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**PROJECT CELEBRATION, INC.  
MANY, LOUISIANA  
FINANCIAL REPORT  
FOR THE YEAR ENDED  
JUNE 30, 1989**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the main issue office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 1-31-91

**PROJECT CELEBRATIONS, INC.**  
**WASH. D.C. REGIONAL**  
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**(JUNE 30, 1999)**

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**PROJECT CELEBRATIONS, INC.  
WASTE, USE TRAINING  
MANAGEMENT OPERATIONS  
RFP# 16-1002**

**President**

**First Vice-President**

**Second Vice-President**

**Secretary/Treasurer**

**Board Members:**

**Kenneth Aronson**

**Angela Collins**

**Floyd Giblin**

**Barbara Johnson**

**Polly Duggan**

**Baby Collins**

**Jim Bower**

**Rev. Charles Carter**

---

**Executive Director**

**Margaret Basso**

# HINES, JACKSON & HINES

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A NEW ORLEANS, LA FIRM  
SINCE 1912

FRANK B. HINES, CPA  
LEON C. HINES, CPA  
J. MARSHALL HINES, CPA  
JAY W. STAFFORD, CPA

## INDEPENDENT AUDITORS' REPORT

Board of Directors  
Project Celebration, Inc.  
Mary, Louisiana 71449

We have audited the accompanying statement of financial position of the Project Celebration, Inc., (a non-profit organization) as of June 30, 1999, and the related statements of activities, cash flows, and functional expenses for the year then ended. These financial statements are the responsibility of Project Celebration's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Project Celebration, Inc., as of June 30, 1999, and the changes in its net assets, cash flows, and functional expenses for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued a report dated December 13, 2000, on our consideration of Project Celebration, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of our audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

**Hines, Jackson & Hines**  
Monroe, Louisiana  
December 13, 2000

**PROJECT CELEBRATIONS, INC.**  
**MIAMI, FLORIDA**  
**STATEMENT OF FINANCIAL POSITION**  
**JUNE 30, 1999**

**UNAUDITED**

<b>ASSETS</b>	
<b>CURRENT ASSETS</b>	
Cash	\$ 49,130
Accounts receivables	11,821
Prepaid expenses	<u>1,528</u>
<b>Total Current Assets</b>	<b>62,479</b>
Equipment and leasehold improvements, net	<u>44,221</u>
<b>Total Assets</b>	<b>\$ <u>106,700</u></b>
<b>LIABILITIES AND NET ASSETS</b>	
<b>CURRENT LIABILITIES</b>	
Current portion of long-term debt	\$ 103
Accounts payable	66,882
Deferred income	<u>7,000</u>
<b>Total Current Liabilities</b>	<b>74,085</b>
Long-term debt, net of current portion	<u>3,262</u>
<b>Total Liabilities</b>	<b>77,347</b>
<b>NET ASSETS</b>	
Unrestricted	34,000
Temporarily restricted	<u>61,704</u>
<b>Total Net Assets</b>	<b><u>95,704</u></b>
<b>Total Liabilities and Net Assets</b>	<b>\$ <u>106,700</u></b>

The notes to the financial statements are an integral part of this statement.

**PROJECT CELEBRATIONS, INC.  
MARY COLLEGE  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED AUGUST 30, 2022**

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
<b>UNRESTRICTED NET ASSETS</b>			
Support:			
Contributions	\$ 399	\$ 5,917	\$ 6,296
Contract services	11,317	0	11,317
Grants and receipts from other governments	77,821	116,456	194,277
Interest	497	406	903
Other	<u>801</u>	<u>0</u>	<u>801</u>
<b>Total Support</b>	<b>90,905</b>	<b>122,779</b>	<b>213,684</b>
<b>EXPENSES</b>			
Program Services	105,513	88,568	194,081
Management and General	<u>29,822</u>	<u>26,812</u>	<u>56,634</u>
<b>Total Expenses</b>	<b><u>135,335</u></b>	<b><u>115,380</u></b>	<b><u>250,715</u></b>
<b>CHANGE IN NET ASSETS</b>	<b>(44,430)</b>	<b>7,399</b>	<b>(37,031)</b>
<b>NET ASSETS, Beginning of year</b>	<b><u>58,582</u></b>	<b><u>58,111</u></b>	<b><u>116,693</u></b>
<b>NET ASSETS, End of year</b>	<b><u>\$ 14,152</u></b>	<b><u>\$ 65,510</u></b>	<b><u>\$ 79,662</u></b>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT**

**PROTECT CELEBRATIONS, INC.**  
**MARY, DELAWARE**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED JUNE 30, 1999**

**CASH FLOWS FROM OPERATING ACTIVITIES**

Change in net assets	\$	18,664
Adjustments to reconcile the change in net assets to net cash used by operating activities		
Depreciation		9,917
Increase (decrease) in operating assets		
Accounts receivable		(76,177)
Prepaid expenses		1,697
Increase (decrease) in operating liabilities		
Accounts payable		5,449
Deferred income		1,718
		<u>1,718</u>
Net Cash Provided By/Used In Operating Activities		6,808

**CASH FLOWS FROM INVESTING ACTIVITIES**

Purchase of equipment and leasehold improvements		<u>(8,977)</u>
Net Cash Provided By/Used In Investing Activities		(8,977)

**CASH FLOWS FROM FINANCING ACTIVITIES**

Proceeds from long-term debt		4,071
Principal payments on long-term debt		<u>(2,411)</u>
Net Cash Provided By/Used In Financing Activities		<u>1,660</u>

**CHANGE IN CASH**

491

**CASH, Beginning of year**

48,633

**CASH, End of year**

\$ 49,124

**SUPPLEMENTAL DISCLOSURE**

Cash paid during the year ended June 30, 1999 for interest was \$141.

**PROJECT CELEBRATION, INC.**  
**MARY, DELAWARE**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**FOR THE YEAR ENDED JUNE 30, 2002**

EXPENSES	Management and General		Total
	Program Services		
Client expenses	\$ 6,476	\$ 0	\$ 6,476
Contract services	42,595	0	42,595
Depreciation	0	5,917	5,917
Graduation party	3,315	0	3,315
Insurance	0	2,850	2,850
Interest expense	0	141	141
Membership and dues	0	566	566
Material and supplies	5,290	0	5,290
Miscellaneous	6,114	0	6,114
Office expense	0	5,117	5,117
Physical taxes	6,800	1,159	7,959
Principal's workshop	12,569	0	12,569
Rent	0	6,817	6,817
Repairs and maintenance	0	5,114	5,114
Salaries	89,287	15,158	104,445
Telephone	0	2,855	2,855
Travel and training	13,797	0	13,797
Utilities	0	9,445	9,445
Workshop's participation	0	178	178
<b>Total Functional Expenses</b>	<b>\$ 185,871</b>	<b>\$ 55,951</b>	<b>\$ 241,822</b>

The notes to the financial statements are an integral part of this statement.



**PROJECT CELEBRATION, INC.**  
**MIAMI, FLORIDA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**1998-99-1999**

**NOTE 3      SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**REPORTING ENTITY**

Project Celebration, Inc. (a non-profit organization) was incorporated June 12, 1989, for the purpose of promoting a chemical-free life style for the youth of South Florida. In June 1998, Project Celebration began operating a domestic violence transitional house for women and children.

**A.      CASH**

Consistent with FASB 95, Statement of Cash Flows, Project Celebration defines cash as not only currency on hand but also demand deposits with banks or other financial institutions and other kinds of accounts that have the general characteristics of demand deposits in that the customer may deposit additional funds at any time and also withdraw funds at any time without prior notice or penalty.

**B.      RECEIVABLE**

All receivables are reported at their gross value and, where applicable, are reduced by the estimated portion that is expected to be uncollectible.

**C.      ALLOWANCE FOR DOUBTFUL ACCOUNTS**

Uncollectible amounts are recognized as bad debts through the establishment of an allowance account at the time information becomes available which would indicate the uncollectibility of the particular receivable. In June 30, 1999, \$0 were considered to be uncollectible.

**D.      EQUIPMENT AND LEASEHOLD IMPROVEMENTS**

Donations of equipment are recorded as support at their estimated fair value. Such donations are reported as restricted support unless the donor has restricted the donated assets to specific purposes. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire equipment are reported as restricted support. When donor stipulations are absent regarding how long these donated assets must be maintained, Project Celebration reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. Project Celebration recognizes donor contributions as restricted assets at that time. Equipment is depreciated using the straight-line method.

**E.      NET ASSETS**

Project Celebration has elected to adopt Statement of Financial Accounting Standards (SFAS) No. 117, "Financial Statements of Not-for-Profit Organizations." Under SFAS No. 117, Project Celebration is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

**F.      PRIZES TO GIVE**

Contributions are recognized when the donor makes a promise to give to Project Celebration that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets of the

**PROJECT CELEBRATION, INC.**  
**MANY, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**JUNE 30, 1999**

**NOTE 1      SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**F.      PROMISES TO GIVE (CONTINUED)**

Contributions expire in the fiscal year in which the contributions are reported as increases in temporarily or permanently restricted net assets, depending on the nature of the restrictions. When a restriction expires, temporarily restricted assets are reclassified to unrestricted net assets.

**G.      CONTRIBUTIONS**

Project Celebration has elected to adopt Statement of Financial Accounting Standards (SFAS) No. 116, "Accounting for Contributions Received and Contributions Made." In accordance with SFAS No. 116, contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the substance and the nature of any donor restrictions.

**H.      ESTIMATES**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from these estimates.

**I.      INCOME TAXES**

Project Celebration is exempt from income taxes under Internal Revenue Code Section 501(c)(21).

**NOTE 2      CASH**

As June 30, 1999, Project Celebration had cash totaling \$49,138, as follows:

Petty cash	\$            50
Accounts receivable	_____ 49,088
Total	\$ _____ 49,138

As June 30, 1999, Project Celebration had \$68,215 in bank deposits. These deposits were covered from risk by \$68,215 of federal deposit insurance.

**NOTE 3      EQUIPMENT AND LEASEHOLD IMPROVEMENTS**

All equipment and leasehold improvements are stated at historical cost. Depreciation is charged on a expense against operations and has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

Equipment	3-10 years
Leasehold improvements	Lesser of the term of the related lease or 27.5 years

**PROJECT CELEBRATION, INC.**  
**FINANCIAL STATEMENTS**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**JUNE 30, 1999**

**NOTE 3      EQUIPMENT AND LEASEHOLD IMPROVEMENTS (CONTINUED)**

A summary of property and equipment at June 30, 1999, is presented below:

	Cost	Accumulated Depreciation	Net	Depreciation This Year
Equipment	\$ 12,258	\$ 6,900	\$ 6,008	\$ 1,748
Leasehold improvements	35,216	17,233	18,390	4,589
Total	\$ 47,474	\$ 24,133	\$ 23,341	\$ 6,337

Maintenance and repairs are charged to expense when incurred. Replacements and overhauls are capitalized. When equipment is sold or otherwise disposed of, the asset account and related accumulated depreciation account is retired, and any gain or loss is included in activities.

**NOTE 4      LONG-TERM DEBT**

Note payable, 1st FA, bearing interest at 4.75 percent with month principal and interest payments of \$43, maturing June 2003.	\$ 3,654
Total Debt	3,654
Less: Current portion	(222)
Total Long-term Debt	\$ 3,432

**NOTE 5      TEMPORARILY RESTRICTED NET ASSETS**

At June 30, 1999, the temporarily restricted net assets balance of \$62,124 related to the domestic violence transitional home program.

**NOTE 6      LEASE OBLIGATIONS**

Project Celebration Office Building

On October 18, 1997, the owners of the office building owned by Project Celebration entered an amended agreement giving Project Celebration use of the building as long as the Organization is in existence.

Domestic Violence Transitional Home

On February 16, 1998, Project Celebration entered into a five year noncancelable operating lease of a building to use as the domestic violence transitional home. The lease also contains five one year renewal options. During the primary term of the lease, Project Celebration has an option to purchase the building for \$78,000.

The following is a schedule by year of lease minimum rental payments required under the noncancelable operating lease as of June 30, 1999:

**PROJECT CELEBRATIONS, INC.**  
**MARY, MISSISSIPPI**  
**NOTES TO THE FINANCIAL STATEMENTS CONTINUED**  
**June 30, 1999**

**NOTE 6 LEASE OBLIGATIONS (CONTINUED)**

Year Ending	<u>Amount</u>
June 30,	
2000	\$ 4,982
2001	1,674
Total minimum payments required	<u>\$ 6,656</u>

Project Celebrations does not participate in any capital lease arrangements.

**NOTE 7 EMPLOYEE RETIREMENT SYSTEM**

All employees of the Project Celebrations are protected by the Social Security System. All employees contribute 6.2% of their total salary to the system, while Project Celebrations contributes a like amount. For the year ending June 30, 1999, total contributions to the system were \$12,850, of which Project Celebrations contributed \$6,475 and employees contributed \$6,475. Total payroll covered by this system for the year ended June 30, 1999 was \$484,412. Any future deficits in this system will be financed by the Federal government. Project Celebrations has no further liability to the system.

**NOTE 8 LITIGATION**

Project Celebrations was not involved in any litigation at June 30, 1999.

**NOTE 9 RISK MANAGEMENT**

Project Celebrations is exposed to various risks of loss related to theft, theft of, damage to, and destruction of assets, errors and omissions, injury to employees, and natural disasters. Project Celebrations maintains commercial insurance coverage covering each of these risks of loss. Management believes such coverage is sufficient to provide any significant uninsured losses to Project Celebrations.

**NOTE 10 CLAIMS AND JUDGEMENTS**

Project Celebrations participates in Federal and state programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government. If expenditures are disallowed due to noncompliance with grant program regulations, Project Celebrations may be required to reimburse the grantor government. Management believes that disallowed expenditures, if any, based on subsequent audits, will not have a material effect on Project Celebrations's overall financial position.

# HINES, JACKSON & HINES

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## REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors  
Project Celebration, Inc.  
Baton Rouge, Louisiana 70808

We have audited the financial statements of the Project Celebration, Inc., as of and for the year ended June 30, 1999, and have issued our report thereon dated December 15, 2000. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in the current Auditing Standards issued by the Comptroller General of the United States.

### Compliance

As part of obtaining reasonable assurance about whether the Project Celebration's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, and compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with these provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed one instance of non-compliance that is reported under Employment Auditing Standards.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Project Celebration's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatement in amounts that would be material in relation to the financial statements being audited may occur and not be discovered within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the Project Celebration's management and the Legislative Auditor of the State of Louisiana and is not intended to be, and should not be, used by any one other than the specified parties.

### Walter, Jackson & Hines

Members, Louisiana

December 15, 2000

**PROJECT CELEBRATION, INC.**  
**MIAMI, FLORIDA**  
**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS**  
**FOR THE YEAR ENDED**  
**JUNE 30, 2008**

<u>Find. No.</u>	<u>Fiscal Year Finding Initially Observed</u>	<u>Description of Finding</u>	<u>Corrective Action Taken (Yes, No, Partially)</u>	<u>Planned Corrective Action/Partial Corrective Action Taken</u>
94-1	6/30/1998	Louisiana state statute requires Project Celebration to submit its audit report to the Louisiana Legislative Budget within six months of its year end. For the year ended June 30, 1998, the audit report was not completed and submitted within the six-month time frame.	No	In July 1999, management engaged an auditing firm to audit the financial statements for the years ended June 30, 1999 and June 30, 2000 to be completed by December 31, 2000.
94-2	6/30/1998	Accounting records are not adequate to produce proper internal control over financial reporting.	Yes	This finding has been resolved.

**PROJECT CALCULATION, INC.**  
**STATE OF LOUISIANA**  
**CORRECTIVE ACTION PLAN FOR CURRENT YEAR AUDIT FINDINGS**  
**FOR THE YEAR ENDED**  
**JUNE 30, 1999**

Ref. No.	Description of Finding	Corrective Action Planned	Name(s) of Contact Person(s)	Anticipated Completion Date
99-1	Louisiana state statute requires Project Calculation to submit its audit report to the Louisiana Legislative Auditor within six months of its year end. For the year ended June 30, 1999, the audit report was not completed and submitted within the six-month time frame.	In July 1999, management engaged its auditing firm to audit the financial statements for the years ended June 30, 1999 and June 30, 2000 to be completed by December 11, 2000.	Margaret Bruce Executive Director	12/11/2000

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1997-1998

FRANK S. JAMES, III, CPA  
LEWIS C. HINES, CPA  
L. MARVIN JOHNSON, III, CPA  
JOHN GREENFIELD, CPA

Board of Directors  
Project Celebration, Inc.  
Monroe, Louisiana 71449

We are writing this letter to follow-up on our recent audit of the financial statements of Project Celebration, Inc. as of and for the year ended June 30, 1999.

We offer the following observations and recommendations, which are intended to help improve record keeping procedures and general operations of Project Celebration and are intended to be construed in its interest:

#### Existing Conditions

Louisiana state statutes require Project Celebration to submit its audit reports to the Louisiana Legislative Auditor within six months of its year end. For the year ended June 30, 1999, the audit report was not completed and submitted within the six-month time frame.

#### Recommended Action

Management should engage an auditing firm in a manner that will allow for the audit to be completed on a timely basis.

#### Management Response

In July 2000, management engaged an auditing firm to audit the financial statements for the year-ended June 30, 1999 and June 30, 2000 to be completed by December 11, 2000.

These statements and recommendations are not intended to be critical of anyone. We would like to thank the management and staff of Project Celebration for their courtesy and cooperation during our engagement.

If you have any questions or concerns, please let us know.

#### **Wines, Anderson & Wines**

Monroe, Louisiana  
December 15, 2000