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TOWN OF COUSHATTA, LOUISIANA FINANCIAL REPORT DECEMBER 31, 1995

under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date SEP 04 1896

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GENERAL PURPOSE FINANCIAL STATEMENTS

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# HINES, JACKSON & HINES CERTIFIED PUBLIC ACCOUNTANTS

P.O. BOX 2188 NATCHITOCHES, LOUISIANA 71457

> TELEPHONE (318) 352-6458 FAX (318) 352-0404

A. NEILL JACKSON, JR., CPA (Retired)

INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS

The Honorable Archie Worsham, Mayor and Members of the Town Council Post Office Box 531 Coushatta, Louisiana

FRANK S. HINES, CPA

LEWIS C. HINES, CPA

E. MERLIN SQUYRES, CPA

JAY H. SHEFFIELD, CPA

We have audited the accompanying general purpose financial statements and the combining and individual fund and account group financial statements of the Town of Coushatta, Louisiana, as of and for the year ended December 31, 1995, as listed in the table of contents. These financial statements are the responsibility of the Town of Coushatta, Louisiana's, management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Coushatta, Louisiana, as of December 31, 1995, the results of its operations and the cash flows of its proprietary fund type for the year then ended in conformity with generally accepted accounting principles. Also, in our opinion, the combining, individual fund, and account group financial statements referred to above present fairly, in all material respects, the financial position of each of the individual funds and account groups of the Town of Coushatta, Louisiana, as of December 31, 1995, and the results of operations of such funds and the cash flows of the individual proprietary fund for the year then ended, in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole and on the combining and individual fund and account group financial statements. The accompanying financial information listed as schedules in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of the Town of Coushatta, Louisiana. Such information has been subjected to the auditing procedures applied in the audit of the general purpose, combining, individual fund and account group financial statements and in our opinion, is fairly presented in all material respects in relation to the financial statements of each of the respective individual funds and account groups, taken as a whole.

The Honorable Archie Worsham, Mayor and Members of the Town Council Page 2

The financial information for the year ended December 31, 1994, which is included for comparative purposes was taken from the financial report for that year in which we expressed an unqualified opinion dated June 1, 1995.

Himes, Jackson; Himes Natchitoches, Louisiana

May 24, 1995

COMBINED STATEMENTS - OVERVIEW

# TOWN OF COUSHATTA, LOUISIANA COMBINED BALANCE SHEET ALL FUND TYPES AND ACCOUNT GROUPS DECEMBER 31, 1995

	Governmental Fund Type		
A C C VITO	Comena	Special	Capital
ASSETS	<u>General</u> \$ 90,333	<u>Revenue</u> \$ 31,650	<u>Projects</u> \$ 0
Cash and cash equivalents	115,168	179,957	9 0
Investments, at cost Receivables (net, where applicable, of allowances	113,100	117,731	•
for uncollectibles)			
·	. ^	0	^
Accounts Ad valorem taxes	ň	Ŏ	Ô
Alcoholic beverage taxes	931	Ö	Ŏ
Franchise taxes	14,157	Ŏ	Ŏ
Tobacco taxes	2,400	0	Ö
Accrued interest	161	733	Ô
Prepaid expenditures	1,183	, , , ,	ŭ
Due from other funds	71,937	24,775	n
Due from other governmental units	71,557	49,785	ñ
_	. 0	49,703	ň
Land Buildings	0	Ŏ	Õ
Improvements other than Buildings	0	0	Ď
Equipment, furniture & fixtures	0	0	Ŏ
Utility plant and equipment	0	Ŏ	ŏ
Accumulated depreciation	ň	0	ņ
Amount to be provided for retirement of	• •	· ·	v
general long-term debt	0	^	n
general tong-cerm denc	<u> </u>	<u></u>	<u></u>
Total assets	\$296,270	\$286.900	\$ 0
LIABILITIES AND FUND EQUITY			
Liabilities:			
Accounts payable	\$ 18,032	\$ 3,074	\$ 0
Payroll taxes and retirement withheld	12,063	0	. 0
Insurance withheld	´ 0	0	0
Sales taxes payable	0	0	0
Accrued liabilities	389	0	0
Customers' deposits	0	0	0
Due to other funds	0	0	0
Due to other governmental units	1,215	0	0
Accumulated unpaid vacation	0	0	0
•			
Total liabilities	31,699	3,074	0
Fund equity:			
Contributed capital	0	0	0
Investment in general fixed assets	0	0	0
Retained earnings - unreserved (deficit)	0	0	0
Fund balances -			
Reserved for prepaid expenditures	1,183	0	0
Reserved for public improvements	1,398	0	0
Reserved for sewerage improvements-Dist.#1	1,289	0	0
Reserved for rural economic development	0	0	0
Unreserved - undesignated	<u> 260,701</u>	<u> 283.826</u>	0
Total fund equity	264.571	283.826	0
			A
Total liabilities & fund equity	5296.270	<u>\$286.900</u>	<u>s</u> <u>U</u>

Proprietary	Fiduciary	Account	Groups		
Fund Type	Fund Type	Gen. Fixed	General	Tot	als
<u> Enterprise</u>	Agency		Long-Term		dum Only)
\$ 96,874	\$ 40,203	Assets	Debt	<u> </u>	1994
95,249	Ó	v 0	<b>\$</b> 0	\$ 259,060	\$ 220,133
		J	O	390,374	370,442
26 801					,
26,801	0	0	0	. 5.5.5.5	
0	31,331	Ō	Õ	26,801	25,655
Ů	0	0	Ö	31,331	35,650
o O	0	0	ñ	931	1,521
390	Ŏ	0	ŏ	14,157	13,001
ñ	Ď	0	Õ	2,400 1,284	2,405
ŏ	0	0	Ō	1,183	895
1,904	ň	0	0	96,712	74 207
0	ŏ	112 000	0	51,689	76,287 61,387
0	õ	113,000	0	113,000	113,000
0	ŏ	109,367	0	109,367	106,965
0	ŏ	468,964	0	468,964	252,391
1,399,996	Õ	161,242	0	161,242	132,497
(505,552)	Õ	0	0	1,399,996	1,381,150
		O .	0	(505, 552)	(451,655)
0	0	0	4.404	4.404	2.996
\$1,115,662	\$ 71,534	\$ 852,573	\$ 4,404	\$2,627,343	\$2,344,720
<b>^ ^ ^ ^ ^ ^ ^ ^ ^ ^</b>					<u>92.944.720</u>
\$ 9,236	\$ O	\$ o	\$ O	<b>6</b> 20 0.0	
3,550	0	0	ν D	\$ 30,342	\$ 18,159
93 626	0	0	ņ	15,613	10,960
ő	0	0	ŏ	93 626	244
49,335	ñ	0	0	389	524 2 205
25,178	71,534	Ü	0	49,335	2,295 48,055
0	0	Ü	Ō	96,712	76,287
<u>       3,207                                    </u>	0	Ŏ	0	1,215	2,964
01 00-		<u> </u>	4,404	7.611	5,575
91,225	71,534	O	4,404	20.	
			7,404	201,936	165,063
1,205,438	0	•			
0	ŏ	852,573	Ō	1,205,438	1,199,074
0	0	052,575	o	852,573	604,853
0	0	ŏ	Ŏ	0	0
Ü	0	Ö	O O	1,183	0
0	Ō	Ō	0	1,398	1,398
(181.001)	0	0	ñ	1,289	1,289 25,000
		<u>0</u>	ŏ	0 <u>363,526</u>	25,000
1.024.437	0	<u>852,573</u>	U .		<u>348.043</u>
\$1,115,662	\$ 71 527		<u></u>	2,425,407	2.179.657
	\$ 71.534	\$ 852,573	\$ 4,404	\$2,627,343	\$2 244 750
					\$2,344,720

# TOWN OF COUSHATTA, LOUISIANA COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES ALL GOVERNMENTAL FUND TYPES YEAR ENDED DECEMBER 31, 1995 WITH COMPARATIVE TOTALS FOR THE YEAR ENDED DECEMBER 31, 1994

		•		Total	s
		Special	Capital	(Memorand	
	<u>General</u>	Revenue	<u>Projects</u>	<u> 1995</u>	1994
REVENUES:					A
Taxes	\$105,712	\$328,932	\$ 0	\$434,644	\$445,766
Licenses and permits	109,467	0	0	109,467	93,575
Intergovernmental	17,394	6,000	203,609	227,003	229,978
Charges for services	123,190	Ü	Ü	123,190	124,843 17,562
Fines and forfeitures	17,807	0 613	0	17,807	48.946
Miscellaneous	<u>22,453</u>	-9.612	<u>_</u>	32.065	
Total revenues	396,023	344,544	203,609	944,176	960,670
EXPENDITURES:					
Current -					
General government	206,319	5,863	0	212,182	179,205
Public safety	207,125	8,350	0	215,475	180,238
Public works	70,488	0	216,573	287,061	303,138
Sanitation	167,884	0	0	167,884	168,859
Highways and streets	0	6,592	0	6,592	25,412
Culture and recreation	0	16,676	Q	16.676	<u> 18,665</u>
Total expenditures	651.816	<u>37,481</u>	216,573	905.870	<u>875.517</u>
<u> </u>				-	
Excess of revenues over	/25E 702\	307,063	(12,964)	38,306	85,153
(under) expenditures	(255,793)	307,003	(12,504)	50,500	00,.00
OTHER FINANCING SOURCES (USES):					
Operating transfers in	287,000	6,000	12,964	305,964	304,515
Operating transfers out	(12,964)	(293,000)	0	(305,964)	(304,515)
Sale of fixed assets	1,253	0	0	1,253	0
Total other financing					
sources (uses)	<u>275,289</u>	<u>(287,000</u> )	<u>12,964</u>	1,253	<u> </u>
Excess (deficiency) of revenues and other financing sources over					
(under) expenditures and			_		05 150
other financing uses	19,496	20,063	0	39,559	85,153
FUND BALANCES, beginning of year	245.075	263,763	0	508,838	423.685
	<b>ል</b> ኃረሪ ይግ1	6282 826	ς <u>0</u>	\$548,397	\$508,838
FUND BALANCES, end of year	<u>\$264,571</u>	<u>\$283.826</u>	<del></del>	<u> </u>	4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4

# COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES BUDGET (GAAP BASIS) AND ACTUAL ALL GOVERNMENTAL FUND TYPES YEAR ENDED DECEMBER 31, 1995

	•	General Fund	
			Variance
			Favorable
	Budget	<u>Actual</u>	(Unfavorable)
REVENUES:			
Taxes	\$ 98,800	\$ 105,712	\$ 6,912
Licenses and permits	101,100	109,467	8,367
Intergovernmental	13,000	17,394	4,394
Charges for services	121,000	123,190	2,190
Fines and forfeitures Miscellaneous	20,000	17,807	(2,193)
MISCELIANEOUS	<u> 17.000</u>	<u>22,453</u>	5.453
Total revenues	370,900	396,023	25,123
EXPENDITURES:			
Current -			
General government	199,710	206,319	(6,609)
Public safety	175,412	207,125	(31,713)
Public works	84,717	70,488	14,229
Sanitation	161,060	167,884	(6,824)
Highways and streets	0	0	(0,021)
Culture and recreation	Ô	ñ	ŏ
Debt service:	· ·	· ·	· ·
Capitalized leases	n	0	n
Interest and fiscal charges	ŏ	<u>o</u>	
Total expenditures	620,899	651.816	(30,917)
Excess of revenues over/(under)			
expenditures expenditures	(249,999)	(255,793)	(5,794)
OTHER FINANCING SOURCES/(USES):			
Operating transfers in	200 500	207 000	(0.500)
Operating transfers out	289,500	287,000	(2,500)
Sale of fixed assets	(13,000)	(12,964)	36
Total other financing sources	<u> </u>	1,253	1,253
(uses)	<u>276.500</u>	275,289	(1,211)
Excess (deficiency) of revenues and other financing sources over (under) expenditures and			
other financing uses	<u>\$ 26,501</u>	19,496	\$ (7,005)
FUND BALANCES, beginning of year		245.075	
FUND BALANCES, end of year		\$ 264.571	

Speci	<u>al Revenue Fun</u>	d Types	<del></del>	Capital Proje	cts Fund
<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
\$ 322,300 0 7,200	\$ 328,932 0 6,000	\$ 6,632 0 (1,200)	\$ 0 0 203,609	\$ 0 0 203,609	\$ 0 0
0 0 <u>9,200</u>	0 0 <u>9,612</u>	0 0 412	0 0 0	0 0 0	0 0 0
338,700	344,544	5,844	203,609	203,609	0
5,000 12,200 0 0 6,400 6,000	5,863 8,350 0 0 6,592 16,676	(863) 3,850 0 0 (192) (10,676)	0 0 216,609 0 0	0 0 216,573 0 0	0 0 36 0 0
0 0	0	0	0 0	0 0	0
<u>29,600</u>	37,481	(7,881)	216,609	<u>216.573</u>	36
309,100	307,063	(2,037)	(13,000)	(12,964)	36
(289,500) 0	6,000 (293,000) 0	6,000 (3,500) <u>0</u>	13,000 0 0	12,964 0 0	(36) 0 0
<u>(289,500</u> )	<u>(287,000</u> )	2.500	13.000	12,964	(36)
\$ 19.600	20,063	<u>\$ 463</u>	\$ 0	\$ 0	<u>\$</u> 0
	263.763 \$ 283.826			<u> </u>	

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# TOWN OF COUSHATTA, LOUISIANA COMPARATIVE STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS PROPRIETARY FUND TYPES

YEARS ENDED DECEMBER 31. 1995 AND 1994

	ENTER	PRISE
•	1995	1994
Operating revenues:		
Charges for services -		
Water sales	\$ 193,885	\$ 189,861
Connect fees	4,075	4,190
Service fees, maintenance charge, other	2,899	3,604
Total operating revenues	200,859	197,655
Operating expenses:		
Dues	1,830	312
Salaries	75,242	72,180
Retirement	3,459	3,091
Insurance - employees	6,218	5,336
Professional services	8,396 6,763	5,310 6,994
Office supplies and expense	6,763 29,829	26,651
Operating supplies and tools	16,467	9,732
Maintenance and repairs	3,073	2,385
Telephone Travel	52	258
Insurance	10,301	10,528
Utilities	30,631	31,490
Rent	883	781
Miscellaneous	6,051	801
Taxes	428	694
Contractual services	1,464	1,112
Depreciation	53.759	<u>53,555</u>
Total operating expenses	<u>254.846</u>	231.210
Operating income/(loss)	(53,987)	(33,555)
Nonoperating revenues (expenses):		
Interest income	6,094	5,024
Interest expense	0	0
Total nonoperating revenues/(expenses)	6.094	<u>5,024</u>
Income/(loss)	(47,893)	(28,531)
Retained earnings - Unreserved, Beginning of Year/(deficit)	(133, 108)	(104,577)
Retained earnings - Unreserved, End of year/(deficit)	<u>\$(181,001</u> )	<u>\$(133,108</u> )

# TOWN OF COUSHATTA, LOUISIANA COMPARATIVE STATEMENTS OF CASH FLOWS - PROPRIETARY FUND TYPE YEARS ENDED DECEMBER 31, 1995 AND 1994 INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS

•	ENTERPRISE		
	YEARS ENDED D	ECEMBER 31. 1994	
CASH FLOWS PROVIDED BY (USED IN) OPERATING ACTIVITIES: Operating Income Adjustments to reconcile net income to net cash provided	\$ (53,987)	\$ (33,555)	
by (used in) operating activities  Depreciation (Increase)/decrease in operating assets  Accounts Receivable	53,759	53,555	
Trade Other Increase/(decrease) in operating liabilities Accounts Payable	(1,054) (80)	676 (63)	
Trade Payroll taxes and retirement payable Other Customer deposits Accumulated unpaid vacation	4,463 382 2,186 1,280 628	614 (296) 3,226 3,289 (556)	
Net cash provided by (used in) operating activities	7,577	26,890	
CASH FLOWS PROVIDED BY (USED IN) CAPITAL AND RELATED FINANCING ACTIVITIES:	•		
Purchase of equipment Receipts from capital grants	(18,708) <u>6,364</u>	(2,756) 1,800	
Net cash provided by (used in) capital and related financing activities	(12,344)	(956)	
CASH FLOWS PROVIDED BY (USED IN) INVESTING ACTIVITIES: Receipts of interest	6.094	5.024	
Net cash provided by (used in) investing activities	6.094	5.024	
INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS	1,327	30,958	
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	135,796	104.838	
CASH AND CASH EQUIVALENTS, END OF YEAR	\$ 137,123	\$ 135,796	

The financial statements of the Town of Coushatta, Louisiana, have been prepared in conformity with generally accepted accounting principles as applied to government units. The Governmental Accounting Standards Board is the accepted standard - setting body for establishing governmental accounting and financial reporting principles. The following notes to the financial statements are an integral part of the Town's Financial Report.

# NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Financial reporting entity

The Town of Coushatta was incorporated on April 22, 1872, under the provisions of special home rule charter. The Town operates under a Mayor-Council form of government. The Town's major operations include public safety, fire protection, streets, sanitation, recreation and parks, utilities, and general administrative services.

Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Oversight responsibility by the Town is determined on the basis of the following criteria:

- (a) Financial interdependency. When a separate agency produces a financial benefit for or imposes a financial burden on a unit of government, that agency is a part of the reporting entity. Manifestations of financial interdependency include responsibility for financial deficits, entitlements to surpluses, and guarantees of, or "moral responsibility" for, debt.
- (b) <u>Selection of governing authority</u>. An authoritative appointment is one where the entity's chief elected official maintains a significant continuing relationship with the appointed officials with respect to carrying out important public functions.
- (c) <u>Designation of management</u>. When management is appointed by and held accountable to a governing authority that is included in the entity, the activity being managed falls within the entity.
- (d) Ability to significantly influence operations. This ability includes, but is not limited to, the authority to review and approve budgetary requests, adjustments, and amendments.
- (e) Accountability for fiscal matters. Fiscal authority normally includes the authority for final approval over budgetary appropriations, responsibility for funding deficits and operating deficiencies, disposal of surplus funds, control over the collection and disbursement of funds, and maintenance of title to assets.

There may be, however, factors other than oversight that are so significant that exclusion of a particular agency from a reporting entity's financial statements would be misleading. These factors include:

(a) Scope of Public Service. Aspects to be considered include who the activity benefits and whether it is conducted within the entity's geographic boundaries and generally available to its citizens.

#### NOTE 1 <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (CONTINUED)

(b) Special Financing Relationship. Such a relationship may have been created to benefit the entity by providing for the issuance of debt on behalf of the entity.

Based on the application of these criteria, the financial statements of the Town of Coushatta, Louisiana, consist only of the funds and account groups of the Town since the Town has no oversight responsibility for any other governmental entity.

#### Fund accounting

The accounts of the Town of Coushatta are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. The individual funds account for the government resources allocated to them for the purpose of carrying on specific activities in accordance with laws, regulations, or other restrictions. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities. The various funds are grouped, in the financial statements in this report, into five generic fund types and three broad fund categories as follows:

#### Governmental Fund Types

Governmental funds account for all or most of the Town of Coushatta's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term obligations.

#### General Fund

The general fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund. General tax revenues and other sources of revenue used to finance the fundamental operations of the Town are included in this fund. The fund is charged with all cost of operating the government for which a separate fund has not been established.

## Special Revenue Funds

Special revenue funds are used to account for the proceeds of specific revenue sources other than special assessments, expendable trusts, or major capital projects that are legally restricted to expenditures for specific purposes. The Town's special revenue funds consist of the sales tax, street tax, fire tax, and recreation tax funds.

### Capital Project Fund

Capital project funds are established to account for major capital expenditures not financed by enterprise funds, internal service funds or trust funds.

# Proprietary Fund Types:

Proprietary funds account for activities similar to those found in the private sector, where the determination of net income is necessary of useful to sound financial administration. Proprietary funds differ from governmental funds in that their focus is on income measurement, which, together with the maintenance of equity, is an important financial indicator.

# NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### Enterprise Fund

The enterprise fund is used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or

(b) where the governing body has decided the periodic determination of revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

#### Fiduciary Fund Types

These funds account for assets held by the Town as a trustee or agent for individuals, private organizations, other units of governments, and/or other funds.

### Agency Fund

The agency fund is used to account for the collection of property taxes and the subsequent distribution to other funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

### Account Groups

An account group is a financial reporting device designed to provide accountability for certain assets and liabilities not recorded in the funds because they do not directly affect net expendable available financial resources.

#### General fixed assets account group

This is not a fund but rather an account group that is used to account for general fixed assets acquired principally for general purposes and excludes fixed assets in the Enterprise Fund.

# General long-term debt account group

This is not a fund but rather an account group that is used to account for the outstanding principal balances of general obligation bonds and other long-term debt not reported in the proprietary funds.

The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All governmental funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, and are recorded as expenditures in the governmental fund types when purchased. Public domain ("infrastructure") general fixed assets consisting of certain improvements, including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, and lighting systems, are not capitalized. No depreciation has been

### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

General long-term debt account group (continued)

provided on general fixed assets. All fixed assets are valued at cost.

Long-term liabilities expected to be financed from governmental fund types are accounted for in the General Long-Term Debt Account Group.

Long-term liabilities expected to be financed from governmental fund types are accounted for in the General Long-Term Debt Account Group.

The two account groups are not "funds". They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations.

Property, plant, and equipment acquired for proprietary funds is capitalized in the respective funds to which it applies.

The proprietary funds are accounted for on a cost of services or "capital maintenance" measurement focus. This means that all assets and all liabilities (whether current or noncurrent) associated with their activity is included on their balance sheets. Their reported fund equity (net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net total assets.

Depreciation of all exhaustible fixed assets used by the enterprise fund is charged as an expense against its operations. Accumulated depreciation is reported on the enterprise fund balance sheet. Depreciation has been provided over the estimated useful lives using the straight line method. The estimated useful lives are as follows:

	<u>Years</u>
Buildings	20
Wells	30
Transmission and Distribution Mains	20
Storage tanks	30
Pumping equipment	10
Pumping equipment	20
Meters	10
Meters	20
Hydrants	15
Hydrants	30
Power tools	3
Office furniture and equipment	5

### Basis of accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds as well as the agency fund, are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Ad valorem taxes are recorded as revenue when levied because they are considered to be both measurable and available even though a portion of the taxes are collected in subsequent years.

# NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

# General long-term debt account group (continued)

Those revenues susceptible to accrual are ad valorem taxes, franchise taxes, interest revenue, intergovernmental revenues, and charges for services. Fines, permits, licenses, penalties and interest, and miscellaneous revenues are not susceptible to accrual because generally they are not measurable until received in cash. Anticipated refunds of taxes are recorded as liabilities and reductions of revenue when they are measurable and their validity seems certain.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred except that principal and interest on general long-term debt is recognized when due. Purchase of various operating supplies are regarded as expenditures at the time purchased.

All proprietary funds are accounted for by using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred.

Transfers between funds that are not expected to be repaid (or any other types, such as capital lease transactions, sales of fixed assets, debt extinguishments, long-term debt proceeds, et cetera) are accounted for as other financing sources or uses. These other financing sources or uses are recognized at the time the underlying events occur.

### Budgets and budgetary accounting

Formal budgetary accounting is employed as a management control. Annual operating budgets are adopted each fiscal year and amended as required.

The Town follows these procedures in establishing the budgetary data reflected in these financial statements:

- 1. Prior to November 1, the town clerk submits to the town council a proposed operating budget for the fiscal year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them.
- 2. A summary of the proposed budget is published and the public notified that the proposed budget is available for inspection. A public hearing is called.
- 3. A public hearing is held on the proposed budget at least ten days after publication of the call for the hearing.
- 4. Prior to December 31, the budget is legally enacted through passage of an ordinance.
- 5. The town clerk is authorized to transfer budgeted amounts between departments within any fund. However, any revisions that alter the total expenditures of any fund must be approved by the town council.
- 6. All budgetary appropriations lapse at the end of the fiscal year.
- Budgets for the general and special revenue funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

The Town's procedures with respect to its budget are designed to meet the requirements of applicable Louisiana Revised Statutes. The Town prepares budgets for its General Fund and Special Revenue Funds on a basis consistent with generally accepted accounting principles.

# NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### Cash and cash equivalents

Consistent with GASB Statement 9, "Reporting Cash Flows of Proprietary and Nonexpendable Trust Funds and Governmental Entities that use Proprietary Fund Accounting", the Town of Coushatta defines cash and cash equivalents as follows:

- Cash includes not only currency on hand but also demand deposits with banks or other financial institutions and other kinds of accounts that have the general characteristics of demand deposits in that the customer may deposit additional funds at any time and also effectively may withdraw funds at any time without prior notice or penalty.
- Cash equivalents all short term, highly liquid investments that are readily convertible to known amounts of cash and are so near their maturity that they present insignificant risk of changes in value because of interest rates. Generally, only investments which, at the day of purchase, have a maturity date no longer than three months qualify under this definition.

#### <u>Investments</u>

Investments are stated at lower of cost or market and consist of certificates of deposit and capital stock in Coushatta Industrial Development Corporation. Discounts and premiums on the purchase of investments are amortized over the life of the investment remaining from the date of purchase to the date of maturity.

# Receivables

All receivables are reported at their gross value and, where applicable, are reduced by the estimated portion that is expected to be uncollectible. Estimated unbilled revenues from the enterprise fund are recognized at the end of each fiscal year on a pro rata basis. The estimated amount is based on billings during the month following the close of the fiscal year.

### <u>Bad debts</u>

Uncollectible amounts due for ad valorem taxes and customers' utility receivables are recognized as bad debts through the establishment of an allowance account at the time information becomes available which would indicate the uncollectibility of the particular receivable.

# Short-term interfund receivables/payables

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" or "due to other funds" on the balance sheet. Short-term interfund loans are classified as "interfund receivables/payables" and are recorded by all funds affected in the period in which transactions are executed.

# Interest receivable

Interest on investments and certain receivables are recorded as revenue in the year the interest is earned and is available to pay liabilities of the current period.

# Compensated absences

Vacation earned is recorded as an expenditure of the governmental fund that it relates to when it is paid. Vacation leave of the enterprise fund is recorded as an expense and liability of that fund as the benefits accrue to employees.

# NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

# Compensated absences - (continued)

The cost of current leave privileges, computed in accordance with GASB Codification C 60, is recognized as a current year expenditure in the governmental funds when leave is actually taken. The cost of leave privileges not requiring current resources is recorded in the General Long-Term Debt Account Group. Compensated absences associated with employees of the Enterprise Fund are recorded as a fund liability and operating expense.

### Fund equity

The unreserved fund balances for governmental funds represent the amount available for budgeting future operations. The reserved fund balances for governmental funds represent the amount that has been legally identified for specific purposes. Unreserved retained earnings for proprietary funds represent the net assets available for future operations or distribution. Reserved retained earnings for proprietary funds represent the net assets that have been legally identified for specific purposes.

Contributed capital is recorded in the Enterprise Fund for capital grants restricted for the acquisition or construction of capital assets. Contributed capital is not amortized based on the depreciation recognized on that portion of the assets acquired or constructed from such resources.

### Comparative data

Comparative total data for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the Town's financial position and operations. However, comparative (i.e., presentation of prior year totals by fund type) data have not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read. Certain amounts from prior year financial statements have been reclassified to conform with current classifications.

# Total columns on combined statements - overview

Total columns on the general purpose financial statements are captioned "(Memorandum Only)" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position, in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

# NOTE 2 AD VALOREM TAXES

The Town of Coushatta levies taxes on real and business personal property located within its boundaries. The Red River Parish Tax Assessor assesses the property values and prepares the Town's property tax roll. The Town bills and collects its own property taxes.

Ad valorem taxes attach as an enforceable lien on property as of January 1 of each year. Taxes levied on October 31, are payable upon receipt of notice. All ad valorem tax revenues are recognized in compliance with NCGA Interpretation -3 and GASB Codification Section P70 (Revenue Recognition - Property Taxes) which states that such revenue is recorded when it becomes measurable and available. Available means due, or past due and receivable within the current period and collected no longer than 60 days after the close of the current period.

For the year ended December 31, 1995, taxes of 10.08 mills were levied on property with assessed valuations totaling \$7,124,640 and were dedicated as follows:

# NOTE 2 AD VALOREM TAXES (CONTINUED)

General alimony		5.38 mills
Street improvements		.94 mill
Fire department		.94 mil1
Recreation department	•	2.82 mills

Total taxes levied were \$71,637. Taxes receivable at December 31, 1995, consist of the following:

Taxes receivable current roll (Net of \$218
allowance for uncollectible taxes)

Taxes receivable prior years

S31,132
199

Total taxes receivable

Delinquent taxes are collected by the sale of the related property; therefore, no allowance for uncollectible taxes is considered necessary.

# NOTE 3 INTERFUND RECEIVABLES AND PAYABLES

A summary of interfund receivables and payables at December 31, 1995, is as follows:

<u>FUND</u>	DUE FROM OTHER_FUNDS		TO FUNDS
General fund Special revenue funds:	\$ 71,937	\$	0
Street tax fund	5,008		0
Fire tax fund	5,008		0
Recreation tax fund	14,759		0
Agency fund:			
Property tax fund	0	7	1,534
Enterprise fund	<u> </u>		5,178
Totals	\$ 96.712	<u>\$</u> 9	6.712
Due From/To Other Funds			

### Due From/To Other Funds:

Receivable Fund General fund Street tax fund Fire tax fund Recreation tax fund General Fund	Payable Fund Property tax fund Property tax fund Property tax fund Property tax fund Enterprise fund	Amount \$ 46,759 5,008 5,008 14,759 25,178
	Total	\$ 96.712

# NOTE 4 CHANGES IN FIXED ASSETS

A summary of changes in general fixed assets follows:

	J.	Balance anuary 1, 1995	 dditions	Dε	eletions	Dec	Balance cember 31, 1995
Land Buildings Improvements other	\$	113,000 106,965	\$ 0 2,402	\$	0	\$	113,000 109,367
than buildings Equipment, furniture & fixture	s _	252,391 132,497	 216,573 31,745		0 3.000		468,964 161.242
Total general fixed assets	\$	604.853	\$ 250,720	\$	3.000	\$	852,573

### NOTE 5 PLANT AND EQUIPMENT - PROPRIETARY FUND TYPE

A summary of proprietary fund type property, plant and equipment at December 31, 1995 follows:

Land Buildings Improvements other than buildings Equipment	Straight- Line Rate 20 yrs 20-30 yrs 3-30 yrs	Cost \$ 10,782 74,497	Accumulated <u>Depreciation</u> \$ 0 46,386 241,919 195,890	Net \$ 10,782 28,111 827,057 27,161	Depreciation  This Year  \$ 0   4,000   43,252   6,022
Furniture & fixtures	5 yrs	22,690	21,357	_1.333	485
IIXCUICB	J JIB				<u>-147</u>
Total		\$1,399,996	\$ 505.552	\$ 894.444	\$ 53.759
Changes during the year Balance, beginning Additions:		\$1,381,150	\$ 451,793	\$ 929,35	7
Buildings		0	0	(	ס
Improvements othe buildings Equipment	r than	8,119 10,327		8,119 10,32	
Furniture & fixtu	res	400		400	
Depreciation		0	53.759	(53,75	2)
Balance, end of ye	ar	\$1,399,996	\$ 505.552	\$ 894,44	<u>4</u>

### NOTE 6 LONG-TERM DEBT

## Accumulated Unpaid Vacation

At December 31, 1995, employees of the Town of Coushatta, Louisiana have accumulated and vested \$7,611 of employee leave benefits, which were computed in accordance with GASB Codification Section C 60. \$4,404 is recorded within the General Long-Term Debt Account Group. \$3,207 is recorded as a liability within the Enterprise Fund.

The following is a summary of changes in accumulated unpaid vacation of the Town for the year ended December 31, 1995:

Accumulated Unpaid Vacation, January 1, 1995	\$5,575
Increase/(Decrease) in Unpaid Vacation	<u>2.036</u>
Accumulated Unpaid Vacation, December 31, 1995	\$7.611

# NOTE 7 DEDICATION OF PROCEEDS AND FLOW OF FUNDS

# 1% Sales Tax

Proceeds of the 1% sales tax levied by the Town of Coushatta (1994 collections - \$307,310; 1995 collections - \$295,103) are dedicated to the following purposes:

Constructing, acquiring, extending, improving and/or maintaining drainage facilities, streets, street lighting facilities, bridges, sidewalks, waterworks, sewers and sewer disposal works, recreational facilities, public parks, public buildings and fire department stations and equipment, payment of salaries of municipal employees, maintaining and operating the municipal police department and garbage collection and disposal facilities including the purchase of equipment therefor, or for any one or more of said purposes, title to which improvements shall be in the public.

# NOTE 7 DEDICATION OF PROCEEDS AND FLOW OF FUNDS (CONTINUED)

.94 Mill Street Improvement Tax
Proceeds of the .94 mill street improvement tax (1994 revenue - \$6,665; 1995 revenue \$6,697) are dedicated to the following purpose:

Improvement and maintenance of streets.

.94 Mill Fire Department Tax
Proceeds of the .94 mill fire department tax (1994 revenue - \$6,665; 1995 revenue - \$6,697) are dedicated to the following purpose:

Paying and liquidating all maturing indebtedness and general operating expenses of the Fire Department District No. 1.

2.82 Mill Recreation Tax
Proceeds of the 2.82 mill recreation tax (1994 revenue - \$19,996; 1995 revenue - \$20,091) are dedicated to the following purpose:

Payment of maintenance and operating expenses of the public buildings and other works of permanent public improvements used for recreation purposes.

#### NOTE 8 RETIREMENT COMMITMENTS

The Town participates in two cost-sharing multiple employer statewide retirement systems (PERS) for its employees. Each retirement system is administered and controlled by a separate board of trustees.

Following is a brief description of each retirement system in which the Town participates:

# Louisiana Municipal Employees' Retirement System

The Louisiana Municipal Employees' Retirement System was established by Act 356 of the 1954 Legislature to provide retirement benefits to employees of all incorporated villages, towns and cities within the State which do not have their own retirement system and elect to become members of the System.

Membership is mandatory as a condition of employment if the employee is on a permanent basis working at least thirty-five hours per week, not participating in another public funded retirement system, and under age sixty (60) at the date of employment. Those individuals paid jointly by the participating employer and the parish are not eligible for membership in the System.

The System has two retirement plans available for its members; Plan "A" and Plan "B". Plan "A" combines the original plan and the supplemental plan for those members, participating in both plans, while Plan "B" is available for those members, participating in only the original plan. These plans have different contribution rates and provide different retirement benefits.

All employees of the Town of Coushatta, Louisiana, who participate in this System are covered by Plan "A". Any member of Plan "A" can retire providing he meets one of the following criteria:

- 1. Any age with thirty (30) or more years of creditable service.
- 2. Age 55 with twenty-five (25) years of creditable service.
- 3. Age 60 with a minimum of ten (10) years of creditable service.
- 4. Under age 60 and five (5) years of creditable service and eligible for disability benefits.
- 5. Survivor's benefits require five (5) years creditable service at death of member.

# NOTE 8 RETIREMENT COMMITMENTS (CONTINUED)

Generally, the monthly retirement allowance for any member of Plan "A" shall consist of an amount equal to three percent of the member's final compensation multiplied by his years of creditable service. However, under certain conditions, as outlined in the statutes, the benefits are limited to specified amounts.

Upon the death of any member of Plan "A" with five (5) or more years of creditable service, who is not eligible for retirement, benefits are provided for the surviving spouse and minor children as outlined in the statutes. The surviving spouse of an employee eligible for normal retirement at the time of death shall receive benefits for life.

A member of Plan "A" with five (5) years of creditable service is eligible for disability benefits. A disabled member receives a normal retirement allowance if eligible or, if age sixty, receives a benefit based on years of creditable service without regard to the minimum service requirement. If the member is under age sixty and is not eligible for a normal retirement allowance, he receives a disability benefit consisting of an amount equal to three percent of his final compensation multiplied by his years of creditable service projected to his earliest normal retirement age not to exceed sixty percent of his final compensation. Disability benefits are converted to a normal retirement allowance upon the member's attainment of his earliest normal retirement age based on his final compensation and creditable service.

Member contributions are established by statute at 9.25% of earnable compensation for Plan A. Employer contributions for the year are 6.75% of members' earnings, for Plan A as set by the Public Retirement Systems' Actuarial Committee. The employees' contributions are deducted from the employees' salaries and are remitted by the City on a quarterly basis.

The following provides certain disclosures for the Town that are required by GASB Codification Section P 20.129:

#### Contribution Rates:

Employees	9.25%
Town of Coushatta	5.50% - 6.75%
Total current year payroll	\$367,340
Total current year covered payroll	\$199,038

Covered payroll refers to all compensation paid by the Town to active employees that are members of the plan.

## Required by Statute

Contributions:	Percent	Amount	<u> Actual</u>
Employees	9.25%	\$ 20,520	\$ 20,520
Town of Coushatta	<u>5.50-6.75%</u>	12.201	-12,201
<u>Total</u>		\$ 32,721	\$ 32,721

The Frozen Attained Age Normal Cost Method was used to calculate the funding requirements of the System.

The total employer actuarially determined requirement for the System was \$8,821,164. The City's actuarially determined contribution requirement, 6.55% of covered payroll was \$13,037 or .15% of the System's total requirement.

The computation of the pension contribution requirements for 1994 was based on the same actuarial assumptions, benefit provisions, actuarial funding method, and other significant factors used to determine pension contribution requirements in previous years.

# NOTE 8 RETIREMENT COMMITMENTS (CONTINUED)

The fiscal year of the System is from July 1 to June 30.

The amount of the total pension benefit obligation is based on a standardized measurement established by GASB-5 that, with some exceptions, must be used by a PERS. The standardized measurement is the actuarial present value of credited projected benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date, and is adjusted for the effects of projected salary increases. A standardized measure of the pension benefit obligation was adopted by the GASB to enable readers of PERS financial statements to (a) access the PERS funding status on a going concern basis, (b) assess progress made in accumulating sufficient assets to pay benefits when due, and (c) make comparisons among other employers.

Total unfunded pension benefit obligation of the Louisiana Municipal Employees' Retirement System as of June 30, 1994, was as follows:

Total pension benefit obligation \$306,781,658
Net assets available for benefits 267,505,250
Unfunded pension benefit obligation \$39,276,408

The measurement of the total pension benefit obligation is based on an actuarial valuation as of June 30, 1994. Net assets available to pay pension benefits were valued as of the same date.

Ten-year historical trend information is presented in the June 30, 1994, Louisiana Municipal Employees' Retirement System Annual Financial Report. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they become due.

# Municipal Police Employees' Retirement System

The Municipal Police Employees Retirement System was established by Act 189 of 1973 to provide retirement benefits to employees of any municipality in the State which employs a full-time police officer, empowered to make arrests, or which has an elected Chief of Police whose salary is at least \$100 per month.

The Municipal Police Employee's Retirement System provides retirement benefits to employees of any municipality in the State which employs a full-time police officer, empowered to make arrests, or which has an elected Chief of Police whose salary is at least \$100 per month.

Eligible employees include any full-time police officer, empowered to make arrests, employed by a municipality of the State and engaged in law enforcement, earning at least \$375 per month excluding state supplemental pay, or an elected Chief of Police whose salary is at least \$100 per month. City or Ward Marshals, elected Councilmen and Mayors are excluded from membership.

Persons who were members on September 7, 1977, must remain members of the System and persons hired on or after that date must become members of the System as a condition of employment if they are under age 50 and are not covered by the Social Security System.

All full-time police officers of the Town of Coushatta, Louisiana, are eligible to participate in this System.

Benefit provisions are authorized within Act 189 of 1973 and amended by LRS 11:2211-11:2233.

# NOTE 8 RETIREMENT COMMITMENTS (CONTINUED)

Employees attaining the age of 50 completing 20 or more years of service, or the age of 55 and completing 12 years of service, are entitled to a yearly benefit of 3 1/3% of their average final compensation, as defined in the plan, times years of creditable service. Active employees who become disabled after 1985 due to total and permanent disability, with at least 5 years of creditable service, receive a benefit of 3% of average final compensation multiplied by the years of creditable service, but not less than 40% nor more than 60% of average final compensation. Upon reaching retirement age, disability pensioners receive the greater of disability benefits or accrued benefits earned to date of disability. Prior to the enactment of Act 81 of 1985, other disability rules may be applicable as described in the plan. The system also provides for death benefits as described in the plan.

Member contributions are established by statute at 8.0% of earnable compensation. Employer contributions for the current year are 9.0% of covered employees' earnable compensation excluding overtime but including state supplemental pay. The employees' contributions are deducted from the employees' salaries and are remitted by the City on a monthly basis.

The following provides certain disclosures for the Town that are required by GASB Codification Section P 20.129:

Contribution Rates:	
Employees	7.50%
Town of Coushatta	9.00%
Total current year payroll	\$367,340
Total current year covered payroll	\$127,189

Covered payroll refers to all compensation paid by the Town to active employees that are members of the Plan.

	Required by Statute				
Contributions:	Percent	Amount	Actual		
Employees	7.50%	\$ 9,539	\$ 9,539		
Town of Coushatta	9.00%	11.447	11,447		
Total	16.50%	\$ 20,986	\$ 20,986		

The Entry Age Normal Cost Method was used to calculate the funding requirements of the system.

The total actuarially determined employer contribution requirement for the System was \$14,162,785. The City's actuarially determined contribution requirement, 12.59% of covered payroll, was \$16,013, or .11% of the System's total requirement.

The computation of the pension contribution requirements for 1995 was based on the same actuarial assumptions, benefit provisions, actuarial funding method, and other significant factors used to determine pension contribution requirements in previous years.

The fiscal year of the System is from July 1 to June 30.

The amount of the total pension benefit obligation is based on a standardized measurement established by GASB-5 that, with some exceptions must be used by a PERS. The standardized measurement is the actuarial present value of credited projected benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date, and is adjusted for the effects of projected salary increases. A standardized measure of the pension benefit obligation was adopted by the GASB to enable readers of PERS financial statements to (a) assess

#### NOTE 8 RETIREMENT COMMITMENTS (CONTINUED)

the PERS funding status on a going concern basis, (b) assess progress made in accumulating sufficient assets to pay benefits when due, and (c) make comparisons among other PERS and among other employees.

Total unfunded pension benefit obligation of the Municipal Police Employees' Retirement System as of June 30, 1995, was as follows:

Total pension benefit obligations \$736,846,804

Net assets available for benefits 766,365,130

Unfunded (assets in excess of) pension benefit obligation \$(29,518,326)

The measurement of the total pension benefit obligation is based on an actuarial valuation as of June 30, 1995. Net assets available to pay pension benefits were valued as of the same date.

Ten-year historical trend information is presented in the Systems June 30, 1995, comprehensive annual financial report. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they become due.

The Town of Coushatta, Louisiana, does not guarantee the benefits granted by any of the systems in which it participates.

## NOTE 9 LEASE OBLIGATIONS

The Town of Coushatta, Louisiana was not obligated under any capital or operating lease commitments at December 31, 1995.

## NOTE 10 CASH, CASH EQUIVALENTS AND INVESTMENTS

Louisiana Revised Statutes authorize the Town to invest in United States bonds, treasury notes or certificates, or to deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana. They are classified as investments if their original maturities exceed 90 days; however, if the original maturities are 90 days or less, they are classified as cash equivalents. Investments are stated at cost. Current fair market value of the capital stock of the Coushatta Industrial Development Corporation in not available.

At December 31, 1995, the Town of Coushatta has cash and cash equivalents totaling \$258,760, as follows:

cocarang vero, roo, as rorrows.	Interest <u>Rate</u>	Maturity Date		Amount
General Fund:		<u> </u>		
Bank of Coushatta:				
Demand deposits:				
Operating account	None		\$ 13,930	
Sinking Fund - T.C. Bonds	None		1,398	
Sewer District No.1	None		1,289	
Industrial Development:			•	
Construction account	None		0	
General	None		4,136	
Sewer account	None		23,245	
Sunbeam lease account	3.00%		46,335	
Rural Development Fund	None		\$ 0	\$ 90,333

# NOTE 10 CASH, CASH EQUIVALENTS AND INVESTMENTS (CONTINUED)

	Interest <u>Rate</u>	Maturity <u>Date</u>	_Amount
Utility Fund: Bank of Coushatta: Demand deposits: Operating Account	2.75%		\$ 96,574
	2.75		•
Sales Tax Fund: Bank of Coushatta: Demand deposits:	Mana		10,477
Operating Account	None		20,
Street Tax Fund: Bank of Coushatta: Demand deposits:			0.5.5
Operating Account	None		955
<u>Fire Tax Fund</u> : Bank of Coushatta:			
Demand deposits: Operating Account	None		13,896
Recreation Tax Fund: American Bank and Trust: Demand deposit:			
Operating Account	None		6,322
Property Tax Fund: Bank of Coushatta:			
Demand deposit: Operating Account	None		40.203
Total			<u>\$258.760</u>

The Town of Coushatta has investments totaling \$390,374 as of December 31, 1995. These investments consist of certificates of deposit and capital stock in the Coushatta Industrial Development Corporation. A summary of these investments is as follows:

as lollows:	Interest <u>Rate</u>	Maturity <u>Date</u>		Amount
General fund:				
Bank of Coushatta:	= 0.6#	2.107.100	6 10 000	
Time deposit	5.00%	3/04/96	\$ 10,000	
American Bank and Trust:	0.058	E /1/ /06	7 197	
Time deposit	3.25%	5/14/96	7,127	
Time deposit	5.00%	3/11/96	43.041	
			50.168	
			<del></del>	\$ 60,168
Utility fund				
Bank of Coushatta:	<b>.</b>		15 000	
Time deposit	3.25%	1/02/96	15,000	
Time deposit	3.25%	1/02/96	20,000	
Time deposit	3.25%	1/02/96	10,000	
Time deposit	3.25%	1/02/96	10,000	
Time deposit	3.25%	1/02/96	<u> 15.000</u>	
			70.000	
American Bank and Trust:			1- 0/0	
Time deposit	4.15%	11/21/96	15,249	
Time deposit	3.25%	01/28/96	<u>10.000</u>	
			\$ 25,249	\$ 95,249

# NOTE 10 CASH, CASH EQUIVALENTS AND INVESTMENTS (CONTINUED)

	Interest Rate	Maturity Date		_Amount_
Recreation tax fund				
American Bank and Trust:		•		
Time deposit	4.10%	1/16/96	12,000	
Time deposit	5.65%	12/09/96	10,000	
Time deposit	6.45%		15.000	
				\$ 37,000
<u>Sales tax fund</u>				
American Bank and Trust:				
Time deposit	3.25%	5/20/96	\$ 10,000	
Time deposit	4.75%	4/05/96	10,000	
Time deposit	4.75%	7/24/96	11,944	
Time deposit	4.75%	2/21/96	10,000	
Time deposit	4.75%	4/24/96	10,000	
•			51,944	
Bank of Coushatta:			•	
Time deposit	4.00%	3/31/95	11,283	
Time deposit	3.30%	3/29/95	40.000	
			51,283	
			·	103,227
Fire tax fund				•
Bank of Coushatta:				
Time deposit	3.30%	1/29/95	11,206	
Time deposit	5.75%	08/01/95	10,000	
Time deposit	4.65%	12/09/97	18.524	
<b>-</b>		,,		39.730
Total time deposits				335,374
•				•
General Fund				
Capital stock - Coushatta Industrial Development				
Corp., - at cost				<u> 55,000</u>
Total investments as of December 31, 1995				

The certificates of deposit are stated at cost which approximates market value. The capital stock is stated at cost. Market value of the capital stock is not available.

Of the total of \$594,134 deposited in demand and time deposits as of December 31, 1995, \$306,322 was secured through federal depository insurance and \$287,812 was secured by the pledge of securities owned by the depository bank. These securities are held in the name of the pledging bank in a custodial bank that is mutually acceptable to both parties. These secured deposits are considered uncollateralized under the provisions of GASB Statement 3; however, Louisiana Revised Statutes require the custodial bank to advertise and sell the pledged securities within ten (10) days of being notified by the Town that the pledging bank has failed to pay deposited funds upon demand. The Town's deposits were fully insured or collateralized at December 31, 1995.

#### NOTE 11 FUND EQUITY

Reservations of fund balances of governmental funds are created to either (1) satisfy legal covenants that require that a portion of the fund balance be segregated or (2) identify the portion of the fund balance that is not appropriable for future expenditures. Specific reservations of the fund balance accounts are summarized below.

#### NOTE 11 FUND EQUITY

#### General Fund

Reserved for public improvements -

This reserve was created to represent funds transferred from a debt service fund through a residual equity transfer. This amount can be used only for purposes consistent with the original tax proposition approved by the Town's citizens.

Reserved for sewerage improvements - District #1 -

This reserve was created to represent funds transferred from a debt service fund through a residual equity transfer. This amount can be used only for purposes consistent with the original tax proposition approved by the Town's citizens.

## NOTE 12 NO-COMMITMENT DEBT

Industrial revenue bonds were issued in prior years under the Industrial Development Board - Town of Coushatta. In prior years' minutes and other documentation, it is stated that the Town has no liability with regard to the payment of principal and interest of the bonds. This was confirmed verbally with the attorney representing the Town at the time of issuance. These bonds were issued to finance a sawmill owned and operated by Hood Industries, Inc. and an appliance assembly plant operated by Sunbeam Corp. The balance of bonds outstanding at December 31, 1995, for the sawmill was unavailable. The appliance assembly plant bonds were paid off in 1991. According to the bond agreement the land and the building now belong to the Town of Coushatta. This was done in December, 1991, and the assets are included in the general fixed asset group of accounts. Interested parties should contact Hood Industries, Inc., Sunbeam Corporation, or the Town Clerk.

## NOTE 13 <u>LITIGATION</u>

The Town attorney advises that, as of December 31, 1995, the Town of Coushatta was involved in no pending litigation.

### NOTE 14 RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Town.

### NOTE 15 CLAIMS AND JUDGMENTS

The Town participates in federal and state programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government. If expenditures are disallowed due to noncompliance with grant program regulations, the Town may be required to reimburse the grantor government. The Town believes that disallowed expenditures, if any, based on subsequent audits will not have a material effect on any of the individual governmental funds or the overall financial position of the Town.

# NOTE 16 FARMERS HOME ADMINISTRATION - EMERGENCY COMMUNITY WATER ASSISTANCE GRANT

On August 29, 1991, the Town entered into a contract with, and was awarded a grant by the Farmers Home Administration, United States Department of Agriculture in the amount of \$275,000. The purpose of this grant is to provide improvements to the Town's water system.

Funds received from the Farmers Home Administration are reported in the Town's Utility Fund as contributed capital. A schedule of the cash receipts and disbursements made through the Emergency Community Water Assistance Grant is included in the "Other Supplementary Information" section of this report.

#### NOTE 17 FUND DEFICIT

The Enterprise fund (Utility fund) of the Town of Coushatta has a deficit in the unreserved fund balance of \$181,001 at December 31, 1995. Combining contributed capital with the deficit in the unreserved fund balance results in total fund equity of \$1,024,437.

Management plans to eliminate the deficit in the unreserved fund balance through a combination of actions:

- 1) Management has implemented strict cost control procedures to reduce expenses.
- Management is currently considering several scenarios to increase revenues, such as a rate increase.

Management feels that these actions will relieve the existing deficit in the Enterprise fund.

FINANCIAL STATEMENTS
OF INDIVIDUAL FUNDS
AND ACCOUNT GROUPS

### GENERAL FUND

The general fund is used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.

# TOWN OF COUSHATTA, LOUISIANA GENERAL FUND COMPARATIVE BALANCE SHEETS DECEMBER 31, 1995 AND 1994

ASSETS	1995	1994
Cash and cash equivalents Investments, at cost	\$ 90,333 115,168	\$ 77,865 113,001
Receivables: Alcoholic beverage taxes Tobacco taxes Franchise taxes Employees Due from other funds:	931 2,400 14,157 0	1,521 2,405 13,001 (92)
Utility fund Property tax fund Interest Prepaid expenditures	25,178 46,759 161 1.183	22,943 37,310 0 0
Total assets	\$296,270	\$267.954
LIABILITIES AND FUND BALANCE		
Liabilities: Accounts payable Payroll taxes and retirement withheld Accrued payroll taxes Due to other governmental units	\$ 18,032 12,063 389 	\$ 9,828 7,792 2,295 2,964
Total liabilities	31,699	22,879
Fund balance: Reserved for prepaid expenditures Reserved for public improvements Reserved for sewerage improvements - District #1 Reserved for rural economic development Unreserved - undesignated	1,183 1,398 1,289 0 _260.701	0 1,398 1,289 25,000 217,388
Total fund balance	<u>264.571</u>	<u>245.075</u>
Total liabilities and fund balance	\$296,270	\$267.954

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	1994	
		Variance-
		Favorable
<u>Budget</u>	<u>Actual</u>	(Unfavorable)
\$ 43,000	\$ 44,772	\$ 1,772
54,000	59,748	5,748
800	610	(190)
97,800	105,130	7,330
10,000	9,619	(381)
2,500	2,748	248
0	1,820	1,820
		<u></u>
12,500	14,187	1,687
•	•	-, -, -, -, -, -, -, -, -, -, -, -, -, -
70	0	(70)
72,000	85,367	(70)
500	1,008	13,367
		508
72,570	86,375	13,805
·	,	,
52,000	55,567	3,567
65,000	69,276	
		<u>4,276</u>
117,000	124,843	7,843
10,000	17,562	7,562
,	- , , , , , ,	7,502
13,000	12,400	(600)
3,000	3,022	22
3,000	326	(2,674)
. 0	<u>25.000</u>	
——— <del></del>	<del></del>	<u>25.000</u>
19.000	40.748	21,748
<u>\$328.870</u>	\$388,845	\$ <u>59,975</u>

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### TOWN OF COUSHATTA, LOUISIANA

### GENERAL FUND

### COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES BUDGET (GAAP BASIS) AND ACTUAL (CONTINUED) YEARS ENDED DECEMBER 31, 1995 AND 1994

		1995	
	<del></del>		Variance-
EXPENDITURES:	Budget	Actual	Favorable (Unfavorable)
Current:	<u> </u>	<u>Actual</u>	(Unfavorable)
General government:			
Salaries and wages	\$ 81,000	¢ 81 203	\$ (203)
Employee retirement	8,500	\$ 81,203	\$ (203) (242)
Employee insurance	12,000	8,742 12,853	(853)
Supplies - office	1,000	•	(428)
Supplies - operating	•	1,428	(654)
Supplies - operating Supplies - repairs and maintenance	1,500	2,154	
Advertising	250 500	265 591	(15)
	500 3 308	581	(81)
Building inspector	3,308	3,308	() (86)
Contractual services	1,500	2,986	(1,486)
Dues and subscriptions	2,000	2,024	(24)
Insurance	5,652	7,042	(1,390)
Miscellaneous	1,500	1,956	(456)
Printing	500	560	(60)
Professional services	4,000	6,390	(2,390)
Rentals	1,500	1,950	(450)
Repairs and maintenance	2,000	2,825	(825)
Taxes	2,000	1,835	165
Telephone and communications	2,000	2,919	(919)
Travel	2,000	2,747	(747)
Utilities	29,000	29,007	(7)
Capital outlay	1,000	1,109	(109)
Grant expenditures	<u>37,000</u>	<u>32,435</u>	4,565
Total expenditures - general			
government	199,710	206,319	(6,609)
Public safety:			
Police department:			
Salaries and wages	110,000	112,075	(2,075)
Employee retirement	11,000	17,772	(6,772)
Employee insurance	9,500	10,257	(757)
Insurance	8,162	12,674	(4,512)
Professional services	500	344	156
Supplies - office	250	972	(722)
Supplies - operating	10,000	10,706	(706)
Supplies - repairs and maintenance	3,300	3,404	(104)
Contractual services	-	•	
	12,000	12,046	(46)
Juvenile detention, Prevention, NLCL	5,000	5,138	(138)
Criminal Justice Institute, CMIS	200	194	(12E)
Dues and subscriptions	500	125	(125)
Miscellaneous	500	1,838	(1,338)
Repairs & maintenance	U	0	0
Capital outlay	5,000	19,561	(14,561)
Travel	0	19	(19)
Total expenditures - public safety	175,412	207,125	(31,713)

<b></b>	1994	
<del>-</del>	<u> </u>	Variance-
		Favorable
<u>Budget</u>	_Actual	(Unfavorable)
		<u> APRILATOLABIE)</u>
\$ 75,097	\$ 75,096	\$ 1
4,506	4,161	345
11,653	11,653	0
1,500	1,112	388
1,600	2,086	(486)
1,000	3,372	(2,372)
700	587	113
3,308	3,308	0
1,000	1,587	(587)
750	1,358	(608)
6,500	7,778	
8,000	568	(1,278) 7,432
100	2,475	(2,375)
8,000	11,162	(2,373) $(3,162)$
1,400	1,263	137
2,000	1,035	965
2,300	1,196	1,104
2,000	2,661	(661)
100	2,214	(2,114)
29,000	28,036	964
5,000	10,215	(5,215)
165,514	172,923	(7,409)
94,155	99,851	(5,696)
8,474	8,704	(230)
10,010	9,593	417
12,500	13,998	(1,498)
500	896	(396)
200	5	195
13,000	12,432	568
9,000	3,343	5,657
12,500	12,141	359
2,500	5,262	(2,762)
350	201	149
100	0	100
1,000	21	979
0	210	(210)
3,000	5,591	(2,591)
100	90	10
167,389	172,338	(4.040)
,,	1,2,550	(4,949)

### TOWN OF COUSHATTA, LOUISIANA

### GENERAL FUND

### COMPARATIVE STATEMENTS OF REVENUES. EXPENDITURES, AND CHANGES IN FUND BALANCES BUDGET (GAAP BASIS) AND ACTUAL (CONTINUED) YEARS ENDED DECEMBER 31, 1995 AND 1994

		1995	
			Variance-
	Rudoet	Actual	Favorable
Public works:	<u>Budget</u>	<u>Actual</u>	<u>(Unfayorable)</u>
Sewer department:			
Salaries and wages	\$ 39,500	\$ 34,624	\$ 4,876
Employee retirement	0	0	0
Supplies - operating	3,000	2,573	427
Insurance	4,467	4,224	243
Contractual services	0	1,046	(1,046)
Employee insurance	3,000	1,668	1,332
Professional services	10,000	8,550	1,450
Supplies - repairs and maintenance	8,000	6,114	1,886
Dues and subscriptions	250	0	250
Rentals	1,000	230	770
Travel	500	384	116
Capital outlay	<u>15,000</u>	11.075	3.925
Total expenditures - public works	84,717	70,488	14,229
Sanitation:			
Sanitation department:			
Salaries and wages	64,000	64,195	(195)
Employee retirement	0	0	0
Employee insurance	6,000	6,534	(534)
Insurance	4,467	4,224	243
Supplies - operating	7,000	7,443	(443)
Supplies - repairs and maintenance	6,500	9,774	(3,274)
Professional services	500	591	(91)
Rentals	100	208	(108)
Supplies - office	0	349	(349)
Miscellaneous Contractual services	500	436	64
Capital outlay	71,993	74,130	(2,137)
Capital Outlay	<u> </u>	<u>U</u>	<u> </u>
Total expenditures - sanitation	161,060	<u>167.884</u>	(6.824)
Total expenditures	<u>620,899</u>	651.816	(30,917)
Excess/(deficiency) of revenues over expenditures	(249,999)	(255,793)	(5,794)
OTHER FINANCING SOURCES (USES):			
Operating transfers from (to):			
Enterprise fund	(13,000)	(12,964)	36
Sales tax fund	289,500	287,000	(2,500)
Sale of fixed assets	. 0	1.253	1,253
Total other financing sources			
(uses)	<u>276,500</u>	<u>275,289</u>	(1,211)
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	<u>\$ 26,501</u>	19,496	\$ (7,00 <u>5</u> )
FUND BALANCE, beginning of year		245.075	
		·· <del>-</del>	
FUND BALANCE, end of year		<u>\$264.571</u>	

	1994	
		Variance-
Dudoot	A	Favorable
<u>Budget</u>	<u>Actual</u>	<u>(Unfavorable)</u>
\$ 22,748	\$ 33,019	\$ (10,271)
1,365	1,306	59
2,500	2,694	(194)
3,200	4,665	(1,465)
1,500	1 669	1,500
1,668 3,000	1,668 2,933	0 67
1,500	2,748	(1,248)
600	150	450
1,050	1,564	(514)
300	0	300
<u> </u>	0	1,500
40.001	E0 7/7	40
40,931	50,747	(9,816)
66,116	66,176	(60)
3,967	3,392	575
8,342	7,647	695
3,200	4,665	(1,465)
7,000 6,500	7,467	(467)
6,500 500	7,036 2,605	(536)
100	133	(2,105) (33)
800	0	800
500	1,371	(871)
65,500	68,367	(2,867)
1,000	0	1,000
<u>163,525</u>	168.859	(5,334)
537.359	564.867	(27,508)
(208,489)	(176,022)	32,467
(0) (00)	(0.6. 6.0.0.)	
(36,600)	(36,600)	0
233,300	249,900	16,600
500	<u>V</u>	(500)
<u>197,200</u>	213,300	16.100
۸ (۱۱ ۵۵۵)	22 222	A
<u>\$ (11,289</u> )	37,278	\$ 48.567
	<u>207.797</u>	
	\$ 245,075	

#### SPECIAL REVENUE FUNDS

Special revenue funds are used to account for the proceeds of specific revenue sources other than special assessments, expendable trusts, or major capital projects that are legally restricted to expenditures for specified purposes.

#### Sales Tax Fund -

To account for the revenues and expenditures of the sales tax fund. Proceeds of the 1% sales tax are dedicated to the following purposes:

Constructing, acquiring, extending, improving and/or maintaining drainage facilities, streets, street lighting facilities, bridges, sidewalks, waterworks, sewers and sewer disposal works, recreational facilities, public parks, public buildings and fire department stations and equipment, payment of salaries of municipal employees, maintaining and operating the municipal police department and garbage collection and disposal facilities including the purchase of equipment therefor, or for any one or more said purposes, title to which improvements shall be in the public.

#### Street Tax Fund -

To account for the receipt and subsequent expenditure of proceeds of the Town's .94 mill street improvement tax, dedicated to the improvement and maintenance of Town streets.

#### Fire Tax Fund -

To account for the receipt and subsequent expenditure of proceeds of the Town's .94 mill fire department tax, dedicated to the payment of all maturing indebtedness and general operating expenses of the Fire Department District No. 1 of the Town.

### Recreation Tax Fund -

To account for the receipt and subsequent expenditure of proceeds of the Town's 2.82 mill recreation tax, dedicated to payment of the maintenance and operating expenses of the public buildings and other works of permanent public improvements used for recreation purposes in the Town.

## TOWN OF COUSHATTA, LOUISIANA SPECIAL REVENUE FUNDS COMBINING BALANCE SHEET DECEMBER 31, 1995 WITH COMPARATIVE TOTALS FOR DECEMBER 31, 1994

	Sales	Street	Fire	Recreation	Tota	<u>ls</u>
ASSETS Cash and cash equivalents Investments, at cost Accrued interest receivable Due from property tax fund	Tax \$ 10,477 103,227 300 0	Tax \$ 955 0 0 5,008	Tex \$13,896 39,730 106 5,008	Tax \$ 6,322 37,000 327 14,759	1995 \$ 31,650 179,957 733 24,775	1994 \$ 28,410 162,809 585 16,034
Due from other governmental units	<u>49,785</u>	0	0	0	49.785	<u>59.483</u>
Total assets	\$163.789	<u>\$5,963</u>	\$58,740	<u>\$ 58.408</u>	\$286,900	<u>\$267.321</u>
LIABILITIES AND FUND BALANCES						
Liabilities: Accounts payable	\$ 999	\$1,796	\$ 0	\$ 279	\$ 3,074	\$ 3,558
Fund balances: Unreserved - undesignated	<u> 162.790</u>	4,167	<u>58,740</u>	58,129	283.826	<u>263,763</u>
Total liabilities and						

\$163,789 \$5,963 \$58,740 \$ 58,408 \$286,900 \$267,321

fund balances

### TOWN OF COUSHATTA, LOUISIANA

### SPECIAL REVENUE FUNDS

### COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES YEAR ENDED DECEMBER 31, 1995 WITH COMPARATIVE TOTALS FOR THE YEAR ENDED DECEMBER 31, 1994

•	Sales Tax
REVENUES:	
Taxes:	6305 103
Sales taxes Penalties and interest on taxes	\$295,103 344
Ad valorem taxes	0
Intergovernmental	0
Miscellaneous	4,212
Total revenues	299,659
EXPENDITURES:	
Current:	5 963
General government Public safety	5,863 0
Highways and street	ŏ
Culture and recreation	0
Total expenditures	<u>5.863</u>
Excess of revenues over (under) expenditures	293,796
OTHER FINANCING SOURCES (USES):	
Operating transfers in	(000 000)
Operating transfers out	<u>(293,000</u> )
Total other financing sources (uses)	(293,000)
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	796
FUND BALANCES, beginning of year	161.994
FUND BALANCES, end of year	\$162,790

Street	Fire	Recreation	Tota	als
<u>Tax</u>	<u>Tax</u>	Tax	1995	1994
\$ 0 0	\$ 0 0	\$ O	\$ 295,103 344	\$307,310
6,697	6,697	20,091	33,485	33,326
0	6,000 1.918	3 483	6,000	7,200
<u>~</u>	<u> </u>	3.482	9.612	<u>8.198</u>
6,697	14,615	23,573	344,544	356,034
0	0	0	5,863	6,282
6,592	8,350 0	0 0	8,350	7,900
0	ŏ	<u> 16.676</u>	6,592 <u>16,676</u>	25,412 <u>18.665</u>
<i>(</i>	0.000			
-6.592	<u>8.350</u>	<u>16,676</u>	<u> 37.481</u>	<u>58,259</u>
105	6,265	6,897	307,063	297,775
				•
0	0	6,000	6,000	18,015
<u> </u>	0	0	<u>(293,000</u> )	(267, 915)
0	0	6,000	(287,000)	(249,900)
	· ——	<del></del>		<u>347,700</u> )
105	6,265	12,897	20,063	47,875
4.062	<u>52,475</u>	45.232	263,763	215.888
\$ 4,167	<u>\$ 58,740</u>	<u>\$58,129</u>	\$ 283 826	
<del>errena de la compansión de la compansió</del>	**************************************	4201127	<u>\$ 283.826</u>	<u> 263.763</u>

# TOWN OF COUSHATTA, LOUISIANA SPECIAL REVENUE FUND SALES TAX FUND COMPARATIVE BALANCE SHEETS DECEMBER 31, 1995 AND 1994

ASSETS	1995	<u>1994</u>
Cash and cash equivalents Investments, at cost Accrued interest receivable Due from other governmental units	\$ 10,477 103,227 300 <u>49,785</u>	\$ 507 102,415 281 
Total assets	<u>\$163.789</u>	<u>\$162,686</u>
LIABILITIES AND FUND BALANCE		
LIABILITIES: Accounts payable	\$ 999	\$ 692
Fund balance: Unreserved - undesignated	<u>162,790</u>	<u>161.994</u>
Total liabilities and fund balance	\$163.789	\$162.686

The notes to the financial statements are an integral part of this statement.

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### TOWN OF COUSHATTA, LOUISIANA SPECIAL REVENUE FUND

SALES TAX FUND

COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES 
BUDGET (GAAP BASIS) AND ACTUAL

YEARS ENDED DECEMBER 31, 1995 AND 1994

	•	1995	
REVENUES:	Budget	Actual	Variance- Favorable (Unfavorable)
Taxes:	4000 000	ADOF 100	A E 102
Sales taxes	\$290,000 500	\$295,103 344	\$ 5,103 (156)
Penalties and interest on taxes Miscellaneous:	300	244	(130)
Interest income	4.000	4,212	<u>212</u>
Total revenues	294,500	299,659	5,159
EXPENDITURES			
Collection and administration	5.000	5.863	(863)
Excess of revenues over expenditures	289,500	293,796	4,296
OTHER FINANCING SOURCES (USES):			
Operating transfers to: Recreation Fund	n	6,000	(6,000)
General fund	289.500	287,000	2.500
CCHCLEL LUII-	<del></del>	<del></del>	<del></del>
Total other financing sources/(uses)	289,500	<u>293.000</u>	(3,500)
Excess (deficiency) of revenues over (under) expenditures and other			
financing uses	<u>\$0</u>	796	<u>\$ 796</u>
FUND BALANCE, beginning of year		161,994	
FUND BALANCE, end of year		\$162,790	

	1994	
Budget	<u>Actual</u>	Variance- Favorable (Unfavorable)
\$ 235,000 500	\$ 307,310 0	\$ 72,310 (500)
2,800	3.366	566
238,300	310,676	72,376
5.000	6,282	(1,282)
233,300	304,394	71,094
233.300 233.300	18,015 249,900	(18,015) (16,600)
233.300	<u>267,915</u>	<u>(34,615</u> )
\$ 0	36,479	\$ 36,479
	125,515	
	\$ 161,994	

# TOWN OF COUSHATTA, LOUISIANA SPECIAL REVENUE FUND STREET TAX FUND COMPARATIVE BALANCE SHEETS DECEMBER 31, 1995 AND 1994

ASSETS	1995	1994
Cash and cash equivalents Due from property tax fund	\$ 955 <u>5.008</u>	\$ 802 3,260
Total assets	<u>\$5,963</u>	\$4,062
LIABILITIES AND FUND BALANCE		
Liabilities: Accounts payable	\$1,796	\$ 0
Fund balance: Unreserved - undesignated	<u>4.167</u>	4.062
Total liabilities and fund balance	<u>\$5.963</u>	\$4,062

### TOWN OF COUSHATTA, LOUISIANA SPECIAL REVENUE FUND

### STREET TAX FUND

COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES BUDGET (GAAP BASIS) AND ACTUAL
YEARS ENDED DECEMBER 31, 1995 AND 1994

	<del></del>	1995	
REVENUES:	Budget	Actual	Variance Favorable (Unfavorable)
Ad valorem taxes	\$ 6,400	\$ 6,697	\$ 297
EXPENDITURES: Current: Highways and streets:			
Supplies - repair and maintenance Supplies - operating Utilities Professional services Repairs	2,500 3,500 0 400	0 4,726 0 0 1.866	(2,226) (2,226) 3,500 0 (1,466)
Total expenditures	6.400	6.592	(192)
Excess of revenues over (under) expenditures	0	105	105
OTHER FINANCING SOURCES (Uses): OPERATING TRANSFERS FROM: Sales tax fund	0	Q	<u>_</u>
Excess (deficiency) of revenues over (under) expenditures and other financing sources	<u>\$0</u>	105	\$ 105
FUND BALANCE, beginning of year		4,062	
FUND BALANCE, end of year		\$ 4,167	

<del></del>	1994		
BudgetActual		Variance Favorable (Unfavorable)	
\$ 6,085	\$ 6,665	\$ 580	
3,615 116 0	4,673 91 1,853	(1,058) 25 (1,853) (18,015)	
0 0 3,731	18,015 	(18,015) (780) (21,681)	
2,354	(18,747)	(21,101)	
0	<u> 18,015</u>	<u>18,015</u>	
\$ 2.354	(732)	<u>\$ (3.086</u> )	
	<u>4.794</u> \$ 4.062		

# TOWN OF COUSHATTA, LOUISIANA SPECIAL REVENUE FUND FIRE TAX FUND COMPARATIVE BALANCE SHEETS DECEMBER 31, 1995 AND 1994

ASSETS	1995	1994
Cash and cash equivalents Investments, at cost Accrued interest receivable Due from property tax fund	\$13,896 39,730 106 5.008	\$10,722 38,394 99 
Total assets	<u>\$58.740</u>	<u>\$52,475</u>
LIABILITIES AND FUND BALANCE		
Fund balance: Unreserved - undesignated	<u>\$58.740</u>	<u>\$52,475</u>
Total liabilities and fund balance	\$58.740	\$52,475

### TOWN OF COUSHATTA, LOUISIANA SPECIAL REVENUE FUND

## FIRE TAX FUND COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES BUDGET (GAAP BASIS) AND ACTUAL YEARS ENDED DECEMBER 31, 1995 AND 1994

		1995	
Th Total and the Co.	Budget	_Actual	Variance- Favorable (Unfavorable)
REVENUES: Ad valorem taxes Intergovernmental Interest income	\$ 6,400 7,200 2,000	\$ 6,697 6,000 <u>1,918</u>	\$ 297 (1,200) <u>(82</u> )
Total revenues	15,600	14,615	(985)
EXPENDITURES: Current: Public safety - fire department: Ambulance Supplies - repairs and maintenance	7,200 5,000	7,200 1,150	3.850
Total expenditures	12,200	8.350	3.850
Excess of revenues over (under) expenditures	\$ 3,400	6,265	<u>\$ 2.865</u>
FUND BALANCE, beginning of year		52.475	
FUND BALANCE, end of year		\$58.740	

	1994	· · · · · · · · · · · · · · · · · · ·
<u>Budget</u>	_Actual	Variance- Favorable <u>(Unfavorable)</u>
\$ 6,000 7,200 1,500	\$ 6,665 7,200 <u>1,905</u>	\$ 665 0 405
14,700	15,770	1,070
7,200 5,000 12,200	7,200 700 7,900	0 4,300 4,300
\$ 2.500	7,870 44,605 \$52,475	<u>\$ 5.370</u>

## TOWN OF COUSHATTA, LOUISIANA SPECIAL REVENUE FUND RECREATION TAX FUND COMPARATIVE BALANCE SHEETS DECEMBER 31, 1995 AND 1994

ASSETS	1995	1994
Cash and cash equivalents Investments, at cost Accrued interest receivable Due from property tax fund	\$ 6,322 37,000 327 <u>14,759</u>	\$16,379 22,000 205 <u>9,514</u>
Total assets	\$58,408	\$48.098
LIABILITIES AND FUND BALANCE		
Liabilities: Accounts payable	\$ 279	\$ 2,866
Fund balance: Unreserved - undesignated	<u>58,129</u>	45.232
Total liabilities and fund balance	\$58,408	\$48.098

### TOWN OF COUSHATTA, LOUISIANA SPECIAL REVENUE FUND RECREATION TAX FUND

### COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES BUDGET (GAAP BASIS) AND ACTUAL YEARS ENDED DECEMBER 31, 1995 AND 1994

		1995	
	Budget	_Actual_	Variance- Favorable (Unfavorable)
REVENUES:			4
Ad valorem taxes	\$19,000	\$ 20,091	\$ 1,091
Miscellaneous: Interest income	1,200	1,602	402
Other	2,000	1,880	(120)
Total revenues	22,200	23,573	1,373
EXPENDITURES:			
Current:			
Culture and recreation:	2 500	0.040	(6 (40)
Salaries Contractual services	2,500	8,949	(6,449) 0
Supplies - operating	2,000	3,816	(1,816)
Supplies - repairs and maintenance	500	482	18
Dues, subscriptions, advertisement	0	50	(50)
Professional services	500	625	(125)
Utilities	500	352	148
Capital outlay	0	<u>2,402</u>	<u>(2,402</u> )
Total expenditures	6,000	<u>16.676</u>	(10,676)
Excess of revenues over (under) expenditures	16,200	6,897	(9,303)
OTHER FINANCING SOURCES (USES): OPERATING TRANSFERS FROM: Sales tax fund Excess (deficiency) of revenues over	<u>O</u>	6,000	6,000
(under) expenditures and other financing sources	\$16,200	12,897	<u>\$ (3.303</u> )
FUND BALANCE, beginning of year		<u>45,232</u>	
FUND BALANCE, end of year		<u>\$ 58,129</u>	

•

	1994		
<u>Budget</u>	Actual	Variar Favora (Unfavo	ble
\$19,000	\$19,996	\$	996
1,000 <u>1,500</u>	709 <u>2.218</u>	<del></del>	(291) 718
21,500	22,923		1,423
6,000	7,036	(	1,036)
2,000	540		1,460
1,000 1,000	8,511	(	7,511)
1,000	459 100		541
2,000	260		(100) 1,740
1,000	334		666
1.000	1,425	<del></del>	(425)
14.000	<u> 18.665</u>		<u>4,665</u> )
\$ 7,500	4,258	\$ (	<u>3,242</u> )
	40.974		
	\$45,232		

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### CAPITAL PROJECTS FUNDS

Capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise Funds.

The capital projects fund consists of the Louisiana Community Development Block Grant for the construction of sewer lines. Construction was completed during the year ended December 31, 1995. Total cost of the projects was \$419,400.

## TOWN OF COUSHATTA, LOUISIANA CAPITAL PROJECTS FUND BALANCE SHEET DECEMBER 31, 1995

	ASSETS		
Cash	and cash equivalents	<u>\$</u>	_0
	LIABILITIES AND FUND BALANCE		
Fund	balance	\$	0

### TOWN OF COUSHATTA, LOUISIANA CAPITAL PROJECTS FUND

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET (GAAP BASIS) AND ACTUAL YEAR ENDED DECEMBER 31, 1995

	BUDGET	<u>ACTUAL</u>	VARIANCE FAVORABLE (UNFAVORABLE)
Revenues: Intergovernmental Revenues - Louisiana Community Development Block Grant	\$203,609	\$203,609	\$ 0
EXPENDITURES: Capital outlay - sewer construction  Excess of revenues over expenditures	_ <u>216,609</u> (13,000)	<u>216.573</u> (12,964)	<u>36</u> 0
OTHER FINANCING SOURCES Transfer from general fund	13.000	12.964	(36)
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	<u>\$0</u>	0	<u>\$</u> 0
FUND BALANCE, beginning of year		0	
FUND BALANCE, end of year		\$ 0	

#### ENTERPRISE FUND

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the government's council is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the government's council has decided that periodic determination of net income is appropriate for accountability purposes.

#### Utility Fund -

To account for the provision of water services to residents of the Town. All activities necessary to provide such services are accounted for in this fund; including, but not limited to, administration, operations, maintenance, financing and related debt service, and billing and collection.

## TOWN OF COUSHATTA, LOUISIANA ENTERPRISE FUND UTILITY FUND COMPARATIVE BALANCE SHEETS

DECEMBER 31, 1995 AND 1994

ASSETS	1995	1994
CURRENT ASSETS: Cash and cash equivalents	\$ 96,874	\$ 96,164
Investments, at cost	95,249	94,632
Accounts receivable (net of allowance for uncollecti account of \$390 in 1995 and \$385 in 1994)	ble 26,801	25 7/7
Accrued interest	390	25,747 310
Due from FMHA, net	-1.904	1.904
Total current assets	221,218	218,757
PLANT AND EQUIPMENT:	• • • • •	
Cost Accumulated depreciation	1,399,996 <u>(505,552</u> )	1,381,150 <u>(451,655</u> )
Net plant and equipment	894,444	929,495
Total assets	\$1,115,662	\$1,148,252
LIABILITIES AND FUND EQUITY		
LIABILITIES Current liabilities:		
Accounts payable	\$ 9,236	\$ 4,773
Due to general fund	25,178	22,943
Payroll taxes and retirement payable	3,550	3,168
Insurance withheld	93	244
Sales taxes payable	626	524
Customers' deposits	<u>49,335</u>	48.055
Total current liabilities	88,018	79,707
Long-term liabilities:		
Accumulated unpaid vacation	3,207	2,579
Total liabilities	91,225	82,286
FUND EQUITY: Contributed capital;		
Municipality	284,548	284,548
State of Louisiana - D.O.T.D.	9,110	9,110
State of Louisiana - D.O.H.H Fluoridation Grant	29,317	29,317
State of Louisiana - D.U.C.A CDB Grant	591,963	591,963
Farmers Home Administration	<u>290,500</u>	284,136
Total contributed capital	1,205,438	1,199,074
Retained earnings:		
Unreserved (deficit)	<u>(181,001</u> )	<u>(133, 108</u> )
Total fund equity	1.024.437	1.065.966
Total liabilities and fund equity	\$1,115,662	\$1,148,252

#### AGENCY FUND

Agency funds are used to account for assets held by the government as an agent for individuals, private organizations, other governments and/or other funds.

### Property Tax Fund -

This fund is used to account for the collection and distribution of property taxes to other funds.

# TOWN OF COUSHATTA, LOUISIANA AGENCY FUND PROPERTY TAX FUND COMPARATIVE BALANCE SHEETS DECEMBER 31, 1995 AND 1994

ASSETS  Cash and cash equivalents  Taxes receivable - ad valorem (net of estimated uncollectible taxes of \$218 in 1995 and \$231 in 1994)  Total assets		<u>1994</u> \$17,694
		35.650
		\$53.344
LIABILITIES		
Due to other funds: General fund Street tax fund Fire tax fund Recreation tax fund	\$46,759 5,008 5,008 14,759	\$37,310 3,260 3,260 9,514
Total liabilities	\$71,534	\$53,344

### STATEMENT OF CHANGES IN ASSETS AND LIABILITIES YEAR ENDED DECEMBER 31, 1995

ASSETS Cash and cash equivalents Taxes receivable - ad valorem (net)	Balance January 1, 1995 \$17,694 35,650	<u>Additions</u> \$ 76,245 	<u>Deductions</u> \$ 53,736 75.956	Balance December 31, 1995 \$ 40,203 31,331
Total assets	\$53,344	\$ 147,882	\$129,692	<u>\$ 71,534</u>
LIABILITIES  Due to other funds:				
General fund	\$37,310	\$ 37,881	\$ 28,432	\$ 46,759
Street tax fund Fire tax fund	3,260 3,260	6,697 6,697	4,949 4,949	5,008 5,008
Recreation tax fund	9,514	20,092	14.847	<u>14.759</u>
Total liabilities	\$53,344	\$ 71,367	<u>\$53,177</u>	\$ 71,534

### GENERAL FIXED ASSETS ACCOUNT GROUP

The general fixed assets account group is used to account for fixed assets not used in proprietary fund operations or accounted for in trust funds.

## TOWN OF COUSHATTA, LOUISIANA COMPARATIVE STATEMENTS OF GENERAL FIXED ASSETS - BY SOURCE DECEMBER 31, 1995 AND 1994

	1995	<u> 1994                                   </u>
GENERAL FIXED ASSETS, at cost:  Land Buildings Improvements other than buildings Equipment, furniture & fixtures	\$ 113,000 109,367 468,964 161,242	\$ 113,000 106,965 252,391 132,497
Total general fixed assets	<u>\$ 852.573</u>	<u>\$ 604.853</u>
INVESTMENT IN GENERAL FIXED ASSETS:  General fund revenues  Sales tax fund revenues  Recreation tax fund revenues  Sewer tax fund revenues  Street tax fund revenues  Fire tax fund revenues  Contributed Capital	\$ 147,256 78,599 97,816 16,908 27,987 14,607 469,400	\$ 116,622 78,599 95,414 5,833 27,987 14,607 265,791
Total investment in general fixed assets	\$ 852.573	\$ 604,853

## TOWN OF COUSHATTA, LOUISIANA STATEMENT OF CHANGES IN GENERAL FIXED ASSETS YEAR ENDED DECEMBER 31, 1995

General fixed assets, beginning of year	<u>Land</u> \$113,000	<u>Buildings</u> \$ 106,965
Additions: General fund revenues Recreation Fund Grants	0 0 0	0 0 2.402
Deductions: Assets sold and replaced	0	2,402
General fixed assets, end of year	<u>\$113.000</u>	<u>\$ 109.367</u>

Improvements Other than Buildings \$ 252,391	Equipment, Furniture & Fixtures \$ 132,497	<u>Total</u> \$ 604,853
12,964 0 203,609	31,745 0 0	44,709 2,402 <u>203,609</u>
216,573	31,745	250,720
0	3.000	3.000
<u>\$ 468,964</u>	\$ 161,242	\$ 852.573

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### GENERAL LONG-TERM DEBT ACCOUNT GROUP

The general long-term debt account group is used to account for unmatured principal amounts on general long-term debt expected to be financed from governmental type funds (except special assessment funds). Payment of maturing obligations, including interest, is accounted for in the general fund.

## TOWN OF COUSHATTA, LOUISIANA STATEMENT OF GENERAL LONG-TERM DEBT DECEMBER 31, 1995 WITH COMPARATIVE TOTALS FOR DECEMBER 31, 1994

### Accumulated Unpaid Vacation

AMOUNT TO BE PROVIDED FOR THE RETIREMENT OF GENERAL LONG-TERM DEBT		<u>Totals</u> 1995 <u>1994</u>
Amount to be provided from general revenues	<u>\$4,404</u>	<u>\$4.404</u> \$2.996
Total available and to be provided	\$4,404	<u>\$4.404</u> \$2.996
GENERAL LONG-TERM DEBT PAYABLE		
Accumulated unpaid vacation	<u>\$4.404</u>	<u>\$4.404</u> \$2.996
Total general long-term debt payable	\$4,404	<u>\$4,404</u> \$2,996

The notes to the financial statements are an integral part of this statement.

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OTHER SUPPLEMENTARY INFORMATION

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## TOWN OF COUSHATTA, LOUISIANA EMERGENCY COMMUNITY WATER ASSISTANCE GRANT SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS YEAR ENDED DECEMBER 31, 1995

CASH IN BANK - January 1,	1995 \$(1,868)	1994 \$(1,868)	1993 \$(7,766)	1992 \$ 0	PROGRAM TOTAL O
CASH RECEIPTS: Farmers Home Administration: Emergency Community Water					
Assistance Grant	8.232	1,800	<u>50.000</u>	<u>214.968</u>	<u>275.000</u>
Total cash available	6.364	1,800	_50.000	<u>214.968</u>	275.000
CASH DISBURSEMENTS: Administration:					
Legal Property lease	0 0	0 0	0 0	4,178 <u>2,000</u>	4,178 2.000
Total administrative expenses	0	0	0	<u>6,178</u>	6.178
Project Construction - Water Improvements:					
Engineering/surveying and inspection services Construction	0 <u>6.364</u>	0 1.800	498 <u>43.604</u>	33,827 <u>182.729</u>	34,325 234,497
Total project construction expenses	6.364	1,800	44.102	216.556	268.822
Total cash disbursements  CASH IN BANK - (DUE FROM FARMERS HOME	6.364	1,800	<u>44,102</u>	222.734	275,000
ADMINISTRATION) - December 31,	<u>\$</u> 0	<u>\$(1,868</u> )	<u>\$(1,868</u> )	<u>\$(7.766</u> )	<u>\$</u> 0

Other supplementary information. Presented for purposes of additional analysis.

# TOWN OF COUSHATTA, LOUISIANA EMERGENCY COMMUNITY WATER ASSISTANCE GRANT SCHEDULE OF PROGRAM COSTS INCEPTION TO DECEMBER 31, 1995

WATER IMPROVEMENTS:	AUTHORIZED COST	TOTAL EXPENDED	AVAILABLE TO BE EXPENDED
Engineering	\$ 33,409	\$ 34,325	\$ (916)
Well abandonment	12,125	12,125	0
Project Construction	<u>223,288</u>	222,372	<u>916</u>
	268,822	268,822	0
ADMINISTRATION: Legal Lease Other	4,004	4,004	0
	2,000	2,000	0
	<u>174</u>	174	0
Totals	6.178	6.178	0
	\$275.000	\$275.000	\$0

## TOWN OF COUSHATTA, LOUISIANA LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS YEAR ENDED DECEMBER 31, 1995

CASH IN BANK, January 1	1995 \$ 0	1994 \$ 0	PROGRAM TOTAL O
CASH RECEIPTS:			•
Louisiana Community Development Block Grant Town of Coushatta - General Fund Transfer	203,609 12,964	215,791 36,600	419,400 <u>49,564</u>
Total cash available	<u>216.573</u>	252.391	468,964
CASH DISBURSEMENTS:			· · · · · · · · · · · · · · · · · · ·
Acquisition of real property Construction costs Basic engineering Resident project representative Additional engineering Contract administration	202,723 0 0 13.850	0 186,521 37,245 8,025 4,100 16,500	0 389,244 37,245 8,025 4,100 30,350
Total cash disbursements	216.573	252,391	468.964
CASH IN BANK, December 31	\$ 0	\$ 0	\$ 0

# TOWN OF COUSHATTA, LOUISIANA LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT SCHEDULE OF PROGRAM COSTS INCEPTION TO DECEMBER 31, 1995

Acquisition of Real Property Public works - sewer Administration - Rehabilitation	AUTHORIZED  COST \$ 2,207 386,843 30.350	TOTAL EXPENSED \$ 0 389,050 30,350	AVAILABLE TO BE EXPENSED \$ 2,207 (2,207) 0
Totals	\$ 419,400	\$ 419,400	<u>\$</u> 0

Supplementary information. Presented for purposes of additional analysis.

SINGLE AUDIT SECTION

P.O. BOX 2188

NATCHITOCHES, LOUISIANA 71457

TELEPHONE (318) 352-6458 FAX (318) 352-0404 A. NEILL JACKSON, JR., CPA (Retired)

INDEPENDENT AUDITOR'S REPORT ON SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE

The Honorable Archie Worsham, Mayor and Members of the Town Council Town of Coushatta P. O. Box 531 Coushatta, Louisiana 71019

FRANK S. HINES, CPA

LEWIS C. HINES, CPA

E. MERLIN SQUYRES, CPA

JAY H. SHEFFIELD, CPA

We have audited the general purpose financial statements of the Town of Coushatta, Louisiana, and the combining, individual fund and account group financial statements as of and for the year ended December 31, 1995, and have issued our report thereon dated May 24, 1996. These financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards, Government Auditing Standards, issued by the Comptroller General of the United States, and the provisions of OMB Circular A-128, "Audits of State and Local Governments". Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole and on the combining, individual fund and account group financial statements. The accompanying Schedule of Federal Financial Assistance is presented for purposes of additional analysis and is not a required part of the financial statements of the Town of Coushatta, Louisiana. The information in that schedule has been subjected to the auditing procedures applied in the audit of the general purpose, combining, individual fund and account group financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements of each of the respective individual funds and account groups, taken as a whole.

Hins, Jackson & Hines Natchitoches, Louisiana

## TOWN OF COUSHATTA, LOUISIANA SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE FOR THE YEAR ENDED DECEMBER 31, 1995

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/ PROGRAM TITLE	FEDERAL CFDA NUMBER	PASS-THROUGH GRANTOR'S NUMBER
UNITED STATES DEPARTMENT OF AGRICULTURE  Administered through the Farmers Home Administration: Emergency Community Water Assistance Grant	10.440	22-41-726014475
UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT		
Administered through the State of Louisiana - Division of Administration Louisiana Community Development Block Grant Program	14.228	22-41-726014475

<sup>\*</sup>Credit balances represent deferred revenue. Debit balances represent intergovernmental receivables.

#### SCHEDULE 5

PROGRAM OR AWARD AMOUNT	CASH/ACCRUED OR (DEFERRED) REVENUE AT JANUARY 1, 1995	RECEIPTS OR REVENUE RECOGNIZED	DISBURSEMENTS/ EXPENDITURES	*CASH/ACCRUED (DEFERRED) REVENUE AT DECEMBER 31, 1995
<u>\$275.000</u>	<u>\$ (1,868</u> )	<u>\$ 8,232</u>	<u>\$ 6.364</u>	<u>\$</u>
\$419,400	<u>\$</u>	<u>\$ 203,609</u>	\$ 203,609	<u>\$</u>

P.O. BOX 2188

LEWIS C. HINES, CPA E. MERLIN SQUYRES, CPA

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NATCHITOCHES, LOUISIANA 71457

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
BASED ON AN AUDIT OF GENERAL PURPOSE
FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING
STANDARDS

The Honorable Archie Worsham, Mayor and Members of the Town Council Town of Coushatta
P. O. Box 531
Coushatta, Louisiana 71019

We have audited the general purpose financial statements of the Town of Coushatta, Louisiana, and the combining, individual fund and account group financial statements as of and for the year ended December 31, 1995 and have issued our report thereon dated May 24, 1996.

We conducted our audit in accordance with generally accepted auditing standards, Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to the Town of Coushatta, Louisiana, is the responsibility of the Town's management. As a part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of the Town of Coushatta's compliance with certain provisions of laws, regulations, contracts, and grants. However, our objective was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance that are required to be reported under <u>Governmental Auditing Standards</u>.

This report is intended for the information of the management of the Town of Coushatta, the Legislative Auditor of the State of Louisiana and the federal grantor agency. However, this report is a matter of public record and its distribution is not limited.

Hims, Jackson; Hims Natchitoches, Louisiana

P.O. BOX 2188

NATCHITOCHES, LOUISIANA 71457

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH THE GENERAL REQUIREMENTS APPLICABLE TO FEDERAL FINANCIAL ASSISTANCE PROGRAMS

The Honorable Archie Worsham, Mayor and Members of the Town Council Town of Coushatta
P. O.Box 531
Coushatta, Louisiana 71019

We have audited the general purpose financial statements of the Town of Coushatta, Louisiana, and the combining, individual fund, and account group financial statements as of and for the year ended December 31, 1995, and have issued our report thereon dated May 24, 1996.

We have applied procedures to test the Town of Coushatta, Louisiana, compliance with the following requirements applicable to its federal financial assistance programs, which are identified in the schedule of federal financial assistance, for the year ended December 31, 1995:

Political Activity, Civil Rights Davis Bacon Act Drug-Free Workplace Act

Our procedures were limited to the applicable procedures described in the Office of Management and Budget's "Compliance Supplement for Single Audits of State and Local Governments". Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the Town of Coushatta, Louisiana, compliance with the requirements listed in the preceding paragraph. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements listed in the second paragraph of this report. With respect to items not tested, nothing came to our attention that caused us to believe that the Town of Coushatta, Louisiana, had not complied, in all material respects, with those requirements.

This report is intended for the information of management, the Legislative Auditor of the State of Louisiana and the federal grantor agency. However, this report is a matter of public record and its distribution is not limited.

Hints, Jackson & Hints Natchitoches, Louisiana

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH SPECIFIC REQUIREMENTS APPLICABLE TO NONMAJOR FEDERAL FINANCIAL ASSISTANCE PROGRAM TRANSACTIONS

The Honorable Archie Worsham, Mayor and Members of the Town Council Town of Coushatta
P. O. Box 531
Coushatta, Louisiana 71019

We have audited the general purpose financial statements of the Town of Coushatta, Louisiana, and the combining, individual fund and account group financial statements as of and for the year ended December 31, 1995, and have issued our report thereon dated May 24, 1996.

In connection with our audit of the 1994 general purpose financial statements of the Town of Coushatta, Louisiana, the combining, individual fund, and account group financial statements and our consideration of the internal control systems used to administer federal financial assistance programs, as required by Office of Management and Budget Circular A-128, "Audits of State and Local Governments", we selected certain transactions applicable to certain nonmajor federal financial assistance programs for the year ended December 31, 1995.

As required by Circular A-128, we have performed auditing procedures to test compliance with the requirements governing types of services allowed or unallowed; eligibility and other provisions that are applicable to those transactions. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the Town's compliance with these requirements. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements listed in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that the Town of Coushatta had not complied, in all material respects, with those requirements. Also, the results of our procedures did no disclose any immaterial instances of noncompliance with those requirements.

This report is intended for the information of the management, the Legislative Auditor of the State of Louisiana, and the federal grantor agency. However, this report is a matter of public record and its distribution is not limited.

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL STRUCTURE BASED ON AN AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Archie Worsham, Mayor and Members of the Town Council Town of Coushatta P. O. Box 531 Coushatta, Louisiana 71019

We have audited the general purpose financial statements of the Town of Coushatta, Louisiana, and the combining, individual fund and account group financial statements as of and for the year ended December 31, 1995, and have issued our report thereon dated May 24, 1996.

We conducted our audit in accordance with generally accepted auditing standards, Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

The management of the Town of Coushatta, Louisiana, is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies may deteriorate.

In planning and performing our audit of the general purpose financial statements of the Town of Coushatta, Louisiana, for the year ended December 31, 1995, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

The Honorable Archie Worsham, Mayor and Members of the Town Council Page 2

This report is intended for the information of management, the Legislative Auditor of the State of Louisiana and the federal grantor agency. This restriction is not intended to limit the distribution of this report which is a matter of public record.

History, Jackson & Himis Natchitoches, Louisiana

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INDEPENDENT AUDITOR'S REPORT ON THE INTERNAL CONTROL STRUCTURE USED IN ADMINISTERING FEDERAL FINANCIAL ASSISTANCE PROGRAMS

The Honorable Archie Worsham, Mayor and Members of the Town Council Town of Coushatta P. O. Box 531 Coushatta, Louisiana 71019

We have audited the general purpose financial statements of the Town of Coushatta, Louisiana, and the combining, individual fund and account group financial statements as of and for the year ended December 31, 1995, and have issued our report thereon dated May 24, 1996.

We conducted our audit in accordance with generally accepted auditing standards; Government Auditing Standards, issued by the Comptroller General of the United States; and Office of Management and Budget (OMB) Circular A-128, "Audits of State and Local Governments". Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

In planning and performing our audit for the year ended December 31, 1995, we considered the Town's internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the Town's general purpose financial statements and to report on the internal control structure in accordance with OMB Circular A-128. This report addresses our consideration of internal control structure policies and procedures relevant to compliance with requirements applicable to federal financial assistance programs. We have addressed internal control structure policies and procedures relevant to our audit of the general purpose, combining, individual fund and account group financial statements in a separate report dated May 24, 1996.

The management of the Town of Coushatta, Louisiana, is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles, and that federal financial assistance programs are managed in compliance with applicable laws and regulations. Because of inherent limitations in any internal control structure, errors or irregularities, or instances of noncompliance may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, we have classified the significant internal control structure policies and procedures used in administering federal financial assistance programs in the following categories: cash receipts/revenue, purchases/disbursements/expenses, payroll, general requirements, and specific requirements.

The Honorable Archie Worsham, Mayor and Members of the Town Council Page 2

For all of the internal control structure categories listed above, we obtained an understanding of the design of relevant policies and procedures and determined whether they have been placed in operation, and we assessed control risk.

During the year ended December 31, 1995, the Town of Coushatta, Louisiana, had no major federal financial assistance programs and expended 100% of its total federal financial assistance under the following nonmajor federal financial assistance programs:

UNITED STATES DEPARTMENT OF AGRICULTURE:
Farmers Home Administration:
Emergency Community Water Assistance Grant - CFDA 10.440

UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT:
Office of Community Planning and Development:
Louisiana Division of Administration; Office of
Community Development; Community Development
Block Grant - CFDA 14.228

We performed tests of controls, as required by OMB Circular A-128, to evaluate the effectiveness of the design and operation of internal control structure policies and procedures that we have considered relevant to preventing or detecting material noncompliance with specific requirements, general requirements, and requirements governing claims for advances and reimbursements and amounts claimed or used for matching that are applicable to the aforementioned nonmajor programs. Our procedures were less in scope than would be necessary to render an opinion on these internal control structure policies and procedures. Accordingly, we do not express such an opinion.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that noncompliance with laws and regulations that would be material to a federal financial assistance program may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be a material weakness as defined above.

This report is intended solely for the use of management, the Legislative Auditor of the State of Louisiana and the federal grantor agency and should not be used for any other purpose. This restriction is not intended to limit the distribution of this report which is a matter of public record.

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The Honorable Archie Worsham, Mayor and Members of the Town Council Post Office Box 531 Coushatta, Louisiana

We are writing this letter as a follow-up to our recent audit of the general purpose financial statements of the Town of Coushatta, Louisiana as of December 31, 1995 and for the year then ended.

We offer the following observations and recommendations, which are intended to help improve record keeping procedures and general operations of the Town and are intended to be constructive in nature:

#### Existing Conditions:

We noted that actual revenues received by the Town of Coushatta's general fund were \$25,123 (6.8 percent) more than budgeted in 1995. Likewise, actual expenditures for the special revenue funds were \$7,881 (26.6 percent) more than budgeted in 1995.

LSA-R.S. 39:1310 requires the Town of Coushatta to amend its budget whenever actual revenues and expenditures are projected to be less than or exceed budgeted amounts by more than five percent.

#### Recommended Action:

We suggest the Town of Coushatta's adopted budget be closely monitored and amended whenever there has been a change in operations upon which the original adopted budget was developed. Care should be exercised to maintain actual revenues and expenditures within the five percent limit established by statute.

#### Management's Response:

The Town of Coushatta will closely monitor its budget and make amendments to it as necessary to accurately reflect expected revenues and expenditures and to satisfy legal requirements.

These comments and recommendations are not all inclusive and are not intended to be critical of anyone. We would like to thank the Town of Coushatta's management and staff for their courtesy and cooperation during our engagement.

If you have any questions or concerns, please let us know.

Hens, Jackson & Hens Natchitoches, Louisiana