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**JONESBORO FIRE PROTECTION DISTRICT #1  
A COMPONENT UNIT OF THE JACKSON PARISH POLICE JURY  
JACKSON PARISH, LOUISIANA**

**GENERAL PURPOSE FINANCIAL STATEMENTS  
AND ACCOUNTANTS' COMPLIANCE REPORT  
AS OF AND FOR THE YEAR ENDED JUNE 30, 1986**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date FEB 12 1987

**KENNETH D. FOLDEN & CO.**  
CERTIFIED PUBLIC ACCOUNTANTS

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**JONESBORO FIRE PROTECTION DISTRICT #1**  
**A Component Unit of the Jackson Parish Police Jury**  
**Jackson Parish, Louisiana**

**General Purpose Financial Statements**  
**and Accountants' Compilation Report**  
**As of and for the Year Ended June 30, 1996**

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**ACCOUNTANTS' COMPILATION REPORT**

Brace Thomas, President  
and Members of the Board of Commissioners  
Jonestown Fire Protection District #1  
P. O. Box 724  
Jonestown, LA 70391

We have compiled the accompanying general purpose financial statements of the Jonestown Fire Protection District #1, Jefferson Parish, Louisiana, a component unit of the Jefferson Parish Police Jury, in accordance with standards established by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of general purpose financial statements information that is the representation of management. We have not audited or reviewed the accompanying general purpose financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

  
KENNETH D. HOLDEN & CO.  
Certified Public Accountants

Jonestown, Louisiana  
October 3, 1996

JOHNSBORO FIRE PROTECTION DISTRICT #1  
Jackson Parish, Louisiana

ALL FUND TYPES AND ACCOUNT GROUPS  
Combined Balance Sheet, June 30, 1996

	GOVERNMENTAL FUND TYPE - GENERAL FUND	ACCOUNT GROUP - GENERAL FIXED ASSETS	TOTAL (MEMORANDUM ONLY)
<b>ASSETS AND OTHER DEBITS</b>			
<i>Assets:</i>			
Cash and cash equivalents	\$ 14,000	\$	\$ 14,000
Accounts receivable - Parrel fees	6,388		6,388
Land, plant and equipment		4,577	4,577
<b>TOTAL ASSETS</b>	<b>\$ 20,814</b>	<b>\$ 4,577</b>	<b>\$ 25,391</b>
<b>LIABILITIES, EQUITY AND OTHER CREDITS</b>			
<i>Liabilities:</i>			
	NONE	NONE	NONE
<i>Equity:</i>			
Investment in general fixed assets		4,577	4,577
Fund balance - Unreserved - undesignated	21,814		21,814
<b>Total Equity</b>	<b>21,814</b>	<b>4,577</b>	<b>26,391</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$ 21,814</b>	<b>\$ 4,577</b>	<b>\$ 26,391</b>

See Accountants' Compilation Report

JACKSONVILLE FIRE PROTECTION DISTRICT #1  
 Jackson Parish, Louisiana  
 GOVERNMENTAL FUND TYPE - GENERAL FUND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
 IN FUND BALANCE - BUDGET (PLAN BASIS) AND ACTUAL  
 FOR THE YEAR ENDED JUNE 30, 1996

	Budget	Actual	Variance Favorable (Unfavorable)
<b>Revenues:</b>			
Parcel fees	\$ 41,600	\$ 54,400	\$ 12,700
Interest	600	314	(284)
<b>Total revenues</b>	<u>42,200</u>	<u>54,714</u>	<u>12,450</u>
<b>Expenditures:</b>			
<b>Current:</b>			
Public safety:			
Vehicle maintenance	2,000		2,000
Contracted services	20,000	22,171	(2,171)
Insurance	4,000	500	3,499
Training	2,000	699	1,301
Legal and accounting	1,000	85	915
Miscellaneous	5,000	5,950	(950)
Capital outlay	7,000	4,971	2,029
<b>Total expenditures</b>	<u>42,000</u>	<u>38,702</u>	<u>3,298</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<u>(800)</u>	<u>16,014</u>	<u>16,754</u>
<b>FUND BALANCE AT BEGINNING OF YEAR</b>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>
<b>FUND BALANCE AT END OF YEAR</b>	<u>\$ (800)</u>	<u>\$ 16,014</u>	<u>\$ 16,754</u>

See Accountants' Compilation Report

**JONESBORO FIRE PROTECTION DISTRICT #1**  
Jackson Parish, Louisiana

Notes to the Financial Statements  
As of and for the Year Ended June 30, 1994

**INTRODUCTION**

The Jonesboro Fire Protection District of Jackson Parish is located in the western portion of Jackson Parish in northern Louisiana. As provided by Louisiana Revised Statute 48:1405, the District is governed by a Board of Commissioners consisting of five members appointed by the Jackson Parish Police Jury. Commissioners are residents of the District and serve staggered one to two-year terms. The members of the Board of Commissioners do not receive compensation.

The District was created to provide safety for the prevention and control of fires within the approximate 33 square mile area of the District. The District has acquired equipment in the effort to achieve its goals. Residents of the district serve as volunteer firemen.

**I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. BASIS OF PRESENTATION**

The accompanying financial statements of the District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

**B. REPORTING ENTITY**

As the governing authority of the parish, for reporting purposes, the Jackson Parish Police Jury is the financial reporting entity for Jackson Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the Jackson Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criterion includes:

1. Appointing a voting majority of an organization's governing body, and
  - a. The ability of the police jury to impose its will on that organization and/or
  - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

## JACKSONVILLE FIRE PROTECTION DISTRICT #1

Jackson Parish, Louisiana

Notes to the Financial Statements (Continued)

### B. REPORTING ENTITY (Continued)

Because the police jury approves the organization's governing body, and the potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury, the District was determined to be a component unit of the Jackson Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the District and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

### C. FUND ACCOUNTING

The District uses a fund and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable financial resources.

Funds of the District are classified as one category: governmental. This category is divided into one fund type. A description of this fund classification and the fund type follows:

#### Governmental Funds

Governmental funds account for all of the District's general activities, including the collection and disbursement of specific or legally restricted monies, and acquisition or construction of general fixed assets, and the servicing of general long-term obligations. Governmental funds include:

General Fund: the general operating fund of the District and accounts for all financial resources, except those required to be accounted for in other funds.

### D. BASIS OF ACCOUNTING

The accounting and financial treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by all governmental funds. The governmental funds use the following practices in recording revenues and expenditures:

#### Revenues

Parcel tax are assessed on a calendar year basis by the Tax Assessor of Jackson Parish. The District sends notices to property owners in either September or October. The fees are due from property owners upon receipt of notice. Parcel tax attach as an enforceable lien on property. The 571 parcel fee may be paid in one full payment, 56 a month on their water bill, or those persons not on a meter system may pay \$18 quarterly.

## JONESBORO FIRE PROTECTION DISTRICT #1

Jackson Parish, Louisiana

Notes to the Financial Statements (Continued)

### D. BASIS OF ACCOUNTING (Continued)

#### Revenues (Continued)

Parcel fees are collected by the Towns of Jonesboro, McDonald and Beech Springs Water Systems and remitted to the Jonesboro Fire Protection District #1. Therefore, amounts received during the current period are recognized as revenues, and amounts collected by these agencies during the current period and received by the District within 60 days after June 30 are recorded as a receivable.

Substantially all other revenues are recorded when received.

#### Expenditures

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for principal and interest on general long-term debt, which are recognized when due.

### E. BUDGETS

The budget was prepared on a basis consistent with generally accepted accounting principles (GAAP). The budget was made available for public inspection at the time of adoption. The Board of Commissioners must meet and approve all budget changes or amendments. At year end, all appropriations lapse. Budget amounts for the year ended June 30, 1996, are as originally adopted.

### F. ENCUMBRANCES

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to ensure that portion of the applicable appropriation, is not employed by the District.

### G. CASH AND CASH EQUIVALENTS

Cash and cash equivalents include amounts in demand deposits, interest-bearing demand deposits, and money market accounts. Cash and cash equivalents of the District include an interest-bearing demand deposit and a time deposit. Under state law, the District may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

### H. FIXED ASSETS

Fixed assets of governmental funds are recorded as expenditures at the time they are purchased or constructed, and the related assets are capitalized (properly) in the general fixed assets account group. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost or estimated cost if historical cost is not available. Donated fixed assets are stated at their estimated fair market value on the date of donation.

### I. COMPENSATED AGENCIES

There are no accumulated and vested benefits relating to vacation and sick leave as the District has no employees.



**JONESBORO FIRE PROTECTION DISTRICT #1**

Jackson Parish, Louisiana

Notes to the Financial Statements (Continued)

**1. TOTAL COLUMNS OF COMBINED STATEMENTS**

Total balances on the combined statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns does not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

**1. LEASED TAXES**

The District was authorized and levied a STT parcel fee on each parcel of immovable property situated within the District, for the year ended June 30, 1996.

**2. CASH AND CASH EQUIVALENTS**

At June 30, 1996, the District has cash and cash equivalents (bank balances) totaling \$14,626, as follows:

Interest-bearing demand deposits \$ 14,626

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At June 30, 1996, the District has \$14,626 in deposits (collected bank balances). These deposits are insured from risk by \$16,688 of federal deposit insurance.

**4. FIXED ASSETS**

The changes in general fixed assets follow:

	Balance July 1, 1995	Additions	Deductions	Balance June 30, 1996
	-----	-----	-----	-----
Furniture and equipment	\$	\$ 4,577	\$	\$ 4,577
	-----	-----	-----	-----
Total	NONE	\$ 4,577	NONE	\$ 4,577
	-----	-----	-----	-----

**5. PENSION PLANS**

The District does not participate in any pension or retirement plans.

**6. LITIGATION AND CLAIMS**

The District is not involved in any litigation at June 30, 1996.

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**INDEPENDENT ACCOUNTANTS' REPORT  
 ON APPLYING AGREED-UPON PROCEDURES**

**Bruce Thomas, President  
 and Members of the Board of Commissioners  
 Jeterboro Fire Protection District #1  
 P. O. Box 724  
 Jeterboro, LA 71251**

We have performed the procedures included in the Louisiana Government Audit Guide and enumerated below, which were agreed to by the management of the Jeterboro Fire Protection District #1 of Jackson Parish and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about Jeterboro Fire Protection District's compliance with certain laws and regulations during the year ended June 30, 1996 included in the accompanying Louisiana Adaptation Questionnaire. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

**Public Bid Law**

1. Select all expenditures made during the year for material and supplies exceeding \$5,000, or public works exceeding \$50,000, and determine whether such purchases were made in accordance with LSA-RS 38:2101-2104 (the public bid law).

No expenditures were made during the year for materials and supplies exceeding \$5,000 nor any expenditures were made for public works exceeding \$50,000.

**Code of Ethics for Public Officials and Public Employees**

2. Obtain from management a list of the immediate family members of each board member as defined by LSA-RS 42:1301-1134 (the code of ethics), and a list of outside business interests of all board members and employees, as well as their immediate families.

Management provided us with the required list including the noted information.

3. Obtain from management a listing of all employees paid during the period under examination.

The Jeterboro Fire Protection District #1 has no employees.

4. Determine whether any of those employees included in the listing obtained from management in agreed-upon procedure (3) were also included on the listing obtained from management in agreed-upon procedure (2) as immediate family members.

As stated in procedure (3), the district has no employees.

### **Budgeting**

5. Obtain a copy of the legally adopted budget and all amendments.

Management provided us with a copy of the original budget. The budget was not amended during the year.

6. Trace the budget adoption and amendments to the minute book.

We traced the adoption of the original budget to the minutes of a meeting held on August 29, 1995 which indicated that the budget had been approved by all of the commissioners.

7. Compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues or expenditures exceed budgeted amounts by more than 5%.

We compared the revenues and expenditures of the final budget to actual revenues and expenditures. Actual revenues for the year did exceed budgeted amounts by more than 5%.

### **Accounting and Reporting**

8. Randomly select six disbursements made during the period under examination and:

- (a) trace payments to supporting documentation as to proper amount and payee;

We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

- (b) determine if payments were properly coded to the correct fund and general ledger account; and

The six selected disbursements were properly coded to the correct fund and general ledger accounts.

- (c) determine whether payments received approval from proper authorities.

The six selected disbursements were traced to the district's minute book where they were approved by the commissioners.

### **Meetings**

9. Examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:1 through 42:12 (the open meetings law).

The Jonesboro Fire Protection District #9 is only required to post a notice of each meeting and the accompanying agenda on the door of the district's office building. Management has informed us that these documents were properly posted.

### **Debit**

10. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of bank loans, bonds, or like indebtedness.

We inspected copies of all bank deposit slips for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds, or like indebtedness.

## Advances and Bonuses

11. Examine payroll records and minutes for the year to determine whether any payments have been made to employees which may constitute bonuses, advances, or gifts.

As stated in procedure (3), the district has no employees. A reading of the minutes of the district for the year indicated no approval for the payments noted.

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of the Jonesboro Fire Protection District #1 and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and their responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.



**KENNETH D. FALDEN & CO.**  
Certified Public Accountants

Jonesboro, Louisiana  
October 5, 1996