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FIRE PROTECTION DISTRICT NO. 6
OF BIENVILLE PARISH
Castor, Louisiana

General Purpose Financial Statements
With Accountant's Compilation Report
and Agreed-Upon Procedures Report
As of and for the Year Ended
December 31, 1999

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 8-16-00

**VERNON·R
COON**
CERTIFIED PUBLIC ACCOUNTANT

FIRE PROTECTION DISTRICT NO. 6
OF BIENVILLE PARISH
Castor, Louisiana

General Purpose Financial Statements
With Accountant's Compilation Report
and Agreed-Upon Procedures Report
As of and for the Year Ended
December 31, 1999

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Accountant's Compilation Report

MEMBER AMERICAN
INSTITUTE OF CERTIFIED
PUBLIC ACCOUNTANTS

SOCIETY OF LOUISIANA
CERTIFIED PUBLIC
ACCOUNTANTS

PRACTICE LIMITED TO
GOVERNMENTAL
ACCOUNTING, AUDITING
AND FINANCIAL REPORTING

BOARD OF COMMISSIONERS
FIRE PROTECTION DISTRICT NO. 6
OF BIENVILLE PARISH
Castor, Louisiana

I have compiled the general purpose financial statements, as listed in the foregoing table of contents, of the Fire Protection District No. 6 of Bienville Parish as of December 31, 1999, and for the year then ended, in accordance with standards established by *Statements on Standards for Accounting and Review Services* issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

West Monroe, Louisiana
June 6, 2000

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WEST MONROE,
LOUISIANA 71291
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1.800.541.5020
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**GENERAL PURPOSE FINANCIAL STATEMENTS
(OVERVIEW)**

FIRE PROTECTION DISTRICT NO. 6
OF BIENVILLE PARISH
Castor, Louisiana
ALL FUND TYPES AND ACCOUNT GROUPS

Combined Balance Sheet, December 31, 1999

	GOVERNMENTAL FUND TYPE - GENERAL FUND	ACCOUNT GROUP - GENERAL FIXED ASSETS	TOTAL (MEMORANDUM ONLY)
ASSETS AND OTHER DEBITS			
Cash and cash equivalents	\$142,419		\$142,419
Receivables - ad valorem taxes	126,816		126,816
Land, buildings and equipment		\$739,906	739,906
TOTAL ASSETS AND OTHER DEBITS	<u>\$269,235</u>	<u>\$739,906</u>	<u>\$1,009,141</u>
LIABILITIES AND FUND EQUITY			
Liabilities - accounts payable	\$7,902		\$7,902
Fund Equity:			
Investment in general fixed assets		\$739,906	739,906
Fund Balance - unreserved - undesignated	261,333		261,333
Total Fund Equity	<u>261,333</u>	<u>739,906</u>	<u>1,001,239</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$269,235</u>	<u>\$739,906</u>	<u>\$1,009,141</u>

See accompanying notes and accountant's compilation report.

FIRE PROTECTION DISTRICT NO. 6
OF BIENVILLE PARISH
Castor, Louisiana
GOVERNMENTAL FUND TYPE - GENERAL FUND

Statement of Revenues, Expenditures,
and Changes in Fund Balance
For the Year Ended December 31, 1999

REVENUES	
Ad valorem taxes	\$120,859
Intergovernmental revenues - state funds- fire insurance rebate	4,526
Use of money and property	6,953
Total revenues	<u>132,338</u>
EXPENDITURES	
Public safety:	
Current:	
Operating services	51,075
Materials and supplies	5,304
Travel and other	2,520
Capital outlay	184,774
Intergovernmental	4,023
Total expenditures	<u>247,696</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	(115,358)
FUND BALANCE AT BEGINNING OF YEAR	<u>376,691</u>
FUND BALANCE AT END OF YEAR	<u><u>\$261,333</u></u>

See accompanying notes and accountant's compilation report.

FIRE PROTECTION DISTRICT NO. 6
OF BIENVILLE PARISH
Castor, Louisiana
GOVERNMENTAL FUND TYPE - GENERAL FUND

Statement of Revenues, Expenditures,
and Changes in Fund Balance - Budget
(Cash Basis) and Actual
For the Year Ended December 31, 1999

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
REVENUES			
Ad valorem taxes	\$129,263	\$121,826	(\$7,437)
Intergovernmental revenues - state funds- <i>fire insurance rebate</i>	4,000	4,526	526
Use of money and property		6,955	6,955
Total revenues	<u>133,263</u>	<u>133,307</u>	<u>44</u>
EXPENDITURES			
Public safety:			
Current:			
Operating services	71,400	51,732	19,668
Materials and supplies	6,500	4,955	1,545
Travel and other	5,000	2,211	2,789
Capital outlay	45,000	183,447	(138,447)
Intergovernmental	6,000	3,997	2,003
Total expenditures	<u>133,900</u>	<u>246,342</u>	<u>(112,442)</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	(637)	(113,035)	(112,398)
FUND BALANCE AT BEGINNING OF YEAR	<u>7,337</u>	<u>255,454</u>	<u>248,117</u>
FUND BALANCE AT END OF YEAR	<u>\$6,700</u>	<u>\$142,419</u>	<u>\$135,719</u>

See accompanying notes and accountant's compilation report.

FIRE PROTECTION DISTRICT NO. 6
OF BIENVILLE PARISH
Castor, Louisiana
Notes to the Financial Statements
As of and for the Year Ended December 31, 1999

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Fire Protection District No. 6 of Bienville Parish was created by the Bienville Parish Police Jury, as authorized by Louisiana Revised Statute 40:1492 on July 13, 1977. The district is governed by a five member board appointed by the police jury. Board members serve without compensation. The district is responsible for maintaining and operating fire stations and equipment and providing fire protection within the boundaries of the district.

A. REPORTING ENTITY

As the governing authority of the parish, for reporting purposes, the Bienville Parish Police Jury is the financial reporting entity for Bienville Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for the which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's component unit financial statements to be misleading or incomplete.

Governmental Accounting Standards Board (GASB) Statement No. 14 established criteria determining which component units should be considered part of the Bienville Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial responsibility. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body,
and
 - a. The ability of the police jury to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.

FIRE PROTECTION DISTRICT NO. 6
OF BIENVILLE PARISH
Castor, Louisiana
Notes to the Financial Statements (Continued)

2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the police jury appoints the fire district's governing body, the agency was determined to be a component unit of the Bienville Parish Police Jury, the financial reporting entity. The accompanying component unit financial statements present information only on the funds of the fire district and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

B. FUND ACCOUNTING

The district uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts that comprises its assets, liabilities, fund equity, revenues, and expenditures. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities (general fixed assets and general long-term obligations) that are not recorded in the "funds" because they do not directly affect net expendable available financial resources. They are concerned only with the measurement of financial position, not with the measurement of results of operations.

Funds are classified into three categories; governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types." Governmental funds are used to account for a government's general activities, where the focus of attention is on the providing of services to the public as opposed to proprietary funds where the focus of attention is on recovering the cost of providing services to the public or other agencies through service charges or user fees. Fiduciary funds are used to account for assets held for others. The district's current operations require the use of only a governmental fund type (General Fund). The General Fund is the general operating fund of the district and is used to account for all of its financial activities.

FIRE PROTECTION DISTRICT NO. 6
OF BIENVILLE PARISH
Castor, Louisiana
Notes to the Financial Statements (Continued)

C. FIXED ASSETS AND LONG-TERM DEBT

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the general fixed assets account group, rather than in the General Fund. Fixed assets are valued at actual historical costs. No depreciation has been provided on general fixed assets. Approximately 4 per cent of general fixed assets are valued at actual cost while the remaining 96 per cent are valued at estimated cost, based on the actual historical cost of like items. There is no long-term debt at December 31, 1999.

D. BASIS OF ACCOUNTING

The financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements for these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The modified accrual basis of accounting is used for reporting all governmental fund types. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The district uses the following practices in recognizing and reporting revenues and expenditures:

Revenues

Ad valorem taxes are recorded in the year the taxes are due and payable. Ad valorem taxes are assessed on a calendar year basis and attach as an enforceable lien and become due and payable on the date the tax rolls are filed with the recorder of mortgages. Louisiana Revised Statute 47:1993 requires that the tax roll be filed on or before November 15 of each year. Ad valorem taxes become delinquent if not paid by December 31. The taxes are normally collected in December of the current year and January and February of the ensuing year.

FIRE PROTECTION DISTRICT NO. 6
 OF BIENVILLE PARISH
 Castor, Louisiana
 Notes to the Financial Statements (Continued)

Intergovernmental revenues are recorded when the district is entitled to the funds.

Interest income on demand and time deposits is recorded when the interest has been earned and the amount is determinable.

Based on the above criteria, intergovernmental revenues and service charges have been treated as susceptible to accrual.

Expenditures

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

E. BUDGET PRACTICES

The proposed budgets, prepared on the cash basis of accounting, were prepared and adopted by the board of commissioners in January, 1999. The budget is established and controlled by the board of commissioners at the object level of expenditure. Encumbrance accounting is not utilized in the district's records. Appropriations lapse at year-end and must be reappropriated for the following year to be expended. All changes in the budget must be approved by the board of commissioners.

Formal budgetary integration is not employed as a management control device during the year. Budgeted amounts included in the accompanying financial statements include the original adopted budget amounts and all subsequent amendments. The following reconciles the excess of revenues over expenditures as shown on budgetary comparison statement C (budget basis) to the same amounts shown on statement B (GAAP basis):

Excess of revenues over expenditures (Budget basis)	(\$113,035)
Adjustments:	
Receivables (net)	(967)
Payables (net)	<u>(1,356)</u>
Excess of revenues over expenditures (GAAP basis)	<u><u>(\$115,358)</u></u>

FIRE PROTECTION DISTRICT NO. 6
OF BIENVILLE PARISH
Castor, Louisiana
Notes to the Financial Statements (Continued)

F. CASH AND CASH EQUIVALENTS

Under state law, the district may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the union, or the laws of the United States. The district may invest in certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. At December 31, 1999, the district has cash and cash equivalents (book balances) totaling \$142,419.

These deposits are stated at cost, which approximates market. Under state law, these deposits, or the resulting bank balances, must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These deposits are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Cash (bank balances) at December 31, 1999, total \$143,539 and are fully secured by federal deposit insurance.

**G. TOTAL COLUMN ON COMBINED
BALANCE SHEET**

The total column on the balance sheet is captioned Memorandum Only (overview) to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

H. RISK MANAGEMENT

The fire district is exposed to various risk of loss related to torts; theft of, damage to, and destruction of assets; and injuries to employees. To handle such risk of loss, the fire district maintains commercial insurance policies covering general liability, property, employee liability, and public officials liability. No claims were paid on any of the policies during the past three years which exceeded the policies' coverage amounts. There were no significant reductions in insurance coverage during the year ended December 31, 1999.

FIRE PROTECTION DISTRICT NO. 6
 OF BIENVILLE PARISH
 Castor, Louisiana
 Notes to the Financial Statements (Continued)

2. LEVIED TAXES

The district is authorized to levy a maximum tax of 6.89 mills on property within the boundaries of the district for maintenance and operation of the district, and fixed asset acquisition. The district levied 6.89 mills for 1999. The tax will expire with the 2007 tax roll.

3. CHANGES IN GENERAL FIXED ASSETS

The following presents the changes in general fixed assets for the year ended December 31, 1999:

	Balance at January 1,	Additions	Deletions	Balance at December 31,
Land and buildings	\$100,560	\$9,139		\$109,699
Fire fighting equipment	454,572	175,635		630,207
Total	<u>\$555,132</u>	<u>\$184,774</u>	<u>NONE</u>	<u>\$739,906</u>

4. LITIGATION AND CLAIMS

The district is not involved in any litigation at December 31, 1999, nor is it aware of any unasserted claims.

**Independent Accountant's Report on Applying
Agreed-Upon Procedures**

The following independent accountant's report on applying agreed upon procedures is presented in compliance with the requirements of the *Louisiana Governmental Audit Guide* and the *Louisiana Attestation Questionnaire*, issued by the Society of Louisiana Certified Public Accountants and the Louisiana Legislative Auditor.



MEMBER AMERICAN
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PUBLIC ACCOUNTANTS

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PRACTICE LIMITED TO
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Independent Accountant's Report On Applying Agreed-Upon Procedures

BOARD OF COMMISSIONERS
FIRE PROTECTION DISTRICT
NO. 6 OF BIENVILLE PARISH
Castor, Louisiana

I have performed the procedures included in the *Louisiana Governmental Audit Guide* and enumerated below, which were agreed upon by the management of the Fire Protection District No. 6 of Bienville Parish and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about the Fire Protection District No. 6 of Bienville Parish's compliance with certain laws and regulations during the year ended December 31, 1999 included in the accompanying *Louisiana Attestation Questionnaire*. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the specified users of the report. Consequently, I make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Public Bid Law

1. Select all expenditures made during the year for materials and supplies exceeding \$15,000, or public works exceeding \$100,000, and determine whether such purchases were made in accordance with LSA-RS 38:2211-2251 (the public bid law).

A review was made of all disbursement journals for the year. That review did disclosed two expenditures made during the period under examination for materials and supplies exceeding \$15,000. I examined the bid documentation and determined that the district complied with the public bid law. No expenditures were disclosed for public works exceeding \$100,000.

FIRE PROTECTION DISTRICT NO. 6
OF BIENVILLE PARISH
Castor, Louisiana
Independent Accountant's Report on
Applying Agreed Upon Procedures,
December 31, 1999

Code of Ethics for Public Officials and Public Employees

2. Obtain from management a list of the immediate family members of each board member as defined by LSA-RS 42:1101-1124 (the code of ethics), and a list of outside business interests of all board members and employees, as well as their immediate families.

Management provided me with the required list for all board members and employees including the noted information.

3. Obtain from management a listing of all employees paid during the period under examination.

The agency has no paid employees.

4. Determine whether any of the employees included in the listing obtained from management in procedure number 3 above were also included in the listing obtained from management in procedure number 2 above as immediate family members.

None of the employees included on the list of employees provided by management in agreed-upon procedure 3 above appeared on the list provided by management in agreed-upon procedure 2 above.

Budgeting

5. Obtain a copy of the legally adopted budget and all amendments.

Management provided me with a copy of the original budget. There were no amendments to the budget during the year.

6. Trace the budget adoption and amendments to the minute book.

I traced the adoption of the original budget to the minutes of a meeting held in January, 1999, which indicated that the budget was not adopted by the Board of Commissioners of the Fire Protection District No. 6 of Bienville Parish prior to year end as required.

7. Compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues or expenditures exceed budgeted amounts by 5% or more.

FIRE PROTECTION DISTRICT NO. 6
OF BIENVILLE PARISH
Castor, Louisiana
Independent Accountant's Report on
Applying Agreed Upon Procedures,
December 31, 1999

I compared the revenues and expenditures of the final budgets to actual revenues and expenditures. Actual revenues did not fail to meet budgeted amounts by 5% or more, however, actual expenditures exceeded budgeted amounts by 84%.

Accounting and Reporting

8. Randomly select 6 disbursements made during the period under examination and;
- (a) trace payments to supporting documentation as to correct amount and payee;
 - (b) determine if payments were properly coded to the correct fund and general ledger account;
 - (c) determine whether payments received approval from proper authorities.

An examination of six randomly selected disbursements disclosed the following:

- (a) The six selected disbursements were for the proper amount as reflected on supporting documentation and were made to the correct payee.
- (b) The six payments were coded to the correct fund and general ledger account.
- (c) Inspection of supporting documentation for the six disbursements indicated four of the disbursements had no approval from any board members on the actual invoices.

Meetings

9. Examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:1-12 (the opening meetings law).

I inquired of management whether agendas for meetings were posted at the meeting place at least twenty-four hours prior to the meeting. Management stated that agendas were posted.

FIRE PROTECTION DISTRICT NO. 6
OF BIENVILLE PARISH
Castor, Louisiana
Independent Accountant's Report on
Applying Agreed Upon Procedures,
December 31, 1999

Debt

10. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of bank loans, bonds, or like indebtedness.

I inspected copies of all deposit slips for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds, or like indebtedness. Discussion with agency personnel also disclosed no debt proceeds.


Advances and Bonuses

11. Examine payroll records and minutes for the year to determine whether any payments have been made to employees which may constitute bonuses, advances, or gifts.

A reading of the minutes of the board for the year indicated no approval for the payments noted. I also inspected expenditure records for the year and noted no instances which would indicate payments for bonuses, advances, or gifts.

I was not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, I do not express such an opinion. Had I performed additional procedures, other matters might have come to my attention that would have been reported to you.

This report is intended solely for the use of management of the Fire Protection District No. 6 of Bienville Parish and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.


West Monroe, Louisiana
June 6, 2000

Louisiana Attestation Questionnaire

The accompanying *Louisiana Attestation Questionnaire* has been completed by management and is included in this report as required by the questionnaire.

Vernon R. Coon
Certified Public Accountant
116 Professional Drive
West Monroec, La 71291

Mr. Coon,

In connection with your compilation of our financial statements of the Bienville Parish Fire Protection District No. 6 as of December 31, 1999 and for the year then ended, and as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulations and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on information available to us as of May 12, 2000.

PUBLIC BID LAW

1. The provisions of the public bid law, LSA-RS Title 38:2212, and, where applicable, the regulations of the Division of Administration, State Purchasing Office have been complied with.

Yes [X] No [] N/A []

CODE OF ETHICS FOR PUBLIC OFFICIALS AND PUBLIC EMPLOYEES

2. No employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone which would constitute a violation of LSA-RS 42:1101-1124.

Yes [X] No [] N/A []

3. No member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980 under circumstances which would constitute a violation of LSA-RS 42:1119.

Yes [X] No [] N/A []

BUDGETING

4. We have complied with the state budgeting requirements of the Local Government Budget Act (LSA-RS 39:1301-14) or the budget requirements of LSA-RS 39:43.

Yes [X] No [] N/A []

ACCOUNTING AND REPORTING

5. All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by LSA-RS 44:1, 44:7, 44:31, and 44:36.

Yes [X] No [] N/A []

6. We have filed our annual financial statements in accordance with LSA-RS 24:514, LSA-RS 33:463, and/or LSA-RS 39:92, as applicable.

Yes [X] No [] N/A []

7. We have had our financial statements audited or compiled in accordance with LSA-RS 24:513.

Yes [X] No [] N/A []

MEETINGS

8. We have complied with the provisions of the Opening Meetings Law, LSA-RS 42:1-12.

Yes [X] No [] N/A []

DEBT

9. We have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and LSA-RS 47:1410.60.

Yes [X] No [] N/A []


ADVANCES AND BONUSES


10. We have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, LSA-RS 14:138, and AG opinion 79-729.

Yes [X] No [] N/A []

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you any known non-compliance which may occur subsequent to the issuance of your report.


Chairman


Date

BIENVILLE PARISH FIRE PROTECTION DISTRICT #6
P. O. BOX 190
CASTOR, LA 71016

Vernon R. Coon, CPA
116 Professional Drive
West Monroe, LA 71291

In response to the compilation/attestation by your staff, the Bienville Parish Fire Protection District #6 will take the following corrective action:

In the future, the general fixed asset purchases will flow through the expenditure accounts by debiting a capital outlay account.

If you have any questions or if we need to take any further actions, please call us.

Sincerely,



Richard Pullig, Chairman
Bienville Parish Fire Protection District #6
May 31, 2000

BIENVILLE PARISH FIRE PROTECTION DISTRICT NO. 6
P.O. BOX 190
CASTOR, LA 71016

RECEIVED
00 AUG 11 AM 9:38

Vernon R. Coon, CPA
116 Professional Drive
West Monroe, LA 71291

In response to the findings contained in your attestation report for the year ended December 31, 1999, the district will take the following corrective action.

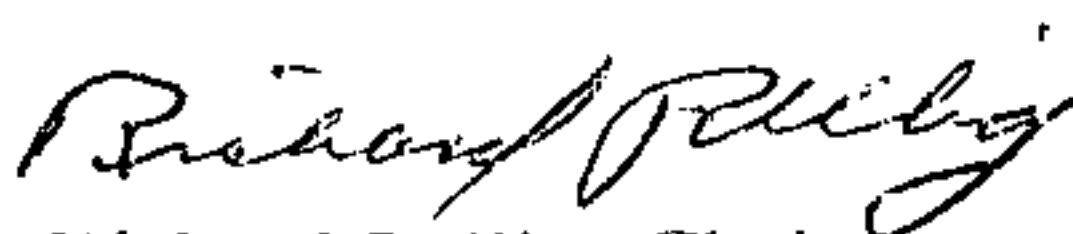
99-1 Budget Adoption The budget for the year 2000 was adopted at the district's regular meeting on November 8, 1999. Further, all future budgets will be adopted prior to the beginning of the budgeted year.

99-2 Budget Variance The district was not aware that capital outlay should be included in expenditures and thought that they were supposed to go to the balance sheet. Consequently, when capital outlay was included in expenditures, it caused a large unfavorable variance. All future capital outlay will be included in expenditures and in the district's budget.

99-3 Approval of Expenditures In the future, the chairman or other designated board member will review and approve all bills for payment prior to the issuance of a check.

If you have any questions or if we need to take any further action, please call us.

Sincerely,



Richard Pullig, Chairman
July 19, 2000