

(Circle One) Constable/Justice of The Peace  
Of Ward/District 1

St. James, Louisiana  
70086

Financial Statements  
As of and for the Year Ended December 31, 2003

Required by Louisiana Revised Statutes 24:513 and 24:514 to  
be filed with the Legislative Auditor  
Within 90 days after the close of the fiscal year.

**AFFIDAVIT**

Personally came and appeared before the undersigned authority, (Circle One) Constable or  
Justice of the Peace (your name) Shelby J. Orbee who, duly sworn, deposes and  
says that the financial statements herewith given present fairly the financial position of the Court  
of St. James Parish, Louisiana, as of December 31, 2003, and the results of  
operations for the year then ended, on the cash basis of accounting.

In addition, (your name) Shelby J. Orbee, who duly sworn, deposes, and says  
that the (Circle One) Constable/Justice of the Peace of Ward/District 1 and  
St. James Parish received \$300,000 or less in revenues and other sources for the  
year ended December 31, 2003, and accordingly, is not required to have an audit or a  
compilation and attestation for the previously mentioned fiscal year.

Deceased  
Signature

Sworn to and subscribed before me, this 1 day of March, 2004

L. James O. Cunningham  
NOTARY PUBLIC

(Circle One) Constable/Justice Name  
Street or P.O. Box  
City

Please Complete this Section:  
Shelby J. Orbee  
P.O. Box 017  
Wachitochit  
La  
70086  
601-5726  
267-5677

Under provisions of state law this report is confidential. A copy of the report has been furnished to the entity and other appropriate public officials. This report is available for public inspection in the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

**Statement A**

(Your Name) Shelby J. Dubee  
 (Circle One) Constable Justice of the Peace  
 of Ward/District 2  
Lafayette Louisiana

Balance Sheet, December 31, 2003

|   | General Fund | Restricted Fund | Total |
|---|--------------|-----------------|-------|
| <b>ASSETS:</b>                          |              |                 |       |
| Cash and cash equivalents on hand       |              |                 |       |
| Investments (Fair value) on hand        |              |                 |       |
| Office furnishings (Cost of desks, etc) |              |                 |       |
| Equipment (Cost of fax machine, etc)    |              |                 |       |
| Total Assets                            |              |                 |       |
| <b>LIABILITIES AND FUND BALANCE:</b>    |              |                 |       |
| <b>Liabilities:</b>                     |              |                 |       |
| Cash overdraft                          |              |                 |       |
| Commitments due to others               |              |                 |       |
| Other liabilities                       |              |                 |       |
| Total Liabilities                       |              |                 |       |
| **Fund balance                          |              |                 |       |
| Total Liabilities and Fund Balance      |              |                 |       |

\*\*This amount should agree with the fund balance at the end of the year on Statement B (if from Statement B)

## Statement B

(Your Name) Shel By J. Dubac  
 (Circle One) Constable/Justice of the Peace  
 of Ward/District 2  
St. James, Louisiana

Statement of Cash Receipts and Disbursements  
 For the Year Ended December 31, 2003

|  | Cash<br>Fund       | Debitment<br>Fund |
|--|--------------------|-------------------|
| <b>CASH RECEIPTS:</b>                                    |                    |                   |
| * State salary supplement received                       | <u>900.00</u>      |                   |
| * Parish salary received                                 | <u>3,000.00</u>    |                   |
| Commissions collected                                    |                    |                   |
| Total Fees collected                                     |                    |                   |
| Total cash receipts                                      | <u>\$ 3,900.00</u> |                   |
| <b>OFFICE DISBURSEMENTS:</b>                             |                    |                   |
| Fees paid to constable (may apply to Justice of Peace)   |                    |                   |
| Other operating services (cost of fuel, oil, etc)        |                    |                   |
| Materials and supplies (stationery, postage, etc)        |                    |                   |
| Travel and other charges                                 |                    |                   |
| Constable/Justice of the peace                           |                    |                   |
| Others   |                    |                   |
| Capital outlay (cost of purchases of equipment, etc)     |                    |                   |
| Commissions paid to others                               |                    |                   |
| Total office disbursements                               | <u>0.00</u>        |                   |
| Available for salaries (A less B)                        |                    |                   |
| Salary and related benefits:                             |                    |                   |
| Amount retained by Justice of the peace or constable     |                    |                   |
| Amount paid to other employees, if applicable            |                    |                   |
| Total salaries paid                                      |                    |                   |
| Increase or (decrease) in fund balance (A less B less C) | <u>3,900.00</u>    |                   |
| Fund Balance at the beginning of the year                |                    |                   |
| Fund balance (deficit) at end of the year (D plus E)     | <u>\$ 3,900.00</u> |                   |

\* Required information, please provide the total annual amount

B This is the amount of the fund balance at the end of the prior year