

FIDUCIARY FUND TYPE - AGENCY FUND

Sales Tax Collection Fund - To account for the collection and distribution of sales taxes for the taxing authority of Evangeline Parish.

EVANGELINE PARISH SALES AND USE TAX COMMISSION  
Ville Platte, Louisiana

Notes to Financial Statements (Continued)

balance in the General Fund in the year of acquisition and are accounted for in the General Fixed Assets Account Group. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost or estimated historical cost if historical cost is not available.

The account group is not a "fund". It is concerned only with the measurement of financial position, not with measurement of results of operations.

F. Interest-Bearing Deposits

Interest-bearing deposits are stated at cost, which approximates market.

G. Vacation and Sick Leave

Employees of the Commission's office earn vacation leave of six days the first year of employment, ten days from the second to the eighth year of service, and fifteen days thereafter, with a carryover of five days allowed. An equal amount of sick pay is allowed with a carryover of thirty days.

H. Total Columns on Combined Balance Sheet - Overview

Total columns on the combined balance sheet - overview is captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in this column does not present financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

I. Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is not employed by the Evangeline Parish Sales and Use Tax Commission as an extension of formal budgetary integration in the funds.

(2) Cash and Interest-Bearing Deposits

Under state law, the Sales Tax Commission may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the

EVANGELINE PARISH SALES AND USE TAX COMMISSION  
Ville Platte, Louisiana

Notes to Financial Statements (Continued)

Governmental Fund -

General Fund

The General Fund is the principal fund of the Commission and is used to account for all financial resources of the Commission. General operating expenditures are paid from this fund.

Fiduciary Fund -

Agency Fund

The Agency fund is used to account for assets held by the Commission in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

C. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

D. Budgetary Accounting

A budget for the General Fund is prepared on a basis consistent with generally accepted accounting principals (GAAP). Budgeted amounts are as originally prepared or as amended by the Commission. All budgetary appropriations lapse at the end of each fiscal year.

E. Fixed Assets

Fixed assets used in the governmental fund type operations (general fixed assets) are reported as capital outlay expenditures in the statement of revenues, expenditures, and changes in fund

EVANGELINE PARISH SALES AND USE TAX COMMISSION  
Ville Platte, Louisiana

Notes to Financial Statements (Continued)

(4) Compensation Paid to Board Members

Board members received per diem for fiscal year end June 30, 1996 as follows:

Dale Reed	\$1,425
Leon Estes	100
John Davis	25
Larry Broussard	100
Blain Janet	125
Daniel Chapman	25
Herman Malveaux	<u>75</u>
	\$1,875
	-----

EVANGELINE PARISH SALES AND USE TAX COMMISSION  
Ville Platte, Louisiana

Notes to Financial Statements

(1) Summary of Significant Accounting Policies

The Evangeline Parish Sales and Use Tax Commission (hereafter referred to as the "Commission") has been created by and in accordance with the provisions of Article VII, Section 3 of the Louisiana Constitution, and LSA-R.S. 33:2844.1 for the purpose of administering, collecting and enforcing the collection of the sales and use taxes of the taxing authorities of Evangeline Parish.

The accounting and reporting policies of the Commission conform to generally accepted accounting principles as applicable to governments. Such accounting and reporting procedures also conform to the requirements of Louisiana Revised Statutes 24:513 and the industry audit guide, Audits of State and Local Government Units.

The following is a summary of certain significant accounting policies:

A. Financial Reporting Entity

The Commission is governed by a Board of Commissioners composed of nine members that consists of one representative from each political subdivision within the parish which levies a sales and use tax.

For financial reporting purposes, the Evangeline Parish Sales and Use Tax Commission includes all funds and account groups which are controlled by or dependent on the Board of Commissioners. The Board of Commissioners are solely responsible for the operations which include the hiring and retention of employees, authority over budgeting, responsibility for deficits, and the receipt and disbursement of funds.

B. Fund Accounting

The accounts of the Commission are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of the funds are accounted for with a set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are accounted for in an individual fund based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds presented in the financial statements are described as follows:

EVANGELINE PARISH SALES AND USE TAX COMMISSION  
Ville Platte, Louisiana

Statement of Revenues, Expenditures, and Changes in Fund Balance -  
Budget (GAAP basis) and Actual - Governmental Fund Type - General Fund

(Continued)

Year Ended June 30, 1996

With Comparative Actual Amounts for Year Ended June 30, 1995

	<u>1996</u>		Variance - Favorable (Unfavorable)	<u>1995</u>
	<u>Budget</u>	<u>Actual</u>		
Excess of revenues over expenditures and other uses	\$ 25,265	\$ 38,935	\$13,670	\$ 3,895
Fund balance, beginning	<u>84,659</u>	<u>84,659</u>	-	<u>80,764</u>
Fund balance, ending	<u>\$109,924</u>	<u>\$123,594</u>	\$13,670	<u>\$ 84,659</u>

The accompanying notes are an integral part of this statement.

EVANGELINE PARISH SALES AND USE TAX COMMISSION  
Ville Platte, Louisiana

Statement of Revenues, Expenditures, and Changes in Fund Balance -  
Budget (GAAP basis) and Actual - Governmental Fund Type - General Fund  
Year Ended June 30, 1996  
With Comparative Actual Amounts for Year Ended June 30, 1995

	1996		Variance -	
	Budget	Actual	Favorable	1995
			(Unfavorable)	
<b>Revenues:</b>				
Sales tax collections fees	\$146,000	\$146,006	\$ 6	\$165,860
Interest income	<u>8,000</u>	<u>3,228</u>	<u>(4,772)</u>	<u>5,827</u>
Total revenues	<u>154,000</u>	<u>149,234</u>	<u>(4,766)</u>	<u>171,687</u>
<b>Expenditures:</b>				
Current -				
Salaries	67,800	67,759	41	63,643
Payroll taxes	6,200	6,243	(43)	5,320
Rent	-	-	-	900
Office supplies	4,000	3,630	370	2,567
Travel	4,500	2,718	1,782	3,338
Health benefits	4,370	4,550	(180)	2,694
Workmans' compensation	715	568	147	673
Advertising	-	-	-	26
Professional fees	5,950	5,459	491	2,995
Telephone	2,800	2,371	429	2,298
Utilities	3,000	2,601	399	2,050
Postage	6,500	5,504	996	5,953
General insurance	1,300	1,383	(83)	1,302
Commission members per diem	2,100	1,875	225	1,675
Miscellaneous	6,500	1,892	4,608	3,174
Outside services	1,000	1,200	(200)	-
Capital outlay	<u>12,000</u>	<u>9,350</u>	<u>2,650</u>	<u>66,354</u>
Total expenditures	<u>128,735</u>	<u>117,103</u>	<u>11,632</u>	<u>164,962</u>
Excess of revenues over expenditures	<u>25,265</u>	<u>32,131</u>	<u>6,866</u>	<u>6,725</u>
<b>Other financing sources (uses):</b>				
Operating transfers in	-	6,804	6,804	-
Operating transfers out	<u>-</u>	<u>-</u>	<u>-</u>	<u>(2,830)</u>
Total other financing sources (uses)	<u>-</u>	<u>6,804</u>	<u>6,804</u>	<u>(2,830)</u>

(Continued)

EVANGELINE PARISH SALES AND USE TAX COMMISSION  
Ville Platte, Louisiana

Combined Balance Sheet - All Fund Types and Account Group  
June 30, 1996

	<u>Governmental</u> <u>Fund Type</u> <u>General</u>	<u>Fiduciary</u> <u>Fund Type</u> <u>Agency</u>	<u>Account</u> <u>Group</u> <u>General</u> <u>Fixed</u> <u>Assets</u>	<u>Totals</u> <u>(Memorandum Only)</u> <u>1996</u> <u>1995</u>	
<b>ASSETS</b>					
Cash	\$ 20,923	\$ -	\$ -	\$ 20,923	\$ 19,850
Interest-bearing deposits	106,081	5,707	-	111,788	72,107
Accrued interest receivable	1,175	-	-	1,175	506
Equipment	-	-	33,342	33,342	25,642
Building	<u>-</u>	<u>-</u>	<u>63,286</u>	<u>63,286</u>	<u>63,286</u>
Total assets	<u>\$128,179</u>	<u>\$5,707</u>	<u>\$96,628</u>	<u>\$230,514</u>	<u>\$181,391</u>
<b>LIABILITIES AND FUND EQUITY</b>					
Liabilities:					
Accounts payable	\$ 4,585	\$ -	\$ -	\$ 4,585	\$ -
Due to taxing bodies and others	<u>-</u>	<u>5,707</u>	<u>-</u>	<u>5,707</u>	<u>7,804</u>
Total liabilities	<u>4,585</u>	<u>5,707</u>	<u>-</u>	<u>10,292</u>	<u>7,804</u>
Fund equity:					
Investment in general fixed assets	-	-	96,628	96,628	88,928
Fund balance - unreserved, undesignated	<u>123,594</u>	<u>-</u>	<u>-</u>	<u>123,594</u>	<u>84,659</u>
Total fund equity	<u>123,594</u>	<u>-</u>	<u>96,628</u>	<u>220,222</u>	<u>173,587</u>
Total liabilities and fund equity	<u>\$128,179</u>	<u>\$5,707</u>	<u>\$96,628</u>	<u>\$230,514</u>	<u>\$181,391</u>

The accompanying notes are an integral part of this statement.



# DARNALL, SIKES, KOLDER, FREDERICK & RAINEY

(A CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS)

Offices:

E. Larry Sikes, CPA  
C. Burton Kolder, CPA  
Danny P. Frederick, CPA  
Chris Rainey, CPA  
Clayton E. Darnall, CPA  
Eugene H. Darnall, III, CPA  
Russell F. Champagne, CPA  
Victor R. Slaven, CPA  
Conrad O. Chapman, CPA

RETIRED

Eugene H. Darnall, CPA 1990

Lloyd F. Dore, Jr. CPA  
Paula D. Bihm, CPA  
Christine L. Cousin, CPA  
Stephanie M. Higginbotham, CPA  
Kathleen T. Darnall, CPA  
Jennifer S. Ziegler, CPA  
P. Troy Courville, CPA  
Stephen R. Dischler, MBA, CPA

## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE BASED ON AN AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

125 Rue Beauregard  
Lafayette, LA 70508  
(318) 232-3312

1201 Brashear Avenue  
Suite 301  
Morgan City, LA 70380  
(504) 384-6264

408 W. Cotton Street  
Ville Platte, LA 70586  
(318) 363-2792

113 East Bridge Street  
Breaux Bridge, LA 70517  
(318) 332-4020

404 Pere Megret  
Abbeville, LA 70510  
(318) 893-5470

1231 E. Laurel Avenue  
Eunice, LA 70535  
(318) 457-4146

2011 MacArthur Drive  
Building 1  
Alexandria, LA 71301  
(318) 445-5564

Members of the Board of Commissioners  
Evangeline Parish Sales and Use Tax Commission  
Ville Platte, Louisiana

We have audited the general purpose financial statements of the Evangeline Parish Sales and Use Tax Commission as of and for the year ended June 30, 1996, and have issued our report thereon dated October 16, 1996.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance with laws and regulations applicable to the Evangeline Parish Sales and Use Tax Commission is the responsibility of the Commission's management. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of the Commission's compliance with certain provisions of laws and regulations. However, the objective of our audit of the general purpose financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

This report is intended for the information of the Evangeline Parish Sales and Use Tax Commission and the Legislative Auditor. However, this report is a matter of public record and its distribution is not limited.

*Darnall, Sikes, Kolder, Frederick & Rainey*

A Corporation of Certified Public Accountants

Ville Platte, Louisiana  
October 16, 1996

**GENERAL PURPOSE FINANCIAL STATEMENTS  
(COMBINED STATEMENTS - OVERVIEW)**

**SUPPLEMENTAL INFORMATION**

general purpose financial statements of the Evangeline Parish Sales and Use Tax Commission. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the respective general purpose financial statements taken as a whole.

The financial information for the preceding year which is included for comparative purposes was taken from the financial report for that year in which we expressed an unqualified opinion on the general purpose financial statements.

*Darnall, Sikes, Kolder, Frederick & Rainey*

A Corporation of Certified Public Accountants

Ville Platte, Louisiana  
October 16, 1996

# DARNALL, SIKES, KOLDER, FREDERICK & RAINEY

(A CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS)

Offices:

125 Rue Beauregard  
Lafayette, LA 70508  
(318) 232-3312

1201 Brashear Avenue  
Suite 301  
Morgan City, LA 70380  
(504) 384-6264

408 W. Cotton Street  
Ville Platte, LA 70586  
(318) 363-2792

113 East Bridge Street  
Breaux Bridge, LA 70517  
(318) 332-4020

404 Pere Megret  
Abbeville, LA 70510  
(318) 893-5470

1231 E. Laurel Avenue  
Eunice, LA 70535  
(318) 457-4146

2011 MacArthur Drive  
Building 1  
Alexandria, LA 71301  
(318) 445-5564

E. Larry Sikes, CPA  
C. Burton Kolder, CPA  
Danny P. Frederick, CPA  
Chris Rainey, CPA  
Clayton E. Darnall, CPA  
Eugene H. Darnall, III, CPA  
Russell F. Champagne, CPA  
Victor R. Slaven, CPA  
Conrad O. Chapman, CPA

## RETIRED

Eugene H. Darnall, CPA 1990

Lloyd F. Dore, Jr. CPA  
Paula D. Bhm, CPA  
Christine L. Cousin, CPA  
Stephanie M. Higginbotham, CPA  
Kathleen T. Darnall, CPA  
Jennifer S. Ziegler, CPA  
P. Troy Courville, CPA  
Stephen R. Dischler, MBA, CPA

## INDEPENDENT AUDITOR'S REPORT

Members of the Board of Commissioners  
Evangeline Parish Sales and Use Tax Commission  
Ville Platte, Louisiana

We have audited the accompanying general purpose financial statements of the Evangeline Parish Sales and Use Tax Commission, as of and for the year ended June 30, 1996. These general purpose financial statements are the responsibility of the Evangeline Parish Sales and Use Tax Commission's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Evangeline Parish Sales and Use Tax Commission, as of June 30, 1996, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued a report dated October 16, 1996 on our consideration of the Evangeline Parish Sales and Use Tax Commission's internal control structure and a report dated October 16, 1996 on its compliance with laws and regulations.

Our audit was conducted for the purposes of forming an opinion on the general purpose financial statements taken as a whole. The accompanying financial information listed as "Supplemental Information" in the table of contents is presented for purposes of additional analysis and is not a required part of the

TABLE OF CONTENTS

	Page
Independent Auditor's Report	1-2
GENERAL PURPOSE FINANCIAL STATEMENTS (COMBINED STATEMENTS - OVERVIEW)	
Combined balance sheet - all fund types and account group	4
Statement of revenues, expenditures, and changes in fund balance - budget (GAAP basis) and actual - governmental fund type - General Fund	5-6
Notes to financial statements	7-11
SUPPLEMENTAL INFORMATION	
Fiduciary Fund Type - Agency Fund Sales Tax Collection Fund Comparative statement of changes in assets and liabilities	14
INTERNAL CONTROL AND COMPLIANCE	
Independent Auditor's Report on Internal Control Structure Based on an Audit of General Purpose Financial Statement in Accordance with <u>Government Auditing Standards</u>	16-17
Independent Auditor's Report on Compliance Based on an Audit of General Purpose Financial Statements Performed in Accordance with <u>Government Auditing Standards</u>	18

1997  
ORIGINAL  
FILE COPY  
DO NOT SEND OUT  
Copies of this report  
available from the  
copy and place  
ISSUE 1, 1997

**EVANGELINE PARISH  
SALES AND USE TAX COMMISSION**  
Ville Platte, Louisiana

Financial Report

Year Ended June 30, 1996

07 JUN 2 1997 23

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court

Release Date FEB 5 1997

0-16

EVANGELINE PARISH SALES AND USE TAX COMMISSION  
Ville Platte, Louisiana

Notes to Financial Statements (Continued)

laws of any other state in the Union, or the laws of the United States. The Commission may also invest in certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. At June 30, 1996, the Commission has cash and interest-bearing deposits (book balances) totaling \$132,711 as follows:

Demand deposits	\$ 20,923
Interest-bearing deposits	<u>111,788</u>
 Total	 \$132,711 <u>-----</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Deposit balances (bank balances) at June 30, 1996, are secured as follows:

Bank balances	\$482,180 <u>-----</u>
 Federal deposit insurance	 \$122,772
Pledged securities	<u>359,408</u>
 Total federal insurance and pledged securities	 \$482,180 <u>-----</u>

(3) Changes in General Fixed Assets

A summary of changes in general fixed assets follows:

	<u>Equipment</u>	<u>Building</u>	<u>Total</u>
Beginning balance, July 1, 1995	\$25,642	\$63,286	\$88,928
Additions	9,350	-	9,350
Deletions	<u>(1,650)</u>	<u>-</u>	<u>(1,650)</u>
Ending balance, June 30, 1996	<u>\$33,342</u>	<u>\$63,286</u>	<u>\$96,628</u>