

(Circle One) Constable/Justice of The Peace
Of Ward/District Jeff Davis Ward 3
Rider, Louisiana

Financial Statements
As of and for the Year Ended December 31, 2003

Required by Louisiana Revised Statutes 34:513 and 24:514 to
be filed with the Legislative Auditor
Within 90 days after the close of the fiscal year.

AFFIDAVIT

Personally came and appeared before the undersigned authority, (Circle One) Constable or Justice of the Peace (your name) Sandra Manuel, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Court of Jeff Davis Parish, Louisiana, as of December 31, 2003, and the results of operations for the year then ended, on the cash basis of accounting.

In addition, (your name) Sandra Manuel, who duly sworn, deposes, and says that the (Circle One) Constable/Justice of the Peace of Ward/District Three (3) and Jeff Davis Parish received \$200,000 or less in revenues and other sources for the year ended December 31, 2003, and accordingly, is not required to have an audit or a compilation and attestation for the previously mentioned fiscal year.

Sandra Manuel
Signature

Sworn to and subscribed before me, this _____ day of _____ 20__

Sam J. Peterson Jr.
NOTARY PUBLIC

Constable/Justice Name
Street or P.O. Box
City
Zip Code

Please Complete this Section:
Sandra Manuel
30329 Manuel Rd.
Rider, La.
70648
1-504-738-5418
Sam B.

Under provisions of state law, this report is a public document. A copy of this report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the State Budget Office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Statement B

(Four Names) Sandra Manuel
 (Circle One) Constable/Justice of the Peace
 of Ward/District Three
Riviera Louisiana

Statement of Cash Receipts and Disbursements
 For the Year Ended December 31, 2003

	General Fund	Garnishment Fund
CASH RECEIPTS:		
* State salary supplement received	988.00	- 0 -
* Parish salary received	1,257.29	- 0 -
Garnishments collected	- 0 -	- 0 -
Total Fees collected	1,257.29	- 0 -
Total cash receipts	A <u>1,257.29</u>	- 0 -
OFFICE DISBURSEMENTS:		
Fees paid to constables (may apply to Justice of Peace)	- 0 -	
Other operating services (fuel, oil, tax line, etc)		
Supplies and repairs (stationery, postage, etc)		
Travel and other charges		
Constable/Justice of the Peace		
Others		
Capital outlay (cost of purchases of equipment, etc)		
Garnishments paid to others	- 0 -	
Total office disbursements	B	
Available for salaries (A less B)	1,257.29	
Salary and related benefits:		
Amount retained by justice of the peace or constable	1,257.29	
Amount paid to other employees, if applicable	- 0 -	
Total salaries paid	C <u>1,257.29</u>	
Increase or (decrease) in fund balance (A less B less C)	D	
Fund Balance at the beginning of the year	E 0	
Fund balance (deficit) at end of the year (D plus E)	F <u>0</u>	

* Required information, please provide the total annual amount

B This is the amount of the fund balance at the end of the prior year

Statement A

(Your Name) Sandra Manuel
 (Circle One) Constable/Judge of the Peace:
 of Ward/District 1
Kinder, Louisiana

Balance Sheet, December 31, 2005

	General Fund	Government Fund	Total
ASSETS:			
Cash and cash equivalents on hand	0		
Investments (fair value) on hand	0		
Office furnishings (Cost of desks, etc)	0		
Equipment (Cost of fax machine, etc)	0		
Total Assets	0	0	0
LIABILITIES AND FUND BALANCE:			
Liabilities:			
Cash overdraft			
Commitments due to others			
Other liabilities			
Total Liabilities			
**Fund balance			
Total Liabilities and Fund Balance	0	0	0

**This amount should agree with the fund balance at the end of the year on Statement B (P from Statement B)