

CAPITAL IMPROVEMENT FUND

The Capital Improvements Fund is used to account for the purchase or construction of various major capital facilities or equipment which are being financed from the General Fund.

PLANNED PROBLEMS  
 For the year ending 31st March 1999

Page 2 of 2

Balance Sheet, December 31, 1998

	PLANNED PROBLEMS		TOTAL	CERTIFICATES OF DEPOSIT		TOTAL
	31st March 1998	31st March 1999		31st March 1998	31st March 1999	
<b>ASSETS</b>						
Cash and cash equivalents	\$1,000	1	\$1,001	1	1	\$1,002
<b>LIABILITIES AND OWNERS' EQUITY</b>						
<b>LIABILITIES</b>						
Deferred bonds and interest payable	\$1,000	1	\$1,001	1	1	\$1,002
<b>Net Equity:</b>						
Fund balance:						
Retained			1,001			1,001
Net assets						
<b>Total Liabilities and Net Equity</b>	<b>\$1,000</b>	<b>1</b>	<b>\$1,001</b>	<b>1</b>	<b>1</b>	<b>\$1,002</b>

**PLAQUEMINE PARISH GOVERNMENT**  
Suite 2 in Lake, Louisiana  
**SUPPLEMENTAL INFORMATION SCHEDULE**  
As of and for the Year Ended December 31, 1994

**BOND SERVICE FUNDS**

**PUBLIC IMPROVEMENT BONDS, SERIES 1988 FUND**

The Public Improvement Bonds, Series 1988 Fund accumulated monies for the Series 1988 Public Improvement Bonds dated August 1, 1988. Funding is provided by royalties from the State of Louisiana from mineral leases on state-owned land located within Plaquemine Parish.

**PUBLIC IMPROVEMENT BONDS, SERIES 1991 FUND**

The Public Improvement Bonds, Series 1991 Fund accumulated monies for the Series 1991 Public Improvement Bonds dated October 1, 1991. Funding is provided by royalties from the State of Louisiana from mineral leases on state-owned land located within Plaquemine Parish.

**PUBLIC IMPROVEMENT BONDS, SERIES 1992 FUND**

The Public Improvement Bonds, Series 1992 Fund accumulated monies for the Series 1992 Public Improvement Bonds dated April 3, 1992. Funding is provided by royalties from the State of Louisiana from mineral leases on state-owned land located within Plaquemine Parish.

**CERTIFICATES OF INDEBTEDNESS, SERIES 1993**

The Certificates of Indebtedness Series 1993 Fund accumulated monies for the Series 1993 Certificates of Indebtedness dated January 1, 1993. Funding is provided from the excess of the annual revenues above statutory, necessary and usual charges in each of the fiscal years the certificates are outstanding.

**CERTIFICATES OF INDEBTEDNESS, SERIES 1994**

The Certificates of Indebtedness Series 1994 Fund accumulated monies for the Series 1994 Certificates of Indebtedness dated April 1, 1994. Funding is provided from the excess of the annual revenues above statutory, necessary and usual charges in each of the fiscal years the certificates are outstanding.

**PLACED ON HOLD**  
**FOR** 12 MONTHS  
**FROM** 12 MONTHS

**Operating Activities of Business Enterprises (continued)**

For the year ended December 31, 2006

	2006	2005	2004	2003	2002	2001	2000	1999	1998	1997	1996	1995
<b>OPERATING ACTIVITIES (CONT'D)</b>												
Operating revenues	1,450,844	1,411,711	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000
Operating expenses	(1,200,000)	(1,150,000)	(1,100,000)	(1,050,000)	(1,000,000)	(950,000)	(900,000)	(850,000)	(800,000)	(750,000)	(700,000)	(650,000)
Operating income	250,844	261,711	310,000	360,000	410,000	460,000	510,000	560,000	610,000	660,000	710,000	760,000
<b>FINANCING ACTIVITIES</b>												
Operating revenues	1,450,844	1,411,711	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000
Operating expenses	(1,200,000)	(1,150,000)	(1,100,000)	(1,050,000)	(1,000,000)	(950,000)	(900,000)	(850,000)	(800,000)	(750,000)	(700,000)	(650,000)
Operating income	250,844	261,711	310,000	360,000	410,000	460,000	510,000	560,000	610,000	660,000	710,000	760,000
<b>INVESTMENT ACTIVITIES</b>												
Operating revenues	1,450,844	1,411,711	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000
Operating expenses	(1,200,000)	(1,150,000)	(1,100,000)	(1,050,000)	(1,000,000)	(950,000)	(900,000)	(850,000)	(800,000)	(750,000)	(700,000)	(650,000)
Operating income	250,844	261,711	310,000	360,000	410,000	460,000	510,000	560,000	610,000	660,000	710,000	760,000

PLANNING FRANCH SYSTEMS  
 PARTS 2 (a) TRADE, PART 1 (b)  
 UNPAID FRANCH

Schedule B

CONTINUING STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN DEFERRED INCOME  
 For the Year Ended December 31, 1999

	2000 AND 1999	1999, 1998 AND 1997	1999 (1998)	1997 1998	% CHG.
<b>OPERATING REVENUES</b>					
Charges for services rendered	\$4,844,538 11,138	\$4,376,160 288,383	\$4,811	\$490,890	\$4,311,250 111,250
Total Operating Revenues	4,855,676	4,664,543	4,811	490,890	4,474,753
<b>OPERATING EXPENSES</b>					
Personnel services	---	628,740	75,129	75,129	1,113,507
Contractual services, supplies, materials, and other	2,064,940 311,244	1,376,264 376,588	88,190 8,567	788,451 17,495	8,574,894 1,574,894
Total Operating Expenses	2,064,940	1,994,884	104,621	696,624	10,004,207
<b>OPERATING INCOME (LOSS)</b>	<b>(1,808,544)</b>	<b>2,669,659</b>	<b>(200,000)</b>	<b>(205,734)</b>	<b>(5,529,454)</b>
<b>NONOPERATING REVENUES (EXPENSES)</b>					
Interest income on various loans	---	327,457	---	1,320	100,000
Other	(2,816,849) (2,816)	---	(798)	(4,240)	(2,816,849) (2,816)
Total Nonoperating Revenues (Expenses)	(2,816,849)	327,457	(798)	(3,920)	(2,716,849)
<b>NET INCOME (LOSS) BEFORE OPERATING TRANSFERS</b>	<b>(1,801,544)</b>	<b>297,112</b>	<b>(798)</b>	<b>(198,654)</b>	<b>(2,833,303)</b>
<b>OPERATING TRANSFERS</b>					
Operating transfers to operating transfers out	300,000 ---	---	80,000	65,000	1,240,000 (2,000,000)
<b>NET INCOME (LOSS)</b>	<b>(150,544)</b>	<b>297,112</b>	<b>(718)</b>	<b>(133,654)</b>	<b>(693,303)</b>
<b>CHG. IN POSITION ON CONTRIBUTED CAPITAL, PLEDGED ASSETS</b>	<b>400,000</b>	<b>95,475</b>	<b>9,240</b>	<b>50</b>	<b>(494,710)</b>
<b>NET INCREASE (DECREASE) IN DEFERRED EARNINGS</b>	<b>149,456</b>	<b>392,587</b>	<b>1,062</b>	<b>(1,084)</b>	<b>(100,410)</b>
<b>DEFERRED EARNINGS AT BEGINNING OF YEAR</b>	<b>1,542,400</b>	<b>4,304,644</b>	<b>11,883</b>	<b>1,000</b>	<b>1,420,510</b>
<b>DEFERRED EARNINGS AT END OF YEAR</b>	<b>\$1,691,856</b>	<b>\$4,697,231</b>	<b>\$12,945</b>	<b>(84)</b>	<b>\$1,319,100</b>