

(Circle One) Constable/Justice of The Peace
Of Ward/District 20
Caddo Parish, Louisiana

Financial Statements
As of and for the Year Ended December 31, 2003

Required by Louisiana Revised Statutes 24:513 and 24:514 to
Be filed with the Legislative Auditor
Within 90 days after the close of the fiscal year.

AFFIDAVIT

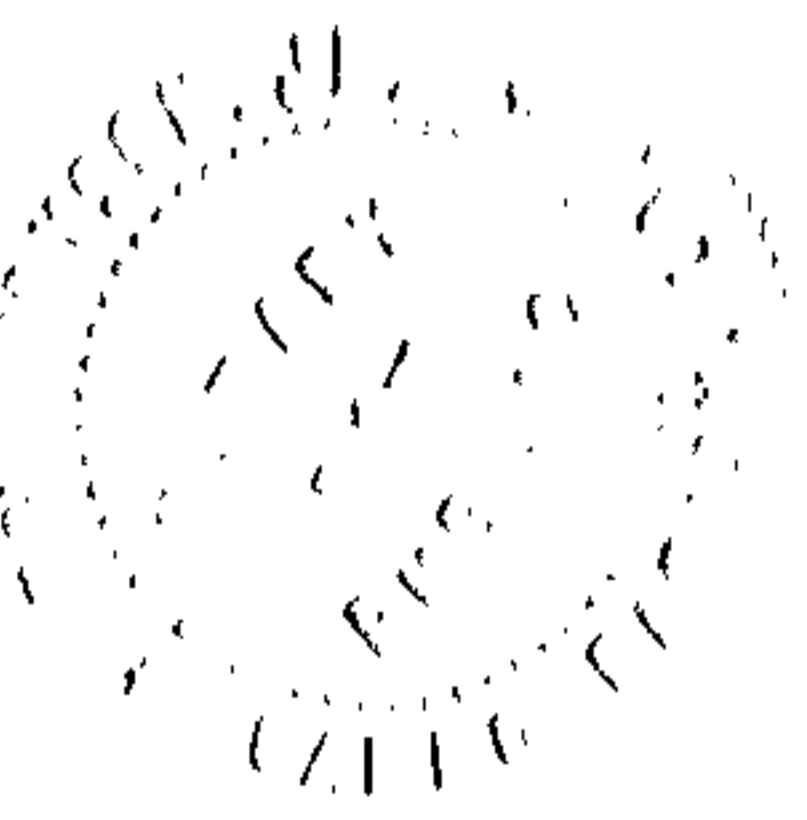
Personally came and appeared before the undersigned authority, (Circle One) Constable or
Justice of the Peace (your name) Glenda Britton, who, duly sworn, deposes and
says that the financial statements herewith given present fairly the financial position of the Court
of Caddo Parish, Louisiana, as of December 31, 2003, and the results of
operations for the year then ended, on the cash basis of accounting.

In addition, (your name) Glenda Britton, who duly sworn, deposes, and says
that the (Circle One) Constable/Justice of the Peace of Ward/District 20 and
Caddo Parish received \$200,000 or less in revenues and other sources for the
year ended December 31, 2003, and accordingly, is not required to have an audit or a
compilation and attestation for the previously mentioned fiscal year.

Glenda Britton
Signature

Sworn to and subscribed before me, this 14th day of March, 2004

Jan B. Boush # 3846
NOTARY PUBLIC



Please Complete this Section:

Constable/Justice Name Glenda Britton
Street or P.O. Box 3811 Christy Drive
City Shreveport
Zip Code 71129
Telephone Number 318-925-2286
FAX Number _____

Under provisions of state law, this report is a public document. A copy of the report has been furnished to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 3-24-04

Statement A

(Your Name) Glenda Britton
 (Circle One) Constable Justice of the Peace
 of Ward/District 6
Caddo Parish, Louisiana

Balance Sheet, December 31, 2003

ASSETS:

Cash and cash equivalents on hand
 Investments (fair value) on hand
 Office furnishings (Cost of desks, etc)
 Equipment (Cost of fax machine, etc)

Total Assets

| General Fund | Garnishment Fund | Total |
|--------------|------------------|-------------|
| <u>none</u> | <u>none</u> | <u>none</u> |
| <u>none</u> | <u>none</u> | <u>none</u> |
| <u>none</u> | <u>none</u> | <u>none</u> |
| <u>none</u> | <u>none</u> | <u>none</u> |
| <u>none</u> | <u>none</u> | <u>none</u> |

LIABILITIES AND FUND BALANCE:

Liabilities:

Cash overdraft
 Garnishments due to others
 Other liabilities
 Total Liabilities

**Fund balance

Total Liabilities and Fund Balance

| | | |
|----------|----------|----------|
| <u>0</u> | <u>0</u> | <u>0</u> |
| <u>0</u> | <u>0</u> | <u>0</u> |
| <u>0</u> | <u>0</u> | <u>0</u> |
| <u>0</u> | <u>0</u> | <u>0</u> |
| <u>0</u> | <u>0</u> | <u>0</u> |

**This amount should agree with the fund balance at the end of the year on Statement B (F from Statement B)

Statement B

(Your Name) Glenda Britton
 (Circle One) Constable Justice of the Peace
 of Ward/District 6
Caddo Parish, Louisiana

Statement of Cash Receipts and Disbursements
 For the Year Ended December 31, 2003

| | General Fund | Garnishment Fund |
|--|------------------|---------------------|
| <u>CASH RECEIPTS:</u> | | |
| * State salary supplement received | 900.00 | 0 |
| * Parish salary received | 1800.00 | 0 |
| Garnishments collected | 0 | 0 |
| Total Fees collected | 3870.00 | 0 |
| Total cash receipts | A <u>6570.00</u> | 0 |
| <u>OFFICE DISBURSEMENTS:</u> | | |
| Fees paid to constable (may apply to Justice of Peace) | 1160.00 | 0 |
| Other operating services (cost of fax line, etc) | 1778.40 | 0 |
| Materials and supplies (stationery, postage, etc) | 522.50 | 0 |
| Travel and other charges | | |
| Constable/Justice of the peace | 404.80 | 0 |
| Others | 0 | 0 |
| Capital outlay (cost of purchases of equipment, etc) | 0 | 0 |
| Garnishments paid to others | 0 | 0 |
| Total office disbursements | B <u>3465.70</u> | 0 |
| Available for salaries (A less B) | 3114.30 | 0 |
| Salary and related benefits: | | |
| Amount retained by justice of the peace or constable | 3114.30 | 0 |
| Amount paid to other employees, if applicable | 0 | 0 |
| Total salaries paid | C <u>3114.30</u> | 0 |
| Increase or (decrease) in fund balance (A less B less C) | D 0 | 0 |
| Fund Balance at the beginning of the year | E 0 | 0 |
| Fund balance (deficit) at end of the year (D plus E) | F <u>0</u> | 0 |

* Required Information, please provide the total annual amount

E This is the amount of the fund balance at the end of the prior year