

OFFICIAL
FILE COPY
DO NOT REMOVE

When receiving
copies from this
copy and paste
back in place

JACKSON PARISH SALES TAX COLLECTION AGENCY
Bossier, Louisiana

General Purpose Financial Statements
As of and for the Year Ended June 30, 1997
With Supplemental Information Schedules

Under provisions of state law, this report is a public document. A copy of this report has been submitted to the Auditor, or controller, city and other appropriate public officials. This report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date **July 1, 1997**

KENNETH D. FOLDEN & CO.
CERTIFIED PUBLIC ACCOUNTANTS

341 EIGHTH STREET, BOSSIER, LA 70021
504-299-7111
FAX 504-299-7400

5601
9702074 00 015

Legislat
7/1/97

Jackson Parish Sales Tax Collection Agency
Jennery, Louisiana

General Purpose Financial Statements
As of and for the Year Ended June 30, 1997
With Supplemental Information Schedule

CONTENTS

	Statement	Page No.
	-----	-----
INDEPENDENT AUDITORS' REPORT		1
General Purpose Financial Statements:		
Combined Balance Sheet, All Fund Types and Account Groups	A	2
Governmental Fund Type - General Fund - Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget (GAAP Basis) and Actual	B	3
Notes to the Financial Statements		4-9
Supplemental Information Schedule:	Schedule	
Fiduciary Fund Type - Agency Fund - Schedule of Changes in Deposits Due Others	1	11
REPORT IN COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS		12

Kenneth D. Fohlen & Co.

Certified Public Accountants

Kenneth D. Fohlen, CPA

Todd W. Gaudin III, CPA

Members
Society of Accountants
Certified Public Accountants

401 Eighth Street
Monroe, LA 71201
(504) 299-7145
FAX (504) 299-7141

Members
American Institute of
Certified Public Accountants

INDEPENDENT AUDITORS' REPORT

Dr. Charles Garrett, President
and Members of the Board of Commissioners
Jackson Parish Sales Tax Collection Agency
Jonestown, Louisiana

We have audited the accompanying general purpose financial statements of the Jackson Parish Sales Tax Collection Agency, Jonestown, Louisiana, as of and for the year ended June 30, 1997. These general purpose financial statements are the responsibility of the Jackson Parish Sales Tax Collection Agency, Jonestown, Louisiana, management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Jackson Parish Sales Tax Collection Agency, Jonestown, Louisiana, as of June 30, 1997, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with Governmental Auditing Standards, we have also issued our report dated August 29, 1997, on our consideration of the Jackson Parish Sales Tax Collection Agency's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The financial information listed as the supporting schedule in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of the Jackson Parish Sales Tax Collection Agency. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements.


KENNETH D. FOLHEN & CO.
Certified Public Accountants

Jonestown, Louisiana
August 29, 1997

Jackson Parish Sales Tax Collection Agency
 Bogalusa, Louisiana
ALL FUNDS TYPES AND ACCOUNT GROUPS
 Combined Balance Sheet, June 30, 1997

	GOVERNMENTAL FUND	FEDERALLY FUNDED	ACCOUNT GROUPS		TOTAL (MEMORANDUM ONLY)
	GENERAL FUND	SALES TAX COLLECTIONS AGENCY FUND	GENERAL FUNDS ASSETS	GENERAL LONG-TERM DEBT LIABILITIES	
ASSETS AND OTHER DEBITS					
Assets:					
Cash and cash equivalents	\$7,341	\$2,770	11,041		11,041*
Machinery and equipment					11,549
Amount to be provided for retirement of general long-term obligations				1,000	1,000
TOTAL ASSETS AND OTHER DEBITS	\$7,341	\$2,770	\$12,041	\$1,000	\$14,111
LIABILITIES, EQUITY, AND OTHER CREDITS					
Liabilities:					
Accounts payable	\$889				\$889
Deferred revenues	4,558	2,770			7,328
Due to taxing bodies and others					1,000
Payroll and vacation and withholding payable	3,899			1,000	4,899
Compensated absences payable				1,000	1,000
Total Liabilities	7,241	2,770	\$0,000	1,000	11,011
Equity and Other Credits:					
Revolutions in general fund assets			12,541		12,541
Total Equity and Other Credits	\$0,000	\$0,000	12,541	\$0,000	\$12,541
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS	\$7,241	\$2,770	\$12,541	\$1,000	\$14,111

The accompanying notes are an integral part of this statement.

Jackson Parish Sales Tax Collection Agency
 Amiteville, Louisiana

Statement B

GOVERNMENTAL FUND TYPE - GENERAL FUND
 Statement of Revenues, Expenditures,
 and Changes in Fund Balances - Budget
 (GAAP Basis) and Actual
 For the Year Ended June 30, 1997

	GENERAL FUND		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES			
Fees, charges, and commissions for services	178,000	208,002	(30,002)
Interest	100	125	(25)
Miscellaneous	1,502	1,172	(330)
Total revenues	180,602	209,299	(28,697)
EXPENDITURES			
General and administrative			
Salaries and related benefits	25,100	25,240	(140)
Insurance	2,005	1,897	108
Legal and accounting	6,976	6,262	714
Operating services	13,086	14,679	(1,593)
Rent	3,000	3,000	
Supplies and materials	1,830	1,896	(66)
Capital outlay	8,400	6,840	1,560
Total expenditures	71,497	69,804	1,693
EXCESS OF REVENUES OVER EXPENDITURES	NONE	NONE	NONE
FUND BALANCE AT BEGINNING OF YEAR	NONE	NONE	NONE
FUND BALANCE AT END OF YEAR	NONE	NONE	NONE

The accompanying notes are an integral part of this statement.

Jackson Parish Sales Tax Collection Agency
Jennings, Louisiana

Notes to the Financial Statements
As of and for the Year Ended June 30, 1997

INTRODUCTION

As provided by Louisiana Revised Statute 33:2711 (F), the Jackson Parish Sales Tax Collection Agency serves as the collector of sales and use taxes for the parish. The Agency is governed by a Board of Commissioners comprised of five members; two of the members are selected from the Jackson Parish School Board, one from the Jackson Parish Police Jury and one each from the municipalities of Jennings, and Hedge, Louisiana, in accordance with a joint intergovernmental agreement among the agencies. The commissioners serve for indefinite terms at the pleasure of the taxing authority appointing them. The members of the Board serve without benefit of compensation. The Jackson Parish Sales Tax Collection Agency has one full-time employee, the Tax Administrator, appointed by the Board of Commissioners. The Agency also employs one additional person on a part-time basis.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

The accompanying general purpose financial statements of the Jackson Parish Sales Tax Collection Agency have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

B. REPORTING ENTITY

Governmental Accounting Standards Board Statement No. 14 established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. The Jackson Parish Sales Tax Collection Agency was created as a political subdivision under the provisions of Louisiana Revised Statute 33:2711 (C). Members of the Board of Commissioners are appointed by taxing authorities imposing sales taxes within the parish and are solely accountable for local matters, which include local management for controlling the collection and disbursement of funds. Additionally, the agency is the collector for all sales and use taxes within the parish. Based on the above, the Jackson Parish Sales Tax Collection Agency was determined to be a separate governmental reporting entity. The Jackson Parish Sales Tax Collection Agency includes all funds, account groups, activities, or criteria, that are within the primary responsibility of the agency. Certain units of local government over which the agency exercises no primary responsibility, such as the Jackson Parish Police Jury, School Board, Assessor, Clerk of Court, municipalities within the parish, and other independently elected officials are excluded from the accompanying general purpose financial statements. These local governments are neither controllably by, nor answerable to the Jackson Parish Sales Tax Collection Agency. Further, their operations do not require the approval of the agency nor is the agency legally or morally responsible for their actions. They are considered separate reporting entities and issue financial statements separate from those of the Jackson Parish Sales Tax Collection Agency.

C. FUND ACCOUNTING

The Jackson Parish Sales Tax Collection Agency uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by aggregating transactions relating to certain governmental functions or activities.

Jackson Parish Sales Tax Collection Agency
Bossier, Louisiana
Notes to the Financial Statements (Continued)

C. FUND ACCOUNTING (Continued)

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not restricted to the funds because they do not directly affect net expendable financial resources.

Funds of the Jackson Parish Sales Tax Collection Agency are classified into two categories: governmental and fiduciary. Each category, in turn, is divided into separate fund types. The fund classifications and a description of each existing fund type follows:

Governmental Fund

A governmental fund accounts for the Jackson Parish Sales Tax Collection Agency's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fund assets, and the servicing of general long-term obligations. The governmental fund of the agency is as:

General Fund—the general operating fund of the Jackson Parish Sales Tax Collection Agency used to account for all financial resources of the agency.

Fiduciary Funds

Fiduciary funds account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the Jackson Parish Sales Tax Collection Agency. The fiduciary fund of the agency is as:

Agency fund—accounting for assets held by the agency on behalf of others as its agent. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

D. BASIS OF ACCOUNTING

The accounting and financial treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by all governmental funds. The governmental fund uses the following practices in recording revenues and expenditures:

Revenues

Under the modified accrual basis of accounting, revenues are recognized when measurable and available. "Measurable" means that the amount of the transaction can be determined, and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

Fees, charges, and commissions for services are recorded when the Jackson Parish Sales Tax Collection Agency is entitled to the funds.

Substantially all other revenues are recorded when received.

Jackson Parish Sales Tax Collection Agency
Jacobsden, Louisiana
Notes to the Financial Statements (Continued)

D. BASIS OF ACCOUNTING (Continued)

Expenditures

Expenditures are recognized under the modified accrual basis of accounting when the related fund liability is incurred.

The Sales Tax Collection Agency Fund is prepared on the cash basis of accounting.

E. BUDGETS

For the year ended June 30, 1997, the following budget priorities were utilized:

The proposed budgets were made available for public inspection prior to being legally adopted. All appropriations lapse at year end. Budgeted amounts included in the accompanying financial statements include the original adopted budgets and all subsequent amendments.

F. ENCUMBRANCES

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to ensure that portions of the applicable appropriation, if not employed by the Jackson Parish Sales Tax Collection Agency.

G. CASH, CASH EQUIVALENTS AND INVESTMENTS

Cash includes amounts in demand deposits, interest-bearing demand deposits, and money market accounts. Cash equivalents include amounts in short-term time deposits. Under state law, the Jackson Parish Sales Tax Collection Agency may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

Under state law, the Jackson Parish Sales Tax Collection Agency may invest in United States bonds, treasury notes, or certificates. These are classified as investment assets if their original maturities exceed 90 days; however, if the original maturities are 90 days or less, they are classified as cash equivalents. At June 30, 1997, the Jackson Parish Sales Tax Collection Agency had no investments.

H. FIXED ASSETS

Fixed assets of governmental funds are recorded as expenditures at the time they are purchased or constructed, and the related assets are capitalized (reported in the general fixed assets account group). Public domain or intangibles are not capitalized. No depreciation has been provided on general fixed assets. All fixed assets of the agency are valued at historical cost.

I. COMPENSATED ABSENCES

Employees earn from two weeks to five weeks of vacation leave annually, depending upon length of service; employees earn five days of sick leave annually. The cost of current leave privileges, computed in accordance with GASB Codification Section 208, is recognized as a current year expenditure in the governmental funds when leave is actually taken.

Jackson Parish Sales Tax Collection Agency
Bossier, Louisiana
Notes to the Financial Statements (Continued)

J. LONG-TERM OBLIGATIONS

Long-term obligations for compensated absences expected to be financed from governmental funds are reported in the general long-term obligations account group.

K. TOTAL EXPLANING OF COMBINED STATEMENTS

Total columns on the combined statements are captioned "Memorandum Only" to indicate that they are provided only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

L. CASH AND CASH EQUIVALENTS

At June 30, 1997, the Jackson Parish Sales Tax Collection Agency has cash and cash equivalents (bank balances) totaling as follows:

Demand deposits including interest-bearing	<u>\$18,117</u>
	<u>\$18,117</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the related bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At June 30, 1997, the Jackson Parish Sales Tax Collection Agency has \$895,591 in deposits (pledged bank balances). These deposits are secured from risk by \$180,889 of federal deposit insurance and \$458,172 of pledged assets held by the custodial bank in the name of the fiscal agent bank (GAAP Category 3).

Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement 3, Louisiana Revised Statute 30:1219 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 30 days of being notified that the fiscal agent has failed to pay deposited funds upon demand.

M. CHANGES BY GENERAL LONG-TERM OBLIGATIONS

The following is a summary of the long-term obligation transactions for the year ended June 30, 1997:

	Compensated Absences
Long-term obligations payable at June 30, 1996	\$2,481
Additions	1,189
Reductions	<u>3,791</u>
Long-term obligations payable at June 30, 1997	<u>\$1,869</u>

Jackson Parish Sales Tax Collection Agency
Jonestown, Louisiana
Notes to the Financial Statements (Continued)

4. COMPENSATED ABSENCES

At June 30, 1997, the employees of the Jackson Parish Sales Tax Collection Agency have accumulated and vested \$1,492 of employee leave benefits, which was computed in accordance with GASB Codification Section 608; these benefits are recorded within the general long-term obligations account group.

5. FIXED ASSETS

The changes in general fixed assets follow:

	Balance July 1, 1996	Additions	Deletions	Balance June 30, 1997
Machinery and equipment	56,700	6,841		63,541
Total	6,700	6,841	NDND	13,541

6. PENSION PLANS

Parochial Employees Retirement System

The sole employer of the Jackson Parish Sales Tax Collection Agency is a member of the Parochial Employees Retirement System of Louisiana (System), a multiple-employer trust-sharing, public employee retirement system (PERSA), cost-allocated and administered by a separate board of trustees. The System is comprised of two distinct plans, Plan A and Plan B, with separate assets and benefits provisions. The employees of the agency is a member of Plan A.

All permanent employees working at least 28 hours per week who are paid wholly or in part by the Jackson Parish Sales Tax Collection Agency are eligible to participate in the System.

Under Plan A, employees who retire at or after age 60 with at least 10 years of creditable service, or at any age 55 with at least 28 years of creditable service, or at any age with at least 20 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3 percent of their final-average salary for each year of creditable service. However, for those employees who were members of the supplemental plan only before January 1, 1988, the benefit is equal to one percent of final average salary plus \$24 for each year of supplemental-plan-only service accrued before January 1, 1988.

Final-average salary is the employee's average salary over the 36 consecutive or jointed months that produce the highest average. Employees who terminate with at least the amount of creditable service stated above and do not withdraw their employee contributions may retire at the ages specified above and receive the benefits accrued in their date of termination. The System also provides death and disability benefits. Benefits are established by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Parochial Employees' Retirement System, Post Office Box 14607, Baton Rouge, Louisiana 70809-4607, or by calling (504) 928-1360.

Jackson Parish Sales Tax Collection Agency
Jennings, Louisiana
Notes to the Financial Statements (Continued)

6. PENSION PLANS (Continued)

Under Plan A, members are required by state statute to contribute 5.8 percent of their annual covered salary and the agency is required to contribute at an actuarially determined rate. The rate was 8.8 percent for the six months ending December 31, 1995, and the rate was 7.25 percent for the six months ending June 30, 1997, of the covered payroll. Contributions to the System also include one-fourth of one percent (except Orleans and East Baton Rouge Parishes) of the taxes shown to be collectible by the tax rolls of each parish. These tax dollars are divided between Plan A and Plan B based proportionately on the salaries of the active members of each plan. The contribution requirements of plan members and the agency are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:299, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The agency's contributions to the System under Plan A for the years ending June 30, 1997, 1996 and 1995, were \$1,018, \$3,999 and \$3,613, respectively, equal to the required contributions for each year.

7. LITIGATION AND CLAIMS

At June 30, 1997, the Jackson Parish Sales Tax Collection Agency is involved in one class action suit. Any potential liability arising from the suit would be a liability of the respective taxing bodies for which the agency handles collection and not a liability of the Jackson Parish Sales Tax Collection Agency.

Jackson Parish Sales Tax Collection Agency
Monroe, Louisiana
SUPPLEMENTAL INFORMATION SCHEDULE
As of and for the Year Ended June 30, 1997

DISBURSARY FUND TYPE - AGENCY FUND

SALES TAX COLLECTION AGENCY FUND

Louisiana Revised Statute 33:2711 (C) provides that the agency shall be authorized to serve as the collector of sales and use taxes in Jackson Parish. The Sales Tax Collection Agency Fund is used to account for the collection and distribution of these taxes to the appropriate taxing bodies.

Jackson Parish Sales Tax Collection Agency
 Jonesboro, Louisiana

FIDUCIARY FUND - SALES TAX COLLECTION AGENCY FUND
 Schedule of Changes in Deposits Due Others
 For the Year Ended June 30, 1997

DEPOSIT BALANCE AT BEGINNING OF YEAR	<u>\$1,380</u>
ADDITIONS:	
Sales tax collections	5,135,578
Interest earned on collections	<u>5,214</u>
Total additions	<u>5,140,792</u>
Total deposits available	<u>5,142,172</u>
REDUCTIONS:	
Taxes distributed to others:	
Jackson Parish School Board	2,473,453
Jackson Parish Police Jury	1,188,979
Town of Jonesboro	1,003,908
Village of Hedge	588,363
Village of North Hedge	17,778
Village of East Hedge	1,834
Village of Eros	6,157
Administrative fees (transferred to General Fund)	68,264
Collection fees, refunds, etc.	<u>8,483</u>
Total reductions	<u>5,131,757</u>
DEPOSIT BALANCES AT END OF YEAR	<u>\$1,010</u>

Kenneth B. Folien & Co.

Certified Public Accountants

Kenneth B. Folien, CPA

Yol W. Sanderlin, CPA

Members
Society of Accountants
Certified Public Accountants

300 Eighth Street
Monroe, La. 71201
(225) 235-7000
FAX (225) 201-7211

Members
American Institute of
Certified Public Accountants

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENTAL AUDITING STANDARDS

Dr. Charles Garrett, President
and Members of the Board of Commissioners
Jackson Parish Sales Tax Collection Agency
Jenneters, Louisiana

We have audited the general purpose financial statements of the Jackson Parish Sales Tax Collection Agency, Jenneters, Louisiana, as of and for the year ended June 30, 1997, and have issued our report thereon dated August 29, 1997. We conducted our audit in accordance with generally accepted auditing standards applicable to financial audits conducted in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Jackson Parish Sales Tax Collection Agency's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with these provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Jackson Parish Sales Tax Collection Agency's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in accounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of management. However, this report is a matter of public record and its distribution is not limited.



KENNETH B. FOLIEN & CO.
Certified Public Accountants

Jenneters, Louisiana
August 29, 1997

Kenneth D. Folds & Co.
Certified Public Accountants

Kenneth D. Folds, CPA

Tom W. Hankins, CPA

Members
Society of Certified
Certified Public Accountants

909 Eighth Street
Baton Rouge, LA 70801
(504) 385-7330
FAX (504) 385-0145

Members
American Institute of
Certified Public Accountants

Dr. Charles Garrett, President
and Members of the Board of Commissioners
Jackson Parish Sales Tax Collection Agency
Jennings, LA

In planning and performing our audit of the general purpose financial statements of the Jackson Parish Sales Tax Collection Agency, as of and for the year ended June 30, 1997, we performed tests of the Jackson Parish Sales Tax Collection Agency's compliance with certain provisions of laws, regulations, and contracts. The objective of our audit was not to provide an opinion on overall compliance with such provisions. Accordingly, we did not express such an opinion.

During our audit, as of and for the year ended June 30, 1997, our procedures included a review of the prior year suggestions, recommendations, and/or comments and the extent to which such matters have been realized. The memorandum that accompanies this letter summarizes our comments regarding the current status of those matters. (We previously reported on the Jackson Parish Sales Tax Collection Agency's compliance with laws in our report dated August 29, 1997.) This letter does not affect our report dated August 29, 1997, on the general purpose financial statements of the Jackson Parish Sales Tax Collection Agency.

We have already discussed these comments with the Jackson Parish Sales Tax Collection Agency personnel and we will be pleased to discuss them in further detail at your convenience.

Sincerely,


Kenneth D. Folds & Co., CPAs
August 29, 1997

Prior Year's Findings:

The current status of the finding in the prior year audit report is as follows:

Management Letter:

Budget - For the year ended June 30, 1996, the Jackson Parish Sales Tax Collection Agency failed to monitor adequately monitor their General Fund revenues by allowing the budgeted revenues to exceed the actual revenues by 5% or more. Corrective actions has been taken. This finding is considered cleared.

Current Year's Findings:

None.