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ORLEANS PARISH JUVENILE COURT

NEW ORLEANS, LOUISIANA

FOR THE YEAR ENDED

DECEMBER 31, 1999

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 08-09-00

Ericksen, Krentel, Canton & LaPorte, L.L.P.

CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

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INDEPENDENT AUDITORS' REPORT

Orleans Parish Juvenile Court
421 Loyola Avenue
New Orleans, Louisiana 70112

We were engaged to audit the accompanying general purpose financial statements of the Orleans Parish Juvenile Court, a component unit of the City of New Orleans, as of and for the year ended December 31, 1999, as listed in the table of contents. These general purpose financial statements are the responsibility of the Orleans Parish Juvenile Court's management.

The Orleans Parish Juvenile Court has a bank account in its Non-Support agency fund that has never been reconciled due to the fact that an outstanding check listing could not be generated by the computer department of the City of New Orleans. We were not able to perform adequate alternative procedures to satisfy ourselves about the current year's cash balance or fund liability because of the absence of this outstanding check listing.

Because of the significance of the matter described in the preceding paragraph, we are unable to express, and do not express, an opinion on the general purpose financial statements referred to in the first paragraph.

We were engaged to audit the general purpose financial statements for the purpose of forming an opinion on those statements taken as a whole. The combining statements listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Orleans Parish Juvenile Court. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the general purpose financial statements of the Orleans Parish Juvenile Court.

For reasons stated in the second paragraph of this report, the scope of our work was not sufficient to enable us to express an opinion on the general purpose financial statements. Similarly, we are unable to express, and we do not express, an opinion on the combining statements and schedule of expenditures of federal awards.

In accordance with *Government Auditing Standards*, we have also issued a report dated July 21, 2000 on our consideration of the Orleans Parish Juvenile Court's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants.

July 21, 2000


Certified Public Accountants

**ORLEANS PARISH JUVENILE COURT
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
DECEMBER 31, 1999**

ASSETS

	Governmental Fund Types		Fiduciary Fund	Account Group	Total (Memorandum Only)
	General Fund	Special Revenue Fund	Agency	General Fixed Assets	
Cash	\$ 772,463	\$ -	\$ -	\$ -	\$ 772,463
Receivables:					
Grants	297,473	-	-	-	297,473
NSF checks	95	-	12,169	-	12,264
Other receivables	38,833	-	-	-	38,833
Interfund receivables	88,647	210,666	605,061	-	904,374
Interest receivable	5,073	-	-	-	5,073
Investments - at cost	191,507	-	-	-	191,507
Fixed assets	-	-	-	977,948	977,948
Total assets	\$ 1,394,091	\$ 210,666	\$ 617,230	\$ 977,948	\$ 3,199,935

LIABILITIES AND FUND EQUITY

LIABILITIES:

Accounts payable	\$ 148,170	\$ -	\$ -	\$ -	\$ 148,170
Payroll taxes payable	1,313	-	-	-	1,313
Fine collections payable	-	-	13,763	-	13,763
Interfund payables	788,875	25,821	89,678	-	904,374
Bonds outstanding	-	-	243,492	-	243,492
Deposits payable	-	-	200	-	200
Unprocessed payments	-	-	120,477	-	120,477
Due to others	-	-	149,620	-	149,620
Total liabilities	938,358	25,821	617,230	-	1,581,409

FUND EQUITY:

Fund balance, unreserved	455,733	184,845	-	-	640,578
Investment in general fixed assets	-	-	-	977,948	977,948
Total fund equity	455,733	184,845	-	977,948	1,618,526
Total liabilities and fund equity	\$ 1,394,091	\$ 210,666	\$ 617,230	\$ 977,948	\$ 3,199,935

See accompanying NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS

ORLEANS PARISH JUVENILE COURT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 1999

	General	Special Revenue	Total (Memorandum Only)
<u>REVENUES:</u>			
Fines and fees	\$ 149,405	\$ 107,803	\$ 257,208
Court costs	302,083	-	302,083
Contractual services	235,735	-	235,735
Grants	1,026,272	-	1,026,272
Interest	20,991	-	20,991
Miscellaneous	50,971	-	50,971
Total revenues	<u>1,785,457</u>	<u>107,803</u>	<u>1,893,260</u>
<u>EXPENDITURES:</u>			
Personnel costs through on behalf payments	1,470,408	-	1,470,408
Personal services	1,038,155	-	1,038,155
Contractual services	409,358	-	409,358
Supplies	152,998	-	152,998
Administrative costs	-	301	301
Machinery and equipment	273,777	-	273,777
Miscellaneous	32,083	-	32,083
Total expenditures	<u>3,376,779</u>	<u>301</u>	<u>3,377,080</u>
<u>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</u>	<u>(1,591,322)</u>	<u>107,502</u>	<u>(1,483,820)</u>
<u>OTHER FINANCING SOURCES (USES):</u>			
On behalf payments	1,470,408	-	1,470,408
Operating transfers in	87,547	-	87,547
Operating transfers out	-	(87,547)	(87,547)
Total other financing sources (uses)	<u>1,557,955</u>	<u>(87,547)</u>	<u>1,470,408</u>
<u>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES AND OTHER FINANCING SOURCES</u>	<u>(33,367)</u>	<u>19,955</u>	<u>(13,412)</u>
FUND BALANCE, JANUARY 1	135,075	518,915	653,990
Residual equity transfers in (out)	<u>354,025</u>	<u>(354,025)</u>	<u>-</u>
FUND BALANCE, DECEMBER 31	<u>\$ 455,733</u>	<u>\$ 184,845</u>	<u>\$ 640,578</u>

See accompanying NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS

ORLEANS PARISH JUVENILE COURT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - ACTUAL AND BUDGET - GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 1999

	General			Special Revenue		
	Actual	Budget	Variance- Favorable (Unfavorable)	Actual	Budget	Variance- Favorable (Unfavorable)
REVENUES:						
Fines and fees	\$ 149,405	\$ 60,800	\$ 88,605	\$ 107,803	\$ 101,000	\$ 6,803
Court costs	302,083	248,300	53,783	-	-	-
Contractual services	235,735	170,700	65,035	-	-	-
Grants	1,026,272	422,125	604,147	-	-	-
Interest income	20,991	25,000	(4,009)	-	-	-
Miscellaneous	50,971	52,297	(1,326)	-	-	-
Total revenues	1,785,457	979,222	806,235	107,803	101,000	6,803
EXPENDITURES:						
Personnel costs through on behalf payments	1,470,408	1,751,116	280,708	-	-	-
Personal services	1,038,155	634,072	(404,083)	-	-	-
Contractual services	409,358	376,150	(33,208)	-	-	-
Supplies	152,998	50,000	(102,998)	-	-	-
Administrative costs	-	-	-	301	-	(301)
Machinery and equipment	273,777	20,000	(253,777)	-	-	-
Miscellaneous	32,083	-	(32,083)	-	-	-
Total expenditures	3,376,779	2,831,338	(545,441)	301	-	(301)
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(1,591,322)	(1,852,116)	260,794	107,502	101,000	6,502
OTHER FINANCING SOURCES (USES):						
On behalf payments	1,470,408	1,751,116	(280,708)	-	-	-
Operating transfers in	87,547	101,000	(13,453)	-	-	-
Operating transfers out	-	-	-	(87,547)	(101,000)	13,453
Total other financing sources (uses)	1,557,955	1,852,116	(294,161)	(87,547)	(101,000)	13,453
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES AND OTHER FINANCING SOURCES	(33,367)	-	(33,367)	19,955	-	19,955
FUND BALANCE, JANUARY 1	135,075	-	135,075	518,915	-	518,915
Residual equity transfers in (out)	354,025	-	354,025	(354,025)	-	(354,025)
FUND BALANCE, DECEMBER 31	\$ 455,733	\$ -	\$ 455,733	\$ 184,845	\$ -	\$ 184,845

See accompanying NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS

ORLEANS PARISH JUVENILE COURT
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
DECEMBER 31, 1999

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Louisiana Constitution of 1921 provided the foundation for the Orleans Parish Juvenile Court (the Court) as it exists today. The Court has exclusive juvenile jurisdiction in Orleans Parish including, but not limited to all juvenile violations, abuse and neglect, delinquency, traffic, non-support issues, and all other administrative and judicial matters involving juveniles in Orleans Parish, Louisiana.

Reporting Entity

Due to its fiscal dependency on the City of New Orleans, the Court has been determined to be a component unit of the reporting entity of the City of New Orleans. The accompanying financial statements present information only on the funds maintained by the Court and do not present information from the City of New Orleans, the general government services provided by that governmental unit, or the other governmental units that comprise the City of New Orleans' financial reporting entity. The Court has no component units.

The accounting and reporting policies of the Court conform to generally accepted accounting principles as applicable to governmental units.

(a) Fund Accounting

The accounts of the Court are organized on the basis of funds and an account group, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which are comprised of each fund's assets, liabilities, fund equity, revenues, and expenditures. The following funds and accounting groups are used by the Court:

General Fund

The General Fund is the general operating fund of the Court, and is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Fiduciary Fund Types

Trust and Agency Funds

Trust and Agency Funds are used to account for assets held by the Court in a trustee capacity or as an agent for individuals, other governments and/or other funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

General Fixed Assets Account Group

The General Fixed Assets Account Group is used to account for fixed assets used in governmental fund type operations for control purposes. All fixed assets are valued at historical cost or estimated historical costs if actual historical cost is not available. Donated fixed assets are valued at their estimated fair value on the date of donation. No depreciation is recorded on general fixed assets.

ORLEANS PARISH JUVENILE COURT
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 1999

(1) **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

(b) **Basis of Accounting**

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The modified accrual basis of accounting is used by all governmental fund types and agency funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred.

(c) **Budgetary Data**

For the year ended December 31, 1999, the Court adopted an annual budget for the General Fund and Special Revenue Funds.

The Court did not budget revenues or expenditures related to various Federal grant programs due to the uncertainty of when, or if, the revenues would be received or expenditures would be made. Certain variances between budgeted and actual revenues and expenditures are the result of the Court not budgeting for these federal grants. The grants are on a reimbursement system, where revenues and expenditures are matched, so they have no net effect on the Court's results of operations.

Budgetary practices followed by the court include public notice of the proposed budget, public inspection of the proposed budget, and public hearings on the budget. Budgetary integration is used as a management control device.

(d) **Cash**

The Court is authorized under state law to deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, and the laws of the United States. Under state laws, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of such pledged securities and federal deposit insurance must equal or exceed the amount on deposit with the fiscal agent.

At December 31, 1999, the carrying amount of the Court's deposits was \$772,463 and the bank balance was \$759,151. Of the bank balances, \$200,000 was covered by federal depository insurance, and \$559,151 was covered by collateral held by the pledging institutions' agent in the Court's name.

ORLEANS PARISH JUVENILE COURT
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 1999

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(c) Investments

The Court is authorized under state law to invest in U.S. bonds, treasury notes, and other federally insured investments. The Court has adopted Governmental Accounting Standards Board (GASB) standard No. 31. Due to the adoption of GASB 31 investments are shown at fair value; except that U.S. Treasury obligations that have a remaining maturity at the time of purchase of one year or less are shown at amortized cost.

(f) Total Columns on Combined Statements - Overview

Total columns on the combined statements are captioned memorandum only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Nor is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

(2) INTERFUND RECEIVABLES AND PAYABLES

Interfund receivables and payables at December 31, 1999 are as follows:

	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
General fund	\$ 88,647	\$ 788,874
Case processing	115,012	25,472
Bond escrow	33,830	100
Special probation	61,824	250
Non-Support	290,999	33,071
Restitution	7,485	60
OIDP	5,423	118
Bond	243,692	-
Transcript	1,723	1,723
Traffic	55,739	54,706
	<u>\$ 904,374</u>	<u>\$ 904,374</u>

(3) INVESTMENTS

Investments of the Court at December 31, 1999 are as follows:

	<u>Carrying Value</u>	<u>Market Value</u>	<u>Fund</u>
<u>U.S. Treasury Bill:</u>			
Held by the Court's agent in the Court's name	<u>\$ 191,507</u>	<u>\$ 195,642</u>	General

ORLEANS PARISH JUVENILE COURT
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 1999

(4) CHANGES IN GENERAL FIXED ASSETS

Fixed assets are accounted for in the General Fixed Asset Account Group, rather than in the governmental fund. No depreciation has been provided on fixed assets. All fixed assets are valued at historical cost or estimated cost if historical cost is not available. The balance at December 31, 1999 consists of \$818,036 of historical costs, and \$159,912 of estimated costs. The General Fixed Asset Account Group is not a fund. It is concerned only with the measurement of financial position and does not involve measurement of results of operations. A summary of changes in general fixed assets follows:

	Balance December 31, 1998	Additions	Deletions	Balance December 31, 1999
Furniture and fixtures	\$ 153,364	\$ -	\$ -	\$ 153,364
Equipment	107,342	3,444	-	110,786
Computer equipment	430,960	270,184	-	701,144
Autos and vans	<u>12,654</u>	<u>-</u>	<u>-</u>	<u>12,654</u>
Total	<u>\$ 704,320</u>	<u>\$ 273,628</u>	<u>-</u>	<u>\$ 977,948</u>

(5) LEASES

The Court has a cancelable operating lease for the rental and maintenance of a copy machine. The total amount charged to copier expense as a result of this lease was \$7,623 for the year ended December 31, 1999.

(6) BONDS OUTSTANDING

Bonds outstanding represent monies paid by defendants for their release from court custody. The amount of each bond will be reimbursed to the defendant upon his/her appearance for trial and/or will be forfeited towards arrearages due for fines, fees, or non-support.

(7) EXPENSES OF THE COURT PAID BY OTHERS

The accompanying financial statements do not include certain portions of the Court's expenses paid directly by other governmental entities. Expenses for the Court paid by the City of New Orleans include court room space, office space, utilities, and certain capital improvements.

Major portions of the salaries and related benefits of the Court's administrative and support staff are also paid by the City. Salary and fringe benefit payments, in the amount of \$1,470,408, made by the City of New Orleans on behalf of the Court are included in the accompanying financial statements for the General Fund as personnel costs and other financing sources. The fringe benefit payments made by the City of New Orleans on behalf of the Court include contributions of \$91,017 to the Employees' Retirement System of the City of New Orleans.

(8) CONCENTRATIONS OF CREDIT RISK

Financial instruments that potentially subject the Court to concentrations of credit risk consist principally of investments in U.S. Treasuries. Investments in U.S. Treasuries totaled \$191,507 at December 31, 1999.

ORLEANS PARISH JUVENILE COURT
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 1999

(9) ECONOMIC DEPENDENCY

The Court is economically dependent on the City of New Orleans for the payment of the expenses described in Note 7. Should the City of New Orleans be unable to pay the expenses in 2000, the operations of the Court would be adversely effected.

(10) RISK MANAGEMENT

The Court is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; injuries to employees; and natural disasters. The City of New Orleans provides commercial insurance for the court in amounts sufficient to insure the court against claims resulting from any of those risks.

(11) RESIDUAL EQUITY TRANSFERS

During 1999, the Court closed the JIPS, Weekend Detention, Hearing Officers, and FINS funds. Balances remaining in these funds at the time they were closed were transferred to the General Fund.

ORLEANS PARISH JUVENILE COURT
COMBINING BALANCE SHEET
GOVERNMENTAL FUND TYPE - SPECIAL REVENUE FUNDS
DECEMBER 31, 1999

ASSETS

	Case Processing Fund	Bond Escrow Fund	Special Probation Fund	Total Memorandum Only
Interfund receivables	\$ 115,012	\$ 33,830	\$ 61,824	\$ 210,666
Total assets	<u>\$ 115,012</u>	<u>\$ 33,830</u>	<u>\$ 61,824</u>	<u>\$ 210,666</u>

LIABILITIES AND FUND BALANCE

LIABILITIES:

Interfund payables	\$ 25,471	\$ 100	\$ 250	\$ 25,821
Total liabilities	25,471	100	250	25,821
<u>FUND BALANCE</u>	<u>89,541</u>	<u>33,730</u>	<u>61,574</u>	<u>184,845</u>
Total liabilities and fund balance	<u>\$ 115,012</u>	<u>\$ 33,830</u>	<u>\$ 61,824</u>	<u>\$ 210,666</u>

See Auditors' Report

ORLEANS PARISH JUVENILE COURT
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - GOVERNMENTAL FUND TYPE - SPECIAL REVENUE FUNDS
FOR THE YEAR ENDED DECEMBER 31, 1999

	JIPS	Weekend Detention Fund	Case Processing Fund	Bond Escrow Fund	Special Probation Fund	Hearing Officers Fund	FINS Fund	Total Memorandum Only
REVENUES:								
Grants	\$ -	\$ -	\$ 69,917	\$ 5,105	\$ 32,781	\$ -	\$ -	\$ 107,803
Total revenues	-	-	69,917	5,105	32,781	-	-	107,803
EXPENDITURES:								
Administrative costs	-	-	-	301	-	-	-	301
Total expenditures	-	-	-	301	-	-	-	301
EXCESS OF REVENUES OVER EXPENDITURES	-	-	69,917	4,804	32,781	-	-	107,502
OTHER FINANCING (USES):								
Operating transfers out	-	-	(52,681)	-	(34,866)	-	-	(87,547)
Total other financing (uses)	-	-	(52,681)	-	(34,866)	-	-	(87,547)
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES AND OTHER FINANCING (USES)	-	-	17,236	4,804	(2,085)	-	-	19,955
FUND BALANCE, JANUARY 1	4,807	4,545	72,305	28,926	63,659	330,524	14,149	518,915
Residual equity transfers out	(4,807)	(4,545)	-	-	-	(330,524)	(14,149)	(354,025)
FUND BALANCE, DECEMBER 31	\$ -	\$ -	\$ 89,541	\$ 33,730	\$ 61,574	\$ -	\$ -	\$ 184,845

ORLEANS PARISH JUVENILE COURT
 COMBINING BALANCE SHEET
 FIDUCIARY FUND TYPE - AGENCY FUNDS
 DECEMBER 31, 1999

ASSETS

	Non-Support Fund	Restitution Fund	Orleans Indigent Defender Program Fund	Bond Fund	Transcript Deposit Fund	Traffic Fund	Total Memorandum Only
NSF checks	\$ 12,169	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,169
Interfund receivables	290,999	7,485	5,423	243,692	1,723	55,739	605,061
Total assets	<u>\$ 303,168</u>	<u>\$ 7,485</u>	<u>\$ 5,423</u>	<u>\$ 243,692</u>	<u>\$ 1,723</u>	<u>\$ 55,739</u>	<u>\$ 617,230</u>

RECEIVABLE:

NSF checks
 Interfund receivables

Total assets

LIABILITIES AND FUND BALANCE

Fine collections payable	\$ -	\$ 7,425	\$ 5,305	\$ -	\$ -	\$ 1,033	\$ 13,763
Interfund payables	33,071	60	118	-	1,723	54,706	89,678
Bonds outstanding	-	-	-	243,492	-	-	243,492
Deposits payable	-	-	-	200	-	-	200
Unprocessed payments	120,477	-	-	-	-	-	120,477
Due to others	149,620	-	-	-	-	-	149,620
Total liabilities	303,168	7,485	5,423	243,692	1,723	55,739	617,230
<u>FUND BALANCE</u>	-	-	-	-	-	-	-
Total liabilities and fund balance	<u>\$ 303,168</u>	<u>\$ 7,485</u>	<u>\$ 5,423</u>	<u>\$ 243,692</u>	<u>\$ 1,723</u>	<u>\$ 55,739</u>	<u>\$ 617,230</u>

ORLEANS PARISH JUVENILE COURT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 1999

Federal Grantor/Pass-through Grantor/ Program Title	Federal CFDA Number	Pass-through Grantor's Number	Federal Disbursements/ Expenditures
<u>U.S. Department of Justice</u>			
City of New Orleans			
Enhancing Adjudication and Making Another Effort	16.592	97LBVX5215	\$ <u>578,313</u>
OTHER FEDERAL AWARDS – NON MAJOR PROGRAMS			
<u>U.S. Department of Health and Human Services</u>			
Louisiana Supreme Court			
Pro Bono Project	93.586	OPJC-MA2	49,507
Louisiana Department of Social Services			
Hearing Officers	93.563	355-700134 355-000717	78,609 <u>40,083</u>
			<u>118,692</u>
Total U.S. Department of Health and Human Services			<u>168,199</u>
<u>U.S. Department of Justice</u>			
Louisiana Commission on Law Enforcement			
Female Enrichment	16.579	B99-9-005 98-B9-B.20-0093	22,526 <u>126,628</u>
			<u>149,154</u>
Information System Upgrade	16.579	B99-9-005 98-B9-B.15-0045	20,803 <u>4,654</u>
			<u>25,457</u>
Court Delay Reduction	16.579	98-B9-B10-0094	17,840
Weekend and After School Detention	16.540	98-J9-J3-0237	55,474
Office of Justice Programs			
Drug Court	16.585	98-DC-VX-0025	<u>20,962</u>
Total U.S. Department of Justice			<u>268,887</u>
Total			<u>\$ 1,015,399</u>

Note: The schedule of expenditures of federal awards is a summary of the activity of Orleans Parish Juvenile Court's federal award programs presented on the accrual basis of accounting in accordance with generally accepted accounting principles.

See Auditors' Report

Ericksen, Krentel, Canton & LaPorte, L.L.P.

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*PROFESSIONAL CORPORATION

BENJAMIN J. ERICKSEN (Retired 1998)
J.V. LECLERE KRENTEL (Retired 1993)
RONALD H. ACKERMANN (Retired 1995)

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Orleans Parish Juvenile Court
421 Loyola Avenue
New Orleans, Louisiana 70112

We were engaged to audit the general purpose financial statements of the Orleans Parish Juvenile Court, a component unit of the City of New Orleans, as of and for the year ended December 31, 1999, and have issued our report thereon dated July 21, 2000. Our report on the general purpose financial statements dated July 21, 2000 stated that, as described in the following paragraph, the scope of our work was not sufficient to enable us to express, and we did not express, an opinion on the general purpose financial statements.

We were unable to obtain an outstanding check list for a bank account in the Non-Support agency fund and were not able to perform alternative procedures to satisfy ourselves about the current year's cash balance or fund liability because of the absence of this outstanding check listing.

Compliance

As part of obtaining reasonable assurance about whether Orleans Parish Juvenile Court's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not the objective of our engagement and, accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance that is required to be reported under *Government Auditing Standards* and which is reported in the accompanying schedule of findings and questioned costs as item B.1.

Internal Control Over Financial Reporting

In planning and performing our engagement, we considered Orleans Parish Juvenile Court's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect Orleans Parish Juvenile Court's ability to record, process, summarize and report financial data consistent with the assertions of management in the general purpose financial statements. Reportable conditions are described in the accompanying schedule of findings and questioned costs as items B.2, B.3, B.4, and B.5.

Orleans Parish Juvenile Court

July 21, 2000

Page 2

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, of the reportable conditions described above we consider items B.3, B.4 and B.5 to be material weaknesses.

This report is intended solely for the information and use of management, others within the organization, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

July 21, 2000


Certified Public Accountants

Ericksen, Krentel, Canton & LaPorte, L.L.P.

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REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Orleans Parish Juvenile Court
421 Loyola Avenue
New Orleans, Louisiana 70112

Compliance

We were engaged to audit the compliance of Orleans Parish Juvenile Court a component unit of the City of New Orleans, with the types of compliance requirements described in the *U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to its major federal programs for the year ended December 31, 1999. Orleans Parish Juvenile Court's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Orleans Parish Juvenile Court's management. Our responsibility is to express an opinion on Orleans Parish Juvenile Court's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards, the *Louisiana Governmental Audit Guide*, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Orleans Parish Juvenile Court's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Orleans Parish Juvenile Court's compliance with those requirements.

Our report on Orleans Parish Juvenile Court's general purpose financial statements, dated July 21, 2000, stated that, because we were unable to obtain an outstanding check list for a bank account in the Non-Support agency fund and were not able to perform alternative procedures to satisfy ourselves about the current year's cash balance of fund liability because of the absence of this outstanding check listing, the scope of our work was not sufficient to enable us to express, and we did not express, an opinion on the general purpose financial statements.

In our opinion, Orleans Parish Juvenile Court complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended December 31, 1999. However, the results of our auditing procedures disclosed instances of noncompliance with those requirements, which are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying schedule of findings and questioned costs as items B.1 and C.3.

Orleans Parish Juvenile Court
July 21, 2000
Page 2

Internal Control Over Compliance

The management of Orleans Parish Juvenile Court is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Orleans Parish Juvenile Court's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

We noted certain matters involving the internal control over compliance and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over compliance that, in our judgment, could adversely affect Orleans Parish Juvenile Court's ability to administer a major federal program in accordance with the applicable requirements of laws, regulations, contracts, and grants. Reportable conditions are described in the accompanying schedule of findings and questioned costs as items C.1, C.2, and C.3.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be reportable conditions, and accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, of the reportable conditions described above, we consider item C.1 to be a material weakness.

This report is intended solely for the information and use of management, others within the organization and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

July 21, 2000


Certified Public Accountants

ORLEANS PARISH JUVENILE COURT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 1999

A. SUMMARY OF AUDIT RESULTS

1. The auditors' report disclaims an opinion on the general purpose financial statements of Orleans Parish Juvenile Court.
2. Four reportable conditions disclosed during the audit of the general purpose financial statements are reported in the "Independent Auditors' Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards". Three of the conditions are reported as material weaknesses.
3. One instance of noncompliance material to the general purpose financial statements of Orleans Parish Juvenile Court was disclosed during the audit.
4. Three reportable conditions disclosed during the audit of the major federal award program are reported in the "Independent Auditors' Report on Compliance With Requirements Applicable to Each Major Program and Internal Control Over Compliance in Accordance with OMB Circular A-133". One of these three conditions is considered a material weakness.
5. The auditors' report on compliance for the major federal award program for Orleans Parish Juvenile Court expresses an unqualified opinion.
6. Audit findings relative to the major federal award program for Orleans Parish Juvenile Court are reported in part C. of this Schedule.
7. The program tested as a major program was the Enhancing Adjudication and Making Another Effort Program (CFDA number 16.592).
8. The threshold for distinguishing Types A and B programs was \$300,000.
9. Orleans Parish Juvenile Court was not determined to be a low risk auditee.

B. FINDINGS - FINANCIAL STATEMENT AUDIT

COMPLIANCE

1. Failure To File Audit Report By Deadline

Condition: Audited financial statements were not submitted prior to June 30, 2000.

Criteria: Louisiana laws affecting local governments require that the local government submit audited financial statements to the legislative auditor within six months of the end of the year.

Effect: The Court failed to comply with Louisiana laws establishing deadlines for financial reporting.

Cause: The Court failed to supply auditors with sufficient information prior to June 30, 2000.

Recommendation: The Court should submit the audited financial statements as soon as possible.

Management's Response: The Court concurs with the recommendation and has subsequently submitted audited financial statements.

ORLEANS PARISH JUVENILE COURT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 1999

REPORTABLE CONDITIONS

2. Judicial Administrator

Condition: The Court was without a Judicial Administrator for several months in 1999.

Criteria: Filling the position of Judicial Administrator ensures that someone is responsible for all financial information.

Effect: Without a Judicial Administrator, timely and accurate accounting information was not available to the Court.

Recommendation: The Court should fill the position of Judicial Administrator as soon as possible.

Response: The Court concurs with this recommendation and has already filled the position of Judicial Administrator at the end of December 1999. The Court has also transferred an accountant from another department to assist with the preparation of financial information.

MATERIAL WEAKNESSES

3. Cash and Accounts Receivable Reconciliations

Condition: Monthly account reconciliations were not prepared on a timely basis for several of the bank and general ledger accounts maintained by the Court.

Criteria: Internal controls should be in place to safeguard assets and provide assurance that they are accurately reported.

Effect: The failure to prepare account reconciliations on a timely basis could lead to reporting errors or defalcations not being identified or corrected on a timely basis.

Recommendation: Procedures should be implemented to insure that account reconciliations are prepared on a timely basis each month.

Response: The Court concurs with the recommendation. The task of preparing account reconciliations has been assigned to a specific employee, and the reconciliations will now be prepared on a timely basis.

4. Outstanding Check List

Condition: An outstanding check list was not prepared for one of the bank accounts in the Non-Support fund.

Criteria: Internal controls should be in place that provide reasonable assurance that asset balances are accurately and completely reported.

Effect: Without the outstanding check list the bank account can not be reconciled. Therefore, the balance reported in this account can not be verified.

Recommendation: Obtain or prepare an outstanding check list for this bank account.

ORLEANS PARISH JUVENILE COURT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 1999

Response: The Court has made numerous attempts to obtain the information necessary to prepare the outstanding check list. Information on this account has been difficult to obtain because the account was closed in 1983. The City of New Orleans maintained the Court's records at the time the account was closed and a search of the City's records has not revealed any information on the account. The Court is currently investigating options for resolving this matter.

5. **Write-up of Records**

Condition: Financial information was not recorded in the general ledger software on a timely basis.

Criteria: Internal controls should be in place to provide reasonable assurance that all financial transactions are being recorded in the general ledger software on a timely basis.

Effect: Without an updated general ledger, timely and accurate financial statements cannot be prepared. As a result, the Court failed to file audited financial statements by the six-month deadline.

Recommendation: Procedures should be implemented to ensure that all transactions are recorded in the general ledger software on a timely basis.

Response: Due to a change in personnel and a change in accounting software packages there was a delay in recording 1999 financial transactions in the general ledger software. All transactions will now be recorded on a timely basis.

C. **FINDINGS AND QUESTIONED COSTS-MAJOR FEDERAL AWARD PROGRAM AUDIT**

DEPARTMENT OF JUSTICE

Questioned
Costs

1. Enhancing Adjudication and Making Another Effort
 CFDA Number 16.592
 Grant Number 97-I.B-VX-5215

Reportable Condition: As discussed at B.3., bank account reconciliations were not prepared on a timely basis for the Local Law Enforcement Block Grants. The failure to prepare bank account reconciliations on a timely basis could lead to reporting errors or defalcations not being identified or corrected on a timely basis. Procedures should be implemented to insure that bank reconciliations are prepared on a timely basis each month.

2. Enhancing Adjudication and Making Another Effort
 CFDA Number 16.592
 Grant Number 97-LB-VX-5215

Statement of Condition: Numerous monthly reimbursement requests contained math errors and typographical errors.

Effect of Condition: The Court was either overpaid or underpaid in various months during 1999. However, because the maximum amount was received from the Grant over the course of the grant period, there are no questioned costs.

\$ -

Cause of Condition: Clerical errors and failure to proof-read the requests for reimbursement by the personnel who prepared the requests.

ORLEANS PARISH JUVENILE COURT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 1999

Recommendation: All requests for reimbursement should be math-checked and proof-read for clerical accuracy.

Response: All requests for reimbursements will be checked for accuracy.

3. Enhancing Adjudication and Making Another Effort
CFDA Number 16.592
Grant Number 97-LB-VX-5215

Statement of Condition: Requests for reimbursement and required monthly monitoring reports were not submitted to the City of New Orleans on a timely basis.

Effect of Condition: The Court failed to comply with the provisions of the grant contract.

\$ -

Cause of Condition: Inefficiencies in the accounting system caused a delay in obtaining the necessary information to prepare timely reports.

Recommendation: Someone should be given the responsibility to monitor grant compliance.

Response: The Court agrees with this recommendation. The Judicial Administrator has begun monitoring grant compliance.

Total Department of Justice

-

Total questioned costs

\$ _____

ORLEANS PARISH JUVENILE COURT
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
RELATIVE TO FEDERAL AWARD PROGRAMS
YEAR ENDED DECEMBER 31, 1999

DEPARTMENT OF JUSTICE

1998 Finding C.1: Hearing Officers

Condition: Bank account reconciliations were not prepared on a timely basis for the Hearing Officers Program.

Recommendation: Procedures should be implemented to insure that bank reconciliations are prepared on a timely basis each month.

Current Status: The recommendation was adopted, but due to employee turnover in the administrative \ accounting department this condition reoccurred during 1999 and is reported as item C.1 on the 1999 schedule of findings and questioned costs.

1998 Finding C.2: Hearing Officers

Condition: The December reimbursement request was incorrect.

Recommendation: Reimbursement reports should be required to verify accuracy.

Current Status: The recommendation was adopted.

1998 Finding C.3: Hearing Officers

Condition: Reimbursable fringe benefit costs were incorrectly reported on reimbursement requests.

Recommendation: Actual amounts should be used instead of estimates.

Current Status: The recommendation was adopted.

1998 Finding C.4: Hearing Officers

Condition: Reimbursable sick leave costs were incorrectly reported on reimbursement requests for the months of January through May.

Recommendation: The indirect cost rate calculation should be corrected and the reimbursement requests should be reviewed to verify that the appropriate indirect cost rate is being used.

Current Status: The recommendation was adopted.



Orleans Parish Juvenile Court

421 LOYOLA AVENUE

NEW ORLEANS, LA 70112

CHIEF JUDGE

ERNESTINE S. GRAY

JUDGES

SALVADORE T. MULÉ

ANITA H. GANUCHEAU

LAWRENCE L. LAGARDE, JR.

C. HEARN TAYLOR

MARK DOHERTY

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CORRECTIVE ACTION PLAN RELATIVE TO SCHEDULE OF FINDINGS AND QUESTIONED COSTS

July 21, 2000

Department of Justice

Orleans Parish Juvenile Court respectfully submits the following corrective action plan for the year ended December 31, 1999.

Name and address of independent public accounting firm:

Ericksen, Krentel, Canton & LaPorte, L.L.P.
4227 Canal Street
New Orleans, Louisiana 70119
Contact: Ronald H. Dawson, Jr.

Audit Period: 01/01/99 to 12/31/99

The findings from the December 31, 1999 schedule of findings and questioned costs are discussed below. The findings are numbered consistently with the number assigned in the schedule. Section A of the schedule, Summary of Audit Results, does not include findings and is not addressed.

B. FINDINGS - FINANCIAL STATEMENT AUDIT

COMPLIANCE

1. Failure To File Audit Report By Deadline

Recommendation: The Court should submit the audited financial statements as soon as possible.

Response: The Court concurs with the recommendation and has subsequently submitted audited financial statements.

REPORTABLE CONDITIONS

2. Judicial Administrator

Recommendation: The Court should fill the position of Judicial Administrator as soon as possible.

Response: The Court concurs with the recommendation and has already filled the position of Judicial Administrator at the end of December, 1999. The Court has advertised for an accountant, but cannot find a replacement due to the low salary. The Court has transferred an accountant from another department to complete this task.

MATERIAL WEAKNESSES

3. Cash and Accounts Receivable Reconciliations

Recommendation: Procedures should be implemented to insure that all reconciliations are prepared on a timely basis each month.

Response: We concur with the recommendation. The task of preparing account reconciliations has been assigned to a specific employee, and the reconciliations will now be prepared on a timely basis.

4. Outstanding Check List

Condition: An outstanding check list was not prepared for one of the bank accounts in the Non-Support fund.

Recommendation: Obtain or prepare an outstanding check list for this bank account.

Response: We concur with the recommendation. Based on the 98 audit, the court attempted to work with legislators, however it is necessary to give the legislators an appreciation of the entire problem and implement corrective action. Because this was a fiscal session, the Court will attempt to meet with legislators next session to resolve this issue..

5. Write-Up of Records

Recommendation: Procedures should be implemented to ensure that all transactions are recorded in the general ledger on a timely basis.

Response: The Court concurs with the recommendation and steps will be taken to ensure that all transactions will be recorded on a timely basis.

C. FINDINGS AND QUESTIONED COSTS-MAJOR FEDERAL AWARD PROGRAM AUDIT

DEPARTMENT OF JUSTICE

1. Local Law Enforcement Block Grants

Reportable Condition: See B.3

2. Local Law Enforcement Block Grants
CFDA Number 16.592
Grant Number 97-LB-VX-5215

Statement of Condition: Numerous monthly reimbursement requests contained math errors and typographical errors.

Effect of Condition: The Court was either overpaid or underpaid in various months during 1999. However, because the maximum amount was received from the Grant over the course of the grant period, there are no questioned costs.

Cause of Condition: Clerical errors and failure to proof-read the requests for reimbursement by the personnel who prepared the requests.

Recommendation: All requests for reimbursement should be math-checked and proof-read for clerical accuracy.

Response: All requests for reimbursements will be checked for accuracy.

3. Local Law Enforcement Block Grants
CFDA Number 16.592
Grant Number 97-LB-VX-5215

Statement of Condition: Requests for reimbursement and required monthly monitoring reports were not submitted to the City of New Orleans on a timely basis.

Effect of Condition: The Court failed to comply with the provisions of the grant contract.

Cause of Condition: Inefficiencies in the accounting system caused a delay in obtaining the necessary information to prepare timely reports.

Recommendation: Someone should be given the responsibility to monitor grant compliance.

Response: The Court agrees with this recommendation. The Judicial Administrator has begun monitoring grant compliance.

If the Cognizant or Oversight Agency have questions regarding this plan, please call Geri Fontana-Flaum at (504) 565-7375.

Sincerely,


Signature


Title

Ericksen, Krentel, Canton & LaPorte, L.L.P.

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RONALD H. ACKERMAN (Retired 1995)

MANAGEMENT LETTER

July 21, 2000

To the Judges of the
Orleans Parish Juvenile Court
421 Loyola Avenue
New Orleans, Louisiana 70112

Dear Judges:

In planning and performing our audit of the financial statements of the Orleans Parish Juvenile Court for the year ended December 31, 1999, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control structure.

However, during our audit we became aware of several matters that are opportunities for strengthening internal controls and operating efficiency. This letter summarizes our comments regarding those matters. A separate report dated July 21, 2000 contains our report on reportable conditions in the Orleans Parish Juvenile Court's internal control structure. This letter does not affect our report dated July 21, 2000, on the general purpose financial statements of the Orleans Parish Juvenile Court.

The following are items we noted:

1) **Unclaimed Bonds**

Louisiana Revised Statutes allow the Court to appropriate and use, for necessary expenses and operations, all sums of money represented by cash bonds held by the Court that have been unclaimed for more than five years. Before any such unclaimed bonds are appropriated, the Court must publish a notice in the official journal of Orleans Parish seeking information concerning the party at interest. The Court has not attempted to appropriate the unclaimed bonds, and therefore is not taking advantage of the opportunity to generate additional operating revenues. We suggest that the Court compile, and regularly update, a listing of unclaimed bonds and use this listing to conduct the procedures necessary to appropriate the outstanding bonds.

2) **Interfund Transfers**

During the course of the year, amounts due to other funds will accumulate within certain funds. We noticed that such amounts are not transferred regularly and sometimes will remain in a fund for more than a year. We recommend that all interfund advances and payables be settled at least annually. Otherwise, unnecessary accounting functions must be performed to ensure that advances and payables agree.

3) **Grant Reimbursement Requests**

Requests for reimbursements from grantor agencies are not being filed on a timely basis. This could cause the Court to be denied reimbursement of funds that have been expended and puts a strain on the Court's cash flows since most grant revenues are received after expenditures are made.

The above three items are repeat recommendations from 1998.

To the Judges of the
Orleans Parish Juvenile Court
July 21, 2000
Page 2

We will review the status of these comments during our next audit engagement. We have already discussed these comments with various Court personnel, and will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.


Certified Public Accountants

ORLEANS PARISH JUVENILE COURT
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
RELATIVE TO MANAGEMENT LETTER ITEMS
FOR THE YEAR ENDED DECEMBER 31, 1999

1998 Item 1: Accounting Manual

Condition: The Court does not have an accounting procedures manual.

Current status: The Court has prepared a procedures manual for its finance department.

1998 Item 2: Unclaimed Bonds

Condition: The Court has not appropriated, as allowed by Louisiana Revised Statute, unclaimed bonds and is therefore not taking advantage of an opportunity to generate additional operating revenues.

Current status: This item has not been resolved and is reported as Item 1 in the 1999 management letter.

1998 Item 3: Interfund Transfers

Condition: Amounts due to other funds have accumulated with certain funds. It was noted that such amounts are not transferred regularly and sometimes will remain in a fund for more than a year.

Current status: This item reoccurred in 1999 and is therefore included in the 1999 management letter as Item 2.

1998 Item 4: Grant Reimbursement Requests

Condition: Requests for reimbursements from grantor agencies are not being filed on a timely basis. This could cause the Court to be denied reimbursement of funds that have been expended and puts a strain on the Court's cash flows since most grant revenues are received after expenditures are made.

Current status: This item reoccurred in 1999 and is therefore included in the 1999 management letter as Item 3.



Orleans Parish Juvenile Court

421 LOYOLA AVENUE

NEW ORLEANS, LA 70112

CHIEF JUDGE

ERNESTINE S. GRAY

JUDGES

SALVADORE T. MULÉ

ANITA H. GANUCHEAU

LAWRENCE L. LAGARDE, JR.

C. HEARN TAYLOR

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CORRECTIVE ACTION PLAN RELATIVE TO MANAGEMENT LETTER ITEMS

July 21, 2000

Louisiana Legislative Auditor

Orleans Parish Juvenile Court respectfully submits the following corrective action plan for the year ended December 31, 1999.

Name and address of independent public accounting firm:

Ericksen, Krentel, Canton & LaPorte, L.L.P.
4227 Canal Street
New Orleans, Louisiana 70119
Contact: Ronald H. Dawson, Jr.

Audit Period: 01/01/99 to 12/31/99

The findings from the December 31, 1999 management letter are discussed below. The findings are numbered consistently with the number assigned in the management letter.

Unclaimed Bonds

Recommendation: Orleans Parish Juvenile Court should compile, and regularly update, a listing of unclaimed bonds and use this listing to conduct the procedures necessary to appropriate outstanding bonds as allowed by Louisiana revised statutes.

Response: We concur with this recommendation. A study is being undertaken by one section of court in the development of appropriate plans and as soon as the study is completed, the court will implement this plan.

Interfund Transfers

Recommendation: All interfund receivables and payables should be settled at least annually.

Response: We concur with this recommendation. Settlement of the interfund receivables and payables will begin for 2000.

Louisiana Legislative Auditor
July 21, 2000
Page 2

Grant Reimbursement Reports

Recommendation: Grant reimbursement reports should be filed on a timely basis.

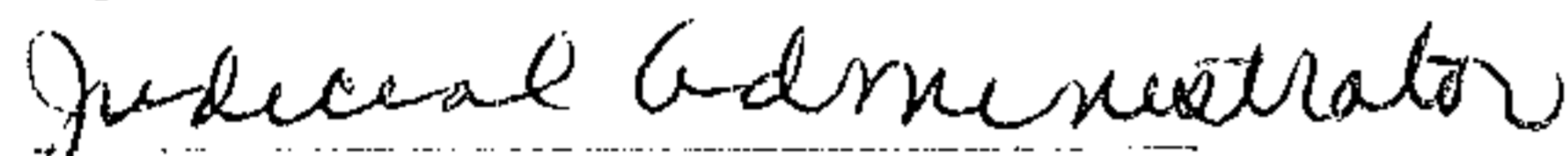
Response: We concur with this recommendation. The delay in filing grant reimbursement requests was caused by turnover in administrative staff. The Judicial Administrator and Grants Manager have been assigned the task insuring that grant reimbursement requests are filed on a timely basis.

If there are any questions regarding this plan, please call Geri Fontana-Flaum at (504) 565-7375.

Sincerely,



Signature



Title