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REPORT

VILLAGE OF ANGIE, LOUISIANA

Financial Statements
As of and for the Year
Ended December 31, 1995
With Supplemental Information Schedules

report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date SEP 04 1996

Component Unit Financial Statements
As of and for the Year Ended December 31, 1995
With Supplemental Information Schedule

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TRANSMITTAL LETTER

ANNUAL FINANCIAL STATEMENTS

DECEMBER 31, 1995

Office of the Legislative Auditor Attention: Ms. Dorothy Miller 1600 North Third P.O. Box 94397 Baton Rouge, Louisiana 70804-9397

Dear Ms. Miller:

In accordance with Louisiana Revised Statute 24:514, enclosed are the annual financial statements for the Village of Angie, Louisiana, as of and for the fiscal year ended December 31, 1995. The report includes all funds under the control and oversight of the village. The accompanying financial statements have been prepared in accordance with generally accepted accounting principles.

Sincerely,

-1-

ANNUAL SWORN FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED DECEMBER 31, 1995 WITH APPROPRIATE SUPPLEMENTAL INFORMATION

The annual sworn financial statements are required by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year.

AFFIDAVIT

Personally came and appeared before the undersigned authority, Nelson Johnson, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Village of Angie, Louisiana, as of December 31, 1995, and the results of the operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

That the	Jan
Sig	nature
Sworn to and subscribed before me,	this 23rd day of August,
19 <u>96</u> . Anita	P. Mc Meal
NOTA	RY PUBLIC
	Officer Nelson Johnson
	Address
	Angie, LA 70436
	Telephone #

Durden and Slongo CERTIFIED PUBLIC ACCOUNTANTS

820 11TH AVENUE FRANKLINTON, LOUISIANA 70438 (504) 839-4413 FAX (504) 839-4402

William R. Durden

Donna W. Alongo

Mayor and Board of Alderman Village of Angie, Louisiana

We have compiled the accompanying financial statements and the account group financial statements of the Village of Angie, Louisiana, as of and for the year ended December 31, 1995, in accordance with the Statements of Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

Burden and Alonzo,

Certified Public Accountants

August 21, 1996

FINANCIAL STATEMENTS

Statement A

VILLAGE OF ANGIE, LOUISIANA

ALL FUND TYPES AND ACCOUNT GROUPS

Combined Balance Sheet December 31, 1995

	Govern Fund		Proprietary Account Fund Type Group General		Totals Memo
	General	Revenue	Enterprise	Fixed Assets	Only
ASSETS					
Cash	\$ 21,728.	_	•	\$ O.	\$ 65,257
Certificates of deposit	140,000.	30,000.	25,000.	0.	195,000.
Due from other funds (Note 4)	108.	17,894.	261.	0.	18, 263.
Prepaid insurance	4,110.	0.	0.	0.	4, 110.
Receivables:					
Ad Valorem Taxes (Note 3)	1, 294.	0.	0.	0.	1,294.
Utilities	0.	0.	2, 569.	0.	2,569.
Land	0.	. 0.	0.	17,500.	17,500.
Buildings	0.	0.	0.	8,740.	8,740.
Equipment	0.	0.	0.	14,496.	14, 496.
Utility plant					
and equipment	0.	0.	47, 121.	0.	47, 121.
Accumulated depreciation	0.	0.	(<u>22, 495.</u>)	<u> </u>	(<u>22, 495.</u>)
TOTAL ASSETS	\$167,240.	\$ 78,709.	\$ 65,170.	\$ 40 ,736.	\$351,855.
LIABILITIES AND FUND EQUITY					
Liabilities:					
Sales tax payable	\$ 0.	\$ 0.	\$ 9 2.	\$ 0.	\$ 92.
Accrued payroll taxes	402.	0.	0.	0.	402.
Due to other funds	4,915.	108.	13, 240.	0.	<u> 18, 263.</u>
Total Liabilities	5, 317.	108.	13,332.	0.	18,757.
Fund equity:		<u></u>			
Contributed capital	· 0.	0.	39,820.	0.	39,820.
Investment in general					
fixed assets	0.	0.	0.	40,736.	40,736.
Retained earnings -					
unreserved					
undesignated	161, 923.	78,601.		<u> </u>	252, 542.
Total fund equity	161, 923.	78,601.		40,736.	333,098.
TOTAL LIABILITIES & FUND EQUITY	\$167,240.	\$ 78,709.	\$ 65,170.	\$ 40,736.	\$351,855.

ALL GOVERNMENTAL FUNDS

Combined Statement of Revenues, Expenditures, and Changes in Fund Balances

For the Year Ended December 31, 1995

•	General	<u>Special Revenue</u>
Taxes Fines Utility franchise tax Oil/Gas Royalties Interest Earned Miscellaneous Total revenues	\$ 9,016. 370. 2,447. 775. 7,763. 55. 20,426.	\$ 22,620. 0. 0. 0. 2,223. 0. 24,843.
EXPENDITURES General government Interfund transfer Police Repairs and maintenance Total expenditures	\$ 13,467. 0. 3,475. 0. 16,942.	395. 1,050. 0. 6,673. 8,118.
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	3,484.	16,725.
FUND BALANCES (DEFICIT), BEGINNING	<u>158,439.</u>	61,876.
FUND BALANCES (DEFICIT), ENDING	<u>\$161,923.</u>	\$ 78,601.

Statement C

VILLAGE OF ANGIE, LOUISIANA

ALL GOVERNMENTAL FUND TYPES

Combined Statement of Revenues, Expenditures, and Changes in Fund Balances -Budget (Cash Basis) and Actual

For the Year Ended December 31, 1995

	General Fund			Sales Tax Fund			
	Budget	Actual	Variance	Budget	<u>Actual</u>	Variance	
REVENUES							
Taxes	\$ 9, 580.	\$ 9,016.	(\$ 564.)	\$ 24,500.	\$ 22,620.	(\$ 1,880.)	
Utility Franchise Tax	2,760.	2,447.	(313.)	. 0.	0.	0.	
Oil/Gas Royalties	2,200.	775.	(1,425.)	0.	0.	0.	
Traffic Fines	1,000.	370.	(630.)	0.	0.	0.	
Interest Earned	4,800.	7,763.	2, 963.	980.	2, 223.	1,243.	
Miscellaneous	1,200.	55.	(<u>1,145.</u>)	20.	0.	(
Total revenues	21,540.	20,426.	(1,114.)	25,500.	24,843.	(<u>657.</u>)	
EXPENDITURES							
General government	22, 305.	13, 467.	8,838.	500.	395.	105.	
Interfund transfer	0.	0.	0.	0.	1,050.	(1,050.)	
Police	4,020.	3, 475.	545.	0.	0.	0.	
Repairs & maintenance	0.	0.	0.	9, 280.	6,674.	2,606.	
Total expenditures	26,325.	16,942.	9,383.	9,780.	8,118.	1,662.	
EXCESS OF REVENUES						•	
(EXPENDITURES)	(4,785.)	3, 484.	8, 269.	15,720.	16,725.	1,005.	
FUND BALANCE, BEGINNING	158, 439.	158, 439.	0.	61,876.	61,876.	0.	
FUND BALANCE, ENDING	\$153,654.	\$161,923.	\$ 8,470.	77, 596.	78,601.	1,005.	

Statement of Revenues, Expenses and Changes in Retained Earnings - Proprietary Fund Type

For Year Ended December 31, 1995

	Enterprise Fund
Operating revenues:	
Water and sanitation charges	\$ 16,601.
Operating expenses:	ı
Water and sanitation department expenses	16,566.
Operating income before depreciation	35.
Depreciation	<u>2,277.</u>
Operating income	(2,242.)
Nonoperating revenue and expenses: Interest Interfund transfer Loss on disposition of water pump	485. 1,050. (<u>1,622.</u>)
Net income	(2,329.)
Retained earnings, beginning	<u>14,347.</u>
Retained earnings, ending	<u>\$ 12,018.</u>

Statement E

VILLAGE OF ANGIE, LOUISIANA

Statement of Cash Flows - Proprietary Fund

For Year Ended December 31, 1995

Operating Activities

Customer Payments Interest Received Operating expenses	\$16,647. 485. (<u>10,731.</u>)
Net cash provided by operating activities	6,400.
Increase in cash and cash equivalents	6,401.
Cash and cash equivalents at beginning of period	31,313
Cash and cash equivalents at end of period	<u>\$23,670.</u>
Reconciliation of Operating Income to Cash Flows from Operations Cash received from customer billings: Water and sewer revenue Decrease in accounts receivable	\$16,601. 46. \$16,647.
Cash payments from operating expenses: Total operating expenses Depreciation (Increase) in due to other funds Interfund transfer Sales taxes paid Increase in due from other funds	\$18,413. (2,277.) (4,813.) (1,050.) 447. 11. \$10,731.

Statement F

VILLAGE OF ANGIE, LOUISIANA

Statement of Revenues, Expenses and Changes in Retained Earnings - Budget (Cash Basis) and Actual

For Year Ended December 31, 1995

	<u>Budget</u>	Actual	<u>Variances</u>
Revenue: Water and sanitation charges Interest earned Interfund transfer Miscellaneous	\$16,600. 450. 0. 357.	\$16,601. 485. 1,050. 0.	\$ 1. 35. 1,050. (<u>357.</u>)
Total revenue	<u>17,407.</u>	18,136.	(<u>729.</u>)
Expenses: Water and sanitation department expenses Depreciation Loss on disposition of asset Total expenses	\$19,128. 0. 0. 19,128.	\$16,566. 2,277. 1,622. 20,465.	2,562. (2,277.) (<u>1,622.</u>) (<u>1,337.</u>)
Excess of Revenues (Expenditures)	(1,721.)	(2,329.)	(608.)
Retained earnings, beginning	14,347.	<u>14,347.</u>	0.
Retained earnings, ending	<u>\$12,626.</u>	\$12,018.	(<u>\$ 608.</u>)

NOTES TO FINANCIAL STATEMENTS

Notes to the Financial Statements For the Year Ended December 31, 1995

INTRODUCTION

The Village of Angie, Louisiana, was incorporated on March 28, 1906, under the provisions of the Lawrason Act. The Village operates under a Mayor-Board of Alderman form of government. The governing body of the Village of Angie is elected by the registered voters living in the village. Elected officials include the mayor, three aldermen, and a police chief. These positions are compensated. All funds of the village shall be administered by the Mayor and Board of Aldermen. Angie is located in northeastern Washington Parish on Louisiana Highway 21 approximately two miles south of Mississippi state line. The Village is approximately 51 acres in size and serves a population of approximately 200. The Village employs one part-time office clerk and two part-time police officers. The Village operates a water and sanitation department that serves approximately 100 customers.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

This report includes all funds and account groups which are controlled by or dependent on the Mayor and Board of Aldermen. Control by or dependence on the Village was determined on the basis of taxing authority, authority to issue debt, election or appointment of governing body, and other general oversight responsibility.

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

B. REPORTING ENTITY

As the municipal governing authority, for reporting purposes, the Village of Angie is considered a separate financial reporting entity. The financial reporting entity consists of (a) the primary government, mayor and board of aldermen, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Notes to the Financial Statements For the Year Ended December 31, 1995

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the Village of Angie for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

- 1. Appointing a voting majority of an organization's governing body, and
 - a. The ability of the village to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the village.
- 2. Organizations for which the village does not appoint a voting majority but are fiscally dependent on the village.
- 3. Organizations for which the village's financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

As required by generally accepted accounting principles, these financial statements present only the Village of Angie, Louisiana (the primary government). The village has no component units as defined by the above requirements.

C. FUND ACCOUNTING

The village uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Notes to the Financial Statements For the Year Ended December 31, 1995

Funds of the village are classified into two categories: governmental and proprietary. In turn, each category is divided into separate fund types. The fund classifications and a description of each existing fund type follow:

Governmental Funds

Governmental funds are used to account for all or most of the village's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term debt. Governmental funds include:

- 1. General Fund--the general operating fund of the district accounts for all financial resources, except those required to be accounted for in other funds.
- Special revenue funds--account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Proprietary Funds

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Proprietary funds differ from governmental funds in that their focus is on income measurement, which, together with the maintenance of equity, is an important financial indicator.

The village's only proprietary fund is an enterprise fund which accounts for operations (a) where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

D. BASIS OF ACCOUNTING

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of

Notes to the Financial Statements For the Year Ended December 31, 1995

these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by the governmental funds. The governmental funds use the following practices in recording revenues and expenditures:

Revenues

Revenues are recognized in the accounting period they become available and measurable. Property taxes become a lien against the assessed property on assessment date or levy date, but the actual amount paid to the governmental unit may not be collected until a later period. When an amount collectible can be reasonably determined, property tax revenues are recorded when levied, but only to the extent of those taxes collected in time to pay liabilities outstanding at the end of the current year. Generally, the property tax must be collected within sixty days after the end of the period in which the property tax revenue was recognized.

Expenditures

Expenditures are recognized in the accounting period when the fund liability is incurred.

All proprietary funds are accounted for on a flow of economic resources measurement focus and a determination of net income and capital maintenance. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet. The proprietary funds use the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized at the time liabilities are incurred.

E. BUDGETS AND ENCUMBRANCES

The proposed budget for 1995 was not made available for public inspection at a regular meeting.

All expenditure appropriations lapse at year end. Unexpended appropriations and any excess of revenue over expenditures are carried forward to the subsequent year as beginning fund balances.

Neither encumbrance accounting nor formal integration of the budget into the accounting records is employed as a management device.

Notes to the Financial Statements For the Year Ended December 31, 1995

F. CASH AND CASH EQUIVALENTS

Cash includes amounts in interest bearing demand deposits. Under state law, the district may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

G. INTERFUND RECEIVABLES/PAYABLES

Interfund receivables and payables are created when one fund pays for expenses of another fund.

H. PREPAID ITEMS

The village uses the consumption option of recording prepaid expenses.

I. FIXED ASSETS

Fixed assets of governmental funds are recorded as expenditures at the time purchased or constructed and the related assets are reported in the general fixed assets account group. The village has elected to capitalize public domain ("infrastructure") fixed assets consisting of certain improvements other than buildings, including roads, bridges, sidewalks, and drainage improvements. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost or estimated historical cost.

All proprietary funds are accounted for on a cost of services or "capital maintenance" measurement focus, and all assets and all liabilities (whether current or non-current) associated with their activity are included on their balance sheets.

Depreciation of all exhaustible fixed assets used by proprietary funds is charged as an expense against their operations. Depreciation has been provided over the estimated useful lives using the straightline method. The estimated useful lives are as follows:

Water Utility:

Wells	20	years
Reservoir, etc.	40	years
Pumps and equipment	10	years

Notes to the Financial Statements For the Year Ended December 31, 1995

All fixed assets are stated at historical cost or estimated historical cost if actual historical cost is not available. Donated fixed assets are stated at their estimated fair value on the date donated.

J. COMPENSATED ABSENCES

The village does not have a formal leave policy.

K. SALES TAXES

Proceeds of the 1% sales and use tax levied by the Village of Angie (\$22,620.) are dedicated to "constructing and improving public roads, streets, bridges and crossings, and the extension and maintenance of sewerage and water works and other works of permanent public improvement."

K. TOTAL COLUMNS ON STATEMENTS

The total columns on the statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

2. CASH AND CASH EQUIVALENTS

At December 31, 1995, the village has cash and cash equivalents totaling \$259,508., as follows:

Inter	rest	bearing	demand	deposits	\$ 64,508.
Time	depo	osits		_	<u> 195,000.</u>
	_				\$259,508.

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent.

These securities are to be held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Because the pledged securities are not registered in the district's name, the deposits are considered uncollateralized (Category 3) under the provision of GASB Statement 3.

Notes to the Financial Statements For the Year Ended December 31, 1995

Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the village that the fiscal agent has failed to pay deposited funds upon demand. As additional security, the Federal Reserve Bank implemented new procedures during 1994 for handling book-entry collateral transactions. The procedures require that the pledgee must approve all releases and substitutions of collateral pledged to their account. If matching withdrawal or substitution instructions are not received from both the financial institution and the pledgee in a timely manner the collateral transaction cannot be completed.

At December 31, 1995, the village's deposits in Hancock Bank of Louisiana totaled \$259,508. in deposits (collected bank balances). These deposits were secured from risk by \$100,000.00 of federal deposit insurance and pledged securities.

3. LEVIED TAXES

For the year ended December 31, 1995, taxes of 6.32 mills were levied on property with assessed valuations totaling \$612,860. and were dedicated to general government purposes. Total taxes levied were \$3,873. Taxes receivable at December 31, 1995 consisted of the following:

4. INTERFUND RECEIVABLES AND PAYABLES

	<u>Totals</u>	<u> General</u>	<u>Sales Tax</u>	<u>Enterprise</u>	
		Fund	Fund Fund		
Interfund Receivables					
General Fund	\$ 108.	\$ 0.	\$ 108.	\$ 0.	
Sales Tax Fund	17,894.	4,654.		13,240.	
Enterprise Fund	261.	261.	0.	0.	
Interfund Payables					
General Fund	4,915.	0.	4,654.	261.	
Sales Tax Fund	108.	108.	0.	0.	
Enterprise Fund	13,240.	0.	13,240.	0.	

Notes to the Financial Statements For the Year Ended December 31, 1995

5. CHANGES IN GENERAL FIXED ASSETS

A summary of changes in general fixed assets follows:

•	Balance January 1, 1995	Addit	<u>ions</u>	Deduc	tions	Balance December 31, 1995
Land Buildings	\$17,500. 8,740.	\$	0.	\$	0.	\$17,500. 8,740.
Police auto and equipment	14,496.		0.		0.	\$14,496.
Total	\$40,736.	\$	0.	\$	0.	\$40,736.

A summary of proprietary fund type property, plant, and equipment at December 31, 1995 follows:

	Cost	Accumulated Depreciation	Net
Water Utility:			
Water wells	\$ 6,400.	\$ 6,400.	\$ 0.
Water pump	2,991.	243.	2,748.
Water tank	4,759.	2,558.	2,201.
Water distribution system	28,662.	10,422.	18,240.
Water chlorination system	<u>4,308.</u>	2,872.	<u>1,436.</u>
	<u>\$47,120.</u>	<u>\$22,495.</u>	\$24,625.

6. OIL LEASE REVENUE

On December 12, 1984 the State Mineral Board of the State of Louisiana, acting for and on behalf of the Village of Angie, advertised and entered into a lease agreement with Durham Enterprises, Inc. On January 15, 1985, the lease was assigned to Robert Mosbacher 50%, the Bass partnership 20%, and the Louisiana Land and Exploration Company 30%. Mosbacher Oil Company has been paying royalties to the Village of Angie since 1987. The oil lease revenues are deposited in the General Fund and are not dedicated as to the purpose for which they may be used. The majority of these revenues have been invested in certificates of deposit with the fiscal agent of the village. For the year ended December 31, 1995, total royalty payments were \$774.82. Royalty payments ranged from \$36 in July to \$124 in December. The expected life of the well was approximately five years from the date extractions began in January 1987.

Notes to the Financial Statements For the Year Ended December 31, 1995

7. LITIGATION AND CLAIMS

At December 31, 1995, the village is not involved in any litigation.

8. RELATED PARTY TRANSACTIONS

There were no related party transactions during the period under examination.

SUPPLEMENTAL INFORMATION

Schedule 1

VILLAGE OF ANGIE, LOUISIANA

For the Year Ended December 31, 1995

COMPENSATION PAID BOARD MEMBERS

The schedule of compensation paid to board members is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature.

The Board of Alderman of the village consists of three members elected by the registered voters of the village. The following is a list of alderman and the mayor and compensation received. Compensation did not exceed provisions of R.S. 33:4305.B.[1].

BOARD MEMBER	POSITION	COMPENSATION
Nelson Johnson Roxie Fornea Byron Stogner Wayne Penton John Dawsey	Mayor Alderman Alderman Alderman	\$ 677. 609. 609. 341. 171. \$2.407.
	•	<u>\$2,407.</u>

Wayne Penton resigned as alderman in July and John Dawsey was appointed alderman in September until a special election could be held.

Durden and Slongo

CERTIFIED PUBLIC ACCOUNTANTS

820 11TH AVENUE FRANKLINTON, LOUISIANA 70438 (504) 839-4413 FAX (504) 839-4402

William R. Durden

Donna W. Slonzo

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

Mayor and Board of Alderman Village of Angie, Louisiana

We have performed the procedures included in the <u>Louisiana Government Audit Guide</u> and enumerated below, which were agreed to by the management of the Village of Angie, and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about the village's compliance with certain laws and regulations during the year ended December 31, 1995, included in the accompanying <u>Louisiana Attestation Questionnaire</u>. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Public Bid Law

1. Select all expenditures made during the year for material and supplies exceeding \$5,000, or public works exceeding \$50,000, and determine whether such purchases were made in accordance with LSA-RS 38:2211-2251 (the public bid law).

There were no expenditures made during the year for materials and supplies exceeding \$5,000, or for public works exceeding \$50,000.

Code of Ethics for Public Officials and Public Employees

2. Obtain from management a list of the immediate family members of each board member as defined by LSA-RS 42:1101-1124 (the code of ethics), and a list of outside business interests of all board members and employees, as well as their immediate families.

Management provided us with the required list including the noted information.

Durden and Alonzo

CERTIFIED PUBLIC ACCOUNTANTS

820 11TH AVENUE FRANKLINTON, LOUISIANA 70438 (504) 839-4413 FAX (504) 839-4402

William R. Durden

Donna W. Alonzo

3. Obtain from management a listing of all employees paid during the period under examination.

Management provided us with the required list.

4. Determine whether any of those employees included in the listing obtained from management in agreed-upon procedure (3) were also included on the listing obtained from management in agreed-upon procedure (2) as immediate family members.

None of the employees included on the list of employees provided by management [agreed-upon procedure (3)] appeared on the list provided by management in agreed-upon procedure (2).

<u>Budgeting</u>

5. Obtained a copy of the legally adopted budget and all amendments.

Management provided us with a copy of the original budget. There were no amendments to the budget during the year.

6. Trace the budget adoption and amendments to the minute book.

We were unable to trace the adoption of the original budget to the minutes of meetings held from October 1994 to December 1995. No amendments were made to the budget during the year.

7. Compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues or expenditures exceed budgeted amounts by more than 5%.

We compared the revenues and expenditures of the final budget to actual revenues and expenditures for each fund type. Actual revenues and expenditures for the year did not exceed budgeted amounts by more than 5%, except that expenditures of the Enterprise Fund were 7% in excess of amounts budgeted for the year. There were no amendments made to the budget. The budget was prepared on the cash basis, not the accrual basis, therefore, depreciation and bad debts were not budgeted items.

Durden and Slongo

CERTIFIED PUBLIC ACCOUNTANTS

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William R. Durden

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Accounting and Reporting

- 8. Randomly select six disbursements made during the period under examination and:
 - (a) trace payments to supporting documentation as to proper amount and payee:

We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

(b) determine if payments were properly coded to the correct fund and general ledger account; and

Two payments were properly coded to the correct fund and general ledger account. One payment was properly coded to the correct fund, but not the proper general ledger account. One payment (check no. 1204), which should have been coded to utilities in the Enterprise Fund, was improperly coded to utilities in the Sales Tax Fund. One payment (check no. 1207), which should have been coded to water department repairs in the Enterprise Fund, was improperly coded to water department repairs in the Sales Tax Fund. One payment (check no. 7504) which should have been coded to miscellaneous expense in Enterprise Fund, was improperly coded to gas & oil in the General Fund.

(c) determine whether payments received approval from proper authorities.

Inspection of documentation supporting each of the six selected disbursements indicated approvals from the Mayor and Board of Alderman.

9. Determine compliance with state law regarding the timely issuance of engagement report.

The village failed to comply with state law by not issuing an engagement report before the six month statutory issue date. The noncompliance was due to the village moving financial records from town hall to another building and failure to complete the Louisiana Attestation Questionaire timely. The records were moved by one part-time employee. It took several months to move the records and then refile the records properly.

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<u>Meetings</u>

10. Examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:1 through 42:12 (the open meetings law).

The Village of Angie is only required to post a notice of each meeting and the accompanying agenda on the door of the village's office building. Although management has asserted that such documents were properly posted, we could find no evidence supporting such assertion.

<u>Debt</u>

11. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of bank loans, bonds, or like indebtedness.

We inspected copies of all bank deposit slips for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds, or like indebtedness.

Advances and Bonuses

12. Examine payroll records and minutes for the year to determine whether any payments have been made to employees which may constitute bonuses, advances, or gifts.

A reading of the minutes of the district for the year indicated no approval for the payments noted. We also inspected payroll records for the year and noted no instances which would indicate payments to employees which would constitute bonuses, advances, or gifts.

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

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This report is intended solely for the use of management of the Village of Angie and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

Durden and Alonzo

Certified Public Accountants