

(Circle One) Constable Justice of The Peace
Of Ward/District 1
Allen, Louisiana

Financial Statements
As of and for the Year Ended December 31, 2003

Required by Louisiana Revised Statutes 24:513 and 24:514 to
Be filed with the Legislative Auditor
Within 90 days after the close of the fiscal year.

AFFIDAVIT

Personally came and appeared before the undersigned authority, (Circle One) Constable
Justice of the Peace (your name) John D. Manuel who, duly sworn, deposes and
says that the financial statements herewith given present fairly the financial position of the Court
of Allen Parish, Louisiana, as of December 31, 2003, and the results of
operations for the year then ended, on the cash basis of accounting.

In addition, (your name) John D. Manuel who duly sworn, deposes, and says
that the (Circle One) Constable Justice of the Peace of Ward/District 1 and
Allen Parish received \$200,000 or less in revenues and other sources for the
year ended December 31, 2003, and accordingly, is not required to have an audit or a
compilation and attestation for the previously mentioned fiscal year.

John D. Manuel
Signature

Sworn to and subscribed before me, this 21st day of March, 2004.

Rene M. Vahel
NOTARY PUBLIC



Please Complete This Section

Constable/Justice Name _____
Street or P.O. Box _____
City _____
Zip Code _____
Telephone Number _____
E-Mail Address _____

Under provisions of state law, this report is a public document. A copy of the report has been filed with the entity and/or other appropriate public officials. This report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Statement A

(Your Name) _____
 (Circle One) Constable/Judge of the Peace
 of Ward/District _____
 _____, Louisiana

Balance Sheet, December 31, 2003

	General Fund	Commissary Fund	Total
ASSETS:			
Cash and cash equivalents on hand	0		
Investments (fair value)-on hand	0		
Office furnishings (Cost of desks, etc)	0		
Equipment (Cost of fax machine, etc)	0		
Total Assets	<u>0</u>	<u>0</u>	<u>0</u>
LIABILITIES AND FUND BALANCE:			
Liabilities:			
Cash overdraft			
Commissions due to others			
Other liabilities			
Total Liabilities			
Fund balance			
Total Liabilities and Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>

**This amount should agree with the fund balance at the end of the year on Statement B (if from Statement B)

Statement B

(Your Name) _____

(Circle One) Constable/Justice of the Peace
of Ward/District _____

_____, Louisiana

**Statement of Cash Receipts and Disbursements
For the Year Ended December 31, 2003**

	General Fund	Commission Fund
CASH RECEIPTS:		
* State salary supplement received	938.00	
* Parish salary received (Commissions collected)	2,060.00	
Total Fees collected		
Total cash receipts	A 3,000.00	
OFFICE DISBURSEMENTS:		
Fees paid to constable (may apply to Justice of Peace)		
Other operating expenses (cost of fee line, etc)		
Materials and supplies (stationery, postage, etc)		
Taxes and other charges		
Constable/Justice of the Peace		
Others		
Capital outlay (cost of purchases of equipment, etc)		
Commissions paid to others		
Total office disbursements	B	
Available for salaries (A less B)		
Salary and related benefits:		
Amount received by justice of the peace or constable		
Amount paid to other employees, if applicable		
Total salaries paid	C	
Increase or (decrease) in fund balance (A less B less C)	D	
Fund Balance at the beginning of the year	E	
Fund balance (deficit) at end of the year (D plus E)	F	

* Required information, please provide the total annual amount

B This is the amount of the fund balance at the end of the prior year