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FIFTH WARD  
VOLUNTEER FIRE DEPARTMENT, INC.  
ANDRETTA'S BARBER POLICE JURY  
MARKSVILLE, LOUISIANA

FINANCIAL REPORT  
DECEMBER 31, 1965

Under provisions of state law, this report is a public document. A copy of this report has been submitted to the auditor or reviewed, orally and other appropriate public officials. The report is available for public inspection at the Motor House of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Revenue Code ~~502-11, 506~~

FIFTH WARD VOLUNTEER FIRE DEPARTMENT, INC.  
BOYDILLEE PARISH POLICE JURY  
MORNINGVILLE, LOUISIANA

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December 31, 1985

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## INDEPENDENT AUDITOR'S REPORT ON THE COMPONENT UNIT FINANCIAL STATEMENTS

Board of Directors  
Fifth Ward Volunteer Fire Department, Inc.  
Marksville, Louisiana

I have audited the accompanying component unit financial statements of Fifth Ward Volunteer Fire Department, Inc., Marksville, Louisiana, a component unit of the Avoyelles Parish Police Jury, as of December 31, 1995 and for the year then ended. These component unit financial statements are the responsibility of Fifth Ward Volunteer Fire Department, Inc.'s management. My responsibility is to express an opinion on these component unit financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the component unit financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the component unit financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall component unit financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the component unit financial statements referred to above present fairly, in all material respects, the financial position of Fifth Ward Volunteer Fire Department, Inc., Marksville, Louisiana, as of December 31, 1995, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles.

*Kenneth J. Rachal*  
Monroe, Louisiana  
June 21, 1996



# Kenneth J. Rachal

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL STRUCTURE  
BASED ON A FINANCIAL STATEMENT AUDIT CONDUCTED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors  
Fifth Ward Volunteer Fire Department, Inc.  
Marksville, Louisiana

I have audited the component unit financial statements of Fifth Ward Volunteer Fire Department, Inc., Marksville, Louisiana, as of and for the year ended December 31, 1995, and have issued my report thereon dated June 21, 1996.

I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the component unit financial statements are free of material misstatement.

In planning and performing my audit of the component unit financial statements of Fifth Ward Volunteer Fire Department, Inc. for the year ended December 31, 1995, I considered its internal control structure in order to determine my auditing procedures for the purpose of expressing my opinion on the component unit financial statements and not to provide assurance on the internal control structure.

The management of Fifth Ward Volunteer Fire Department, Inc. is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected.

Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, I have classified the significant internal control structure policies and procedures in the following categories:

- cash
- Governmental revenue and receivables
- Expenditures for goods and services and accounts payable
- Property, equipment and capital expenditures

For all of the control categories listed above, I obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and I assessed control risk.

I noted a certain matter involving the internal control structure and its operation that I consider to be a reportable condition under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to my attention relating to significant deficiencies in the design or operation of the internal control structure that, in my judgment, could adversely affect the entity's ability to record, process, summarize, and report financial data consistent with the assertions of management in the component unit financial statements.

1. Deficiencies in control structure design:

- A. Inadequate segregation of duties-The Corporation does not have a proper segregation of duties. This weakness is due to the small size of the Corporation and, therefore, its inability to prevent overlapping of duties.

Response: No response is necessary.

A material weakness is a reportable condition in which the design or operation of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the component unit financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Board of Directors  
Fifth Ward Volunteer Fire Department, Inc.  
Page 3

My consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above. I believe the reportable conditions described above are a material weaknesses.

A separate management letter has not been issued.

This report is intended for the information of management and the Legislative Auditor of the State of Louisiana. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

Monroe, Louisiana  
June 22, 1986



# Kenneth J. Rachal

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH LAWS AND  
REGULATIONS BASED ON AN AUDIT OF COMPONENT UNIT  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS ISSUED BY THE GAO

Board of Directors  
Fifth Ward Volunteer Fire Department, Inc.  
Marksville, Louisiana

I have audited the component unit financial statements of Fifth Ward Volunteer Fire Department, Inc., Marksville, Louisiana, for the year ended December 31, 1995, and have issued my report thereon dated June 21, 1996.

I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the component unit financial statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to Fifth Ward Volunteer Fire Department, Inc., Marksville, Louisiana, is the responsibility of Fifth Ward Volunteer Fire Department, Inc., Marksville, Louisiana, management. As part of obtaining reasonable assurance about whether the component unit financial statements are free of material misstatement, I performed tests of Fifth Ward Volunteer Fire Department, Inc.'s compliance with certain provisions of laws, regulations, and contracts. However, my objective was not to provide an opinion on overall compliance with such provisions. Accordingly, I do not express such an opinion.

The results of my tests indicate that, with respect to the items tested, Fifth Ward Volunteer Fire Department, Inc., Marksville, Louisiana, complied, in all material respects, with the provisions referred to in the preceding paragraph, except as indicated below.

Noncompliance with Law Affecting Budgeting

Finding:

The Corporation was in noncompliance with the following section of the "Louisiana Local Government Budget Act" for the year ended December 31, 1983.

1. LSA-R.S. 223:1001 requires each political subdivision to prepare a budget for the ensuing fiscal year for the governmental funds at least 45 days prior to the beginning of the ensuing fiscal year. The budget was not adopted within the required time period.

Recommendation:

Budgetary controls should be adhered to in order to ensure full compliance with the "Budget Act".

Response:

Management was made aware of the law in November 1984, and decided to adopt a budget for the year 1985 in January 1985.

This report is intended for the information of management and the Legislative Auditor of the State of Louisiana. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

*Kenneth J. Rochelle*

Hosmer, Louisiana  
June 21, 1986



COMPONENT UNIT FINANCIAL STATEMENTS

FIFTH WARD VOLUNTARY FIRE DEPARTMENT, INC.  
 WOODVILLE PARISH POLICE JURY  
 WARRVILLE, LOUISIANA

ALL FUND TYPES AND ACCOUNT GROUPS  
 BALANCE SHEET  
 December 31, 1995

	<u>Governmental Fund Type</u>
	<u>Special Revenue Fund</u>
<b>ASSETS AND OTHER DEBITS</b>	
Cash	
Savings Deposits	\$ 9,800
Accounts Receivable	18,281
Prepaid Insurance	1,430
Fixed Assets	-
<b>Total Assets and Other Debits</b>	<b>\$ 27,437</b>
<b>LIABILITIES AND OTHER CREDITS AND FUND EQUITY</b>	
<b>LIABILITIES</b>	
Accounts Payable	\$ 188
<b>Total Liabilities</b>	<b>188</b>
<b>FUND EQUITY</b>	
Investment in General Fixed Assets	-
Fund Balance	
Designated	2,430
Unreserved	25,818
<b>Total Fund Balance</b>	<b>27,248</b>
<b>Total Fund Equity</b>	<b>27,248</b>
<b>TOTAL LIABILITIES AND OTHER CREDITS     AND FUND EQUITY</b>	<b>\$ 27,437</b>

The accompanying notes are an integral part of this statement.

<u>Account Group</u> <u>General</u> <u>Fixed</u> <u>Assets</u>	<u>TOTALS</u>  <u>Memorandum</u> <u>only</u>
\$ -	\$ 9,856
-	16,153
-	3,888
<u>121,836</u>	<u>121,538</u>
\$ 121,836	\$ 140,973
*****	*****
\$ -	\$ 108
-	108
<u>121,536</u>	<u>121,536</u>
-	1,420
-	28,818
-	22,348
<u>121,536</u>	<u>148,782</u>
\$ 124,753	\$ 148,873
*****	*****

FIFTH WARD VOLUNTEER FIRE DEPARTMENT, INC.  
 WOODLIFE PARISH POLICE JURY  
 MONROE, LOUISIANA

GOVERNMENTAL FUND TYPE - SPECIAL REVENUE FUND  
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
 BUDGET (GRAP BASIS) AND ACTUAL  
 For the Year Ended December 31, 1999

	Budget	Actual	Variance Favorable (Unfavorable)
<b>REVENUES</b>			
Taxes	\$ 19,300	\$ 19,999	\$ 699
Intergovernmental	5,700	8,358	2,658
Total Revenues	24,999	28,357	3,357
<b>EXPENDITURES</b>			
Current Operating			
Public Safety			
Supplies	712	2,457	(1,745)
Repairs	4,209	2,993	1,216
Fuel expense	399	499	(100)
Training	55	189	(134)
Miscellaneous	145	248	(103)
Meeting expense	-	459	(459)
Service charges	-	42	(42)
Utilities	950	424	526
Insurance	2,750	5,301	(2,551)
Audit	275	500	(225)
capital outlay	15,800	8,783	7,017
Total Operating Expenses	28,887	28,670	2,217
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>			
	612	1,687	1,075
<b>OTHER FINANCING SOURCES (USES)</b>			
Interest Income	-	309	309
Miscellaneous Income	-	1,852	1,852
Total Other Financing Sources (Uses)	-	2,161	2,161
<b>EXCESS OF REVENUES AND OTHER FINANCING SOURCES (USES) OVER (UNDER) EXPENDITURES</b>			
	612	3,848	3,236
<b>FUND BALANCE, Beginning</b>			
	19,515	19,515	-
<b>FUND BALANCE, Ending</b>			
	\$ 19,927	\$ 23,363	\$ 3,436

The accompanying notes are an integral part of this statement.

FIFTH WARD VOLUNTEER FIRE DEPARTMENT, INC.  
MOYELLES PARISH POLICE JURY  
BRASSVILLE, LOUISIANA

NOTES TO FINANCIAL STATEMENTS  
December 31, 1999

NOTE 3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Fifth Ward Volunteer Fire Department, Inc., was incorporated on January, 1980 as a nonprofit corporation as defined in Louisiana Revised Statutes of E. S. 1998 Title 12, chapter 3, as amended. The corporation operates under a Board of Directors consisting of 6 nine members, requiring five present to have a quorum. They are elected by the membership for two (2) year terms. The following is a summary of certain significant accounting policies.

Financial Reporting Entity. This report includes all funds which are controlled by or dependent on the Corporation executive and legislative branches (the President and Board of Directors). Control by or dependence on the Corporation was determined on the basis of budget adoption, authority to issue debt, elections or appointment of governing body, and other general oversight responsibility. Based on these criteria, the corporation has no component units. However, the Corporation is a component unit of the Moyelles Parish Police Jury. The Jury has the ultimate authority to approve the issuance of debt, they may appoint some of the governing body and have general oversight responsibility over the Corporation. Some funding is provided by self-generated fund-raising, however, the Moyelles Parish Police Jury provides approximately 60% of the funding.

Fund Accounting. The accounts of the Corporation are organized on the basis of funds, which are considered a separate accounting entity. The operations of the Corporation are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The Corporation's fund is grouped, in the financial statements in this report, into generic fund types and broad fund categories as follows:

**Governmental Fund Type**

Special Revenue Fund. A Special Revenue Fund is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

FIFTH WARD VOLUNTEER FIRE DEPARTMENT, INC.  
MVOYELLES BRIGADE POLICE JUNT  
MORRISVILLE, LOUISIANA

NOTES TO FINANCIAL STATEMENTS  
December 31, 1985

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Account Groups

General Fixed Assets Account Group. The general fixed Assets Account Group is used to account for fixed assets used in governmental fund type operations for control purposes. All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Donated fixed assets are valued at their estimated fair value on the date of donation. No depreciation is recorded on general fixed assets.

Basis of Accounting. The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

Allowance for Bad Debt. The allowance method is used to recognize bad debts of accounts receivable. The allowance is determined based upon past history and the aging of accounts receivable on year-end. At December 31, 1985, all receivables were deemed collectible.

Budgets and Budgetary Accounting. The Corporation is required to formulate an operating budget. The budget was prepared based on information available at the time. The budget was prepared during 1985 for that year. Appropriations lapse at year end.

Inventories. Inventories are valued at cost utilizing the first-in, first-out method of valuation. At December 31, 1985 inventories consisted of materials used for repairs to equipment, however, the cost was considered immaterial.

Encumbrances. Encumbrances represent commitments related to unperformed contracts for goods and services. At December 31, 1985 there were no encumbrances outstanding.

FIFTH WARD VOLUNTEER FIRE DEPARTMENT, INC.  
BOYCEVILLE PARISH POLICE JURY  
BOYCEVILLE, LOUISIANA

NOTES TO FINANCIAL STATEMENTS  
December 31, 1993

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Comparative Data. Comparative data for the prior year have not been presented in the accompanying financial statements.

Fixed Assets and Depreciation. General Fixed Account Group-Fixed assets used in governmental fund type operations are accounted for in the General Fixed Assets Account Group, rather than in governmental fund types. No depreciation has been provided on such assets.

Property Taxes. Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on October 1 and are due and payable on or before December 31. All unpaid taxes become delinquent January 2 of the following year. The taxes are assessed by the Boyceville Parish Assessor's Office and collected by the Boyceville Parish Sheriff's Office. The taxes are then remitted to the Boyceville Parish Police Jury on behalf of Fire Protection District No. 2. The Corporation is one of 14 members in this District. After deducting a fee of \$20,880 to defray the expenses of the Board of Commissioners of the Fire Protection District, each member is guaranteed a base amount of \$18,000. Any remaining funds are distributed to the members on a basis of population served.

NOTE 2. DEPOSITS AND INVESTMENTS

Deposits. At year end, the carrying amount of the corporation's deposits was \$9,856 and the bank balance was \$9,856. of the bank balance, \$9,856 was covered by federal depository insurance. of this amount, \$8,843 was tax monies which is restricted to be expended on fire equipment and supplies.

Certificates of Deposit. The Corporation had no Certificates of Deposit at December 31, 1993.

NOTE 3. ACCOUNTS RECEIVABLE

The billed receivable balance at December 31, 1993 of \$16,153 consisted of property taxes due from the Fire Protection District No. 2 in the amount of \$15,551 and an appropriation from the Boyceville Parish Police Jury in the amount of \$600.

FIFTH WARD VOLUNTEER FIRE DEPARTMENT, INC.  
 AYOUELLES PARISH POLICE JURY  
 HARRISVILLE, LOUISIANA

NOTES TO FINANCIAL STATEMENTS  
 December 31, 1995

NOTE 4. PROPERTY, PLANT AND EQUIPMENT

A summary of changes in Property, Plant and Equipment follows:

	Balance			Balance	
	12/31/93	Additions	Deletions	12/31/95	
Land and buildings	\$ 48,656	\$ 2,121	\$ -	\$ 50,777	
Equipment	28,600	137	-	28,737	
TRUCKS	52,400	8,135	-	60,535	
	\$ 129,656	\$ 10,393	\$ -	\$ 140,049	

NOTE 5. RETIREMENT COMMITMENTS

Individuals who serve the Corporation are volunteers, therefore, there is no liability for retirement benefits.

NOTE 6. COMMITMENTS AND CONTINGENCIES

As of December 31, 1995 there were no lawsuits against the Corporation.

NOTE 7. LEASE AGREEMENT

The Corporation entered into a lease to use a one acre tract of land with the Ayouelles Parish School Board which expires on March 4, 2000 or until the Corporation ceases to use the property for a volunteer fire department. There is no cost to the Corporation except a requirement to maintain liability insurance on the premises.



*Kenneth J. Rachal*

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MANAGEMENT LETTER ADDENDUM

Board of Directors  
Fifth Ward Volunteer Fire Department, Inc.  
Marksville, Louisiana

In connection with my audit of the financial statements of Fifth Ward Volunteer Fire Department, Inc. for the year ended December 31, 1988, I add the following to the original comments made in the report and management letter, if any.

Compliance with audit completion time limit

In accordance with Louisiana Revised Statute 24:513, the audit must be completed within six months of the close of the entity's year end. The report was delivered to the Legislative Auditor's office after June 30, 1989, which is in violation of the cited Statute.

Response:

The report was completed before June 30, 1989, and believed to be mailed by that date, as per the auditor. The auditor did not send the reports "receipt requested". Therefore, in the future, the reports will either be hand delivered or a receipt will be requested to insure our documentation the reports have been sent on time.

The preceding comments arise primarily from a part of my examination, wherein I reviewed the system of internal accounting control to the extent I considered necessary to evaluate the system as required by generally accepted auditing standards. Under these standards, the purpose of such evaluation is to establish a basis for reliance thereon in determining the nature, timing and extent of other auditing procedures that are necessary for expressing an opinion on the financial statements.

The objective of internal accounting control is to provide reasonable, but not absolute, assurance as to the safeguarding of assets against loss from unauthorized use or disposition, and the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that the cost of a system of internal accounting control should not exceed the

benefits derived and also recognizes that the evaluation of these factors necessarily requires estimates and judgments by management.

There are inherent limitations that should be recognized in considering the potential effectiveness of any system of internal accounting control. In the performance of most control procedures, errors can result from misunderstanding of instructions, mistakes of judgments, carelessness, or other personal factors. Control procedures whose effectiveness upon segregation of duties can be circumvented intentionally by management with respect either to the execution and recording of transactions or with respect to the estimates and judgments required in the preparation of financial statements. Further, projection of any evaluation of internal accounting control to future periods is subject to the risk that the degree of compliance with the procedure may deteriorate. Establishment and maintenance of adequate internal control is the responsibility of management.

My study and evaluation of the system of internal accounting control for the year ended December 31, 1984, made for the purpose set forth in the third preceding paragraph, would not necessarily disclose all weaknesses in the system.

I wish to take this opportunity to express my appreciation for the assistance and cooperation given me during the course of my examination. I would be glad to discuss any questions concerning my comments and recommendations at your convenience.

*Kenneth J. Roedel*

Evanson, Louisiana  
June 21, 1984