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THE EXTRA MILE, REGION VI, INC. PINEVILLE, LOUISIANA

FINANCIAL STATEMENTS AND **AUDITORS' REPORTS**

FOR THE YEAR ENDED JUNE 30, 1996

> under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Eaton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of gourt Release Date MAR 19 1999



THE EXTRA MILE, REGION VI, INC. PINEVILLE, LOUISIANA

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MEMBER
SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

DAUZAT, BEALL & DEBEVEC, CPAs

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A PROFESSIONAL CORPORATION

INDEPENDENT AUDITORS' REPORT

Board of Directors
The Extra Mile, Region VI, Inc.
Pineville, Louisiana

We have audited the accompanying balance sheet of The Extra Mile, Region VI, Inc. as of June 30, 1996, and the related statements of activity and changes in cash flows for the year ended June 30, 1996. These financial statements are the responsibility of the management of The Extra Mile, Region VI, Inc. Our responsibility is to express an opinion on these financial statements based upon our audit.

We conducted our audit in accordance with generally accepted auditing standards and <u>Government Auditing Standards</u>. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Extra Mile, Region VI, Inc., as of June 30, 1996, and the results of its operations and its cash flows for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the financial statements taken as a whole. The supplementary information listed in the table of contents is presented for the purposes of additional analysis and is not a required part of the

financial statements of The Extra Mile, Region VI, Inc. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly presented in all material respects in relation to the financial statements taken as a whole.

In accordance with <u>Government Auditing Standards</u>, we have also issued a report dated December 2, 1996, on our consideration of The Extra Mile, Region VI, Inc.'s internal control structure and a report dated December 2, 1996, on its compliance with laws and regulations.

Dauzat, Beall & Debevec, CPAs, APC

Alexandria, Louisiana

THE EXTRA MILE, REGION VI, INC. Pineville, Louisiana

BALANCE SHEET JUNE 30, 1996

TOTAL ALL FUNDS	\$ 40,665 881 7,527	\$ 56,284	\$ 1,673 282 5,000 3,168	10,623	(602) 39,052 7,211	\$ 56,284
EQUIPMENT FUND	\$ 7,211	\$ 7,211			\$ 7,211	\$ 7,211
OCDD GRANT FUND	\$ 3,300	\$ 3,300	\$ 3,000	3,300		\$ 3,300
PUBL IC HEALTH FUND	\$ 2,634	\$ 2,634	\$ 2,500	2,634		\$ 2,634
EPIC URBAN DROP IN FUND	\$ 26	\$ 76			\$ 76	\$ 76
RESTRICTED EPIC RURAL DROP IN FUND	\$ 1,409	\$ 1,409			\$ 1,409	\$ 1,409
MENTAL HEALTH FLEXIBLE FUND	\$ 4,841	\$ 4,841	3,168	4,841		\$ 4,841
TEM STATE FUND	\$ 1,593	\$ 1,593	\$ 1,593	1,593		\$ 1,593
GENERAL	\$ 39,180 881 2,027	\$ 42,088	\$ 282	5,123	37,567	\$ 42,088
	ASSETS Cash Due from other funds Due from general fund Due from LA Dept. of Health & Hospitals Property and equipment net of accumulated depreciation	Total Assets	LIABILITIES AND FUND BALANCES Liabilities Bank overdraft Payroll taxes Accounts payable Due to general fund Due to State of LA Due to flex fund	Total Liabilities	Fund Balances Unrestricted Restricted Equipment fund	Total Liabilities and Fund Balance

See Accompanying Notes to Financial Statements

^{*} Interfund Borrowing Eliminated in Combination

THE EXTRA MILE, REGION VI, INC. Pineville, Louisiana

STATEMENT OF ACTIVITY AND CHANGES IN FUND BALANCES FOR THE FISCAL YEAR ENDED JUNE 30, 1996

TOTAL ALL FUNDS	\$ 125,310 50,000 14,475 6,350 11,491	207,626	50,437	72,170 521 4,598 1,905	12,433 3,986 11,491 169,416	38,210	7,451		\$ 45,661
EQUIPMENT				1,905	1,905	(1,905)	6,278	2,838	\$ 7,211
OCDD GRANT FUND	\$ 7,221	7,221		6,564	7,221				
PUBLIC HEALTH FUND	\$ 17,916	17,916	9,600	178	5,000				
EPIC URBAN DROP IN FUND	\$ 3,000	3,000		2,835	2,924	92			\$ 76
RESTRICTED EPIC RURAL DROP IN FUND	\$ 2,000	2,000		200	591	1,409			\$ 1,409
MENTAL REALTH FLEXIBLE FUND	\$ 55,174	55,174	320	47,497 343 1,500	2,768 5,834 58,262	(3,088)		(3,088)	
TEM STATE FUND	566'77 \$	74,999	38,937	1,350	666'77				
GENERAL FUND	\$ 50,000 14,475 1,350 11,491	77,316	5,099 1,580 132 542	14,774	12,433 1,038 35,598	41,718	1,173	(5,926)	\$ 36,965
SUPPORT AND PEVENITE	Government grants Private grant Fundraiser Contributions Admin reimbursements	Total Support & Revenue	Fundraiser Personal services Related benefits Travel		Media campaign Miscellaneous Admin fees Total Expenses	EXCESS (DEFICIENCY) OF SUPPORT OVER EXPENSES & REVENUE	FUND BALANCES, BEGINNING OF PERICO	Add (Deduct) Transfers	FUND BALANCES, END OF PERIOD

^{*} Interfund Borrowing Eliminated in Combination

THE EXTRA MILE, REGION VI, INC. Pineville, Louisiana

STATEMENT OF CASH FLOWS FOR THE FISCAL YEAR ENDED JUNE 30, 1996

		\vdash	ALL FUNDS	\$ 38,210	•		1,905			/1 522	(666,1)	*		5,961	(1.040)		*		45,505
		EQUIPMENT	SUND	\$ (1,905)	•		1,905												
	OCDO	GRANT	CNU							, 7 ZOO	())() ()			3,000			300*		
	PUBL1C	HEALTH	SONO							1/27 67 4	(+50'7) 4			2,500			134*		
	EPIC URBAN	DROP IN	3.04. 0.04. 0.04.	\$ 76														ř	0
RESTRICTED	EPIC RURAL	DROP IN	GNO	\$ 1,409	•													,	7,409
	MENTAL	FLEXIBLE	CNO.	\$ (3,088)						;	-	(3,088)*		3,341	(325)			.4000	(320,75)
	TEM	STATE	POND.							7 220	0001			(1,350)	(88)		*(1,982)*		
		GENERAL	CND	\$ 41,718	•							1,548*		(1,530)	282	}	3,088*		45,106
				CASH FLOWS FROM OPERATING ACTIVITIES Excess (Deficiency) of Support and Revenue Over Expenses	Adjustments to Reconcile Excess (Deficiency) of Support and	Revenue to Net Cash Provided By Operations	Depreciation	Changes in working capital:	Current Assets:	(Increase) Decrease in	decrease) Decrease in	due from other funds	Current Liabilities: Increase (Decrease) in	accrued expenses	Increase (Decrease) in payrol(Increase (Decrease) in due to	other funds	Net Cash Provided By Operating	Activities

(CONTINUED)

See Accompanying Notes to Financial Statements

^{*} Interfund Borrowing Eliminated in Combination

THE EXTRA MILE, REGION VI, INC. Pineville, Louisiana FOR THE FISCAL YEAR ENDED JUNE 30, 1996

(CONTINUED)

			Purchase of computer			<u></u>					
	GENERAL					(5,926)	(5,926)	39.180			\$ 39,180
TEM	STATE										
MENTAL	FLEXIBLE			!		3,088	3,088				
EPIC RURAL	DROP IN FUND							1,409	•		\$ 1,409
EPIC URBAN	DROP IN							92			\$ 76
PUBLIC	HEALTH FUND										
0000	GRANT										
	EQUIPMENT FUND		(2,838)) = 1	(2,838)	2,838	2,838				
)	1	(2,838)		(2,838)			40,665			\$ 40,665
	. MENTAL EPIC EPIC TEM HEALTH RURAL URBAN PUBLIC OCDD	TEM HEALTH EPIC EPIC TEM HEALTH RURAL URBAN PUBLIC OCDD L STATE FLEXIBLE DROP IN DROP IN HEALTH GRANT EQUIPMENT THE FIND FIND FIND FIND FIND	MENTAL EPIC EPIC TEM HEALTH RURAL URBAN PUBLIC OCDD STATE FLEXIBLE DROP IN HEALTH GRANT EQUIPMENT FUND FUND FUND FUND ALL	MENTAL EPIC EPIC TEM HEALTH RURAL URBAN PUBLIC OCDD GENERAL STATE FLEXIBLE DROP IN HEALTH GRANT EQUIPMENT FUND FUND FUND FUND FUND FUND ALL	GENERAL TEM HEALTH RURAL URBAN PUBLIC OCDD GENERAL STATE FLEXIBLE DROP IN HEALTH GRANT EQUIPMENT TEUND FUND FUND FUND ALL (2,838)	TEM HEALTH RURAL URBAN PUBLIC OCDD GENERAL STATE FLEXIBLE DROP IN HEALTH GRANT EQUIPMENT FUND FUND FUND FUND FUND (2,838)	TEM	TEM FEALTH RURAL URBAN PUBLIC OCOD	TEM	TEM MENTAL EPIC EPIC EPIC CODD CODD EUND EUND	TEM HEALTH EPIC EPIC STATE HEALTH GRANT EQUIPMENT

^{*} Interfund Borrowing Eliminated in Combination

THE EXTRA MILE, REGION VI, INC. Pineville, Louisiana

NOTES TO FINANCIAL STATEMENTS June 30, 1996

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(A) ORGANIZATION

The Extra Mile, Region VI, Inc., was created by Patricia Anne Burgess, of Pineville, Louisiana on March 22, 1991. The Extra Mile, Region VI, Inc., is an organized and professionally staffed system of community-based volunteer programs revolving around a Regional Volunteer Council system of management. The program encompasses state mental health, mental retardation/developmental disabilities and substance abuse services and programs. The mission of the program is to offer an opportunity for volunteers to work with the three disability areas in creating an enhanced and enriched environment for clients served by the Office of Human Services, Louisiana Department of Health and Hospitals. Therefore, The Extra Mile, Region VI, Inc., organized as an independent nonprofit corporation, is the reporting entity. The Extra Mile, Region VI, Inc., has no oversight responsibility for any component units.

(B) BASIS OF ACCOUNTING

In order to ensure that limitations and restrictions are placed on the use of the resources available to the organization, the accounts are maintained in accordance with the principles of fund accounting. This accounting method classifies resources designated for a particular purpose into funds established according to their nature and purpose. The three fund types used are restricted, unrestricted and equipment. The restricted fund is designated for grant support and expenses. Conversely, the unrestricted fund is used for all other transactions except for equipment transactions which are separately accounted for in its own fund.

THE EXTRA MILE, REGION VI, INC. Pineville, Louisiana

NOTES TO THE FINANCIAL STATEMENTS June 30, 1996 (continued)

(C) INCOME TAX

Under Section 501(c) of the Internal Revenue Code, the organization is exempt from federal income taxes, therefore, no provision for such taxes has been made. The organization is classified for tax purposes as an other than private foundation.

(D) SUPPORT

All support is considered to be available and unrestricted unless grant regulations contain legal requirements and restrictions. The restricted grant support for fiscal year ended June 30, 1996, was received from the Louisiana Department of Health and Hospitals on a cost reimbursement basis.

(E) STATEMENT PRESENTATION

The financial statements are presented in accordance with the American Institute of Certified Public Accountants Statement of Position 78-10. The expense classifications on the statement of support, expenses and changes in fund balance are presented according to budget categories in the grant agreement.

(F) Budget Policy:

Budgets are prepared by The Extra Mile's Executive Director and approved by the grantor of the funds. Budgets are prepared on a basis consistent with generally accepted accounting principles.

NOTE 2 FUNDING POLICIES AND SOURCES OF FUNDS

The Extra Mile receives its monies on a contract basis. Under this method, funds are received on a cost reimbursement basis from the State of Louisiana Department of Health and Hospitals.

The Extra Mile, Region VI, Inc., also receives donations from the general public.

THE EXTRA MILE, REGION VI, INC. Pineville, Louisiana

NOTES TO THE FINANCIAL STATEMENTS June 30, 1996 (continued)

NOTE 3 DUE FROM THE LOUISIANA DEPT OF HEALTH AND HOSPITALS

Contracts receivable at June 30, 1996, consist of reimbursements for expenses incurred under the State of Louisiana Department of Health and Hospitals program and remitted subsequent to year end.

NOTE 4 BOARD OF DIRECTORS' COMPENSATION

The Board of Directors is a voluntary board; therefore, no compensation has been paid to any members.

NOTE 5 IN-KIND CONTRIBUTIONS

The Extra Mile received various in-kind contributions during the year. Office facilities were furnished in Pineville to The Extra Mile without charge for rent and/or utilities by the Central Louisiana State Hospital. Although these contributions have not been reported as revenues, the offsetting expenses have not been incurred thereby producing no effect on the financial statements.

NOTE 6 PROPERTY AND EQUIPMENT

A summary of property and equipment and accumulated depreciation is provided:

_	Pro	perty and Equ	uipment
•	Balance 6/30/95	<u>Additions</u>	Balance <u>6/30/96</u>
Furniture and Equipment	<u>\$11,931</u> Accur	<u>\$ 2,838</u> nulated Depre	<u>\$14,769</u> eciation
	Balance 6/30/95	<u>Additions</u>	Balance 6/30/96
Furniture and Equipment	\$ 5,653	\$ 1,905	<u>\$ 7,558</u>

Furniture and equipment includes amounts donated to the **Organization**. Values were determined at the time of donation and are recorded in the financial statements as \$ 353.

THE EXTRA MILE, REGION VI, INC. Pineville, Louisiana

NOTES TO THE FINANCIAL STATEMENTS June 30, 1996 (continued)

NOTE 7 COMPENSATED ABSENCES

As of June 30, 1996, all annual leave earned by employees was taken. Therefore, no liability is recorded at June 30, 1996.

NOTE 8 CASH

As of June 30, 1996, cash held by The Extra Mile, Region VI, Inc., was secured in full by FDIC (Federal Depositors Insurance Corporation) Insurance at the institution where deposited.

NOTE 9 ECONOMIC DEPENDENCY

The Extra Mile, Region VI, Inc. receives the majority of its revenue from funds provided through contracts administered by the Louisiana Department of Health and Hospitals. The contract amounts are appropriated each year by the State government. If significant budget cuts are made at the State level, the amount of funds The Extra Mile, Region VI, Inc. receives could be reduced significantly and have an adverse impact on its operations. Management is not aware of any actions that will adversely affect the amount of funds The Extra Mile, Region VI, inc. will receive in the next fiscal year.

NOTE 10 CONTINGENCIES

The Extra Mile, Region VI, Inc. evaluates contingencies based upon the best available evidence. The **Organization** believes that no allowance for loss contingencies is considered necessary.

Amounts received from grantor agencies are subject to audit and adjustment by the agency. Any disallowed cost, including amounts already collected may constitute a liability. The amount, if any, which may by disallowed cannot be determined at this time although the Organization expects such amounts to be insignificant.



MEMBER
SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

DAUZAT, BEALL & DEBEVEC, CPAs

A PROFESSIONAL CORPORATION

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL STRUCTURE IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors
The Extra Mile, Region VI, Inc.
Pineville, Louisiana

We have audited the financial statements of The Extra Mile, Region VI, Inc. as of and for the year ended June 30, 1996, and have issued our report thereon dated December 2, 1996.

We conducted our audit in accordance with generally accepted auditing standards and <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States and the provisions of Office of Management and Budget Circular A-133, "Audits of Institutions of Higher Education and Other Nonprofit Institutions." Those standards and Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

The management of The Extra Mile, Region VI, Inc., is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgements by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the financial statements of Extra Mile, Region VI, Inc. for the year ended June 30, 199, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

We noted certain matters involving the internal control structure and its operation that we consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgement, could adversely affect the entity's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements.

These reportable conditions include:

1. GENERAL LEDGER

Statement of Condition: The (5) grants received during the year were not recorded in different ledgers.

<u>Criteria</u>: In order to accurately compare activity to date to budget and to avoid commingling of funds, separate general ledgers should be established and used for each grant.

Effect: If one general ledger is used, there is a greater chance of miscoding, misclassifying or commingling of fund disbursements by grant.

2. COST REIMBURSEMENTS-FLEX FUND

<u>Statement of Condition</u>: Some of the checks vouchered on the July and August 1995 reimbursement report were for a prior fiscal year.

<u>Criteria</u>: The mental health flex grant is not a multi year grant that allows disbursements to be carried over from one year to the next and claimed for reimbursement.

Effect: The current year grant reimbursements, for prior year disbursements, are due back to the state.

A material weakness is a reportable condition in which the design or operation of one or more of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above. However, we believe the reportable conditions described above are not material weaknesses.

This report is intended for the information of The Extra Mile, Region VI, Inc., the State of Louisiana Department of Health and Hospitals, and the Legislative Auditor of the State of Louisiana. However, this report is a matter of public record and its distribution is not limited.

Dauzat, Beall & Debevec, CPAs, APC

Alexandria, Louisiana

December 2, 1996



MEMBER
SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

DAUZAT, BEALL & DEBEVEC, CPAs

A PROFESSIONAL CORPORATION

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH LAWS, REGULATIONS, CONTRACTS AND GRANTS

BASED ON AN AUDIT OF FINANCIAL STATEMENTS

PERFORMED IN ACCORDANCE WITH

GOVERNMENT AUDITING STANDARDS

Board of Directors The Extra Mile, Region VI, Inc. Pineville, Louisiana

We have audited the financial statements of The Extra Mile, Region VI, Inc. as of and for the year ended June 30, 1996, and have issued our report thereon dated December 2, 1996.

We conducted our audit in accordance with generally accepted auditing standards and <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States and the provisions of Office of Management and Budget Circular A-133, "Audits of Institution of Higher Education and Other Nonprofit Institutions." Those standards and Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to The Extra Mile, Region VI, Inc., is the responsibility of the management of The Extra Mile, Region VI, Inc. as part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of The Extra Mile's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our audit of the financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance that are required to be reported under <u>Government Auditing</u> Standards.

However, we noted the following immaterial instances of noncompliance:

1. COST REIMBURSEMENTS-FLEX FUND

<u>Statement of Condition</u>: Some of the checks vouchered on the July and August 1995 reimbursement report were for a prior fiscal year.

<u>Criteria</u>: The mental health flex grant is not a multi year grant that allows disbursements to be carried over from one year to the next and claimed for reimbursement.

Effect: The current year grant reimbursements, for prior year disbursements, are due back to the state.

This report is intended for the management of The Extra Mile, Region VI, Inc., the State of Louisiana Department of Health and Hospitals, and the Legislative Auditor of the State of Louisiana. However, this report is a matter of public record and its distribution is not limited.

Dauzat, Beall & Debevec, CPAs, APC

Alexandria, Louisiana



MEMBER
SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

DAUZAT, BEALL & DEBEVEC, CPAs

A PROFESSIONAL CORPORATION INDEPENDENT AUDITORS' REPORT ON SCHEDULE OF FEDERAL AWARDS

Board of Directors
The Extra Mile, Region VI, Inc.
Pineville, Louisiana

We have audited the financial statements of The Extra Mile, Region VI, Inc. (a nonprofit organization) for the fiscal year ended June 30, 1996 and have issued our report thereon dated December 2, 1996. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards, <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States, and the provisions of Office of Management and Budget Circular A-133, "Audits of Institutions of Higher Education and Other Nonprofit Institutions." Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Our audit was made for the purpose of forming an opinion on the basic financial statements of The Extra Mile, Region VI, Inc. taken as a whole. The accompanying schedule of federal awards is presented for purposes of additional analysis and is not a required part of the basic financial statements. The information in that schedule has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly presented in all material respects in relation to the basic financial statements taken as a whole.

Dauzat, Beall & Debevec, CPAs, APC

Alexandria, Louisiana

The Extra Mile, Region VI, Inc. Pineville, Louisiana

SCHEDULE OF FEDERAL AND STATE AWARDS FOR THE FISCAL YEAR ENDED JUNE 30, 1996

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/ PROGRAM NAME	FEDERAL CFDA NUMBER	FISCAL YEAR ENDED JUNE 30, 1996 DISBURSEMENTS/ EXPENDITURES
UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES		
Passed through Louisiana Department of Health and Hospitals		
Office of Mental Health Adult Services	93.958	\$ 44,439
LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS		
Office of Mental Health	State Funds	<u>\$ 81,171</u>
TOTAL		<u>\$ 125,310</u>



MEMBER
SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL CORPORATION

INDEPENDENT AUDITORS' REPORT ON THE INTERNAL CONTROL STRUCTURE USED IN ADMINISTERING FEDERAL AWARDS

Board of Directors
The Extra Mile, Region VI, Inc.
Pineville, Louisiana

We have audited the financial statements of The Extra Mile, Region VI, Inc. for the year ended June 30, 1996, and have issued our report thereon dated December 2, 1996.

We conducted our audit in accordance with generally accepted auditing standards; <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States, and Office of Management and Budget (OMB) Circular A-133, "Audits of Institutions of Higher Education and Other Non-Profit Institutions". Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

In planning and performing our audit for the year ended June 30, 1996, we considered the internal control structure of The Extra Mile, Region VI, Inc. in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements of The Extra Mile, Region VI, Inc. and to report on the internal control structure in accordance with OMB Circular A-133. This report addresses our consideration of internal control structure policies and procedures relevant to compliance with requirements applicable to federal programs. We have addressed policies and procedures relevant to our audit of the financial statements in a separate report dated December 2, 1996.

The management of The Extra Mile, Region VI, Inc. is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets

would be necessary to render an opinion on these internal control structure policies and procedures. Accordingly, we do not express such an opinion.

We noted certain matters involving the internal control structure and its operation that we consider to be reportable conditions under standards established by the American Institute Of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Organization's ability to administer federal awards programs in accordance with applicable laws and regulations.

These reportable conditions include:

1. GENERAL LEDGER

7

Statement of Condition: The (5) grants received during the year were not recorded in different ledgers.

<u>Criteria</u>: In order to accurately compare activity to date to budget and to avoid commingling of funds, separate general ledgers should be established and used for each grant.

<u>Effect</u>: If one general ledger is used, there is a greater chance of miscoding, misclassifying or commingling of fund disbursements by grant.

2. COST REIMBURSEMENTS-FLEX FUND

<u>Statement of Condition</u>: Some of the checks vouchered on the July and August 1995 reimbursement report were for a prior fiscal year.

<u>Criteria</u>: The mental health flex grant is not a multiyear grant that allows disbursements to be carried over from one year to the next and claimed for reimbursement.

Effect: The current year grant reimbursements, for prior year disbursements, are due back to the state.

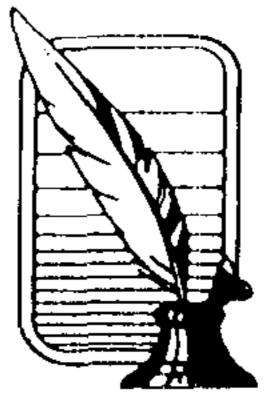
A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that noncompliance with laws and regulations that would be material to a federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above. However, we believe that none of the reportable conditions described above is a material weakness.

This report is intended for the information of the Board of Directors, management, the Louisiana Department of Health and Hospitals and the Department of Health and Human Services. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

Dauzat, Beall and Debevec, CPAs, APC

Alexandria, Louisiana



MEMBER
SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

DAUZAT, BEALL & DEBEVEC, CPAs

A PROFESSIONAL CORPORATION

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH THE GENERAL REQUIREMENTS APPLICABLE TO FEDERAL AWARDS PROGRAMS

Board of Directors
The Extra Mile, Region VI, Inc.
Pineville, Louisiana

We have audited the financial statements of The Extra Mile, Region VI, Inc. (a nonprofit organization) as of and for the year ended June 30, 1996, and have issued our report thereon dated December 2, 1996.

We have applied procedures to test The Extra Mile, Region VI, Inc.'s compliance with the following requirements applicable to its federal awards program, which is identified in the accompanying schedule of federal and state awards, for the year ended June 30, 1996: political activity, civil rights, cash management, allowable costs/cost principles, drug free work place and administrative requirements.

Our procedures were limited to the applicable procedures described in the Office of Management and Budget's "Compliance Supplement for Audits of Educational Institutions and Other Nonprofit Institutions". Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on The Extra Mile, Region VI, Inc.'s compliance with the requirements listed in the preceding paragraph. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of our procedures disclosed no material instances of noncompliance with the requirements listed in the second paragraph of this report. With respect to items not tested, nothing came to our attention that caused us to believe that The Extra Mile, Region VI, Inc. has not complied in all material respects, with those requirements.

However, the results of our procedures disclosed immaterial instances of noncompliance with those requirements which are described in the accompanying Schedule of Findings and Questioned Costs.

This report is intended for the information of the board of directors, management, Louisiana Department of Health and Hospitals. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

Dauzat, Beall & Debevec, CPAs, APC

Alexandria, Louisiana

December 2, 1996

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MEMBER
SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

DAUZAT, BEALL & DEBEVEC, CPAs

A PROFESSIONAL CORPORATION

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH SPECIFIC REQUIREMENTS APPLICABLE TO NONMAJOR PROGRAM TRANSACTIONS

Board of Directors
The Extra Mile, Region VI, Inc.
Pineville, Louisiana

We have audited the financial statements of The Extra Mile, Region VI, Inc. (a nonprofit organization) as of and for the year ended June 30, 1996 and have issued our report thereon dated December 2, 1996.

In connection with our audit of the financial statements of The Extra Mile, Region VI, Inc. and with our consideration of the Organization's internal control structure used to administer federal programs, as required by Office of Management and Budget Circular A-133, "Audits of Institutions of Higher Education and Other Nonprofit Institutions," we selected certain transactions applicable to certain nonmajor federal programs for the year ended June 30, 1996.

As required by OMB Circular A-133, we performed auditing procedures to test compliance with the requirements governing types of services allowed or not allowed, and claims for advances and reimbursement that are applicable to those transactions. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on compliance with these requirements. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of our procedures disclosed no material instances of noncompliance with the requirements listed in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that The Extra Mile, Region VI, Inc. had not complied, in all material respects, with those requirements.

However, the results of our procedures disclosed immaterial instances of noncompliance with those requirements, which are described in the accompanying Schedule of Findings and Questioned Costs.

This report is intended for the information of the Board of Directors, Management, Louisiana Department of Health and Hospitals, and the Louisiana Legislative Auditor. However, this report is a matter of public record, and its distribution is not limited.

Dauzat, Beall & Debevec, CPAs, APC

Alexandria, Louisiana

IXC. THE EXTRA WILE, REGION VI, Pineville, Louisiana

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SCHEDULE OF FINDINGS AND QUESTIONED COSTS FEDERAL AWARDS PROGRAM TRANSACTIONS FOR THE FISCAL YEAR ENDED JUNE 30, 1996

Amount of Questioned Costs
Motiance
Dollar Amount of Items Tested
Dollar Amount of Population
Number of Items Not in Compliance
Number of Items Tested
Number of Items in Population

\$ 2,795
\$ 2,795
\$ 55,174
\$ 55,174
16
585
585

UNITED STATES DEPARTMENT OF HEALTH AND MUMAN SERVICES

COST REIMBURSEMENTS-FLEX FUND

Statement of Condition
Some of the checks vouchered on the
July and August 1995 reimbursement report
Were for a prior fiscal year.

Criteria
The Mental Health Flex Grant is not a
multi year grant that allows disbursements
to be carried over from one year to the
next and claimed for reimbursement.

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for Effect
The current year grant reimbursements, prior year disbursements, are due back to the state.

unaware that the flex fund year contract. Cause of Condition
The bookkeeper was tgrant was a single y single

Recommendation Only current year grant expenses should be Vouchered for reimbursement.

current grant year reimbursement. The responses. Response
We concur with the auditors' rebookkeeper will only voucher or the vouchers for responses on the vouchers

TOTAL