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HOUSING AUTHORITY OF THE CITY OF COVINGTON, LOUISIANA
REPORT ON EXAMINATION OF
FINANCIAL STATEMENTS AND SUPPLEMENTAL DATA
TWELVE MONTHS ENDED MARCH 31, 1996

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 8-7-96

ESTES & ASSOCIATES
CERTIFIED PUBLIC ACCOUNTANTS

TABLE OF CONTENTS

	<u>EXHIBIT</u>	<u>PAGE</u>
ACCOUNTANT'S REPORT		1 - 2
GENERAL PURPOSE FINANCIAL STATEMENTS (COMBINED STATEMENTS - OVERVIEW)		
Combined Balance Sheet — All Fund Types and Account Groups		3 - 4
Combined Statement of Revenues, Expenditures and Changes in Fund Balances — All Governmental Fund Types		5
Combined Statement of Revenues, Expenditures and Changes in Fund Balances — Budget (GAAP Basis) and Actual — General Fund and Special Revenue Funds		6
Notes to Financial Statements		7 - 12
Special Revenue Fund Types — Combining Balance Sheet		13
Special Revenue Fund Types — Combining Statement of Revenues, Expenditures and Changes in Fund Balances		14
Fiduciary Funds — Combining Balance Sheet		15
Fiduciary Funds — Schedule of Changes in Deposits Due to Others		16

TABLE OF CONTENTS (Continued)

	<u>EXHIBIT</u>	<u>PAGE</u>
SUPPLEMENTARY INFORMATION		
Balance Sheet — Statutory Basis	A	17
Statement of Income and Expenses — Statutory Basis	B	18 - 20
Analysis of Surplus — Statutory Basis	C	21 - 26
Computation of Residual Receipts and Accruing Annual Contribution	D	27 - 32
Statement of Development Costs	E	33 - 34
Analysis of General Fund Cash Balance	F	35
General Comments		36
Schedule of Federal Financial Assistance		37
Independent Auditors' Compliance Report Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards		38
Independent Auditors' Report on Compliance with the General Requirements Applicable to Federal Financial Assistance Programs		39 - 40
Independent Auditors' Report on Compliance with Specific Requirements Applicable to NonMajor Federal Financial Assistance Programs		41
Independent Auditors' Report on the Internal Control Structure in Accordance with Governmental Auditing Standards		42 - 43
Independent Auditors' Report on the Internal Control Structure Used in Administering Federal Financial Assistance programs — No Major Programs		44 - 46
Schedule of Findings and Questioned Costs		47
Adjusting Journal Entries		48

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MIKE ESTES, CPA/PFS, CFP

Report of Independent Certified Public Accountants
on Financial Statements and Financial Schedules

Board of Commissioners
Housing Authority of the
City of Covington
Covington, Louisiana

Regional Inspector General for Audit
Office of Inspector General
Department of Housing and Urban
Development

We have audited the accompanying general purpose financial statements and the combining and individual fund and account group financial statements of the Housing Authority of the City of Covington, Louisiana (the Authority) as of March 31, 1996, and for the year then ended, as listed in the table of contents. These financial statements are the responsibility of the Authority's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards; *Government Auditing Standards*, issued by the Comptroller General of the United States; and Office of Management and Budget (OMB) Circular A-128, "Audits of State and Local Governments." Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Housing Authority of the City of Covington, Louisiana as of March 31, 1996, and the results of its operations for the year then ended in conformity with generally accepted accounting principles. Also, in our opinion, the combining and individual fund and account group financial statements referred to above present fairly, in all material respects, the financial position of each of the individual funds and account groups of the Housing Authority of the City of Covington, Louisiana as of March 31, 1996, and the results of operations of such funds for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued a report dated June 21, 1996, on our consideration of the Authority's internal control structure and a report dated June 21, 1996, on its compliance with laws and regulations.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole and on the combining and individual fund and account group financial statements. The budgetary information included in the accompanying financial statements and the accompanying financial information listed as financial schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the financial statements of the Housing Authority of the City of Covington, Louisiana. Such information has been subjected to the auditing procedures applied in the audit of the general purpose, combining and individual fund and account group financial statements and, in our opinion, is fairly stated in all material aspects in relation to the financial statements of each of the respective individual funds and account groups taken as a whole.

Estes and Associates

Fort Worth, Texas
June 21, 1996

HOUSING AUTHORITY OF THE CITY OF COVINGTON

COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
MARCH 31, 1996

	Governmental Fund Types				Fiduciary Fund Types			Account Groups		Total Memorandum (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	Trust and Agency	General Fixed Assets	Long-Term Debt			
ASSETS										
Cash and cash equivalents	\$ 91,166.73	\$	\$	\$	\$ 5,200.91	\$	\$	\$	\$	\$ 96,367.64
Receivables, net of allowances:										
Other	5,270.31									5,270.31
Due from:										
Other funds		40,919.97								40,919.97
Other governments		5,163.86								5,163.86
Property, plant and equipment						2,504,950.36				2,504,950.36
Total Assets	<u>\$ 96,437.04</u>	<u>\$ 46,083.83</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 5,200.91</u>	<u>\$ 2,504,950.36</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 2,652,672.14</u>	

HOUSING AUTHORITY OF THE CITY OF COVINGTON

COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS (Continued)
MARCH 31, 1996

	Governmental Fund Types				Fiduciary Fund Types		Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	Trust and Agency		General Fixed Assets	General Long-Term Debt	
LIABILITIES AND FUND EQUITY									
LIABILITIES									
Accounts payable	\$ 344.39	\$	\$	\$	\$	\$	\$	\$	344.39
Accrued liabilities	10,602.66								10,602.66
Due to:									
Tenants					5,200.91				5,200.91
Other funds	40,919.97								40,919.97
Other governments	634.72	31,717.20							31,717.20
Deferred revenue		39,013.00							39,647.72
Total Liabilities	<u>52,501.74</u>	<u>70,730.20</u>	<u>0.00</u>	<u>0.00</u>	<u>5,200.91</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>128,432.85</u>
FUND EQUITY									
Investment in general fixed assets									2,504,950.36
Fund balances:									
Unreserved:									
Undesignated	43,935.30	(24,646.37)							19,288.93
Total Fund Equity	<u>43,935.30</u>	<u>(24,646.37)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,524,239.29</u>
Total Liabilities and Fund Equity	<u>\$ 96,437.04</u>	<u>\$ 46,083.83</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 5,200.91</u>	<u>\$ 2,504,950.36</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 2,652,672.14</u>

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE CITY OF COVINGTON

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES
YEAR ENDED MARCH 31, 1996

	Governmental Fund Types				Total (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	
REVENUES					
Rentals	\$ 53,613.52	\$	\$	\$	\$ 53,613.52
Intergovernmental	90,613.00	409,237.00			499,850.00
Interest	110.31	880.20			990.51
Other	2,982.32				2,982.32
Total Revenues	147,319.15	410,117.20	0.00	0.00	557,436.35
EXPENDITURES					
Administration	37,968.52	66,150.38			104,118.90
Utilities	1,381.85				1,381.85
Ordinary maintenance	27,617.48				27,617.48
General expenditures	20,611.81				20,611.81
Extraordinary maintenance	7,250.00				7,250.00
Housing assistance payments		360,100.91			360,100.91
Capital expenditures	28,000.00				28,000.00
Total expenditures	122,829.66	426,251.29	0.00	0.00	549,080.95
Excess (deficiency) of revenues over (under) expenditures	24,489.49	(16,134.09)	0.00	0.00	8,355.40
OTHER FINANCING SOURCES(USES)					
Operating transfers in					0.00
Operating transfers out					0.00
Total other financing sources(uses)	0.00	0.00	0.00	0.00	0.00
FUND BALANCE, beginning of year	19,445.81	(8,512.28)			10,933.53
FUND BALANCE, end of year	\$ 43,935.30	\$ (24,646.37)	\$ 0.00	\$ 0.00	\$ 19,288.93

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE CITY OF COVINGTON

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET (GAAP BASIS) AND ACTUAL
 GENERAL FUND AND SPECIAL REVENUE FUNDS
 YEAR ENDED MARCH 31, 1996

	General Fund			Special Revenue Funds		
	Budget	Actual	Over (Under) Budget	Budget	Actual	Over (Under) Budget
REVENUES						
Rentals	\$ 53,750.00	\$ 53,613.52	\$ (136.48)	\$ 435,153.40	\$ 409,237.00	\$ (25,916.40)
Intergovernmental	90,613.00	90,613.00	0.00		880.20	880.20
Interest	140.00	110.31	(29.69)			
Other income	3,500.00	2,982.32	(517.68)			
Total Revenues	148,003.00	147,319.15	(683.85)	435,153.40	410,117.20	(25,036.20)
EXPENDITURES						
Administration	35,630.00	37,968.52	2,338.52	48,069.40	66,150.38	18,080.98
Utilities	2,080.00	1,381.85	(698.15)			0.00
Ordinary maintenance	30,620.00	27,617.48	(3,002.52)			0.00
General expenditures	16,050.00	20,611.81	4,561.81			0.00
Extraordinary maintenance		7,250.00	7,250.00			0.00
Housing assistance payments			0.00	387,084.00	360,100.91	(26,983.09)
Capital expenditures	35,400.00	28,000.00	(7,400.00)			0.00
Total Expenditures	119,780.00	122,829.66	3,049.66	435,153.40	426,251.29	(8,902.11)
Excess (deficiency) of revenues over (under) expenditures	\$ 28,223.00	24,489.49	\$ (3,733.51)	0.00	(16,134.09)	\$ (16,134.09)
Transfer of net income to unreserved deficit						
FUND BALANCES, beginning of year		19,445.81			(8,512.28)	
FUND BALANCES, end of year		\$ 43,935.30			\$ (24,646.37)	

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE CITY OF COVINGTON

NOTES TO FINANCIAL STATEMENTS
MARCH 31, 1996

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Housing Authority of Covington, Louisiana (the Authority), a public corporate body, was organized for the purpose of providing decent, safe, and sanitary dwelling accommodations for persons of low income.

The Authority is engaged in the acquisition, modernization, and administration of low-rent housing. In addition, the Authority has administrative responsibility for various other community development programs whose primary purpose is the development of viable urban communities by providing decent housing, a suitable living environment, and economic opportunities principally for persons of low and moderate income.

The Authority is administered by a governing Board of Commissioners (the Board), whose members are appointed by the Mayor of the City of Covington, Louisiana. Each member serves a five-year term on a rotating basis. Substantially all of the Authority's revenue is derived from subsidy contracts with the U.S. Department of Housing and Urban Development (HUD). The Annual Contributions Contracts entered into by the Authority and HUD provide operating subsidies for Authority-owned public housing facilities, housing assistance payments for eligible individuals, and receipt of annual debt service requirements for HUD-related long-term debt.

(1) Financial Reporting Entity

Generally accepted accounting principles require that the financial statements present the accounts and operations of the Authority and its component units, entities for which the Authority is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the Authority's operations and data from these units, if any, are combined with data of the Authority. Each discretely presented component unit, if any, would be reported in a separate column in the combined financial statements to emphasize that it is legally separate from the Authority. As of March 31, 1996, and for the fiscal year then ended, the Authority had no discretely presented component units or any component units required to be blended in these financial statements.

(2) Fund Accounting

The accounts of the Authority are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. The various funds are grouped by type and broad categories in the financial statements as follows:

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE CITY OF COVINGTON

NOTES TO FINANCIAL STATEMENTS

(Continued)

MARCH 31, 1996

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(3) Fund Accounting (continued)

GOVERNMENTAL FUNDS

Governmental Funds are those through which most governmental functions of the Authority are financed. The measurement focus is on determination of financial position and changes in financial position rather than on net income determination. The following are the Authority's governmental fund types:

General Fund - The General Fund is the general operating fund of the Authority. The General Fund is used to account for all revenues and expenditures applicable to the general operations of the Authority which are not properly accounted for in another fund. All general operating revenues which are not restricted or designated as to their use by outside sources are recorded in the General Fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

Debt Service Fund - The Debt Service Fund is used to account for the accumulation of resources for the payment of interest, principal, and related costs of general long-term debt.

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition, construction, or rehabilitation of major capital facilities.

FIDUCIARY FUNDS

Fiduciary Funds are used to account for assets held by the Authority as an agent for individuals, private organizations, other governmental units, and/or other funds. The following is the Authority's fiduciary fund type:

Agency Funds - Agency Funds include Tenant Security Deposit Fund. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of result of operations.

HOUSING AUTHORITY OF THE CITY OF COVINGTON

NOTES TO FINANCIAL STATEMENTS

(Continued)

MARCH 31, 1996

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

ACCOUNT GROUPS

Account groups are used to establish accounting control and accountability for the Authority's general fixed assets and general long-term debt for governmental fund types. These are not "funds." They are concerned only with the measurement of financial position and not with results of operations. The following are the Authority's account groups:

General Fixed Assets Account Group - This account group is established to account for all fixed assets of the Authority.

General Long-Term Debt Account Group - This account group is established to account for all long-term debt of the Authority.

(4) Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. All Governmental and Agency Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Revenues are considered "measurable" when received in cash, except for certain revenues which are accrued when they are both measurable and available or have not been received at the normal time of receipt. Certain grant revenues are accrued when funds are expended. Revenues susceptible to accrual are federal grants, interest on investments, and other miscellaneous revenues which are both measurable and available to finance expenditures of the current period. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

Agency Funds are custodial in nature and do not measure results of operations. They are clearing accounts whose assets at all times are equally offset by related liabilities.

(5) Budgetary Data

The Authority is required by its HUD Annual Contributions Contracts to adopt annual budgets for the Low-Rent Housing Program, included in the General Fund, and all Assisted Housing (Section 8) Programs, included in Special Revenue Funds. Annual budgets are not required for Capital Projects Funds as their budgets are approved for the length of the project. Both annual and project length budgets require grantor approval.

HOUSING AUTHORITY OF THE CITY OF COVINGTON

NOTES TO FINANCIAL STATEMENTS

(Continued)

MARCH 31, 1996

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The Authority is under a limited budget review from HUD with the control category of total operating expenditures. If there are no overruns of the total operating expenditures, then HUD does not require budget revisions other than when there are substantial additions to nonroutine expenditures, such as reinstatement of prior-year encumbrances. The Board and HUD must approve fund appropriation increases. Any unused appropriations lapse at year-end. Budgeted amounts are as originally adopted or as amended by the Board and HUD.

(6) Cash and Cash Equivalents

The entity defines cash and cash equivalents to include certificates of deposit, money market funds, savings accounts, and demand deposits.

(7) Tenant Receivables

Receivables for rentals and service charges are reported in the General Fund, net of allowances for doubtful accounts amounting to \$ 0 at March 31, 1996.

(8) Interfund Transactions

During the course of normal operations, the Authority has numerous transactions between funds to provide services, construct assets, and service debt. These transactions are generally reflected as operating transfers except for transactions reimbursing a fund for expenditures made by it for the benefit of another fund. Such transactions are recorded as expenditures in the disbursing fund and as a reduction of expenditures in the receiving fund.

(9) General Fixed Assets

General Fixed Assets have been acquired for general governmental purposes. Assets purchased are recorded as expenditures in the Governmental Funds and capitalized at cost in the General Fixed Assets Account Group. Contributed fixed assets are recorded at estimated fair market value at the time received. Depreciation is not recorded on general fixed assets. Public domain general fixed assets (infrastructure) consisting of certain improvements other than buildings, including roads, curbs and gutters, streets and sidewalks, drainage systems, and lighting systems, are capitalized along with other general fixed assets.

Costs of completed Modernization projects are reported as construction-in-progress until audited cost certification reports are submitted to HUD, at which time such costs are transferred to the appropriate property categories.

HOUSING AUTHORITY OF THE CITY OF COVINGTON

NOTES TO FINANCIAL STATEMENTS

(Continued)
MARCH 31, 1996

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(10) General Long-Term Debt

All long-term indebtedness of the Authority is accounted for in the General Long-Term Debt Account Group and is intended to be paid through the Debt Service Fund.

(11) Compensated Absences

The cost of accumulated unpaid vacation and sick leave is not accrued.

(12) Total Columns on Combined Statements

Total columns on the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles, nor is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

NOTE B - CASH AND INVESTMENTS

Cash and investments are insured as follows:

FDIC Insurance	\$	<u>96,367.64</u>
	\$	<u>96,367.64</u>

HOUSING AUTHORITY OF THE CITY OF COVINGTON

NOTES TO FINANCIAL STATEMENTS

(Continued)

MARCH 31, 1996

NOTE C - ACTIVITIES OF THE PHA

At March 31, 1996, the PHA was managing 50 units of low-rent in one project under Program FW — 2263.

NOTE D - CONTINGENCIES

The entity is subject to possible examinations by federal regulators who determine compliance with terms, conditions, laws and regulations governing grants given to the entity in the current and prior years. These examinations may result in required refund by the entity to federal grantors and/or program beneficiaries.

NOTE E - PROPERTY, PLANT AND EQUIPMENT

Changes in the general fixed assets account group are as follows:

	<u>Beg. of Period</u>		<u>Additions</u>		<u>Deletions</u>		<u>End of Period</u>
Land, land impvts.	\$ 199,804.24	\$		\$		\$	199,804.24
Buildings	2,266,310.94		13,571.00				2,279,881.94
Equipment	10,835.18		14,429.00				25,264.18
Total	<u>\$ 2,476,950.36</u>	\$	<u>28,000.00</u>	\$	<u>0.00</u>	\$	<u>2,504,950.36</u>

All land and building are encumbered by a Declaration of Trust in favor of the United States of America as security for obligations guaranteed by the government and to protect other interests of the government.

HOUSING AUTHORITY OF THE CITY OF COVINGTON

SPECIAL REVENUE FUND TYPES
 COMBINING BALANCE SHEET
 MARCH 31, 1996

	Assisted Housing Programs		
	Existing Units Program	Voucher Program	Total
ASSETS			
Due from:			
Other funds	\$ 33,279.40	\$ 7,640.57	\$ 40,919.97
Other governments	5,163.86		5,163.86
Total Assets	<u>\$ 38,443.26</u>	<u>\$ 7,640.57</u>	<u>\$ 46,083.83</u>
LIABILITIES AND FUND EQUITY			
LIABILITIES			
Due to:			
Other governments	11,474.00	20,243.20	31,717.20
Deferred revenue	39,013.00		39,013.00
Total liabilities	<u>50,487.00</u>	<u>20,243.20</u>	<u>70,730.20</u>
FUND EQUITY			
Unreserved and undesignated	(12,043.74)	(12,602.63)	(24,646.37)
Total fund equity	<u>(12,043.74)</u>	<u>(12,602.63)</u>	<u>(24,646.37)</u>
Total liabilities and fund equity	<u>\$ 38,443.26</u>	<u>\$ 7,640.57</u>	<u>\$ 46,083.83</u>

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE CITY OF COVINGTON

SPECIAL REVENUE FUND TYPES
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 MARCH 31, 1996

	Assisted Housing Programs		
	Existing Units Program	Voucher Program	Total
REVENUES			
Intergovernmental	\$ 208,241.00	\$ 200,996.00	\$ 409,237.00
Interest	425.17	455.03	880.20
Total Revenues	<u>208,666.17</u>	<u>201,451.03</u>	<u>410,117.20</u>
EXPENDITURES			
Administration	33,210.78	32,939.60	66,150.38
Housing assistance payments	183,531.80	176,569.11	360,100.91
Total Expenditures	<u>216,742.58</u>	<u>209,508.71</u>	<u>426,251.29</u>
Excess (deficiency) of revenues over (under) expenditures	(8,076.41)	(8,057.68)	(16,134.09)
FUND BALANCE, beginning of year	<u>(3,967.33)</u>	<u>(4,544.95)</u>	<u>(8,512.28)</u>
FUND BALANCE, end of year	<u>\$ (12,043.74)</u>	<u>\$ (12,602.63)</u>	<u>\$ (24,646.37)</u>

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE CITY OF COVINGTON

FIDUCIARY FUNDS
 COMBINING BALANCE SHEET
 MARCH 31, 1996

	<u>Agency Funds</u>	
	<u>Tenant Security Deposit Funds</u>	<u>Total Fiduciary Funds</u>
ASSETS		
Cash and cash equivalents	\$ 5,200.91	\$ 5,200.91
Total Assets	<u>\$ 5,200.91</u>	<u>\$ 5,200.91</u>
LIABILITIES		
Due to tenants	\$ 5,200.91	\$ 5,200.91
Total Liabilities	<u>\$ 5,200.91</u>	<u>\$ 5,200.91</u>

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE CITY OF COVINGTON

FIDUCIARY FUNDS
 SCHEDULE OF CHANGES IN DEPOSITS DUE TO OTHERS
 MARCH 31, 1996

	<u>Agency Funds</u>	<u>Tenant Security Deposit Funds</u>	<u>Total Fiduciary Funds</u>
DEPOSIT BALANCES AT BEGINNING OF YEAR	\$ 4,338.70	\$ 4,338.70	\$ 4,338.70
ADDITIONS			
Receipts from tenants	<u>862.21</u>	<u>862.21</u>	<u>862.21</u>
Total Additions	<u>862.21</u>	<u>862.21</u>	<u>862.21</u>
DEPOSIT BALANCES AT END OF YEAR	<u>\$ 5,200.91</u>	<u>\$ 5,200.91</u>	<u>\$ 5,200.91</u>

The Notes to Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF THE CITY OF COVINGTON

BALANCE SHEET — STATUTORY BASIS
MARCH 31, 1996ANNUAL CONTRIBUTION CONTRACT
FW — 2263ASSETS

Cash - Exhibit F	\$	96,367.64
Accounts receivable - HUD - Prior YE settlements		5,163.86
Accounts receivable - other		5,270.31
Land, structures and equipment		<u>2,504,950.36</u>
Total Assets	\$	<u>2,611,752.17</u>

LIABILITIES AND SURPLUS

Accounts payable	\$	5,545.30
Accounts payable - HUD - Exhibit D(2) & D(3)		23,441.00
Accounts payable - HUD - Prior YE settlement		8,276.20
Accrued liabilities		10,602.66
Deferred credits		<u>39,647.72</u>
Total Liabilities		87,512.88
Surplus - Exhibit C		<u>2,524,239.29</u>
Total Liabilities and Surplus	\$	<u>2,611,752.17</u>

HOUSING AUTHORITY OF THE CITY OF COVINGTON
STATEMENT OF INCOME AND EXPENSES — STATUTORY BASIS

ANNUAL CONTRIBUTION CONTRACT
FW — 2263

	Year Ended
	03-31-96
Operating Income	
Dwelling rental	\$ 53,477.09
Interest on general fund investments	110.31
Other income	2,982.32
Total Operating Income - Exhibit D(1)	56,569.72
Operating Expenses	
Administration	37,968.52
Utilities	1,381.85
Ordinary maintenance and operation	27,617.48
General expense	20,611.81
Nonroutine maintenance	7,250.00
Total Operating Expense - Exhibit D(1)	94,829.66
Net Operating Income (Loss)	(38,259.94)
Other Charges	
Prior year adjustments - affecting residual receipts	5,809.28
Total Other Charges	5,809.28
Net Loss - Exhibit C	\$ (44,069.22)

HOUSING AUTHORITY OF THE CITY OF COVINGTON
STATEMENT OF INCOME AND EXPENSES — STATUTORY BASIS

ANNUAL CONTRIBUTION CONTRACT

FW — 2250

EXISTING

		Year Ended
		3-31-96
Operating Income		
Interest on general fund investments	\$	425.17
Total Operating Income - Exhibit D(2)		425.17
Operating Expenses		
Administration		32,500.28
Housing assistance payments		183,531.80
Independent public accountant audit costs		710.50
Total Operating Expense - Exhibit D(2)		216,742.58
Net Operating Income (Loss)		(216,317.41)
Net Loss - Exhibit C	\$	(216,317.41)

HOUSING AUTHORITY OF THE CITY OF COVINGTON
STATEMENT OF INCOME AND EXPENSES — STATUTORY BASIS

ANNUAL CONTRIBUTION CONTRACT

FW — 2256
VOUCHER

		Year Ended
		3-31-96
Operating Income		
Interest on general fund investments	\$	455.03
Total Operating Income - Exhibit D(3)		455.03
Operating Expenses		
Administration		32,269.70
Housing assistance payments		176,569.11
Independent public accountant audit costs		669.90
Total Operating Expense - Exhibit D(3)		209,508.71
Net Operating Income (Loss)		(209,053.68)
Net Loss - Exhibit C	\$	(209,053.68)

HOUSING AUTHORITY OF THE CITY OF COVINGTON

ANALYSIS OF SURPLUS -- STATUTORY BASIS
TWELVE MONTHS ENDED MARCH 31, 1996ANNUAL CONTRIBUTION CONTRACT
FW — 2263Unreserved Surplus

Balance per prior audit at 03-31-95	\$	(66,188.71)
Prior audit adjustments		5,945.71
Net loss for the year ended 03-31-96 - Exhibit B(1)		(44,069.22)
(Provision for) reduction of Operating Reserve for year ended 03-31-96 - Exhibit D(1)		9.51
Balance at 03-31-96		<u>(104,302.71)</u>

Reserved Surplus - Operating Reserve

Balance per prior audit at 03-31-95		43,655.82
Provision for (reduction of) Operating Reserve for the year ended 03-31-96 - Exhibit D(1)		(9.51)
Balance at 03-31-96 - Exhibit F	\$	<u>43,646.31</u>

HOUSING AUTHORITY OF THE CITY OF COVINGTON

ANALYSIS OF SURPLUS -- STATUTORY BASIS
TWELVE MONTHS ENDED MARCH 31, 1996ANNUAL CONTRIBUTION CONTRACT
FW - 2263Cumulative HUD Contributions

Balance per prior audit at 03-31-95	\$	60,243.00
Operating subsidy for year ended 03-31-96		38,114.00
Balance at 03-31-96		<u>98,357.00</u>

Cumulative HUD Grants

Balance per prior audit at 03-31-95		2,454,603.17
Advanced for year ended 03-31-96		52,499.00
Balance at 03-31-96		<u>2,507,102.17</u>

HOUSING AUTHORITY OF THE CITY OF COVINGTON

ANALYSIS OF SURPLUS -- STATUTORY BASIS
TWELVE MONTHS ENDED MARCH 31, 1996

ANNUAL CONTRIBUTION CONTRACT

FW — 2250EXISTINGUnreserved Surplus

Balance per prior audit at 3-31-95	\$	(2,363,978.60)
Net loss for the year ended 3-31-96 - Exhibit B(2)		(216,317.41)
(Provision for) reduction of Operating Reserve for year ended 3-31-96 - Exhibit D(2)		0.00
(Provision for) reduction of Project Account for year ended 3-31-96 - Exhibit D(2)		(106,854.75)
Balance at 3-31-96		<u>(2,687,150.76)</u>

Reserved Surplus - Operating Reserve

Balance per prior audit at 3-31-95		0.00
Provision for (reduction of) Operating Reserve for the year ended 3-31-96 - Exhibit D(2)		0.00
Balance at 3-31-95	\$	<u>0.00</u>

HOUSING AUTHORITY OF THE CITY OF COVINGTON

ANALYSIS OF SURPLUS -- STATUTORY BASIS
TWELVE MONTHS ENDED MARCH 31, 1996

ANNUAL CONTRIBUTION CONTRACT

FW -- 2250
EXISTINGProject Account

Balance per prior audit at 3-31-95	\$	863,557.60
Provision for (reduction of) Project Account for the year ended 3-31-96 - Exhibit D(2)		106,854.75
Balance at 3-31-96		<u>970,412.35</u>

Cumulative HUD Contributions

Balance per prior audit at 3-31-95		1,499,230.15
Annual contribution for year ended 3-31-96 - Exhibit D(2)		208,241.25
Balance at 3-31-96		<u>1,707,471.40</u>

HOUSING AUTHORITY OF THE CITY OF COVINGTON

ANALYSIS OF SURPLUS -- STATUTORY BASIS
TWELVE MONTHS ENDED MARCH 31, 1996

ANNUAL CONTRIBUTION CONTRACT

FW — 2256
VOUCHERUnreserved Surplus

Balance per prior audit at 3-31-95	\$	(1,874,713.68)
Net loss for the year ended 3-31-96 - Exhibit B(3)		(209,053.68)
(Provision for) reduction of Operating Reserve for year ended 3-31-96 - Exhibit D(3)		0.00
(Provision for) reduction of Project Account for year ended 3-31-96 - Exhibit D(3)		(149,904.03)
Balance at 3-31-96		<u>(2,233,671.39)</u>

Reserved Surplus - Operating Reserve

Balance per prior audit at 3-31-95		0.00
Provision for (reduction of) Operating Reserve for the year ended 3-31-96 - Exhibit D(3)		0.00
Balance at 3-31-96	\$	<u>0.00</u>

HOUSING AUTHORITY OF THE CITY OF COVINGTON

ANALYSIS OF SURPLUS — STATUTORY BASIS
TWELVE MONTHS ENDED MARCH 31, 1996

ANNUAL CONTRIBUTION CONTRACT

FW — 2256
VOUCHERProject Account

Balance per prior audit at 3-31-95	\$	540,355.43
Provision for (reduction of) Project Account for the year ended 3-31-96 - Exhibit D(3)		149,904.03
Balance at 3-31-96		<u>690,259.46</u>

Cumulative HUD Contributions

Balance per prior audit at 3-31-95		1,331,119.49
Annual contribution for year ended 3-31-96 - Exhibit D(3)		200,995.97
Balance at 3-31-96		<u>1,532,115.46</u>
Total Surplus - Exhibit A	\$	<u>2,524,239.29</u>

HOUSING AUTHORITY OF THE CITY OF COVINGTON

COMPUTATION OF RESIDUAL RECEIPTS AND ACCRUING ANNUAL CONTRIBUTIONS

ANNUAL CONTRIBUTION CONTRACT
FW — 2263

	<u>Year Ended</u>
	<u>03-31-96</u>
<u>Computation of Residual Receipts</u>	
<u>Operating Receipts</u>	
Operating Income - Exhibit B(1)	\$ 56,569.72
HUD operating subsidy	38,114.00
Total Operating Receipts	<u>94,683.72</u>
<u>Operating Expenditures</u>	
Operating expenses - Exhibit B(1)	94,829.66
Prior year adjustments - affecting residual receipts	5,809.28
Total Operating Expenditures	<u>100,638.94</u>
Residual receipts (deficit) per audit	(5,955.22)
Audit adjustments (backed out)	<u>5,945.71</u>
Residual receipts per PHA before provision for reserve	(9.51)
(Provision for) or reduction of operating reserve - Exhibit C	9.51
Residual receipts per PHA	<u>\$ 0.00</u>

HOUSING AUTHORITY OF THE CITY OF COVINGTON

COMPUTATION OF RESIDUAL RECEIPTS AND ACCRUING ANNUAL CONTRIBUTIONS

ANNUAL CONTRIBUTION CONTRACT

FW — 2263

	<u>Year Ended</u>
	<u>03-31-96</u>
<u>Computation of Accruing Annual Contributions</u>	
Fixed annual contribution	\$ <u>0.00</u>
Total Annual Contribution	\$ <u><u>0.00</u></u>

HOUSING AUTHORITY OF THE CITY OF COVINGTON
 COMPUTATION OF ANNUAL CONTRIBUTIONS EARNED AND
 PROJECT ACCOUNT — OPERATING RESERVE CHANGES
 HOUSING ASSISTANCE PAYMENTS PROGRAM

ANNUAL CONTRIBUTION CONTRACT

FW — 2250

EXISTING

		<u>Year Ended</u>
		<u>3-31-96</u>
Maximum Contribution Available		
Maximum annual contribution authorized	\$	315,096.00
Project account balance at beginning of fiscal year		<u>863,557.60</u>
Total Annual Contribution Available		<u>1,178,653.60</u>
Annual Contribution Required		
Housing assistance payments		183,531.80
Administrative fee		24,155.00
Hard-to-house fee		45.00
Independent public accountant audit costs		<u>710.50</u>
		208,442.30
Project receipts other than annual contribution		<u>201.05</u>
Total Contribution Required - Exhibit C		<u>208,241.25</u>
Excess in Annual Contribution Available		<u>970,412.35</u>
Year-end Settlement		
Annual contribution due for fiscal year		208,241.00
Total partial payments received by PHA for fiscal year		<u>219,715.00</u>
(Over) Under Payment Due (HUD) PHA - Exhibit A	\$	<u>(11,474.00)</u>

HOUSING AUTHORITY OF THE CITY OF COVINGTON
 COMPUTATION OF ANNUAL CONTRIBUTIONS EARNED AND
 PROJECT ACCOUNT – OPERATING RESERVE CHANGES
 HOUSING ASSISTANCE PAYMENTS PROGRAM

ANNUAL CONTRIBUTION CONTRACT

FW – 2250
EXISTING

		<u>Year Ended</u> <u>3-31-96</u>
Status of Project Account		
Project account balance at the beginning of fiscal year	\$	863,557.60
Increase (decrease) during fiscal year - Exhibit C		<u>106,854.75</u>
		<u>970,412.35</u>
Provision for Operating Reserve		
Operating receipts		
Operating income - Exhibit B(2)		425.17
Annual contributions earned		<u>208,241.00</u>
		208,666.17
Operating Expenditures		
Operating expenses -Exhibit B(2)		<u>216,742.58</u>
		<u>216,742.58</u>
Residual receipts (deficit)		(8,076.41)
Prior year deficit		(3,967.33)
(Provision for) reduction of operating reserve - Exhibit C		<u>0.00</u>
Residual receipts (deficit) after provision for operating reserve	\$	<u><u>(12,043.74)</u></u>

HOUSING AUTHORITY OF THE CITY OF COVINGTON
 COMPUTATION OF ANNUAL CONTRIBUTIONS EARNED AND
 PROJECT ACCOUNT — OPERATING RESERVE CHANGES
 HOUSING ASSISTANCE PAYMENTS PROGRAM

ANNUAL CONTRIBUTION CONTRACT
FW — 2256
VOUCHER

		<u>Year Ended</u>
		<u>3-31-96</u>
Maximum Contribution Available		
Maximum annual contribution authorized	\$	350,900.00
Project account balance at beginning of fiscal year		<u>540,355.43</u>
Total Annual Contribution Available		<u>891,255.43</u>
Annual Contribution Required		
Housing assistance payments		176,569.11
Administrative fee		23,868.00
Hard-to-house fee		90.00
Independent public accountant audit costs		<u>669.90</u>
		201,197.01
Project receipts other than annual contribution		<u>201.04</u>
Total Contribution Required - Exhibit C		<u>200,995.97</u>
Excess in Annual Contribution Available		<u>690,259.46</u>
Year-end Settlement		
Annual contribution due for fiscal year		200,996.00
Total partial payments received by PHA for fiscal year		<u>212,963.00</u>
(Over) Under Payment Due (HUD) PHA - Exhibit A	\$	<u>(11,967.00)</u>

HOUSING AUTHORITY OF THE CITY OF COVINGTON
 COMPUTATION OF ANNUAL CONTRIBUTIONS EARNED AND
 PROJECT ACCOUNT — OPERATING RESERVE CHANGES
 HOUSING ASSISTANCE PAYMENTS PROGRAM

ANNUAL CONTRIBUTION CONTRACT

FW -- 2256
VOUCHER

		Year Ended
		3-31-96
Status of Project Account		
Project account balance at the beginning of fiscal year	\$	540,355.43
Increase (decrease) during fiscal year - Exhibit C		149,904.03
		690,259.46
Provision for Operating Reserve		
Operating receipts		
Operating income - Exhibit B(3)		455.03
Annual contributions earned		200,996.00
		201,451.03
Operating Expenditures		
Operating expenses -Exhibit B(3)		209,508.71
		209,508.71
Residual receipts (deficit)		(8,057.68)
Prior year deficit		(4,544.95)
(Provision for) reduction of operating reserve - Exhibit C		0.00
Residual receipts (deficit) after provision for operating reserve	\$	(12,602.63)

HOUSING AUTHORITY OF THE CITY OF COVINGTON
STATEMENT OF DEVELOPMENT COSTS - UNCOMPLETED

Classification		
Administration	\$	80,266.23
Interest income		(1,163.24)
Initial operation period deficit		11,257.72
Planning		156,445.86
Site acquisition		199,804.24
Site improvement		6,960.00
Dwelling structures		2,026,115.37
Nondwelling equipment		18,889.34
		<hr/>
Total Cost - Exhibit E(2)	\$	<u>2,498,575.52</u>

HOUSING AUTHORITY OF THE CITY OF COVINGTON

RECONCILIATION OF DEVELOPMENT FUNDS ADVANCED WITH COSTS

HUD Grants	\$	<u>2,507,102.17</u>
Total Advances		2,507,102.17
Development Costs		<u>2,498,575.52</u>
Excess or (Deficiency) of funds provided - Exhibit F	\$	<u>8,526.65</u>

HOUSING AUTHORITY OF THE CITY OF COVINGTON

ANALYSIS OF GENERAL FUND CASH BALANCE

ANNUAL CONTRIBUTION CONTRACT

FW — 2263Composition Before Adjustments

Net operating receipts retained:

Operating reserves - Exhibit C	\$	43,646.31
Imbalance at 03-31-93		(2,291.95)
Operating deficits - Exhibit D(2) & D(3)		(24,646.37)
Audit adjustments to net operating receipts		(5,945.71)
Deferred credits		39,647.72
Excess development funds - Exhibit E(2)		8,526.65
		<u>58,936.65</u>

Adjustments

Expenses/costs not paid:

Accounts payable		37,262.50
Accrued payments in lieu of taxes		10,602.66

Income not received:

Accounts receivable		<u>(10,434.17)</u>
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General Fund Cash Available

96,367.64

General Fund Cash - Exhibit A

\$ 96,367.64

HOUSING AUTHORITY OF THE CITY OF COVINGTON

GENERAL COMMENTS

1. On November 23, 1994 a Judgement was entered against the Housing Authority. The Judgement held that the Housing Authority was liable to a former employee for compensation from the date of compensation benefits were terminated until the claimant was disabled. Compensation benefits were terminated on December 15, 1993.

The Judgement ordered the Housing Authority to pay penalties and interest on payments due and attorney's fees in the amount of \$4,500.00.

As of April 15, 1996 an Administrative Law Judge had issued a verdict in favor of the former employee of \$ 26,242.84. Since that time payments have been made by the Authority totaling \$ 15,414.28. Arrangements have been made to retire the balance in two additional installments.

As of the report date the former employee's entitlement to benefits continue, and there is presently pending a claim asserted by the Authority that those benefits should be discontinued. That matter remains for hearing.

HOUSING AUTHORITY OF THE CITY OF COVINGTON

SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE

YEAR ENDED MARCH 31, 1996

<u>FEDERAL GRANTOR PROGRAM TITLE</u>	<u>CDFA NO.</u>	<u>GRANT ID NO.</u>	<u>AWARD AMOUNT</u>	<u>PROGRAM EXPENDITURES</u>
U.S. Department of Housing and Urban Development				
Direct Programs:				
Low-Income Housing				
Annual Contribution	14.850	FW- 2263	\$ 52,499.00	\$ 52,499.00
Operating Subsidy	14.850	FW- 2263	38,114.00	38,114.00
NonMajor Program Total			<u>90,613.00</u>	<u>90,613.00</u>
Section 8 Hap -				
Existing	14.156	FW- 2250	<u>208,241.25</u>	<u>208,241.25</u>
NonMajor Program Total			<u>208,241.25</u>	<u>208,241.25</u>
Vouchers	14.177	FW- 2256	<u>200,995.97</u>	<u>200,995.97</u>
NonMajor Program Total			<u>200,995.97</u>	<u>200,995.97</u>
Total HUD			\$ <u>499,850.22</u>	\$ <u>499,850.22</u>

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MIKE ESTES, CPA/PFS, CFP

Independent Auditors' Compliance Report Based on an
Audit of Financial Statements Performed
in Accordance with Government Auditing Standards

We have audited the financial statements of the Housing Authority of the City of Covington, Louisiana, as of and for the twelve months ended March 31, 1996, and have issued our report thereon dated June 21, 1996.

We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. These financial statements were prepared in accordance with accounting principles prescribed by the U. S. Department of Housing and Urban Development, which is a comprehensive basis of accounting other than generally accepted accounting principles.

Compliance with laws, regulations, contracts, and grants applicable to the Housing Authority of the City of Covington, Louisiana is the responsibility of the Authority's management. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of the Authority's compliance with certain provisions of laws, regulations, contracts, and grants. However, our objective was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance that are required to be reported herein under *Government Auditing Standards*.

This report is intended for the information of the Board of Commissioners, management, and U.S. Department of Housing & Urban Development. This report is a matter of public record, and its distribution is not limited.

Estes and Associates

Fort Worth, Texas
June 21, 1996

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Independent Auditors' Report on Compliance with the
General Requirements Applicable to
Federal Financial Assistance Programs

We have audited the financial statements of the Housing Authority of the City of Covington, Louisiana, as of and for the twelve months ended March 31, 1996, and have issued our report thereon dated June 21, 1996. These financial statements were prepared in accordance with accounting principles prescribed by the U.S. Department of Housing and Urban Development, which is a comprehensive basis of accounting other than generally accepted accounting principles.

We have applied procedures to test the Housing Authority of the City of Covington, Louisiana's compliance with the following requirements applicable to each of its federal financial assistance programs, which are identified in the schedule of federal financial assistance, for the twelve months ended March 31, 1996.

- Political Activity
- Davis-Bacon Act
- Civil Rights
- Cash Management
- Federal Financial Reports (Claims for Advances
and Reimbursements)
- Allowable Costs/Cost Principles
- Drug Free Workplace Act
- Administrative Requirements

Our procedures were limited to the applicable procedures described in the Office of Management and Budget's *Compliance Supplement for Single Audits of State and Local Governments*. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the Authority's compliance with the requirements listed in the preceding paragraph. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements listed in the second paragraph of this report. With respect to items not tested, nothing came to our attention that caused us to believe that the Housing Authority of the City of Covington, Louisiana had not complied, in all material respects, with those requirements.

This report is intended for the information of the Board of Commissioners, management, and U.S. Department of Housing & Urban Development. However, this report is a matter of public record, and its distribution is not limited.

Estes and Associates

Fort Worth, Texas

June 21, 1996

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Independent Auditors' Report on Compliance with
Specific Requirements Applicable to NonMajor Federal
Financial Assistance Program Transactions

We have audited the financial statements of the Housing Authority of the City of Covington, Louisiana, as of and for the twelve months ended March 31, 1996, and have issued our report thereon dated June 21, 1996. These financial statements were prepared in accordance with accounting principles prescribed by the U.S. Department of Housing and Urban Development, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In connection with our audit of the financial statements of the Housing Authority of the City of Covington, Louisiana, as of and for the twelve months ended March 31, 1996, and with our consideration of the Authority's control structure used to administer federal financial assistance programs, as required by Office of Management and Budget Circular A-128, "Audits of State and Local Governments," we selected certain transactions applicable to certain nonmajor federal financial assistance programs for the twelve months ended March 31, 1996. As required by OMB Circular A-128, we have performed auditing procedures to test compliance with the requirements governing types of services allowed or unallowed; eligibility; reporting; cost allocation; analysis of general fund cash; operating subsidy eligibility; fair market rent ceiling on housing assistance payments; rent reasonableness; housing quality standards property inspections; and annual rent adjustment limits that are applicable to those transactions. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the Authority's compliance with these requirements. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements listed in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that the Housing Authority of the City of Covington, Louisiana, had not complied, in all material respects, with those requirements.

This report is intended for the information of the Board of Commissioners, management, and U.S. Department of Housing & Urban Development. However, this report is a matter of public record, and its distribution is not limited.

Estes and Associates

Fort Worth, Texas
June 21, 1996

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Independent Auditors' Report on the Internal
Control Structure in Accordance with
Governmental Auditing Standards

We have audited the financial statements of the Housing Authority of the City of Covington, Louisiana, as of and for the twelve months ended March 31, 1996, and have issued our report thereon dated June 21, 1996.

We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

The management of the Housing Authority of the City of Covington, Louisiana is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with accounting principles prescribed by the U.S. Department of Housing and Urban Development, which is a comprehensive basis of accounting other than generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the financial statements of City of Covington, Louisiana, for the year ended March 31, 1996, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the

American Institute of Certified Public Accountants. A material weakness is a reportable condition in which the design or operation of one or more of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

This report is intended for the information of the Board of Commissioners, management, and U.S. Department of Housing & Urban Development. This report is a matter of public record, and its distribution is not limited.

Estes and Associates

Fort Worth, Texas

June 21, 1996

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PUBLIC ACCOUNTANTS

Independent Auditors' Report on Internal Control
Structure Used in Administering Federal
Financial Assistance Programs –
No Major Programs

We have audited the financial statements of the Housing Authority of the City of Covington, Louisiana, as of and for the year ended March 31, 1996, and have issued our report thereon dated June 21, 1996.

We conducted our audits in accordance with generally accepted auditing standards; *Government Auditing Standards*, issued by the Comptroller General of the United States; and Office of Management and Budget (OMB) Circular A-128, "Audits of State and Local Governments." Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement and about whether the Housing Authority of the City of Covington, Louisiana complied with laws and regulations, non-compliance with which would be material to a federal financial assistance program.

In planning and performing our audits for the year ended March 31, 1996, we considered the Authority's internal control structure in order to determine our auditing procedures for the purpose of expressing our opinions on the Authority's financial statements and to report on the internal control structure in accordance with OMB Circular A-128. This report addresses our consideration of internal control structure policies and procedures relevant to compliance with requirements applicable to federal financial assistance programs. We have addressed internal control structure policies and procedures relevant to our audit of the financial statements in a separate report dated June 21, 1996.

The management of the Housing Authority of the City of Covington, Louisiana is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with accounting principles prescribed by the U.S. Department of Housing and Urban Development, which is a comprehensive basis of accounting other than generally accepted accounting principles, and that federal financial assistance programs are managed in compliance with applicable laws and regulations. Because of inherent limitations in any internal control structure, errors, irregularities, or instances of noncompliance may nevertheless occur and not be detected.

Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, we have classified the significant internal control structure policies and procedures used in administering federal financial assistance programs in the following categories:

Accounting Controls	Administrative Controls
Revenues, receivables, and cash receipts	Political activity
Procurement, payables, and cash disbursement	Davis-Bacon Act
Property and equipment	Civil rights
Payroll	Cash management
Finance, debt, debt service	Federal financial reports
	Allowable costs/Cost principles
	Drug Free Workplace Act
	Administrative requirements
	Types of services -
	allowability
	Eligibility
	Reporting
	Costs allocation
	Special requirements

For all of the internal control structure categories listed above, we obtained an understanding of the design of relevant policies and procedures and determined whether they have been placed in operation, and we assessed control risk.

During the year ended March 31, 1996, the Housing Authority of the City of Covington, Louisiana, had no major federal financial assistance programs and expended 100 percent of its total federal financial assistance under nonmajor federal financial assistance programs: Low Income Housing, Section 8 Existing and Vouchers.

We performed tests of controls, as required by OMB Circular A-128, to evaluate the effectiveness of the design and operation of internal control structure policies and procedures that we have considered relevant to preventing or detecting material noncompliance with specific requirements, general requirements, and requirements governing claims for advances and reimbursements and amounts claimed or used for matching that are applicable to the aforementioned nonmajor programs. Our procedures were less in scope than would be necessary to render an opinion on these internal control structure policies and procedures. Accordingly, we do not express such an opinion.

Our consideration of the internal control structure policies and procedures used in administering federal financial assistance would not necessarily disclose all matters in the internal control structure that might constitute material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that noncompliance with laws and regulations that would be material to a federal financial assistance program may occur and not be detected within a timely period by employees in the

HOUSING AUTHORITY OF THE CITY OF COVINGTON
SCHEDULE OF FINDINGS AND QUESTIONED COSTS

MARCH 31, 1996

Prior Audit Findings and Questioned Cost

All prior audit findings have been satisfactorily resolved.

Current Audit Findings

None.

Questioned
Cost

HOUSING AUTHORITY OF THE CITY OF COVINGTON

SCHEDULE OF ADJUSTING JOURNAL ENTRIES

MARCH 31, 1996

	ACCT. # FOR AUDIT REPORT PURPOSES	DR	CR	ACCT. # FOR POSTING TO PHA BOOKS
<1> Prior year adjustments -				
affecting residual receipts	6010	5,945.71		6010
Deferred charges	1290		5,945.71	1290

To reverse charges for supplies paid in a previous year. Prior audit adjustment #1.