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THE GRIEF CENTER OF SOUTHWEST LOUISIANA, INC.
INDEPENDENT AUDITOR'S REPORT
DECEMBER 31, 1999

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date JUL 26 2000

THE GRIEF CENTER OF SOUTHWEST LOUISIANA, INC.

INDEPENDENT AUDITOR'S REPORT

TABLE OF CONTENTS

| | <u>PAGE #</u> |
|--|----------------------|
| - INDEPENDENT AUDITOR'S REPORT | 1 |
| - STATEMENT OF FINANCIAL POSITION | 2 |
| - STATEMENT OF ACTIVITIES | 3 |
| - STATEMENT OF FUNCTIONAL EXPENSES | 4 |
| - STATEMENT OF CASH FLOWS | 5 |
| - NOTES TO FINANCIAL STATEMENTS | 6 |
| - REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS | 9 |

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INDEPENDENT AUDITOR'S REPORT

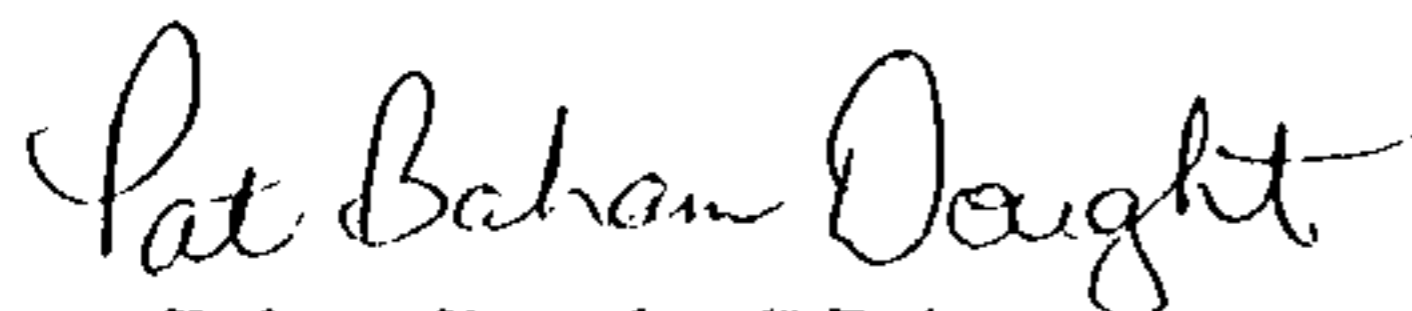
June 26, 2000

The Grief Center of Southwest Louisiana, Inc.
Lafayette, LA 70505

I have audited the accompanying statement of financial position of The Grief Center of Southwest Louisiana, Inc., as of December 31, 1999 and the related statements of activities, functional expenses, and cash flows for the year then ended. These financial statements are the responsibility of the Organization's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Grief Center of Southwest Louisiana, Inc., as of December 31, 1999 and the changes in its net assets and its cash flows for the year then ended in conformity with generally accepted accounting principles. In accordance with *Government Auditing Standards*, I have also issued a report dated June 26, 2000 on my consideration of the Organization's internal control structure and on its compliance with laws and regulations.



Pat Baham Dought, C.P.A.
A Professional Accounting Corporation

THE GRIEF CENTER OF SOUTHWEST LOUISIANA, INC.
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 1999

ASSETS

CURRENT ASSETS

| | | | |
|----------------------|----|-----------|--------------|
| PETTY CASH | \$ | 100.00 | |
| CASH IBERIA BANK | | 38,414.07 | |
| PREPAID INSURANCE | | 3,101.19 | |
| | | | |
| TOTAL CURRENT ASSETS | | | \$ 41,615.26 |

PROPERTY AND EQUIPMENT

| | | | |
|------------------------------|--|-----------|----------|
| MACHINERY & EQUIPMENT | | 3,598.43 | |
| ACCUMULATED DEPRECIATION | | (760.76) | |
| | | | |
| TOTAL PROPERTY AND EQUIPMENT | | | 2,837.67 |

| | | | |
|--------------|--|--|--------------|
| TOTAL ASSETS | | | \$ 44,452.93 |
|--------------|--|--|--------------|

LIABILITIES & NET ASSETS

CURRENT LIABILITIES

| | | | |
|---------------------------|----|--------|-------------|
| FICA & FIT PAYABLE | \$ | 934.46 | |
| STATE WITHHOLDING PAYABLE | | 223.91 | |
| | | | |
| TOTAL CURRENT LIABILITIES | | | \$ 1,158.37 |

NET ASSETS

| | | | |
|-------------------------|--|-----------|-----------|
| NET ASSETS-UNRESTRICTED | | 43,294.56 | |
| | | | |
| TOTAL NET ASSETS | | | 43,294.56 |

| | | | |
|--------------------------------|--|--|--------------|
| TOTAL LIABILITIES & NET ASSETS | | | \$ 44,452.93 |
|--------------------------------|--|--|--------------|

SEE NOTES TO FINANCIAL STATEMENTS

THE GRIEF CENTER OF SOUTHWEST LOUISIANA, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 1999

CHANGES IN UNRESTRICTED NET ASSETS

INCOME

| | |
|---------------------------------|--------------|
| GRANT - CONSOLIDATED GOVERNMENT | \$ 29,312.02 |
| GRANTS - OTHER | 16,150.00 |
| DONATIONS | 14,279.09 |
| WORKSHOPS, CONFERENCES & BOOKS | 2,764.47 |
| Y2K FUNDRAISER SPONSOR | 10,000.00 |
| Y2K FUNDRAISER | 22,671.00 |
| DONATED FACILITIES | 3,600.00 |
| INTEREST INCOME | 677.28 |

| | |
|--------------|-----------|
| TOTAL INCOME | 99,453.86 |
|--------------|-----------|

EXPENSES

| | |
|--------------------------|-----------|
| PROGRAM SERVICES | 57,030.99 |
| GENERAL & ADMINISTRATIVE | 8,419.21 |
| FUNDRAISING EXPENSE | 17,992.71 |

| | |
|----------------|-----------|
| TOTAL EXPENSES | 83,442.91 |
|----------------|-----------|

| | |
|-------------------------------------|-----------|
| INCREASE IN UNRESTRICTED NET ASSETS | 16,010.95 |
|-------------------------------------|-----------|

| | |
|--|-----------|
| UNRESTRICTED NET ASSETS, BEGINNING OF YEAR | 27,283.61 |
|--|-----------|

| | |
|--------------------------------------|--------------|
| UNRESTRICTED NET ASSETS, END OF YEAR | \$ 43,294.56 |
|--------------------------------------|--------------|

SEE NOTES TO FINANCIAL STATEMENTS

THE GRIEF CENTER OF SOUTHWEST LOUISIANA, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 1999

| | <u>PROGRAM SERVICES</u> | <u>GENERAL & ADMINISTRATIVE</u> | <u>FUNDRAISING</u> |
|---------------------------|-----------------------------|---|---------------------|
| SALARIES AND WAGES | \$ 39,772.82 | \$ - | \$ - |
| AUDIT | - | 1,000.00 | - |
| ADVERTISING | - | - | 3,570.00 |
| BACKGROUNDS | 340.00 | - | - |
| BANK SERVICE CHARGE | - | 369.52 | - |
| DEPRECIATION | - | 514.06 | - |
| FACILITIES RENT (DONATED) | 3,600.00 | - | - |
| FUNDRAISING EXPENSE | - | - | 14,422.71 |
| INSURANCE | 4,548.14 | - | - |
| MISCELLANEOUS | 440.00 | 231.91 | - |
| OFFICE EXPENSE | 1,452.32 | 181.34 | - |
| OTHER EXPENSE | 244.11 | - | - |
| POSTAGE | 668.58 | - | - |
| PRINTING | 859.78 | - | - |
| REPAIRS & MAINTENANCE | 465.00 | - | - |
| SUPPLIES | 651.10 | 503.69 | - |
| TAXES-PAYROLL | 3,089.14 | - | - |
| TELEPHONE | - | 2,002.36 | - |
| TRAVEL | - | 2,852.83 | - |
| TRAINING | - | 763.50 | - |
| UTILITIES | 900.00 | - | - |
| | <u>\$ 57,030.99</u> | <u>\$ 8,419.21</u> | <u>\$ 17,992.71</u> |

SEE NOTES TO FINANCIAL STATEMENTS

THE GRIEF CENTER OF SOUTHWEST LOUISIANA, INC.
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 1999

CASH FLOWS FROM OPERATING ACTIVITIES:

| | |
|---|--------------|
| INCREASE IN NET ASSETS | \$ 16,010.95 |
| <hr/> | |
| Adjustments to reconcile net income to net cash provided by operating activities: | |
| DEPRECIATION | 514.06 |
| (INCREASE) DECREASE IN PREPAID EXPENSES | (146.71) |
| INCREASE (DECREASE) IN ACCOUNTS PAYABLE | 353.45 |
| <hr/> | |
| Total adjustments | 720.80 |
| <hr/> | |
| NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES | 16,731.75 |
| <hr/> | |
| NET INCREASE (DECREASE) IN CASH AND EQUIVALENTS | 16,731.75 |
| CASH AND EQUIVALENTS, BEGINNING | 21,782.32 |
| <hr/> | |
| CASH AND EQUIVALENTS, ENDING | \$ 38,514.07 |
| <hr/> <hr/> | |

SEE NOTES TO FINANCIAL STATEMENTS

THE GRIEF CENTER OF SOUTHWEST LOUISIANA, INC.

Notes to Financial Statements

December 31, 1999

(1) **Summary of Significant Accounting Policies**

A. Nature of activities

The Grief Center of Southwest Louisiana was incorporated on January 17, 1996. The Organization's primary purpose is to provide a safe place for grieving children, teens, and their families as they share their experiences and move through the healing process; and to extend education and support services into the community. The Organization provides support groups for children, and adults accompanying the children; and training opportunities for professionals and volunteers in health care, counseling, ministry, and related fields.

B. Basis of Accounting and Presentation

The financial statements have been prepared on the accrual basis of accounting and are presented in accordance with SFAS No. 117. The Organization reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

C. Statement of Cash Flows

For purposes of the statement of cash flows, the Organization considers all highly liquid interest-bearing deposits with a maturity of three months or less when purchased to be cash equivalents.

D. Grants Receivable/Deferred Revenues

Grants receivable and deferred revenues from grants and other support are recognized only to the extent that related expenses have been incurred.

E. Contributions

Contributions received and unconditional promises to give are measured at their fair values and are reported as an increase in net assets. The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated asset, or if they are designated as support for future periods. When a donor restriction expires, that

THE GRIEF CENTER OF SOUTHWEST LOUISIANA, INC.
Notes to Financial Statements
December 31, 1999

is, when a stipulated time restriction ends or the purpose of the restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and are reported in the statement of activities as net assets released from restrictions. Donor restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted support.

Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

Unconditional promises to give due in subsequent years are reported at the present value of their net realizable value using risk-free discount rates applicable to the years in which the promises are to be received.

F. Income Tax Status

The Organization qualifies as a tax exempt organization under Section 501(c)(3) of the Internal Revenue Code and, therefore, has no provision for federal income taxes. The Organization is not classified as a private foundation.

G. Donated Services and Materials

A substantial number of volunteers have donated time and/or materials to the Organization's program and supporting services. No amounts have been included in the financial statements for the donated services of volunteers because the criteria for recognition of such volunteer effort under Statement of Financial Accounting Standards (SFAS) No. 116 have not been satisfied.

II. Equipment

Equipment is valued at cost, or fair market value if donated. Depreciable assets are depreciated using the straight-line method over the estimated useful lives of the individual assets as follows:

| | |
|-----------|---------|
| Equipment | 7 years |
|-----------|---------|

THE GRIEF CENTER OF SOUTHWEST LOUISIANA, INC.
Notes to Financial Statements
December 31, 1999

I. Functional Expenses

Expenses are charged to each program based on direct expenditures incurred. Any program expenditures not directly chargeable are allocated to programs based on units of service.

J. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires the use of management's estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

(2) **Donated Facilities**

The use of the Grief Center of Southwest Louisiana, Inc.'s facilities has been donated by Martin & Castille Funeral Home. The estimated rental value of this facility has been reflected in the accompanying financial statements as public support with a like amount shown as facilities rent. The approximate fair value of rent is \$3,600.00.

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REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

June 26, 2000

Board of Directors
The Grief Center of Southwest Louisiana

I have audited the financial statements of The Grief Center of Southwest Louisiana as of the year ended December 31, 1999, and have issued my report thereon dated June 26, 2000. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether The Grief Center of Southwest Louisiana's financial statements are free of material misstatements, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered The Grief Center of Southwest Louisiana's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not

Board of Directors
The Grief Center of Southwest Louisiana
Page 2

reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

This report is intended for the information of the board of directors and management. However, this report is a matter of public record and its distribution is not limited.

A handwritten signature in cursive script that reads "Pat Baham Dought". The signature is written in black ink and is positioned above the printed name and title.

Pat Baham Dought
A Professional Accounting Corporation