



# COMPREHENSIVE ANNUAL FINANCIAL REPORT

of the

# LASALLE COMMUNITY ACTION ASSOCIATION, INC.

for the

YEAR ENDED DECEMBER 31, 1999

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 08-30.00

JAMES T. BATES CERTIFIED PUBLIC ACCOUNTANT

612 Barksdale Blvd Bossier City, Louisiana 71111 LEGISLATIVE AUDITOR

## COMPREHENSIVE ANNUAL FINANCIAL REPORT

of the

# LASALLE COMMUNITY ACTION ASSOCIATION, INC.

for the

YEAR ENDED DECEMBER 31, 1999

Comprehensive Annual Financial Report Year Ended December 31, 1999

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#### Independent Auditor's Report

The Board of Directors
LaSalle Community Action Association, Inc.
Harrisonburg, Louisiana

I have audited the general purpose financial statements LaSalle Community Action Association, as of and for the period ended December 31, 1999, as listed in the accompanying table of contents. These general purpose financial statements are the responsibility of the management of the Association. My responsibility is to express an opinion on these general purpose financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the LaSalle Community Action Association, as of December 31, 1999, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, I have also issued reports dated June 28, 2000 on my consideration of LaSalle Community Action Association, Inc.'s internal control over financial reporting, compliance with requirements applicable to major programs and my tests of compliance with certain provisions of laws, regulations, contracts and grants and OMB Circular A-133.

2- 2 Ruts-

June 28, 2000

All Fund Types
Combined Balance Sheet
December 31, 1999

		General <u>Fund</u>	Special <u>Revenue Funds</u>	All Funds Memorandom <u>Total</u>
ASSETS				
Cash in bank	\$	12,768	125,115	137,883
Due from grant		0	29,600	29,600
Due from other funds		8,406	13,054	21,460
Prepaid expenses		0	90	90
Travel advances		0	Ο	Ο
Construction in progress		0	189,080	189,080
Due from HUD		0	43	43
Other assets		<u>O</u>	116	116_
Total Assets	\$	21,174	357,098	378,272
LIABILITIES AND FUND BALANCES				
Liabilities: Accounts payable	\$	0 \$	33,743	33,743
Accrued expenses		0	10,398	10,398
Due to grant		0	0	O
Line Of Credit		О	185,423	185,423
Due to other funds	•	<u>O</u>	21,460	21,460
Total liabilities		0	251,024	251,024
Fund Balance, restricted to uses authorized by grant and/or fund		21,174	106,074	127,248
Total liabilities and fund balances	\$ <u></u>	<u>21,174</u>	\$ <u>357,098</u> \$	378,272

All Fund Types

Combined Statement of Revenues, Expenditures and Changes in Fund Balance For the Year ended December 31, 1999

Revenues:	General <u>Fund</u>	Special <u>Revenue Funds</u>	All Funds Memorandum <u>Total</u>
Grant revenues:	\$ 0 \$	O \$	0
Rapides Foundation	0 3	291,971	291,971
LA Office of Compunity Sociales	0	563,406	563,406
LA Department of Social Services	0	220,140	220,140
LA Department of Social Services	Ö	14,667	14,667
LA Depart. of Agriculture & Forestry  LA Education, Food, Nutrition Services	0	197,911	197,911
	Ö	3,096,072	3,096,072
Police Jury Catahoula Par. Police Jury, HUD Sec-8	Ö	85,228	85,228
U. S. Dept. of Health & Human Services	ő	1,333,005	1,333,005
•	0	1,333,003	1,000,000
Cenla Community Action Committee, Inc.	Ö	56,986	56,986
United Way of America	O	50,580	50,560
Other revenues: Interest	0	3,323	3,323
	0	2,000	2,000
Grants from non-governmental sources	0	5,849	5,849
Program contributions by recipients	0	•	332,467
Grantee in-kind contributions	1,686,122	332,467	1,686,122
General fund pass-through revenues Total revenues	1,686,122	6,203,025	7,889,147
TOTAL LEACHINGS	1,000,122	0,203,023	7,000,147
Current expenditures:			
Personnel	0	1,241,533	1,241,533
Fringe benefits	0	177,657	177,657
Travel	Ö	4,943	4,943
Equipment acquisitions, maintenance and repairs	Ō	27,766	27,766
Space cost	Ö	126,372	126,372
Consumable supplies	Ö	29,877	29,877
Pupil transportation	Ö	60,750	60,750
Food costs	Ö	90,649	90,649
Housing assistance payments	ŏ	93,448	93,448
Administrative expenses	Ö	775,847	775,847
Program costs	Ö	2,592,207	2,592,207
Program support, weatherization	Ŏ	197,647	197,647
Insulation materials	Ö	64,781	64,781
Grantee in-kind	0	332,467	332,467
Utility payments	0	295,186	295,186
Cooling assistance	0	0	. 0
Other operating services	0	85,868	85,868
General fund pass-through expenditures	1,679,246	0	1,679,246
Total expenditures	1,679,246	6,196,998	7,876,244
Excess Revenues (Deficit) over Expenditures	6,876	6,027	12,903
Prior year adjustments/refunds	0	79	79
Fund Balance, January 1, 1999	14,298	97,444	111,742
	<u> </u>		
Fund Balance, December 31, 1999, restricted			
to uses authorized by the grant and/or fund	\$ 21,174 \$	103,550 \$	124,724

The accompanying notes are an integral part of this statement.

Notes to Financial Statements

December 31, 1999

#### 1. Summary of Significant Accounting Policies

The LaSalle Community Action Association, Inc. (Association) is a corporation organized under the laws of the State of Louisiana. The Association is a non-stock corporation and its members have been issued certificates of membership. It is controlled and managed by a board of directors duly elected by the members.

The Association is not for profit organization. Its mission is to manage and operate Federal and State of Louisiana programs for the elderly, minorities and other disadvantaged citizens.

It has adopted the CAP Financial Instruction guide in the handling of all funds. The accounting and reporting policies conform to generally accepted accounting principles as applicable to governments.

The following is a summary of certain significant accounting policies.

#### A. Fund Accounting

The accounts of the Association are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of balanced accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into two generic fund types as follows:

#### General Fund

The General Fund, the general operating fund of the Association, accounts for all financial resources except those required to be included in other funds.

#### Special Revenue Funds

Special revenue funds are used to account for the proceeds of the specific revenue sources that are legally restricted to expenditures for specific purposes.

#### Exhibit 3

#### LASALLE COMMUNITY ACTION ASSOCIATION, INC.

#### Notes to Financial Statements

#### B. Basis of Accounting

All governmental funds are accounted for using the modified basis of accounting. Revenues are recognized at the point that allowable and reimbursable expenditures are recognized. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Purchases of various operating materials and supplies are regarded as expenditures at the time purchased.

The Head Start Program requires that 25% of the amount provided by the Grantor be matched by in-kind contributions. Such contributions were recognized by the Association in the amount of \$332,467 and were made up almost entirely by hourly services at the federal minimum wage rate. The balance of the contributions were space rentals, at the difference between fair market value and the amount paid by the Association, and various other goods and services.

#### C. Comparative Data

As required, the financial statements presented herein are for the year ended December 31, 1999 although most of the funds have fiscal years which ended at various other dates in 1999.

#### D. Budgets

The association does not budget for its General Fund. It also does not budget for the Combined Special Revenue Funds, since budgetary control for these funds is maintained on an individual grant basis. Since grant periods may differ from the Association's fiscal year, a comparison of budgetary information for the total Special Revenue Fund would not be meaningful and has not been presented in the general purpose financial statements.

#### E. Total Columns on Combined Statements - Overview

Total columns on the combined statements are captioned "memorandum" to indicate that they are presented only to facilitate analysis. Data in these columns do not present financial position or results of operations. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

Notes to Financial Statements

#### 2. Interfund Receivables and Payables

Individual fund receivables and payable balances at December 31, 1999 are as follows:

	Interfund Receivabl <u>es</u>	Interfund Payables
General Fund	\$19,063	\$10,657
Weatherization	5,249	
Head Start Summer		
Child Care	560	
LiHeap Energy	4,233	
Needy Family	58	
Catahoula Project		
Independence	349	
Concordia Project		
Independence	2,274	2,022
Grant Project Independence	331	
Community Service		
Block Grant		4,915
Head Start		906
HUD Section 8		4
Medicaid Fund		11,216
Welfare to Work Project		
Independence	<u></u>	2,397
Total	\$ <u>32,117</u>	\$ <u>32,117</u>

#### 3. Taxes on income

The operations of the Association are not for profit. This has been noted and accepted by the Internal Revenue Service of the Federal and Louisiana governments, who have issued an ongoing exemption from taxes on income.

#### 4. Commitments and contingencies

At December 31, 1999, employees of the Association, contingent upon grant revenues availability, were contingently due accrued vacation pay in the approximate amount of \$54,548. Grantors' do not fund such accruals until paid. The contingent liability has been restricted by the Association to "available funding" from grants under which the vacation time was earned. Since this liability is contingent, it has not been included in the financial statements.

Accumulated sick leave is not subject to payment, being available only for time required for sickness or injury.

Page 3 of 4

#### Exhibit 3

#### LASALLE COMMUNITY ACTION ASSOCIATION, INC.

Notes to Financial Statements

#### 5. Construction in progress and line of credit

In 1999 the Association obtained a \$250,000 line of credit with a local bank with the underlying guarantee of Head Start for the construction of a building from which to operate the program from. As of December 31, 1999 the Association has drawn \$185,423 on the line and expended \$189,080 for the construction.

General Fund Balance Sheets December 31, 1999 and 1998

		<u>1999</u>	<u> 1998</u>
ASSETS			
Cash in bank	\$	12,768 \$	17,440
Due from other funds		8,406	1,412
Total assets	\$	21,174 \$	18,852
LIABILITIES AND FUND BALANCE			
Liabilities: Accounts Payable	\$	<u>O</u> \$	4,554
Total liablilities		O	4,554
Fund balance, restricted to uses authorized by grants and/or funds	<del>-</del> -	21,174	14,298
Total liablilities and fund balance	\$	21,174 \$	18,852

General Fund
Statements of Revenues, Expenditures and
Changes in Fund Balance
For the Years Ended December 31, 1999 and 1998

	<u>1999</u>	<u> 1998</u>
Revenues: General fund pass-through revenues	\$ <u>1,686,122</u> \$	1,803,185
Total revenues	1,686,122	1,803,185
Current expenditures: General fund pass-through expenditures	1,679,246	1,808,609
Total Expenditures	1,679,246	1,808,609
Excess (deficit) of revenues over expenditures	6,876	(5,424)
Transfers from other funds	<u>O</u>	0
Excess (deficit) of revenues and transfers over expenditures	6,876	(5,424)
Fund Balance: Balance at beginning of year	14,298	19,722
Balance at end of year, restricted to uses authorized by grants and/or funds	\$ <u>21,174</u> \$	<u>14,298</u>

All Special Revenue Funds Combining Balance Sheet December 31, 1999

	_	ides lation	Community Service Block Grant	Emergency Food and <u>Shelter</u>	Weatheri- zation <u>Assistance</u>	Concordia Food Stamps	Head <u>Start</u>	Head Start Food Reim- bursement	Head Start Summer Child Care
ASSETS									
Cash in bank	\$	500 \$	0	\$ O	\$ 835	\$ 1,882	\$ 23,354	\$ 33,834	\$ 30
Due from grant		0	0	0	0	0	0	0	O <sub>i</sub>
Due from other funds		0	0	o	5,249	0	0	0	560
Prepaid expenses		0	0	0	0	0	0	0	0
Travel advances		0	0	0	0	0	0	0	0
Construction In Progress		o	0	0	0	o	189,080	0	0
Due from HUD		0	0	0	O	0	0	0	0
Other assets		0	0	0	0	0	0_	0	0
Total assets	\$	500 \$	0	\$	\$ 6,084	\$ 1,882	\$ 212,434	\$ 33,834	\$ <u>590</u>
LIABILITIES AND FUND BALANCE Liabilities:									
Accounts payable	\$	O \$	0	<b>\$</b> 0	\$ 0	\$ O	\$ O	\$ 0	\$ O
Accrued Expenses		0	σ	O	5,637	Ó	0	0	0
Due to grant		0	О	0	D	O	0	0	0
Line Of Credit		o	O	0	0	0	185,423	0	0
Due to other funds		٥	4,915	<u> </u>	0	0	906	<u>0</u>	
Total liabilities		0	4,915	0	5,637	O	186,329	0	o
Fund Balance (Deficit) restricted to uses authorized by the grant and/or fund	<del>-</del>	500	(4,915)	0	447	1,882	<u> 26,105</u>	33,834	590_
Total liabilities and fund balances	\$ ====	500 \$	0	\$0	\$6,084	\$ <u>1,882</u>	\$ <u>212,434</u>	\$ <u>33,834</u>	\$590

	HUD Section 8	International Paper Award <u>Grant</u>	JTPA	LIHEAP Energy <u>Assistance</u>	Medicald <u>Fund</u>	Needy <u>Family</u>	Catahoula Project In- dependence	Concordia Project In- dependence	Grant Project In- dependence	Welfare to Work Project In- dependence	Total Special <u>Revenue Funds</u>
ş	9,191	\$ 1,851 <b>\$</b>	32,892 \$	B,045 \$	683 \$	1,512 \$	O \$	8,109 \$	O \$	2,397 \$	125,115
	0	0	29,600	0	0	o	o	o	О	О	29,600
	0	0	0	4,233	o	58	349	2,274	331	o	13,054
	0	o	90	0	o	0	o	o	o	О	90
	0	0	o	0	0	o	0	0	o	О	0
	0	0	0	0	0	O	О	0	o	0	189,080
	43	o	0	0	0	0	o	O	0	0	43
	0	<u> </u>	116	0	o	0	0	<u> </u>	0	0	116
<b>\$</b> :	1,034	\$ O \$	29,600 \$	O \$	O \$	O \$	2,026 \$	0 \$	1,083 \$	O \$	33,743
	263	О	O	4,173	О	0	0	0	325	o	10,398
	О	O	0	0	O	О	0	o	O	o	0
	0	0	0	0	O	0	0	0	0	o	185,423
_	4_	<u> </u>	<u> </u>		11,216	00	0	2,022_	0_	2,397	21,460
	1,301 7,933	1,851	29,600 33,098	4,173 8,105	(10,533)	0 1,570	2,026 (1,677)	2,022 8,361	1,40B (1,077)	2,397	251,024 106,074
<b>\$</b> ; _	9,234	\$ <u>1,851</u> \$	62,698 <b>\$</b>	12,278 \$	683 \$	1,570 \$	349 \$	10,383 \$	331 \$	2,397 \$	357,098

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All Special Revenue Funds Combining Statement of Revenues, Expanditures and Changes in Fund Balance For the Year ended December 31, 1999

Revenues:	Rapides Foundation	2	Community Service Block Grant		Emergency Food and <u>Shelter</u>		Weatheri- zation <u>Assistance</u>		Concordia Food <u>Stamps</u>		Heed Start		Head Start Food Reim- hursement		Head Start Summer Child Care
Grant revenues;	_														
Repides Foundation	\$ O	\$	O \$	•	0	\$	0	\$	0	\$	^	\$	0	ė	•
1.A Department of Lebor	0		291,971		0		0		Ō	•	ñ	*	Ň	7	v
LA Office of Community Services	0		0		0		280,693		0		ŏ		0		0
LA Department of Social Services	0		0		0		0		0		Ô		Ö		134,394
LA Depart, of Agriculture & Forestry	' 0		0		O		0		0		ñ		ő		154,534
LA Education, Food,									_		v		•		U
Nutrition Services	0		0		0		0		0		^		197,911		_
Police Jury	0		0		0		0		ō		ő		197,911		0
Catahoula Pat. Police Jury,											Ū		V		U
HUD Sec-8	0		0		0		0		0		0		0		^
U. S. Dept. of Health and									_		v		Ü		U
Hurrian Services	0		0		0		Ð		O		1,333,005		^		_
Cents Community Action							_		U		600,000,1		0		0
Committee, Inc.	0		0		0		0		0						_
United Way of America	0		0		56,986		ŏ		0		0		O		0
Other revenues	0		0		Ö		Ö		0		244		o o		0
Grants from non-governmental					Ū		v		U		744		O		0
\$QUIC8\$	0		0		0		0		0		•		•		
Program contributions by recipients	0		0		ň		Ď		0		0		0		0
Grantee in-kind contributions	О		0		ŏ		Ŏ		0		774		5,849		0
Total revenues	0	-	291,971	<b>—</b>	56,986	-	280,693		<del>-</del>		332,467		0	_	0
Current expenditures:		•		_		-	200,033				1,666,216		203,760		134,394
Personnel	0		204,689		Ó		26,186		0		710 605				
Fringe benefits	0		30,968		ŏ		3,167		0		718.507		57,990		122,580
Travel	0		888		ŏ		0,,07		0		102,814		9,171		15,806
Equipment acquisitions,					Ū		ŭ		V		1.916		Ü		0
maintenance and repairs	0		12,452		Ò		0		0		^		4.005		
Space cost	0		956		Ď		Ô		0		120.100		4,095		1,254
Consumable supplies	0		4,355		ó		0		0		120,103		3,957		400
Pupil transportation	0		0		ŏ		Ô		0		14,726		5,860		709
Food costs	0		3,628		ő		Õ		0		60,750		0		0
Housing assistance payments	0		11,715		8,974		Õ		0		0		80,623		6,398
Administrative expenses	0		2,819		1,140		8,852		0		075.100		0		0
Program costs	0		0		0		1,050		0		275,102		11,137		Ø
Program support, weatherization	19,980		Ď		Ď		177,667		0		O		0		0
Insulation materials	0		Ö		ŏ		64,781		0		0		Ō		O
Grentee in-kind	0		0		Ď		04,761		0		0		0		O
Utility payments	0		5,420		46,872		ñ		0		332,467		0		0
Cooling essistance	0		0		0		ň		0		Ü		0		3,008
Other operating services	0		21,078		ŏ		ő		0		0		Ö		Q
Total expenditures	19,980	-	298,968		56,986		281,703				22,797	•-	0	<u></u> -	5,989
Excess Revenues (Deficit)				_	<u> </u>		201,700		<u> </u>		,649,182	<b>-</b>	172,833		156,144
over Expenditures	(19,980)		(6,997)		0		(1,010)		^		17.004				
Fund Balance (Deficit),			, ,		v		(1,010)		0		17,034		30,927		(21,750)
January 1, 1999	20,791		2,082		0		1 457								
Prior year adjustments			2,002		U		1,457		1,882		9,071		2,907		22,340
Refund to Grantor	(311)														
Fund Balance (Deficit),	+														
December 31, 1999, restricted to											_				
uses authori≳ed by the grant															
and/or fund	500 \$		M 0151 6				<del>-</del>								
		_	<u>{4,915}</u> \$		0 \$		447 \$	-	1,882 \$	P===	26,105 \$	<b># 16</b>	33,834 \$	<b>34 345</b>	590

Total Special Revenue Funds	Welfare To Work <i>Project In-</i> <u>dependance</u>	irent V ject In- endence		Concordia Project In- dependence	ahoula ect In- ndence	,	Needy Femily		Medicaid <u>Fund</u>		LIHEAP Energy Assistance		<u>JTPA</u>	International Paper Award Grant		HUD Section 8
О	0 \$	0 \$	\$	0	0 \$	\$	o	\$	o	\$	\$ O	\$	0	\$ 0	<b>\$</b>	o
291,971	σ	0		0	0		O		0		0		0	0	)	0
563,406	0	0		0	0		0		18,088		264,625		0	0	)	0
220,140	0	7,139		60,391	8,216		0		0		0		0	0	)	0
14,667	0	0		0	0		14,667		0		0		0	0	)	0
197,911	0	0		0	0		0		0		0		0	0	)	o
3,096,072	0	0		0	0		0		0		0		3,096,072	0	)	0
85,228	0	0		0	O		0		0		O		0	0	3	85,228
1,333,005	0	0		0	0		0		0		o		0	0	)	0
0	0	0		o	o		0		0		0		0	0	)	0
56,986	0	0		0	0		0		0		0		О	0	)	0
3,323	2,397	0		0	O		0		0		0		0	0	2	182
2,000	0	0		0	0		0		0		О		0	2,000	)	o
5,849	0	0		0	0		0		0		0		0	0	)	0
332,467	0	0	_		0	_ <b>_</b>	<u> </u>		0		0	_	0	 0	_	0
6,203,025	2,397	7,139	_	60,391	B,216		14,667		18,088		264,625	<u></u>	3,096,072	 2,000	)	85,410
1,239,507	2,028	3,035		44,196	4,863		9,979		21,325		6,622		٥	0		7,509
177,286	371	1,524		6,404	737		1,327		3,475		679		0	0	}	843
4,943	0	205		0	0		1,909		25		0		0	0	)	0
27,566	0	1,510		5,778	2,384		o		93		0		0	0	)	0
126,372	0	0		0	0		0		956		0		0	0	)	0
29,877	0	222		1,107	0		406		4		2,488		0	0	)	0
60,750	0	0		0	0		0		0		0		0	0	)	0
90,649	o	0		ø	0		G		o		0		0	0	)	0
93,448	0	0		0	0		0		0		0		0	0	•	72,759
775,847	0	0		U	0		0		0		0		476,797	0	,	0
2,592,207	0	0		0	0		0		0		0		2,591,157	0	,	0
197,647	0	0		0	0		0		0		0		0	0	`	0
64,781 332,467	0	o		0	0		0		ő		0		0	0		0
295,186	0	566		Ŏ	Ö		ŏ		675		238,645		ő	0	`	0
255,100	0	0		0	Ô		ő		0/3		0 0 0 0 1		Ö	0		0
85,941	0	905		18,705	730_		833		183		8,086		0	905	•	5,730
6,194,474	2,397	7,967	_	76,190	<u> </u>		14,454	- <b>-</b>	26,736	· ~	256,520	_	3,067,954	 905	-	86,841
8,551	o	(828)		(15,799)	(498)		213		(8,648)		8,105		28,118	1,095		(1,431
97,444 390 (311)	O	(249)		24,160	1,179)		1,357		(1,885)		0		4,980	756		8,974 390

\$ 7,933 \$ 1,851 \$ 33,098 \$ 8,105 \$ (10,533) \$ 1,570 \$ (1,677) \$ 8,361 \$ (1,077) \$ 0 \$ 106,074

Rapides Foundation Balance Sheets December 31, 1999

		<u>1999</u>	<u>1998</u>
ASSETS			
Cash in bank	\$	500 \$	20,791
Total assets	\$	500 \$	20,791
LIABILITIES AND FUND BALANCE			
Liabilities: Accounts payable	\$	0 \$	0
Due to Other Fund	<u> </u>	00	0
Total liabilities		0	O
Fund balance (Deficit)		500	20,791
Total liabilities and fund balance	\$	500 \$	20,791

Rapides Foundation
Statement of Revenues, Expenditures and
Changes in Fund Balance
For the Years Ended December 31, 1999 and 1998

		<u> 1999</u>	<u> 1998</u>
Grant revenues:			
Rapides Foundation	\$	<u>O</u> \$	25,500
Current expenditures			
Renovation costs	<del>.</del> .	19,980	4,709
Total expenditures		19,980	4,709
Excess revenues over expenditures		(19,980)	20,791
Fund balance (deficit) at beginning of period		20,791	0
Refund to Grantor		(311)	0
Fund balance (deficit) at end of period	\$	500 \$	20,791

Community Service Block Grant Balance Sheets December 31, 1999 and 1998

		1999		<u>1998</u>
ASSETS				
Cash in bank	\$	О	\$	0
Due from grant		o		7,841
Prepaid expense		0		2,082
Total assets	\$	<u>O</u>	\$ <u></u>	9,923
LIABILITIES AND FUND BALANCE				
Liabilities: Account payable Due to other fund	\$	0 4,915	\$	7,841 <u>0</u>
Total liabilities		4,915		7,841
Fund balance	<del></del>	(4,915)		2,082
Total liabilities and fund balance	\$	O	\$ <u></u>	9,923

Community Service Block Grant
Statements of Revenues, Expenditures and
Changes in Fund Balance
For the Years ended December 31, 1999 and 1998

	<u>1999</u>	<u>1998</u>
Grant revenues:		
Louisiana Department of Labor	\$ <u>291,971</u> \$	280,248
Current expenditures:		
Personnel	204,689	192,253
Fringe benefits	30,968	30,232
Travel	888	1,618
Telephone	13,818	11,457
Supplies	4,355	5,916
Rent, outreach	11,715	9,087
Utilities, outreach	5,420	4,446
Insurance	6,822	5,356
Equipment maintenance and repairs	12,452	7,817
Publications	438	810
Food, Lodging for homeless	3,628	4,369
Rent, administration	956	2,700
Other administration expenditures	2,819	2,105
Total expenditures	298,968	278,166
Excess revenues over expenditures	(6,997)	2,082
Fund balance at beginning of year	2,082	O
Fund balance at end of year	\$ (4,915) \$	2,082

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# LASALLE COMMUNITY ACTION ASSOCIATION, INC.

Community Service Block Grant
Statement of Budgeted and Actual Revenues and Expenditures
For the Year December 31, 1999

		Approved	Actual	Favorable (Unfavorable) Variance
		<u>Budget</u>	Motooi	<u>vanançç</u>
Revenues:				
LA Department of Labor	\$	292,358 \$	291,971 \$	(387)
Less amount returned		<u> </u>	O	<u> </u>
Net revenues		292,358	291,971	(387)
Expenditures:				
Outreach expenditures:				
Personnel		150,748	150,746	2
Fringe benefits		19,637	19,932	(295)
Travel		500	409	91
Other support costs		40,926	47,849	(6,923)
Food, Lodging for homeless		4,308	3,628	680
Administration expenditures:				
Personnel		53,943	53,943	0
Fringe benefits		11,466	11,036	430
Rent		1,110	956	154
Other administration expenses	<u></u>	9,720	10,469	(749)
Total expenditures	■-+	292,358	298,968	(6,610)
Excess revenues over expenditures	\$	0 \$	(6,997) \$	(6,997)

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Emergency Food and Shelter Balance Sheets December 31, 1999 and 1998

	<u>1999</u>		<u>1998</u>
ASSETS			
Cash in bank	\$	<u> </u>	0
Total assets	\$ 	O \$	0
LIABILITIES AND FUND BALANCE			
Due to other fund	\$	O \$	o
Fund balance (deficit), restricted to uses authorized by the grant and/or fund		<u>O</u>	0
Total liabilities and fund balance	\$	0 \$	0

Emergency Food and Shelter
Statements of Revenues, Expenditures and
Changes in Fund Balance
For the Years ended December 31, 1999 and 1998

	<u>1999</u>	<u>1998</u>
Grant revenues: United Way of America	\$ <u>56,986</u>	\$ 34,322
Current expenditures: Food and shelter Utility payments Administration	8,974 46,872 1,140	4,595 29,041 686
Total expenditures	56,986	34,322
Excess revenues over expenditures	Ο	0
Less amount returned to grantor	<u> </u>	0
Excess revenues over expenditures and amount returned to grantor	O	0
Fund balance at beginning of year	O	0_
Fund balance at end of year	\$O	\$0

Emergency Food and Shelter
Statement of Budgeted and Actual Revenues,
Expenditures and Changes in Fund Balance
For the Program Year ended December 31, 1999

	, ,	oroved dget	Actual	Favorable (Unfavorable) Variance
		PFI E.E	<u></u>	
Grant revenues:				
United Way of America	\$	56,986 \$	56,986 \$	0
Current expenditures:				
Food and shelter		5,914	5,914	0
Utility payments		46,872	46,872	0
Other		4,200_	4,200	O
Total expenditures		56,986	56,986	0
Excess revenues over expenditures		0	0	0
Less amount returned to grantor		0	0_	0_
Excess revenues over expenditures amount returned to grantor		O	0	0
Fund balance:				
Fund balance at beginning of year		<u> </u>	0	
Fund balance at end of year	\$ =======	<u> </u>	<u> </u>	0

Weatherization Assistance Program
Balance Sheets
December 31, 1999 and 1998

		<u>1999</u>	<u>1998</u>
ASSETS			
Cash in bank	\$	835 \$	1,457
Due from other fund	-	5,249	0
Total assets	\$	6,084	1,457
LIABILITIES AND FUND BALANCE			
Liabilities:			
Accrued expenses	\$	5,637 \$	<u> </u>
Total liabilities		5,637	0
Fund balance (deficit)		447	1,457
Total liabilities and fund balance	\$	6,084 \$	1,457

Weatherization Assistance Program
Statements of Revenues, Expenditures and
Changes in Fund Balance
For the Years ended December 31, 1999 and 1998

		<u> 1999</u>	<u>1998</u>
Grant revenues:			
LA Office of Community Services	\$	280,693 \$	124,693
Current expenditures:			
Administration:			
Personnel		26,186	18,402
Fringe benefits		3,167	1,915
Other administrative costs		3,948	4,259
Program expenditures:			
Materials		64,781	37,574
Labor		117,847	47,211
Liability insurance		4,904	О
Training and technical assistance		1,050	1,634
Support - other		59,820	22,618
Total expenditures		281,703	133,613
Excess (deficit) revenues over expenditures		{1,010}	(8,920)
Fund balance:			
Balance (deficit) at beginning of year	-	1,457	10,377
Balance at end of year	\$	447 \$	1,457

Weatherization Assistance Program
Statement of Budgeted and Actual Revenues and Expenditures
For the Program Year ended March 31, 1999

	Approved <u>Budget</u>	Favorable (Unfavorable) <u>Variance</u>	
Grant revenues:			
LA Office of Community Services	\$ 488,306 \$	162,666 \$	(325,640)
Current expenditures:			
Administration salaries	28,338	27,711	627
Financial audit	2,829	4,407	(1,578)
Other administrative expenditures	О	769	(769)
Liability insurance	1,888	О	1,888
Program Operations	325,348	102,077	223,271
Program support	128,250	13,012	115,238
Training and technical assistance	1,653	1,572	81
Total expenditures	488,306	149,548	338,758
Excess revenues over expenditures	\$O \$ _	13,118 \$	13,118

Food Stamp Program - Concordia Parish Balance Sheets December 31, 1999 and 1998

	<u>1999</u>		<u>1998</u>
ASSETS			
Cash in bank	\$	1,882 \$	1,882
Total assets	\$	1,882 \$	1,882
LIABILITIES AND FUND BALANCE			
Liabilities	\$	O \$	Ο
Fund balance, restricted to uses authorized by the grant and/or fund		1,882	1,882
Total liabilities and fund balance	\$	1,882 \$	1,882

Food Stamp Program - Concordia Parish
Statements of Revenues, Expenditures and
Changes in Fund Balance
For the Years ended December 31, 1999 and 1998

	<u>19</u>	9 <u>9</u>	<u>1998</u>
Grant revenues:			
Concordia Parish Police Jury	\$	<u> </u>	0
Current expenditures:			
Personnel		O	0
Fringe benefits		O	0
Supplies and postage		О	0
Insurance		0	0
Travel		О	0
Utilities		О	0
Conferences and seminars		0	0
Telephone		0	(3)
Space rentals		O	0
Over issue of food stamps repaid		O	0
Other expenditures		0	0
Total expenditures		0	(3)
Excess (deficit) revenues over expenditures		О	3
Less transfers to General Fund		0	0
Excess (deficit) revenues over expenditures and transfers		O	3
Fund balance (deficit) at beginning of year	<del></del>	1,882	1,879
Fund balance at end of year, restricted to uses authorized by the grant and/or fund	\$	1,882 \$	1,882

Food Stamp Program - Concordia Parish
Statement of Budgeted and Actual Revenues and Expenditures
For the Program Year ended June 30, 1999

	Approved <u>Budget</u> <u>A</u>		(I <u>Actual</u>	Favorable (Unfavorable) <u>Variance</u>	
Grant revenues:					
Concordia Parish Police Jury	\$	0_\$	<u> </u>	<u> </u>	
Current expenditures:					
Personnel		0	0	0	
Fringe benefits		0	0	0	
Supplies and postage		0	0	O	
Insurance		0	0	0	
Travel		0	0	0	
Utilities		0	0	0	
Conferences or seminars		0	0	0	
Telephone		0	0	0	
Space rentals		0	O	0	
Over issue of food stamps		0	О	0	
Other	<del></del>	0	<u> </u>	0	
Total expenditures		0	О	О	
Excess revenues over expenditures	\$	o \$	0 \$	0	

Head Start - Grant No. H5211 Balance Sheets December 31, 1999 and 1998

	<u>1999</u>		<u>1998</u>
ASSETS			
Cash in bank	\$ 23,354	\$	2,907
Due from grant	0		56,098
Prepaid expense	0		9,071
Construction In Progress	 189,080		0
Total assets	\$ 212,434	\$ <u></u>	68,076
LIABILITIES AND FUND BALANCE			
Liabilities: Due to grant	\$ 0	\$	0
Due to other fund	906		О
Accounts payable	О		56,098
Line Of Credit	185,423	· <del></del>	0
Total liabilities	\$ 186,329	\$	56,098
Fund balance, restricted to uses authorized by the grant and/or fund	 26,105	*****	11,978
Total liabilities and fund balance	\$ 212,434	\$	68,076

Head Start - Grant H-5211
Statements of Revenues, Expenditures and
Changes in Fund Balance
For the Years ended December 31, 1999 and 1998

		<u> 1999</u>	<u>1998</u>
Revenues:			
Grant revenues:			4 0 - 0 0 - 0
Federal OCD funds	\$	1,333,005 \$	1,373,976
Other revenues:		- 4 4	000
Interest income		744	899
Grantee in-kind contributions		332,467	327,706
Total revenues		1,666,216	1,702,581
Current expenditures:		** 4 O E O T	C40 072
Personnel		718,507	648,873
Fringe benefits		102,814	99,711
Travel		1,916	2,383
Transportation - pupils		60,750	68,354 3,859
Rent, lease, purchase of equipment		120 102	126,786
Space costs		120,103	22,083
Consumables - supplies		14,726	11,697
Renovation		0	•
Other		22,797	34,921
Administration equipment		0	200 767
Administration expenditures	_	275,102	360,767
Sub total		1,316,715	1,379,434
Grantees' in-kind		332,467	327,706
Total expenditures		1,649,182	1,707,140
Excess revenues (deficit) over expenditures		17,034	(4,559)
Fund balance at beginning of year	_	9,071	13,630
Fund balance at end of year, restricted to uses authorized by the Grant and/or fund	\$_	<u>26,105</u> \$	9,071

Head Start - Grant H-5211
Statement of Budgeted and Actual Revenues and Expenditures
For the Program Year ended March 31, 1999

		Approved <u>Budget</u>		<u>Actual</u>		Favorable (Unfavorable) <u>Variance</u>
Revenues:						
Grant revenues:						
Federal OCD funds	\$	1,281,653	\$	1,339,500	\$	57,847
Other revenues:						0
Miscellaneous		0		862		862
Grantee in-kind contributions		320,413		330,829		10,416
Grand total revenues	<b></b>	1,602,066		1,671,191		69,125
Current expenditures:						
Direct costs:						
Personnel		694,457		698,916		(4,459)
Fringe benefits		103,818		108,009		(4,191)
Travel		3,500		3,869		(369)
Transportation - pupils		51,958		65,788		(13,830)
Rent, lease, purchase of equipment		8,500		4,587		3,913
Space costs		108,162		117,117		(8,955)
Consumables - supplies		24,800		19,204		5,596
Other		66,929		31,675		35,254
Administration expenditures		219,529		291,197	_	(71,668)
Sub total expenditures		1,281,653	_	1,340,362	_	(58,709)
Grantees' share	•	320,413		330,829		(10,416)
Grand total expenditures		1,602,066		1,671,191		(69,125)
Excess (deficit) revenues over expenditures	\$	<u> </u>	\$	0	\$	0

Head Start - Food Reimbursement Balance Sheets December 31, 1999 and 1998

	<u> 1999</u>	<u>1998</u>
ASSETS		
Cash in bank	\$ 33,834 \$	2,907
Due from grant	O	O
Prepaid expense	 <u> </u>	<u> </u>
Total assets	\$ 33,834 \$	2,907
LIABILITIES AND FUND BALANCE		
Liabilities: Due to grant	\$ O \$	0
Due to other fund	O	0
Accounts payable	 <u> </u>	0
Total liabilities	Ο	0
Fund balance, restricted to uses authorized by the grant and/or fund	33,834	2,907
Total liabilities and fund balance	\$ 33,834 \$	2,907

Head Start - Food Reimbursement
Statements of Revenues, Expenditures and
Changes in Fund Balance
For the Years ended December 31, 1999 and 1998

	<u>1999</u>	<u>1998</u>
Revenues:		
Grant revenues:		
LA Education, Food & Nutrition Services	197,911	158,417
Program meals at cost	5,849	5,652
Total revenues	203,760	164,069
Current expenditures:		
Personnel	57,990	42,053
Fringe benefits	9,171	6,198
Rent, lease, purchase of equipment	4,095	874
Space costs	3,957	5,472
Consumables - food	80,623	95,661
Consumables - non-edibles	5,860	7,685
Administration expenditures	11,137	3,383
Total expenditures	172,833	161,326
Excess revenues (deficit) over expenditures	30,927	2,743
Fund balance at beginning of year	2,907	164
Fund balance at end of year, restricted to uses		
authorized by the Grant and/or fund	\$ 33,834 \$	2,907

Head Start Summer Child Care Balance Sheets December 31, 1999 and 1998

		<u>1998</u>	
ASSETS			
Cash in bank	\$	30 \$	41,864
Due from other fund		560	0
Due from grant		0	0
Total assets	\$	590 \$	41,864
LIABILITIES AND FUND BALANCE			
Liabilities: Due to grant	\$	<u>O</u> \$	0
Total liabilities		O	0
Fund balance, restricted to uses authorized by the grant and/or fund	<del>-</del>	590	41,864
Total liabilities and fund balance	\$	590 \$	41,864

Head Start Summer Child Care
Statements of Revenues and Expenditures and
Changes in Fund Balance
For the Years Ended December 31, 1999 and 1998

	1999		<u>1998</u>
Revenues:			
LA Department of Family Support	\$ 134,394	<u>1</u> \$ _	202,699
Expenditures:			
Personnel	122,580	)	158,753
Fringe benefits	15,806	3	22,924
Utilities	3,008	3	3,861
Maintenance	397	7	572
Postage	C	)	332
Telephone	190	)	36
Supplies	709	€	3,131
Food costs	6,398	3	20,049
Consultants	2,685	5	8,115
Enrichment activity	2,992	<u> </u>	1,558
Vehicle maintenance	857	7	2,496
Local travel	C	)	40
Rent	400	)	0
Publication	122	<u>}</u>	0
Total expenditures	156,144	<u>-</u> _	221,867
Excess (deficit) revenues over expenditures	(21,750	))	(19,168)
Fund balance (deficit) at beginning of period	22,340	<u>)                                    </u>	(22,340)
Fund balance at end of period	\$ <u>590</u>	)_\$_	41,508

Head Start Summer Child Care
Statement of Budgeted Revenues and Expenditures
For the Program Year ended September 1, 1999
and Actual Revenues and Expenditures for the Seven Months Ended December 31, 1999

	Approved Budget <u>1999</u>	Actual, <u>1999</u>	Favorable (Unfavorable) <u>Variance</u>	
Revenues:			445 000	
LA Department of Family Support	\$ 250,000	\$ 134,394 \$	115,606	
Expenditures:				
Personnel	189,092	122,580	66,512	
Fringe benefits	28,364	15,806	12,558	
Utilities	3,170	3,008	162	
Maintenance	350	397	(47)	
Postage	0	О	0	
Telephone	200	190	10	
Supplies	5,100	709	4,391	
Food costs	7,060	6,398	662	
Consultants	9,000	2,685	6,315	
Enrichment activity	2,914	2,992	(78)	
Vehicle maintenance	4,000	857	3,143	
Local travel	750	0	750	
Rent	0	400	(400)	
Publication		122	(122)	
Total expenditures	250,000	156,144	93,856	
Excess (deficit) revenues over expenditures	0	(21,750)	21,750	
Fund balance (deficit) at beginning of period	0	22,340	(22,340)	
Fund balance at end of period	\$0	\$590_\$	590_	

Head Start Summer Child Care
Statement of Budgeted Revenues and Expenditures
For the Program Year ended May 31, 1999
and Actual Revenues and Expenditures for the Year Ended December 31, 1999

		Approved Budget Actual, <u>1999</u> <u>1999</u>		Favorable (Unfavorable) <u>Variance</u>
Revenues:				
LA Department of Family Support	\$ <u></u>	250,000 \$	202,699 \$	47,301
Expenditures:				
Personnel		189,092	158,753	30,339
Fringe benefits		28,364	22,924	5,440
Utilities		3,170	3,861	(691)
Maintenance		1,000	572	428
Postage		500	332	168
Telephone		200	36	164
Supplies		5,450	3,131	2,319
Food costs		7,060	20,049	(12,989)
Consultants		6,000	8,115	(2,115)
Enrichment activity		4,414	1,558	2,856
Vehicle maintenance		4,000	2,496	1,504
Local travel	<del></del>	750_	40_	710
Total expenditures	•	250,000	221,867	28,133
Excess (deficit) revenues over expenditures		0	(19,168)	19,168
Fund balance (deficit) at beginning of period	<del></del>	<u> </u>	22,340	(22,340)
Fund balance at end of period	\$	<u> </u>	3,172 \$	3,172

HUD Section 8 - Catahoula Parish Police Jury Balance Sheets December 31, 1999 and 1998

		<u>1998</u>	
ASSETS			
Cash in bank	\$	9,191 \$	15,962
Due from HUD		43	0_
Total assets	\$	9,234 \$	15,962
LIABILITIES AND FUND BALANCE			
Liabilities: Due to other fund	\$	4 \$	6,967
Accounts payable		1,034	21
Accrued expenses		263_	0_
Total liabilities		1,301	6,988
Fund balance	<del></del>	7,933	8,974
Total liabilities and fund balance	\$	9,234 \$	15,962

HUD Section 8 - Catahoula Parish Police Jury
Statements of Revenues, Expenditures and
Changes in Fund Balance
For the Years ended December 31, 1999 and 1998

	<u>1999</u>	<u>1998</u>
Grant revenues:		
Catahoula Parish Police Jury, for HUD	\$ 85,228 \$	57,307
Current expenditures:		
Administrative salaries	7,509	3,900
Fringe benefits	843	430
General expenses	5,730	4,660
Housing assistance payments	72,759	47,856
Total expenditures	86,841	56,846
Excess grant revenues (deficit) over expenditures	(1,613)	461
Other Income:		
Administrative fees	142	0
Interest income	40	0
Total other income	182	0
Excess revenues (deficit) over expenditures	(1,431)	461
Fund balance at beginning of year	8,974	8,513
Prior year adjustments	390	<u> </u>
Fund balance at end of year, restricted to		
uses authorized by the grant and/or fund	\$ <u>7,933</u> \$	8,974

International Paper Grant Award Balance Sheets December 31, 1999 and 1998

	<u>1999</u>	<u>1998</u>
ASSETS		
Cash in bank	\$ 1,851 \$	756
Total assets	\$ 1,851 \$	756
LIABILITIES AND FUND BALANCE		
Fund balance, restricted to uses authorized by the grant and/or fund	\$ 1,851 \$	756
Total liabilities and fund balance	\$ 1,851 \$	756

International Paper Grant Award
Statements of Revenues, Expenditures and
Changes in Fund Balance
For the Years ended December 31, 1999 and 1998

	<u>1999</u>	<u> 1998</u>
Grant revenues: International Paper Company	\$ 2,000 \$	2,000
Current expenditures	905	1,948
Excess (deficit) revenues over expenditures	1,095	52
Fund balance at beginning of period	 756	704
Fund balance at end of period, restricted to uses authorized by the grant and/or fund	\$ 1,851 \$	756_

**JTPA** 

Combining Balance Sheets
December 31, 1999
with comparative totals for 1998

ASSETS	Title <u>II-A</u>	Title <u>II-B</u>	Title <u>II-C</u>
Cash in bank	\$ 4,868 \$	17,531 \$	2,838
Receivables: Due from grant	2,500	0	1,000
Prepaid expenses	90	0	0
Travel advances	0	0	О
Other assets	 0.		0_
Total assets	\$ 7,458 \$	17,531 \$	3,838
LIABILITIES AND FUND BALANCE			
Liabilities: Due to grant	\$ 0 \$	O \$	0
Accounts payable	2,500	0	1,000
Due to other funds	0	0	0
Other accrued expenses	 <u> </u>	0	0_
Total liabilities	2,500	0	1,000
Fund balance	 4,958	17,531	2,838
Total liabilities and fund balance	\$ 7,458 \$	17,531 \$	3,838

				Title		Welfare		T <u>(Memora</u>	otals	
	II-A 8%	<u>5% inc</u>	<u>.</u>	III-F		to Work		1999	<u>Hiuu</u>	1998
\$	1,072	\$ 1,3	31 \$	3,659	\$	1,593	\$	32,892	\$	6,012
	Ο		0	2,500		0		6,000		53,670
	O		0	0		0		90		537
	0		0	0		0		О		179
	0		<u>o</u> .	116		0		116		202
\$ _	1,072	\$ 1,3	31 \$	6,275	\$ _	1,593	\$ <u></u>	39,098	\$ <u></u>	60,600
\$	0	\$	0 \$	0	\$	0	\$	0	\$	0
	0		0	2,500		0		6,000		54,358
	0		0	0		O		0		1,262
	0		0	00	•	<u> </u>	-	0	, <del></del> _	0
	0		0	2,500		0		6,000		55,620
	1,072	1,3	31	3,775		1,593	. <u> </u>	33,098	. <u>–</u> .	4,980
\$	1,072	\$1,3	31 \$	6,275	\$ _	1,593	\$	39,098	\$	60,600

JTPA

Combining Statements of Revenues, Expenditures, and
Changes in Fund Balance
Year ended December 31, 1999
with comparative totals for 1998

		Title <u>II-A</u>	Title <u>II-B</u>	Title <u>II-C</u>
Revenues	\$	745,859 \$	647,219 \$	245,322
Expenditures:				
Program costs		586,021	557,394	200,066
Administration expenses		156,016	72,308	41,821
Total expenditures		742,037	629,702	241,887
Excess revenues (deficit) over expenditures		3,822	17,517	3,435
Fund Balance: Balance (deficit) at beginning of year	T/	1,136	14	(597)
Balance (deficit) at and of year	\$	4,958 \$	17,531 \$	2,838

	<u>II-A 8%</u>	<u>5% Inc.</u>	Title III-F	Welfare <u>to Work</u>	Totals <u>(Memorandu)</u> 1999	
\$_	52,929 \$	29,900 \$	859,793 \$	<b>515,050</b> \$	3,096,072 \$	2,548,339
	42,371	0	750,868	454,437	2,591,157	2,104,312
_	14,185	29,078	105,232	58,157	476,797	451,727
_	56,556	29,078	856,100	512,594	3,067,954	2,556,039
	(3,627)	822	3,693	2,456	28,118	(7,700)
_	4,699	509	82	(863)	4,980	12,680
\$ <u>_</u>	1,072 \$	1,331 \$	3,775 \$	1,593 \$	33,098 \$	4,980

JTPA Title II-A
Balance Sheets
December 31, 1999 and 1998

		<u>1999</u>	<u>1998</u>
ASSETS			
Cash in bank	\$	4,868 \$	800
Due from grantor		2,500	9,670
Prepaid expenses		90	537
Total assets	\$ <u></u>	7,458 \$	11,007
LIABILITIES AND FUND BALANCE			
Liabilities: Accounts payable Due to other funds Other accrued expenses	\$	2,500 \$ 0 0	9,670 201 0
Total liabilities		2,500	9,871
Fund balance, restricted to uses authorized by the grant		4,958	1,136
Total liabilities and fund balance	\$	7,458 \$	11,007

JTPA Title II-A
Statements of Revenues, Expenditures, and
Changes in Fund Balance
For the Years ended December 31, 1999 and 1998

	<u> 1999</u>	<u> 1998</u>
Grant revenues:		
LaSalle Parish Police Jury	\$ 745,859 \$	660,241
Total revenues	 745,859	660,241
Expenditures:		
Program costs	586,021	537,320
Administration	 156,016	124,901
Total expenditures	 742,037	662,221
Excess (deficit) revenues over expenditures	3,822	(1,980)
Fund Balance:		
Balance at beginning of year	 1,136	3,116
Balance at end of year, restricted to		
uses authorized by the grant	\$ <u>4,958</u> \$	1,136

JTPA Title II-A

Statement of Fiscal Year 1998 Appropriations (Budget) for Which Actual Revenues and Expenditures were Completed during the Year ended December 31, 1999

	Appropriation for the Fiscal Year 1998	Total <u>Actual</u>	Favorable (Unfavorable) <u>Variance</u>
Grant revenues:			
LaSalle Parish Police Jury	\$ 727,359 \$	727,359 \$	<u> </u>
Total income	727,359	727,359	0
Expenditures:			
Program costs	581,887	581,887	0
Administration	145,472	145,472	0_
Total expenditures	727,359	727,359	0
Excess revenues over expenditures	\$ <u>O</u> \$	<u>O</u> \$	0

JTPA Title II-A

Statement of Fiscal Year 1999 Appropriations (Budget) for Which Actual Revenues and Expenditures were Incurred during the Year ended December 31, 1999

	Appropriation for the Fiscal Year 1999	Total <u>Actual</u>	Favorable (Unfavorable) <u>Variance</u>
Grant revenues: LaSalle Parish Police Jury	\$ 675,244 \$	160,500 \$	514,744
Total income	675,244	160,500	514,744
Expenditures: Program costs	526,690	105,438	421,252
Administration	148,554	50,104	98,450
Total expenditures	675,244	155,542	519,702
Excess revenues over expenditures	\$ <u> </u>	4,958 \$	4,958

JTPA Title II-B Balance Sheets December 31, 1999 and 1998

	<u>1999</u>	
ASSETS		
Cash in bank	\$ 17,531 \$	14
Due from grant	 <u> </u>	0_
Total assets	\$ 17,531 \$	14
LIABILITIES AND FUND BALANCE		
Accrued expenses	\$ O \$	0
Fund balance, restricted to uses authorized by the grant	 17,531	14
Total liabilities and fund balance	\$ 17,531 \$	14

JTPA Title II-B
Statements of Revenues, Expenditures, and
Changes in Fund Balance
For the Years Ended December 31, 1999 and 1998

	<u>1</u> 9	999	<u>1998</u>
Grant revenues: LaSalle Parish Police Jury	\$6	47,219 \$	709,031
Expenditures:			
Program costs	5	57,394	601,882
Administration		72,308	107,369
Total expenditures	6	29,702	709,251
Excess (deficit) revenues over expenditures		17,517	(220)
Fund balance at beginning of year		14	234_
Fund balance at end of year, restricted to uses authorized by the grant	\$	<u>17,531</u> \$	14

JTPA Title II-B

Statement of Fiscal Year 1998 Appropriations (Budget) for Which Actual Revenues and Expenditures were Completed during the Year ended December 31, 1999

	Appropriation for the Fiscal Year 1998	Total <u>Actual</u>	Favorable (Unfavorable) <u>Variance</u>
Grant revenues LaSalle Parish Police Jury	\$ <u>705,219</u> \$	705,219 \$	<u> </u>
Expenditures:			
Program costs	599,436	599,436	0
Administration	105,783	105,783	<u> </u>
Total current expenditures	705,219	705,219	0
Excess revenues over expenditures	\$ <u> </u>	0 \$	<u> </u>

JTPA Title II-B

Statement of Fiscal Year 1999 Appropriations (Budget) for Which Actual Revenues and Expenditures were Completed during the Year ended December 31, 1999

	Appropriation for the Fiscal Year 1999	Total <u>Actual</u>	Favorable (Unfavorable) <u>Variance</u>
Grant revenues LaSalle Parish Police Jury	\$ 642,316 \$	551,000 \$	91,316
Expenditures:			
Program costs	533,123	466,830	66,293
Administration	109,193	66,639	42,554
Total current expenditures	642,316	533,469	108,847
Excess revenues over expenditures	\$ 0 \$	17,531 \$	17,531

JTPA Title II-C Balance Sheets December 31, 1999 and 1998

	<u>1999</u>		<u>1998</u>
ASSETS			
Cash in bank	\$	2,838 \$	0
Due from grantor		1,000	3,200
Total assets	\$	3,838 \$	3,200
LIABILITIES AND FUND BALANCE			
Accounts payable	\$	1,000 \$	3,653
Due to other funds		0	144
Fund balance (deficit), restricted to uses authorized by the grant		2,838	(597)
Total liabilities and fund balance	\$	3,838 \$	3,200

JTPA Title II-C
Statements of Revenues, Expenditures, and
Changes in Fund Balance
For the Years Ended December 31, 1999 and 1998

		<u>1999</u>	1998
Grant revenues: LaSalle Parish Police Jury	\$	245,322 \$	210,834
Expenditures:			
Program costs		200,066	172,884
Administration	<del></del>	41,821	41,669
Total expenditures		241,887	214,553
Excess (deficit) revenues over expenditures		3,435	(3,719)
Fund balance at beginning of year	-	(597)	3,122
Fund balance (deficit) at end of year, restricted to uses authorized by the grant	\$	2,838 \$	(597)

JTPA Title II-C

Statement of Fiscal Year 1998 Appropriations (Budget) for Which Actual Revenues and Expenditures were Completed during the Year ended December 31, 1998

	Appropriation for the Fiscal Year 1998	Total <u>Actual</u>	Favorable (Unfavorable) <u>Variance</u>
Grant revenues: LaSalle Parish Police Jury	\$ <u>106,522</u> \$	106,522 \$	0
Total income	106,522	106,522	<u> </u>
Expenditures: Program costs	85,218	85,218	O
Administration	21,304	21,304	0
Total expenditures	106,522	106,522	<u> </u>
Excess revenues over expenditures	\$ <u> </u>	0 \$	0

JTPA Title II-C (II-B to IIC Transfer)

Statement of Fiscal Year 1999 Appropriations (Budget) for Which

Actual Revenues and Expenditures were Completed during the Year ended December 31, 1999

	Appropriation for the Fiscal Year 1999	Total <u>Actual</u>	Favorable (Unfavorable) <u>Variance</u>	
Grant revenues:				
LaSalle Parish Police Jury	\$ 150,000 \$	150,000 \$	<u> </u>	
Total income	150,000	150,000		
Expenditures:				
Program costs	120,000	120,000	0	
Administration	30,000	30,000	o	
Total expenditures	150,000	150,000	0	
Excess revenues over expenditures	\$0 \$	O \$	0	

JTPA Title II-C (II-B to IIC Transfer)

Statement of Fiscal Year 1999 Appropriations (Budget) for Which

Actual Revenues and Expenditures were Incurred during the Year ended December 31, 1999

	Appropriation for the Fiscal Year 2000	Total <u>Actual</u>	Favorable (Unfavorable) <u>Variance</u>
Grant revenues:			
LaSalle Parish Police Jury	\$150,000 \$	73,000 \$	(77,000)
Total income	150,000	73,000	(77,000)
Expenditures:			
Program costs	117,000	66,434	50,566
Administration	33,000	3,728	29,272
Total expenditures	150,000	70,162	79,838
Excess (deficit) revenues over expenditures	\$ <u>O</u> \$	2,838 \$	2,838

JTPA Eight Percent Balance Sheets December 31, 1999 and 1998

		<u> 1999</u>	<u>1998</u>
ASSETS			
Cash in bank	\$	1,072	\$ 4,699
Due from grant		<u> </u>	23,600
Total assets	\$	1,072	28,299
LIABILITIES AND FUND BALANCE			
Accounts payable	\$	0 \$	23,600
Fund balance, restricted to uses authorized by the grant	<u> </u>	1,072	4,699
Total liabilities and fund balance	\$	1,072	28,299

JTPA Eight Percent
Statements of Revenues, Expenditures, and
Changes in Fund Balance
For the Years Ended December 31, 1999 and 1998

	<u>1999</u>	<u>1998</u>
Grant revenues: Louisiana Department of Education	\$ <u>52,929</u> \$	84,247
Expenditures:		
Program costs	42,371	66,903
Administration	14,185	13,420
Total expenditures	56,556	80,323
Excess (deficit) revenues over expenditures	(3,627)	3,924
Fund balance at beginning of year	4,699	775
Fund balance at end of year, restricted to uses authorized by the grant	\$ <u>1,072</u> \$	4,699

JTPA Eight Percent

Statement of Fiscal Year 1998/1999 Appropriation and Actual Revenues and Expenditures to Date For the Period Ended December 31, 1999

	<u>,</u>	Fiscal Year 1998/1999 Appropriation	Received and Expended to Date	<u>Balance</u>
Grant revenues Louisiana Department of Education	\$	70,529 \$	70,529 \$	0
Expenditures: Program costs		56,423	56,423	0
Administration		14,106	14,106	0
Total current expenditures		70,529	70,529	0
Excess (deficit) revenues over expenditures	\$	O \$	O \$	

JTPA Eight Percent

Statement of Fiscal Year 1999/2000 Appropriation and Actual Revenues and Expenditures to Date

For the Period Ended December 31, 1999

	19	scal Year 999/2000 propriation	Received and Expended to Date	<u>Balance</u>
Grant revenues				
Louisiana Department of Education	\$	65,520 \$	22,000	\$ 43,520
Expenditures:				
Program costs		52,416	15,357	37,059
Administration	<b></b>	13,104	5,571	7,533
Total current expenditures		65,520	20,928	44,592
Excess (deficit) revenues over expenditures	\$	0 \$	1,072	1,072

JTPA Incentive Grant - 5% Balance Sheets December 31, 1999 and 1998

		<u>1999</u>		<u>1998</u>
ASSETS				
Cash in bank	\$	1,331	\$	307
Due from grantor		О		100
Other assets		<u>O</u>		202
Total assets	\$	1,331	\$ <u></u>	609
LIABILITIES AND FUND BALANCE				
Accounts payable	\$	О	\$	100
Fund balance, restricted to uses authorized by the grant	<u> </u>	1,331		509
Total liabilities and fund balance	\$	1,331	\$	609

JTPA Incentive Grant - 5%
Statements of Revenues, Expenditures, and
Changes in Fund Balance
For the Years Ended December 31, 1999 and 1998

	<u>1999</u>	<u>1998</u>
Grant revenues: LaSalle Parish Police Jury	\$ 29,900 \$	24,100
Expenditures:		
Program costs	О	O
Administration	 29,078	25,523
Total expenditures	 29,078	25,523
Excess (deficit) revenues over expenditures	822	(1,423)
Fund balance at beginning of year	 509	1,932
Fund balance at end of year, restricted to uses authorized by the grant	\$ 1,331 \$	509

JTPA Incentive Grant - 5%
Statement of Fiscal Year 1996/1997 Appropriation and Actual Revenues and Expenditures to Date
For the Period Ended December 31, 1999

		Fiscal Year 1995/1996 Appropriation	Received and <u>Expended</u> <u>to Date</u>	Balance
Grant revenues				
LaSalle Parish Police Jury	\$_	36,949 \$	36,949 \$	0
Expenditures:				
Program costs		0	0	0
Administration	_	36,949	36,949	0
Total current expenditures	_	36,949	36,949	0
Excess (deficit) revenues over expenditures	\$_	0 \$	O \$	o

JTPA Incentive Grant - 5%
Statement of Fiscal Year 1998/1999 Appropriation and Actual Revenues and Expenditures to Date
For the Period Ended December 31, 1999

	Fiscal Year 1998/1999 <u>ppropriation</u>	Received and Expended to Date	Balance
Grant revenues  Louisiana Department of Education	\$ <u>37,247</u> \$	17,051 \$	20,196
Expenditures: Program costs	0	0	0
Administration	 37,247	15,720	21,527
Total current expenditures	 37,247	15,720	21,527
Excess (deficit) revenues over expenditures	\$ <u> </u>	1,331 \$	1,331

JTPA Title III-F
Balance Sheets
December 31, 1999 and 1998

	<u>1999</u>		<u>1998</u>
ASSETS			
Cash in bank	\$	3,659 \$	192
Due from grant		2,500	16,000
Other Assets		116	0
Total assets	\$	<u>6,275</u> \$	<u>16,192</u>
LIABILITIES AND FUND BALANCE			
Due to other funds	\$	O \$	110
Accounts payable		2,500	16,000
Fund balance (Deficit)	_	3,775	82
Total liabilities and fund balance	\$	6,275 \$	16,192

JTPA Title III-F
Statements of Revenues, Expenditures, and
Changes in Fund Balance
For the Years Ended December 31, 1999 and 1998

		<u>1999</u>	<u>1998</u>
Grant revenues: LaSalle Parish Police Jury	\$	859,793 <b>\$</b>	775,786
Expenditures: Program costs		750,868	668,212
Administration		105,232	110,993
Total expenditures	<u></u>	856,100	779,205
Excess (deficit) revenues over expenditures		3,693	(3,419)
Fund balance at beginning of year	<del></del>	82	3,501
Fund balance (deficit) at end of year	\$	3,775 \$	82

Title III-F

Statement of Fiscal Year 1998 Appropriation and Actual Revenues and Expenditures to Date For the Period Ended December 31, 1999

	• • • •	eceived and ended to Date	Balance
Grant revenues Louisiana Department of Education	\$ 879,293 \$	879,293 \$	0
Expenditures: Program costs	779,310	779,310	0
Administration	 99,983	99,983	0
Total current expenditures	 879,293	879,293	<u> </u>
Excess (deficit) revenues over expenditures	\$ 0 \$	0 \$	

Title III-F

Statement of Fiscal Year 1999 Appropriation and Actual Revenues and Expenditures to Date For the Period Ended December 31, 1999

		Received and ended to Date	<u>Balançe</u>
Grant revenues Louisiana Department of Education	\$ 651,458 \$	235,500 \$	415,958
Expenditures: Program costs	554,118	178,365	375,753
Administration	 97,340	53,360	43,980
Total current expenditures	 651,458	231,725	419,733
Excess (deficit) revenues over expenditures	\$ 0 \$	3,775 \$	3,775

Welfare to Work
Balance Sheet
December 31, 1999 and 1998

		<u>1999</u>	<u>1998</u>
ASSETS			
Cash in bank	\$	1,593 \$	О
Due from grantor		0	1,100
Travel advance		0	179_
Total assets	\$ <u></u>	1,593 \$	1,279
LIABILITIES AND FUND BALANCE			
Liabilities: Accounts payable	\$	O \$	1,335
Due to other funds		0	807
Total liabilities		0	2,142
Fund balance (deficit), restricted to uses authorized by the grant	<b></b>	1,593	(863)
Total liabilities and fund balance	\$	1,593 \$	1,279

Welfare to Work
Statements of Revenues, Expenditures, and
Changes in Fund Balance
For the Year ended December 31, 1999 and 1998

	<u>1999</u>	<u>1998</u>
Grant revenues:		
LaSalle Parish Police Jury	\$ <u>515,050</u> \$	84,100
Total revenues	515,050	84,100
Expenditures:		
Program costs	454,437	57,111
Administration	58,157	27,852
Total expenditures	512,594	84,963_
Excess (deficit) revenues over expenditures	2,456	(863)
Fund Balance:		
Balance at beginning of year	(863)	0
Balance (deficit) at end of year, restricted to		
uses authorized by the grant	\$ <u>1,593</u> \$	(863)

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## LASALLE COMMUNITY ACTION ASSOCIATION, INC.

Welfare to Work

Statement of Fiscal Year 1998 Appropriations (Budget) for Which Actual Revenues and Expenditures were Completed during the Year ended December 31, 1999

	fo	ropriation r the Fiscal <u>rear 1998</u>	Total <u>Actual</u>	Favorable (Unfavorable) <u>Variance</u>
Grant revenues:				
LaSalle Parish Police Jury	\$	584,650 \$	584,650 \$	0
Total income	<del></del> •	584,650	584,650	
Expenditures:				
Program costs		498,641	498,641	0
Administration	<del></del> -	86,009	86,009	0
Total expenditures		584,650	584,650	<u>O</u>
Excess (deficit) revenues over expenditures	\$	O \$	<u> </u>	0

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Welfare to Work

Statement of Fiscal Year 1999 Appropriations (Budget) for Which Actual Revenues and Expenditures were Completed during the Year ended December 31, 1999

	fo	propriation or the Fiscal Year 1999	Total <u>Actual</u>	Favorable (Unfavorable) <u>Variance</u>
Grant revenues:				
LaSalle Parish Police Jury	\$	<u>553,185</u> \$ _	14,500 \$	538,685
Total income	<del></del>	553,185	14,500	538,685
Expenditures:				
Program costs		470,207	12,907	457,300
Administration		82,978	86,009	(3,031)
Total expenditures		553,185	98,916	454,269
Excess (deficit) revenues over expenditures	\$	<u> </u>	(84,416) \$	(84,416)

LIHEAP - Energy Assistance Balance Sheets December 31, 1999 and 1998

	<u> 1999</u>	<u>1998</u>
ASSETS		
Cash in bank	\$ 8,045	\$ 0
Due from other fund	4,233	0
Total assets	\$ 12,278	\$0
LIABILITIES AND FUND BALANCE		
Accrued Expenses	\$ 4,173	\$ O
Fund balance	 8,105	0
Total liabilities and fund balance	\$ 12,278	\$ <u>O</u>

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Statements of Revenues, Expenditures and
Changes in Fund Balance
For the Years ended December 31, 1999 and 1998

	<u>1999</u>	<u>1998</u>
Grant revenues:		
Louisiana Office of Community Services	\$ <u>264,625</u> \$	533,312
Current expenditures:		
Personnel	6,622	7,614
Fringe benefits	679	923
Supplies	2,488	1,415
Utilities	238,645	373,245
Cooling assistance	0	117,479
Other	<u>8,086</u>	32,636
Total expenditures	256,520	533,312
Excess revenues over expenditures	8,105	O
Fund balance:		
Balance at beginning of year		0
Balance at end of year	\$ 8,105 \$	O_

LIHEAP - Energy Assistance
Statement of Budgeted and Actual Revenues,
Expenditures and Changes in Fund Balance
For the Program Year ended December 31, 1998

	Approved Budget	<u>Actual</u>	Favorable (Unfavorable) <u>Variance</u>
Grant revenues:			
LA Office of Community Services	\$ <u>264,625</u> \$_	264,625 \$	0_
Current expenditures:			
Personnel	6,636	6,622	14
Fringe benefits	945	679	266
Supplies	3,000	2,488	512
Utilities	248,585	238,645	9,940
Cooling assistance	0	0	0
Other	5,459	8,086	(2,627)
Total expenditures	264,625	256,520	8,105
Excess revenues over expenditures	0	8,105	8,105
Fund transfers in (out):			
Transfers to General Fund	<u> </u>	(1,311)	(1,311)
Excess (deficit) revenues and transfers			
over expenditures	s Os	6,794 \$	6,794
Over experiences	* === <del>=================================</del>	**************************************	0,707

Medicaid Fund Balance Sheets December 31, 1999 and 1998

	<u>19</u>	199	1998
ASSETS			
Cash in bank	\$	683 \$	00
Total assets	\$	<u>683</u> \$	<u> </u>
LIABILITIES AND FUND BALANCE			
Liabilities: Accounts payable Due to other fund	\$	0 \$ 11,216	1,885 0
Total liabilities		11,216	1,885
Fund balance (deficit) at end of period, restricted to uses authorized by the grant and/or fund	{	10,533)	(1,885)
Total liabilities and fund balance	\$	683 \$	<u> </u>

Medicaid Fund
Statements of Revenues, Expenditures and
Changes in Fund Balance
For the Year ended December 31, 1999 and 1998

	<u>1999</u>	<u>1998</u>
Grant revenues:		
LA Department of the Treasury	\$ 18,088	\$17,990
Current expenditures		
Personnel	21,325	16,579
Fringe benefits	3,475	1,974
Travel	25	638
Supplies	4	878
Rent	956	882
Utilities	675	577
Phone	183	143
Publications	O	93
Maintenance	93	0
Total expenditures	26,736	21,764
Excess (deficit) revenues over expenditures	(8,648)	(3,774)
Fund balance at beginning of period	(1,885)	1,889
Fund balance (deficit) at end of period, restricted to		
uses authorized by the grant and/or fund	\$ (10,533)	\$ (1,885)

Needy Family Program
Balance Sheets
December 31, 1999 and 1998

		<u>1999</u>	<u>1998</u>
ASSETS			
Cash in bank Due from other fund	\$	1,512 \$ 	1,553 0
Total assets	\$	1,570 \$	1,553
LIABILITIES AND FUND BALANCE			
Liabilities Accounts payable	\$	O \$	86
Due to other fund	<u></u>	<u> </u>	110
Total liabilities		0	196
Balance at end of year, restricted to uses authorized by the grant and/or fund	<del></del>	1,570	1,357
Total liabilities and fund balance	\$	1,570 \$	1,553

Needy Family Program
Statements of Revenues, Expenditures and
Changes in Fund Balance
For the Years ended December 31, 1999 and 1998

	<u>1999</u>	<u> 1998</u>
Grant revenues:		
Louisiana Department of Agriculture	\$ <u>14,667</u> \$	17,367
Current expenditures:		
Personnel	9,979	11,490
Fringe benefits	1,327	2,280
Travel	1,909	2,158
Supplies	406	458
Other	<u>833</u>	760
Total expenditures	14,454	17,146
Excess (deficit) revenues over expenditures	213	221
Fund balance:		
Balance at beginning of year	1,357	1,136
Balance at end of year, restricted to uses		
authorized by the grant and/or fund	\$ <u>1,570</u> \$	<u>1,357</u>

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## LASALLE COMMUNITY ACTION ASSOCIATION, INC.

Project Independence - Catahoula Parish Balance Sheets December 31, 1999 and 1998

	<u>1999</u>	<u>1998</u>
ASSETS		
Cash in bank	\$ O \$	0
Due from grant	О	1,008
Due from other fund	349	О
Prepaid expense	 <u> </u>	162
Total assets	\$ 349 \$	1,170
LIABILITIES AND FUND BALANCE		
Liabilities:		
Accounts payable	\$ 2,026 \$	2,349
Total liabilities	2,026	2,349
Fund balance (deficit), restricted to uses authorized		
by the grant and/or fund	 (1,677)	(1,179)
Total liabilities and fund balance	\$ 349 \$	1,170

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Project Independence - Catahoula Parish
Statements of Revenues, Expenditures and
Changes in Fund Balance
For the Years ended December 31, 1999 and 1998

	<u>1999</u>	<u> 1998</u>
Grant revenues:		
LA Department of Social Services	\$ <u>8,216</u> \$	10,582
Current expenditures		
Personnel	4,863	5,892
Fringe benefits	737	969
Van maintenance	1,912	2,131
Van repairs	472	1,858
Van insurance	164	2,344
Equipment	O	0
Operating services	<u>566</u>	372
Total expenditures	8,714	13,566
Excess (deficit) revenues over expenditures	(498)	(2,984)
Fund balance at beginning of period	(1,179)	1,805
Fund balance (deficit) at end of period, restricted to uses authorized by the grant and/or fund	\$ <u>(1,677)</u> \$	(1,179)

Project Independence - Catahoula Parish
Statement of Budgeted and Actual Revenues and Expenditures
For the Program Year ended June 30, 1999

		Approved <u>Budget</u>	Actual	Favorable (Unfavorable) <u>Variance</u>
Revenues: LA Department of Social Services	\$	15,000 \$	9,658 \$	(5,342)
Ert Bopartitiont of addition for those	·			
Expenditures:				
Personnel		7,800	5,702	2,098
Fringe benefits		2,988	858	2,130
Vehicle maintenance and supplies		1,800	2,717	(917)
Vehicle repairs		1,000	1,257	(257)
Vehicle insurance		1,280	1,226	54
Other		132	567	(435)
Total expenditures		15,000	12,327	2,673
Excess revenues over expenditures	\$	<u>O</u> \$	(2,669) \$	(2,669)

Project Independence - Concordia Parish Balance Sheets December 31, 1999 and 1998

		<u>1999</u>	<u>1998</u>
ASSETS			
Cash in bank	\$	8,109	23,437
Due from grant		O	453
Due from other funds		2 <b>,27</b> 4	0
Prepaid expense	<u></u>	<u>O</u>	723
Total assets	\$	10,383	\$ 24,613
LIABILITIES AND FUND BALANCE			
Liabilities: Due to other funds	\$	2,022	\$ O
Accounts payable	·	<u>O</u>	4,453
Total liabilities		2,022	4,453
Fund balance, restricted to uses authorized by the grant and/or fund		8,361	24,160
Total liabilities and fund balance	\$	10,383	\$ 28,613

Project Independence - Concordia Parish
Statements of Revenues, Expenditures and
Changes in Fund Balance
For the Year ended December 31, 1999 and 1998

	<u>1999</u>	<u>1998</u>
Grant revenues:		
LA Department of Social Services	\$ 60,391 \$	72,223
Current expenditures		
Personnel	44,196	33,039
Fringe benefits	6,404	5,312
Travel	0	65
Operating services	10,532	9,066
Supplies and postage	1,107	238
Telephone	1,241	734
Vehicle maintenance and supplies	5,778	1,625
Vehicle insurance	1,295	7,499
Other	5,637	0
Total expenditures	76,190	57,578
Excess (deficit) revenues over expenditures	(15,799)	14,645
Fund balance at beginning of period	24,160	9,515
Fund balance at end of period, restricted to		
uses authorized by the grant and/or fund	\$8,361 \$	24,160

Project Independence - Concordia Parish
Statement of Budgeted and Actual Revenues and Expenditures
For the Program Year ended June 30, 1999

		Approved <u>Budget</u>	<u>Actual</u>	Favorable (Unfavorable) <u>Variance</u>
Revenues:				
LA Department of Social Services	\$	35,000 \$	65,485 \$	30,485
Expenditures:				
Personnel		18,800	40,105	(21,305)
Fringe benefits		3,358	6,413	(3,055)
Supplies and postage		550	619	(69)
Telephone		800	1,038	(238)
Vehicle repairs, maintenance and supplies		3,692	6,051	(2,359)
Vehicle insurance		4,100	4,747	(647)
Operating services		3,700	10,400	(6,700)
Travel		0	65	(65)
Other		0	3,485	(3,485)
Total expenditures	<b></b>	35,000	72,923	(37,923)
Excess revenues over expenditures	\$ ===	0 \$	(7,438) \$	(7,438)

Project Independence - Grant Parish Balance Sheets December 31, 1999 and 1998

		<u>1999</u>	<u> 1998</u>
ASSETS			
Cash in bank	\$	O \$	О
Due from grant		0	244
Due from other funds		331	0
Prepaid expense		0	195_
Total assets	\$ <u></u>	331 \$	439
LIABILITIES AND FUND BALANCE			
Liabilities: Accrued Expenses	\$	325 \$	0
Due to other fund		O	40
Accounts payable	<del></del>	1,083	648
Total liabilities		1,408	688
Fund balance (deficit)		(1,077)	(249)
Total liabilities and fund balance	\$	331 \$	439

Project Independence - Grant Parish
Statements of Revenues, Expenditures and
Changes in Fund Balance
For the Years ended December 31, 1999 and 1998

		1999	<u>1998</u>
Grant revenues:		472 400 A	10.650
LA Department of Social Services	\$	17,139 \$	19,650
Total grant revenues		17,139	19,650
Current expenditures			
Personnel		13,035	11,400
Fringe benefits		1,524	1,277
Operating services		О	428
Travel		205	O
Financial audit		325	325
Supplies and postage		222	313
Utilities		566	1,108
Phone		580	602
Vehicle maintenance and supplies		0	O
Equipment		812	3,594
Building expense	-	698	486
Total expenditures		17,967	19,533
Excess revenues over expenditures		(828)	117
Fund balance (deficit) at beginning of period		(249)	(366)
Fund balance (deficit) at end of period	\$	(1,077) \$	(249)

Project Independence - Grant Parish
Statement of Budgeted and Actual Revenues and Expenditures
For the Program Year ended June 30, 1999

	Approved <u>Budget</u>	<u>Actual</u>	Favorable (Unfavorable) <u>Variance</u>
Revenues:			
LA Department of Social Services	\$ 40,292 \$	17,578 \$	22,714
The Rapides Foundation (returned to grantor)	 O	<u> </u>	0
Total grant revenues	 40,292	17,578	22,714
Expenditures:			
Personnel	14,202	12,120	2,082
Fringe benefits	1,728	1,359	369
Operating services	1,600	225	1,375
Travel	1,200	78	1,122
Supplies	2,370	567	1,803
Phone	504	696	(192)
Van maintenance and repairs	1,600	0	1,600
Utilities	1,200	958	242
Postage	128	0	128
Equipment	14,000	538	13,462
Audit	650	325	325
Building expense	 1,110	706	404
Total expenditures	 40,292	17,572	22,720
Excess (deficit) revenues over expenditures	\$ 0 \$	6 \$	(6)

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Welfare to Work - Project Independence Balance Sheet December 31, 1999

		<u>1999</u>	<u>1998</u>
ASSETS			
Cash in bank	\$	<u>2,397</u> \$	0
Total assets	\$	2,397 \$	0
LIABILITIES AND FUND BALANCE			
Liabilities: Due to other funds	\$	2,397 \$	<u> </u>
Total liabilities		2,397	0
Fund balance (deficit), restricted to uses authorized by the grant		<u> </u>	0
Total liabilities and fund balance	\$ <u></u>	2,397 \$	0

Welfare to Work - Project Independence Statements of Revenues, Expenditures, and Changes in Fund Balance For the Year ended December 31, 1999

	<u>1999</u>	<u>1998</u>
Grant revenues:	A 0007 A	_
Grant revenues	\$ <u>2,397</u> \$	<u> </u>
Total revenues	2,397	0
Expenditures:		
Wages	2,026	0
Fringe Benefits	371_	0
	2.207	0
Total expenditures	2,397	
Excess (deficit) revenues over expenditures	0	0
Fund Balance:		
Balance at beginning of year	O	<u> </u>
Balance (deficit) at end of year, restricted to		
uses authorized by the grant	\$ <u>O</u> \$	<u> </u>

James T. Bates

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## REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDIT STANDARDS

The Board of Directors, LaSalle Community Action Association, Inc. Harrisonburg, Louisiana

I have audited the financial statements of the LaSalle Community Action Association, Inc. as of year ended December 31, 1999, and have issued my report thereon dated June 28, 2000. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

### Compliance

As part of obtaining reasonable assurance about whether the LaSalle Community Action Association, Inc.'s financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

### Internal Control Over Financial Reporting

In planning and performing my audit, I considered the LaSalle Community Action Association, Inc.'s internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving control over financial reporting and its operation that I consider to be material weakness.

This report is intended solely for the information and use of management and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

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June 4, 1999

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# REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH 0MB CIRCULAR A-133

The Board of Directors, LaSalle Community Action Association, Inc. Harrisonburg, Louisiana

### Compliance

I have audited the compliance of LaSalle Community Action Association, Inc. with the types of compliance requirements described in the U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended December 31, 1999. LaSalle Community Action Association, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of LaSalle Community Action Association, Inc.'s management. My responsibility is to express an opinion on LaSalle Community Action Association, Inc.'s compliance based on my audit.

I conducted my audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about LaSalle Community Action Association, Inc.'s compliance with those requirements and performing such other procedures as I considered necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination of LaSalle Community Action Association, Inc.'s compliance with those requirements.

In my opinion, LaSalle Community Action Association, Inc. complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended December 31, 1999.

### Internal Control Over Compliance

The management of LaSalle Community Action Association, Inc. is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing my audit, I considered LaSalle Community Action Association, Inc.'s internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine my auditing procedures for the purpose of expressing my opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

My consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of

one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over compliance and its operation that I consider to be material weaknesses.

This report is intended solely for the information of management and federal awarding agencies and pass-through entities. However, this report is a matter of public record and its distribution is not limited.

June 28, 2000

Schedule of Expenditures of Federal Funds For the Year ended December 31, 1999

Fadansi Ozonton, Dogo Through Ozonton/Ozogron Titlo	Federal	Franco di di casa
Federal Grantor: Pass-Through Grantor/Program Title	CFDA Number	Expenditures
Department of Agriculture:		
LA Dept. of Education/Head Start, Food Reimbursement	10.558	\$ 172,833
LA Dept. of Agriculture/Needy Family	10.568	14,454
LA Dept. of Social Services/Head Start Summer Child Care Program	10.559	156,144
Total - Department of Agriculture		343,431
Department of Health and Human Services:		
U.S. Treasury/Head Start	93.600	1,649,182
LA Dept. of Health and Hospitals/Medicaid	93.600	26,736
LA Dept. of Social Services/Project Independence	13.781	105,268
LA Dept. of Social Services/LIHEAP Weatherization Block Grant	13.818	256,520
Total - Department of Health and Human Services		2,037,706
Department of Housing and Urban Development:		
Catahoula Parish Police Jury/Lower Income Housing Program		
(Section 8-Existing Housing and State Agency Program)	14.156	85,228
LA Dept. of Employment and Training/Community Service Block		
Grant Program-Entitlement Grants	14.219	298,968
Total - Department of Housing and Urban Development		38 <u>4,196</u>
Department of Labor:		
Program II-A	17.246	742,037
Program II-B	17.246	629,702
Program II-C	17.246	241,887
5%, Inc.	17.246	29,078
Program III-F	17.246	856,100
Welfare to Work	17.246	512,594
Total - Department of Labor	11.210	3,011,398
rotal topolition of Edbot		
Department of Energy:		
LA Office of Social Services/Weatherization Assistance Program	81.042	281,703
Department of Education:		
LA Dept. of Education/II-A 8%	17.246	<u>56,556</u>
f <sup>e</sup> ederal Emergency Management Agency:		
United Way of America/Emergency Food and Shelter	53.503	56,986
Total England Applicance		ф <b>о</b> 474 070
Total Federal Assistance		\$ <u>6,171,976</u>

The accompanying notes to Schedule of Financial Assistance are an integral part of this schedule

Notes to Schedule of Expenditures of Federal Funds

December 31, 1999

### (1) Basis of Presentation

The accompanying schedule of expenditures of federal funds includes the federal grant activity of the LaSalle Community Action Association, Inc., the reporting entity as defined in Note 1 to the general purpose financial statements of the LaSalle Community Action Association, Inc., which are included in another section of this comprehensive annual financial report.

### (2) Basis of Accounting

The accompanying schedule of expenditures of federal funds is presented using the modified accrual basis of accounting, which is described in Note 1 to the general purpose financial statements of the LaSalle Community Action Association, Inc., which are included in another section of this comprehensive annual report.

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Summary Schedule of Prior Audit Findings December 31, 1999

There were no findings or question costs for the previous audit period ending December 31, 1998.

Schedule of Findings and Question Costs
December 31, 1999

### A. Summary of Audit Results

- 1. The auditor's report expresses an unqualified opinion on the financial statements of LaSalle Community Action Association, Inc.
- 2. No reportable conditions are reported in the Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.
- 3. No instances of noncompliance material to the financial statements of LaSalle Community Action Association, Inc. were disclosed during the audit.
- 4. No instances of reportable noncompliance material to each major program of LaSalle Community Action Association, Inc. were disclosed during the audit.
- 5. The programs tested as major programs were: (1) Head Start Program CFDA #93.600, Community Services Block Grant CFDA #93.569, and Department of Labor, JTPA Program CFDA #17.246.
- 6. The threshold for distinguishing Types A and B programs was \$300,000.
- 7. LaSalle Community Action Association, Inc. met the 50% coverage rule with no reason to make a determination whether the auditee qualifies as a low-risk auditee.

### B. Findings - Financial Statements Audit

None

Schedule of Findings and Question Costs
December 31, 1999

Schedule of Prior Audit Findings For Louisiana Legislative Auditor December 31, 1999

### Summary Schedule of Prior Audit Findings

There were no findings in the previous audit for the year ended December 31, 1999.

There were no management letter comments in the previous audit for the year ended December 31, 1998.

Schedule of Current Audit Findings For Louisiana Legislative Auditor
December 31, 1999

### Corrective Action Plan for Current Year Audit Findings

There was no findings for the year ended December 31, 1999.

There were three management letter comments for the current audit year ended December 31, 1999, as follows:

### Comments #1 through #3 - Accounting Department

1. There is no consistency in the recording of expenses within various program general ledgers.

#### Management's Response

The various program expenses will be charged to their appropriate general account and when necessary new accounts will be established.

2. The recording of interprogram transactions has not been performed on a timely basis.

### Management's Response

The timely recording of interprogram transactions will be accomplished by leaving the general ledgers open and recording transactions in the period incurred.

3. Program checks have been written payable to the General Fund and held for a lengthy time.

### Management's Response

Program checks payable to the General Fund will not be written until funds are available. Interfund receivables and payables will be utilized to record the transactions.

James T. Bates

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### **Management Letter**

Mrs Dorothy Oliver, Executive Director LaSalle Community Action Association, Inc. Harrisonburg, Louisiana

I have audited the financial statements of LaSalle Community Action Association, Inc. (the Association), for the year ended December 31, 1999, and have issued my report thereon dated June 28, 2000. In planning and performing the audit of the financial statements of the Association, I considered its internal control over financial reporting in order to determine the auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting.

During the audit the following items were noted involving internal control over financial reporting and other operational matters which appear to merit your attention for consideration to improve the internal control or operations of the Association. These comments have been discussed with the appropriate members of the staff.

### Accounting Department

A function of the accounting department is to properly record on a consist basis the transactions at the time they occur within the various program's general ledgers. The following items were noted during the audit that warrant the attention of management:

- Consistent recording of expenses within the various program general ledgers: For example, some payroll
  expenses are being recorded in various expense accounts other than salaries and related payroll tax fringes
  are recorded in some programs in the salaries account and in other programs in a separate payroll tax
  fringe account. It is my recommendation that a consistent procedure be establish in how expenses are to
  be recorded in all programs, for example salaries in salaries expense and payroll tax fringes in payroll tax
  fringe expense.
- 2. Timely recording of interprogram transactions: For example, program checks written to reimburse the General Fund recorded in the program in one period but not into the General Fund until the next. It is my recommendation that these transactions be recorded in the related general ledgers within the same time period.
- 3. Writing of program checks to the General Fund and holding them for a lengthy amount of time: There are numerous program checks written to the General Fund that have not been deposited into the general fund bank account. It is my recommendation that if the program does not have the funds available to reimburse the General Fund that a liability be recorded in the general ledger of the program and an asset within the general ledger of the General Fund until such time that the program has the funds available to write the check.

I express sincere thanks to the Association's personnel for the cooperation and assistance provided me during my audit. I am available to provide you assistance and consultation in the implementation of the above mentioned items. This letter is furnished solely for the use of management and the Board of Directors and is not intended to be used for any other purpose.

June 28, 2000