

(Circle One) ~~Constable~~ Justice of The Peace  
Of Ward/Parishlet 2  
Calcasieu, Louisiana

Financial Statements  
As of and for the Year Ended December 31, 2003

Required by Louisiana Revised Statutes 24:513 and 24:514 to  
be filed with the Legislative Auditor  
Within 90 days after the close of the fiscal year.

**AFFIDAVIT**

Personally came and appeared before the undersigned authority, (Circle One) Constable or Justice of the Peace (your name) Richard Bertrand, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Court of Calcasieu Parish, Louisiana, as of December 31, 2003, and the results of operations for the year then ended, on the cash basis of accounting.

In addition, (your name) Richard Bertrand, who duly sworn, deposes, and says that the (Circle One) ~~Constable~~ Justice of the Peace of Ward/Parishlet 2 and Calcasieu Parish received \$200,000 or less in revenues and other sources for the year ended December 31, 2003, and accordingly, is not required to have an audit or a compilation and attestation for the previously mentioned fiscal year.

Richard Bertrand  
Signature

Sworn to and subscribed before me, this 17 day of March, 2004.

Ronita L. Hollis  
NOTARY PUBLIC, ID # 255326

Constable/Justice Name  
Street or P.O. Box  
City

Please Complete this Section:

Richard Bertrand  
PO Box 87  
Houma  
Louisiana  
(504) 835-8423

Under provisions of state law, this report is a public document. A copy of the report has been filed with the clerk of court and other appropriate public officials. The report is available for public inspection at the Parish Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 3-24-04

## Statement A

(Your Name) Richard Bertrand  
 (Circle One) Constable Justice of the Peace  
 of Ward/District 2  
Calcasieu, Louisiana

Balance Sheet, December 31, 2003

	General Fund	Government Fund	Total
<b>ASSETS:</b>			
Cash and cash equivalents on hand	0	0	0
Investments (fair value) on hand			
Office furnishings (Cost of desks, etc)			
Equipment (Cost of fax machine, etc)			
<b>Total Assets</b>			
<b>LIABILITIES AND FUND BALANCE:</b>			
<b>Liabilities:</b>			
Cash over/short	0	0	0
Guarantees due to others			
Other liabilities			
<b>Total Liabilities</b>			
<b>Fund balance</b>			
<b>Total Liabilities and Fund Balance</b>	0	0	0

\*\*\*This amount should agree with the fund balance at the end of the year on Statement D of this Statement D.

## Statement B

(Your Name) Roland Bertrand  
 (Circle One) Constable Justice of the Peace  
 of Ward/District 2  
Calcasieu, Louisiana

Statement of Cash Receipts and Disbursements  
 For the Year Ended December 31, 2000

	General Fund	Constitution Fund
<b>CASH RECEIPTS:</b>		
* State salary supplement received	900.00	
* Parish salary received	3379.67	
Concessions collected		
Total Fees collected		
Total cash receipts	<b>A 3479.67</b>	
<b>OFFICE DISBURSEMENTS:</b>		
Fees paid to constable (only apply to Justice of Peace)		
Other operating services (cost of fuel, etc)		
Materials and supplies (stationery, postage, etc)		
Travel and other charges		
Constable/Justice of the peace		
Others		
Capital outlay (cost of purchases of equipment, etc)		
Concessions paid to others		
Total office disbursements	<b>B</b>	
Available for salaries (A less B)		
Salary and related benefits:		
Amount retained by Justice of the peace or constable		
Amount paid to other employees, if applicable		
Total salaries paid	<b>C</b>	
Increases or (decreases) in fund balance (A less B less C)	<b>D</b>	
Fund Balance at the beginning of the year	<b>E</b>	
Fund balance (deficit) at end of the year (D plus E)	<b>F</b>	

\* Required information, please provide the total annual amount

B This is the amount of the fund balance at the end of the prior year