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LIVINGSTON PARISH FIRE PROTECTION
DISTRICT NO. 1
AUDITED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 1975

under provisions of state law, this report is a public document. A copy of the report has been submitted to the auditor, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the State House office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 8-21-76

LIVINGSTON PARISH FIRE PROTECTION
DISTRICT NO.1

AUDITED FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 1999

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INDEPENDENT AUDITOR'S REPORT

Board of Commissioners
Livingston Parish Fire Protection District No. 1
Post Office Box 1291
Albany, Louisiana 70711

We have audited the accompanying financial statements of the Livingston Parish Fire Protection District No. 1, a component unit of the Livingston Parish Police Jury, as of December 31, 1995, and for the year then ended as listed in the table of contents. These component unit financial statements are the responsibility of the district's management. Our responsibility is to express an opinion on these component unit financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the component unit financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the component unit financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall component unit financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the component unit financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Livingston Parish Fire Protection District No. 1, as of December 31, 1995, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.



Bruce Harrell & Company, CPAs
A Professional Accounting Corporation

June 3, 1996

LIVINGSTON PARISH FIRE PROTECTION
DISTRICT NO. 1

STATEMENT A

BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
DECEMBER 31, 1988

	GENERAL FUND	GENERAL FIXED ASSET- ACCOUNT GROUP	TOTAL (MEMO ONLY)
Assets			
Cash	\$ 46,314	\$ -	\$ 46,314
Intergovernmental:			
Receivables -			
Ad Valorem Taxes	31,685	-	31,685
State Revenue Sharing	3,144	-	3,144
Other Receivable:			
Insurance Reimbursement	2,800	-	2,800
Office Equipment and Furniture	-	3,196	3,196
Fire Protection Equipment	-	43,127	43,127
Other Assets	-	2,850	2,850
TOTAL ASSETS	\$ 85,883	\$ 48,083	\$ 133,966
Liabilities and Fund Equity			
Liabilities			
Accounts Payable	\$ 1,098	\$ -	\$ 1,098
Deferred Revenues	25,090	-	25,090
TOTAL LIABILITIES	26,098	-	26,098
Fund Equity:			
Investment in General Fixed Assets	-	48,083	48,083
Fund Balance	59,785	-	59,785
TOTAL FUND EQUITY	59,785	48,083	107,868
TOTAL LIABILITIES & FUND EQUITY	\$ 85,883	\$ 48,083	\$ 133,966

The accompanying notes are an integral part of these statements.

LIVINGSTON PARISH FIRE PROTECTION
DISTRICT NO. 1

STATEMENT B

STATEMENT OF REVENUE, EXPENDITURES AND
CHANGES IN FUND BALANCE
GOVERNMENT FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 1995

	GENERAL FUND
Revenues:	
Ad Valorem Taxes	\$ 32,207
State Revenue Sharing	5,144
Fire Insurance Refunds	3,946
Donations	3,668
TOTAL REVENUE	<u>44,965</u>
Expenditures:	
Current Operating:	
Salary	9,408
Public safety	2,868
Gas and oil	1,567
Administrative	369
Utilities	2,514
Repairs	7,653
Insurance	10,566
Professional Services	1,000
Uniforms	1,184
Payroll Taxes	719
Capital Outlays:	
Equipment	4,654
Building	150
TOTAL EXPENDITURES	<u>44,860</u>
Excess (Deficiency) of Revenue over Expenditures	4,097
Fund Balance at Beginning of Year	<u>15,688</u>
Fund Balance at End of Year	<u>\$ 19,785</u>

The accompanying notes are an integral part of these statements.

**LIVINGSTON PARISH FIRE PROTECTION
DISTRICT NO. 1**

STATEMENT C

**STATEMENT OF REVENUE, EXPENDITURES AND
CHANGES IN FUND BALANCE
BUDGET (GAAP BASIS) AND ACTUAL
GOVERNMENTAL FUND TYPE - GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 1998**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Revenues:			
Ad Valorem Taxes	\$ 34,000	\$ 32,207	\$ (1,793)
State Revenue Sharing	5,144	5,144	-
Fire Insurance Rebate	3,945	7,946	-
Donations	-	3,660	3,660
TOTAL REVENUE	<u>43,089</u>	<u>48,957</u>	<u>5,867</u>
Expenditures:			
Current Operating:			
Salary	10,800	9,480	1,320
Public safety	4,100	5,060	(960)
Gas and oil	1,600	1,587	13
Administrative	300	389	(89)
Utilities	2,800	2,554	246
Miscellaneous	300	-	300
Repairs	3,900	3,607	2,293
Insurance	11,000	10,166	834
Professional Services	2,000	1,080	920
Uniforms	1,400	1,144	256
Payroll Taxes	850	719	131
Capital Outlays:			
Equipment	5,000	4,604	396
Building	300	130	170
TOTAL EXPENDITURES	<u>46,650</u>	<u>44,660</u>	<u>1,990</u>
Excess (Deficiency) of Revenue over Expenditures	1,040	4,297	3,257
Fund Balance at Beginning of Year	<u>35,688</u>	<u>35,688</u>	<u>-</u>
Fund Balance at End of Year	\$ 36,728	\$ 39,985	\$ 3,257

The accompanying notes are an integral part of these statements.

**LIVINGSTON PARISH FIRE PROTECTION
DISTRICT NO.1**

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 1995

INTRODUCTION

Livingston Parish Fire Protection District No.1 was created by an ordinance of the Livingston Parish Police Jury for the purpose of acquiring, maintaining, and operating buildings, machinery, water tanks, water hydrants, and water lines and any other things necessary to provide proper fire prevention and control of the property within the fire district. The district operates under the direction of a five-member board appointed by the Livingston Parish Police Jury. Board members are not compensated for services rendered, and the district employs one part-time worker for bookkeeping services. On July 13, 1992, both Livingston Parish Fire Protection District No.1 and Albany Volunteer Fire Department entered into a contract whereby Albany Volunteer Fire Department provides fire protection for all the area of Livingston Parish Fire Protection District No.1. The fire district will pay all bills incurred by the Albany Volunteer Fire Department, will purchase equipment needed by the fire department, and will pay for maintenance of all the fire department's equipment within the budget guidelines adopted annually by the Livingston Parish Fire Protection District No.1 and in accordance with the routine operating expenses.

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

The accompanying component unit financial statements of the Livingston Parish Fire Protection District No.1 have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

B. REPORTING ENTITY

As a governing authority of the parish, for reporting purposes, the Livingston Parish Police Jury is the financial reporting entity for Livingston Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which assets and liabilities of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Governmental Accounting Standards Board Statement No.14 established criteria for determining which component units should be considered part of the Livingston Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and
 - a. The ability of the police jury to impose its will on the organization and/or

LIVINGSTON PARISH FIRE PROTECTION
DISTRICT NO.1

NOTES TO THE FINANCIAL STATEMENTS
(Continued)
DECEMBER 31, 1995

- b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the police jury appoints the governing board, can significantly influence operations, accounts for fiscal matters and the scope of public services, the fire district was determined to be a component unit of the Livingston Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the fire district and do not present information on the police jury, the general government services provided by that governmental unit, or the other units that comprise the governmental reporting entity.

C. FUND ACCOUNTING

The fire district uses one fund and one account group to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

The fire district has only one category of funds. It is a governmental (General Fund). This fund is described as follows:

General Fund

The general fund, as provided by the Louisiana Revised Statute 35:1412, is the principal fund of the fire district and accounts for the operations of the fire district. The fire district's primary source of revenues is an ad valorem tax levied by the police jury. General operating expenditures are paid from this fund.

**LIVINGSTON PARISH FIRE PROTECTION
DISTRICT NO.1**

**NOTES TO THE FINANCIAL STATEMENTS
(Continued)
DECEMBER 31, 1995**

D. BASIS OF ACCOUNTING

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by the governmental funds. The governmental funds use the following practices in recording revenues and expenditures:

Revenues

Ad valorem taxes are recorded in the year the taxes are assessed. Ad valorem taxes are assessed on a calendar year basis, become due on November 15 of each year, and become delinquent on December 31. The taxes are generally collected in December of the current year and January and February of the ensuing year. The amount of taxes not expected to be collected is not material and no provision for such is provided.

Substantially all other revenues are recorded when received.

Expenditures

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

E. BUDGETS

The budget was prepared on the modified accrual basis of accounting, but was not adopted until June 15, 1995. The budget was amended during the year. All expenditure appropriations lapse at year end.

F. CASH AND CASH EQUIVALENTS

Cash includes amounts in demand deposits only. Under state law, the fire district may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

Under state law, the Fire District may invest in United States bonds, treasury notes, or certificates. These are classified as investments if their original maturities exceed 90 days; however, if the original maturities are 90 days or less, they are classified as cash equivalents.

**LIVINGSTON PARISH FIRE PROTECTION
DISTRICT NO.1**

**NOTES TO THE FINANCIAL STATEMENTS
(Continued)
DECEMBER 31, 1995**

G. FIXED ASSETS

Fixed assets are recorded as expenditures at the time purchased, and the related assets are capitalized (reported) in the general fixed assets account group. General fixed assets provided by the parish police jury are not recorded within the general fixed assets group. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost or estimated cost.

H. COMPENSATED ABSENCES

The district does not have a formal leave policy, nor does the district accumulate leave or vacation benefits for employees.

I. TOTAL COLUMN ON BALANCE SHEET

The total column on the statements is captioned "Memorandum Only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position in conformity with general accounting principles. Neither is such data comparable to a consolidation.

2. LEVIED TAXES

The following is a summary of authorized and levied ad valorem taxes:

	<u>Authorized Millage</u>	<u>Levied Millage</u>
Ad Valorem	10.04 Mills	10.04 Mills

3. CASH AND CASH EQUIVALENTS

At December 31, 1995, the Fire District has cash and cash equivalents (book balances) totaling \$46,314, as follows:

Demand Deposits	<u>\$ 46,314</u>
Total	<u>\$ 46,314</u>

**LIVINGSTON PARISH FIRE PROTECTION
DISTRICT NO.1**

**NOTES TO THE FINANCIAL STATEMENTS
(Continued)
DECEMBER 31, 1995**

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. At December 31, 1995, the Fire District has \$47,938 in deposits (collected bank balances). These deposits are secured free risk by \$100,000 of federal deposit insurance.

4. INTERGOVERNMENTAL RECEIVABLES

The receivable of \$36,749 at December 31, 1995, is as follows:

Class of Receivable	General Fund
Adj. Valorem Tax	\$ 31,605
State Revenue Sharing	5,144
	\$ 36,749

5. CHANGES IN GENERAL FIXED ASSETS

A summary of changes in general fixed assets follows:

	Balance January 1, 1995	Additions	Deductions	Balance December 31, 1995
Buildings	\$ 2,700	\$ 150	\$ -	\$ 2,850
Office furniture & equipment	3,106	-	-	3,106
Fire protection equipment	37,473	4,654	-	42,127
Total	\$ 43,279	\$ 4,804	\$ -	\$ 48,083

6. COMPENSATED ABSENCES

At December 31, 1995, the fire district does not have any employees to accumulate or vest benefits.

**LIVINGSTON PARISH FIRE PROTECTION
DISTRICT NO.1**

**NOTES TO THE FINANCIAL STATEMENTS
(Continued)
DECEMBER 31, 1995**

7. LEASES

At December 31, 1995, the fire district does not have any capital or operating leases.

8. LITIGATION

At December 31, 1995, the fire district does not have any litigation or claims against it.

9. COMPENSATION OF COMMISSIONERS

Louisiana Revised Statute 33:4564(B) provides that commissioners may receive a per diem of \$10 for each meeting of the commission. The fire district commissioners have elected not to receive any compensation for their services.

10. DEFERRED REVENUE

At December 31, 1995, the fire district had deferred revenues of \$25,000. This amount was provided for by the Governor's Office of Rural Development for grant year 1994-1995 as defined by Act 218 of 1990.

The purpose of this grant is to provide for the construction of a substation, and the purchase of equipment and supplies to keep the present fire rating.

As of December 31, 1995, no expenditures have been made pertaining to the grant.

11. SUBSEQUENT EVENTS

After the end of the fiscal year, the Albany Volunteer Fire Department merged into the Livingston Parish Fire Protection District No. 1. This merger was approved by the Livingston Parish Police Jury and the Village of Albany.

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL STRUCTURE BASED ON
AN AUDIT OF COMPONENT UNIT FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT ACCOUNTING STANDARDS**

Board of Commissioners
Livingston Parish Fire Protection District No.1
Post Office Box 1351
A Bayou, Louisiana 70711

We have audited the component unit financial statements of the Livingston Parish Fire Protection District No.1, Louisiana, a component unit of the Livingston Parish Police Jury, for the year ended December 31, 1995, and have issued our report thereon dated June 5, 1996.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the component unit financial statements are free of material misstatement.

The management of the Livingston Parish Fire Protection District No.1, Louisiana, is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are recorded in accordance with management's authorizations and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the component unit financial statements of the Livingston Parish Fire Protection District No.1, Louisiana, for the year ended December 31, 1995, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the component unit financial statements and not to provide assurance on the internal control structure. Accordingly, we do not express such an opinion.

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We noted certain matters involving the internal control structure and its operation that we consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the entity's ability to record, process, summarize, and report financial data consistent with the assertions of management in the general purpose financial statements.

Due to the limited number of personnel, the fire district is unable to have a proper segregation of duties.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the component unit financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above. However, we believe none of the reportable conditions described above is a material weakness.

This report is intended for the information of management, and the Louisiana Legislative Auditor. This restriction is not intended to limit the distribution of this report, which is a matter of public record.


Bruce Harnell & Company, CPAs
A Professional Accounting Corporation
June 3, 1996

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE BASED ON AN AUDIT OF
COMPONENT UNIT FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT ACCOUNTING STANDARDS**

Board of Commissioners
Livingston Parish Fire Protection District No. 1
Post Office Box 1381
Albany, Louisiana 70711

We have audited the component unit financial statements of the Livingston Parish Fire Protection District No. 1, Louisiana, a component unit of the Livingston Parish Police Jury, as of and for the year ended December 31, 1995, and have issued our report thereon dated June 3, 1996.

We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the component unit financial statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to the Livingston Parish Fire Protection District No. 1, Louisiana, is the responsibility of the Livingston Parish Fire Protection District No. 1, Louisiana's, management. As part of obtaining reasonable assurance about whether the component unit financial statements are free of material misstatement, we performed tests of the Livingston Parish Fire Protection District No. 1, Louisiana's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our audit of the component unit financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.