



Bourgeois Bennett

COMMUNICATION WITH BOARD OF COMMISSIONERS

To the Board of Commissioners,
Terrebonne Parish Recreation District No. 7,
Chauvin, Louisiana.

In fulfilling our responsibility as Terrebonne Parish Recreation District No. 7 auditors for the year ended December 31, 1996, we are required to communicate to the Board of Commissioners certain matters related to the conduct of our audit.

1) AUDITOR'S RESPONSIBILITY UNDER GENERALLY ACCEPTED AUDITING STANDARDS AND GOVERNMENT AUDITING STANDARDS

Our audit was conducted in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States which require that we plan and perform the audit to obtain reasonable assurance about whether the statements are free of material misstatements.

As required, separate letters have been issued on the internal control structure and compliance with laws and regulations.

2) SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies are described in Note 1 to the general purpose financial statements. No new accounting policies were adopted nor required to be adopted for the year ended December 31, 1996.

3) SIGNIFICANT AUDIT ADJUSTMENTS

We did not initiate any significant audit adjustments during our recent audit. Year end adjustments and closing entries were prepared and provided to management.

This information is intended solely for use by the Board of Commissioners and management of Terrebonne Parish Recreation District No. 7 and should not be used for any other purpose.

Bourgeois Bennett, LLC.

Certified Public Accountants

Houma, La.,
May 13, 1997.



Bourgeois Bennett

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE BASED ON AN
AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Commissioners,
Terrebonne Parish Recreation District No. 7,
Chauvin, Louisiana.

We have audited the general purpose financial statements of Terrebonne Parish Recreation District No. 7 (the District), a component unit of the Terrebonne Parish Consolidated Government, State of Louisiana, as of and for the year ended December 31, 1996, and have issued our report thereon dated May 13, 1997.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

Compliance with laws, regulations, contracts and grants applicable to the District is the responsibility of the District's management. As part of obtaining reasonable assurance about whether the general purpose financial statements are free of material misstatement, we performed tests of the District's compliance with certain provisions of laws, regulations, contracts and grants. However, the objective of our audit of the general purpose financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance that are required to be reported herein under Government Auditing Standards.

This report is intended for the information of the Board of Commissioners, management, the State of Louisiana and the Legislative Auditor for the State of Louisiana. However, this report is a matter of public record and its distribution is not limited.

Bourgeois Bennett, LLC.

Certified Public Accountants

Houma, La.,
May 13, 1997.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operations that we consider to be material weaknesses.

This report is intended for the information of the Board of Commissioners, management, the State of Louisiana and the Legislative Auditor for the State of Louisiana. However, this report is a matter of public record and its distribution is not limited.

Bougie & Bennett, L.L.C.

Certified Public Accountants

Monroe, La.,
May 13, 1997.



Georgalis Bennett

**INDEPENDENT AUDITOR'S REPORT ON THE INTERNAL CONTROL
STRUCTURE BASED ON AN AUDIT OF GENERAL PURPOSE
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Commissioners,
Terrebonne Parish Recreation District No. 7,
Chauvin, Louisiana.

We have audited the general purpose financial statements of Terrebonne Parish Recreation District No. 7 (the District), a component unit of the Terrebonne Parish Consolidated Government, State of Louisiana, as of and for the year ended December 31, 1996, and have issued our report thereon dated May 13, 1997.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

The management of the District is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are recorded in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the general purpose financial statements of the District for the year ended December 31, 1996, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

SPECIAL REPORTS OF CERTIFIED PUBLIC ACCOUNTANTS

Note 7 - COMPENSATION OF BOARD MEMBERS

The following amounts were paid to Board Members for the year ended December 31, 1996:

| Board Member | Number of Meetings Attended | Per Diem |
|------------------|-----------------------------|--------------|
| Vickie Audiment | 10 | \$100 |
| Andrew Blanchard | 7 | 70 |
| Alfred Harris | 8 | 80 |
| Robert Henry | 8 | 80 |
| Yvonne LeBlond | 8 | 80 |
| Nicky Lorette | 10 | 100 |
| Timothy Lyons | 10 | 100 |
| Kevin Reame | 1 | 10 |
| Total | | \$620 |

Note 8 - RISK MANAGEMENT

The District participates in Terrebonne Parish's (oversight entity) risk management internal service funds for general liability and workers compensation. The District's premiums for general liability is based on various factors such as operations and maintenance budget, exposure and claims experience. The premiums for workers compensation are based on a fixed percentage of payroll. Terrebonne Parish handles all claims filed against the District. The District does not have any additional exposure unless the claims exceed the Parish's insurance contracts.

Note 5 - CHANGES IN GENERAL FIXED ASSETS

A summary of changes in general fixed assets follows:

| | Balance January 1, 1996 | Additions | Deletions | Balance December 31, 1996 |
|---|-------------------------------|-----------------|--------------|---------------------------------|
| Land and buildings | \$770,328 | \$15,463 | \$ - | \$785,791 |
| Machinery and equipment | 36,253 | 9,554 | 118 | 45,789 |
| Office furniture, fixtures and equipment | <u>47,840</u> | <u>280</u> | <u>114</u> | <u>48,010</u> |
| Totals | \$854,421 | \$25,307 | \$232 | \$879,596 |

Note 6 - LONG-TERM DEBT

At December 31, 1996, the District had outstanding interest free loans from the Terrebonne Parish Consolidated Government. The following is a summary of changes in the debt of the District for the year ended December 31, 1996.

| | Payable January 1, 1996 | Debt Retirement | Payable December 31, 1996 |
|--|-------------------------------|--------------------|---------------------------------|
| Terrebonne Parish Consolidated Government | <u>\$147,965</u> | <u>\$12,330</u> | <u>\$135,635</u> |

The annual requirements to amortize the debt outstanding at December 31, 1996 are as follows:

| Year | Principal |
|--------------|-------------------------|
| 1997 | \$ 12,330 |
| 1998 | 12,330 |
| 1999 | 12,330 |
| 2000 | 12,330 |
| 2001 | 12,330 |
| Thereafter | <u>71,982</u> |
| Total | <u>\$135,635</u> |

Note 2 - CASH AND INVESTMENTS (Continued)

deposits. Obligations furnished as security must be held by the political subdivision or with an unaffiliated bank or trust company for the account of the political subdivision.

During the year the District's investments consisted solely of certificates of deposits. The District's cash and investments at December 31, 1996 was not in excess of the FDIC insurance.

Note 3 - PROPERTY TAXES

Property taxes are levied each November 1 on the assessed value listed as of the prior January 1 for all real property, merchandise and movable property located in the Parish. Assessed values are established by the Terrebonne Parish Assessor's Office and the State Tax Commission at percentages of actual value as specified by Louisiana law. A reevaluation of all property is required to be completed no less than every four years. The last reevaluation was completed for the list of January 1, 1996. Taxes are due and payable December 31 with interest being charged on payments after January 1. Taxes can be paid through the tax sale date, which is the last Wednesday in June. Properties for which the taxes have not been paid are sold for the amount of the taxes. The tax rate for the year ended December 31, 1996 was \$8.00 per \$1,000 of assessed valuation on property within Recreation District No. 7 for the purpose of constructing, maintaining and operating recreational facilities within the District.

Note 4 - DUE FROM OTHER GOVERNMENTAL UNITS

Amounts due from other governmental units at December 31, 1996 consisted of the following:

| | |
|--|------------------|
| State of Louisiana - State revenue sharing | \$ 9,408 |
| Terrebonne Parish Tax Collector - December, 1996 collections remitted to the District in January, 1997: | |
| Ad valorem taxes | <u>147,338</u> |
| Total | <u>\$156,746</u> |

Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

h) Long-Term Debt (Continued)

Long-term debt expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group, not in the governmental funds.

The Long-Term Debt Account Group is not a "fund". It is concerned only with the measurement of financial position. It is not involved with the measurement of results of operations.

i) Vacation and Sick Leave

Full-time employees receive two weeks vacation. There is no material unpaid vacation at December 31, 1996.

The District does not have a sick leave policy.

j) Encumbrances

Encumbrance accounting, under which purchase orders, contracts and other commitments are recorded in the fund general ledgers, is not utilized by the District.

k) Total Column on Combined Statement - Overview

The total column on the combined statement - overview is captioned memorandum only to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position or results of operations, in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

Note 2 - CASH AND INVESTMENTS

Louisiana state law allows all political subdivisions to invest excess funds in obligations of the United States, certificates of deposit of state or national banks having their principal office in Louisiana or any other federally insured investment.

State law also requires that deposits of all political subdivisions be fully collateralized at all times. Acceptable collateralization includes the FDIC insurance and the market value of securities purchased and pledged to the political subdivision. Obligations of the United States, the State of Louisiana and certain political subdivisions are allowed as security for

Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

e) **Bad Debts**

The financial statements for the District contain no allowance for bad debts. Uncollectible amounts due for ad valorem taxes are recognized as bad debts at the time information becomes available which would indicate the uncollectibility of the particular receivable. These amounts are not considered to be material in relation to the financial position or operation of the Funds.

f) **Investments**

Investments are stated at cost, which approximates market.

g) **General Fixed Assets**

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in governmental funds. The Account Group is not a fund. It is concerned only with the measurement of financial position.

It is not involved with the measurement of results of operations. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, and lighting systems, are not capitalized along with other general fixed assets. No depreciation has been provided on general fixed assets.

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Fixed assets with an estimated historical cost amounted to approximately \$11,700 or 1% of the total General Fixed Assets Account Group. Donated fixed assets are valued at their estimated fair value on the date donated.

h) **Long-Term Debt**

The accounting and reporting treatment applied to the long-term debt associated with a fund as determined by its measurement focus. All governmental funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Governmental Fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of use and uses of "available spendable resources" during a period.

Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

b) Fund Accounting (Continued)

General Fund - The General Fund is the general operating fund of the District. It is used to account for all financial resources except those that are required to be accounted for in another fund.

Account Groups - The General Fixed Assets Account Group is used to account for fixed assets not accounted for in proprietary or trust funds. The General Long-Term Debt Account Group is used to account for general long-term debt and certain other liabilities that are not specific liabilities of proprietary or trust funds.

c) Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All Governmental Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. All valuation taxes and the related state revenue sharing (intergovernmental revenues) are considered "measurable" at the time of levy. Miscellaneous revenues are recorded as revenues when received in cash by the District because they are generally not measurable until actually received. Charges for services are recorded when earned since they are measurable and available.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

d) Operating Budgetary Basis

As required by the Louisiana Revised Statutes 39:1343, the Board of Commissioners (the Board) adopted a budget for the District's General Fund. The Board, as allowed by state law, does not obtain public participation in the budget process. Any amendment involving the transfer of monies from one function to another or increases in expenditures must be approved by the Board. All budgeted amounts which are not expended, or obligated through contracts, lapse at year end. The District amended its 1996 budget once.

The General Fund budget is adopted on a basis materially consistent with generally accepted accounting principles.

NOTES TO FINANCIAL STATEMENTS

Terrebonne Parish Recreation District No. 7

December 31, 1996

Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting and reporting policies of the Terrebonne Parish Recreation District No. 7 (the District) conform to generally accepted accounting principles as applicable to governments. The following is a summary of certain significant accounting policies:

a) Reporting Entity

The District is a component unit of the Terrebonne Parish Consolidated Government (the Parish) and as such, these financial statements will be included in the comprehensive annual financial report (CAFR) of the Parish for the year ended December 31, 1996.

The District has reviewed all of its activities and determined that there are no potential component units which should be included in its financial statements.

b) Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Governmental Funds

Governmental Funds are those through which the governmental functions of the District are financed. The acquisition, use and balances of the District's expendable financial resources and the related liabilities are accounted for through Governmental Funds. The measurement focus is upon determination of changes in financial position, rather than upon net income determination. The following is the Governmental Fund of the District:

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL -
GOVERNMENTAL FUND TYPE - GENERAL FUND**

Terrebonne Parish Recreation District No. 7

For the year ended December 31, 1996

| | <u>Budget</u> | <u>Actual</u> | Variance Favorable (Unfavorable) |
|---|------------------|-------------------|--|
| Revenues | | | |
| Taxes | \$ 143,000 | \$ 172,089 | \$ 29,089 |
| Intergovernmental: | | | |
| State of Louisiana: | | | |
| State revenue sharing | 14,000 | 14,112 | (1,888) |
| Charges for services | 31,600 | 32,718 | 1,008 |
| Miscellaneous - interest | 3,500 | 4,500 | 1,000 |
| Total revenues | <u>188,200</u> | <u>223,518</u> | <u>35,318</u> |
| Expenditures | | | |
| Current: | | | |
| General Government: | | | |
| Ad. valuation tax adjustment | 1,200 | 1,685 | (485) |
| Ad. valuation tax deductions | 7,500 | 8,220 | (720) |
| Total general government | <u>8,700</u> | <u>9,905</u> | <u>(1,205)</u> |
| Culture and Recreation: | | | |
| Personal services | 62,190 | 62,058 | 132 |
| Supplies and materials | 21,200 | 21,931 | 90 |
| Other services and charges | 60,500 | 60,498 | 2 |
| Repairs and maintenance | 7,500 | 7,803 | 303 |
| Capital expenditures | 25,400 | 25,397 | 3 |
| Total culture and recreation | <u>176,790</u> | <u>176,687</u> | <u>103</u> |
| Debt Service: | | | |
| Principal retirement | 12,330 | 12,328 | 2 |
| Total expenditures | <u>197,820</u> | <u>198,219</u> | <u>(399)</u> |
| Excess of Revenues Over Expenditures | \$ <u>90,380</u> | <u>25,299</u> | \$ <u>65,081</u> |
| Fund Balance | | | |
| Beginning of year | | <u>212,095</u> | |
| End of year | | <u>\$ 237,392</u> | |

See notes to financial statements.

**COMBINED BALANCE SHEET -
GOVERNMENTAL FUND TYPES AND ACCOUNT GROUPS**

Terrebonne Parish Recreation District No. 7

December 31, 2006

| | Governmental | | | Total (Measurements Only) |
|---|-------------------|---------------------------|------------------------------|---------------------------------|
| | Fund Type | Account Groups | | |
| | | General Fund Assets | General Long-Term Debt | |
| General | | | | |
| Assets | | | | |
| Cash | \$ 26,332 | \$ - | \$ - | \$ 26,332 |
| Investments | 48,967 | - | - | 48,967 |
| Receivables - taxes | 16,503 | - | - | 16,503 |
| Due from other governmental units | 156,618 | - | - | 156,618 |
| Fixed assets | - | 879,596 | - | 879,596 |
| Amount to be provided for retirement of general long-term debt | - | - | 135,635 | 135,635 |
| Totals | \$ 248,418 | \$ 879,596 | \$ 135,635 | \$ 1,263,649 |
| Liabilities | | | | |
| Accounts payable and accrued expenditures | \$ 2,500 | | \$ - | \$ 2,500 |
| Due to Terrebonne Parish Consolidated Government | 303 | | 135,635 | 135,938 |
| Total liabilities | 2,803 | | 135,635 | 138,438 |
| Fund Equity and Other Credits | | | | |
| Investment in general fixed assets | - | \$ 879,596 | | 879,596 |
| Fund balance - unreserved | 237,287 | - | | 237,287 |
| Total fund equity and other credits | 237,287 | 879,596 | | 1,116,883 |
| Totals | \$ 248,418 | \$ 879,596 | \$ 135,635 | \$ 1,263,649 |

See notes to financial statements.



Bourgeois Bennett

INDEPENDENT AUDITOR'S REPORT

To the Board of Commissioners,
Terrebonne Parish Recreation District No. 7,
Charvin, Louisiana.

We have audited the accompanying general purpose financial statements of Terrebonne Parish Recreation District No. 7 (the District), a component unit of the Terrebonne Parish Consolidated Government, as of and for the year ended December 31, 1996, as listed in the table of contents. These general purpose financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Terrebonne Parish Recreation District No. 7 as of December 31, 1996, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued a report dated May 13, 1997 on our consideration of the Terrebonne Parish Recreation District No. 7's internal control structure and a report dated May 13, 1997 on its compliance with laws and regulations.

Bourgeois Bennett, LLC

Certified Public Accountants

Monroe, La.,
May 13, 1997.

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December 31, 1996

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STATE OF LOUISIANA

Financial Report
Terrebonne Parish Recreation District No. 7
Chauvin, Louisiana
December 31, 1996

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 011 0 0 1997