

(Circle One) Constable/Justice of The Peace  
Of Ward/District 8  
Alexandria, Rapides, Louisiana

Financial Statements  
As of and for the Year Ended December 31, 2003

Required by Louisiana Revised Statutes 24:513 and 24:514 to  
Be filed with the Legislative Auditor  
Within 90 days after the close of the fiscal year.

AFFIDAVIT

Personally came and appeared before the undersigned authority, (Circle One) Constable or  
Justice of the Peace (your name) Jennifer Peterman, who, duly sworn, deposes and  
says that the financial statements herewith given present fairly the financial position of the Court  
of Alexandria, Rapides Parish, Louisiana, as of December 31, 2003, and the results of  
operations for the year then ended, on the cash basis of accounting.

In addition, (your name) Jennifer Peterman, who duly sworn, deposes, and says  
that the (Circle One) Constable/Justice of the Peace of Ward/District 8 and  
Rapides Parish received \$200,000 or less in revenues and other sources for the  
year ended December 31, 2003, and accordingly, is not required to have an audit or a  
compilation and attestation for the previously mentioned fiscal year.

Jennifer Peterman  
Signature

Sworn to and subscribed before me, this 23<sup>rd</sup> day of March, 2004.

Sonya D. Openter #41125  
NOTARY PUBLIC

Please Complete this Section:

|                        |   |
|------------------------|---|
| Constable/Justice Name | <u>Jennifer J. Peterman, Justice of the Peace</u> |
| Street or P.O. Box     | <u>536 N. Bayou Rapides Road</u>                  |
| City                   | <u>Alexandria</u>                                 |
| Zip Code               | <u>71303</u>                                      |
| Telephone Number       | <u>318-487-2077</u>                               |
| FAX Number             |   |

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

(Your Name) Jennifer Peterman  
 (Circle One) Constable/Justice of the Peace  
 of Ward/District 8  
Alexandria, Rapides, Louisiana

**Balance Sheet, December 31, 2003**

**ASSETS:**

Cash and cash equivalents on hand  
 Investments (fair value) on hand  
 Office furnishings (Cost of desks, etc)  
 Equipment (Cost of fax machine, etc)

Total Assets

**LIABILITIES AND FUND BALANCE:**

Liabilities:

Cash overdraft  
 Garnishments due to others  
 Other liabilities  
 Total Liabilities

\*\*Fund balance

Total Liabilities and Fund Balance

|  | General<br>Fund | Garnishment<br>Fund | Total |
|--|-----------------|---------------------|-------|
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\*\*This amount should agree with the fund balance at the end of the year on Statement B (F from Statement B)

Statement B

(Your Name) Jennifer J. Peterman  
 (Circle One) Constable/Justice of the Peace  
 of Ward/District 8  
Alexandria, Rapides Louisiana

Statement of Cash Receipts and Disbursements  
 For the Year Ended December 31, 2003

|  | General Fund                | Garnishment Fund |
|--|-----------------------------|------------------|
| <b>CASH RECEIPTS:</b>                                    |                             |                  |
| * State salary supplement received                       | 900 <sup>00</sup>           |                  |
| * Parish salary received                                 | 2,386 <sup>00</sup>         |                  |
| Garnishments collected                                   |                             |                  |
| Total Fees collected                                     | 350 <sup>00</sup>           |                  |
| Total cash receipts                                      | <b>A 3,636<sup>00</sup></b> |                  |
| <b>OFFICE DISBURSEMENTS:</b>                             |                             |                  |
| Fees paid to constable (may apply to Justice of Peace)   | 200 <sup>00</sup>           |                  |
| Other operating services (cost of fax line, etc)         | 794 <sup>00</sup>           |                  |
| Materials and supplies (stationery, postage, etc)        |                             |                  |
| Travel and other charges                                 |                             |                  |
| Constable/Justice of the peace                           | 1,512 <sup>00</sup>         |                  |
| Others   |                             |                  |
| Capital outlay (cost of purchases of equipment, etc)     |                             |                  |
| Garnishments paid to others                              |                             |                  |
| Total office disbursements                               | <b>B 2,506<sup>00</sup></b> |                  |
| Available for salaries (A less B)                        |                             |                  |
| Salary and related benefits:                             |                             |                  |
| Amount retained by justice of the peace or constable     | 1,130 <sup>00</sup>         |                  |
| Amount paid to other employees, if applicable            |                             |                  |
| Total salaries paid                                      | <b>C</b>                    |                  |
| Increase or (decrease) in fund balance (A less B less C) | <b>D</b>                    |                  |
| Fund Balance at the beginning of the year                | <b>E</b>                    |                  |
| Fund balance (deficit) at end of the year (D plus E)     | <b>F - 0 -</b>              |                  |

\* Required Information, please provide the total annual amount

E This is the amount of the fund balance at the end of the prior year