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COMMUNITY CENTER AND PLAYGROUND DISTRICT NO. 4 OF WARD 1
OF CALCASIEU PARISH, CALCASIEU PARISH POLICE JURY
LAKE CHARLES, LOUISIANA

GENERAL PURPOSE FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

DECEMBER 31, 1995

under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 9-4-96

COMMUNITY CENTER AND PLAYGROUND DISTRICT NO. 4 OF WARD 1 OF CALCASIEU PARISH Lake Charles, Louisiana

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INDEPENDENT AUDITOR'S REPORT

Board of Commissioners
Community Center and Playground
District No. 4 of Ward 1
of Calcasieu parish
Calcasieu Parish Police Jury
Lake Charles, Louisiana

We have audited the accompanying general purpose financial statements of the Community Center and Playground District No. 4 of Ward 1 of Calcasieu Parish, a component unit of the Calcasieu Parish Police Jury, as of and for the year ended December 31, 1995, as listed in the foregoing table of contents. These financial statements are the responsibility of management of the District. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and generally accepted governmental auditing standards contained in the government auditing standards, Standards for Audit of Governmental Organizations, Programs, Activities, and Functions, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Community Center and Playground District No. 4 of Ward 1 of Calcasieu Parish as of December 31, 1995, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued a report dated May 17, 1996 on our consideration of the Community Center and Playground District No. 4 of Ward 1 of Calcasieu Parish's internal control structure and a report dated May 17, 1996 on its compliance with laws and regulations.

Mª Elwy, Quick & Burch

Lake Charles, Louisiana May 17, 1996

COMMUNITY CENTER AND PLAYGROUND DISTRICT NO. 4 OF WARD 1 OF CALCASIEU PARISH, CALCASIEU PARISH POLICE JURY LAKE CHARLES, LOUISIANA

BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS December 31, 1995

<u>ASSETS</u>		overnmen eneral Fund	С	Funds apital rojects Fund	C	ccount Group General Fixed Assets		Tot (<u>Memoran</u> 1995		n Only) 1994
Cash Receivables Due from general fund Land, buildings and equipment	\$	518 42,837 -	\$	21,407 28,558 563	\$	- - 784,1 <u>56</u>	\$	21,925 71,395 563 784,156	\$	35,977 65,324 563 746,971
Total assets	\$	43,355	<u>\$</u>	50,528	\$	784,156	\$	878,039	\$	898,835
LIABILITIES AND FUND EQUITY										
LIABILITIES										
Accounts payable	\$	6,336	\$	1,232	\$	_	\$	7,568	\$	7,850
Due to capital projects										
fund		<u>563</u>				-	_	563	_	<u>563</u>
Total liabilities		6,899		1,232	_	-		8,131		8,413
FUND EQUITY Investment in general										
fixed assets		_		_		784,156		784,156		746,971
Fund balances:		-		-		704,130		704,130		170,711
Unreserved-undesignated		36,456		49,296		_		85,752		93,451
Total fund equity	_	36,456		49,296	_	784,156	_	869,908		840,422
Total liabilities										
and fund equity	\$	43,355	\$	50,528	<u>\$</u>	784,156	\$	878,039	\$	848,835

COMMUNITY CENTER AND PLAYGROUND DISTRICT NO. 4 OF WARD 1 OF CALCASIEU PARISH, CALCASIEU PARISH POLICE JURY LAKE CHARLES, LOUISIANA

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES
Year Ended December 31, 1995
With Comparative Totals for Year Ended December 31, 1994

			Capi		Totals				
	G	eneral Fund	Pr	ojects Fund		<u>(Memorandı</u> 1995	<u>um</u>	<u>Only)</u> 1994	
Desconting		<u>runa</u>		rana	<u>. </u>	<u> </u>		1777	
Revenues: Ad valorem taxes	\$	38,584	\$	25,722	\$	64,306	\$	60,587	
Intergovernmental revenues-		10 760		0 507		21 267		21 740	
state revenue sharing		12,760		8,507 720		21,267 927		21,749 1,069	
Interest		207 4,155		720		4,155		7,333	
Swimming pool receipts		4,133		7,500		7,500		,,555	
Donation for capital improvement		27		7,500		27		6	
Miscellaneous		55,733		42,449		98,182		90.744	
Total revenues				12, 1, 1, 2					
Expenditures:									
Culture and recreation:		10 0/0				10 0/0		20,520	
Contracted services		18,049		-		18,049 136		194	
Office supplies and postage		136		-		19,656		16,017	
Utilities		19,656 633		-		633		543	
Telephone		8,232		_		8,232		7,586	
Insurance		4,463		_		4,463		2,520	
Auditing and legal		2,326		_		2,326		1,755	
Pool expenses General maintenance and repair		9,343		-		9,343		5,495	
Portable restrooms		2,953		-		2,953		4,315	
Capital outlay		· -		37,185		37,185		37,126	
Deduction from ad valorem									
taxes-pension		1,214		809		2,023		1,894	
Miscellaneous	_	2	_	880		882	_	2,149	
Total expenditures	_	67,007	_	<u>38,874</u>		105,881		100,114	
Excess (deficiency) of revenues									
over expenditures		(11,274)	· _	<u>3,575</u>		(7,699)	_	<u>(9,370</u>)	
Other financing courses (uses):									
Other financing sources (uses): Operating transfers in		10,000		_		10,000		-	
Operating transfers out		-		(10,000)		(10,000)	_		
Total other financing sources	-		_	,					
(uses)	_	10,000	_	(10,000)	_	<u> </u>	_		
(Deficiency) of revenues									
and other sources over									
expenditures and other uses		(1,274))	(6,425)		(7,699)		(9,370)	
Fund balances at beginning of year	_	37,730		55,721	_	93,451	_	121,168	
	_			40.000	^	05 750	۴	111 700	
Fund balances at end of year	Ş	36,456	<u>Ş</u>	49,296	Ş	05,752	Ş	111,/98	

COMMUNITY CENTER AND PLAYGROUND DISTRICT NO. 4 OF WARD 1 OF CALCASIEU PARISH, CALCASIEU PARISH POLICE JURY LAKE CHARLES, LOUISIANA GENERAL FUND

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES-BUDGET (NON GAAP BASIS) AND ACTUAL
Year Ended December 31, 1995
With Actual Amount for Year Ended December 31, 1994

		1994		
	Budget	Actual	Variance Favorable (<u>Unfavorable</u>)	Actual
Revenues:				
Ad valorem taxes	\$ 33,000	\$ 33,805	\$ 805	\$ 33,567
Intergovernmental revenues-				
state revenue sharing	11,500	12,760	1,260	8,796
Interest	-	207	207	234
Swimming pool receipts	8,000	4,155	(3,845)	7,333
Miscellaneous		<u> 10,027</u>	<u> </u>	<u> </u>
Total revenues	<u>52,500</u>	<u>60,954</u>	<u>8.454</u>	<u>49,936</u>
Expenditures:				
Culture and recreation:				
Contracted services	22,000	15,549	6,451	20,520
Office supplies and postage	100	104	(4)	194
Utilities	15,750	19,503	(3,753)	16,018
Telephone	850	558	292	568
Insurance	8,500	8,276	224	7,674
Auditing and legal	2,300	4,463	(2,163)	2,520
Pool expenses	1,500	2,326	(826)	1,755
General maintenance and repair	6,150	9,164	(3,014)	5,738
Portable restrooms	4,000	2,682	1,318	4,482
Miscellaneous	<u> </u>	2	(2)	4
Total expenditures	<u>61,150</u>	<u>62.627</u>	(1,477)	<u>59,473</u>
(Deficiency) of revenues				
over expenditures	(8,650)	(1,673)	6,977	(9,537)
Fund balances (deficit) at				
beginning of year	(13,630)	1.629	<u> 15.259</u>	<u>11.166</u>
Fund balances (deficit) at end				
of year	\$ (22,280)	<u>\$ (44)</u>	\$ 22,236	\$ 1,629

COMMUNITY CENTER AND PLAYGROUND DISTRICT NO. 4 OF WARD 1 OF CALCASIEU PARISH, CALCASIEU PARISH POLICE JURY LAKE CHARLES, LOUISIANA CAPITAL PROJECTS FUND

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES-BUDGET (NON GAAP BASIS) AND ACTUAL
Year Ended December 31, 1995
With Actual Amounts for Year Ended December 31, 1994

				1994				
	Budget		1995 Actual		Variance Favorable (<u>Unfavorable</u>)			<u>Actual</u>
Revenues:								
Ad valorem taxes	\$	21,000	\$	22,537	\$	1,537	\$	22,335
Intergovernmental revenues-								
state revenue sharing		7,000		8,507		1,507		5,864
Interest		-		719		719		835
Donation for capital project				7,500	<u> </u>	7,500		
Total revenues		28,000		<u>39,263</u>		11,263		<u> 29,034</u>
Expenditures:								
Culture and recreation:								
Capital outlay		41,000		41,307		(307)		41,126
Miscellaneous		18,500		10,335		8,165		2,145
Total expenditures	_	<u>59,500</u>		51,642		7,858		43,271
(Deficiency) of revenues over expenditures		(31,500)		(12,379)		19,121		(14,237)
Fund balances (deficit) at beginning of year		<u>(48,978</u>)		34,349		83,327		<u>48,586</u>
Fund balances (deficit) at end of year	<u>\$</u>	(80,478)	<u>\$</u>	21,970	\$	102,448	<u>\$</u>	<u>34,349</u>

COMMUNITY CENTER AND PLAYGROUND DISTRICT NO. 4 OF WARD 1 OF CALCASIEU PARISH, CALCASIEU PARISH POLICE JURY LAKE CHARLES, LOUISIANA

NOTES TO FINANCIAL STATEMENTS December 31, 1995

Note 1. Summary of Significant Accounting Policies

The Community Center and Playground District No. 4 of Ward 1 of Calcasieu Parish (District) was created by the Calcasieu Parish Police Jury, as authorized by Act 82 of 1948. The District is governed by a board of five commissioners who are appointed by the Calcasieu Parish Police Jury. The commissioners serve terms of six years, without compensation, with their terms expiring on a rotating basis. The District owns and operates recreational facilities and engages in activities designed to encourage recreation and promote the general health and well being of youth of the community. The District serves approximately 10,000 people within its service area. The 38 acre recreational park operated by the District provides facilities for softball, meetings, and family gatherings. The District is operated by using contract labor.

The following is a summary of certain significant accounting policies:

A. Financial Reporting Entity

Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Oversight responsibility by the Police Jury is determined on the basis of the following criteria:

- 1. Appointment of governing board
- 2. Designation of management
- 3. Ability to significantly influence operations
- 4. Accountability for fiscal matters
- 5. Scope of public service

Because the Police Jury appoints the governing board, has the ability to significantly influence operations, and because of the scope of public service, the District was determined to be a component unit of the Calcasieu Parish Police Jury, the governing body of the parish and the governmental body with oversight responsibility. The accompanying financial statements present information only on the funds maintained by the District and do not present information on the Police Jury, the general government services provided by that governmental unit, or the other governmental units that comprise the governmental reporting entity.

B. Basis of Presentation

The accompanying financial statements of the District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

C. Fund Accounting

The District uses funds and an account group to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self balancing set of accounts. An account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds of the District are classified as governmental funds. Governmental funds account for the District's general activities, including the collection and disbursement of specific or legally restricted monies and the acquisition or construction of general fixed assets. The governmental funds of the District include:

General Fund - The general fund is the general operating fund of the District. It accounts for all financial resources, except those required to be accounted for in the capital projects fund.

<u>Capital Projects Fund</u> - The capital projects fund accounts for financial resources to be used for the acquisition, improvement, and development of major public recreational facilities within the District.

D. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. The governmental funds are maintained on the modified accrual basis of accounting. The following practices are used in recording revenues and expenditures:

<u>Revenues</u> - Ad valorem taxes and state revenue sharing are recorded in the year the taxes are assessed. Ad valorem taxes are assessed on a calendar year basis and become due on November 15, of each year and become delinquent on December 31.

Interest income on time deposits is recorded when the time deposits have matured and the interest is available to the District.

Substantially all other revenues are recorded when they become available to the District.

Expenditures - Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

E. Budgets

The District adopts an annual budget on the cash basis of accounting for the general fund and the capital projects fund. The budget for 1995 as adopted on December 19, 1994. Appropriations lapse at year end, and the District does not employ encumbrance accounting. A reconciliation of the amounts reflected on page 3 with the amounts reflected on the budget comparison on pages 4 and 5 are as follows:

		eneral Fund	Capital rojects Fund
(Deficiency) of revenues over expenditures (pages 4 and 5)	\$	(1,673)	\$ (12,379)
Add: Current year receivables Prior year payables		42,837 3,093	28,558 4,757
Less: Prior year receivables Current year payables		39,195 6,336	 26,129 1,232
(Deficiency) of revenues over expenditures (page 3)	<u>\$</u>	(1,274)	\$ (6,4 <u>25</u>)
Fund balances at December 31, 1995- non-GAAP basis (pages 4 and 5)	\$	(44)	\$ 21,970
Add receivables		42,837	28,558
Less payables		6,337	 1,232
Fund balance at December 31, 1995- GAAP basis (page 2)	<u>\$</u>	36,456	\$ 49,296

F. Cash

Cash includes amounts in interest bearing demand deposit accounts and time deposits accounts.

G. Fixed Assets

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the general fixed assets account group, rather than in the governmental funds. The account group is not a fund. It is concerned only with the measurement of financial position, not with the measurement of results of operations. Depreciation has not been provided for on general fixed assets. All fixed assets are valued at historical cost or estimated historical cost, if historical cost is not available.

H. Compensated Absences and Pension Plan

The District has no employees and, therefore, does not have a formal policy on vacation and sick leave and does not contribute to a pension plan.

I. Total Columns on Statements

The total column on the statements are captioned Memo (memorandum) Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

J. Accounting Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 2. Prior Period Adjustment

In 1995, it was discovered that the accounts receivable balances in both the General Fund and the Capital Projects Fund had been overstated in both 1993 and 1994. As a result, in 1995 the District restated the 1994 accounts receivable and fund balances in both the General Fund and the Capital Projects Fund by decreasing the balances of the two accounts by \$10,950 in the General Fund and \$7,397 in the Capital Projects Fund.

Note 3. Levied Taxes

The following is a summary of the authorized and levied ad valorem taxes of the District:

	Authorized <u>Millage</u>	Levied <u>Millage</u>
General corporate purposes	3.00	3.00
Capital improvements	2.00	2.00

Note 4. Cash

At December 31, 1995, the District has cash (book balances) totaling \$21,925, as follows:

Interest bearing demand deposits	\$ 21,925
Time deposit	
	\$ 21,925

These deposits must be secured at all times by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. At December 31, 1995, the District had \$21,925 (collected bank balances) in interest bearing demand accounts and time deposit accounts. These deposits were fully secured at December 31, 1995 from risk by federal deposit insurance pledged by the fiscal agent bank.

Note 5. Receivables

Receivables at December 31, 1995 included the following:

	Capital General Projects Fund Fund					<u>Total</u>		
Ad valorem taxes State revenue sharing	\$	38,584 <u>4,253</u>	\$	25,722 2,836	\$	64,306 7,089		
	\$	42,837	\$	28,558	\$	71,395		

Note 6. Changes in General Fixed Assets

A summary of the changes in fixed assets for 1995 is as follows:

		Balance <u>1/1/95</u>					Dele	etions	Balance 12/31/95		
Land Buildings Equipment	\$	363,298 325,119 58,554	\$	34,224 2,682 279	\$	- - -	\$	397,522 327,801 58,833			
	<u>\$</u>	746,971	\$	37,185	<u>\$</u>	<u>.</u>	\$	784,156			

Note 7. Salaries for Board Members

There were no per diem or salary payments made to any board member during the year ended December 31, 1995.

Note 8. Litigation

The District is involved in litigation in which a community service worker is suing for reimbursement of medical expense resulting from an injury sustained while working for the District. It is the opinion of legal counsel and the District's management that a settlement, if any, would not materially affect the District.

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL STRUCTURE BASED ON AN AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners
Community Center and Playground
District No. 4 of Ward 1
of Calcasieu Parish
Calcasieu Parish Police Jury
Lake Charles, Louisiana

We have audited the general purpose financial statements of the Community Center and Playground District No. 4 of Ward 1 of Calcasieu Parish, Louisiana, a component unit of the Calcasieu Parish Police Jury, as of and for the year ended December 31, 1995, and have issued our report thereon dated May 17, 1996.

We have conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

The management of the Community Center and Playground District No. 4 of Ward 1 of Calcasieu Parish, Louisiana is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the financial statements of the Community Center and Playground District No. 4 of Ward 1 of Calcasieu Parish, Louisiana, for the year ended December 31, 1995, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operations, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

Solely to assist us in planning and performing our audit, we made a study and evaluation of the internal control structure of the Community Center and Playground District No. 4 of Ward 1 of Calcasieu Parish. That study and evaluation was limited to a preliminary review of the structure to obtain an understanding of the control environment and the flow of transactions through the accounting system. Because of the lack of segregation of duties that is inherent to a small staff, our study and evaluation did not extend beyond this preliminary review phase.

We noted no matters involving the internal control structure and its operation that we considered to be material weaknesses as defined below.

A material weakness is a reportable condition in which the design or operation of one or more of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the component unit financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants.

This report is intended for the information of the audit committee, management, and the legislative auditor. However, this report is a matter of public record, and its distribution is not limited.

Lake Charles, Louisiana

Mª Elroy, Duit & Buch

May 17, 1996

MCELROY, QUIRK & BURCH

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE BASED ON AN AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners
Community Center and Playground
District No. 4 of Ward 1
of Calcasieu Parish
Calcasieu Parish Police Jury
Lake Charles, Louisiana

We have audited the general purpose financial statements of the Community Center and Playground District No. 4 of Ward 1 of Calcasieu Parish, a component unit of the Calcasieu Parish Police Jury, as of and for the year ended December 31, 1995, and have issued our report thereon dated May 17, 1996.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to the Community Center and Playground District No. 4 of Ward 1 of Calcasieu Parish is the responsibility of the District's management. As part of obtaining reasonable assurance about whether the general purpose financial statements are free of material misstatement, we performed tests of the District's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our audit of the general purpose financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests indicate that, with respect to the items tested, the Community Center and Playground District No. 4 of Ward 1 of Calcasieu Parish, complied, in all material respects, with the provisions referred to in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that the District had not complied, in all material respects, with those provisions.

The following instances of immaterial noncompliance were noted during our review:

1. Attendance at board meetings

Board members are required to attend 75% of all meetings annually or be subject to removal. We noted that two board member did not comply with such requirement.

Management's response:

Mª Elroy, Quick ABuch

Management agreed that a violation of the meeting requirement occurred and will continue to monitor meeting attendance.

We considered these immaterial instances of noncompliance in forming our opinion on whether the District's 1995 financial statements are presented fairly, in all material respects, in conformity with generally accepted accounting principles, and this report does not affect our report dated May 17, 1996 on those financial statements.

This report is intended for the information of the audit committee, management, and the legislative auditor. However, this report is a matter of public record and its distribution is not limited.

Lake Charles, Louisiana

May 17, 1996