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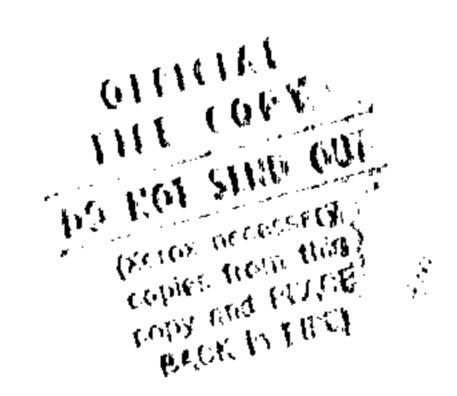
## RECEIVED LEGISLATIVE AUDITOR 2000 JUN 30 AM 10: 34

# FIRE PROTECTION DISTRICT NO. 6 OF ALLEN PARISH OAKDALE, LOUISIANA

Annual Financial Report

For the Two Years Ended December 31, 1999

(With Audit Report Thereon)



Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date D8-30-00

# General Purpose Financial Statements As of and for the Two Years Ended December 31, 1999 With Supplemental Information Schedules

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## FIRE PROTECTION DISTRICT NO. 6 OF ALLEN PARISH

Post Office Box 51 Oakdale, LA 71463

June 20, 2000

Office of Legislative Auditor Attention: Ms. JoAnne Sanders 1600 North Third P. O. Box 94397 Baton Rouge, LA 70804-9397

Dear Ms. Sanders:

In accordance with Louisiana Revised Statute 24:514, enclosed are the annual financial statements for the Fire Protection District No. 6 of Allen Parish as of and for the two years ended December 31, 1999. The report includes all funds under the control and oversight of the district. The accompanying financial statements have been prepared in accordance with generally accepted accounting principles.

Sincerely,

Everette Lovejoy, President

### TOM MILHOAN

#### Certified Public Accountant

Member: American Institute of Certified Public Accountants Society of Louisiana Certified Public Accountants

109 North Eleventh Street Oakdale, Louisiana 71463 (318)335-0495

#### INDEPENDENT AUDITOR'S REPORT

To the Board of Commissioners Fire Protection District No. 6 of Allen Parish Oakdale, Louisiana

I have audited the accompanying general purpose financial statements of the Fire Protection District No. 6 of Allen Parish, as of and for the two years ended December 31, 1999, as listed in the table of contents. These general purpose financial statements are the responsibility of the Fire Protection District No. 6 management. My responsibility is to express an opinion on these general purpose financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Fire Protection District No. 6 of Allen Parish, as of December 31, 1999, and the results of its operations for the two years then ended in conformity with generally accepted accounting principles.

My audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The supplemental information schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Fire Protection District No. 6 of Allen Parish. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in my opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

In accordance with Government Auditing Standards, I have also issued my report dated June 20, 2000 on my consideration of the Fire Protection District No. 6's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, and contracts. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report on considering the results of my audit.

Oakdale, Louisiana June 20, 2000

Low M. Olion

## GENERAL PURPOSE FINANCIAL STATEMENTS

## Combined Balance Sheet - All Fund Types and Account Groups

## December 31, 1999

	Governmental Fund Types		Account Group	Totals (Memorandum Only)		
	General <u>Fund</u>	Debt Service <u>Fund</u>	Capital Projects <u>Fund</u>	General Long <u>Term Debt</u>	December 31, <u>1999</u>	December 31, <u>1998</u>
ASSETS	\$ 158,620	<b>S</b> -	\$ 900,000	¢.	¢1 059 620	¢ enn 571
Cash Accounts Receivable Amount to be Provided For Reduction of Lang	\$ 158,620 109,073	86,693	\$ 900,000	\$ - -	\$1,058,620 195,766	\$ 899,571 200,289
for Reduction of Long Term Debt	<u>.                                    </u>		<u></u>	860,000	860,000	900,000
Total Assets	<u>\$ 267,693</u>	<u>\$ 86,693</u>	<u>\$ 900,000</u>	<u>\$ 860,000</u>	<u>\$2,114,386</u>	<u>\$1,999,860</u>
LIABILITIES Current Liabilities:						
Accounts Payable	\$ 6.231	<b>\$</b> -	\$ -	\$ -	\$ 6,231	\$ 6,102
Bonds Payable - Current	-	-	-	45,000	45,000	40,000
Bonds Payable - Long Term		<del>-</del>		815,000	<u>815,000</u>	860,000
Total Liabilities	6,231			860,000	866,231	906,102
FUND EQUITY			000 000			000.000
Reserved		96 602	900,000		900,000	900,000
Designated Undesignated	261,462	86,693	_	_	86,693 261,462	84,030 109,728
Chicongliated	201.402		<b>-</b>		201,402	107,720
Total Fund Equity	<u>261,462</u>	86,693	900,000		<u>1,248,155</u>	1,093,758
Total Liabilities and	d. 045.400	ስ በረፈርን	# 400 000	Φ <b>Φ</b> C Φ Φ Φ Φ	ma tilador	dia sono neo
Fund Equity	<u>\$ 267,693</u>	<u>\$ 86,693</u>	<u>\$ 900,000</u>	<u>\$ 860,000</u>	<u>\$2,114.386</u>	<u>\$1,999,860</u>

The accompanying notes are an integral part of this statement.

## Combined Statement of Revenues, Expenditures, and Changes In Fund Balances - All Governmental Fund Types

For the Year Ended December 31, 1999

	Governmental Fund Types				
	General <u>Fund</u>	Debt Service <u>Fund</u>	Capital Projects <u>Fund</u>	Total (Memorandum <u>Only)</u>	
REVENUES:	¢ 112.262	¢ 97.402	ď	\$ 199,956	
Ad Valorem Tax	\$ 113,263 51,216	\$ 86,693	\$ -	51,216	
Interest Income		<del>-</del>	<u></u>		
Total Revenues	<u>164,479</u>	86,693		<u>251,172</u>	
EXPENDITURES:					
Election	2.124	-	-	2,124	
Land Preparation	3,365	-	-	3,365	
Office Expense	257	-	~	257	
Trust Co. Fees	301	-	~	301	
Bond Fees	467	-	~	467	
Pension Commission	6,231	<del></del>		6.231	
Total Expenditures	12,745	<u> </u>		<u>12,745</u>	
Excess (Deficiency) Revenues					
Over (Under) Expenditures	<u>151,734</u>	86,693		<u>238,427</u>	
OTHER FINANCING USES					
Principal Payments - Bonds	-	40,000	-	40,000	
Interest Payments - Bonds	<del></del>	44,030		44,030	
Total Other Financing Uses		84,030	<u> </u>	<u>84,030</u>	
Excess (Deficiency) of Revenues					
Over (Under) Expenditures and					
Other Uses	151,734	2,663	-	154,397	
Beginning Fund Balance	109,728	84,030	900,000	1,093,758	
Ending Fund Balance	<u>\$ 261,462</u>	<u>\$ 86,693</u>	\$ 900,000	<u>\$1,248.155</u>	

The accompanying notes are an integral part of this statement.

## Combined Statement of Revenues, Expenditures, and Changes In Fund Balances - All Governmental Fund Types

For the Year Ended December 31, 1998

	Gov	ernmental Fund	Types	
	General <u>Fund</u>	Debt Service <u>Fund</u>	Capital Projects <u>Fund</u>	Total (Memorandum <u>Only)</u>
REVENUES:				
Ad Valorem Tax	\$ 116,259	\$ 84,030	\$ -	\$ 200,289
Interest Income	<u>14,252</u>	<u>-</u>		14,252
Total Revenues	130,511	84,030		<u>214,541</u>
EXPENDITURES:				
Legal Fees	13,090	-	-	13,090
Trust Co. Fees	700	-	-	700
Bond Fees	891	-	-	891
Pension Commission	<u>6,102</u>			<u>6,102</u>
Total Expenditures	<u>20,783</u>		<u> </u>	<u>20,783</u>
Excess (Deficiency) Revenues				
Over (Under) Expenditures	109,728	84,030	<del>-</del>	<u>193,758</u>
OTHER FINANCING SOURCES				
Bond Proceeds		<u>-</u>	900,000	900,000
Total Other Financing Sources	<u></u>		900,000	900,000
Excess (Deficiency) of Revenues				
Over (Under) Expenditures and Other Uses	109,728	84,030	900,000	1,093,758
Beginning Fund Balance				
Ending Fund Balance	<u>\$ 109,728</u>	<u>\$ 84,030</u>	\$ 900,000	<u>\$1,093,758</u>

The accompanying notes are an integral part of this statement.

Notes to the Financial Statements For the Two Years Ended December 31, 1999

#### INTRODUCTION

The Allen Parish Police Jury adopted a resolution on September 22, 1997, which created the Fire Protection District No. 6 of Allen Parish. The District comprises all of Ward Five of Allen Parish except the part of the Ward contained within the corporate boundaries of the City of Oakdalc and the Town of Elizabeth. The District is generally located in the northeastern corner of Allen Parish. The District has as area of approximately 137 square miles. The District was formed to provide fire protection to the citizens of District Six in Allen Parish. The District operates under a Board of Commissioners appointed by the Allen Parish Police Jury.

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. BASIS OF PRESENTATION

The accompanying general purpose financial statements of the Fire Protection District No. 6 have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

#### B. REPORTING ENTITY

The District is a component unit of the Allen Parish Police Jury, the financial reporting entity. The police jury is financially accountable for the District because it appoints a voting majority of the board and has the ability to impose its will on them.

The accompanying financial statements present information only on the funds maintained by the District and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

#### C. FUND ACCOUNTING

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds of the District are classified as governmental funds. Governmental funds account for the District's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term debt. Governmental funds of the District include:

(continued)

Notes to the Financial Statements For the Two Years Ended December 31, 1999

- 1. General Fund the general operating fund of the District and accounts for all financial resources, except those required to be accounted for in other funds.
- 2. Debt Service Fund accounts for transactions relating to resources retained and used for the payment of principal and interest on those long-term obligations recorded in the general long-term obligations account group.
- 3. Capital Projects Fund accounts for financial resources received and used for the acquisition, construction, or improvement of capital facilities not reported in the other governmental funds.

#### D. BASIS OF ACCOUNTING

The accounting and financial reporting treatment applied to a fund is determined by is measurement focus. The governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by the governmental funds.

Governmental funds are maintained on the modified accrual basis of accounting wherein revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the liability is incurred, if measurable.

## E. BUDGETS

The board did not adopt a budget for the General Fund. Therefore, the financial statements do not reflect a comparison of revenues and expenditures to budget.

#### F. ENCUMBRANCES

The District does not record encumbrances in its accounting system.

### G. CASH AND CASH EQUIVALENTS

Cash includes amounts in interest-bearing demand deposits. Under state law, the District may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States.

## H. LONG-TERM OBLIGATIONS

Long-term obligations expected to be financed from governmental funds are reported in the general long-term obligations account group. Expenditures for principal and interest payments for long-term obligations are recognized in the governmental funds when due.

(continued)

Notes to the Financial Statements For the Two Years Ended December 31, 1999

### I. FUND EQUITY

### Reserves

Reserves represent those portions of fund equity not appropriable for expenditure or legally segregated for a specific use.

### **Designated Fund Balances**

Designated fund balances represent tentative plans for future use of financial resources.

### J. COMPENSATED ABSENCES

The Board does not have a formal leave policy.

### K. TOTAL COLUMNS ON STATEMENTS

The total columns on the statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

### 2. LEVIED TAXES

The following is a summary of authorized and levied ad valorem taxes:

	Authorized Millage	Levied Millage
10 Year Property Tax, beginning 1998	12	12

The following are the principal taxpayers for the parish and related ad valorem tax revenue for the district:

Taxpayer	Type of Business	Assessed Valuation	% of Total Assessed Valuation	Ad Valorem Tax Revenue for District
Boise Cascade Corp.	Timber	\$ 2,549,320	30%	\$ 30,592
Cleco Corporation	Utility	1,425,340	17%	17,104
Arizona Chemical Co.	Chemicals	1,137,060	14%	13,645
Louisiana Pacific Corp.	Timber	704,100	8%	8,449
Labokay Corporation	Timber	426,640	<u>5%</u>	5,120
Total		<u>\$ 6,242,460</u>	<u>74%</u>	<u>\$ 74,910</u>

(continued)

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Notes to the Financial Statements For the Two Years Ended December 31, 1999

### 3. CASH AND CASH EQUIVALENTS

At December 31, 1998, the District had cash (book balances) totaling \$899,571, and \$1,058,620 at December 31, 1999, in interest-bearing demand deposits.

These deposits are stated at cost, which approximates market. Under state law, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At December 31, 1998, the District had \$899,571, and \$1,058,620 at December 31, 1999, in deposits (collected bank balances). These deposits are secured from risk by \$100,000 of federal deposit insurance and \$1,048,305 of pledged securities held by the custodial bank in the name of the fiscal agent bank (GASB Category 3).

Even though the pledged securities are considered uncollateralized (Category 3) under the provision of GASB Statement No. 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the district that the fiscal agent has failed to pay deposited funds upon demand.

#### 4. RECEIVABLES

The following is a summary of receivables at December 31, 1999:

	General	Debt Service	
Class of Receivable	Fund	Fund	Total
Ad valorem taxes	<u>\$ 109,073</u>	<u>\$ 86,693</u>	<u>\$ 195,766</u>

No provision has been made for uncollectible receivables since management considers all receivables collectible.

#### 5. CHANGES IN GENERAL LONG-TERM OBLIGATIONS

The following is a summary of the long-term obligation transactions during the two years ended December 31, 1999;

,		
	General	
	Obligations Bonds	
Long-term obligations payable		
at January 1, 1998	\$ -	
4 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	000.000	
Additions - year ended December 31, 1998	900,000	
Reductions - year ended December 31, 1999	(40,000)	
reductions - year ended treeennoer 51, 1777		
Long-term obligations payable		
at December 31, 1999	\$ 860,000	
10	<del></del>	(continued)
		( )

Notes to the Financial Statements
For the Two Years Ended December 31, 1999

General obligations bonds are comprised of issue Series 1998, dated September 1, 1998.

The Bonds were issued in accordance with Article VI, Section 33 of the Constitution of the State of Louisiana of 1974, Sub-Part A, Part III, Chapter 4, Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, and pursuant to a resolution adopted by the governing authority of the District on July 9, 1998, for the purpose of acquiring, constructing, and improving fire protection facilities and equipment, including fire trucks, and were authorized at an election held on May 2, 1998. The Bonds are in fully registered form, in \$5,000 denominations, with interest rates ranging from 4.5% to 5.5%. The Bonds will mature March 1, 2009, and are thereafter callable for redemption beginning on March 1, 2008, at a price of par plus accrued interest.

The annual requirements to amortize all bonds at December 31, 1999, including interest of \$371,500, are as follows:

Year Ending	
1999	\$ 84,030
2000	86,693
2001	84,217
2002	81,742
2003	84,130
2004-2008	422,280
2009-2013	<u>428,408</u>
Total	1,271,500
Less Interest	<u>371,500</u>
Outstanding Principal	<u>\$ 900,000</u>

Bonded indebtedness of the District is reflected in the General Long-Term Debt Account Group, and current requirements for principal and interest expenditures are accounted for in the Debt Service Fund.

### 6. LEASES

The district did not have any capital or operating leases as of December 31, 1999.

## 7. LITIGATIONS AND CLAIMS

At December 31, 1999, the district is not involved in any lawsuits.

## Compensation Paid Board Members

Everette Lovejoy Ricky Monk	\$ -0-
Ricky Monk	
	-0-
Darren McDaniel	-0-
Cleveland Whitstine	<u>-0-</u>
Total	<u>\$ -0-</u>
For the Year Ended December	
Everette Lovejoy	\$ -0-
Everette Lovejoy Ricky Monk	\$ -0- -0-
Everette Lovejoy Ricky Monk Darren McDaniel	\$ -0- -0-
Everette Lovejoy Ricky Monk	\$ -0- -0-

The Schedule of Per Diem Paid to Board Members was prepared in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Louisiana Revised Statute 40:1498 provides that the board members receive a per diem of \$30 for each meeting they attend, not to exceed two meetings in any one calendar month. The members of the Board elected not to receive a per diem for attending meetings during the two years ended December 31, 1999.

Schedule of Findings and Questioned Costs

For the Two Years Ended December 31, 1999

- 1999.1 Budget The Board did not adopt an operating budget as required by state law.
- 1999.2 Meetings The Board did not post meetings as required by the open meetings law.

## Corrective Action Plan for Current Year Audit Findings

For the Two Years Ended December 31, 1999

	Description of	Corrective Action	Name(s) of Contact	Anticipated
Ref. No.	Finding	Planned	Person(s)	Completion Date
Section 1 -	<ul> <li>Internal Control and C</li> </ul>	ompliance Material to the l	Financial Statements.	
1999.1	No budget adopted	Adopt a budget for the current year	Everette Lovejoy	July 31, 2000
1999.2	Did not comply with the open meetings law	Will publish all future meeting announcements in the local journal	Everette Lovejoy	Before next board meeting
Section II	- Management Letter		L	<u></u>
1999.3	No bond on the board of directors	Will purchase bond	Everette Lovejoy	July 31, 2000
				. ]

### TOM MILHOAN

Certified Public Accountant

Member: American Institute of Certified Public Accountants Society of Louisiana Certified Public Accountants

109 North Eleventh Street Oakdale, Louisiana 71463 (318)335-0495

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Commissioners Fire Protection District No. 6 of Allen Parish Oakdale, Louisiana

I have audited the general purpose financial statements of the Fire Protection District No. 6 of Allen Parish as of and for the two years ended December 31, 1999, and have issued my report thereon dated June 20, 2000. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### Compliance

As part of obtaining reasonable assurance about whether the Fire Protection District No. 6's general purpose financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed instances of noncompliance that are required to be reported under *Government Auditing Standards*, which are described in the accompanying schedule of findings and questioned costs. I also noted certain immaterial instances of noncompliance that I have reported to management of the Fire Protection District No. 6, in a separate letter dated June 20, 2000.

### Internal Control over Financial Reporting

In planning and performing my audit, I considered the Fire Protection District No. 6's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the audit committee, management, others within the organization, the Police Jury, the bank, and the Legislative Auditor, and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Oakdale, Louisiana June 20, 2000

Jon M. Ohom

TOM MILEUS RECEIVED
Certified Public Accountant
2000 JUN 30 AM 10: 34

Member:

American Institute of Certified Public Accountants Society of Louisiana Certified Public Accountants

109 North Eleventh Street Oakdale, Louisiana 71463 (318)335-0495

#### MANAGEMENT LETTER

Board of Directors
Fire Protection District No. 6
of Allen Parish
Oakdale, Louisiana

I have audited the financial statements of the Fire Protection District No. 6 of Allen Parish, as of and for the two years ended December 31, 1999, and have issued my report thereon dated June 20, 2000. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

As part of my examination, I have issued my report on the financial statements dated June 20, 2000, and my report on internal control and compliance with laws, regulations, and contracts, dated June 20, 2000.

During the course of my examination, I became aware of the following matters which represent an immaterial deviation of compliance or suggestions for improved internal control.

1999.3 - The District does not have a bond on the Board of Directors. I suggest the District contact an insurance agent to purchase this bond as soon as possible.

I recommend management address the foregoing issues as an improvement to operations and the administration of public programs. I am available to further explain the suggestions or help implement the recommendations.

Oakdale, Louisiana

Jon M. Ohom

June 20, 2000