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**CITY MARSHAL  
OF ABBEVILLE, LOUISIANA**

**Compiled Financial Statements**

**For the Year Ended December 31, 2003**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 3-31-04

**Affidavit and Revenue Certification**

CITY MARSHAL OF ABBEVILLE, LOUISIANA ENTITY NAME

VERMILION Parish

ABBEVILLE (City), State

**ANNUAL SWORN FINANCIAL STATEMENTS AND  
CERTIFICATION OF REVENUES \$50,000 OR LESS (if applicable)**

The annual sworn financial statements are required by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues \$50,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(l)(1)(c)(i).

\*\*\*\*\*

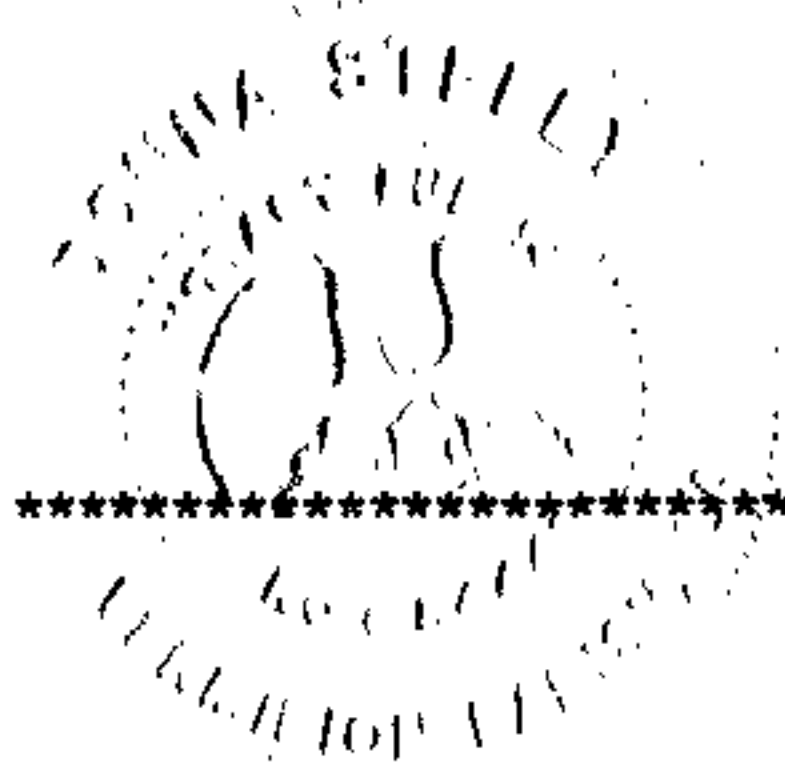
Personally came and appeared before the undersigned authority, Jimmie P. Touchet (name), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of City Marshal of Abbeville, Louisiana (entity name) as of December 31, 2003, and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

(Complete if applicable)

In addition, Jimmie P. Touchet (name), who, duly sworn, deposes and says that City Marshal of Abbeville, LA (entity name) received \$50,000 or less in revenues and other sources for the year ended December 31, 2003, and accordingly, is not required to have an audit for the previously mentioned year.

Jimmie P. Touchet  
Signature

Sworn to and subscribed before me this 18 day of March, 2004.



Donna Stelly  
NOTARY PUBLIC

\*\*\*\*\*

Officer Name Jimmie P. Touchet  
Title City Marshal  
Address 208 South State Street  
Abbeville, LA 70510  
Telephone No. 337-893-1831

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Mr. Jimmie P. Touchet  
City Marshal  
Abbeville, Louisiana 70510

We have compiled the accompanying general purpose financial statements of the City Marshal of Abbeville, Louisiana as of and for the year ended December 31, 2003, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

*Dannall, Sikes & Frederick*

A Corporation of Certified Public Accountants

Abbeville, Louisiana  
March 16, 2004

CITY MARSHAL OF ABBEVILLE, LOUISIANA

Combined Balance Sheet  
All Fund Types and Account Group  
December 31, 2003

	Governmental	Account Groups		Total (Memorandum Only)
	Fund Type	General	General	
	General	Fixed Assets	Long-Term Debt	
<b>ASSETS</b>				
Cash	\$ 5,287	\$ -	\$ -	\$ 5,287
Furniture, equipment and vehicle	-	16,626	-	16,626
Amount to be provided for retirement of long-term debt	-	-	9,047	9,047
Total assets	<u>\$ 5,287</u>	<u>\$ 16,626</u>	<u>\$ 9,047</u>	<u>\$ 30,960</u>
<b>LIABILITIES AND FUND EQUITY</b>				
<b>Liabilities:</b>				
Accounts payable	\$ 522	\$ -	\$ -	\$ 522
Note payable	-	-	9,047	9,047
Total liabilities	<u>522</u>	<u>-</u>	<u>9,047</u>	<u>9,569</u>
<b>Fund Equity:</b>				
Investment in general fixed assets	-	16,626	-	16,626
Fund Balance - Unreserved, undesignated	<u>4,765</u>	<u>-</u>	<u>-</u>	<u>4,765</u>
	<u>4,765</u>	<u>16,626</u>	<u>-</u>	<u>21,391</u>
Total liabilities and fund equity	<u>\$ 5,287</u>	<u>\$ 16,626</u>	<u>\$ 9,047</u>	<u>\$ 30,960</u>

See accompanying notes and accountant's report.

CITY MARSHAL OF ABBEVILLE, LOUISIANA

Statement of Revenues, Expenditures and Changes in Fund Balance  
 All Governmental Fund Types – General Fund  
 For the Year Ended December 31, 2003

Revenue:	
Intergovernmental -	
Marshal's fees	\$ 19,236
Holding facility fees	<u>1,175</u>
Total revenues	<u>20,411</u>
Expenditures:	
Current -	
Auto expenses	5,992
Miscellaneous	3,862
Prisoners board	810
Repairs and maintenance	1,275
Supplies	956
Telephone and beepers	2,991
Travel and conventions	945
Uniforms	480
Debt Service -	
Principal	3,075
Interest	388
Capital Outlay -	
Vehicle	<u>12,122</u>
Total expenditures	<u>32,896</u>
Excess of expenditures over revenues	(12,485)
Other financing sources:	
Proceeds of long-term debt	<u>12,122</u>
Excess of expenditures over revenues and other financing sources	(363)
Fund balance, beginning	<u>5,128</u>
Fund balance, ending	<u>\$ 4,765</u>

See accompanying notes and accountant's report.

# CITY MARSHAL OF ABBEVILLE, LOUISIANA

## Notes to Financial Statements

### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City Marshal of Abbeville, Louisiana was created under Louisiana Revised Statute 13:1879 as an officer of the court elected for a term of six years. Louisiana Revised Statute 13:1881 provides that the Marshal's duties are to execute the orders and mandates of the court, and in the execution thereof, and in making arrests and preserving the peace, he has the same powers and authority of a sheriff.

#### A. Basis of Presentation

The accounting and reporting policies of the City Marshal of Abbeville have been adopted in conformity with generally accepted accounting principles as applied to government units. Such accounting and reporting procedures also conform to the guides set forth in the industry audit guide, Audits of State and Local Governmental Units and the interpretations of the National Council on Governmental Accounting (NCGA). The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing accounting and financial reporting principles.

#### B. Financial Reporting Entity

This report includes all funds and account groups which are controlled by or dependent upon the City Marshal. The City Marshal's office is a component unit of the City of Abbeville, Louisiana.

#### C. Fund Accounting

The City Marshal's office uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate *legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.*

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

The funds are grouped in the financial statements in this report, into one generic fund type and two broad fund categories as follows:

#### Governmental Fund - General Fund

The General Fund is the general operating fund of the City Marshal. It is used to account for all financial resources.

CITY MARSHAL OF ABBEVILLE, LOUISIANA

Notes to Financial Statements

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The modified accrual basis of accounting is used by the governmental fund type. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. No revenues were considered to be susceptible for accrual. Expenditures are recorded when the related fund liability is incurred.

E. Budgets and Budgetary Accounting

An annual budget was not prepared for the City Marshal and, therefore, no budget figures, nor comparisons of budget figures to actual are shown in this report.

F. Fixed Assets

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction are reflected as expenditures in governmental funds, and the related assets are reported in the general fixed assets account group. All purchased fixed assets are valued at cost where historical records are available and at an estimated historical cost based on acquisition price of similar assets where no historical records exist. Donated fixed assets are valued at their estimated fair market value on the date received. Estimated amounts comprise approximately 5% of total fixed assets. No depreciation has been provided on general fixed assets.

G. Total Columns on Combined Statements

Total columns on the Combined Statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.



CITY MARSHAL OF ABBEVILLE, LOUISIANA

Notes to Financial Statements

NOTE 2 CASH

Under state law, the City Marshal may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, or the laws of the United States. The City Marshal may invest in certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. At December 31, 2003, the City Marshal had cash (book balances) totaling \$5,287, as follows:

Holding facility account	\$ 2,083
City Marshal account	<u>3,204</u>
Total	<u>\$ 5,287</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits, (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Deposit balances (bank balances) at December 31, 2003, total \$5,749 and are covered by FDIC insurance.

NOTE 3 FIXED ASSETS

A summary of changes in general fixed assets for the year ended December 31, 2003 follows:

	Balance December 31, 2002	Additions	Deletions	Balance December 31, 2003
Furniture and equipment	\$ 4,504	\$ -	\$ -	\$ 4,504
Vehicles	<u>-</u>	<u>12,122</u>	<u>-</u>	<u>12,122</u>
	<u>\$ 4,504</u>	<u>\$ 12,122</u>	<u>\$ -</u>	<u>\$ 16,626</u>

NOTE 4 INTERGOVERNMENTAL RELATIONSHIPS

The nature of the City Marshal's duties and functions has created an interdependent relationship between the City Marshal's office and the City of Abbeville and the City Court of Abbeville.

Practically all operating revenues for the City Marshal are derived from court costs assessed and collected by City Court of Abbeville. These funds (which are reported in the financial statements as Marshal's fees and holding facility fees) are distributed to the City Marshal on a monthly basis.

CITY MARSHAL OF ABBEVILLE, LOUISIANA

Notes to Financial Statements

NOTE 4 INTERGOVERNMENTAL RELATIONSHIPS (CONTINUED)

The City of Abbeville is responsible for paying the salaries and related benefits of the City Marshal and holding facility personnel. The City of Abbeville also provides office space and vehicles for the City Marshal's office, however, the cost of operating and maintaining these vehicles is shared by the City Marshal.

NOTE 5 NOTE PAYABLE

On April 17, 2003 the City Marshal borrowed \$12,122 from a local bank to finance the purchase of a vehicle. The note has a stated interest rate of 5.40% per annum and is payable on demand, or if no demand is made, the loan shall be repaid in 30 monthly installments of \$433. The note balance as of December 31, 2003 was \$9,047.

The annual requirements to amortize the note including interest payments of \$478 are \$5,195 for the year 2004 and \$4,329 for the year 2005.



# Darnall, Sikes & Frederick

(A Corporation of Certified Public Accountants)

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March 16, 2004

Eugene H. Darnall, CPA, Retired 1990  
Paula D. Bihm, CPA, Deceased 2002

E. Larry Sikes, CPA, CVA, CFP™  
Danny P. Frederick, CPA  
Clayton E. Darnall, CPA, CVA  
Eugene H. Darnall, III, CPA  
Stephanie M. Higginbotham, CPA  
John P. Armato, CPA  
Jennifer S. Ziegler, CPA, CFP™  
Chris A. Miller, CPA, CVA  
Stephen R. Dischler, MBA, CPA  
Steven G. Moosa, CPA

Erich G. Loewer, Jr., CPA, CVA

Kathleen T. Darnall, CPA  
Erich G. Loewer, III, MTX, CPA  
Tamera T. Landry, CPA  
Raegan D. Stelly, CPA  
Julie Templet DeVillier, CPA  
Barbara A. Clark, CPA  
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Jeremy C. Meaux, CPA  
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Eunice, LA 70535  
337.457.4146

1201 Brashear Avenue  
Suite 301  
Morgan City, LA 70380  
985.384.6264

404 Pere Megret  
Abbeville, LA 70510  
337.893.5470

Mr. Jimmie P. Touchet  
City Marshal  
Abbeville, Louisiana 70510

In performing the compilation of the general purpose financial statements as of and for the year ended December 31, 2003, we noted apparent violations of State Laws that we would like to bring to your attention so that you may initiate appropriate corrective action.

## ML-1 Bond Commission Approval for Long-Term Debt

Article 7 Section 8(B) of the Louisiana Constitution states "no bonds or other obligations shall be issued or sold by the state, directly or through any state board, agency, or commission, or by any political subdivision of the state, unless prior written approval of the bond commission is obtained."

It is our understanding that on April 17, 2003 a note in the amount of \$12,122 was issued by a local bank to finance the acquisition of a vehicle under terms that constitute a long-term obligation. Accordingly, the lack of written approval by the state bond commission appears to be a violation of law.

## ML-2 Louisiana Local Government Budget Act

Louisiana Revised Statute §39:1304 states that each political subdivision, including elected officials, shall prepare an annual budget presenting a complete financial plan. It is our understanding that the office of the City Marshall of Abbeville, Louisiana has not prepared a budget for the year ended December 31, 2003 which appears to be a violation of R.S. 39:1304.

These conditions are being brought to your attention so that you may initiate corrective action, if any is required. Please contact our office with any questions or concerns you may have regarding these matters.

Sincerely

*Darnall, Sikes & Frederick*

A Corporation of Certified Public Accountants

Member of  
American Institute of  
Certified Public Accountants  
Society of Louisiana  
Certified Public Accountants