

Terrebonne Parish
Notarial Examining Committee

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Financial Statements
As of and for the Year Ended December 31, 2003

Required by Louisiana Revised Statutes 24:513 and 24:514 to
Be filed with the Legislative Auditor
Within 90 days after the close of the fiscal year.

AFFIDAVIT

Personally came and appeared before the undersigned authority, (your name) _____
SHARON C. TOUPS, who, duly sworn, deposes and says that the financial statements
herewith given present fairly the financial position of the Terrebonne Parish Notarial
Committee as of December 31, 2003, and the results of operations for the year then ended,
on the cash basis of accounting.

In addition, (your name) SHARON C. TOUPS, who duly sworn, deposes, and says
that the Terrebonne Parish Notarial Examining Committee received
\$50,000 or less in revenues and other sources for the year ended December 31, 2003, and
accordingly, is not required to have an audit or a compilation and attestation for the previously
mentioned fiscal year.

Sharon C. Toups
Chairperson

Sworn to and subscribed before me, this 12 day of March, 2004.

Melissa Wyman
NOTARY PUBLIC

Please Complete this Section

Chairperson's Name
Street or P.O. Box
City
Zip Code
Telephone Number
FAX Number

SHARON C. TOUPS
412 ENGERSON ST. Suite A
Houma, LA
70363-4818
985-872-4935
985-223-4935

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 3-17-04

(Your Name) Sharon C Toups
 Chairperson of the Terrebonne
 Parish Notarial Examining Committee

**Statement of Cash Receipts and Disbursements
 For the Year Ended December 31, 2003**

	General Fund
CASH RECEIPTS	
Examination fees collected	<u>830.00</u>
Interest earned	<u>—</u>
Other receipts (describe):	<u>—</u>
	<u>—</u>
	<u>—</u>
Total cash receipts	A <u>830.00</u>
 OFFICE DISBURSEMENTS	
Salaries paid	<u> </u>
Fees paid to proctors	<u> </u>
Materials and supplies (stationery, postage, etc)	<u>836.30</u>
Travel and related charges	<u>23.50</u>
Capital outlay (cost of purchases of equipment, etc)	<u> </u>
Other disbursements (describe):	<u> </u>
	<u> </u>
	<u> </u>
Total office disbursements	B <u>849.80</u>
 Increase or (decrease) in fund balance (A less B)	C <u>-19.80</u>
Fund Balance at the beginning of the year	D <u>142.00</u>
 Fund balance (deficit) at end of the year (C plus D)	<u>122.20</u>

D This is the amount of the fund balance at the end of the prior year