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**GRANT PARISH POLICE JURY**  
Caldico, Louisiana

**Annual Financial Report**  
For the year ended December 31, 1997

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date Jul 22 1998

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June 3, 1988

**INDEPENDENT AUDITORS' REPORT**

The Grant Parish Police Jury  
Grant Parish Courthouse  
Coffey, Louisiana 71417

We have audited the accompanying primary government financial statements of the Grant Parish Police Jury, as of and for the year ended December 31, 1987, as listed in the table of contents. These financial statements are the responsibility of the Grant Parish Police Jury's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

**Litigation:**

As discussed in Note 25, the Police Jury is a defendant in numerous lawsuits and legal counsel has been unable to quantify an exposure to losses that may result from certain pending litigation. Furthermore, since the Police Jury does not maintain general liability insurance coverage, there is no protection from any unfavorable judgments that might arise from the pending cases. No provision for any liability that may result has been made in the accompanying financial statements.

**General Fixed Assets:**

The General Fixed Assets Account Group has been established to account for the Police Jury's investment in land, buildings and equipment. However, as presented in Note 6, books and materials held in the parish library are erroneously included in general fixed assets. Furthermore, the disclosures presented in Note 6 incorrectly report that library books and materials costing \$1,114,000 were acquired during 1997. Actual amount expended for the purchase of library books totaled approximately \$20,000.

**Capital Leases:**

The Police Jury has obtained the right to operate four road graders by executing lease agreements with Caterpillar Financial Services. Under the lease agreements, the Police Jury is required to pay \$970 per month for each machine, plus an additional charge that will be imposed if annual usage exceeds 1,200 hours. Furthermore, at the end of the five year lease period, the Police Jury may purchase each machine at a cost of \$80,000; however, it is not obligated to purchase the machinery or make additional payments at the conclusion of the lease. These lease agreements, including the optional purchase amounts, were erroneously reported as capital leases. As a result, the financial statements are misstated as follows:

	Dollar Amount Overstated (Understated)
<b><u>General Fixed Assets:</u></b>	
Fixed assets	483,424
Investment in general fixed assets	483,424
<b><u>General Long Term Obligations:</u></b>	
Amount to be provided for retirement of long-term debt	450,938
Capital lease obligations payable	450,938
<b><u>Special Revenue Funds, Other Financing Sources:</u></b>	
Capital lease purchase agreements	483,424
<b><u>Special Revenue Funds, Expenditures:</u></b>	
Capital outlay	483,424
Public works	(23,414)
Debt service	23,414

**Accounting Policies:**

Generally accepted accounting principles require governmental units to disclose policies regarding the application of pronouncements by the Financial Accounting Standards Board. The following disclosures were omitted from Note 1 of the accompanying financial statements:

The basis of accounting followed by proprietary funds is similar to accounting practices utilized by business enterprises. Due to these similarities, proprietary funds are allowed to follow certain pronouncements that are developed by the Financial Accounting Standards Board (FASB) for business enterprises. However, the Police Jury only applies those FASB pronouncements that were issued on or before November 30, 1989.

A primary government is a legal entity or body politic and includes all funds, organizations, institutions, agencies, departments, and offices that are not legally separate. Such legally separate entities are referred to as component units. In our opinion, except for the effects of the departures noted in the preceding paragraphs the primary government financial statements present fairly, in all material respects, the financial position of the primary government of the Grant Parish Police Jury, as of December 31, 1997, and the results of its operations and the cash flows of its proprietary fund types for the year then ended in conformity with generally accepted accounting principles.

However, the primary government financial statements, because they do not include the financial data of the component units of the Grant Parish Police Jury, do not purport to, and do not present fairly the financial position of the Grant Parish Police Jury as of December 31, 1997, and the results of its operations and cash flows of its proprietary fund types for the year then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued our report dated June 3, 1997 on our consideration of the Grant Parish Police Jury's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants.

Our audit was made for the purpose of forming an opinion on the financial statements taken as a whole. The combining statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the primary government financial statements of the Grant Parish Police Jury. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the primary government financial statements of the Grant Parish Police Jury. Such information has been subjected to the auditing procedures applied in the audit of the primary government financial statements and, in our opinion, except for the effects of the misstatements described in the previous paragraphs, the accompanying supplemental information is fairly presented in all material respects in relation to the primary government financial statements taken as a whole.

**ROZIER, HARRINGTON & McRAY**  
Certified Public Accountants

**ROZIER, HARRINGTON & McKAY**  
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June 3, 1998

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON  
INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN  
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS**

The Grant Parish Police Jury  
Grant Parish Courthouse  
Coffin, Louisiana 71417

We have audited the primary government financial statements of the Grant Parish Police Jury, as of and for the year ended December 31, 1997, and have issued our report thereon dated June 3, 1998. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Compliance**

As part of obtaining reasonable assurance about whether the Grant Parish Police Jury's primary government financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with these provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Grant Parish Police Jury's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the primary government financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a


*Grant Parish Police Jury*

*June 5, 1988*

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condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the primary government financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of management. However, this report is a matter of public record and its distribution is not limited.

  
ROZIER, HARRINGTON & MCKAY  
Certified Public Accountants

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June 3, 1997

**REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE  
TO EACH MAJOR PROGRAM AND INTERNAL CONTROL,  
OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

The Grant Parish Police Jury  
Grant Parish Courthouse  
Cullen, Louisiana 71407

**Compliance**

We have audited the compliance of the Grant Parish Police Jury with the types of compliance requirements described in the U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended December 31, 1997. The Grant Parish Police Jury's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the Grant Parish Police Jury's management. Our responsibility is to express an opinion on the Grant Parish Police Jury's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and OMB Circular A-133, *Audits of State, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Grant Parish Police Jury's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Grant Parish Police Jury's compliance with those requirements.



In our opinion, the Grant Parish Police Jury complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended December 31, 1997.

**Internal Control over Compliance**

The management of the Grant Parish Police Jury is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Grant Parish Police Jury's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of management. However, this report is a matter of public record and its distribution is not limited.

  
ROZIN, HARRINGTON & MCKAY  
Certified Public Accountants

# GRANT PARISH POLICE JURY

## Schedule of Findings and Questioned Costs

For the year ended December 31, 1997

### PART I - SUMMARY OF AUDITOR'S RESULTS:

- The Independent Auditors' Report on the primary government financial statements for the Grant Parish Police Jury as of December 31, 1997 and for the year then ended expressed a qualified opinion.
- The results of the audit disclosed no instances of noncompliance that are considered to be material to the primary government financial statements of the Grant Parish Police Jury.
- The Independent Auditors' Report on Compliance with Requirements Applicable to Each Major Program and Internal Control over Compliance in Accordance with OMB Circular A-133 expressed an unqualified opinion on compliance requirements for major programs.
- The audit did not disclose any audit findings which are required to be reported as findings and questioned costs.
- Major programs for the year ended December 31, 1997 are presented as follows:

UNITED STATES DEPARTMENT OF AGRICULTURE (Passed Through State of Louisiana)  
CPFA No. 13.334 - Food Stamp Program  
CPFA No. 13.606 - National Forest Receipts

- A threshold of \$100,000 was used for distinguishing between Type A and Type B programs for purposes of identifying major programs.
- The Grant Parish Police Jury was not considered to be a low risk auditee as defined by OMB Circular A-133.

### PART II - FINDINGS RELATING TO THE FINANCIAL STATEMENTS WHICH ARE RECORDED TO BE REMEDIATED IN ACCORDANCE WITH GENERALLY ACCEPTED GOVERNMENTAL ACCOUNTING PRINCIPLES:

- None.

### PART III - FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS WHICH SHALL INCLUDE AUDIT FINDINGS AS DEFINED BY OMB CIRCULAR A-133:

- None.

# GRANT PARISH POLICE JURY

## Management's Corrective Action Plan

For the year ended December 31, 1997

<b>SECTION I</b> <b>INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS</b>	
No findings were reported in the schedule of findings and questions cont.	Response - N/A
<b>SECTION II</b> <b>INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS</b>	
No findings were reported in the schedule of findings and questions cont.	Response - N/A
<b>SECTION III</b> <b>MANAGEMENT LETTER</b>	
No findings were reported in the schedule of findings and questions cont.	Response - N/A

GRANT PARISH POLICE JURY  
Collio, Louisiana

Primary Government Financial Statements  
As of and for the Year Ended December 31, 1997

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GRANT PARISH POLICE JURY  
Cottica, Louisiana  
Primary Government Financial Statements  
As of and for the Year Ended December 31, 1997

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**GRANT PARISH POLICE JURY**  
Caddo, Louisiana  
**ALL FUND TYPES AND ACCOUNT GROUPS**

Statement A

Combined Balance Sheet  
December 31, 1997

**ASSETS AND OTHER DEBIT**

Assets:

	COMMERCIAL FUND		CAPITAL FUND -		PROFITABILITY FUND -		ACCOUNT GROUPS		TOTAL AMBULANCE ONLY
	GENERAL FUND	SPECIAL FUND	RESERVE FUND	PROJECTS FUND	EXPENSE FUND	GENERAL FUND	AMBULANCE ONLY	AMBULANCE ONLY	
Cash and cash equivalents (note 2)	\$ 92,319	\$ 1,008,707	\$ 93,127		\$ 63,604			\$ 1,488,727	\$ 1,488,727
Receivables (note 3)	249,209	797,441			61,634			1,088,444	1,088,444
Inventory (note 3)	1,478	29,264						30,742	30,742
Advances to other fund (note 1)		42,397						42,397	42,397
Prepaid expenses					4,623			4,623	4,623
Fixed assets - net, where applicable of accumulated depreciation (note 4)					784,487			784,487	784,487
Fixed Assets		1,344,009	93,127		1,371,897			2,809,123	2,809,123
	<u>243,812</u>	<u>2,124,207</u>	<u>93,127</u>	<u>None</u>	<u>1,376,521</u>	<u>None</u>	<u>None</u>	<u>5,698,911</u>	<u>5,698,911</u>
	None	None	None	None	None	None	None	981,199	981,199
<b>TOTAL ASSETS AND OTHER DEBIT</b>	<b>243,812</b>	<b>2,124,207</b>	<b>93,127</b>	<b>None</b>	<b>1,376,521</b>	<b>None</b>	<b>None</b>	<b>5,698,911</b>	<b>5,698,911</b>

(Other debits - amounts to be provided for retirement of general long-term obligations)

**LIABILITIES, EQUITY AND OTHERS**

Liabilities:

Cash overdraft	\$ 685								\$ 685
Accounts and other payables (note 7)	119,478		700						120,178
Committed contract estimates payable (note 8)	29,460								29,460
	<u>\$ 149,623</u>	<u>\$ 700</u>	<u>\$ 700</u>	<u>\$ 67,000</u>	<u>\$ 1,321,800</u>	<u>\$ 5,000,011</u>	<u>\$ 981,199</u>	<u>\$ 9,213,479</u>	<u>\$ 9,213,479</u>

(Continued)

The accompanying notes are an integral part of this statement.







GRAND JURY POLICE JURY  
Caldic, Louisiana  
ENVIRONMENTAL FUNDS

Statement B

Combined Statement of Revenues, Expenditures  
and Changes in Fund Balances  
For the Year Ended December 31, 1997

	GENERAL FUNDS	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	CURRENT PROJECTS FUNDS	TOTAL MEMORANDUM FUNDS
<b>REVENUES</b>					
Taxes:					
Ad valorem (net)	\$ 111,199	\$ 486,941			\$ 598,140
Franchise	9,283				9,283
Rent	2,260				2,260
Interest premium		39,659			39,659
Sale and use tax		602,667			602,667
License and permits (net)	9,422				9,422
Inter-governmental revenues:					
Federal grants	34,345	366,118			400,463
State funds:					
French cooperative funds		378,025			378,025
State revenue sharing (net)	18,152	78,759			96,911
Interstate funds	388,894				388,894
Funds from voter drive poller	39,898				39,898
Rural Development Program grant		71,581			71,581
Other state funds	2,364	16,379			18,743
Local funds:					
Transfer in from special accounts of:					
Debt service	21,667		1,444		23,111
Debtors judge	21,175				21,175

(Continued)

The accompanying notes are an integral part of this statement.

GRANT PARISH POLICE ARMY  
Cottier, Louisiana  
CORPORATE FUNDS

Statement B

Combined Statement of Revenues, Expenditures  
and Changes in Fund Balance  
For the Year Ended December 31, 1987

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	CAPITAL PROJECTS FUNDS	TOTAL (AMOUNTS IN DOLLARS)
<b>REVENUES (Cont'd)</b>					
Miscellaneous revenues:					
Fees and charges for services rendered	\$ 75,000	\$ 4,084			\$ 81,519
Fees and costs incurred by criminal over fees	24,284	79,440			103,669
License fees	1,672	2,378	\$ 815	\$ 34	5,099
Interest earned	4,318	28,048			32,290
Rentals of properties		47,958			47,958
Revenues	81	5,112			5,193
Miscellaneous other revenues	179,965	3,173,179	815	34	3,183,093
Total revenues					
<b>EXPENDITURES</b>					
General government:					
Legislative	52,856				52,856
Judicial	195,310	121,859			317,169
Executive	22,242				22,242
Fireman and administrative	142,812	115,866	653		260,776
Other general government	13,284	81,490			100,048
Public safety	126,934	290			128,454
Public works	1,908	1,443,877			1,445,785

(Continued)

The accompanying notes are an integral part of this statement.

GRANT FUNDING PROJECT ACRY  
 Centre, Louisiana  
 GOVERNMENTAL FUNDS

Statement B

Combined Statement of Revenues, Expenditures  
 and Changes in Fund Balance  
 For the Year Ended December 31, 1997

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUND	CAPITAL PROJECTS FUND	TOTAL (MEMORANDUM ONLY)
<b>EXPENDITURES: (Cont.)</b>					
Health and welfare	\$ 21,147	\$ 38,844			\$ 60,001
Culture and recreation	13,171	171,637			184,808
Economic development and activities	7,501				7,501
Debt service		16,581	\$ 24,250		40,831
Capital outlay	38,428	866,277			904,705
Total expenditures	<u>80,247</u>	<u>1,082,739</u>	<u>24,250</u>	<u>None</u>	<u>1,107,236</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	99,808	(684,111)	(24,250)	\$ 24	(608,489)
<b>OTHER FINANCING SOURCES (USES)</b>					
Proceeds from:					
Sales of fixed assets	1,236	64,664			65,900
Capital lease purchase agreements		663,308			663,308
Sale of inventory		2,817			2,817
Operating transfers in		262,362	26		262,388
Operating transfers out	(11,257)	(336,344)			(347,601)
Total other financing sources (uses)	<u>(10,021)</u>	<u>792,787</u>	<u>26</u>	<u>None</u>	<u>782,792</u>

(Continued)

The accompanying notes are an integral part of this statement.

GRAND FUNDING PROJECT FUND  
 Calhoun, Louisiana  
 GOVERNMENTAL FUNDS

Statement 2

Combined Statement of Revenues, Expenditures  
 and Changes in Fund Balance  
 For the Year Ended December 31, 1997

	GENERAL FUNDS	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	CAPITAL PROJECTS FUNDS	TOTAL AMOUNTS (000.00)
EXCESS DEFICIT OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER USE	\$ 60,947	\$ 86,178	\$ (86,178)	\$ 26	\$ 60,968
FUND BALANCES AT BEGINNING OF YEAR	193,818	1,684,158	87,968	1,385	1,867,329
Included equity transfers in	2,411				2,411
Included equity transfers out				(2,471)	(2,471)
FUND BALANCES AT END OF YEAR	\$ 257,276	\$ 1,770,336	\$ 87,790	\$ 665	\$ 1,916,067

NOTE

The above carries fund and the capital projects fund are shown in the Hospital Service District No. 1 Debt Service Fund and the Flood Control Capital Projects Fund respectively.

(Continued)

The accompanying notes are an integral part of this statement.

GROSS PARISH POLICE FUND  
Culicis, Louisiana  
GOVERNMENTAL FUNDS - GENERAL AND SPECIAL  
REVENUE FUNDS

Statement C

Certified Statement of Revenues, Expenditures and  
Changes in Fund Balances - Budget (GAAP Basis) and Actual  
For the Year Ended December 31, 1997

	GENERAL FUND		SPECIAL REVENUE FUNDS		TOTAL
	BUDGET	ACTUAL	BUDGET	ACTUAL	
					VARIANCE FAVORABLE (UNFAVORABLE)
<b>REVENUES</b>					
Taxes:					
Ad valorem (net)	\$ 185,000	\$ 113,199	\$ 413,000	\$ 486,941	\$ 21,941
Franchise		5,300			
Rent		2,148			
Business permits				39,699	39,699
Sales and use (net)	12,000		600,000	600,967	27,967
Other taxes			33,000		(33,000)
Licenses and permits (net)		6,623			6,623
Interparishental account:					
Federal grant					
State funds:					
Parish transportation fund			265,000	265,218	218
State revenue sharing (net)	18,000	18,712	180,000	179,815	(186,287)
Severance taxes	275,000	388,898	77,000	78,799	1,799
Fireworks - sales - video show parks		39,000			39,000
Rural Development Program grant					
Other non-tax funds	40,000	2,356			(37,644)

(Continued)

The accompanying notes are an integral part of this statement.

GRANT FUND PROJECT RUBY  
 Coffin, Louisiana  
 GOVERNMENTAL FUNDS - GENERAL AND SPECIAL  
 REVENUE FUNDS

Statement C

Combined Statement of Revenues, Expenditures and  
 Changes in Fund Balances - Budget (GAAP Basis) and Actual  
 For the Year Ended December 31, 2007

	GENERAL FUND		SPECIAL REVENUE FUNDS	
	BUDGET	ACTUAL	BUDGET	ACTUAL
<b>REVENUES (Cont'd.)</b>				
Local funds				
Transfers in from special accounts of:				
District attorney	\$ 27,287	\$ 27,662		\$ 3,444
District judge	27,213	27,179		
Local funds	\$ 24,000	(25,000)		
	78,500	72,841	7,865	4,044
Manufacture revenues:				
Fees and charges for services rendered	28,000	28,284	(709)	78,440
Fees and rents assessed by criminal				5,411
court fees		1,672		8,178
Labor fees		4,358		39,648
License annual				49,568
Rents of properties	4,000		18,000	
Royalties				4,568
Manufacture other revenues		654	88,000	6,127
Total revenues	68,000	98,963	177,865	2,115,128
			2,010,000	2,115,128
<b>EXPENDITURES</b>				
General government:	85,000	82,808	3,194	
Legislative				
(Continued)				

The accompanying notes are an integral part of this statement.

GOVERN FINANCIAL REPORTS  
 Cochin, Louisiana  
**GOVERNMENTAL FUNDS - GENERAL AND SPECIAL  
 REVENUE FUNDS**

Statement C

Condensed Statement of Revenues, Expenditures and  
 Changes in Fund Balances - Budget (GAAP Basis) and Actual  
 For the Year Ended December 31, 1997

	GENERAL FUND		SPECIAL REVENUE FUNDS	
	BUDGET	ACTUAL	BUDGET	ACTUAL
<b>EXPENDITURES (Cont.)</b>				
General government: (Cont.)				
Individual	\$ 241,289	\$ 196,039	\$ 128,791	\$ 170,899
Electric	21,289	29,742		
Fire and administrative	179,289	149,818	182,089	118,966
Other general government	29,816	23,346	144,291	91,895
Public safety	41,889	116,518		265
Public works		1,508	1,798,327	1,445,877
Health and welfare	20,289	25,347	178,258	341,474
Culture and recreation	36,889	12,271	20,342	172,627
Economic development and assistance	8,289	7,522		
Debt service			62,089	75,291
Capital outlay	47,289	16,405		
Total expenditures	593,889	677,237	2,611,185	2,899,711
<b>EXCESS (DEFICIENCY) OF RESOURCES</b>				
<b>OVER EXPENDITURES</b>	(131,895)	99,898	(694,185)	(684,611)
				\$ (684,611)

(Continued)

The accompanying notes are an integral part of this statement.

GRANT FUNDS POLICE FUND

Cedar, Louisiana

GOVERNMENTAL FUNDS - GENERAL AND SPECIAL REVENUE FUNDS

Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget (GAAP Basis) and Actual For the Year Ended December 31, 1997

	GENERAL FUND		SPECIAL REVENUE FUNDS		VARIANCE FAVORABLE (UNFAVORABLE)
	BUDGET	ACTUAL	BUDGET	ACTUAL	
<b>OTHER REVENUES, RESOURCES (Use)</b>					
Proceeds from:					
Sale of fixed assets	\$ 1,216	\$ 2,218		\$ 64,084	\$ 64,084
Capital lease purchase agreements				60,178	60,178
Sale of timber				2,007	2,007
Operating transfers in				202,102	202,102
Operating transfers out	(55,163)	(55,163)		(165,044)	(165,044)
Total other financing resources (use)	<u>\$ (53,947)</u>	<u>\$ (52,945)</u>	<u>None</u>	<u>\$ 64,217</u>	<u>\$ 64,217</u>
<b>RESOURCES (Revenues, RESOURCES AND OTHER FINANCING RESOURCES) OTHER EXPENDITURES AND OTHER USES</b>	\$ (111,874)	65,847	179,660	\$ (894,185)	861,716
<b>FUND BALANCES AT BEGINNING OF YEAR</b>	111,874	111,874	1,684,185	1,684,185	
Revised equity transfers in		2,421		2,421	
<b>FUND BALANCES AT END OF YEAR</b>	<u>None</u>	<u>\$ 202,081</u>	<u>\$ 2,000,000</u>	<u>\$ 1,684,185</u>	<u>\$ 484,185</u>

(Continued)

The accompanying notes are an integral part of this statement.



**GRANT PARISH POLICE JURY**  
**CONSOLIDATED GAS UTILITY DISTRICTS OF GRANT PARISH**  
 Cadeaux, Louisiana  
**PROPRIETARY FUND - ENTERPRISE FUND**

Statement of Revenues, Expenses and  
 Changes in Retained Earnings  
 For the Year Ended December 31, 1997

<b>OPERATING REVENUES</b>	
Sales of natural gas	\$ 412,066
Other operating revenues	1,681
Total operating revenues	<u>413,747</u>
 <b>OPERATING EXPENSES</b>	
Purchases of natural gas	171,383
Salaries and wages - clerical	28,122
Employer's related benefits and costs - clerical	4,144
Contract labor - clerical	369
Professional services	1,500
Collection fees	93
Travel, convention and seminar expenses - clerical	108
Insurance and surety bond premiums	9,483
Maintenance and repairs of natural gas distribution system:	
Salaries and wages	45,353
Employer's related benefits and costs	7,776
Contract labor	1,414
Engineering, inspection and other fees	3,081
Travel, convention and seminar expenses	331
Materials and supplies	11,853
Equipment expense	4,139
Maintenance and repairs of real property	788
Rentals	5,543
Telephone	1,102
Postage	3,410
Utilities	4,298
Office supplies and expenses	2,794

(Continued)

The accompanying notes are an integral part of this statement.

**GRANT PARISH POLICE JURY**  
**CONSOLIDATED GAS UTILITY DISTRICTS OF GRANT PARISH**  
 Coffee, Louisiana  
**PROPRIETARY FUND - ENTERPRISE FUND**

*Statement of Revenues, Expenses and  
 Changes in Retained Earnings  
 For the Year Ended December 31, 1997*

<b>OPERATING EXPENSES (Contd.)</b>	
Bank service charges	\$ 356
Depreciation	34,836
Total operating expenses	<u>342,356</u>
<b>OPERATING INCOME</b>	<u>71,791</u>
<b>NONOPERATING REVENUES (EXPENSES)</b>	
Interest earned	34,864
Collections of receivables that had been written off	64
Sales of fixed assets	548
Vendor's compensation	155
Loss from uncollectible receivables that were written off	(737)
Paying agent and trustee fees	<u>(1,815)</u>
Total nonoperating revenues (expenses)	<u>33,279</u>
<b>NET INCOME</b>	<u>85,070</u>
<b>ADD DEPRECIATION ON IMPROVEMENTS TO NATURAL GAS    DISTRIBUTION SYSTEM FINANCED WITH CONTRIBUTED    CAPITAL</b>	<u>11,929</u>
<b>INCREASE IN RETAINED EARNINGS</b>	<u>96,999</u>
<b>RETAINED EARNINGS AT BEGINNING OF YEAR</b>	<u>675,885</u>
<b>RETAINED EARNINGS AT END OF YEAR</b>	<u>\$ 772,884</u>

(Continued)

The accompanying notes are an integral part of this statement.

**GRANT PARISH POLICE JURY**  
**CONSOLIDATED GAS UTILITY DISTRICTS OF GRANT PARISH**  
 Calico, Louisiana  
**PROPRIETARY FUND - ENTERPRISE FUND**

Statement of Cash Flows  
 For the Year Ended December 31, 1997

Cash flows from operating activities:	
Net income	\$ 83,000
Adjustments to reconcile net income to net cash provided by operating activities:	
Depreciation	34,836
Interest earned	(14,864)
Increase in receivables (excluding increase in accrued interest receivable)	(13,512)
Increase in prepaid expenses	(903)
Increase in accounts and other payables	8,807
Increase in deposits held for others - customers' meter deposits	3,210
Increase in compensated absence payable	105
Sales of fixed assets	(568)
Net cash provided by operating activities	<u>102,421</u>
Cash flows from capital activities:	
Purchase of truck	(18,092)
Sales of assets	348
Net cash used for capital activities	<u>(17,744)</u>
Cash flows from investing activities:	
Interest earned	14,864
Increase in accrued interest receivable	(77)
Net cash provided by investing activities	<u>14,787</u>
Net increase in cash and cash equivalents	99,464
Cash and cash equivalents at beginning of year	<u>435,346</u>
Cash and cash equivalents at end of year	<u>\$ 534,810</u>

(Continued)

The accompanying notes are an integral part of this statement.

GRANT PARISH POLICE JURY  
 CONSOLIDATED GAS UTILITY DISTRICTS OF GRANT PARISH  
 Calico, Louisiana  
 PROPRIETARY FUND - ENTERPRISE FUND

Statement of Cash Flows  
 For the Year Ended December 31, 1997

Reconciliation of operating income to net cash provided by operating activities:	
Operating income	<u>\$ 71,751</u>
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation	34,836
Collections of receivables that had been written off	64
Mayor's compensation	155
Loss from uncollectible receivables that were written off	(777)
Paying agent and trustee fees	(1,615)
Changes in assets and liabilities:	
Increase in receivables (excluding increase in accrued interest receivable)	(12,212)
Increase in prepaid expenses	(903)
Increase in accounts and other payables	8,807
Increase in deposits held for others - customers' money deposits	2,250
Increase in compensated absences payable	102
Net adjustments	<u>10,630</u>
Net cash provided by operating activities	<u>\$ 102,421</u>

(Continued)

The accompanying notes are an integral part of this statement.

**GRANT PARISH POLICE JURY**  
Cottier, Louisiana

**Notes to the Primary Government Financial Statements**  
As of and for the Year ended December 31, 1997

**INTRODUCTION**

The Grant Parish Police Jury or police jury is the governing authority for Grant Parish and is a political subdivision of the State of Louisiana. The police jury is governed by eight jurors representing the various districts within the parish. The jurors serve four-year terms that expire on January 1, 2001.

Louisiana Revised Statute 33:1236 gives the police jury various powers in regulating and directing the affairs of the parish and its inhabitants. The most notable of these are the powers to: pass regulations affecting parish government; to regulate the construction and maintenance of roads, bridges and drainage systems; to regulate the sale of alcoholic beverages; and to provide for the health and welfare of the poor, disadvantaged and unemployed in the parish. Funding to accomplish these tasks is provided primarily by ad valorem taxes, sales and use taxes, federal grants, state funds of various descriptions and interest earnings.

Grant Parish, located in north central Louisiana, encompasses an area of 683 square miles, or 437,120 acres and has a population of approximately 18,881. Agriculture, manufacturing and timber are the major industries of the parish. For the year ended December 31, 1997, payrolls of certain funds of the police jury and some component units included in the accompanying primary government financial statements totaled \$1,148,338. The number of full-time and part-time employees is approximately 86. Employees of the police jury's Parish Road Maintenance Fund maintain an estimated 658 miles of roads.

**I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. BASIS OF PRESENTATION**

The accompanying primary government financial statements of the Grant Parish Police Jury have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

**B. REPORTING ENTITY**

As the governing authority of the parish, for reporting purposes, the Grant Parish Police Jury is the financial reporting entity for Grant Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and

**GRANT PARISH POLICE JURY**

Caldes, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

(c) other organizations for which the nature and significance of their relationship with the primary government are such that inclusion would cause the reporting entity's financial statements to be misleading or incomplete.

GASB Statement No. 14 established criteria for determining which component units should be considered part of the Grant Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and
  - a. The ability of the police jury to impose its will on that organization and/or
  - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
2. Organizations for which the police jury does not appoint a voting majority but are financially dependent on the police jury.
3. Organizations for which the reporting entity's financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Based on the previous criteria, the police jury has determined that the following component units are part of the reporting entity:

Component Unit	Fiscal Year/End	Criteria Used
1. Fire District No. 1	December 31	1 and 1B
2. Fire District No. 2	December 31	1 and 1B
3. Fire District No. 3	December 31	1 and 1B
4. Fire District No. 4	December 31	1 and 1B
5. Fire District No. 5	December 31	1 and 1B
6. Fire District No. 6	December 31	1 and 1B
7. Fire District No. 7	December 31	1 and 1B
8. Grant Parish Communi- cations District	June 30	1 and 1B
9. Hospital Service District No. 7	December 31	1 and 1B

**GRANT PARISH POLICE JURY**

Cottier, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

Component Unit	Fiscal Year End	Criteria Used
10. LaSalle/Grant Solid Waste Disposal District	December 31	1B and 2
11. Recreation District No. 2 of Grant Parish	December 31	1 and 1B

The police jury has chosen to issue financial statements of the primary government (police jury) only; therefore, none of the previously listed component units are included in the accompanying primary government financial statements.

The primary government (police jury) financial statements include all funds, account groups, and governmental entities for which the police jury maintains the accounting records. The governmental entities for which the police jury maintains the accounting records are considered part of the primary government (police jury) and include: the Grant Parish Library, the Thirty-Fifth Judicial District Criminal Court, and Hospital Service District No. 1. Also included in the accompanying primary government financial statements are the financial statements of the Enterprise Fund of Consolidated Gas Utility Districts of Grant Parish, as the police jury is responsible for the management of this component unit.

GASB Statement No. 14 provides for the issuance of primary government financial statements that are separate from those of the reporting entity. However, the primary government's (police jury's) financial statements are not a substitute for the reporting entity's financial statements. The accompanying primary government financial statements have been prepared in conformity with generally accepted accounting principles as applied to governmental units. These financial statements are not intended to and do not report on the reporting entity but rather are intended to reflect only the financial statements of the primary government (police jury).

Considered in the determination of component units of the reporting entity were the Grant Parish School Board and the various municipalities in the parish. It was determined that these governmental entities are not component units of the Grant Parish Police Jury reporting entity because they have separately elected governing bodies, are legally separate, and are fiscally independent of the Grant Parish Police Jury.

## GRANT PARISH POLICE JURY

Cottier, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1987

(Continued)

### C. FUNDS ACCOUNTING

The police jury uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds of the police jury are classified into two categories, governmental and proprietary. In addition, each category is divided into separate fund types, existing fund types are discussed below.

#### GOVERNMENTAL FUNDS

Governmental funds are used to account for most of the police jury's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition and/or construction of general fixed assets and the servicing of general long-term debt. A discussion of each of the governmental fund types follows:

1. The General Fund is the general operating fund of the police jury. It accounts for all financial resources, except those required to be accounted for in other funds.
2. Special revenue funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.
3. Debt service funds account for transactions relating to revenues received and used for the payment of principal and interest on those long-term obligations recorded in the General Long-Term Obligations Account Group. The police jury has one debt service fund, as described in the following paragraph.

In 1980, the final payment of principal and interest was made by the Hospital Service District No. 1 Debt Service Fund on a \$250,000 issue of general obligation bonds, dated February 1, 1973, of the district. The final payment, including principal of \$25,000 and interest of \$1,050, totald



## GRANT PARISH POLICE JURY

Colfax, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

ES&OSB. At December 31, 1997, there was \$51,317 remaining in the fund balance of the Hospital Service District No. 1 Debt Service Fund. This fund balance is recorded as unreserved/undesignated in the accompanying primary government financial statements and may be designated, by a majority vote of the police jury, for expenditures that are for same as expenditures for which the general obligation bonds were issued.

4. Capital projects funds account for financial resources received and used for the acquisition, construction or improvement of capital facilities not reported in other governmental funds. The police jury's only capital projects fund, the Flood Control Capital Projects Fund, was closed out in 1997 by transferring the fund balance of this fund to the General Fund. The transfer was recorded as a residual equity transfer out in the accounts of the Flood Control Capital Projects Fund and a residual equity transfer in account was used to record the transaction in the General Fund.

The Flood Control Capital Projects Fund accounted for expenditures by the police jury that were related to the Atoka-Bogalusa Flood Control Program. Funding was provided by a State Rural Development Program grant and interest earnings.

## PROPRIETARY FUNDS

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Proprietary funds differ from governmental funds in that their focus is on income measurement, which, together with the maintenance of equity, is an important financial indicator. The police jury has one fund that falls within the proprietary fund category, an Enterprise Fund. Paragraphs that follow provide a description of the Enterprise Fund.

The Enterprise Fund accounts for operations where the intent of management is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where management has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

## GRANT PARISH POLICE JURY

Culicis, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

During a meeting held on January 13, 1994, the police jury passed a resolution that was retroactive to an effective date of December 31, 1993, dissolving Gas Utility District Numbers 2, 4 and 5 of Grant Parish. In addition, the aforementioned resolution provided for the creation of a single district, retroactive to an effective date of January 1, 1994, to be known as Consolidated Gas Utility Districts of Grant Parish. The single district encompasses any and all of the franchise areas of the dissolved districts and the police jury has the authority to grant new franchise areas to the single district. Actions of the police jury, as described, are authorized by certain provisions of Louisiana Revised Statute 33-4301.

Managed by the police jury, Consolidated Gas Utility Districts of Grant Parish - Enterprise Fund covers, maintains and operates a natural gas distribution system that is comprised of an estimated 135 miles of pipeline and 6-40 miles of service line, that serves approximately 1,651 customers in franchised areas located in Grant Parish, and has three full-time employees and two part-time employees.

The operations of the Enterprise Fund are financed primarily from: profits realized from the sales of natural gas; other operating receipts of varying descriptions; and interest earnings.

### D. BASIS OF ACCOUNTING

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, generally only current assets and current liabilities are included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by all governmental fund types. Governmental funds use the following practices in recording revenues and expenditures:

### REVENUES

All valorem taxes and the related state revenue sharing (which is based on population and households in the parish) are recorded in the year the taxes are assessed. All valorem taxes are assessed on a calendar year basis, become due on November 15 of each year and become delinquent on December 31. The taxes are generally collected in December of the current year and January and February of the ensuing year.

## GRANT PARISH POLICE JURY

Caddo, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1993

(Continued)

Sales and use taxes are recognized when received by the police jury's collection agent.

Federal funds and state grants are recorded when the police jury is notified to their revision.

Fines and costs assessed by the criminal court are recorded when they are collected by the tax collector.

Interest income on certificates of deposit is recorded when the certificates of deposit have matured and the interest income is available. Interest income from other sources is recorded when received.

Substantially, all other revenues are recorded when they become available to the police jury.

### EXPENDITURES

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for principal and interest on general long-term obligations, which are recognized when due and compensated therefor, which are recognized when paid.

### OTHER FINANCING SOURCES (USES)

Principal amounts of capital lease purchase agreements, proceeds of bank loans, proceeds from the sale of fixed assets, timber and scrap materials, insurance recoveries and transfers between funds that are not expected to be repaid are accounted for as other financing sources (uses). The principal amounts of capital lease purchase agreements and proceeds of bank loans are recorded when related general long-term obligations are incurred. Proceeds from the sale of fixed assets, timber and scrap materials, and insurance recoveries are recorded when received. Transfers between funds, that are not expected to be repaid, are recorded when made.

The Enterprise Fund included in the accompanying primary government financial statements uses the accrual basis of accounting and is accounted for as a flow of economic resources measurement focus, and a determination of net income and capital maintenance. With this measurement focus, all assets and all

## GRANT PARISH POLICE JURY

Coffee, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

Liabilities associated with the operation of this fund are included on the balance sheet of the Enterprise Fund. Revenues are recognized when earned, and expenses are recognized as the time liabilities are incurred.

### II. BUDGETS

Proposed original budgets for the year ended December 31, 1997, were prepared on all funds of the police jury, with the exception of budgets for the Hospital Service District No. 1 Debt Service Fund and the Flood Control Capital Projects Fund. The original 1997 budgets were prepared on a cash basis of accounting and do not include encumbrances, if any.

The proposed original budgets for the year ended December 31, 1993, with a notice that they were available for inspection by the public, were not published in the official journal of the police jury. A public hearing on the proposed original 1993 budgets was held on December 12, 1993, and a notice of this hearing, which included a statement that the budgets were available for inspection by the public, was published in the official journal of the police jury on November 28, 1993. The proposed original 1997 budgets were adopted during the December 12, 1996, meeting of the police jury and were published in the official journal of the police jury on December 28, 1996.

Amended budgets for the year ended December 31, 1997, were approved by the police jury during a meeting held on December 13, 1997, and were published in the official journal of the police jury on January 8, 1998. The amended budgets included budgets for all funds of the police jury, with the exception of budgets for the Hospital Service District No. 1 Debt Service Fund and the Flood Control Capital Projects Fund. Amended 1997 budgets were prepared in accordance with generally accepted accounting principles (GAAP) basis and do not include encumbrances, if any.

The approved amended budgets for 1997 were used to prepare the budget comparison statement included in the accompanying primary government financial statements.

All budgets must be approved by majority vote of the police jury, as do all amendments or changes to budgets previously approved by the police jury. Unexpended budget balances lapse at the end of each year. During the year, formal budgetary accounts are not integrated into the accounting system of the police jury as management control devices.

## GRANT PARISH POLICE JURY

Coffin, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

### F. ENCUMBRANCES

Outstanding encumbrances at December 31, 1997, if any, are not recorded or recognized in the accompanying financial statements.

### G. CASH AND CASH EQUIVALENTS AND INVESTMENTS

Cash includes amounts in demand deposits and interest-bearing demand deposits. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Cash and cash equivalents of the police jury at December 31, 1997, are comprised of interest-bearing demand deposits and time deposits. Under state law, the police jury may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States.

Purchases of investments by police juries are limited by certain provisions of Louisiana Revised Statute 33:2853. If the original maturities of investments exceed 90 days, they are classified as investments; however, if the original maturities are 90 days or less, they are classified as cash equivalents. The police jury did not own any investments at December 31, 1997.

### H. SHORT-TERM INTERFUND RECEIVABLES/PAYABLES

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered and reimbursements of expenditures. Outstanding receivables and payables resulting from the aforementioned transactions at the end of each year are classified as interfund receivables/payables on the balance sheets of funds involved in these transactions. Outstanding short-term interfund loans at the end of each year are also classified as interfund receivables/payables on the balance sheets of funds involved in these transactions.

### I. ADVANCES TO OTHER FUNDS

Long-term interfund loan receivables are recorded as advances to other funds and advances from other funds, and are offset in equal amounts by fund balance reserve accounts. This indicates that long-term interfund loan receivables do not constitute available expendable financial resources and, consequently, are not available for appropriation.

**GRANT PARISH POLICE JURY**

*Colfax, Louisiana*

**Notes to the Primary Government Financial Statements**

**As of and for the Year Ended December 31, 1997**

*(Continued)*

**J. PREPAID ITEMS/EXPENSES**

Prepaid items of governmental funds are charged against expenditures when the related fund liability is incurred.

Prepaid expenses of the Enterprise Fund, as shown on Statement A, reflects charges entered in the accounts for benefits not yet received. Amortization of prepaid expenses is based on the period of time for which the expenses are prepaid. Prepaid expenses, when amortized, are charged against related operating expenses of the Enterprise Fund.

**K. FIXED ASSETS**

**FIXED ASSETS - ENTERPRISE FUND**

Fixed assets used in the operations of the Enterprise Fund are reported on Statement A, net of accumulated depreciation. Depreciation of all depreciable fixed assets used in the operations of the Enterprise Fund is charged as an expense against operations.

All fixed assets of the Enterprise Fund are valued at historical cost. Depreciation is/was computed using the straight-line method over: estimated useful lives of five, ten and fifty years for separate and various parts of the natural gas distribution system; an estimated useful life of fourteen years for a mobile home; and estimated useful lives of five, five and ten years for separate and individual pieces of equipment.

**GENERAL FIXED ASSETS - GENERAL FIXED ASSETS ACCOUNT GROUP**

General fixed assets of governmental funds are recorded as expenditures at the time they are purchased or constructed and the related fixed assets are recorded (capitalized) in the accounts of the General Fixed Assets Account Group, and are reported as such on Statement A. The costs of public domain or infrastructure and interest costs incurred during the construction of general fixed assets are not recorded (capitalized) in the accounts of the General Fixed Assets Account Group. In addition, depreciation of general fixed assets is not recorded.

The methods used in placing values on the general fixed assets recorded (capitalized) in the General Fixed Assets Account Group, as reported on Statement A and the per unit of the total of the general fixed asset inventory at December 31,

## GRANT PARISH POLICE JURY

Coffin, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

1997, that is valued by each method is as follows: historical cost method 69.2 per cent, estimation of cost method 6.9 per cent, estimation of value method 3.6 per cent, and estimated replacement cost method 20.3 per cent. Minutes of police jury meetings, estimated values of certain real property owned by the police jury that were provided by the Grant Parish Assessor, a copy of a lease purchase agreement on a building being purchased by the police jury, a copy of the mobile equipment schedule maintained by an employee of the police jury and updated through December 31, 1997, information provided by an employee of the Rapides Regional Medical Center and information provided by the Director of the Grant Parish Library were used in the valuation of general fixed assets on which historical costs were not available.

### **1. ANNUAL AND SICK LEAVE**

#### **POLICE JURY AND CRIMINAL COURT EMPLOYEES**

Employees of the police jury and criminal court earn 10 to 18 days of annual leave each year, depending on years of service. Employees may accumulate and carry forward up to 20 days of annual leave. Upon resignation or retirement, employees are paid for accumulated annual leave up to a maximum of 20 days. Employees of the Enterprise Fund are considered to be employees of the police jury.

Police jury employees accrue sick leave at the rate of one day for each month of continuous service; a maximum of 90 days of sick leave may be accumulated. Accumulated sick leave is forfeited at termination of employment.

#### **LIBRARY EMPLOYEES**

Full salaried employees of the library may earn 10 to 20 days of annual leave each year depending upon years of service; these earnings are based on a 40 hour work week and are prorated according to the number of hours worked each week. Employees may accumulate and carry forward the equivalent of up to one year of annual leave, or 160 hours; accumulated annual leave over 160 hours is forfeited. The amount of annual leave that may be carried forward is based on a 40 hour work week and is prorated according to the number of hours worked each week. Upon voluntary resignation or retirement, employees are paid for annual leave accumulated to the date of separation not to exceed 160 hours, the maximum amount that may be accrued, provided at least two weeks notice is given in writing of the effective date of resignation or retirement. If an employee is fired, accrued annual leave will be canceled and no payment is made for accrued annual leave.

## GRANT PARISH POLICE JURY

Caldic, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

Each salaried employee is granted sick leave of 12 days per year, or 96 hours; earnings of sick leave are based on a 40 hour work week and are prorated according to the number of hours worked each week. The maximum number of days that may be accumulated is 24 days, or 192 hours and is prorate based on the number of hours worked per week. Sick leave above 96 hours is forfeited. Accumulated sick leave is canceled upon termination of employment for any reason and no payment will be made for unused sick leave.

The police jury's recognition and measurement criteria for determining employees' vest of annual leave benefits or compensated absences payable follows:

1. The employees' rights to receive compensation are attributable to services already rendered.
2. It is probable that the employer will compensate the employees for the benefits through paid time off or some other means, such as cash payments at termination or retirement.

### M. LONG-TERM OBLIGATIONS

Long-term obligations expected to be financed from governmental funds are reported in the General Long-Term Obligations Account Group. Expenditures for principal and interest payments on general long-term obligations are recognized in the related governmental funds when due.

Long-term obligations expected to be financed from Enterprise Fund operations are accounted for in this fund.

### N. FUND EQUITY

#### CONTRIBUTED CAPITAL

Capital grants or contributions received by the Enterprise Fund from governmental entities, developers, customers or other funds that are restricted for the acquisition or construction of capital assets are reported as contributed capital. Contributed capital is amortized based on the depreciation recognized on that portion of the assets acquired or constructed from such resources. This depreciation is closed to the contributed capital account and is reflected as an adjustment to net income.



**GRANT PARISH POLICE JURY**

Coffin, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

**RESERVES**

Fund equity - reserved accounts represents those portions of fund equity not appropriate for expenditures or those fund equity amounts legally segregated for a specific future use or for specific future uses.

**Q. INTERFUND TRANSACTIONS**

Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/ expenses initially made from it that are properly applicable to another fund are recorded as expenditures/ expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonreciprocal or noncontingent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

**P. AD VALOREM TAXES**

The following is a summary of adjusted authorized and levied ad valorem tax millages for the year ended December 31, 1997:

<u>Fund</u>	<u>Adjusted Authorized Millage</u>	<u>Levied Millage</u>	<u>Expiration Date</u>
Parishwide taxes			
General Fund	4.71	4.71	None
Parish Road Main- tenance Fund	8.56	8.56	2007
Courthouse and Jail Maintenance Fund	3.20	3.20	2007
Library Maintenance Fund	6.33	6.33	1999
Health Unit Main- tenance Fund	2.14	2.14	2007

**GRANT PARISH POLICE JURY**

Cadix, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

Ad valorem tax rates for 1997 were established in accordance with certain provisions of Act 493 of the Regular Session and Act 28 of the Extraordinary Session of the Louisiana Legislature of 1991.

Ad valorem taxes are collected for the police jury by the Grant Parish Sheriff and Ex-Officio Tax Collector.

The following are the ad valorem taxpayers for 1997 who own property in Grant Parish that has a total assessed valuation of at least \$1,000,000 and the total 1997 assessed valuation of property owned by each of these taxpayers.

1. Taxpayer: Central Louisiana Electric Co., Inc.  
Type of business: Public utility  
1997 assessed valuation: \$2,507,250  
Percentage of total assessed valuation: 6.79%
2. Taxpayer: Formuland Industries, Inc.  
Type of business: Chemicals  
1997 assessed valuation: \$2,543,802  
Percentage of total assessed valuation: 6.94%
3. Taxpayer: South Central Bell Telephone Co.  
Type of business: Public utility  
1997 assessed valuation: \$1,656,590  
Percentage of total assessed valuation: 4.88%
4. Taxpayer: Dito Apparel of California  
Type of business: Manufacturing  
1997 assessed valuation: \$1,776,650  
Percentage of total assessed valuation: 4.93%
5. Taxpayer: Hunt Plywood Co.  
Type of business: Timber  
1997 assessed valuation: \$1,424,143  
Percentage of total assessed valuation: 3.97%
6. Taxpayer: Louisiana and Arkansas Railway Co.  
Type of business: Public utility  
1997 assessed valuation: \$1,317,375  
Percentage of total assessed valuation: 3.78%
7. Taxpayer: Thibodaux Gas Co.  
Type of business: Public utility  
1997 assessed valuation: \$1,086,040  
Percentage of total assessed valuation: 3.07%

**GRANT PARISH POLICE JURY**

Cottier, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

8. **Taxpayer:** Louisiana Interstate Gas Co.  
**Type of business:** Public utility  
**1997 assessed valuation:** \$1,010,809  
**Percentage of total assessed valuation:** 1.33%

The total 1997 assessed valuation of property owned by the above taxpayers that is located in Grant Parish is \$10,023,141 or 34.97 per cent of the total 1997 assessed valuation of property in Grant Parish. The total 1997 assessed valuation of property in Grant Parish is \$40,102,477.

**Q. SALES AND USE TAX**

On September 26, 1984, voters of the parish approved a one per cent sales and use tax with no expiration date that is dedicated to paying the cost of constructing, acquiring, improving, maintaining, and operating solid waste collection and disposal facilities for the parish, including the cost of enforcing litter laws and the payment of the cost of closing garbage dumps owned or operated by the parish at the time the sales and use tax proposition was passed. In addition, proceeds from the sales and use tax can be used to fund bonds to pay related capital costs. The Grant Parish School Board collected the sales and use tax for the police jury for a fee of 1.75 per cent of collections in 1997; effective January 1, 1998, the Sheriff and Ex-Officio Tax Collector of Grant Parish assumed these duties.

**R. TOTAL COLUMNS ON COMBINED STATEMENTS**

Total columns on the combined statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Ineffectual eliminations have not been made in the aggregation of this data.

**2. CASH AND CASH EQUIVALENTS**

At December 31, 1997, the police jury has cash and cash equivalents (book balances) totaling \$1,688,323 as follows:

Interest bearing demand deposits	\$ 764,169
Time deposits	___ 924,154
<b>Total</b>	<b>\$1,688,323</b>

**GRANT PARISH POLICE JURY**

Cottier, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal or exceed the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At December 31, 1997, the police jury has \$1,927,851 in deposits (collected bank balances). These deposits are secured from risk by \$600,000 of federal deposit insurance and \$2,662,423 of pledged securities held by the custodial bank in the name of the fiscal agent bank (GASB Category 3).

Even though the pledged securities are considered uncollateralized (Category 3), under the provisions of GASB Statement 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 30 days of being notified by the police jury that the fiscal agent has failed to pay deposited funds upon demand.

**3. RECEIVABLES**

The following is a summary of receivables at December 31, 1997:

Description	General Fund	Special Revenue Funds	Enterprise Fund	Total
<b>Taxes:</b>				
Ad valorem	\$118,300	\$474,290		\$ 594,590
Sales and use		180,994		180,994
Other	3,000			3,000
<b>Intergovernmental - revenues</b>				
Federal	3,794			3,794
State	137,600	167,909		305,509
Local	1,118			1,118
<b>Accounts</b>			\$62,957	62,957
Other	4,308	24,548	2,517	31,373
<b>Total</b>	<b>\$259,320</b>	<b>\$767,641</b>	<b>\$65,474</b>	<b>\$1,092,435</b>

## GRANT PARISH POLICE JURY

Collins, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

Receivables at December 31, 1997, of the Enterprise Fund resulting from the sales of natural gas are due from residents of Grant Parish, Louisiana. This situation represents a concentration of credit risk, as defined by generally accepted accounting principles. In order to limit potential losses, customers of the Enterprise Fund are required to put up a refundable deposit; presently, the required amount is \$125. Deposits received from customers are recorded in the accounts as deposits held for others - customer meter deposits, these deposits total \$71,000 at December 31, 1997.

Year end receivables that prove uncollectible are written off in the subsequent year.

#### 4. CRIMINAL COURT FUND

Louisiana Revised Statute 15:571.51 requires that one-half of any fund balance remaining in the Criminal Court Fund at year end be transferred to the General Fund. The police jury does not establish interfund receivables for any year end fund balances remaining in the Criminal Court Fund, as these interfund receivables are not collectible.

#### 5. INTERFUND ASSETS/LIABILITIES

The following are summaries of interfund assets/liabilities at December 31, 1997.

##### INTERFUND RECEIVABLES/PAYABLES

Receivable Funds	Payable Funds	Amount
General Fund	Courthouse and Jail Maintenance Fund	\$ 1,385
General Fund	Health Unit Maintenance Fund	90
Parish Road Maintenance Fund	General Fund	3,298
Sanitary Landfill Maintenance Fund	General Fund	25,968
Total		\$30,741

Amounts due the General Fund from the Courthouse and Jail Maintenance Fund and the Health Unit Maintenance Fund are for the unpaid balances of 1997 fees and charges for services rendered. The amount due the Parish Road Maintenance Fund from the General Fund is for the overpayment of 1997 fees and charges for services rendered. The amount due the Sanitary Landfill Maintenance Fund from the General Fund is comprised of \$24,000 for the amount of interfund loans that will be repaid in 1997, as the General Fund is scheduled to repay \$2,000 each month on

GRANT PARISH POLICE JURY

Colfax, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

interfund loans received from the Sanitary Landfill Maintenance Fund, and \$1,508 is for the overpayment of 1997 fees and charges for services rendered. Fees and charges for services rendered represent administrative fees charged to the Parish Road Maintenance Fund, Sanitary Landfill Maintenance Fund, Courthouse and Jail Maintenance Fund and the Health Unit Maintenance Fund by the General Fund.

ADVANCES TO OTHER FUND AND ADVANCES FROM OTHER FUND

Receivable Fund	Payable Fund	Amount
Sanitary Landfill Maintenance Fund	General Fund	\$62,131

The amount due the Sanitary Landfill Maintenance Fund from the General Fund is for the balance remaining on interfund loans that will not be repaid in 1998. Consequently, this amount is recorded as an advance, as it will not be available for funding the 1998 operations of the Sanitary Landfill Maintenance Fund.

**6. FIXED ASSETS AND ACCUMULATED DEPRECIATION, AND CHANGES IN GENERAL FIXED ASSETS**

FIXED ASSETS AND ACCUMULATED DEPRECIATION - ENTERPRISE FUND

A summary of Enterprise Fund fixed assets and accumulated depreciation thereof as December 31, 1997, follows:

Description	Fixed Assets	Less Accumulated Depreciation	Net Fixed Assets
Natural gas distribution system	\$1,248,902	\$438,195	\$710,707
Mobile home	629	(625)	44
Equipment	78,894	(32,500)	46,394
Total	\$1,328,425	\$470,320	\$858,105

There was one addition to fixed assets in 1997, a truck which cost \$18,000. There were no disposals of fixed assets in 1997 that had been charged to fixed assets.

**GRANT PARISH POLICE BURY**

Coffin, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

**CHANGES IN GENERAL FIXED ASSETS - GENERAL  
FIXED ASSETS ACCOUNT GROUP**

A summary of transactions of the general fixed assets recorded (capitalized) in the accounts of the General Fixed Assets Account Group for the year ended December 31, 1997, follows:

Description	Balance January 1, 1997	Additions in 1997	Deletions in 1997	Balance December 31, 1997
Land	\$ 194,250			\$ 194,250
Buildings	1,854,077			1,854,077
Office equipment	15,911	\$ 4,865		20,776
Automobiles and light trucks	None	41,121		41,121
Heavy duty trucks	341,790	184,745	\$13,531	513,004
Heavy movable equipment	464,783	578,038	(50,650)	1,092,171
Other equipment	43,568			43,568
Library books and materials	126,000	1,114,000		1,240,000
Receivable	30,000	19,685		49,685
Construction in progress - Solid Waste Pick-Up Station	None	118,459		118,459
Total	\$2,020,180	\$2,132,913	\$26,181	\$2,166,112

**NET FIXED ASSETS - ENTERPRISE FUND AND BALANCE  
OF GENERAL FIXED ASSETS - GENERAL FIXED ASSETS  
ACCOUNT GROUP**

As shown by the total (parenthetical only) column of Statement A, the net fixed assets of the Enterprise Fund and the balance of the general fixed assets recorded (capitalized) in the General Fixed Assets Account Group total \$5,873,799 at December 31, 1997.

**3. ACCOUNTS AND OTHER PAYABLES**

Accounts and other payables at December 31, 1997, are summarized as follows:

**GRANT PARISH POLICE JURY**

Cottier, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

Description	General Fund	Special Revenue Funds	Debt Service Fund	Enterprise Fund	Total
Salaries	\$ 2,772	\$ 14,119	\$50	\$28,298	\$ 45,239
Employees' sick- buildings	12,056			2,689	14,745
Accounts	22,484	91,368		43,414	157,266
Other		4,988		1,620	6,608
Total	\$37,312	\$106,475	\$50	\$73,981	\$217,818

Contingent on the receipt of a rural development grant, the police jury has agreed to reimburse the Grant Parish Sheriff's Office \$28,800 for a portion of the cost of a new kitchen for the parish jail. This amount is not recorded as a payable.

#### 8. CONSTRUCTION CONTRACT ESTIMATE PAYABLE AND CONSTRUCTION CONTRACT RETAINAGES PAYABLE

During a meeting held on September 31, 1997, the police jury awarded a contract, in the amount of \$174,000, to Progressive Construction Co., Inc. (contractor) for the construction of a Solid Waste Pick-Up Station (station). The contractor submitted three partial payment estimates for work performed on the contract in 1997, one of which remained unpaid at December 31, 1997; this estimate, out of the amount retained, was \$25,483. The total amount retained, which was for the purpose of assuring that the contractor completes the construction of the station in a satisfactory manner, from the three partial payment estimates submitted by the contractor for work performed in 1997 was \$8,501; this amount and any subsequent amounts that are retained will be paid to the contractor when the police jury accepts the station as complete.

As of December 31, 1997, no revisions had been made to the contract awarded to Progressive Construction Co., Inc. The balance of the contract not completed at December 31, 1997, was \$82,199.

#### 9. INTERGOVERNMENTAL PAYABLES

At December 31, 1997, the General Fund owed the State of Louisiana - Department of Elections and Registration (department) an estimated \$38,943; the estimated amount owed to the department is based on a statement dated August 31, 1997, the date of the latest statement received by the police jury. The estimated amount owed the department by the General Fund is for the cost of parish elections and the cost of tax propositions presented to the voters of the parish in 1988, 1989, 1990, 1991 and 1992, and past due charges thereon.



## GRANT PARISH POLICE JURY

Coffee, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

On December 31, 1997, the Parish Road Maintenance Fund, Courthouse and Jail Maintenance Fund and the Health Unit Maintenance Fund owed the State of Louisiana - Department of Elections and Registration and the Secretary of State of Louisiana combined amounts of \$10,364, \$1,874 and \$2,392 respectively for ad valorem tax renewal propositions presented to the voters of the parish in 1997. The total amount owed by these funds, considered to be special revenue fund types, was \$14,630.

Intergovernmental payables at December 31, 1997, as described in the above paragraphs, total \$55,773.

### 10. OTHER LIABILITIES

Other liabilities in the amount of \$1,472 at December 31, 1997, are comprised of the unexpended balances of state grants received by Camp Jesse Harrison, a recreational facility located in Grant Parish that is owned by Louisiana State University and Agricultural and Mechanical College, for which the Grant Parish Police Jury has an operating lease. The police jury is administering the grants for Camp Jesse Harrison. Transactions related to these grants are recorded in the General Fund.

### 11. COMPENSATED ABSENCES PAYABLE

At December 31, 1997, certain employees of the Enterprise Fund have accumulated vested annual leave benefits, or absences for which they may be compensated, totaling \$2,649. Amounts that comprise this total were computed in accordance with the annual leave policies of the Enterprise Fund and GASB Codification Section C19. The \$2,649 liability for vested annual leave benefits of the Enterprise Fund is recorded in the accounts of this fund.

At December 31, 1997, a substantial number of the employees of the General Fund, Parish Road Maintenance Fund, Sanitary Landfill Maintenance Fund, Library Maintenance Fund and Criminal Court Fund, all of which are categorized as governmental funds, have accumulated vested annual leave benefits, or absences for which they may be compensated of \$7,884, \$8,315, \$4,754, \$2,883 and \$1,834 respectively, a total of \$23,650. Amounts that comprise the aforementioned total were computed in accordance with applicable annual leave policies and GASB Codification Section C19. The cost of these accumulated vested annual leave benefits is recognized as a current year expenditure within the various funds when the annual leave is actually taken or when employees are paid for accrued annual leave, which is computed using the same standards described above, while the cost of annual leave benefits not requiring current resources is recorded in the accounts of the General Long-Term Obligations Account Group.

## GRANT PARISH POLICE JURY

Coffee, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

As shown by the trial (memorandum only) columns of Statement A, compensated allowances payable of the Enterprise Fund and funds categorized as governmental funds total \$29,289 at December 31, 1997.

## 12. LEASES

## CAPITAL LEASE PURCHASE AGREEMENTS

At December 31, 1997, items of equipment of varying descriptions and real property are being purchased through capital lease purchase agreements for use by funds that are categorized as governmental funds. The cost of items of equipment and real property being purchased through capital lease purchase agreements at December 31, 1997, are recorded (capitalized) in the accounts of the General Fixed Assets Account Group. The total principal balance of \$681,640 that is owed on the capital lease purchase agreements at December 31, 1997, is recorded in the accounts of the General Long-Term Obligations Account Group, and is summarized as follows:

Type	Amount
Equipment	\$663,640
Real property	18,000
Total	\$681,640

The following is a summarized schedule of the totals of future minimum lease payments required to service the long-term debt represented by the capital lease purchase agreements payable and the present value of the net minimum lease payments at December 31, 1997.

Year	Equipment	Real Property	Total
1998	\$ 304,834	\$ 13,090	\$ 317,924
1999	95,444	6,525	101,969
2000	90,749		90,749
2001	90,749		90,749
2002	410,441		410,441
2003	18,958		18,958
Total of minimum lease payments	\$603,215	19,575	\$622,790
Less amount representing executory costs	None	None	None
Total of net minimum lease payments	\$603,215	19,575	\$622,790

**GRANT PARISH POLICE JURY**

Cottier, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

Year	Equipment	Real Property	Total
Less amount representing interest and other charges	\$129,575	\$11,535	\$141,110
Total of present value of net minimum lease payments	\$681,640	\$18,800	\$700,440

The following paragraphs discuss in detail each of the capital lease purchase agreements payable at December 31, 1997.

On December 31, 1997, there were principal balances of \$112,704 remaining on each of two capital lease purchase agreements payable, a total of \$225,408, with the Caterpillar Financial Services Corporation. The two capital lease purchase agreements payable are dated July 21, 1993, are for two motor graders, each are payable in one principal payment of \$936 and 99 fully amortized monthly payments of principal and interest of \$936, and one fully amortized individual monthly payment of principal and interest in the amount of \$86,386, at interest rates of 5.75 per cent per annum; the total amount financed on each was \$115,858. The first payments were due on July 21, 1993, and the final payments are due on July 21, 2002. Payments on these two capital lease purchase agreements payable are being made by the Parish Road Maintenance Fund (Parish Road Account).

At December 31, 1997, there were principal balances of \$112,704 outstanding on each of two capital lease purchase agreements payable, a total of \$225,408, with the Caterpillar Financial Services Corporation. The two capital lease purchase agreements payable are dated July 21, 1993, are for two motor graders, each are payable in one principal payment of \$936 and 99 fully amortized monthly payments of principal and interest of \$936, and one fully amortized individual monthly payment of principal and interest in the amount of \$86,386, at interest rates of 5.75 per cent per annum; the total amount financed on each was \$115,858. The first payments were due on July 21, 1993, and the final payments are due on July 21, 2002. Payments on these two capital lease purchase agreements payable are being made by the Parish Road Maintenance Fund (Parish Road Account).

At December 31, 1997, there was a principal balance of \$71,431 remaining on a capital lease purchase agreement payable with KDC Financial. This capital lease purchase agreement payable is dated October 8, 1997, is for a wheel loader, is payable in 72 fully amortized monthly payments of principal and interest of \$1,221, at an interest rate of six per cent per annum; the total amount financed was \$87,900. The first payment was due on October 1, 1997, and the final payment is due on September 1, 2003. Payments on this capital lease purchase agreement payable are being made by the Parish Road Maintenance Fund (Parish Road Account).

**GRANT PARISH POLICE JURY**

Coffin, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1993

(Continued)

On December 31, 1992, there was a principal balance of \$123,578 remaining on a capital lease purchase agreement payable with Deere Credit, Inc. This capital lease purchase agreement payable is dated December, 20, 1991, is for an excavator, is payable in one principal payment of \$2,438 and 99 fully amortized monthly payments of principal and interest of \$2,438, at an interest rate of 6.25 per cent per annum, the total amount financed was \$126,614. The first payment was due on December 20, 1991, and the final payment is due on November 20, 2002. Payments on this capital lease purchase agreement payable are being made by the Parish Road Maintenance Fund (Parish Road Account).

On December 31, 1992, there was a principal balance of \$8,045 outstanding on a capital lease purchase agreement payable with Scott Financial Services, L.L.C., formerly known as Farmers' Finance Co., Inc. This capital lease purchase agreement payable is dated April 20, 1994, is for a tractor, is payable in 60 fully amortized monthly payments of principal and interest of \$600 each, at an interest rate of 8.5 per cent per annum, the total amount financed was \$28,243. The first payment was due on May 11, 1994, and the final payment is due on April 11, 1999. Payments on this capital lease purchase agreement payable are being made by the Parish Road Maintenance Fund (Parish Road Capital Improvements Account).

At December 31, 1992, there was a principal balance of \$8,652 outstanding on a capital lease purchase agreement payable with Scott Financial Services, L.L.C., formerly known as Farmers' Finance Co., Inc. This capital lease purchase agreement payable is dated April 20, 1994, is for a tractor, cutter and side mount mower, is payable in 60 fully amortized monthly payments of principal and interest of \$574 each, at an interest rate of 8.5 per cent per annum, the total amount financed was \$27,818. The first payment was due on May 15, 1994, and the final payment is due on April 15, 1999. Payments on this capital lease purchase agreement payable are being made by the Parish Road Maintenance Fund (Parish Road Capital Improvements Account).

On December 31, 1992, there was a principal balance of \$18,000 outstanding on a capital lease purchase agreement payable with Macy Co. This capital lease purchase agreement payable is dated January 1, 1993, is for the lease of land, buildings and improvements utilized by the parish's health unit, is payable in 78 fully amortized monthly payments of principal and an other monthly charge of \$1,088 each, the total amount financed was \$28,000. The first payment was due on January 1, 1993, and the final payment is due on June 1, 1995. The language of the lease does not provide for interest, however, the aforementioned other monthly charge is 388. Payments on this capital lease purchase agreement payable are being made by the Health Unit Maintenance Fund.

In 1992, two capital lease purchase agreements payable dated June 11, 1992, and December 15, 1992, with Contractor's Finance Co., Inc. that had principal balances of \$3,213 and \$6,519 respectively at December 31, 1992, were paid in full.

## GRANT PARISH POLICE JURY

Collin, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

Title to such items of equipment and title to the real property being purchased through a capital lease purchase agreement transfers to the police jury after all payments have been made on the related capital lease purchase agreement and after the police jury has exercised the option to purchase the equipment and real property, which usually includes an additional minimal payment on loans for equipment.

### OPERATING LEASES

The police jury has two operating leases for real property in effect at December 31, 1997. These operating leases are discussed in the following paragraphs.

At December 31, 1997, the police jury has a 25 year operating lease, unless terminated sooner by mutual consent, dated October 21, 1976, with the Town of Collin for land on which the area civic center is located. This operating lease expires on October 20, 2001, and requires annual payments of \$100. Renewal options are available to the police jury for an additional 24 years. Payments on this operating lease are being made by the General Fund.

The police jury (lessee) at December 31, 1997, has an operating lease dated October 23, 1984, with the Board of Supervisors of Louisiana State University and Agricultural and Mechanical College (lessor) for property usually referred to as Camp Jessie Harrison. The original operating lease on this property expired on October 23, 1989. Under terms of the original operating lease, the lessee and lessor may mutually agree to extend the term of the operating lease for additional periods of five years; the operating lease has been extended for two successive five year periods through October 23, 1999. The lessor may terminate this operating lease if lessee fails to comply with the terms of the lease. This operating lease requires annual payments of \$40. Payments on the operating lease are being made by the General Fund.

The total of the minimum annual commitments of the abovespecified operating leases are summarized as follows:

Year	Amount
1998	\$110
1999	100
2000	100
Total	\$310

## GRANT PARISH POLICE JURY

Collins, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

### 13. BANK LOAN PAYABLE

At December 31, 1997, there was a principal balance of \$30,628 outstanding on a bank loan obtained from the Rapides Bank and Trust Co. The bank loan is dated September 19, 1996, and the original amount of the bank loan was \$27,675. Proceeds of the bank loan were used to purchase a heavy duty truck with a dump body. The estimated installment payment schedule provided by the bank indicates that the bank loan is to be repaid in 60 fully amortized monthly payments of principal and interest of \$716 each, at an interest rate of 7.50 per cent per annum. A clause in the estimated installment payment schedule states that actual amounts billed for principal and interest on monthly billing statements will differ from the amounts shown on the estimated installment payment schedule due to the number of days used in the calculations of monthly statement amounts being different from the number of days used in making calculations of the monthly amounts of principal and interest as shown by the estimated installment payment schedule, and that the final installment payment will be adjusted for the total of the aforementioned monthly differences. The total of monthly payments reflected by the billing statements are different from the total of monthly payments shown by the estimated installment payment schedule also. Payments on the bank loan payable are being made by the Parish Road Maintenance Fund (Parish Road Account).

The cost of the equipment purchased from the proceeds of the bank loan is recorded (capitalized) in the accounts of the General Fixed Assets Account Group and the outstanding principal balance of \$30,628 on the bank loan payable at December 31, 1997, is recorded in the accounts of the General Long-Term Obligations Account Group.

### 14. GENERAL OBLIGATION BONDS

In 1977, the final payment of principal and interest was made on a \$356,000 issue of general obligation bonds, dated February 1, 1973, of Hospital Service District No. 1 of Grant Parish. The final payment, including principal of \$35,000 and interest of \$1,050, totaled \$36,050, and was paid by the debt service fund of the district.

### 15. JUDGEMENTS PAYABLE

At December 31, 1997, three judgements totaling \$257,181 have been rendered against the police jury. These judgements are final, definitive and unreviewable. The aforementioned total of judgements payable at December 31, 1997, does not include deposition costs, expert witness fees, court costs or legal interest from date of judicial demand that were also assessed.

The police jury did not have general liability insurance to cover the amounts of judgements awarded to plaintiffs in lawsuits brought against the police jury. Consequently, the \$257,181 in judgements payable at December 31, 1997, plus all related costs and interest from date of judicial demand will be paid from the General Fund when funds become available.

**GRANT PARISH POLICE JURY**

Coffin, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

The \$237,181 in judgments payable at December 31, 1997, is recorded in the accounts of the General Long-Term Obligations Account Group.

**16. ESTIMATED SOLID WASTE LANDFILL POST-CLOSURE COSTS**

A landfill closure plan, approved by the State of Louisiana - Department of Environmental Quality (DEQ), for the closure of a solid waste landfill site once operated by the police jury is comprised of two phases, a pre-closure plan and a post-closure plan. Requirements of the pre-closure plan have been fulfilled and the post-closure plan has been implemented.

It is estimated that the police jury will incur costs totaling \$6,300 over a two year period to successfully implement the post-closure plan. These costs will be paid by the Sanitary Landfill Maintenance Fund as they are incurred.

The estimated \$6,300 it will cost to successfully fulfill the requirements of the post-closure plan is recorded in the accounts of the General Long-Term Obligations Account Group.

A Solid Waste Landfill Closure Summary, dated February 5, 1998, prepared by an employee of the engineering firm retained by the police jury is the source of the information contained in the above paragraphs.

**17. CHANGES IN GENERAL LONG-TERM OBLIGATIONS**

The following is a summary of general long-term obligation transactions for the year ended December 31, 1997:

Account	Amount Payable January 1, 1997	Additions in 1997	Deductions in 1997	Amount Payable December 31, 1997
Compensated absences payable	\$ 27,696		\$ (2,046)	\$ 25,650
Capital lease purchase agreements payable	71,991	\$683,538	(53,888)	681,641
Bank loan payable	36,282		(5,634)	30,648
General obligation bonds payable	35,000		(35,000)	None
Judgments payable	237,181			237,181

## GRANT PARISH POLICE JURY

Coffin, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

Account	Amount Payable January 1, 1997	Additions in 1997	Deductions in 1997	Amount Payable December 31, 1997
Estimated solid waste landfill post-closure costs	\$ 18,300	_____	\$ 112,600	\$ 6,300
Total	\$27,010	\$68,438	\$109,169	\$86,279

The accounts included in the above summary of general long-term obligations transactions for the year ended December 31, 1997, have been discussed in preceding notes to the primary government financial statements.

The annual requirements to amortize the capital lease purchase agreements payable and the bank loan payable at December 31, 1997, including interest payments and other related charges totaling \$144,496 are presented in the following schedule:

Year	Capital Lease Purchase Agreements Payable	Bank Loan Payable	Total
1998	\$117,884	\$ 8,596	\$126,480
1999	101,660	8,596	110,256
2000	90,140	8,596	98,736
2001	80,749	8,185	88,934
2002	410,441	_____	410,441
2003	10,898	_____	10,898
Total	\$822,772	\$17,377	\$840,149

## 18. EQUITY - CONTRIBUTED CAPITAL

The equity - contributed capital account of the Enterprise Fund at December 31, 1997, is summarized as follows:



**GRANT PARISH POLICE JULY**

Cottier, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

Equity - contributed capital - grants received from State of Louisiana: Department of Transportation and Development	\$ 28,718
Division of Administration	587,358
Total	616,076
Less accumulated amortization of equity - contributed capital as December 31, 1997	(122,543)
Equity - contributed capital as December 31, 1997	493,533

Grants received by the Enterprise Fund that are restricted for the acquisition and/or construction of capital assets are recorded as equity - contributed capital. Equity - contributed capital is amortized based on the depreciation recognized on that portion of the assets acquired from such contributions. This depreciation is debited to the equity - contributed capital account and is reflected as an adjustment to net income for the year ended December 31, 1997, as shown by Statement D.

**19. EQUITY - FUND BALANCES - RESERVES****RESERVED FOR ADVANCES TO GENERAL FUND**

At December 31, 1997, a portion of the fund balance of the Sanitary Landfill Maintenance Fund, in the amount of \$42,397, is reserved for advances to the General Fund. This amount represents the portion of interfund loans that will not be repaid in 1998. Consequently, the aforementioned amount will not be available to finance the 1998 operations of the Sanitary Landfill Maintenance Fund.

**RESERVED FOR ECONOMIC DEVELOPMENT LOANS**

The Economic Development Loan Fund has a fund balance of \$225,783 as December 31, 1997. This fund balance is reserved for loans that will advance the economic development of the parish.

## GRANT PARISH POLICE JURY

Coffin, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

### 20. PENSION PLAN

#### PLAN DESCRIPTION

A substantial number of General Fund, Parish Road Maintenance Fund, Sanitary Landfill Maintenance Fund, Library Maintenance Fund, Criminal Court Fund and Enterprise Fund employees are members of the Parochial Employees' Retirement System of Louisiana (System). The System is a cost sharing, a multiple-employer defined benefit pension plan administered by its own board of trustees and consists of two distinct plans, a Plan A and a Plan B. Assets owned by each plan are accounted for separately and each plan has its own benefit provisions. All of the employees referred to above are enrolled in the System under Plan A.

All permanent employees working at least 28 hours per week and who are paid weekly or in part from parish funds and all elected parish officials are eligible to participate in the System. Under Plan A, employees who retire at or after age 60 with at least 30 years of creditable service, or at or after age 55 with at least 25 years of creditable service, or at any age with at least 20 years of creditable service, are entitled to a retirement benefit, payable monthly for life, equal to three per cent of their final-average salary for each year of creditable service. However, for those employees who were members of the supplemental plan only prior to January 1, 1989, the benefit is equal to one per cent of the final-average salary, plus \$24 for each year of supplemental plan only on service earned prior to January 1, 1989, plus three per cent of final average salary for each year of service credited after the revision date. Final-average salary is the employees' average salary over the 35 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable service stated above, and who do not withdraw their employee contributions, may retire at the ages specified above and receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Benefits are established or amended by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information on the System. This report may be obtained by writing to the Parochial Employees' Retirement System, Post Office Box 14619, Baton Rouge, Louisiana 70899-4619, or by calling (504) 828-1360.

#### FUNDING POLICY

Under Plan A, members are required by state statute to contribute 9.5 per cent of their annual covered salary and the police jury is required to contribute at a rate that is actuarially determined; the 1997 rate of employees was 7.75 per cent of annual covered payroll. Contributions to the System also include one-fourth of one per cent of the taxes shown to be collectible by the tax rolls of each parish, except Orleans and East Baton Rouge Parishes. These tax dollars are divided

## GRANT PARISH POLICE JURY

Collins, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1993

(Continued)

between Plan A and Plan B based proportionately on the salaries of the active members of each plan. The contribution requirements of plan members and the police jury are established or amended by state statute. As provided by Louisiana Revised Statute 11:103, employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year.

The police jury's contributions to the System under Plan A for the years ended December 31, 1997, 1996 and 1995, were \$73,864, \$63,815 and \$63,943 respectively and all of the aforementioned amounts equaled the contributions required by the police jury for each of the three years listed previously.

### 21. OTHER POSTEMPLOYMENT BENEFITS

During a March 20, 1997, meeting of the police jury, a motion was passed to pay one-half of the health insurance premiums of Grant Parish Police Jury retirees; the retirees are to pay the remaining one-half of these premiums. The police jury's contributions to retirees' health insurance premiums are financed on a pay as you go basis.

One retiree of the police jury, who retired on June 30, 1997, was eligible to receive these benefits in 1997. For the year ended December 31, 1993, the police jury recorded expenditures totaling \$1,320 for its share of this retiree's health insurance premiums. Currently, only one police jury retiree is eligible to receive the previously described postemployment benefit.

### 22. SOLID WASTE LANDFILL POST-CLOSURE COSTS

The following Solid Waste Landfill Closure Summary, dated February 3, 1998, was prepared by an employee of the engineering firm retained by the police jury.

#### GRANT PARISH POLICE JURY

#### SOLID WASTE LANDFILL CLOSURE SUMMARY

FEBRUARY 3, 1998

The State of Louisiana, Department of Environmental Quality (D.E.Q.) has ordered that the Grant Parish Police Jury (G.P.P.J.) cease all solid waste landfill operations at the solid waste landfill site located near Dry Prong, Louisiana. As such, the Grant Parish Police Jury developed and received D.E.Q. approval for a Landfill Closure Plan dated December 12, 1993. The Closure Plan is composed of a pre-closure plan and a post-closure plan. As of this date, the post-closure plan has been implemented. By February 3, 1998, the Grant Parish Police Jury stopped receiving waste at the

## GRANT PARISH POLICE JURY

Catfish, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

**Grant Parish Landfill.** All solid waste generated by the residents of Grant Parish is now being accepted by the LeSalle Parish Landfill. In accordance with the pre-closure plan, the entire landfill site has been covered with final cover, a clayey material, to a minimum thickness of 24". This final cover has also been fertilized and seeded with ryegrass, bermuda grass and bahia grass. Additionally, the entire landfill site has been fenced and posted with warning signs. Three monitoring wells have been installed at the site to provide for sampling and testing of ground water. The post-closure plan requires that a licensed Civil Engineer check the integrity of the earth cover at the site quarterly for three years after acceptance of closure by the D.E.C. Additionally, the post-closure plan requires that the monitoring wells be sampled and tested for a minimum of three years after the acceptance of closure by the D.E.C. After reviewing the requirements of the post-closure plan, we recommend that the G.P.J. establish a budget of \$4,200 annually for inspection and repair supervision of the clay cap by a licensed Civil Engineer. Additionally, we recommend a budget of \$6,300 be established for collecting, samples and analyzing samples from each of the water wells on a quarterly basis for the first year of the post-closure period (June 1995 - June 1997). The closure plan requires sampling of the monitoring wells on a semi annual basis for the period June 1997 - June 1999; therefore, we recommend a budget of \$3,150 be established per year for collecting and analyzing samples from each of the water wells for the remaining closure period.

The estimated total costs, computed from information contained in the above summary, of \$6,300 that the police jury will incur over a two year period in successfully implementing the post-closure plan have been recorded in the accounts of the General Long-Term Obligations Account Group. Post-closure plan costs will be paid by the Sanitary Landfill Maintenance Fund as they are incurred.

### 23. FOOD STAMP PROGRAM

Under terms of an agreement with the Louisiana Department of Social Services the police jury was responsible for the operations of the Food Stamp Program of Grant Parish. However, in a letter dated July 2, 1997, an official with the Louisiana Department of Social Services informed the police jury that the agreement was being terminated effective at the close of business on August 31, 1997. This action being the result of the implementation of the Electronic Benefits Transfer Program (EBT), under which food stamp benefits are issued to Food Stamp Program participants electronically.

The transactions of the Food Stamp Program for the period January 1, 1997, through August 31, 1997, are summarized as follows:

Value of food stamps on hand at January 1, 1997	\$ 752,383
Add value of food stamps received during period January 1, 1997, through August 31, 1997	636,808

## GRANT PARISH POLICE JURY

Coffin, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

Deductions for period January 1, 1997, through  
August 31, 1997:

Value of ficed stamps issued	\$0,315,513
Value of ficed stamps shredded	(75,208)
Value of ficed stamps transferred	____(248,000)

Value of food stamps on hand at August 31, 1997

	_____None
--	-----------

The police jury received a copy of a Louisiana Department of Social Services memo dated August 29, 1997, which states that there were no problems/discrepancies resulting from a Grant Parish Food Stamp Issuance Office audit performed on August 15, 1997.

### 24. FEDERAL COMPLIANCE CONTINGENCIES

The police jury participates in a number of federally assisted programs. Audits of prior years have not resulted in any disallowed costs; however, grantor agencies may conduct further examinations. Based on prior experience, the management of the police jury believes that further examinations, if any, will not result in any material disallowed costs.

### 25. RELATED PARTY TRANSACTIONS

For the year ended December 31, 1997, the transactions of the police jury and the component units included in the accompanying financial statements did not include any transactions that could be defined as related party transactions.

### 26. PENDING LITIGATION AND JUDGEMENTS PAYABLE

#### PENDING LITIGATION

The District Attorney of Grant Parish, the legal representative of the police jury provided information revealing that the police jury was the defendant in 16 lawsuits which were pending at December 31, 1997. This information included the legal representative's opinion as to the probable outcome of each lawsuit on a case by case basis. However, the information did not include the amount of damages being sought in each lawsuit.

The legal representative's opinion as to the probable outcome of the 16 lawsuits pending against the police jury at December 31, 1997, are summarized by the number of opinions rendered on each of the five attributes designed to measure the degree of exposure involved in each of the pending lawsuits, as follows:

## GRANT PARISH POLICE JURY

Coffee, Louisiana

Notes to the Primary Government Financial Statements

As of and for the Year Ended December 31, 1997

(Continued)

1. Unable to render an opinion as to outcome: Ten
2. Unfavorable outcome is probable: None
3. Unfavorable outcome is reasonably probable: Four
4. Unfavorable outcome is remote: One
5. No exposure in this matter: One

### JUDGMENTS PAYABLE

At December 31, 1997, three judgments totaling \$277,181 have been rendered against the police jury. These judgments are final, definitive and irreversible. The aforementioned total of judgments payable at December 31, 1997, does not include disposition costs, expert witness fees, court costs or legal interest from date of judicial demand that were also assessed.

No portion of the \$277,181 in judgments payable at December 31, 1997, is covered by general liability insurance. This amount has been recorded in the accounts of the General Long-Term Obligations Account Group.

### 27. SUBSEQUENT EVENTS

No events have occurred subsequent to December 31, 1997, that would materially affect the accompanying financial statements.

### 28. RISK AND RISK MANAGEMENT ACTIVITIES

The police jury is exposed to various risk of loss related to: torts, theft, damage or destruction of assets, errors and omissions, injuries to employees, and natural disasters. During the year ended December 31, 1997, the police jury did not maintain general liability insurance coverage. Claims resulting from these uninsured risk are recorded in the accounts of the General Long-Term Obligations Account Group when it is probable that a loss has occurred and the amount can be reasonably estimated. At December 31, 1997, the liability for judgments arising from uninsured risk was \$277,181.

The police jury insures against the remaining risk described above by purchasing commercial insurance and by participating in a public entity risk pool that operates as a common insurance program. Settled claims resulting from these insured risk have not exceeded insurance coverage in any of the past three fiscal years.

**GRANT PARISH POLICE JURY**

**Collin, Louisiana**

**Notes to the Primary Government Financial Statements**

**As of and for the Year Ended December 31, 1997**

**(Continued)**

**29. GENERAL LIABILITY INSURANCE**

The Grant Parish Police Jury has found the cost of general liability insurance coverage to be prohibitive. Consequently, the police jury has not obtained general liability insurance coverage against possible losses resulting from claims filed by individuals who might suffer injury while on police jury property.

At December 31, 1993, the Enterprise Fund (Consolidated Gas Utility Districts of Grant Parish - Enterprise Fund) has a comprehensive general liability insurance policy in effect that provides limited coverage of up to \$100,000. The next renewal premium on this policy is due in May of 1998.

**GRANT PARISH POLICE JURY**  
Colfax, Louisiana  
**SUPPLEMENTAL INFORMATION SCHEDULES**  
As of and for the Year Ended December 31, 1997

**FUND DESCRIPTIONS - SPECIAL REVENUE FUNDS**

**PARISH ROAD MAINTENANCE FUND**

The Parish Road Maintenance Fund accounts for expenditures related to the construction of new roads and bridges and the maintenance of existing roads and bridges. Financing is provided primarily by ad valorem taxes, national Forest receipts, state parish transportation funds, state revenue sharing funds and interest earnings. The Parish Road Maintenance Fund is comprised of the Parish Road Account, Parish Road Capital Improvements Account and the Parish Road Millage Account.

**SANITARY LANDFILL MAINTENANCE FUND**

The Sanitary Landfill Maintenance Fund accounts for expenditures related to the operation and maintenance of a parishwide program of garbage collection and disposal. Financing is provided primarily by sales and use taxes, interest earnings and royalties.

**COURTHOUSE AND JAIL MAINTENANCE FUND**

The Courthouse and Jail Maintenance Fund accounts for a substantial amount of the expenditures related to the operation and maintenance of the courthouse and jail complex. Financing of this fund is provided by ad valorem taxes, state revenue sharing funds, state Rural Development Program grants, interest earnings and operating transfers in from the General Fund. The remainder of the costs related to the operation and maintenance of the courthouse and jail complex are paid by the General Fund and are recorded as other general government expenditures by this fund.

**LIBRARY MAINTENANCE FUND**

The Library Maintenance Fund accounts for expenditures related to the operation and maintenance of the parish library. Financing is provided primarily by ad valorem taxes, state revenue sharing funds, state grants restricted for specific purposes, interest earnings and self generated revenues of varying descriptions.

**HEALTH UNIT MAINTENANCE FUND**

The Health Unit Maintenance Fund accounts for expenditures related to the operation and maintenance of the parish health unit. Financing is provided by ad valorem taxes, state revenue sharing funds, interest earnings and rental income.



**GRANT PARISH POLICE JURY**  
Coffin, Louisiana  
**SUPPLEMENTAL INFORMATION SCHEDULES**  
As of and for the Year Ended December 31, 1997  
(Continued)

**MEDICAL CLINIC MAINTENANCE FUND**

The Medical Clinic Maintenance Fund accounts for expenditures related to the maintenance of the parish medical clinic. Financing is provided by interest earnings and rental income.

**ECONOMIC DEVELOPMENT LOAN FUND**

The accumulated funds of the Economic Development Loan Fund may be used for loans that will enhance the economic development of the parish. The only revenue source of this fund is interest earnings.

**CRIMINAL COURT FUND**

The Criminal Court Fund accounts for expenditures of the criminal court of the parish. Financing is provided by transfers in from special accounts of the district attorney, fees and costs received by the criminal court, interest earnings and operating transfers in from the General Fund.

**INSURANCE PREMIUM TAX FUND**

The Insurance Premium Tax Fund accounts for revenues generated from an annual license tax levied on all insurers engaged in the business of issuing any form of insurance policy or insurance contract in Grant Parish. Collections of the insurance premium tax and interest earnings may be disbursed on an equal basis to the fire protection districts of the parish or be transferred to the General Fund.

**STATE TROOPERS AND OFFICER SUBPOENA FUND**

The State Troopers and Officer Subpoena Fund accounts for certain witness fees paid to state troopers, sheriff's deputies, and other local law enforcement officials, and operating expenditures of this fund. Financing is provided primarily by fees and costs assessed by the criminal court, fine fees and interest earnings.

GRANT FUNDING POLICE JURY  
Coffey, Louisiana  
SPECIAL REVENUE FUNDS

Schedule 1

Conditioning Balance Sheet  
December 31, 1997

ASSETS	ECONOMIC DEVELOPMENT		GENERAL FUND		REVENUE TAX FUND		STATE/TERRITORY AND OFFICERS FUND		TOTAL
	MAINTENANCE FUND	LOAN FUND	GENERAL FUND	TAX FUND	REVENUE FUND	OFFICERS FUND	STATE/TERRITORY FUND		
Cash and cash equivalents	\$ 761,184	\$ 225,790	\$ 9,899	\$ 75,000	\$ 9,861	\$ 1,047	\$ 1,047	\$ 1,047	\$ 1,048,791
Receivables	707,489								707,489
Inventory	29,294								29,294
Advances to other fund	41,997								41,997
<b>TOTAL ASSETS</b>	<b>\$ 1,771,276</b>	<b>\$ 225,790</b>	<b>\$ 9,899</b>	<b>\$ 75,000</b>	<b>\$ 9,861</b>	<b>\$ 1,047</b>	<b>\$ 1,047</b>	<b>\$ 1,047</b>	<b>\$ 2,103,005</b>

LIABILITIES AND FUND EQUITY

Liabilities	ECONOMIC DEVELOPMENT		GENERAL FUND		REVENUE TAX FUND		STATE/TERRITORY AND OFFICERS FUND		TOTAL
	MAINTENANCE FUND	LOAN FUND	GENERAL FUND	TAX FUND	REVENUE FUND	OFFICERS FUND	STATE/TERRITORY FUND		
Cash on hand	\$ 685		\$ 685					\$ 685	\$ 685
Accounts and other payables	166,593		1,068					813	170,476
Contributions contract retirement payables	15,461								15,461
Contributions contract mortgage payables	18,591								18,591
Interfund payables	1,678								1,678
Non governmental payables	16,890								16,890
Total Liabilities	141,800		1,753					813	144,366
Fund Equity - Total Balance:									
Reserved for:									
Advances to General Fund	42,897								42,897
Economic development loans		\$ 225,790							225,790
Unreserved/unbudgeted	1,172,788		1,143		11,000		11,000	11,000	1,195,931
Total Fund Equity	1,215,685	225,790	1,143		11,000		11,000	11,000	1,484,518
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$ 1,457,485</b>	<b>\$ 225,790</b>	<b>\$ 2,896</b>	<b>\$ 75,000</b>	<b>\$ 11,861</b>	<b>\$ 11,047</b>	<b>\$ 11,847</b>	<b>\$ 11,847</b>	<b>\$ 1,968,028</b>

GRANT FUNDING POLICE JURY  
Caldes, Louisiana  
SPECIAL REVENUE FUNDS

Schedule 1

Combining Schedule of Revenues, Expenditures  
and Changes in Fund Balance  
For the Year Ended December 31, 1997

REVENUES	ECONOMIC DEVELOPMENT		CRIMINAL COURT		SUBSTANCE ABUSE		ENTERTAINMENT AND RECREATION		TOTAL
	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	
Totals:									
Ad valorem (net)	\$ 465,841				\$ 39,890				\$ 465,841
License fees	661,687								39,890
Sales and use taxes	395,218								662,867
State governmental revenues:									
Federal grants									395,218
State funds:									
French cooperative fund	379,823								379,823
State premium sharing fund	76,790								76,790
Rural Development Program grant	31,681								33,663
Other state funds	16,279								16,279
Local funds - transfers to State special accounts of district attorney				\$ 1,444					1,444
Multidistrict revenues:									
Fees and charges for services rendered	4,564								4,564
Fees and costs recovered by criminal court fund									
License fees							\$ 1,480		1,480
Interest earned	21,798	\$ 4,080			71,386		9,811		9,811
Bequests of property	20,546				89		23		23
							1,223		1,223

(Continued)



**GRANT HANSH POLICE DEPT**  
 Collins, Louisiana  
**SPECIAL REVENUE FUNDS**

Schedule 7

**Comparing Schedule of Revenues, Expenditures  
 and Changes in Fund Balances  
 For the Year Ended December 31, 1997**

REQUIREMENTS FUNDS	ECONOMIC DEVELOPMENT FUNDS		GENERAL FUND		RESOURCE PROJECTS FUND		STATE TOURISM ASSOCIATION FUND		TOTAL
\$ 44,864								\$ 44,864	
640,208								640,208	
2,027								2,027	
367,269		\$ 14,495	\$ 3	\$ 3				382,100	
(200,943)								(200,943)	
<u>753,271</u>		<u>14,495</u>	<u>3</u>	<u>3</u>				<u>753,271</u>	
39,811	\$ 4,468	1,795	48,281				1,579	60,175	
<u>1,719,374</u>	<u>21,152</u>	<u>6,211</u>	<u>70,721</u>				<u>6,550</u>	<u>1,824,099</u>	
\$ 1,370,181	\$ 125,780	\$ 7,504	\$ 71,003	\$ 30,849				\$ 1,604,317	

**OTHER FINANCING SOURCES (USE)**

Proceed from:  
 Sales of fund assets  
 Capital lease purchase agreements  
 Sale of timber  
 Operating transfers in  
 Operating transfers out  
 Total other financing sources (use)

**EXCESS OF REVENUES AND OTHER  
 FINANCING SOURCES OVER  
 EXPENDITURES AND OTHER USE**

**PLUS BALANCES AT BEGINNING OF YEAR**

**FUND BALANCES AT END OF YEAR**

(Continued)

GRANT FUNDS (POLICE FUND)

Schedule 5

Colton, Louisiana

SPECIAL REVENUE FUNDS - MANAGEMENT FUNDS

Continuing Balance Sheet  
December 31, 1993

ASSETS	FUND BALANCE		COMMITMENTS AVAILABLE		RESERVED FOR OTHER FUNDS		RESERVED FOR OTHER FUNDS	
	UNRESERVED	RESERVED	UNRESERVED	RESERVED	UNRESERVED	RESERVED	UNRESERVED	RESERVED
Cash and cash equivalents	\$ 281,200	\$ 217,700	\$ 43,000	\$ 20,000	\$ 19,000	\$ 19,000	\$ 79,000	\$ 79,000
Receivables	244,500	111,200	37,000	214,200	36,000	1,000	1,000	1,000
Inventory	1,200	15,900						
Advances to other fund		45,200						
<b>TOTAL ASSETS</b>	<b>\$ 527,900</b>	<b>\$ 489,800</b>	<b>\$ 80,000</b>	<b>\$ 338,800</b>	<b>\$ 311,200</b>	<b>\$ 80,200</b>	<b>\$ 80,200</b>	<b>\$ 80,200</b>

LIABILITIES AND EQUITY

Liabilities								
Accounts and other payables	\$ 46,000	\$ 16,200	\$ 7,000	\$ 4,000	\$ 4,000	\$ 1,000	\$ 1,000	\$ 1,000
Commitments with other payables		15,000						
Commitments with other payables		3,000						
Unearned payables			1,500					
Unexpended payables	6,000	3,000	3,000	2,000	2,000	2,000	2,000	2,000
Total Liabilities	\$ 58,000	\$ 37,200	\$ 14,500	\$ 6,000	\$ 6,000	\$ 4,000	\$ 4,000	\$ 4,000
Fund Equity - Fund Balance		45,200						
Reserved for advances to other fund		217,600						
Unreserved/unexpended	244,500	190,000	65,500	190,800	190,800	76,200	76,200	76,200
Total Fund Equity	\$ 244,500	\$ 397,600	\$ 165,500	\$ 190,800	\$ 190,800	\$ 82,200	\$ 82,200	\$ 82,200
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$ 292,500</b>	<b>\$ 434,800</b>	<b>\$ 179,500</b>	<b>\$ 338,800</b>	<b>\$ 311,200</b>	<b>\$ 86,200</b>	<b>\$ 86,200</b>	<b>\$ 86,200</b>

**GRANT FUNDER PROJECT LIST**  
Colfax, Louisiana

Schedule 4

**SPECIAL REVENUE FUNDS - MAINTENANCE FUNDS**

Combining Schedule of Revenues, Expenditures  
and Changes in Fund Balances  
For the Year Ended December 31, 1997

	FUNDS	MAINTENANCE	LIBRARY	HEALTH	SEWER
	FUNDS	MAINTENANCE	MAINTENANCE	FUNDS	FUNDS
	FUNDS	MAINTENANCE	MAINTENANCE	FUNDS	FUNDS
<b>REVENUES</b>					
Taxes:					
All values (net)	\$ 265,440	\$	\$ 76,000	\$ 152,376	\$ 51,117
Sale and use (net)		\$ 655,887			
Intergovernmental revenues:					
Federal grants	395,218				395,218
State funds:					
Perkins transportation funds	378,812				378,812
State revenue sharing (net)	34,879	11,240	23,440	8,128	78,790
Eradic Development Program grant		31,081			31,081
Other state funds	68		14,290		14,378
Intergovernmental revenues:					
Fees and charges for services rendered	4,644				4,644
Interest earned	7,320	6,488		3,461	1,211
Rents of properties				2,400	17,400
Royalties		43,368			43,368
Miscellaneous other revenues		1,844			6,347
Total revenues	1,031,811	695,981	121,721	63,966	2,080,339
<b>EXPENDITURES</b>					
General government:					
Process and administrative	60,899	35,424	11,440	698	6,433
					11,596

Continued

## GRANT FUNDING PROJECT FUND

Caldes, Louisiana

Schedule 4

## SPECIAL REVENUE FUNDS - MAINTENANCE FUNDS

## Comparing Schedule of Revenues, Expenditures

and Changes in Fund Balance

For the Year Ended December 31, 1997

	MAINTENANCE FUND	SEWERAGE MAINTENANCE FUND	WATER MAINTENANCE FUND	LIBRARY MAINTENANCE FUND	HEALTH CARE MAINTENANCE FUND	MEDICAL CLINIC MAINTENANCE FUND	TOTAL
<b>REVENUES (Cont'd)</b>							
General government - (Cont'd)							
Other special government		\$ 81,499					\$ 81,499
Public utility		348					348
Public works	\$ 845,321	\$ 680,524			\$ 34,444	\$ 3,563	1,445,817
Health and welfare	48,031		\$ 172,427		13,658		172,427
Culture and recreation	485,285	177,954	27,152	12,472			682,717
Other services	1,677,281	754,992	123,148	863,899	48,314	5,075	2,708,647
Capital outlay							
Total expenditures	603,329	1,084,520	2,118	13,876	21,468	18,641	689,461
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>							
	242,000	600,000					842,000
<b>OTHER FINANCING SOURCES (Cont'd)</b>							
Proceeds from:							
Sales of fixed assets	31,594	8,478					40,072
Capital lease purchase agreements	683,508						683,508
Sale of stocks		2,029					2,029
Operating transfers in	187,466	182	31		49	11	187,899
Operating transfers out	(1,042,044)						(1,042,044)
Total other financing sources (cont'd)	760,524	2,689	31		49	11	763,314

(Continued)



## GRANT FINDER POLICE JURY

Columbia, Louisiana

Schedule 4

## SPECIAL REVENUES/TUFS - MAINTENANCE FUNDS

Combining Schedule of Revenues, Expenditures  
and Changes in Fund Balances

For the Year Ended December 31, 1997

	MAINTENANCE FUND	MAINTENANCE FUND	MAINTENANCE FUND	MAINTENANCE FUND	MAINTENANCE FUND	MAINTENANCE FUND	MAINTENANCE FUND	MAINTENANCE FUND	TOTAL
	MAINTENANCE FUND	MAINTENANCE FUND	MAINTENANCE FUND	MAINTENANCE FUND	MAINTENANCE FUND	MAINTENANCE FUND	MAINTENANCE FUND	MAINTENANCE FUND	TOTAL
\$	\$ 87,024	\$ (87,875)	\$ 4,298	\$ 10,076	\$ 21,493	\$ 14,483	\$ 14,483	\$ 40,811	\$ 40,811
	261,217	626,285	80,176	177,342	178,478	44,541	44,541	1,375,382	1,375,382
\$	\$ 479,241	\$ 538,410	\$ 84,472	\$ 177,418	\$ 179,971	\$ 89,024	\$ 89,024	\$ 1,770,663	\$ 1,770,663

EXCESS (DEFICIENCY) OF REVENUES  
AND CHANGES IN FUNDS  
COMPARING TULFAS AND OTHER  
TULF

FUND BALANCES AT END OF YEAR  
OF YEAR

FUND BALANCES AT END OF YEAR

**GRANT PARISH POLICE JURY**  
Coffee, Louisiana  
**SUPPLEMENTAL INFORMATION SCHEDULES**  
For the Year Ended December 31, 1997

**COMPENSATION PAID POLICE JURORS**

The schedule of compensation paid to police jurors is presented in compliance with House Concurrent Resolution No. 94 of the 1979 Session of the Louisiana Legislature. Compensation of the police jurors is included in the legislative expenditures of the General Fund. In accordance with Louisiana Revised Statute 53:1213, the police jury has elected the monthly payment method of compensation. Under this method, the president receives \$810 per month and the other jurors receive \$720 per month.

There was no compensation paid to board members of the Grant Parish Library or Hospital Service District No. 1 of Grant Parish.

**EXPENDITURES OF FEDERAL AWARDS  
AND AUDIT FINDINGS RESOLUTIONS**

In accordance with the Office of Management and Budget Circular A-135, a schedule of expenditures of federal awards and a schedule of follow-up and corrective action taken on prior audit findings are presented.

**GRANT PARISH POLICE JURY**  
**Colfax, Louisiana**

Schedule of Compensation Paid Police Jurors  
 For the Year Ended December 31, 1997

<b>NAME</b>	<b>AMOUNT</b>
M. H. Allen	\$ 8,640
Coold W. Ballard (1)	8,640
Donnie Brown	8,640
Michael L. Brown	8,640
Jimmy D. Bryant	8,640
Bernay E. Dumas, Sr.	8,640
Roy G. Edwanch	8,640
Tom Hamilton (2)	<u>8,640</u>
<b>Total</b>	<b><u>80,640</u></b>

(1) Served as president for period January 8, 1997 through December 31, 1997

(2) Served as president for period January 8, 1997 through January 8, 1997

**GRANT PARISH POLICE JURY**  
Cadeo, Louisiana

Schedule of Expenditures of Federal Awards  
For the Year Ended December 31, 1997

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/ PROGRAM NAME	CFDA NUMBER	ISSUES OF FOOD STAMPS/ EXPENDITURES
<b>UNITED STATES DEPARTMENT OF AGRICULTURE</b>		
Passed through:		
Louisiana Department of Health and Hospitals:		
Food Stamp Program - issues of food stamps	10.551	\$1,115,510
State Administrative Matching Grants for Food Stamp Program	10.561	11,388
Louisiana Department of the Treasury - National		
Forest Receipts	None	395,218
Total United States Department of Agriculture		1,522,129
<b>UNITED STATES DEPARTMENT OF THE INTERIOR</b>		
Direct program - Payment-in-Kind-of-Taxes	None	35,697
<b>FEDERAL EMERGENCY MANAGEMENT AGENCY</b>		
Passed through Louisiana Department of the Treasury -		
Emergency Management Assistance	83.585	11,690
<b>Total Issues of Food Stamps/Expenditures</b>		<b>\$1,542,809</b>

**NOTES**

There were no federal awards expended in the form of non-cash assistance for the year ended December 31, 1997.

There were no loans or loan guarantees outstanding at December 31, 1997.

# GRANT PARISH POLICE JURY

## SCHEDULE OF PRIOR YEAR FINDINGS

For the Year Ended December 31, 1997

<b>SECTION I</b> <b>INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS.</b>	
No findings of the nature were reported as a result of the previous audit.	Response - N/A
<b>SECTION II</b> <b>INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS</b>	
No findings of the nature were reported as a result of the previous audit.	Response - N/A
<b>SECTION III</b> <b>MANAGEMENT LETTER</b>	
<b>AUTOMATION (1996)</b> - The Police Jury has used a service bureau to produce automated accounting records; however, this process has not been completed in a timely manner. Due to the absence of punctuality, the Police Jury has operated a supplemental manual system. In order to conduct financial reporting in a timely manner and to enhance efficiency, auditors have recommended purchasing a computerized accounting system. Furthermore, the auditors have recommended abandoning the manual accounting system.	<b>RESOLVED</b> - The Police Jury has purchased a new computer and installed general ledger accounting software. Currently the general fund and each special revenue fund is using the new system. The new system has been successful in providing timely information and enhancing efficiency. Furthermore, the manual accounting system has been abandoned.
<b>FDC COVERAGE (1996)</b> - Federal Deposit Insurance coverage reported by the Grant Parish Police Jury was erroneously computed. All future calculations should conform to the policies published by the FDIC.	<b>UNRESOLVED</b> - Financial statement disclosures continue to overstate FDIC coverage attributable to the Police Jury's bank deposits. This report will be made available to the parties responsible for preparing the annual financial report along with instructions to prepare future disclosures in the proper manner.
<b>SECURITY FOR DEPOSITS (1996)</b> - Accounts pledged by a particular financial institution did not sufficiently secure deposits held on behalf of the Police Jury.	<b>RESOLVED</b> - As December 31, 1997, deposits held by financial institutions on behalf of the Police Jury were fully secured.