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THE CUSTODIAN OF NOTARIAL RECORDS OF ORLEANS PARISH
STATE OF LOUISIANA

FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 1995

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 9-4-96

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FINANCIAL SECTION - COMPONENT UNIT

Charles L. Lacoste, Jr. CPA

A PROFESSIONAL ACCOUNTING CORPORATION

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INDEPENDENT AUDITOR'S REPORT

The Custodian of Notarial Records
of Orleans Parish
New Orleans, Louisiana

I have audited the accompanying component unit financial statements of the Custodian of Notarial Records of Orleans Parish, State of Louisiana, a component unit of State of Louisiana, as of June 30, 1995, and for the year then ended. These component unit financial statements are the responsibility of the Custodian of Notarial Records of Orleans Parish, State of Louisiana's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the component unit financial statements referred to above present fairly, in all material respects, the financial position of the Custodian of Notarial Records of Orleans Parish, State of Louisiana, as of June 30, 1995, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

New Orleans, Louisiana
April 3, 1996



Fiduciary Fund Type	Account Groups		Total (Memorandum Only)
	Expendable Trust Fund	General Fixed Assets	
\$ -	\$ -	\$ -	\$ 2,097
380	-	-	380
-	-	-	3,638
-	170,082	-	170,082
-	33,018	-	33,018
-	-	3,698	3,698
<u>\$ 380</u>	<u>\$ 203,100</u>	<u>\$ 3,698</u>	<u>\$ 212,913</u>

<u>Fiduciary Fund Type</u>	<u>Account Groups</u>		
	<u>Expendable Trust Fund</u>	<u>General Fixed Assets</u>	<u>General Long Term Debt</u>
\$ -	\$ -	\$ -	\$ 3,439
-	-	3,698	3,698
-	-	-	5,852
-	-	-	2,343
-	-	-	18,325
-	-	-	6,543
-	-	-	4,043
-	-	-	50
-	-	-	9,276
-	-	<u>3,698</u>	<u>53,569</u>
-	<u>203,100</u>	-	<u>203,100</u>
<u>308</u>	-	-	<u>308</u>
-	-	-	<u>(44,136)</u>
<u>308</u>	<u>203,100</u>	-	<u>159,344</u>
\$ <u><u>380</u></u>	<u><u>203,100</u></u>	<u><u>3,698</u></u>	<u><u>212,913</u></u>

THE CUSTODIAN OF NOTARIAL RECORDS OF ORLEANS PARISH

Combined Statement of Revenues, Expenditures
and Changes in Fund Balances - Governmental Fund Type
and Fiduciary Fund Type

For Year Ended June 30, 1995

	<u>Governmental Fund Type</u>	<u>Fiduciary Fund Type</u>	<u>Total</u>
	<u>General Fund</u>	<u>Expendable Trust Fund</u>	<u>(Memorandum Only)</u>
Revenues:			
Filing fees	\$ 279,730	\$ -	\$ 279,730
Copying fees	124,479	-	124,479
Certification fees	54,545	-	54,545
Notary fees	56,643	-	56,643
Service charge fees	7,533	-	7,533
Documentary transaction tax fees	36,776	-	36,776
Interest	421	-	421
Miscellaneous income	<u>4,968</u>	-	<u>4,968</u>
Total Revenues	<u>565,095</u>	<u>-</u>	<u>565,095</u>
Expenditures:			
Salary - employees	378,824	-	378,824
Custodian withdrawals	35,000	-	35,000
Accrued annual leave	5,490	-	5,490
Accrued sick leave	830	-	830
Administrative fee	962	-	962
Advertising	243	-	243
Archival supplies	1,145	-	1,145
Bank charges	3,462	-	3,462
Binding	24,542	-	24,542
Copier supplies	3,790	-	3,790
Dues and subscriptions	167	-	167
Insurance - general	(3,800)	-	(3,800)
Insurance - hospitalization	24,723	-	24,723
Interest expense	760	-	760
Janitorial and pest control	6,759	-	6,759
Maintenance contracts	2,599	-	2,599
Meetings and seminars	180	-	180
Microfilm expenditures	16,871	-	16,871
Miscellaneous expense	218	-	218
Office supplies	12,228	-	12,228
Operating services	3,950	-	3,950
Payroll taxes	2,123	-	2,123

(Continued)

THE CUSTODIAN OF NOTARIAL RECORDS OF ORLEANS PARISH

Combined Statement of Revenues, Expenditures
and Changes in Fund Balances - Governmental Fund Type
and Fiduciary Fund Type

For Year Ended June 30, 1995

	<u>Governmental Fund Type</u>	<u>Fiduciary Fund Type</u>	<u>Total</u>
	<u>General Fund</u>	<u>Expendable Trust Fund</u>	<u>(Memorandum Only)</u>
Expenditures (continued):			
Postage	\$ 1,039	\$ -	\$ 1,039
Preservation project	7,536	-	7,536
Printing	3,453	-	3,453
Professional services - accounting	18,000	-	18,000
Professional services - auditing	8,500	-	8,500
Repairs	2,402	-	2,402
State retirement plan cost	41,483	-	41,483
Telephone	2,300	-	2,300
Travel	661	-	661
Unemployment compensation	2,028	-	2,028
Capital additions	<u>11,415</u>	<u>-</u>	<u>11,415</u>
Total Expenditures	<u>619,883</u>	<u>-</u>	<u>619,883</u>
Excess of Expenditures over Revenues	<u>(54,788)</u>	<u>-</u>	<u>(54,788)</u>
Other Financing (Uses):			
Retirements of capital lease payable obligation	<u>(2,632)</u>	<u>-</u>	<u>(2,632)</u>
Total Other Financing (Uses)	<u>(2,632)</u>	<u>-</u>	<u>(2,630)</u>
Excess of Expenditures over Revenues and Other Financing (Uses)	<u>(57,420)</u>	<u>-</u>	<u>(57,420)</u>
Fund Balance, (Deficit), Beginning of Year	<u>13,284</u>	<u>-</u>	<u>13,284</u>
Fund Balance, (Deficit), End of Year	<u>\$ (44,136)</u>	<u>\$ -</u>	<u>\$ (44,136)</u>

The accompanying notes are an integral part of this statement.

THE CUSTODIAN OF NOTARIAL RECORDS OF ORLEANS PARISH

Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget and Actual -
Governmental Fund Type

For the Year Ended June 30, 1995

	<u>General Fund</u>		Variance
	<u>Actual</u>	<u>Budget</u>	Favorable (Unfavorable)
Revenues:			
Filing fees	\$ 279,730	\$ 280,000	\$ (270)
Copying & fax fees	124,479	135,000	(10,521)
Certification fees	54,545	60,000	(5,455)
Notary fees	56,643	55,000	1,643
Service charge fees	7,533	6,000	1,533
Doc tax fees	36,776	40,000	(3,224)
Interest income	421	500	(79)
Misc. income	4,000	-	4,000
Archival fees	968	1,000	(32)
Total Revenues	<u>565,095</u>	<u>577,500</u>	<u>(12,405)</u>
Expenditures:			
Salary - employees	378,824	350,000	(28,824)
Custodian withdrawals	35,000	35,000	-
Accrued annual leave	5,490	-	(5,490)
Accrued sick leave	830	-	(830)
Administrative fee	962	-	(962)
Advertising	243	-	(243)
Archival supplies	1,145	500	(645)
Bank charges	3,462	3,000	(462)
Binding	24,542	25,000	458
Copier supplies	3,790	4,000	210
Dues & subscriptions	167	1,000	(833)
Insurance - general	(3,800)	10,000	13,800
Insurance - hospitalization	24,723	22,000	(2,723)
Insurance expense	760	-	(760)
Janitorial & pest control	6,759	6,700	(59)
Maintenance contracts	2,599	3,000	401
Meetings & seminars	180	-	(180)
Microfilm expenditures	4,901	4,500	(401)
Miscellaneous expense	218	-	(218)
Office supplies	12,228	6,000	(6,228)
Operating services	3,950	3,500	(450)
Payroll taxes	2,123	2,000	(123)
Postage	1,039	3,000	1,961
Preservation Project	19,506	12,000	(7,506)

(Continued)

THE CUSTODIAN OF NOTARIAL RECORDS OF ORLEANS PARISH

Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget and Actual -
Governmental Fund Type

For the Year Ended June 30, 1995

	General Fund		Variance Favorable (Unfavorable)
	Actual	Budget	
Printing	\$ 3,453	\$ 2,500	\$ (953)
Professional - accounting	18,000	18,600	600
Professional - auditing	8,500	8,500	-
Repairs	2,402	2,000	(402)
State retirement	41,483	38,400	(3,083)
Telephone	2,300	2,400	100
Travel	661	700	39
Unemployment compensation	2,028	-	(2,028)
Capital additions	<u>11,415</u>	<u>13,200</u>	<u>1,785</u>
Total Expenditures	<u>619,883</u>	<u>577,500</u>	<u>(42,383)</u>
Excess of Expenditures over Revenues	<u>(54,788)</u>	<u>-</u>	<u>(54,788)</u>
Other Financing (Uses):			
Retirement of Capital Lease payable obligation	<u>(2,632)</u>	<u>-</u>	<u>(2,636)</u>
Total Financing (Uses)	<u>(2,632)</u>	<u>-</u>	<u>(2,632)</u>
Excess of Expenditures over Revenues and other Financing Financing (Uses)	<u>(57,420)</u>	<u>-</u>	<u>(57,420)</u>
Fund Balance, (Deficit), Beginning of Year	<u>13,284</u>	<u>13,284</u>	<u>-</u>
Fund Balance, (Deficit), End of Year	\$ <u>(44,136)</u>	\$ <u>13,284</u>	\$ <u>(57,420)</u>

The accompanying notes are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS

THE CUSTODIAN OF NOTARIAL RECORDS OF ORLEANS PARISH
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1995

NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

1. Organization

The Custodian of Notarial Records of Orleans Parish, State of Louisiana, was created by Act 147 of the Louisiana Legislature in 1867. This act provided that a central office be established and provided a custodian to care and discharge the duties of that office.

As provided by Revised Statutes 35:322, the Custodian is appointed by the Governor for a term of four years. The term of office shall run concurrent with that of the Governor.

2. Reporting Entity and Reporting Period

Certain criteria for defining the organizations, functions and activities of a governmental unit should be included in the component unit financial statements of that governmental entity. The criteria considered and evaluated were accountability for fiscal matters, scope of public service and manifestations of oversight. Manifestations of oversight were considered to include the designation of management, the selection of the governing authority and the ability to significantly influence operations. Accountability for fiscal matters was considered to include control over surpluses, responsibility for debt, managerial control of fiscal matters, certain revenue characteristics and budgetary approval. Based on the foregoing criteria, the financial statements of the Custodian of Notarial Records of Orleans Parish include only the functions, activities and accounts of this organization. Furthermore, the Governor appoints the Custodian to office and the State has the ability to significantly influence the designation of management. Therefore, the Custodian of Notarial Records of Orleans Parish is classified as a component unit of the State of Louisiana.

3. Fund Accounting

The accounts of the Custodian of Notarial Records of Orleans Parish are organized and operated on a fund basis whereby a separate self-balancing set of accounts is maintained for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. These accounts comprise the assets, liabilities, fund equity, revenues and expenditures of this organization. The various funds are grouped in the financial statements into two broad fund categories and two generic fund types as follows:

a. Governmental Fund -

The General Fund is used to account for all financial resources except those accounted for in the Expendable Trust Fund.

THE CUSTODIAN OF NOTARIAL RECORDS OF ORLEANS PARISH
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1995

NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(Continued)

b. Fiduciary Fund -

The Expendable Trust Fund accounts for assets held on reserve for use for a particular purpose.

4. Fixed Assets

Fixed assets are accounted for in the General Fixed Assets Account Group. Fixed assets are stated at historical cost or estimated fair market value at date of donation. Purchases of general fixed assets are recorded as expenditures at the time of purchase. Depreciation is not computed on fixed assets since this is only a memorandum account to provide in one record the organization's fixed assets.

5. Lease Payable

On August 10, 1992, the Custodian entered into a capital lease agreement for the purchase of a copier. The terms of the agreement were 48 months at \$280 per month. Using an assumed interest rate of 10.0%, the copier was capitalized at \$11,142 and the related lease payable debt obligation was recorded at \$11,142. For the year ending June 30, 1995, \$2,632 of principal reduction was recognized and the remaining \$3,697 of debt is recorded in the General Long Term Debt Account Group.

The following is a schedule of future maturities:

<u>Year Ending</u>	<u>Principal</u>	<u>Interest & Taxes</u>	<u>Total</u>
June 30, 1996	\$ 3,145	\$ 219	\$ 3,364
June 30, 1997	<u>552</u>	<u>9</u>	<u>561</u>
	<u>\$ 3,697</u>	<u>\$ 228</u>	<u>\$ 3,925</u>

6. Basis of Accounting

The General Fund and Expendable Trust Fund are accounted for on the modified accrual basis of accounting. All revenues are recognized when they become measurable and available. All expenditures are recognized when the related liability is incurred.

7. Budget

An annual budget for the fiscal year ending June 30, 1995 was adopted by the Custodian of Notarial Records of Orleans Parish for the General Fund in accordance with generally accepted accounting principles.

THE CUSTODIAN OF NOTARIAL RECORDS OF ORLEANS PARISH
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1995

NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(Continued)

8. Cash

Cash of the General Fund are recorded in the accounts of that fund. Cash of the Expendable Trust Fund are recorded in the accounts of that fund. All cash is carried at cost. Cash accounts allowable by state statutes include demand deposits of financial institutions located within the state that are insured by the Federal Depository Insurance Corporation.

9. Accrued Annual and Sick Leave

Annual (vacation) leave and sick (sick pay) leave are accrued for the current period when earned, in the General Fund. For additional information regarding annual and sick leave refer to Note D.

10. Reserves of Fund Balance

Reserves of fund balance indicate that portion of that fund balance that is either legally segregated for a specific future use or is not appropriate for expenditure.

In the Expendable Trust Fund, funds totaling \$380 at June 30, 1995 reflect a reserve of fund balance segregated for the specific future use for the restoration and preservation of notarial records. See Note B for additional information.

11. Total Columns on Combined Statements

Total columns on the combined statements are captioned "memorandum only" to indicate that they are presented only to facilitate financial analysis. Data in these columns does not present financial position or results of operations in conformity with generally accepted accounting principles. Nor is such data comparable to a consolidation.

NOTE B - RESTORATION AND PRESERVATION OF NOTARIAL RECORDS - EXPENDABLE TRUST FUND

On December 22, 1977, Ruth Drefous donated 88 shares of oil company common stock to the Custodian of Notarial Records of Orleans Parish. Over the years the stock was sold and the proceeds were expended in accordance with the purpose of the fund.

The cash account balance at June 30, 1995, consisted of \$380 deposited in an interest bearing FDIC insured savings account.

THE CUSTODIAN OF NOTARIAL RECORDS OF ORLEANS PARISH
 NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1995

NOTE B - RESTORATION AND PRESERVATION OF NOTARIAL RECORDS - EXPENDABLE TRUST FUND (Continued)

The \$380 of these funds are restricted as to their use and can only be used for the restoration and preservation of notarial records deposited under the supervision of the Custodian of Notarial Records of Orleans Parish.

NOTE C - CHANGES IN GENERAL FIXED ASSETS

A summary of changes in general fixed assets during the year ended June 30, 1995 are as follows:

	Balance, June 30, 1994	Additions	(Retirements)	Balance, June 30, 1995
Office equipment	\$ 168,922	\$ 1,160	\$ -	\$ 170,082
Furniture & fixtures	<u>33,018</u>	<u>-</u>	<u>-</u>	<u>33,018</u>
Total	<u>\$ 201,940</u>	<u>\$ 1,160</u>	<u>\$ -</u>	<u>\$ 203,100</u>

NOTE D - COMMITMENTS AND CONTINGENCIES

Accrued Annual and Sick Leave

The Custodian of Notarial Records of Orleans Parish has the following policy related to accrued annual and sick leave as of June 30, 1995.

Annual leave of one to four weeks is earned on a calendar year basis depending on the length of service. Annual leave earned must be used within that calendar year and compensation in lieu of any remaining leave time is not available.

Sick leave is earned on a calendar year basis at a rate of one day per month. Any unused accrued sick leave available to the employee at the end of the current calendar year can be carried forward from year to year; however, compensation in lieu of leave time is not available. Accumulated sick leave is not paid upon termination of employment.

At June 30, 1995, an accrual for unused annual leave of \$18,325 and sick leave of \$6,543 was recorded. These amounts are recorded as current obligations of the General Fund.

THE CUSTODIAN OF NOTARIAL RECORDS OF ORLEANS PARISH
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1995

NOTE E - PENSION PLAN

Plan Description

Substantially all of the permanent employees of the Custodian's office are members of the Louisiana State Employee's Retirement System (State Retirement System), a cost-sharing multiple-employer retirement system. Constitutional provisions of the State authorize benefits payable under the State Retirement System. The State Retirement System does not conduct separate measurements of assets and pension benefit obligations for individual component unit employers.

Eligibility for participation in the plan include the condition of employment in state service except the following: elected or appointed officials or employees who are contributing members of any other state system; public officials and state employees who receive a per diem in lieu of compensation; persons employed prior to 1/1/73 who work on a part-time basis and elect not to participate; patient or inmate help in state charitable, penal or correctional institutions; part-time students, interns and resident physicians; independent contractors; employees who are age 60 or older at time of employment; retirees of the retirement system who return to work under certain conditions; judges who failed to elect membership prior to 10/2/76; civilian employees who on 11/1/81 were within five years of retirement eligibility in the Federal Civil Service Retirement and Disability Fund; teachers employed after 9/10/82; nurses employed from employment pools at state charity hospitals.

The earnable compensation is the base pay earned by an employee for a given pay period as reported by the employing agency including the full amount earned, expense allowances, per diem paid to members of the legislature, the clerks or sergeant-at-arms of the house and the president and secretary of the senate.

Accumulated contributions are the sum of all amounts deducted from the earned compensation of a member and credited to the individual account in the employee's savings account, together with regular interest credited prior to July 1969.

Retirement benefits and additional information about the plan is outlined in the plan's documents.

Cafeteria Plan

Some of the employees of the Custodian of Notarial Records of Orleans Parish, State of Louisiana are members of a Flexible Benefits Plan, or Cafeteria Plan. The first plan year commenced on June 1, 1988, and

THE CUSTODIAN OF NOTARIAL RECORDS OF ORLEANS PARISH
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1995

NOTE E - PENSION PLAN (Continued)

includes dependent care assistance and medical reimbursement policies. The rights of the members and the responsibilities of the employer can be found within the plan's documents, and should be referred to for additional information.

NOTE F - CUSTODIAN WITHDRAWALS

During the fiscal year ending June 30, 1995, the Custodian withdrew a total of \$35,000.

SUPPLEMENTARY SECTION

Charles L. Lacoste, Jr. CPA

A PROFESSIONAL ACCOUNTING CORPORATION

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL STRUCTURE RELATED MATTERS NOTED IN A COMPONENT UNIT FINANCIAL STATEMENT AUDIT CONDUCTED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Custodian of Notarial Records
of Orleans Parish
New Orleans, Louisiana

I have audited the component unit financial statements of the Custodian of Notarial Records of Orleans Parish, State of Louisiana, for the year ended June 30, 1995, and have issued my report thereon dated April 3, 1996.

I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

In planning and performing my audit of the financial statements of the Custodian of Notarial Records of Orleans Parish, State of Louisiana, for the year ended June 30, 1995, I considered its internal control structure in order to determine my auditing procedures for the purposes of expressing my opinion on the financial statements and not to provide assurance on the internal control structure.

The management of the Custodian of Notarial Records of Orleans Parish, State of Louisiana, is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgements by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities nevertheless may occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, I have classified the significant internal control structure policies and procedures in the following categories:

- * Revenues/receipts
- * Purchases/disbursements
- * Payroll administration and related liabilities
- * Fixed assets and capital expenditures

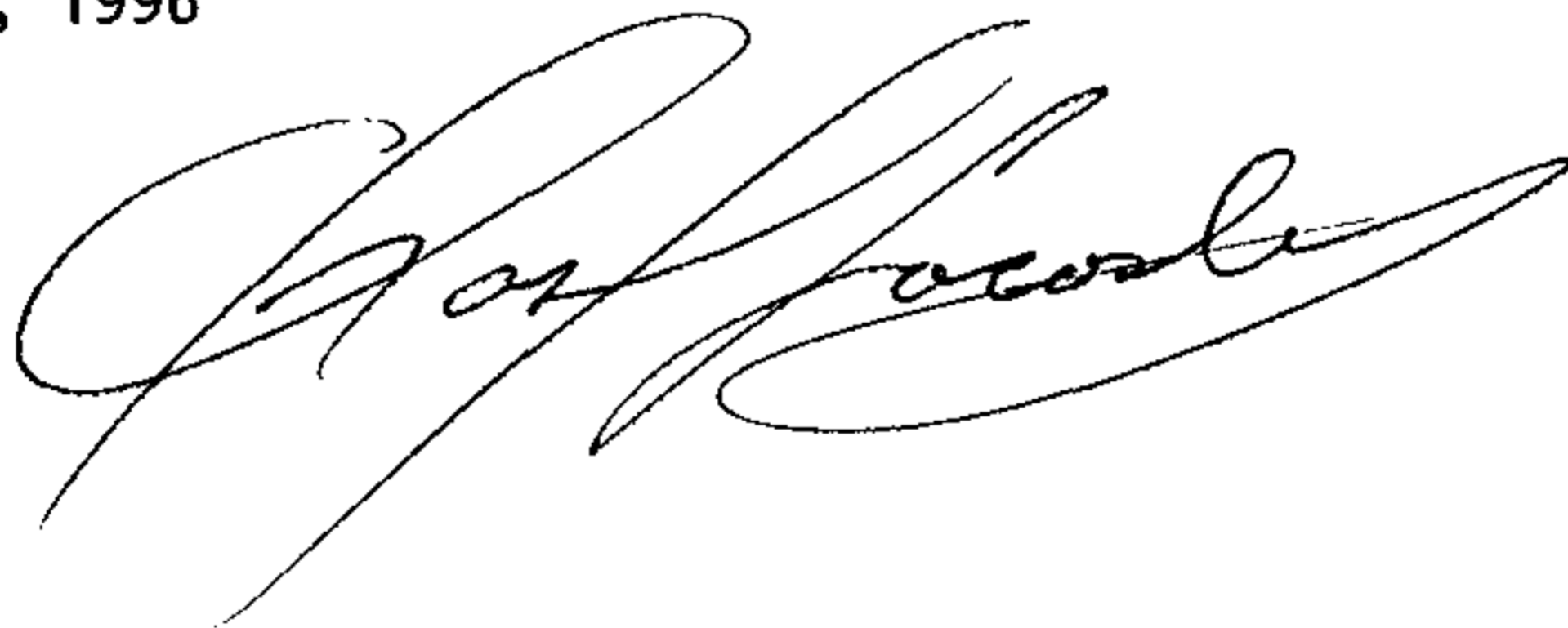
For all of the control categories listed above, I obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and I assessed control risk.

My consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a reportable condition in which the design or operation of one or more of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the component unit financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control structure and its operation that I consider to be material weaknesses as defined above.

However, I noted certain matters involving the internal control structure and its operation that I have reported to the management of the Custodian of Notarial Records of Orleans Parish, in a separate letter dated April 3, 1996.

This report is intended for the information of management and the State of Louisiana Legislature Auditor. However, this report is a matter of public record and its distribution is not limited.

New Orleans, Louisiana
April 3, 1996



Charles L. Lacoste, Jr. CPA

A PROFESSIONAL ACCOUNTING CORPORATION

8116 Burthe Street

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH LAWS AND REGULATIONS BASED ON AN AUDIT OF THE COMPONENT UNIT FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Custodian of Notarial Records
of Orleans Parish
New Orleans, Louisiana

I have audited the component unit financial statements of the Custodian of Notarial Records of Orleans Parish, State of Louisiana, for the year ended June 30, 1995, and have issued my report thereon dated April 3, 1996.

I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

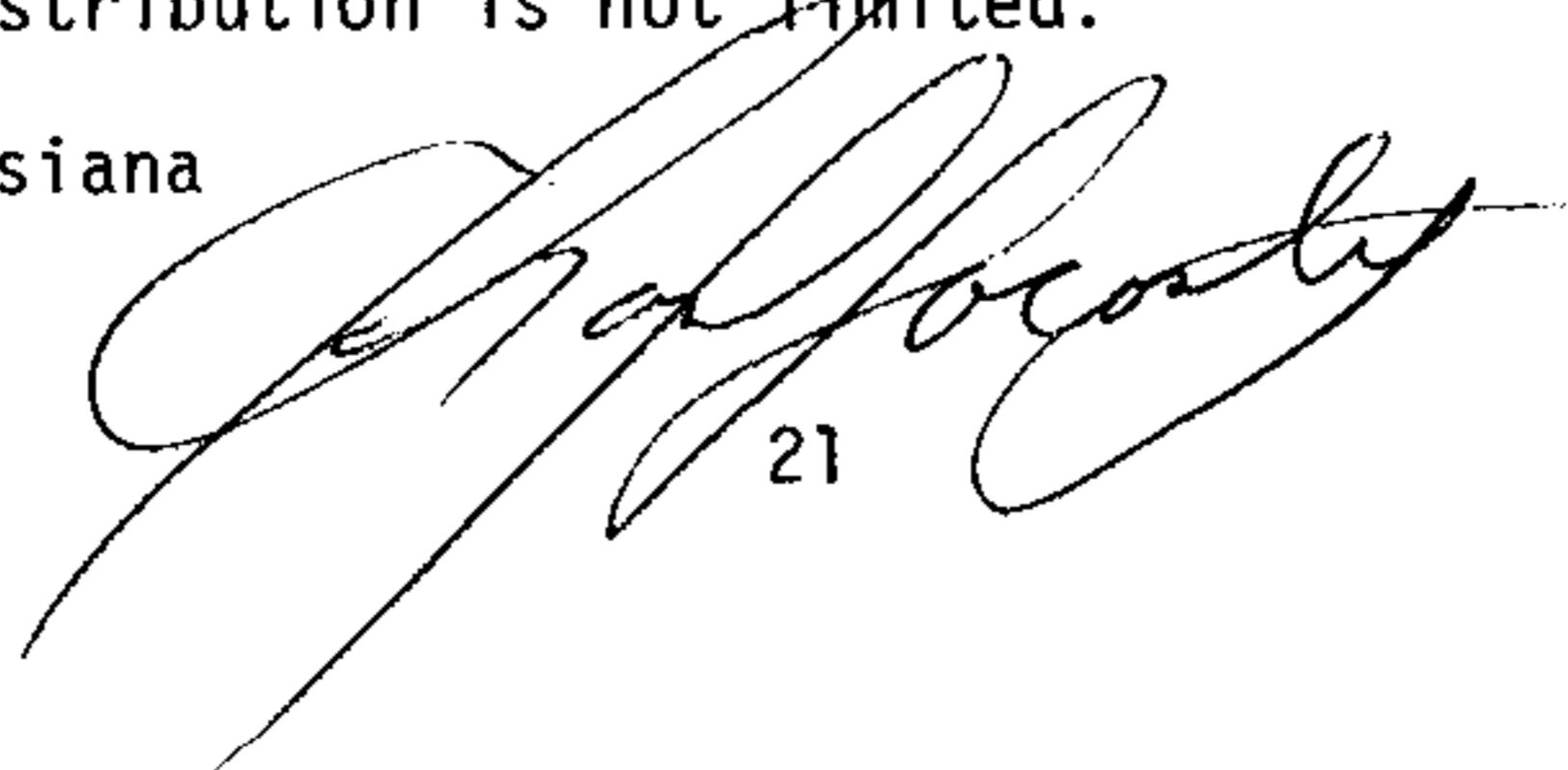
Compliance with laws, regulations and contracts applicable to the Custodian of Notarial Records of Orleans Parish, State of Louisiana, is the responsibility of the entity's management. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, I performed tests of the entity's compliance with certain provisions of laws, regulations and contracts. However, the objective of my audit of the financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, I do not express such an opinion.

The results of my tests indicate that, with respect to the items tested, the Custodian of Notarial Records of Orleans Parish, State of Louisiana, complied, in all material respects, with the provisions referred to in the preceding paragraph with the exception of not complying with State law regarding the completion of the audit within six months. With respect to items not tested, nothing came to my attention that caused me to believe that the Custodian of Notarial Records of Orleans Parish, State of Louisiana, had not complied, in all material respects, with those provisions.

We noted certain immaterial instances of noncompliance that we have reported to the management of the Custodian of Notarial Records of Orleans Parish in a separate letter dated May 31, 1996.

This report is intended for the information of management and the State of Louisiana Legislature Auditor. However, this report is a matter of public record and its distribution is not limited.

New Orleans, Louisiana
April 3, 1996



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Charles L. Lacoste, Jr.

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New Orleans, Louisiana 70118

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(504) 861-0548 fax

May 30, 1996

Mr. William Pratt, Custodian
The Custodian of Notarial Records
of Orleans Parish,
State of Louisiana
421 Loyola Avenue, Room B-4
New Orleans, La. 70112

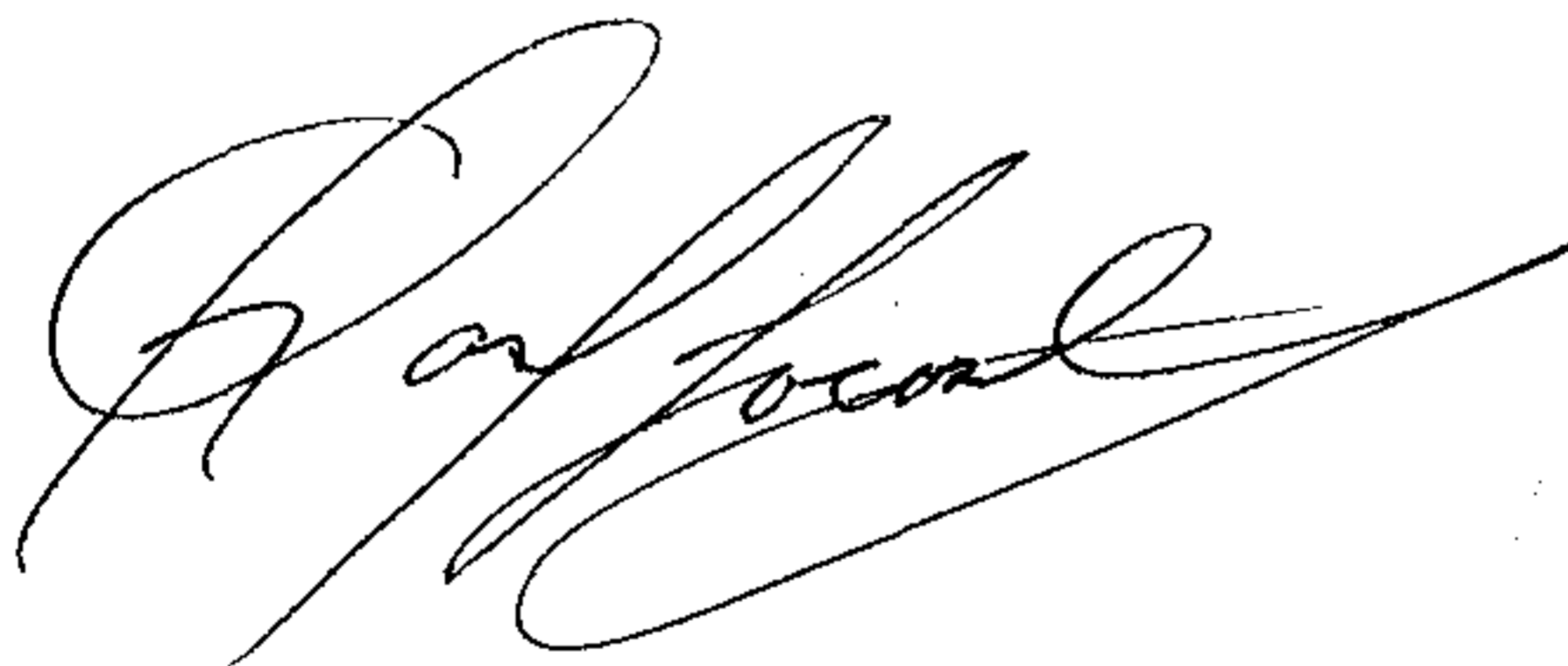
Dear Mr. Pratt:

As part of my audit of the financial statements for the year ended June 30, 1995, I note the following instances of noncompliance with laws or regulations.

The first which I have classified as an immaterial instance is the absence of a missing invoice. The invoice associated with check number 2031 for \$2500 could not be found.

The second, which I have classified as a material instance of noncompliance, regards the failure to complete the audit within six months of the year end.

I wish to note that both of these instances of noncompliance occurred under the previous administration.

A handwritten signature in cursive script, appearing to read "Charles L. Lacoste, Jr.", written in dark ink.

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Roy K. Derbonne, Jr.

Certified Public Accountant
1101-A Bolton Avenue
Alexandria, Louisiana 71301-6878

318-445-6778

Member
American Institute Of
Certified Public Accountants
Society of Louisiana C.P.A.'s

ACCOUNTANT'S COMPILATION LETTER

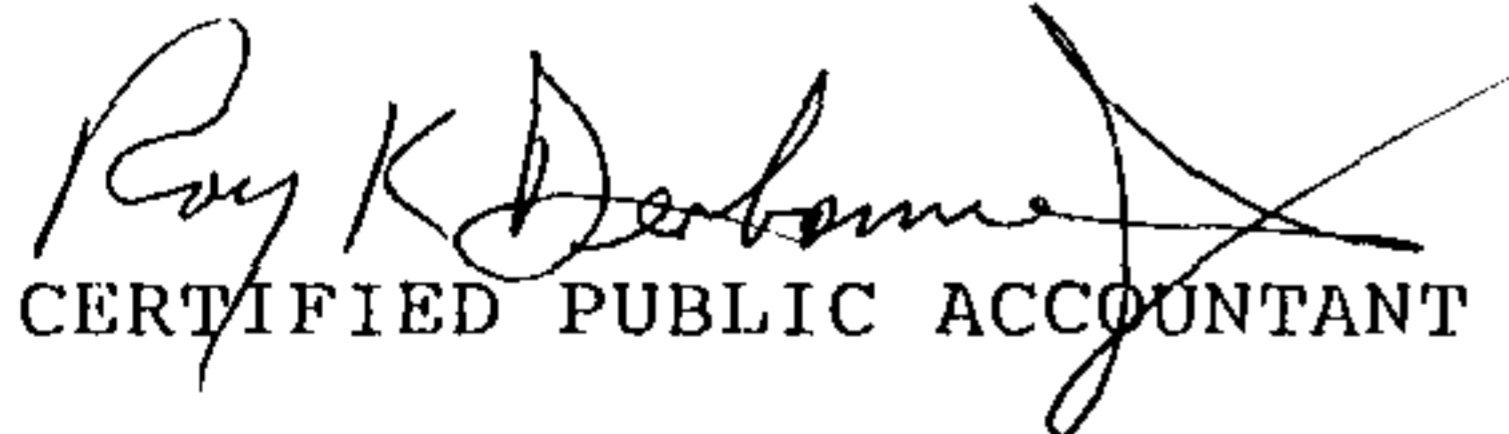
MR. MICHAEL BONNER,
CHAIRMAN OF THE BOARD OF COMMISSIONERS
AND THE BOARD OF COMMISSIONERS
GRANT PARISH FIRE PROTECTION DISTRICT #5
POLLOCK, LOUISIANA

GENTLEMEN:

I HAVE COMPILED THE ACCOMPANYING GENERAL PURPOSE FINANCIAL STATEMENTS AND THE COMBINING AND INDIVIDUAL FUND AND ACCOUNT GROUP FINANCIAL STATEMENTS OF THE GRANT PARISH FIRE PROTECTION DISTRICT #5, POLLOCK, LOUISIANA, AS OF DECEMBER 31, 1995, AND FOR THE YEAR THEN ENDED, AS LISTED IN THE TABLE OF CONTENTS, IN ACCORDANCE WITH STATEMENTS ON STANDARDS FOR ACCOUNTING AND REVIEW SERVICES ISSUED BY THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS.

A COMPILATION IS LIMITED TO PRESENTING IN THE FORM OF FINANCIAL STATEMENTS INFORMATION THAT IS THE REPRESENTATION OF THE BOARD OF COMMISSIONERS OF GRANT PARISH FIRE PROTECTION DISTRICT #5. I HAVE NOT AUDITED OR REVIEWED THE ACCOMPANYING GENERAL PURPOSE FINANCIAL STATEMENTS AND THE COMBINING AND INDIVIDUAL FUND AND ACCOUNT GROUP FINANCIAL STATEMENTS AND, ACCORDINGLY, DO NOT EXPRESS AN OPINION OR ANY OTHER FORM OF ASSURANCE ON THEM.

THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 1994, WERE AUDITED BY ME AND I EXPRESSED AN UNQUALIFIED OPINION ON THEM IN MY REPORT DATED JUNE 29, 1995, BUT I HAVE NOT PERFORMED ANY AUDITING PROCEDURES SINCE THAT DATE.


CERTIFIED PUBLIC ACCOUNTANT

JULY 1, 1996

GENERAL PURPOSE FINANCIAL STATEMENTS
(COMBINED STATEMENTS - OVERVIEW)

GRANT PARISH FIRE PROTECTION DISTRICT #5
POLLOCK, LOUISIANA

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
DECEMBER 31, 1995

	GOVERNMENTAL FUND TYPE	ACCOUNT GROUP
	GENERAL FUND	GENERAL FIXED ASSETS
ASSETS AND OTHER DEBITS		
CASH	\$ 1,666	\$ -
INVESTMENT - SAVINGS	3,835	-
INVESTMENT - CERTIFICATE OF DEPOSIT	61,786	-
ACCOUNTS RECEIVABLE, NET	99,771	-
BUILDINGS	-	69,695
VEHICLES	-	142,009
EQUIPMENT	-	147,211
	-----	-----
TOTAL ASSETS AND OTHER DEBITS	\$ 167,058	\$ 358,915
	=====	=====
LIABILITIES AND FUND BALANCE		
LIABILITIES		
ACCOUNTS PAYABLE	\$ 1,238	\$ -
ACCRUED PAYROLL TAXES PAYABLE	894	-
OTHER CURRENT LIABILITIES	-	-
	-----	-----
TOTAL LIABILITIES	2,132	-
FUND BALANCE		
INVESTMENT IN GENERAL FIXED ASSETS	-	358,915
FUND BALANCES		
RESERVED - AED	300	-
RESERVED - TRUCK REPLACEMENT	41,800	-
	-----	-----
TOTAL RESERVED	42,100	-
UNRESERVED:		
UNDESIGNATED	122,826	-
	-----	-----
TOTAL FUND BALANCE	164,926	-
	-----	-----
TOTAL LIABILITIES AND FUND BALANCE	\$ 167,058	\$ 358,915
	=====	=====

SEE ACCOUNTANT'S COMPILATION
THE ACCOMPANYING NOTES ARE AN

TOTALS
(MEMORANDUM ONLY)

1995	1994
\$ 1,666	\$ 3,000
3,835	14,081
61,786	41,800
99,771	95,000
69,695	69,096
142,009	142,009
147,211	116,159
\$ 525,973	\$ 481,145
=====	=====
\$ 1,238	\$ 916
894	769
-	3,000
2,132	4,685
358,915	327,264
300	300
41,800	41,800
42,100	42,100
122,826	107,096
523,841	476,460
\$ 525,973	\$ 481,145
=====	=====

LETTER ATTACHED.

INTEGRAL PART OF THIS STATEMENT.

GRANT PARISH FIRE PROTECTION DISTRICT #5
POLLOCK, LOUISIANA

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES - ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 1995

	GOVERNMENTAL FUND TYPE	
	GENERAL FUND	
	1995	1994
REVENUES		
DONATIONS	\$ 17,165	\$ 12,055
AD VALOREM TAXES	86,536	83,899
AD VALOREM REVENUE SHARING	11,285	10,629
STATE FORESTRY GRANT	989	1,056
INTEREST	4,241	1,962
2% INSURANCE REBATES	6,489	5,827
MISCELLANEOUS	604	1,078
TOTAL REVENUES	127,309	116,506
EXPENDITURES		
CURRENT		
GENERAL GOVERNMENT	12,909	15,216
PUBLIC SAFETY - FIRE DEPARTMENT	67,237	69,183
CAPITAL OUTLAYS	31,433	19,187
TOTAL EXPENDITURES	111,579	103,586
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	15,730	12,920
FUND BALANCE, BEGINNING	149,196	136,276
FUND BALANCE, ENDING	\$ 164,926	\$ 149,196

SEE ACCOUNTANT'S COMPILATION LETTER ATTACHED.

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THIS STATEMENT.

GRANT PARISH FIRE PROTECTION DISTRICT #5
POLLOCK, LOUISIANA

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND
BALANCES - BUDGET (GAAP BASIS) AND ACTUAL - GENERAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 1995

	GENERAL FUND		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVOR.)
REVENUES			
DONATIONS	\$ 15,000	\$ 17,165	\$ 2,165
AD VALOREM TAXES	84,000	86,536	2,536
AD VALOREM REVENUE SHARING	11,000	11,285	285
STATE FORESTRY GRANT	-	989	989
INTEREST	2,500	4,241	1,741
2% INSURANCE REBATES	5,800	6,489	689
MISCELLANEOUS	-	604	604
TOTAL REVENUES	118,300	127,309	9,009
EXPENDITURES			
CURRENT			
GENERAL GOVERNMENT	15,800	12,909	2,891
PUBLIC SAFETY - FIRE DEPT.	68,600	67,237	1,363
CAPITAL OUTLAYS	33,900	31,433	2,467
TOTAL EXPENDITURES	118,300	111,579	6,721
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	-	15,730	15,730
FUND BALANCE, BEGINNING	-	149,196	149,196
FUND BALANCE, ENDING	\$ -	\$ 164,926	\$ 164,926

SEE ACCOUNTANT'S COMPILATION LETTER ATTACHED.

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THIS STATEMENT.

GRANT PARISH FIRE PROTECTION DISTRICT #5
POLLOCK, LOUISIANA

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1995

NOTE A. SUMMARY OF ACCOUNTING POLICIES

GRANT PARISH FIRE PROTECTION DISTRICT #5, POLLOCK, LOUISIANA, OPERATES UNDER A BOARD OF COMMISSIONERS FORM OF GOVERNMENT AND PROVIDES FIRE PROTECTION TO THE RESIDENTS OF GRANT PARISH, DISTRICT #5.

THE ACCOUNTING AND REPORTING POLICIES OF GRANT PARISH FIRE PROTECTION DISTRICT #5, CONFORM TO GENERALLY ACCEPTED ACCOUNTING PRINCIPLES AS APPLICABLE TO LOCAL GOVERNMENTAL UNITS. SUCH ACCOUNTING AND REPORTING PROCEDURES ALSO CONFORM TO THE REQUIREMENTS OF LOUISIANA REVISED STATUTES 24:517B AND TO THE GUIDES SET FORTH IN THE LOUISIANA MUNICIPAL AUDIT AND ACCOUNTING GUIDE, AND TO THE INDUSTRY AUDIT GUIDE, "AUDITS OF STATE AND LOCAL GOVERNMENTAL UNITS."

THE FOLLOWING IS A SUMMARY OF THE MORE SIGNIFICANT POLICIES:

A. THE REPORTING ENTITY

THE GRANT PARISH FIRE PROTECTION DISTRICT #5, POLLOCK, LOUISIANA, FOR FINANCIAL PURPOSES INCLUDES ALL OF THE FUNDS AND ACCOUNT GROUPS RELEVANT TO ITS OPERATIONS.

OVERSIGHT RESPONSIBILITY ON THE PART OF THE GRANT PARISH FIRE PROTECTION DISTRICT #5, WAS DETERMINED ON THE BASIS OF THE ABILITY TO CREATE A COMPONENT UNIT, THE ABILITY TO APPOINT MANAGEMENT OR THE GOVERNING BOARD, AND THE SCOPE OF PUBLIC SERVICE PROVIDED BY THE COMPONENT UNIT. THE FINANCIAL STATEMENTS PRESENTED HEREIN DO NOT INCLUDE AGENCIES WHICH HAVE BEEN FORMED UNDER APPLICABLE STATE LAWS AND ARE SEPARATE AND DISTINCT UNITS OF GOVERNMENT APART FROM THE GRANT PARISH FIRE PROTECTION DISTRICT #5, POLLOCK, LOUISIANA.

B. FUND ACCOUNTING

THE ACCOUNTS OF THE DISTRICT ARE ORGANIZED ON THE BASIS OF FUNDS OR ACCOUNT GROUPS, EACH OF WHICH IS CONSIDERED A SEPARATE ACCOUNTING ENTITY. THE OPERATIONS OF EACH FUND OR ACCOUNT GROUP ARE THE ACCOUNTS OF THE DISTRICT ARE ORGANIZED ON THE BASIS

(CONTINUED)

GRANT PARISH FIRE PROTECTION DISTRICT #5
POLLOCK, LOUISIANA

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1995
(CONTINUED)

B. FUND ACCOUNTING (CONTINUED)

OF FUNDS OR ACCOUNT GROUPS, EACH OF WHICH IS CONSIDERED A SEPARATE ACCOUNTING ENTITY. THE OPERATIONS OF EACH FUND OR ACCOUNT GROUP ARE SUMMARIZED BY PROVIDING A SEPARATE SET OF SELF BALANCING ACCOUNTS WHICH INCLUDE ITS ASSETS, LIABILITIES, FUND BALANCE, REVENUES AND EXPENDITURES, OR EXPENSES, AS APPROPRIATE. THE FOLLOWING FUNDS AND GROUPS OF ACCOUNTS ARE USED BY GRANT PARISH FIRE PROTECTION DISTRICT #5.

GOVERNMENTAL FUND TYPES:

GENERAL FUND -

THE GENERAL FUND IS THE GENERAL OPERATING FUND OF THE DISTRICT. IT IS USED TO ACCOUNT FOR ALL FINANCIAL RESOURCES EXCEPT THOSE REQUIRED TO BE ACCOUNTED FOR IN ANOTHER FUND.

C. GENERAL FIXED ASSETS

ACCOUNT GROUP

GENERAL FIXED ASSETS -

THE GENERAL FIXED ASSETS ACCOUNT GROUP IS USED TO ACCOUNT FOR FIXED ASSETS USED IN GOVERNMENTAL FUND TYPE OPERATIONS FOR CONTROL PURPOSES. ALL FIXED ASSETS ARE VALUED AT HISTORICAL COST OR ESTIMATED HISTORICAL COST IS ACTUAL HISTORICAL COST IS NOT AVAILABLE. DONATED FIXED ASSETS ARE VALUED AT THEIR ESTIMATED FAIR VALUE ON THE DATE OF DONATION. NO DEPRECIATION IS RECORDED ON GENERAL FIXED ASSETS.

D. BASIS OF ACCOUNTING

THE ACCOUNTING AND FINANCIAL REPORTING TREATMENT APPLIED TO A FUND IS DETERMINED BY ITS MEASUREMENT FOCUS. ALL GOVERNMENTAL FUNDS ARE ACCOUNTED FOR USING A CURRENT FINANCIAL RESOURCES MEASUREMENT FOCUS, ONLY CURRENT ASSETS AND CURRENT LIABILITIES GENERALLY ARE INCLUDED ON THE BALANCE SHEET. OPERATING STATEMENTS OF THESE FUNDS PRESENT INCREASES (I. E., REVENUES AND OTHER FINANCING SOURCES) AND DECREASES (I. E., EXPENDITURES AND OTHER FINANCING USES) IN NET CURRENT ASSETS.

(CONTINUED)

GRANT PARISH FIRE PROTECTION DISTRICT #5
POLLOCK, LOUISIANA

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1995
(CONTINUED)

D. BASIS OF ACCOUNTING (CONTINUED)

THE MODIFIED ACCRUAL BASIS OF ACCOUNTING IS USED BY ALL GOVERNMENTAL FUND TYPES. UNDER THE MODIFIED ACCRUAL BASIS OF ACCOUNTING, REVENUES ARE RECOGNIZED WHEN SUSCEPTIBLE TO ACCRUAL (I.E., WHEN THEY BECOME BOTH MEASURABLE AND AVAILABLE). "MEASURABLE" MEANS THE AMOUNT OF THE TRANSACTION CAN BE DETERMINED AND "AVAILABLE" MEANS COLLECTIBLE WITHIN THE CURRENT PERIOD. THE GRANT PARISH FIRE PROTECTION DISTRICT #5, CONSIDERS PROPERTY TAXES AS AVAILABLE IF THEY ARE COLLECTED WITHIN 90 DAYS AFTER YEAR END. A ONE YEAR AVAILABILITY PERIOD IS USED FOR REVENUE RECOGNITION FOR ALL OTHER GOVERNMENTAL FUND REVENUE. EXPENDITURES ARE RECORDED WHEN THE RELATED FUND LIABILITY IS INCURRED. PRINCIPAL AND INTEREST ON GENERAL LONG-TERM DEBT ARE RECORDED AS FUND LIABILITIES WHEN DUE OR WHEN AMOUNTS HAVE BEEN ACCUMULATED IN THE DEBT SERVICE FUND FOR PAYMENTS TO BE MADE EARLY IN THE FOLLOWING YEAR.

E. BUDGETS

THE DISTRICT FOLLOWS THE FOLLOWING PROCEDURES IN ESTABLISHING THE BUDGETS WHICH REFLECT IN THE FINANCIAL STATEMENTS:

1. THE CHAIRMAN OF THE BOARD PREPARES THE BUDGET FOR THE ENSUING YEAR AND PRESENTS SAME TO THE BOARD OF COMMISSIONERS AT THE REGULAR MONTHLY MEETING.
2. AFTER COMPLETION OF ALL ACTION NECESSARY TO FINALIZE THE BUDGET, THE BUDGET IS ADOPTED THROUGH PASSAGE OF A MOTION.
3. ALL BUDGETARY APPROPRIATIONS LAPSE AT THE END OF THE CALENDAR YEAR.

F. INVESTMENTS

INVESTMENTS OF THE DISTRICT ARE RECORDED AT COST.

G. BAD DEBTS

UNCOLLECTIBLE AMOUNTS DUE FOR AD VALOREM TAXES ARE RECOGNIZED AS BAD DEBTS THROUGH THE ESTABLISHMENT OF AN ALLOWANCE ACCOUNT AT THE TIME INFORMATION BECOMES

(CONTINUED)

GRANT PARISH FIRE PROTECTION DISTRICT #5
POLLOCK, LOUISIANA

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1995
(CONTINUED)

G. BAD DEBTS (CONTINUED)

AVAILABLE WHICH WOULD INDICATE THE UNCOLLECTIBILITY OF THE RECEIVABLE.

H. COMPARATIVE DATA

COMPARATIVE TOTAL DATA FOR THE PRIOR YEAR HAVE BEEN PRESENTED IN THE ACCOMPANYING FINANCIAL STATEMENTS IN ORDER TO PROVIDE AN UNDERSTANDING OF CHANGES IN THE DISTRICT'S FINANCIAL POSITION AND OPERATIONS. HOWEVER, PRESENTATION OF PRIOR YEAR TOTALS BY FUND TYPE HAVE NOT BEEN PRESENTED IN EACH OF THE STATEMENTS SINCE THEIR INCLUSION WOULD MAKE THE STATEMENTS UNDULY COMPLEX AND DIFFICULT TO READ.

I. PROPERTY, PLANT & EQUIPMENT - GENERAL FIXED ASSET ACCOUNT GROUP

FIXED ASSETS USED IN GOVERNMENTAL FUND TYPE OPERATIONS ARE ACCOUNTED FOR IN GENERAL FIXED ASSETS GROUP OF ACCOUNTS, RATHER THAN IN GOVERNMENTAL FUNDS. NO DEPRECIATION HAS BEEN PROVIDED ON SUCH ASSETS.

ALL FIXED ASSETS ARE VALUED AT HISTORICAL COST OR ESTIMATED HISTORICAL COST IF ACTUAL HISTORICAL COST IS NOT AVAILABLE. DONATED ASSETS ARE VALUED AT THEIR ESTIMATED FAIR VALUE ON THE DATE DONATED. REPAIRS AND MAINTENANCE ARE RECORDED AS EXPENDITURES; RENEWALS AND BETTERMENTS ARE CAPITALIZED.

J. TOTAL COLUMN ON COMBINED STATEMENTS - OVERVIEW

TOTAL COLUMN ON THE COMBINED STATEMENTS - OVERVIEW IS CAPTIONED MEMORANDUM ONLY TO INDICATE THAT IT IS PRESENTED ONLY TO FACILITATE FINANCIAL ANALYSIS. DATA IN THESE COLUMNS DO NOT PRESENT FINANCIAL POSITION, RESULTS OF OPERATIONS, OR CHANGES IN FINANCIAL POSITION IN CONFORMITY WITH GENERALLY ACCEPTED ACCOUNTING PRINCIPLES. NEITHER IS SUCH DATA COMPARABLE TO A CONSOLIDATION. INTERFUND ELIMINATIONS HAVE NOT BEEN MADE IN THE AGGREGATION OF THIS DATA.

(CONTINUED)

GRANT PARISH FIRE PROTECTION DISTRICT #5
POLLOCK, LOUISIANA

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1995
(CONTINUED)

NOTE B. CASH AND INVESTMENTS

AT YEAR END, THE CARRYING AMOUNT OF THE DISTRICT'S DEPOSITS WAS \$67,287 AND THE BANK BALANCE WAS \$66,190. THESE DEPOSITS WERE SECURED BY FDIC INSURANCE.

NOTE C. PROPERTY TAXES

THE GRANT PARISH SHERIFF'S DEPARTMENT AS EX-OFFICIO TAX COLLECTOR COLLECTS PROPERTY TAX ON BEHALF OF THE DISTRICT ON ASSESSED VALUES OF PROPERTY WITHIN THE DISTRICT. THE TAXES ATTACH AS AN ENFORCEABLE LIEN ON PROPERTY AS OF JANUARY 1 EACH YEAR. FOR THE YEAR ENDED DECEMBER 31, 1995, TAXES OF 11.20 MILLS WERE LEVIED ON PROPERTY WITH ASSESSED VALUATION TOTALING \$7,726,429 AND WERE DEDICATED AS FOLLOWS:

	<u>MILLS</u>
GENERAL OPERATIONS, MAINTENANCE AND CAPITAL OUTLAYS	11.20

TOTAL TAXES LEVIED WERE \$86,536. TAXES YET TO BE REMITTED BY THE GRANT PARISH SHERIFF AT DECEMBER 31, 1995, WERE \$86,536.

NOTE D. BOARD COMPENSATION AND PER DIEM

NO COMPENSATION AND/OR PER DIEM WAS PAID TO ANY BOARD MEMBER DURING THE YEAR ENDED DECEMBER 31, 1995.

NOTE E. LEASE COMMITMENTS

AT DECEMBER 31, 1995, THE DISTRICT HAD NO MATERIAL LEASE COMMITMENTS.

NOTE F. PENSION PLAN

THE DISTRICT HAS NO PENSION PLAN FOR ITS EMPLOYEES.

NOTE G. COMPENSATED ABSENCES

THE FIRE DISTRICT DOES NOT ALLOW COMPENSATED ABSENCES.

NOTE H. LITIGATION

THE GRANT PARISH FIRE PROTECTION DISTRICT #5, HAD NO CLAIMS PENDING AGAINST IT AT DECEMBER 31, 1995.

(CONTINUED)

GRANT PARISH FIRE PROTECTION DISTRICT #5
POLLOCK, LOUISIANA

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1995
(CONTINUED)

NOTE I. CHANGES IN GENERAL FIXED ASSETS

	<u>BLDGS</u>	<u>VEHICLES</u>	<u>EQUIP.</u>	<u>TOTAL</u>
GENERAL FIXED ASSETS, BEGINNING OF YEAR	\$ 69,096	\$142,009	\$116,377	\$327,482
ADDITIONS:	599	-	30,834	31,433
DELETIONS:	-	-	-	-
	-----	-----	-----	-----
GENERAL FIXED ASSETS, ENDING OF YEAR	\$ 69,695 =====	\$142,009 =====	\$147,211 =====	\$358,915 =====

FINANCIAL STATEMENTS
OF INDIVIDUAL FUNDS
AND ACCOUNT GROUP

GENERAL FUND

TO ACCOUNT FOR RESOURCES TRADITIONALLY ASSOCIATED WITH GOVERNMENTS
WHICH ARE NOT REQUIRED TO BE ACCOUNTED FOR IN ANOTHER FUND.

GRANT PARISH FIRE PROTECTION DISTRICT #5
POLLOCK, LOUISIANA

EXHIBIT D-2

GENERAL FUND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
YEAR ENDED DECEMBER 31, 1995
WITH COMPARATIVE ACTUAL AMOUNTS FOR YEAR ENDED DECEMBER 31, 1994

	1995		VARIANCE FAVORAB. (UNFAV.)	1994 ACTUAL
	BUDGET	ACTUAL		
REVENUES				
DONATIONS	\$ 15,000	\$ 17,165	\$ 2,165	\$ 12,055
AD VALOREM TAXES	84,000	86,536	2,536	83,899
AD VALOREM REVENUE SHARING	11,000	11,285	285	10,629
STATE FORESTRY GRANT	-	989	989	1,056
INTEREST ON SAVINGS	2,500	4,241	1,741	1,962
2% INSURANCE REBATES	5,800	6,489	689	5,827
MISCELLANEOUS	-	604	604	1,078
TOTAL REVENUES	118,300	127,309	9,009	116,506
EXPENDITURES				
CURRENT				
GENERAL GOVERNMENT	15,800	12,909	2,891	15,216
PUBLIC SAFETY - FIRE DEPT.	68,600	67,237	1,363	69,183
CAPITAL OUTLAYS	33,900	31,433	2,467	19,187
TOTAL EXPENDITURES	118,300	111,579	6,721	103,586
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	-	15,730	15,730	12,920
OTHER FINANCING SOURCES (USES)				
OPERATING TRANSFERS OUT	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPEND- ITURES AND OTHER (USES)	-	15,730	15,730	12,920
FUND BALANCE, BEGINNING	-	149,196	-	136,276
FUND BALANCE, ENDING	\$ -	\$164,926	\$ 15,730	\$149,196

SEE ACCOUNTANT'S COMPILATION ATTACHED.

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THIS STATEMENT.

GRANT PARISH FIRE PROTECTION DISTRICT #5
POLLOCK, LOUISIANA

EXHIBIT D-3

GENERAL FUND

STATEMENT OF EXPENDITURES COMPARED TO BUDGET (GAAP BASIS)
YEAR ENDED DECEMBER 31, 1995 WITH COMPARATIVE ACTUAL
AMOUNTS FOR YEAR ENDED DECEMBER 31, 1994

	1995		VARIANCE FAVORAB. (UNFAV.)	1994 ACTUAL
	BUDGET	ACTUAL		
GENERAL GOVERNMENT				
UTILITIES	\$ 3,000	\$ 2,796	\$ 204	\$ 3,503
TELEPHONE	1,000	1,038	(38)	1,021
OFFICE SUPPLIES	2,500	3,224	(724)	2,417
ADMINISTRATIVE COSTS	3,200	143	3,057	3,111
ADVERTISING	2,400	1,908	492	1,364
BOOKKEEPING & AUDIT	3,700	3,800	(100)	3,800
TOTAL GENERAL GOVERNMENT	\$ 15,800	\$ 12,909	\$ 2,891	\$ 15,216
PUBLIC SAFETY - FIRE DEPARTMENT				
MATERIALS & SUPPLIES	\$ 1,167	\$ 870	\$ 297	\$ 6,539
INSURANCE	8,000	7,749	251	7,757
REPAIRS & MAINTENANCE	13,200	13,471	(271)	10,893
GAS	3,000	2,932	68	3,228
FIRST REPONDER SUPPLIES	2,400	2,090	310	1,938
SALARIES	29,500	30,413	(913)	30,343
PAYROLL TAXES	5,000	3,609	1,391	2,629
WORKMAN'S COMP. INSURANCE	4,100	4,093	7	3,030
TRAINING	1,433	1,118	315	1,655
LAND LEASE, SURETY BOND & UNIFORMS	800	892	(92)	1,171
TOTAL PUBLIC SAFETY - FIRE DEPARTMENT	\$ 68,600	\$ 67,237	\$ 1,363	\$ 69,183
CAPITAL OUTLAYS				
VEHICLES	\$ 5,000	\$ -	\$ 5,000	\$ -
SUBSTATIONS	-	599	(599)	-
EQUIPMENT	28,900	30,834	(1,934)	19,187
TOTAL CAPITAL OUTLAYS	\$ 33,900	\$ 31,433	\$ 2,467	\$ 19,187
TOTALS	\$118,300	\$111,579	\$ 6,721	\$103,586

SEE ACCOUNTANT'S COMPILATION ATTACHED.

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THIS STATEMENT.

GENERAL FIXED ASSETS ACCOUNT GROUP

TO ACCOUNT FOR FIXED ASSETS NOT USED IN PROPRIETARY FUND OPERATIONS.

GRANT PARISH FIRE PROTECTION DISTRICT #5
 POLLOCK, LOUISIANA

EXHIBIT E-1

COMPARATIVE STATEMENT OF GENERAL FIXED ASSETS
 DECEMBER 31, 1995 AND 1994

	1995	1994
	-----	-----
GENERAL FIXED ASSETS, AT COST:		
BUILDINGS	\$ 69,695	\$ 69,096
VEHICLES	142,009	142,009
EQUIPMENT	147,211	116,159
	-----	-----
TOTAL GENERAL FIXED ASSETS	\$358,915	\$327,264
	=====	=====
INVESTMENT IN GENERAL FIXED ASSETS:		
GENERAL FUND REVENUES	\$349,309	\$318,647
CONTRIBUTION FROM FORESTRY SERVICE	5,445	4,456
CONTRIBUTION FROM DHR	300	300
R. C. F. D. GRANT	3,861	3,861
	-----	-----
TOTAL INVESTMENT IN GENERAL FIXED ASSETS	\$358,915	\$327,264
	=====	=====

SEE ACCOUNTANT'S COMPILATION ATTACHED.

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THIS STATEMENT.

GRANT PARISH FIRE PROTECTION DISTRICT #5
POLLOCK, LOUISIANA

EXHIBIT E-2

STATEMENT OF CHANGES IN GENERAL FIXED ASSETS
YEAR ENDED DECEMBER 31, 1995

	BLDGS.	VEHICLES	EQUIP.	TOTALS
	-----	-----	-----	-----
GENERAL FIXED ASSETS, BEGINNING OF YEAR	\$ 69,096	\$142,009	\$116,377	\$327,482
ADDITIONS:				
GENERAL FUND REVENUES	599	-	29,845	30,444
STATE FORESTRY GRANT	-	-	989	989
TOTAL ADDITIONS	599	-	30,834	31,433
TOTAL BALANCES AND ADDITIONS	69,695	142,009	147,211	358,915
DEDUCTIONS:	-	-	-	-
GENERAL FIXED ASSETS, END OF YEAR	\$ 69,695 =====	\$142,009 =====	\$147,211 =====	\$358,915 =====

SEE ACCOUNTANT'S COMPILATION ATTACHED.

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THIS STATEMENT.

Roy K. Derbonne, Jr.

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ACCOUNTANT'S ATTESTATION LETTER

MR. MIKE BONNER, BOARD CHAIRMAN
GRANT PARISH FIRE PROTECTION DISTRICT
#5 AND THE BOARD OF COMMISSIONERS
POLLOCK, LOUISIANA

I HAVE PERFORMED THE PROCEDURES INCLUDED IN THE LOUISIANA GOVERNMENT AUDIT GUIDE AND ENUMERATED BELOW, WHICH WERE AGREED TO BY THE MANAGEMENT OF GRANT PARISH FIRE PROTECTION DISTRICT #5 AND THE LEGISLATIVE AUDITOR, STATE OF LOUISIANA, SOLELY TO ASSIST THE USERS IN EVALUATING MANAGEMENT'S ASSERTIONS ABOUT GRANT PARISH FIRE PROTECTION DISTRICT #5'S COMPLIANCE WITH CERTAIN LAWS AND REGULATIONS DURING THE YEAR ENDED DECEMBER 31, 1995 INCLUDED IN THE ACCOMPANYING LOUISIANA ATTESTATION QUESTIONNAIRE. THIS AGREED-UPON PROCEDURES ENGAGEMENT WAS PERFORMED IN ACCORDANCE WITH STANDARDS ESTABLISHED BY THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS. THE SUFFICIENCY OF THESE PROCEDURES IS SOLELY THE RESPONSIBILITY OF THE SPECIFIED USERS OF THE REPORT. CONSEQUENTLY, I MAKE NO REPRESENTATION REGARDING THE SUFFICIENCY OF THE PROCEDURES DESCRIBED BELOW EITHER FOR THE PURPOSE FOR WHICH THIS REPORT HAS BEEN REQUESTED OR FOR ANY OTHER PURPOSE.

PUBLIC BID LAW

1. SELECT ALL EXPENDITURES MADE DURING THE YEAR FOR MATERIAL AND SUPPLIES EXCEEDING \$5,000, OR PUBLIC WORKS EXCEEDING \$50,000, AND DETERMINE WHETHER SUCH PURCHASES WERE MADE IN ACCORDANCE WITH LSA-RS 38:2211-2251 (THE PUBLIC BID LAW).

TWO EXPENDITURES WERE MADE DURING THE YEAR FOR MATERIALS AND SUPPLIES EXCEEDING \$5,000. I EXAMINED DOCUMENTATION WHICH INDICATED THAT THESE EXPENDITURES HAD BEEN PROPERLY ADVERTISED AND ACCEPTED IN ACCORDANCE WITH THE PROVISIONS OF LSA-RS 38:2211-2251.

CODE OF ETHICS FOR PUBLIC OFFICIALS AND PUBLIC EMPLOYEES

2. OBTAIN FROM MANAGEMENT A LIST OF THE IMMEDIATE FAMILY MEMBERS OF EACH BOARD MEMBER AS DEFINED BY LSA-RS 42:1101-1124 (THE CODE OF ETHICS), AND A LIST OF OUTSIDE BUSINESS INTERESTS OF ALL BOARD MEMBERS AND EMPLOYEES, AS WELL AS THEIR IMMEDIATE FAMILIES.

MANAGEMENT PROVIDED ME WITH THE REQUIRED LIST INCLUDING THE NOTED INFORMATION.

3. OBTAIN FROM MANAGEMENT A LISTING OF ALL EMPLOYEES PAID DURING THE PERIOD UNDER EXAMINATION.

MANAGEMENT PROVIDED ME WITH THE REQUIRED LIST.

4. DETERMINE WHETHER ANY OF THOSE EMPLOYEES INCLUDED IN THE LISTING OBTAINED FROM MANAGEMENT IN AGREED-UPON PROCEDURE (3) WERE ALSO INCLUDED ON THE LISTING OBTAINED FROM MANAGEMENT IN AGREED-UPON PROCEDURE (2) AS IMMEDIATE FAMILY MEMBERS.

NONE OF THE EMPLOYEES INCLUDED ON THE LIST OF EMPLOYEES PROVIDED BY MANAGEMENT IN AGREED-UPON PROCEDURE (3) APPEARED ON THE LIST PROVIDED BY MANAGEMENT IN AGREED UPON PROCEDURE (2).

BUDGETING

5. OBTAIN A COPY OF THE LEGALLY ADOPTED BUDGET AND ALL AMENDMENTS.

MANAGEMENT PROVIDED ME WITH A COPY OF THE ORIGINAL AND AMENDED BUDGETS.

6. TRACE THE BUDGET ADOPTION AND AMENDMENTS TO THE MINUTE BOOK.

I TRACED THE ADOPTION OF THE ORIGINAL BUDGET TO THE MINUTES OF A MEETING HELD ON FEBRUARY 14, 1995 WHICH INDICATED THAT BUDGET HAD BEEN ADOPTED BY THE COMMISSIONERS OF GRANT PARISH FIRE PROTECTION DISTRICT #5 BY A UNANIMOUS VOTE. THE BUDGET WAS AMENDED FIVE TIMES DURING THE YEAR ENDED DECEMBER 31, 1995. FOUR OF THE AMENDMENTS SHIFTED EXPENDITURES BETWEEN LINE ITEMS WITHIN THE SAME FUNCTIONAL CATEGORY. ON SEPTEMBER 11, 1995 THE BUDGET WAS AMENDED TO ADD \$4,900 TO THE CAPITAL OUTLAYS CATEGORY OF THE BUDGET FOR EQUIPMENT PURCHASES.

7. COMPARE THE REVENUES AND EXPENDITURES OF THE FINAL BUDGET TO ACTUAL REVENUES AND EXPENDITURES TO DETERMINE IF ACTUAL REVENUES OR EXPENDITURES EXCEED BUDGETED AMOUNTS BY MORE THAN 5%.

I COMPARED THE REVENUES AND EXPENDITURES OF THE FINAL BUDGET TO ACTUAL REVENUES AND EXPENDITURES. ACTUAL REVENUES EXCEEDED BUDGETED REVENUES BY 7.6%, WHILE ACTUAL EXPENDITURES WERE 5.7% UNDER BUDGETED EXPENDITURES.

ACCOUNTING AND REPORTING

8. RANDOMLY SELECT 6 DISBURSEMENTS MADE DURING THE PERIOD UNDER EXAMINATION AND:
 - (A) TRACE PAYMENTS TO SUPPORTING DOCUMENTATION AS TO PROPER AMOUNT AND PAYEE;

I EXAMINED SUPPORTING DOCUMENTATION FOR EACH OF THE SIX SELECTED DISBURSEMENTS AND FOUND THAT THE PAYMENT WAS FOR THE PROPER AMOUNT AND MADE TO THE CORRECT PAYEE.

- (B) DETERMINE IF PAYMENTS WERE PROPERLY CODED TO THE CORRECT FUND AND GENERAL LEDGER ACCOUNT;

ALL SIX OF THE PAYMENTS WERE PROPERLY CODED TO THE CORRECT FUND AND GENERAL LEDGER ACCOUNT.

- (C) AND, DETERMINE WHETHER PAYMENTS RECEIVED APPROVAL FROM PROPER AUTHORITIES.

INSPECTION OF DOCUMENTATION SUPPORTING EACH OF THE SIX SELECTED DISBURSEMENTS INDICATED APPROVALS FROM THE ACCOUNTANT AND THE CHAIRMAN OF THE BOARD OF COMMISSIONERS. IN ADDITION, EACH OF THE DISBURSEMENTS WERE TRACED TO THE DISTRICT'S MINUTES WHERE THEY WERE APPROVED BY THE FULL COMMISSION.

MEETINGS

9. EXAMINE EVIDENCE INDICATING THAT AGENDAS FOR MEETINGS RECORDED IN THE MINUTE BOOK WERE POSTED OR ADVERTISED AS REQUIRED BY LSA-RS 42:1 THROUGH 42:12 (THE OPEN MEETINGS LAW).

GRANT PARISH FIRE PROTECTION DISTRICT #5 POSTS THE MINUTES OF THE PREVIOUS MONTHS MEETING ON THE BULLETIN BOARD AT THE FIRE STATION IN POLLOCK, LOUISIANA, WHICH OPEN TO THE PUBLIC FIVE DAYS A WEEK FROM EIGHT A.M. TO FIVE P.M.

DEBT

10. EXAMINE BANK DEPOSITS FOR THE PERIOD UNDER EXAMINATION AND DETERMINE WHETHER ANY SUCH DEPOSITS APPEAR TO BE PROCEEDS OF BANK LOANS, BONDS, OR LIKE INDEBTEDNESS.

I INSPECTED COPIES OF ALL BANK DEPOSIT SLIPS FOR THE PERIOD UNDER EXAMINATION AND NOTED NO DEPOSITS WHICH APPEAR TO BE PROCEEDS OF BANK LOANS, BONDS, OR LIKE INDEBTEDNESS.

ADVANCES AND BONUSES

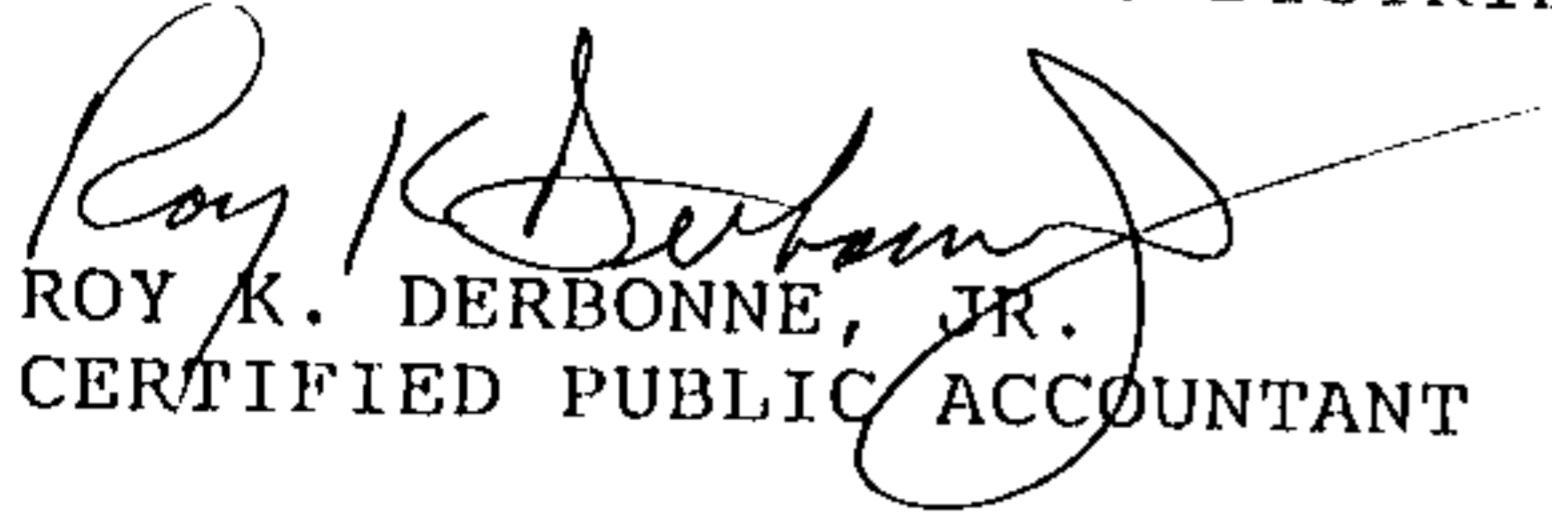
11. EXAMINE PAYROLL RECORDS AND MINUTES FOR THE YEAR TO DETERMINE WHETHER ANY PAYMENTS HAVE BEEN MADE TO EMPLOYEES WHICH MAY CONSTITUTE BONUSES, ADVANCES, OR GIFTS.

A READING OF THE MINUTES OF THE GRANT PARISH FIRE PROTECTION DISTRICT #5 FOR THE YEAR INDICATED NO APPROVAL FOR THE PAYMENTS NOTED. I ALSO INSPECTED PAYROLL RECORDS FOR THE YEAR AND NOTED NO INSTANCES WHICH WOULD INDICATE PAYMENTS TO EMPLOYEES WHICH WOULD CONSTITUTE BONUSES, ADVANCES, OR GIFTS.

I WAS NOT ENGAGED TO, AND DID NOT, PERFORM AN EXAMINATION, THE OBJECTIVE OF WHICH WOULD BE THE EXPRESSION OF AN OPINION ON MANAGEMENT'S ASSERTIONS. ACCORDINGLY, I DO NOT EXPRESS SUCH AN OPINION. HAD I PERFORMED ADDITIONAL PROCEDURES, OTHER MATTERS MIGHT HAVE COME TO MY ATTENTION THAT WOULD HAVE BEEN REPORTED TO YOU.

THIS REPORT IS INTENDED SOLELY FOR THE USE OF MANAGEMENT OF GRANT PARISH FIRE PROTECTION DISTRICT #5 AND THE LEGISLATIVE AUDITOR, STATE

OF LOUISIANA, AND SHOULD NOT BE USED BY THOSE WHO HAVE NOT AGREED TO THE PROCEDURES AND TAKEN RESPONSIBILITY FOR THE SUFFICIENCY OF THE PROCEDURES FOR THEIR PURPOSES. HOWEVER, THIS REPORT IS A MATTER OF PUBLIC RECORD AND ITS DISTRIBUTION IS NOT LIMITED.


ROY K. DERBONNE, JR.
CERTIFIED PUBLIC ACCOUNTANT

JULY 1, 1996