

Calcasieu Parish
Notarial Examining Committee

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AFFIDAVIT

Personally came and appeared before the undersigned authority, John Green Jr
(chairman), who, duly sworn, deposes and says that all the revenues and expenditures of the
Calcasieu Parish Notarial Examining Committee are reported and
audited with the (circle one) Clerk of Court/Custodian of Notarial Records or with another entity
_____, for the year ended December 31, 20____, and
accordingly, is not required to provide its financial statements to the Legislative Auditor for the
previously mentioned year.

Or

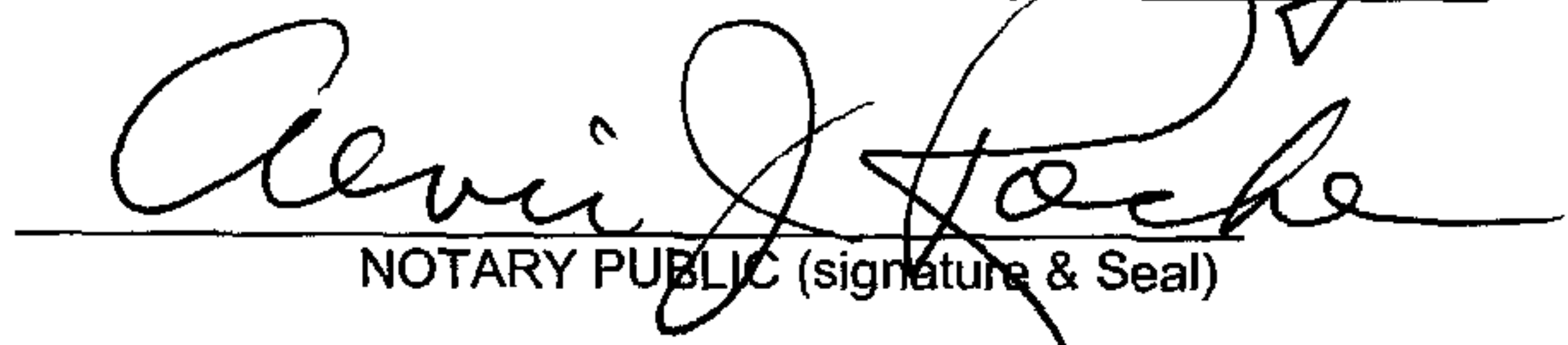
Personally came and appeared before the undersigned authority, John Green Jr
(chairman), who, duly sworn, deposes and says that the financial statements herewith given
present fairly the financial position of Calcasieu Parish Notarial
Examining Committee as of December 31, 2003, and the results of operations for the year
then ended, in accordance with the basis of accounting described within the accompanying
financial statements. Please complete the revenue certification portion below.

REVENUE CERTIFICATION (Complete if sending financial statements)

In addition, John Green Jr, (name), who, duly sworn, deposes and
says that Calcasieu Parish Notarial Examining Committee received \$50,000
or less in revenues and other sources for the year ended December 31, 20____, and accordingly,
is not required to have an audit for the previously mentioned year.


Signature (chairman)

Sworn to and subscribed before me (notary public) this 18th day of May, 2004.


NOTARY PUBLIC (signature & Seal)

Please Complete this Section:

Chairman's Name John Green Jr
Street or P.O. Box 400 East College
Lake Charles, LA
Zip Code 70605
Telephone No. 337-474-3620
Fax Number 337-474-3080

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 5/26/04

(Your Name) John Green, Jr.
 Chairperson of the Calcasieu
 Parish Notarial Examining Committee

**Statement of Cash Receipts and Disbursements
 For the Year Ended December 31, 2003**

	<u>General Fund</u>
CASH RECEIPTS	
Examination fees collected	<u>4,520.00</u>
Interest earned	<u> </u>
Other receipts (describe):	<u> </u>
	<u> </u>
	<u> </u>
Total cash receipts	A <u>4,520.00</u>
OFFICE DISBURSEMENTS	
Salaries paid	<u>3,390.00</u>
Fees paid to proctors (American Press)	<u>1,350.00</u>
Materials and supplies (stationery, postage, etc)	<u> </u>
Travel and related charges	<u> </u>
Capital outlay (cost of purchases of equipment, etc)	<u> </u>
Other disbursements (describe): (Bank Charges)	<u>68.21</u>
	<u> </u>
	<u> </u>
Total office disbursements	B <u>4,808.21</u>
Increase or (decrease) in fund balance (A less B)	C <u>-288.21</u>
Fund Balance at the beginning of the year	D <u>883.71</u>
Fund balance (deficit) at end of the year (C plus D)	<u>595.50</u>

D This is the amount of the fund balance at the end of the prior year

Statement A

(Your Name) John Green, Jr.
Chairperson of the Calcasieu
Parish Notarial Examining Committee

Balance Sheet, December 31, 20⁰³

	<u>General Fund</u>
ASSETS	
Cash and cash equivalents on hand	<u>595.50</u>
Investments (fair value) on hand	<u> </u>
Office furnishings (Cost of desks, etc)	<u> </u>
Equipment (Cost of fax machine, etc)	<u> </u>
Total Assets	A <u>595.50</u>
LIABILITIES AND FUND BALANCE	
Liabilities:	
Cash overdraft	<u> </u>
Salaries payable	<u> </u>
Accounts payable	<u> </u>
Other liabilities	<u> </u>
Total Liabilities	B <u> </u>
Fund balance	C <u>595.50</u>
Total Liabilities and Fund Balance (B plus C)	D <u>595.50</u>

C This amount should agree with the fund balance at the end of the year on Statement B