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DISTRICT ATTORNEY OF THE TWENTY-SECOND JUDICIAL DISTRICT STATE OF LOUISIANA Parishes of St. Tammany and Washington

> Annual Financial Report For the Years Ended December 31, 1999 and 1998

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and takes of previous public to Takais. The report is available for public, in particular and, where Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court. JUL 1 9 2000 Release Date

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Financial Statements For the Years Ended December 31, 1999 and 1998

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RONALD W. GARRITY

CERTIFIED PUBLIC ACCOUNTANT

71206 HENDRY AVENUE COVINGTON, LOUISIANA 70433 TELEPHONE (504) 892-9237

RONALDW, GARRITY, C.P.A.

MEMBER AMERICAN INSTITUTE OF CPA'S SOCIETY OF LOUISIANA CPA'S

INDEPENDENT AUDITOR'S REPORT

The Honorable Walter P. Reed District Attorney of the Twenty-Second Judicial District State of Louisiana Parishes of St. Tammany and Washington

We have audited the accompanying financial statements and the combining and individual fund and account group financial statements of the District Attorney of the Twenty-Second Judicial District of the State of Louisiana as of December 31, 1999 and 1998, and for the years then ended, as listed in the table of contents. These financial statements are the responsibility of management of the District Attorney of the Twenty-Second Judicial District of the State of Louisiana. Our responsibility is to express an opinion on these financial statements based on my audit.

We conducted our audit in accordance with generally accepted auditing standards, and <u>Government Auditing Standards</u> issued by the Comptroller of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the District Attorney of the Twenty-Second Judicial District of the State of Louisiana, as of December 31, 1999 and 1998, and the results of its operations for the years then ended in conformity with generally accepted accounting principles. Also, in our opinion, the combining, and individual fund and account group financial statements referred to above present fairly, in all material respects, the financial position of each of the individual funds and account groups of the District Attorney of the Twenty-Second Judicial District of the State of Louisiana, as of December 31, 1999 and 1998, and the results of operations of such funds for the years then ended in conformity with generally accepted accounting principles.



RONALD W. GARRITY, APAC CERTIFIED PUBLIC ACCOUNTANTS

The Honorable Walter P. Reed Page 2

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The combining and individual fund and account group financial statements and schedules listed as "Supplemental Information Schedules," in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of the District Attorney of the Twenty-Second Judicial District of the State of Louisiana. Also, the schedule of expenditures of federal awards is presented as required by the U.S. Office of Management and Budget Circular A-133. Such information has been subjected to the auditing procedures applied in the audit of the component unit, combining and individual fund and account group financial statements and, in my opinion, is fairly stated in all material respects in relation to the financial statements of each of the respective individual funds and account groups, taken as a whole.

In accordance with Government Auditing Standards, we have also issued report dated May 23, 2000 on our consideration of The District a Attorney of the Twenty Second Judicial District's internal control structure and a report dated May 23, 2000 on its compliance with laws and regulations.

Ronald Hampcon May 23, 2000





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•	ment A			TOTALS (MEMO ONLY	\$ 1,310,252	39,016 -	33,827	1,056 832,216	\$ 2,216,367
	Statement			GENERAL FIXED ASSETS	ı ج		1	832,216	\$832,216
		1998	FIDUCIARY FUND TYPE	AGENCY FUNDS	\$ 389,536	• •	1		\$ 389,536
			MENTAL YPES	SPECIAL REVENUE FUNDS	\$ 106,836	•	33,827	1,056	\$ 141,719
-SECOND Igton	and Account Group 298			DISTRICT ATTORNEY'S EXPENSE)	\$ 813,880	39,016	1	9 1 1	\$ 852,896
NTY ashin	S ÷			TOTALS (MEMO ONLY	\$ 1,608,388	47,159	42,964	- 1,056 872,775	\$ 2,572,352
RICT ATTORNEY OF THE TWEI JUDICIAL DISTRICT STATE OF LOUISIANA Parishes of St. Tammany and Wa			ACCOUNT	GENERAL FIXED ASSETS	۱ GJ	ı	I	872,775	\$ 872,775
DISTRICT	Combined Balance Sheet - December	1999	FIDUCIARY FUND TYPE	AGENCY FUNDS	\$ 257,986	t	I		\$ 257,986
	ŭ		AENTAL YPES	SPECIAL REVENUE FUNDS	\$ 174,942	1	42,964	1,056	\$ 218,962
				FUND (DISTRICT ATTORNEY'S EXPENSE)	\$ 1,175,460	47,169	ſ		\$ 1,222,629
			•	•		ς;	Jept.	n. entity nt	FI

The accompanying notes are an integral part of these financial statements. 7

Grant from Louisiana Dep of Social Services Due from other Govern. e Due from other Property and equipment Commissions on fines TOTAL ASSETS and forfeitures Receivables: ASSETS Cash

DISTRICT ATTORNEY OF THE TWENTY-SECOND

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Continued Belance Sheer - all Fund Types and 1938 Satement A - continued December 31, 1939 and 1938 December 31, 1939 and 1938 Statement A - continued December 31, 1939 and 1938 Account Febu Contact Contact Processes Statement A - continued December 31, 1939 and 1938 Contract Processes FUND TYPES Statement A - contact Processes Contact Processes FUND TYPES Contact Processes Contact				Parishes	JUDICIAL STATE OF of St. Tamn	DISTRICT LOUISIANA nany and Washington	ton				
1999 1999 1999 COVERNMENTAL FUND TYPES FIDUCIARY FUND TYPES FIDUCIARY FUND TYPES 1999 1999 COVERNMENTAL FUND TYPES FUND TYPES FUND COVERNMENTAL FUND TYPES FIDUCIARY FUND TYPES FIDUCIARY F			රි	Balan	Sheet - all 1 cember 31.	Types and and 1998	ccount Group			Statement A	- continued
GOVERNMENTAL FUND FIDUCIARY FUND TYPES FIDUCIARY FU					>				1998		
FUND FUND FUND FUND FUND GROUP GROU		GENERAL	MENTAL TYPES	1 2 -	ACCOUNT		GOVERNI FUND T GENERAL	1 F 0	5 F	ACCOUNT	
S 5 7172 5 5,003 5 19,515 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 <		「ゴイゴ	i	AGENCY FUNDS	GENERAL FIXED ASSETS	TOTALS (MEMO ONLY	FUND TTORNEY EXPENSE	- # > DL	AGENCY FUNDS	GENERAL FIXED ASSETS	TOTALS (MEMO ONLY
S 172 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	D EQUIT	Υ									
5,097 5,097 5,097 5,097 5,097 5,097 5,097 5 6,033 5,033 24,612 389,536 5 389,536 - 832,216 1 1,222,629 213,693 - - 1,435,322 847,894 117,107 - 832,216 1 1,222,629 213,693 - - 1,435,322 847,894 117,107 - 832,216 1 1,222,629 213,693 - - 872,775 2,309,097 847,894 117,107 - 832,216 1 1,222,629 213,693 - - 872,775 2,309,097 847,894 117,107 - 832,216 5 1,222,629 5 2 2,57,352 5 5 5 389,536 5 832,216	υ	י איז			• • €∕3					-	
- 5,269 257.986 - 263,255 5,003 24,612 389,536 - - 5,269 257.986 - 263,255 5,003 24,612 389,536 - - - - 872,775 872,775 872,775 - - 832,216 - - - 1,436,322 847,894 117,107 - 832,216 - 1,222,629 213,693 - - 372,775 2,309,097 847,894 117,107 - 832,216 - - 872,775 2,309,097 847,894 117,107 - 832,216 - - 872,775 2,309,097 847,894 117,107 - 832,216 - - - - - - 847,894 117,107 - - - - - - - - - - - - - - - - - </td <td>iana</td> <td>1 1</td> <td>5,097</td> <td></td> <td>(1</td> <td>5,097</td> <td>1</td> <td>5,097</td> <td></td> <td></td> <td>5,097</td>	iana	1 1	5,097		(1	5,097	1	5,097			5,097
ted 1,222,629 213,693 - 872,775 872,775 872,775 847,894 117,107 - 832,216 ted 1,222,629 213,693 - 872,775 2,309,097 847,894 117,107 - 832,216 1,222,629 213,693 - 872,775 2,309,097 847,894 117,107 - 832,216 1,222,629 213,693 - 872,775 2,309,097 847,894 117,107 - 832,216 5 1,222,629 \$ 218,962 \$ 872,775 2,309,097 \$ 847,894 117,107 - 832,216 5 1,222,629 \$ 218,962 \$ 872,775 \$ 2,572,352 \$ 852,897 \$ 141,719 \$ 389,536 \$ 832,216			5,269	257,986		263,255	5,003	24,612	389,536		419,151
cted 1,222,629 213,693 1,436,322 847,894 117,107 - 832,216 1,222,629 213,693 - 872,775 2,309,097 847,894 117,107 - 832,216 5 1,222,629 5 218,962 5 257,986 5 872,775 5 2,572,352 5 852,897 5 141,719 5 389,536 5 832,216	ō		I	ſ	77	22	•	ſ	1	832.216	832.216
1,222,629 213,693 - 872,775 2,309,097 847,894 117,107 - 832,216 \$ 1,222,629 \$ 218,962 \$ 257,986 \$ 872,775 \$ 2,572,352 \$ 852,897 \$ 141,719 \$ 389,536 \$ 832,216	ricted	1,222,629	213,693	1		1,436,322	847,894	117,107	ł	•	965,001
\$ 1,222,629 \$ 218,962 \$ 257,986 \$ 872,775 \$ 2,572,352 \$ 852,897 \$ 141,719 \$ 389,536 \$ 832,216		1,222,629	213,693			2,309,097	847,894	117,107		832,216	1,797,217
	<u>ر</u> م ک	1	\$ 218,962	\$ 257	872,7	2,572	1 1	141,7	E 11	\$ 832,216	\$2,216,368

TOTAL LIABILITIES AND FUND EQUITY

· • ••

Total Fund Equity

· · -· -·

Investments in general Undesignated-unrestric fixed assets Fund balances: Fund Equity:

Total Liabilities

•• • •

Trust funds payable Due to State of Louisia LIABILITIES AND FUND Accounts payable and accrued liabilities Liabilities:

DISTRICT ATTORNEY OF THE TWENTY-SECOND

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Statement B

penditures ental Fund Types 9 and 1998

1998

GOVERNMENTAL

FUND TYPES

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REVENUE SPECIAL FUNDS ATTORNEY'S EXPENSE) (DISTRICT GENERAL FUND TALS EMO NLY

TOTALS

(MEMO

ONLY

516,413 Э 1,200 S 28,150 516,413 Э 355,427 40,001 1

29,350

94,355 1,548 73,959 52,910 50,000 179,595 204,550 354,465 24,000 13,784 179,595 24,000 13,784 50,000 354,465 73,959 52,910 94,355 204,550 1 181,050 62,918 17,098 17,543 50,844 200,624

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220,199 153,082 1,126 33,214

31,245

1,476

72

63,003

1

31,245

63,003

\$ 1,689,177

845,744

S

843,433

69

1

The accompanying notes are an integral part of these financial statements. σ

	Parishes of	JUDICIAL DISTRICT STATE OF LOUISIANA of St. Tammany and Wa	E OF LOUISIANA Tammany and Washington
gu	Combined Sta Changes in Fund For the Years E	ined Statement of Revenue, in Fund Balances-all Gover Years Ended December 31,	Combined Statement of Revenue, Expenditures and Changes in Fund Balances-all Governmental Fund For the Years Ended December 31, 1999 and 199
·		1999	
	GOVERNMENTAL FUND TYPES GENERAL	MENTAL -YPES	
	FUND (DISTRICT ATTORNEY'S EXPENSE)	SPECIAL REVENUE FUNDS	TOTALS (MEMO ONLY
/ENUE ommissions on fines and forfeitures se of money and property-interest earning	\$ 655,427 36,450	¢ 3,551	\$ 655,427 40,001
Social Services: Reimbursement of administrative costs		481,050	481,050
centive payments rant - Violent Crime Prosecution	11	- 62,918	- 62,918
-	, ,	17,098 17,543	17,098 17,543
- From State of Louisia	951	49,893 200.624	50,844 200 624
, 4-	220,199		220,199
sionary progr	I	153,082	153,082
ther revenue	22	1,104	1,126
sset forfeiture revenue ond forfeiture	33,214 63,047	ι ι	33,214 63,047
otal Revenue	\$ 1,009,310	\$ 986,863	\$ 1,996,173
		•	4 • •

/-SECOND

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Statement B - continued

ntal Fund Types 9 and 1998 enditures

53,605 132,376 10,405 311,897 43,167 1,575,904 \$1,024,454 TOTALS (MEMO ONLY (2,161) 71,868 14,731 1,108,892 1,024,454 REVENUE SPECIAL FUNDS 1998 GOVERNMENTAL FUND TYPES Э 467,012 ATTORNEY'S 10,405 240,029 53,605 117,645 45,328 EXPENSE) (DISTRICT GENERAL FUND Ф 3,883 (2,190) (0,559 4,852 3,949 9,710 8,941 ALS \geq

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113,273 မှု (263,148) S 376,421 မရှိ 1,321

	Combined Statement of Revenue, Experiment Changes in Fund Balances-all Government For the Years Ended December 31, 1999	1999	MENTAL TYPES SPECIAL TOTA REVENUE (MEN FUNDS ONL	\$ 1,059.710 \$ 1,059 - 8	47,896 273 (2,190) (2 13,944 40 18,529 143	1,137,889 1,524	S (151,026) S 471	
JUDICIAL DISTRICT STATE OF LOUISIANA Parishes of St. Tammany and Wa	ਹ ਜ਼		GOVERNMENTAL FUND TYPES GENERAL FUND FUND (DISTRICT (DISTRICT SPE(DISTRICT SPE(SPE) FUN	\$. 8,941	225,987 - 26,615 125,420	386,963	\$ 622,347	
	Ε̈́́́			EXPENDITURES General Government - Judicial: Salaries and related benefits Travel Materials and supplies:	Office Office Automobile Capital expenditures Other expenditures	Total Expenditures	EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	

The accompanying notes are an integral part of these financial statements. **6**

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DISTRICT ATTORNEY OF THE TWENTY-SECOND

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	UISTRICTATIORNEY OF JUDICIAL [STATE OF L Parishes of St. Tammi	I OKNEY OF THE TWENTY-SEC JUDICIAL DISTRICT STATE OF LOUISIANA of St. Tammany and Washington	VENTY-SECOND T VA Washington			
μ	Combined Statement of Revenue, Expenditures Changes in Fund Balances-all Governmental Fund 7 For the Years Ended December 31, 1999 and 1998	ent of Revenue lances-all Gove d December 31	ned Statement of Revenue, Expenditures in Fund Balances-all Governmental Fund Types /ears Ended December 31, 1999 and 1998	bes	Statement B	- continued
		1999			1998	
	GOVERNMENTAL FUND TYPES GENERAL	MENTAL YPES		GOVERNMENTAI FUND TYPES GENERAI	MENTAL YPES	
	FUND FUND (DISTRICT ATTORNEY'S EXPENSE)	SPECIAL REVENUE FUNDS	TOTALS (MEMO ONLY	EXPENSE)	SPECIAL REVENUE FUNDS	TOTALS (MEMO ONLY
IER FINANCING SOURCES (USES) berating Transfer In berating Transfer Out	\$ (247,612)	\$ 247,612 -	\$ 247,612 (247,612)	\$ (303,145)	\$ 303,145 -	\$ 303,145 (303,145)
tal Other Financing Sources (Uses)	(247,612)	247,612	1	(303,145)	303,145	
ESS (DEFICIENCY) OF REVENUE ID OTHER FINANCING SOURCES OVER (PENDITURES AND OTHER FINANCING USE	374,735	96,586	471,321	73,276	39,997	113,273
D BALANCES AT BEGINNING OF YEAR	847,894	117,107	965,001	774,618	77,110	851,728
D BALANCES AT END OF YEAR	\$ 1,222,629	\$ 213,693	\$ 1,436,322	\$ 847,894	\$ 117,107	\$ 965,001

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The accompanying notes are an integral part of these financial statements. 11





Combined Statement of Revenue, Expenditures, and Changes in Fund Balances - Budget (GAAP Basis) and Actual 1999 General and Special Revenue Funds For the Year Ended December 31,

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1		General Fund		Spe	Special Revenue Funds	nds		Total (Merro Only)	y)
	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
•									
s and forfeitures	\$ 475,000	S 655,427	\$ 180,427	۰ دى	и ИЭ	' €⁄}	\$ 475,000	\$ 655,427	\$ 180,427
operty-interest earning Department of	28,000	36,450	8,450	1,000	3,551	2,551	29,000	40,001	11,001
	I	t	1		•	•	•	ı	ı
administrative costs	·	I	t	422,000	481,050	59,050	422,000	481,050	59,050
	ı	•	1	1	•	•		I	1
Prosecution	I	•	I	63,000	62,918	(82)	63,000	62,918	(82)
nce Program	I		·	17,000	17,098	86	17,000	17,098	98
m. Svc. Program	I	·	I	14,500	17,543	3,043	14,500	17,543	3,043
of Louisiana	I	951	951	52,500	49,893	(2,607)	52,500	50,844	(1,656)
	1	I	•	167,000	200,624	33,624	167,000	200,624	33,624
ntities	230,000	220,199	(6,801)	L	I	ı	230,000	220,199	(6,801)
	I	ł	•	80,000	153,082	73,082	80,000	153,082	73,082
	2,000	22	(1,978)	e C	1,104	(1,896)	5,000	1,126	(3,874)
ue	35,000	33,214	(1,786)		,	ı	35,000	33,214	(1,786)
	60,000	63,047	3,047	t	J	ı	60,000	63,047	3,047
•									
	\$830,000	\$1,009,310	\$179,310	\$820,000	\$986,863	\$166,863	\$1,650,000	\$1,996,173	\$346,173

Statement C

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DISTRICT ATTORNEY OF THE TWENTY-SECOND Parishes of St. Tammany and Washington JUDICIAL DISTRICT STATE OF LOUISIANA

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The accompanying notes are an integral part of these financial statements. 42

Total Revenue

Commissions on fines an Use of money and proper Grant from Louisiana Dep Reimbursement of ad Grant - Violent Crime Pl Grant - Victim Assistant Grant - Juvenile Comm. Grants - From State of I Asset forfeiture revenue Fees from various entit Diversionary program Fees - Fees account Incentive payments Social Services: Bond forfeiture Other revenue

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REVENUE

-SECOND

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JUDICIAL DISTRICT STATE OF LOUISIANA Parishes of St. Tammany and Washington DISTRICT ATTORNEY OF THE TWENTY

Combined Statement of Revenue, Expenditures, and Changes in Fund Balances - Budget (GAAP Basis) and Actual General and Special Revenue Funds For the Year Ended December 31, 1999

			General Fund		Sp	Special Revenue Funds	nds		Total (Memo Only)	
		Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
Judicial: penefits	\$	12,000	ه 8,941	- \$ -	\$ 1,070,000	\$ 1,059,710	\$ (10,290) -	\$ 1,070,000 12,000	\$ 1,059,710 8,941	\$ (10,290) (3,059)
		204,000 48,000 50,000 123,000	225,987 - 26,615 125,420	7 21,987 - (48,000) 5 (23,385) 0 2,420	45,000 - 10,000	47,896 (2,190) 13,944 18,529	2,896 (2,190) 13,944 8,529	249,000 48,000 50,000	273,883 (2,190) 40,559 143,949	24,883 (50,190) (9,441) 10,949
		437,000	386,963	3 (50,037)	1,125,000	1,137,889	12,889	1,562,000	1,524,852	(37,148)
) OF REVENUE ES	€ 0	393,000	\$ 622,347	7 \$ 229,347	\$ (305,000)	\$ (151,026)	\$ 153,974	\$ 88,000	\$ 471,321	\$ 383,321

The accompanying notes are an integral part of these financial statements. $\tilde{\omega}$

General Government - Juc Salaries and related bei Materials and supplies: Capital expenditures Other expenditures Total Expenditures Automobile Office Travel

EXPENDITURES

EXCESS (DEFICIENCY) (OVER EXPENDITURES

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Statement C - continued

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Combined Statement of Revenue, Expenditures, and Changes in Fund Balances - Budget (GAAP Basis) and Actual General and Special Revenue Funds

For the Year Ended December 31, 1999

•

		General Fund		Spec	Special Revenue Funds	nds	⊢	Total (Memo Only)	
	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
oURCES (USES) ut	\$ (350,000)	\$ (247,612)	\$ 102,388	\$ 350,000	\$ 247,612 -	\$(102,388)	\$ 350,000 (350,000)	<pre>\$ 247,612 (247,612)</pre>	\$ (102,388) 102,388
Sources (Uses)	(350,000)	(247,612)	102,388	350,000	247,612	(102,388)			
 OF REVENUE AND SOURCES OVER OTHER 	\$ 43,000	374,735	\$ 331,735	\$ 45,000	96,586	\$ 51,586	\$ 88,000	471,321	\$ 383,321
BEGINNING OF YEAR		847,894 \$1,222,629			117,107 \$ 213,693			965,001 \$ 1,436,322	

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DISTRICT ATTORNEY OF THE TWENTY-SECOND JUDICIAL DISTRICT STATE OF LOUISIANA Parishes of St. Tammany and Washi

FUND BALANCES AT BE FUND BALANCES AT EN

EXCESS (DEFICIENCY) O OTHER FINANCING SOI EXPENDITURES AND O FINANCING USES Total Other Financing S

OTHER FINANCING SOL **Operating Transfer Out Operating Transfer In**

DISTRICT ATTORNEY OF THE TWENTY-SECOND Parishes of St. Tammany and Washington STATE OF LOUISIANA JUDICIAL DISTRICT

Combined Statement of Revenue, Expenditures, and Changes in Fund Balances - Budget (GAAP Basis) and Actual

1998 General and Special Revenue Funds For the Year Ended December 31, 199

		0	General Fund			Speci	Special Revenue Funds	ds	Ţ.	Total (Memo Only)	
,	BC	Budget	Actual	Variance	Budget	get	Actual	Variance	Budget	Actual	Variance
ines and forfeitures property-interest earnin ma Department of	€7	390,000 42,000	\$ 516,413 28,150	\$ 126,413 (13,850)	€7	1,000	\$ 1,200	\$\$	\$ 390,000 43,000	<pre>\$ 516,413 29,350</pre>	\$126,413 (13,650)
of administrative costs				ŀΙ	16	- 165,000	354,465	- 189,465	- 165,000	354,465	189.465
S		١	J	I	10(100,000	73,959	(26,041)	100,000	73,959	(26,041)
me Prosecution		,	ı	,	ŭ	55,000	52,910	(2,090)	55,000	52,910	(2,090)
istance Program		ı	•	ı	2	50,000	24,000	(26,000)	50,000	24,000	(26,000)
omm. Svc. Program		ı	I	•	1	15,000	13,784	(1,216)	15,000	13,784	(1,216)
e of Louisiana		ı	•	•	20	50,000	50,000	·	50,000	50,000	•
int		ı	·	ı	15(150,000	179,595	29,595	150,000	179,595	29,595
entities		215,000	204,550	(10,450)		,	•	ı	215,000	204,550	(10,450)
am		•	,	J	<u></u>	30,000	94,355	64,355	30,000	94,355	64,355
		ı	72	72	Ţ	6,000	1,476	(4,524)	6,000	1,548	(4,452)
/enrie		15,000	31,245	16,245		ı		I	15,000	31,245	15,245
		52,000	63,003	11,003		I		I	52,000	63,003	11,003
	\$	714,000	\$ 843,433	\$ 129,433	\$ 622	622,000	\$ 845,744	\$ 223,744	\$1,336,000	S 1,689,177	\$353,177

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Statement D

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The accompanying notes are an integral part of these financial statements. 15

Total Revenue

Reimbursement of ad Grant - Violent Crime P Grant - Victim Assistan Use of money and prop Grant from Louisiana D Fees from various enti Grant - Juvenile Comm Asset forfeiture revenue Commissions on fines Diversionary program Fees - Fees account Grants - From State Incentive payments Social Services: Bond forfeiture Other revenue

REVENUE

DISTRICT ATTORNEY OF THE TWENTY-SECOND STATE OF LOUISIANA Parishes of St. Tammany and Washington JUDICIAL DISTRICT

Combined Statement of Revenue, Expenditures, and Changes in Fund Balances - Budget (GAAP Basis) and Actual General and Special Revenue Funds For the Year Ended December 31, 1998

			- TOT UNE	une rear chiceo	vecember 31,	0				
		· · · · · · · · · · · · · · · · · · ·	General Fund		Spec	Special Revenue Funds	spi		Total (Memo Only)	(
		Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
Judicial:										
l benefits oc	63	8,000	\$ 10,405	\$ 2,405	\$ 725,000 -	\$ 1,024,454 -	S 299,454	\$ 725,000 8,000	\$ 1,024,454 10,405	\$ 299,454 2,405
.01		125,000	240,029	115,029	60,000	71,868	11,868	185,000	311,897	126,897
		36,000	45,328	9,328	10,000	(2,161)	(12,161)	46,000	43,167	(2,833)
		125,000	53,605	(71,395)	75,000	1	(75,000)	200,000	53,605	(146,395)
		90,000	117,645	27,645	15,000	14,731	(269)	105,000	132,376	27,376
		384,000	467,012	83,012	885,000	1,108,892	223,892	1,269,000	1,575,904	306,904
Y) OF REVENUE RES	S	330,000	\$ 376,421	\$ 46,421	\$ (263,000)	\$ (263,148)	S (148)	\$ 67,000	\$ 113,273	\$ 46,273
	1									

The accompanying notes are an integral part of these financial statements. 92

Statement D - continued

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	December 31
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-	Year Ended
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	For the
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eneral Government - Ji Salaries and related b EXCESS (DEFICIENCY) OVER EXPENDITURE Materials and supplies Capital expenditures General Government -Other expenditures Total Expenditures EXPENDITURES Automobile Office Travel

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Statement D - continued

Combined Statement of Revenue, Expenditures, and Changes in Fund Balances - Budget (GAAP Basis) and Actual General and Special Revenue Funds 1998 For the Year Ended December 31,

\$ 40,145 (40,145) 46,273 Variance ι. Э Total (Memo Only) 965,001 (303,145) 851,728 113,273 303,145 Actual Э € CO (263,000) 67,000 263,000 . Budget 6) ى 40,145 40,145 39,997 Variance \$ Э pecial Revenue Funds 303,145 303,145 77,110 39,997 117,107 Actual S ↔ 0 į \bigcirc 1 .

The accompanying notes are an integral part of these financial statements. 17

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Parishes of St. Tammany and Washington DISTRICT ATTORNEY OF THE TWENT STATE OF LOUISIANA JUDICIAL DISTRICT

		0	General Fund		S
	ш	Budget	Actual	Variance	Budget
URCES (USES)	e		ŧ	6	
ŧz	A	(263,000)	\$ (303,145)	\$ (40,145)	000'507 ¢
Sources (Lises)		(263.000)	(303.145)	(40.145)	263 000
) OF REVENUE AND SOURCES OVER) OTHER					
	φ	67,000	73,276	\$ 6,276	•
••					
EGINNING OF YEAR	~		774,618		
ND OF YEAR			\$ 847,894		

B Ē FUND BALANCES AT FUND BALANCES AT

EXCESS (DEFICIENCY) O OTHER FINANCING SOI EXPENDITURES AND O FINANCING USES **Total Other Financing S**

Operating Transfer Out OTHER FINANCING SOU **Operating Transfer In**

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SPECIAL REVENUE FUNDS December 31, 1999 and 1998

TITLE IV-D FUND AND SPECIAL FEES FUND

Through June 30, 1999, the Title IV-D Fund consisted of incentive payments and reimbursement grants from the Louisiana Department of Social Services, authorized by Act 117 of the 1975 Legislature to establish family and child support programs compatible with Title IV-D of the Social Security Act. The purpose of the fund is to enforce the support obligation owed by absent parents to their family and children, to locate absent parents, to establish paternity, and to obtain family and child support. The program was funded 34% at the local level, and 66% federally. As of July 1, 1999 a new contract was signed wherein the costs eligible for reimbursement are federally funded at 100%, and incentive payments are no longer paid.

Special Fees Fund consists of grants from the Louisiana Department of Social Services and the United States Department of Health and Human Services.

FEES FUND

The Fees Fund (Worthless Check Collection Fee Fund) is established in accordance with Louisiana Revised Statute 16:15, which provides for a specific fee whenever the district attorney's office collects and processes a worthless check. Expenditures from this fund are at the sole descretion of the district attorney and may be used to defray the salaries and the expenses of the office of the district attorney, but may not be used to supplement the salary of the district attorney.

In addition, the Fees Fund is being used to collect fees for the administration of the Juvenile Intervention program, as well as, the fees earned by the IV-D department for administration of that program.



> Combining Balance Sheet December 31, 1999

> > TITLE IV-D AND SPECIAL FEES FEES <u>FUND TOTAL</u> \$ 90.959 \$ 83.983 \$174.942

ASSETS Cash \$ 90,959 \$ 83,983 \$174,942 Receivables: Grant from Louisiana Department

Statement E

of Social Services Due from other	42,964	- 1,056	42,964 1,056
TOTAL ASSETS	\$133,923	\$ 85,039	\$218,962
LIABILITIES AND FUND EQUITY Liabilities: Accounts payable and accrued liabilities Due to State of Louisiana	\$ 172 -	\$- 5,097	\$ 172 5,097
Total Liabilities	172	5,097	5,269
Fund Equity: Fund balances - Unreserved - undesignated	133,751	79,942	213,693
TOTAL LIABILITIES AND FUND EQUITY	\$133,923	\$ 85,039 ======	\$218,962 ======

The accompanying notes are an integral part of these financial statements. -19-

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DISTRICT ATTORNEY OF THE TWENTY-SECOND Statement F JUDICIAL DISTRICT STATE OF LOUISIANA Parishes of St. Tammany and Washington SPECIAL REVENUE FUNDS

> Combining Balance Sheet December 31, 1998

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	TITLE IV-D AND SPECIAL FEES <u>FUND</u>	FEES <u>FUND</u>	TOLY
<u>ASSETS</u> Cash Receivables:	\$ 71,410	\$ 35,426	\$106,836
Grant from Louisiana Department of Social Services Due from other	33,827 _	- 1,056	33,827 1,056
TOTAL ASSETS	\$105,237	\$ 36,482	\$141,719
LIABILITIES AND FUND EQUITY Liabilities: Accounts payable and accrued liabilities Due to State of Louisiana	\$ 19,515 -	\$- 5,097	\$ 19,515 5,097
Total Liabilities	19,515	5,097	24,612
Fund Equity: Fund balances - Unreserved - undesignated	85,722	31,385	117,107
TOTAL LIABILITIES AND FUND EQUITY	\$105,237 ======	\$ 36,482	\$141,719 ======

The accompanying notes are an integral part of these financial statements. -20-

DISTRICT ATTORNEY OF THE TWENTY-SECOND Statement G JUDICIAL DISTRICT STATE OF LOUISIANA Parishes of St. Tammany and Washington SPECIAL REVENUE FUNDS

Combining Statement of Revenue, Expenditures, and Changes in Fund Balance For the Year Ended December 31, 1999

	TITLE I AND SPE FEES	CIAL ANI FEI) ES
	FUND	<u>FUI</u>	<u>IATOT</u>
REVENUE			
Use of money and property -	* * * * *	A	.
interest earnings	\$ 1,238	\$ 2,313	Ş 3,551
Grant from Louisiana Department of Social Services:			
Reimbursement of admin. costs	481,050	<u> </u>	481,050
Incentive payments	_	-	- ·
Grant -Drug Court	25,499		25,499
Grant -Violent Crime Prosecution	62,918	 .	62,918
Grant -Victim Assistance Program	17,098	<u> </u>	17,098
Grant -Juv.Comm.Svc.Program	17,543	_	17,543
Grant -From State of Louisiana	49,893	-	49,893
Fees -Fees account	9,640	190,984	200,624
Diversionary program	—	153,082	153,082
Other Revenue	1,104		1,104
Jotal revenue	665,983	346,379	1,012,362

<u>EXPENDITURES</u> General government - judicial: Salaries and related benefits Materials and supplies:	1,077,116	8,093	1,085,209
Office	16,097	31,799	47,896
Automobile	(4,354)	2,164	(2,190)
Other expenditures	2,200	11,744	13,944
Capital expenditures	9,506	9,023	18,529
Total expenditures	1,100,565	62,823	1,163,388
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	\$(434,582)\$	283,556	\$(151,026)

The accompanying notes are an integral part of these financial statements. -21-

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Combining Statement of Revenue, Expenditures, and Changes in Fund Balance For the Year Ended December 31, 1999

Statement G

(Continued)

	TITLE IV-D AND SPECIA		
	FEES <u>FUND</u>	FEES FUND	<u>TOTAL</u>
Other Financing Sources (Uses) Operating Transfer In Operating Transfer Out	\$247,612	\$ - ~	\$247,612
Intrafund Transfer In Intrafund Transfer Out	235,000	(235,000)	235,000 (235,000)
Total Other Financing Sources (Uses)	482,612	(235,000)	247,612
EXCESS (DEFICIENCY) OF REVENUE AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER			
FINANCING USES	48,030	48,556	96,586
FUND BALANCES AT BEGINNING OF YEAR	85,722	31,385	117,107
FUND BALANCES AT END OF YEAR	\$133,752 ======	\$ 79,941	\$213,693

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The accompanying notes are an integral part of these financial statements. -22-

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Combining Statement of Revenue, Expenditures, and Changes in Fund Balance For the Year Ended December 31, 1998

	FLE IV-1 D SPECI FEES <u>FUND</u>	FEES <u>F'UND</u>	<u>TOTAL</u>
<u>REVENUE</u> Use of money and property interest earnings Grants from Louisiana Department of Social Services:	\$ 	\$ 1,200	\$ 1,200

OF DOCTAT DELATOOD.			
Reimbursement of admin. costs	354,465	•_	354,465
Incentive payments	73,959	-	73,959
Grant - Violent Crime Prosecution	52,910		52,910
Grant - Victim Assistance Program	24,000	-	24,000
Grant - Juv.Comm.Svc. Program	13,784		13,784
Grant - From State of Louisiana	50,000	-	50,000
Fees - Fees account	11,660	167,935	179,595
Diversionary program		94,355	94,355
Other revenue	1,476		1,476
Total revenue	582,254	263,490	845,744
<u>EXPENDITURES</u> General government - judicial: Salaries and related benefits	1,024,454		1,024,454
Materials and supplies:			
Office Automobil-	11,755	60,113	71,868
Automobile Other expenditures	(3,650)	1,489	(2,161)
Other expenditures	14,731	~	14,731
Capital expenditures	_ 	-	-
Total expenditures	1,047,290	61,602	1,108,892
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	\$(465,036)	\$201,888	\$(263,148)



Statement H

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The accompanying notes are an integral part of these financial statements. -23-

DISTRICT ATTORNEY OF THE TWENTY-SECOND JUDICIAL DISTRICT (Continued) STATE OF LOUISIANA Parishes of St. Tammany and Washington SPECIAL REVENUE FUNDS

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Combining Statement of Revenue, Expenditures, and Changes in Fund Balance For the Year Ended December 31, 1998

	TITLE IV-D AND SPECIAL FEES <u>FUND</u>	FEES <u>FUND</u>	<u>LATOT</u>
Other Financing Sources (Uses) Operating Transfer In Operating Transfer Out	\$303,145	\$ - ~	\$303,145
Intrafund Transfer In Intrafund Transfer Out	210,000	25,000 (235,000)	235,000 (235,000)
Total Other Financing Surces (Uses)	513,145	(210,000)	303,145
EXCESS (DEFICIENCY) OF REVENUE & OTHER FINANCING SOURCES OVER EXPENDITURES & OTHER FINANCING USES	48,109	(8,112)	39,997
FUND BALANCES AT BEGINNING OF YEAR	37,613	39,497	77,110
FUND BALANCES AT END OF YEAR	\$ 85,722	\$ 31,385	\$117,107

The accompanying notes are an integral part of these financial statements. -24-

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FIDUCIARY FUND TYPE AGENCY FUNDS December 31, 1999 and 1998

RESTITUTION FUND

The Restitution Fund was established in accordance with Louisiana Revised Statute 14:71 and is used to account for collections of restitution from defendants who issued worthless checks. Deductions from this fund are made to individuals or companies who cashed the checks and to the Fees Special Revenue Fund.

ASSET FORFEITURE TRUST FUND

The Asset Forfeiture Trust Fund was established in accordance with Louisiana Revised Statue 15:1356 and is used to account for assets seized in the course of certain criminal investigations. These funds are held in trust by the District Attorney and are dispensed under the direction of the district courts.

ASSET FORFEITURE FUND

The Asset Forfeiture Fund was established in accordance with Louisiana Revised Statue 15:1356 and is used to account for assets seized in the course of certain criminal investigations. Upon release of the funds from the Asset Forfeiture Trust account, these funds are dispensed under the direction of the district courts.

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DISTRICT ATTORNEY OF THE TWENTY-SECOND Statement I JUDICIAL DISTRICT STATE OF LOUISIANA Parishes of St. Tammany and Washington FIDUCIARY FUND TRUST AGENCY FUNDS

Statement of Changes in Assets and Liabilities For the Years Ended December 31, 1999 and 1998

	RESTITUTION FUND	ASSET FORFEITURE <u>TRUST FUND</u>	ASSET FORFEITURE <u>FUND</u>	TOTAL
ASSETS				
Cash Balance 1/01/98	\$ 8,377	\$ 312,306	\$ 22,993	\$ 343,676
Additions - 1998 Payments - 1998	10,637 (10,595)	241,800 (193,038)	195,680 (198,624)	448,117 (402,257)
Cash Balance 12/31/98	\$ 8,419	\$ 361,068	\$ 20,049	\$ 389,536
Additions - 1999 Payments - 1999	33,025 (32,873)	106,805 (307,485)	307,505 (238,507)	447,456 (578,986)
Cash Balance 12/31/99	\$ 8,571	\$ 160,388 ======	\$ 89,047	\$ 258,006
<u>LIABILITIES</u> Trust Funds Payable-			-	
Balance 01/01/98	\$ 8,377	\$ 312,306	\$ 22,993	\$ 343,676
Additions - 1998 Payments - 1998	10,637 (10,595)	241,800 (193,038)	195,680 (198,624)	448,117 (402,257)
Trust Funds Payable Balance 12/31/98	\$ 8,419	\$ 361,068	\$ 20,049	\$ 389,536
Additions - 1999 Payments - 1999	33,025 (32,873)	106,805 (307,485)	307,505 (238,507)	447,456 (578,986)
Trust Funds Payable Balance 12/31/99	\$ 8,571	\$ 160,388	\$ 89,047	\$ 258,006

The accompanying notes are an integral part of these financial statements. -26-

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Notes to the Financial Statements

For the Years Ended December 31, 1999 and 1998

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

As provided by Article V, Section 26 of the Louisiana Constitution of 1974, the District Attorney has charge of every criminal prosecution by the state in his district and is the representative of the state before the grand jury. He performs other duties as provided by law. The District Attorney is elected by the qualified electors of the judicial district for a term of six years. The Twenty-Second Judicial District encompasses the parishes of St. Tammany and Washington, Louisiana.

A. REPORTING ENTITY

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For years beginning after December 15, 1992, Governmental Accounting Standards Board Statement No.14, "The Financial Reporting Entity" (GASB 14), is effective and requires the presentation of financial statements for the primary government and its component units. A primary government is defined as an entity that has a separately elected governing body, is legally separate (i.e., created as a body corporate) and is fiscally independent of other state or local governments. Any organization that is not legally separate is part of the primary government for financial reporting purposes. Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. In addition, a component unit may also be an organization whose relationship with the primary government is such that exclusion would cause the reporting entity's financial statements to be misleading.

The District Attorney includes all funds, account groups, activities, et cetera, that are within the oversight responsibility of the District Attorney as an independently elected official. As an independently elected official, the district attorney is solely responsible for the operations of his office, including fiscal and management responsibilities. Other than certain operating expenditures of the District Attorney's office that are paid or provided by the parish police juries, as required by Louisiana law, the District Attorney is financially independent. The accompanying financial statements present financial information only on operations of the District the Attorney of the Twenty-Second Judicial District.



Notes to the Financial Statements - continued

For the Years Ended December 31, 1999 and 1998

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

B. FUND ACCOUNTING

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The accounts of the District Attorney are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that compromises its assets, liabilities, fund equity, revenues, and expenditures. Revenue is accounted for in these individual funds based upon the purpose for which it is to be spent and the means by which spending activities are controlled. The funds presented in the financial statements are described as

follows:

GOVERNMENTAL FUNDS:

GENERAL FUND (District Attorney's Expense) - The General Fund was established in compliance with Louisiana Revised Statute 15:571.11, which provides that twelve per cent of the fines collected and bonds forfeited be transmitted to the District Attorney to defray the necessary expenses of his office.

SPECIAL REVENUE FUNDS - Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

FIDUCIARY FUND:

AGENCY FUNDS - The Agency funds are used to account for assets held by the District Attorney as an agent for individuals and private organizations. The Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

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Notes to the Financial Statements- continued

For the Years Ended December 31, 1999 and 1998

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES -Continued

C. PROPERTY AND EQUIPMENT

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Property and equipment used in the governmental fund type operations of the District Attorney's office are accounted for in the general fixed assets account group, rather than in the General Fund. No depreciation has been provided on general fixed assets. All property and equipment is valued at cost or estimated historical cost if historical cost is not available.

The accompanying financial statements do not include property and equipment purchased by the Police Juries of St. Tammany and Washington Parishes for the District Attorney. This property and equipment is included in the general fixed assets account group of the police juries.

The account group is not a "fund". It is concerned only with the measurement of financial position and does not involve measurement of results of operations.



Notes to the Financial Statements - continued

For the Years Ended December 31, 1999 and 1998

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

D. BASIS OF ACCOUNTING

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Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The District Attorney's records are maintained using a current financial resources measurement focus. However, the funds reported in the accompanying financial statements have been converted to a modified accrual basis of accounting utilizing the following practices in recording revenue and expenditures:

Revenue

Commissions on fines and bond forfeitures are recorded in the year in which they are earned by the District Attorney.

Grants from Louisiana Law Enforcement Commission and State Supplements are recorded in the year in which they are collected by the District Attorney.

Interest income on investments is recorded when the investments have matured and the income is available.

Legal services performed under contract for various Parish entities are accrued in the month for which the services have been performed.

Substantially all other revenue is recorded when received.

Expenditures

Expenditures are recognized under the accrual basis of accounting when the related fund liability is incurred.

Expenditures relating to grants from Louisiana Law Enforcement Commission and State supplements are recorded when paid.

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Notes to the Financial Statements- Continued

For the Years Ended December 31, 1999 and 1998

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

E. COMPENSATED ABSENCES

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Annual and sick leave for professional staff members is granted at the discretion of the District Attorney.

Clerical employees are paid principally by the parish governing authorities of Washington and St. Tammany Parishes. Annual and sick leave for clerical employees is in accordance with leave policies of the respective parishes.

At December 31, 1999, and 1998, the District Attorney had no accumulated and vested employee leave benefits required to be reported in accordance with the Governmental Accounting Standards Board Statement No. 16 (GASB 16).

F. BUDGETS AND BUDGETARY ACCOUNTING

The District Attorney follows these procedures in establishing the budgetary data reflected in these financial statements.

1. The Administrative Assistant prepares a proposed budget and submits to the District Attorney no later than fifteen days prior to the beginning of each fiscal year.

2. A summary of the proposed budget is published and the public notified that the proposed budget is available for public inspection.

3. The budget is approved by the District Attorney.

4. Budgetary amendments involving the transfer of funds from one department, program or function to another or involving the increase in expenditures resulting from revenues exceeding amounts estimated require the approval of the District Attorney.

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DISTRICT ATTORNEY OF THE TWENTY-SECOND JUDICIAL DISTRICT STATE OF LOUISIANA Parishes of St. Tammany and Washington

Notes to the Financial Statements - continued

For the Years Ended December 31, 1999 and 1998

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICES - Continued

- F. BUDGETS AND BUDGETARY ACCOUNTING Continued
 - 5. All budgetary appropriations lapse at the end of each fiscal year.
 - 6. Budgets for the General and Special Revenue Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted, or as amended from time to time by the District Attorney.

G. TOTAL COLUMNS ON STATEMENTS - OVERVIEW

The total columns on the statements are for overview and are captioned Memo Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

NOTE 2 - CASH AND CASH EQUIVALENTS

Under state law, the District Attorney may deposit funds with state banks organized under Louisiana law and national banks having their principal offices in Louisiana. The District Attorney may invest these funds in interest bearing accounts as permitted by law.

As of December 31, 1999 and 1998, the book balance of the District Attorney's deposits was \$1,608,388 and \$1,310,252 and the bank balance was \$1,640,266 and \$1,319,608 respectively. Of the bank balance, \$213,230 and \$212,486 was covered by federal depository insurance and \$1,427,036 and \$1,107,122 respectively was covered by collateral held at the pledging fiscal agent bank in the District Attorney's name. The District Attorney has a three-party custodian agreement between the District Attorney, the Hibernia National Bank of New Orleans, and the State Street Bank & Trust Co.

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Notes to the Financial Statements - continued

For the Years Ended December 31, 1999 and 1998

NOTE 2 - CASH AND CASH EQUIVALENTS - Continued

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent.

The District Attorney's deposits are categorized to give an indication of the level of risk assumed by the District Attorney at year end. Category 1 includes deposits that are insured or registered or for which the securities are held by the District Attorney or its agent in the District Attorney's name. Category 2 includes uninsured and unregistered deposits for which the securities are held by the financial institution's trust department or agent in the District Attorney's name. Category 3 includes uninsured and unregistered deposits for which the securities are held by the financial institution, or by its trust department or agent, but not in the District Attorney's name.

<u>1999</u> Bank Deposits <u>Covered By</u>	Catego 1	<u>ry</u> 2	3	Bank <u>Balance</u>	Pledged Market Value
U.S. Treasury Bills & Notes	\$1,427,036	\$ -	\$-	\$1,427,036	\$1,860,198
FDIC Insurance	213,230		►	213,230	213,230
Total Deposits	\$1,640,266	\$	\$ - ===	\$1,640,266	\$2,073,428
<u>1998</u> U.S. Treasury Bills & Notes	\$1,107,122	\$	\$-	\$1,107,122	\$1,427,319



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Notes to the Financial Statements - continued

For the Years Ended December 31, 1999 and 1998

NOTE 3 - CHANGES IN GENERAL FIXED ASSETS

A summary of changes in general fixed assets follows:

	1999	1998
Balance, January 1	\$832,216	\$792,489
Additions: Equipment purchases Vehicle purchases Building renovations	15,095 15,600 9,864	1,158 52,447

Deductions:



NOTE 4 - PENSION PLANS

Clerical and administrative personnel of the District Attorney's office are members of the Parochial Employees' Retirement System of Louisiana, (System) a cost-sharing multiple - employer, public employee retirement system, controlled and administered by a separate board of trustees.

The District Attorney's office joined the system on October 1, 1989, and the payroll for employees covered by the System for the period ended December 31, 1999 and 1998 was \$322,934 and \$306,697 respectively. The District Attorney's total payroll was \$819,653 and \$773,004 respectively.

Any person who is a permanent employee and works at least 28 hours a week and whose compensation is paid wholly or partly by a covered employer is covered by the System. The System consist of two funds, Plan A and Plan B. The plan fund benefits are as follows:

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Notes to the Financial Statements - continued

For the Years Ended December 31, 1999 and 1998

NOTE 4 - PENSION PLANS- Continued

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(A) Plan A Fund Benefits:

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Any member is eligible for normal retirement if he has at least 30 years of creditable service regardless of age, 25 years of creditable service and is a least age 55, or 10 years of creditable service and is at least age 60.

The retirement allowance is equal to three percent of the member's final average compensation (defined as the average of the highest consecutive 36 months) multiplied by his years of creditable service. However, any employee who was a member of the supplemental plan only prior to the revision date has the benefit earned for service credited prior to the revision date on the basis of one percent of final compensation plus two dollars per month for each year credited prior to the revision date, and three percent of final compensation for each year of service credited after the revision date. The retirement allowance may not exceed the greater of one hundred percent of a member's final salary or the final compensation.

A member is eligible to retire and receive disability benefits if he has at least 5 years of creditable service, is not eligible for normal retirement and suffers disability which has been certified by the State Medical Disability Board. The rate is 3 per cent of the member's final compensation multiplied by his years of creditable service under certain conditions outlined in the statutes.

Upon the death of a member with 5 or more years of creditable service, the Plan provides benefits for surviving spouses and minor children. Under certain conditions outlined in the statutes, the benefits range from 30 to 60 per cent of the member's final compensation.



Notes to the Financial Statements - Continued

For the Years Ended December 31, 1999 and 1998

NOTE 4 - PENSION PLANS - Continued

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(B) Plan B Fund Benefits:

Any member is eligible for normal retirement if he has at least 30 years of creditable service and is at least age 55, or 10 years of creditable service and is at least age 62. The monthly amount of the retirement allowance is equal to two percent of the member's final average compensation in excess of \$1,200 multiplied by his years of creditable service. However, a member may retire with ten years of service at age sixty and receive a benefit reduced by three percent for each year that the member is below the age of sixty-two at the time of retirement.

A member is eligible to retire and receive disability benefits if he has at least 10 years of creditable service, is not eligible for normal retirement and suffers disability. The disability must be certified by the State Medical Disability Board. The disability rate is 2 per cent of the member's final compensation, multiplied by his years of creditable service under certain conditions outlined in the statutes.

The Plan provides benefits for surviving spouses and minor children under certain provisions in the statutes.

(C) Employer and Member Contributions:

Contributions to the pension plans are established by Statute at certain percentage rates for Plans A and B for the years 1999 and 1998. Member contributions are deducted from the member's salary, and remitted by the participating employers.



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Notes to the Financial Statements - Continued

For the Years Ended December 31, 1999 and 1998

NOTE 4 - PENSION PLANS - Continued

Contribution requirements for the years 1999 and 1998 are as follows.

	PLAN A		
	MEMBER EMPLOYER TO		TOTAL
<u>1999</u>			
Contribution Rate	9.5%	7.75%	
Contribution Requirement	\$30,679	\$25,027	\$55,706

<u>1998</u>

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Contribution Rate Contribution Requirement	9.5% \$29,136	7.25% \$23,769	\$52,905
	MEMBER	PLAN B EMPLOYER	TOTAL
<u>1999</u> Contribution Rate Contribution Requirement	2.0% \$ -0-	1.5% \$ -0-	\$ -0-
<u>1998</u> Contribution Rate Contribution Requirement	2.0% \$ -0-	2.5% \$ -0-	\$ -0-

No employees are covered under Plan B. Therefore, no contributions are required.

The "pension benefit obligation" is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure, which is the actuarial present value of credited projected benefits,



Notes to the Financial Statements - Continued

For the Years Ended December 31, 1999 and 1998

NOTE 4 - PENSION PLANS - Continued

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is intended to help users assess the System's funding status on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among PERS and employers. The System does not make separate measurements of assets and pension benefit obligation for individual employers.

The pension benefit obligation at December 31, 1998, for the System as a whole, determined through an actuarial valuation performed and audited as of that date, consists of the following:

Pension benefit	obligation	\$959,044,243
Actuarial value	of assets	<u>960,159,912</u>

Actuarial value of assets in excess of benefit obligation \$ 1,115,669

The District Attorney's contribution represented .0010% and .0012% for 1999 and 1998 respectively of total contributions required for all participating entities. Current year and prior year calculations are based on the 1998 Parochial Retirement System audit report.

Historical trend information showing the System's progress in accumulating assets to pay benefits when due is presented in the System's December 31, 1998 actuarial valuation report. The District Attorney does not guarantee the benefits granted by the System.

The District Attorney and Assistant District Attorney personnel are members of the District Attorney's Retirement System, a cost-sharing multiple employer, public employee retirement system, controlled and administered by a separate Board of Trustees, a Secretary-Manager, and an actuary. This retirement system has been in place since August 1, 1956.

The District Attorney's payroll for employees covered by the System for the period ended December 31, 1999 and 1998 was \$423,150 and \$445,691 respectively. The District Attorney's total payroll was \$819,653 and \$773,004 respectively.



Notes to the Financial Statements - Continued

For the Years Ended December 31, 1999 and 1998

NOTE 4 - PENSION PLANS - Continued

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Membership is mandatory unless the person does not earn, from all sources, at least the minimum salary specified by the Board of Trustees. Membership begins on the date an employee becomes a contributing member of the retirement system. The plan fund benefits are as follows:

Any member is eligible for normal retirement if he has at least 30 years of creditable service regardless of age, at least 24 years of creditable service and is a least 55, or at least 10 years of creditable service and is at least age 60. Early retirement, with reduced benefit, is available with at least 18 years of service and age 55.

The basic formula for <u>normal retirement</u> is 3.5% multiplied by years of creditable service, multiplied by average salary based on the three (3) highest consecutive years not to exceed 100% of salary.

The calculation of average salary restricts increases in non-state compensation to 110% for each of the final two years utilized. Fees earned in connection with official duties are not included in average final compensation.

The formula for <u>early retirement</u> benefits is a modification of the normal retirement formula. Members who retire under the early retirement provisions receive a benefit which is reduced 3% for each year in advance of normal retirement age.

Optional benefits are available at the time of retirement. These benefits have to be computed on an actuarial basis at that time based on their attained age and that of their beneficiary.

Should a member become disabled and not able to work after having acquired ten years of service in the systems, the member may be eligible for disability retirement benefits of three and one-half (3 1/2) percent times the years of actual service times the best three year average salary with a minimum of 15 years, or actual service plus number of years

to age 60, whichever is less.

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Notes to the Financial Statements - Continued

For the Years Ended December 31, 1999 and 1998

NOTE 4 - PENSION PLANS - Continued

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Any member who has at least ten years of creditable service may be retired by the Board of Trustees providing the Medical Disability Board, after a medical examination, shall certify that the member is mentally or physically incapacitated for the further performance of duty; that such incapacity is likely to be permanent; and that the member should be retired. Upon application for disability retirement the retirement office must be provided with a complete medical statement from the attending physician concerning the nature and seriousness of the disability

Upon the death of any active contributing member with less

than five years of creditable service, his accumulated contributions and interest thereon shall be paid to his surviving spouse if he is married, otherwise to his designated beneficiary if any, or to the member's estate.

Upon the death of any active, contributing member with five or more years of creditable service, or any member with twenty-three years of service who has not retired, the plan provides benefits for surviving spouses and minor children. Under certain conditions outlined in the statutes, the benefits varies according to each member's family situation.

This retirement system is funded by employee contributions and percentage of taxes and revenue sharing funds, and if required, employer contributions.

Members contribute to the retirement systems on their total salary from all sources - salary paid by the State of Louisiana; that paid by the Parish; or any other governing body of a parish or political subdivision of the state of Louisiana, etc. At the present time this percentage is seven percent (7%) of salary. An employer contribution must be made by any agency employing members of the District Attorney's Retirement System. The Public Retirement Systems Actuarial Committee, for the fiscal year of July 1, 1997, through June 30, 1998, set the employer contribution rate at 0.0% of payroll for all active members of the District Attorney's Retirement System. For the fiscal year July 1,

1999 through June 30, 2000, the employer contribution will be set at 0.0% of payroll for all active members.



Notes to the Financial Statements - Continued

For the Years Ended December 31, 1999 and 1998

NOTE 4 - PENSION PLANS - Continued

"pension benefit obligation" is a standardized The disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure, which is the actuarial present value of credited projected benefits, is intended to help users assess the System's funding status qoing-concern basis, assess progress made a on in accumulating sufficient assets to pay benefits when due, and make comparisons among PERS and employers. The Systems does not make separate measurements of assets and pension benefit obligation for individual employers.

Contribution requirements for the year are as follows:

		1999	
	MEMBER	EMPLOYER	TOTAL
1-1-99 6-30-99			
Contribution Rate	78	0.0%	
Contribution Requirement 7-1-99 12-31-99	\$14,788	\$ -	\$ 14,788
Contribution Rate	78	0.0%	
Contribution Requirement	\$14,837	-	14,837
-		~ ~ ~ ~ ~ ~ ~	440 447 547 547 547 547 547 547
	\$29,625	\$ -	\$ 29,625
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		1998	
	MEMBER	EMPLOYER	TOTAL
1-1-98 6-30-98			
Contribution Rate	78	1.25 %	
Contribution Requirement 7-1-98 12-31-98	\$15,325	\$ 2,737	\$ 18,062
Contribution Rate	78	0.0%	
Contribution Requirement	15,873	_	15,873
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\$31,198 \$ 2,737

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\$ 33,935

Notes to the Financial Statements - Continued

For the Years Ended December 31, 1999 and 1998

NOTE 4 - PENSION PLANS - Continued

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The pension benefit obligation for the System as a whole, determined through an actuarial valuation performed and audited, is as follows:

	June 30, 1999	June 30, 1998
Pension benefit obligation Actuarial asset value	\$ 99,364,769 128,873,958	\$ 87,381,174 112,541,138
Assets in excess of		

The District Attorney's contribution represented 0.0000% and 0.0075% for 1999 and 1998 respectively of total contributions required for all participating entities. The District Attorney's information is based on a calendar year, while the District Attorney Retirement System is on a fiscal year.

Historical trend information showing the System's progress in accumulating assets to pay benefits when due is presented in the System's June 30, 1999 and 1998 actuarial valuation reports. The District Attorney of the 22nd Judicial District does not guarantee the benefits granted by the System.



Notes to the Financial Statements - Continued

For the Years Ended December 31, 1999 and 1998

NOTE 4 - LEASES

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The District Attorney's office has operating leases as of December 31, 1999, and 1998 respectively. The lease expenditures are as follows:



Computer equipment	2,074	2,074
Building	29,657	31,535

Future minimum rental commitments under operating leases are as follows:

	<u>Buildings</u>	<u>Equipment</u>	<u> </u>
Fiscal Year: 2000	\$ 43,350	\$ 2,074	\$ 45,424
2001	43,350	φ 2,074 	43,350
2002	43,350	↔ 	43,350
Total	\$130,050	\$ 2,074	\$132,124

NOTE 5 - EXPENDITURES OF THE DISTRICT ATTORNEY NOT INCLUDED IN THE ACCOMPANYING FINANCIAL STATEMENTS

The accompanying financial statements do not include certain expenses of the District Attorney paid out of the funds of the criminal court, the parish governing authorities, or directly by the state.



Notes to the Financial Statements - Continued

For the Years Ended December 31, 1999 and 1998

NOTE 6 - LITIGATION AND CLAIMS

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In 1986, the District Attorney's office sued the Washington Parish Police Jury for reimbursement of 1986 operating expenses totaling \$96,855. In March 1987, the District Court ruled in favor of the District Attorney with an award of \$96,855. The Supreme Court has upheld the District Court's decision. As of December 31, 1989, the District Attorney's office has an unexecuted judgment against the Washington Parish Police Jury in the amount of \$ 96,855. The District Attorney's office has made no attempt to collect this money from the Washington Parish Police Jury. Therefore, as of December 31, 1989, the \$ 96,855 has not been recorded in the financial statements.

NOTE 7 - FEDERAL GRANTS

The District Attorney participates in the United States Department of Health and Human Services Child Support Enforcement, Title IV-D Program, Catalog of Federal Assistance No. 13.783. The program is administered by the Louisiana Department of Social Services. As of July 1, 1998, reimbursement is at 100% of allowable costs.

For the year ended December 31, 1999 and 1998 the District Attorney received approximately \$481,050 and \$354,465 respectively from the Louisiana Department of Social Services.



Notes to the Financial Statements - Continued

For the Years Ended December 31, 1999 and 1998

NOTE 7 - FEDERAL GRANTS - Continued

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The District Attorney is a subgrantee for several programs which are administered by the Louisiana Commission on Law Enforcement. These grants are the Violent Crime Prosecution Program, Victim Assistance Program, and Juvenile Community Service Program. The District Attorney receives reimbursement for expenditures approved in the subgrant applications.

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RONALD W. GARRITY

CERTIFIED PUBLIC ACCOUNTANT

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RONALDW.GARRITY,C.P.A.

VERLAJ.O'KEEFE, C.P.A.

MEMBER AMERICAN INSTITUTE OF CPA'S SOCIETY OF LOUISIANA CPA'S

REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

The Honorable Walter P. Reed District Attorney of the Twenty-Second Judicial District State of Louisiana Parishes of St. Tammany and Washington

<u>Compliance</u>

We have audited the compliance of the District Attorney of the Twenty-Second Judicial District of the State of Louisiana with the types of compliance requirements described in the U.S. Office Management and Budget (OMB) Circular A-133 Compliance of Supplement that are applicable to each of its major federal programs for the year ended December 31, 1999. The District Attorney of the Twenty-Second Judicial District of the State of Louisiana's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of District Attorney of the Twenty-Second Judicial District of the State of Louisiana's management. Our responsibility is to express an opinion on the District Attorney of the Twenty-Second Judicial District of the State of Louisiana's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of State Local Governments and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about District Attorney of the Twenty-Second Judicial District's of the State of Louisiana's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides а reasonable basis for our opinion. Our audit does not provide a legal determination on the District Attorney of the Twenty-Second Judicial District of the State of Louisiana's compliance with those requirements.



RONALD W. GARRITY, APAC

CERTIFIED PUBLIC ACCOUNTANTS

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The Honorable Walter P. Reed Page 2

In our opinion, the District Attorney of the Twenty-Second Judicial District of the State of Louisiana complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended December 31, 1999.

Internal Control Over Compliance

The management of District Attorney of the Twenty-Second Judicial District of the State of Louisiana, is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the District Attorney of the Twenty-Second Judicial District of the State of Louisiana's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine my auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of the District Attorney, the Legislative Auditor, and the cognizant Federal Agency. However, upon acceptance by the Legislative Auditor, this report is a matter of public record and its distribution is

Ronald Harry CPA May 23, 2000

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Schedule of Expenditures of Federal Awards

For the Year Ended December 31, 1999

Federal/Grantor Pass-Through Grantor/ <u>Proqram Title</u>	Federal CFDA <u>Number</u>	Pass-Through Grantor's <u>Number</u>	Federal Disbursement <u>Expenditures</u>
U.S. Department of Health and Pass-Through State Department Child Enforcement Services:		——————————————————————————————————————	
	93.563	DOA 355000650 DSS CFMS 548072	\$481,050
Other Federal Assistance			

Other Federal Assistance

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U.S. Bureau of Justice Assistance Act Pass-Through Louisiana Commission on Law Enforcement:

Violent Crime Prosecution:	16.579	97-B-050B080036	62,918
Victim Assistance Program:	16.575	97-C-070V300353	17,098
U.S. Juvenile Justice & De Pass-Through Louisiana Comm			
Juvenile Community Service	Program: 16.540	97-J-050J300227	17,543
TOTAL			\$578,609



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MEMBER AMERICAN INSTITUTE OF CPA'S SOCIETY OF LOUISIANA CPA'S

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Walter P. Reed District Attorney of the Twenty-Second Judicial District State of Louisiana Parishes of St. Tammany and Washington

We have audited the financial statements of the District Attorney of the Twenty-Second Judicial District of the State of Louisiana, as of and for the year ended December 31, 1999, and have issued our report thereon dated May 23, 2000. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

<u>Compliance</u>

As part of obtaining reasonable assurance about whether District Attorney of the Twenty-Second Judicial District component unit financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District Attorney of the Twenty-Second Judicial District of the State of Louisiana's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition



RONALD W. GARRITY, APAC

CERTIFIED PUBLIC ACCOUNTANTS

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The Honorable Walter P. Reed Page 2

in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the District Attorney the Legislative Auditor, and the cognizant Federal Agency. However, upon acceptance by the Legislative Auditor, this report is a matter of public record and its distribution is not limited.

ed Hourt CPA

May 23, 2000 V

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DISTRICT ATTORNEY OF THE TWENTY-SECOND JUDICIAL DISTRICT STATE OF LOUISIANA Parishes of St. Tammany and Washington SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For the year ended December 31, 1999

SUMMARY OF THE AUDITOR'S REPORT

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1. An unqualified opinion was issued on the financial statements of the auditee.

2. The statement that reportable conditions in internal control were disclosed by the audit of the financial statements and whether any such conditions were material weaknesses is not applicable.

3. The audit disclosed no instances of noncompliance that were material to the financial statements of the auditee.

4. The statement that reportable conditions in internal control over major programs were disclosed by the audit and whether any such conditions were material weaknesses is not applicable.

5. An unqualified opinion was issued on compliance for major programs.

6. The audit disclosed no findings which are required to be reported under Section 510 (a) of Circular A-133.

7. The major program for the year ended December 31, 1999 was Department of Health & Human Services IV-D Program.

8. The dollar threshold to distinguish between Type A and Type B programs as \$300,000.

9. The auditee did qualify as a low-risk auditee.

SCHEDULE OF FINDINGS RELATED TO THE FINANCIAL STATEMENTS

There were no items identified in the course of our testing during the current year that were required to be reported.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS RELATED TO FEDERAL AWARDS

There were no items identified in the course of our testing during the current year that were required to be reported.



SUPPLEMENTAL INFORMATION SCHEDULE

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DISTRICT ATTORNEY OF THE TWENTY-SECOND Schedule 1 JUDICIAL DISTRICT STATE OF LOUISIANA Parishes of St. Tammany and Washington FIDUCIARY FUND TRUST

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Schedule of Changes in the Balance of Restitution to Victims For the Years Ended December 31, 1999 and 1998

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	1999	1998
BALANCES AT BEGINNING OF YEAR	\$ 8,419	\$ 8,377
<u>ADDITIONS</u> Collections: Restitution payments Fees Other	29,311 3,714 -	8,665 1,972 -
Total additions	33,025	10,637

REDUCTIONS		
Settlements:		
Restitution victims	28,803	8,980
Fees Special Revenue Fund	4,050	1,615
Other settlements	20	~ -
		-
Total reductions	32,873	10,595
BALANCES AT END OF YEAR	\$ 8,571	\$ 8,419



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