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AIRPORT DISTRICT NO. 1 OF THE PARISH OF BEAUREGARD BEAUREGARD PARISH POLICE JURY DERIDDER, LOUISIANA

GENERAL PURPOSE FINANCIAL STATEMENTS As of and For the Year Ended December 31, 1999

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 11111 26 2000

GENERAL PURPOSE FINANCIAL STATEMENTS For the Year Ended December 31, 1998

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INDEPENDENT AUDITOR'S REPORT

Board of Commissioners
Airport District No. 1
of the Parish of Beauregard
Beauregard Parish Police Jury
DeRidder, Louisiana

I have audited the accompanying general purpose financial statements of Airport District No. 1 of the Parish of Beauregard, a component unit of the Beauregard Parish Police Jury, DeRidder, Louisiana, as of and for the year ended December 31, 1999, as listed in the table of contents. These general purpose financial statements are the responsibility of Airport District No. 1 of the Parish of Beauregard's management. My responsibility is to express an opinion on these general purpose financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in GOVERNMENT AUDITING STANDARDS, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of Airport District No. 1 of the Parish of Beauregard, as of December 31, 1999 and the results of its operations and cash flows of its proprietary fund type for the year then ended in conformity with generally accepted accounting principles.

Board of Commissioners Airport Distric No. 1 of the Parish of Beauregard Beauregard Parish Police Jury DeRidder, Louisiana

In accordance with GOVERNMENT AUDITING STANDARDS, I have also issued my report dated June 23, 2000 on my consideration of Airport District No. 1 of the Parish of Beauregard's internal control over financial reporting and my test of its compliance with certain provisions of laws, regulations, contracts and grants.

June 23, 2000

Statement A

AIRPORT DISTRICT NO. 1 OF THE PARISH OF BEAUREGARD BEAUREGARD PARISH POLICE JURY DERIDDER, LOUISIANA PROPRIETARY FUND - ENTERPRISE FUND (All Fund Types and Account Groups)

BALANCE SHEET December 31, 1999

ASSETS

Current assets: Cash Accounts receivable Prepaid insurance Inventory Total current assets	\$ 139,700 10,956 3,794 15,436 \$ 169,886
Fixed assets: Property, plant, and equipment - net	\$ 4,599,421
Other assets: Debt issue cost - net	<u>\$ 3,533</u>
Total assets	<u>\$ 4,772,840</u>
LIABILITIES AND FUND EQUITY	
Current liabilities: Accounts payable Accrued compensated absences Current portion of note payable Total current liabilities	\$ 30,965 12,244 30,000 \$ 73,209
Long Term Liabilities: Note payable	<u>\$ 240,000</u>
Total liabilities	<u>\$ 313,209</u>
Fund equity: Contributed capital Retained earnings (deficit) - unreserved Total fund equity	\$ 5,544,273 (1,084,642) \$ 4,459,631
Total liabilities and fund equity	<u>\$ 4,772,840</u>

The accompanying notes are an integral part of this statement.

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS For the Year Ended December 31, 1999

Purchases of fuel and oil 115,980 Office supplies 3,302 Repairs and maintenance 65,178 Utilities and communications 31,872 Rentals 10,187 Depreciation 157,672 Amortization 471 Timber maintenance 15,609 Professional services 7,328 Insurance 9,971 Taxes 6,942 Small tools 2,618 Dues and publications 1,683 Bank charges 1,679 Uniforms 3,642 Customer services 3,273 Travel & seminars 1,669 Miscellaneous 372 Total operating expenses \$ 564,986	Operating revenues: Fuel and oil sales Agricultural and other leases Timber sales Hangar and other rentals Total operating revenues	\$	182,818 47,617 130,674 39,656
	Salaries and related benefits Purchases of fuel and oil Office supplies Repairs and maintenance Utilities and communications Rentals Depreciation Amortization Timber maintenance Professional services Insurance Taxes Small tools Dues and publications Bank charges Uniforms Customer services Travel & seminars Miscellaneous	\$	125,537 115,980 3,302 65,178 31,872 10,187 157,670 471 15,609 7,328 9,971 6,942 2,618 1,683 1,679 3,642 3,271 1,669 3,979
(Continued			(164,223)

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS For the Year Ended December 31, 1999

Non-operating revenues (expenses): Interest income Interest expense	\$ 7,088 (15,537)
Total non-operating revenues (expenses)	<u>\$ (8,449)</u>
Net income (loss)	\$ (172,672)
Retained earnings (deficit), beginning of year	(911,970)
Retained earnings (deficit), end of year	\$ (1,084,642)
	(Concluded)

STATEMENT OF CASH FLOWS For the Year Ended December 31, 1999

Cash flows from operating activities: Cash received from customers Cash payments to suppliers for goods and services Cash payments to employees for services Net cash provided by operating activities	\$ \$	396,995 (265,347) (122,573) 9,075
Cash flows from capital and related financing activities: Acquisition and construction of capital assets Contracts paid Contributed capital received Principal paid on note Interest paid on note payable Grants received Net cash used for capital and related financing activities	\$	(89,916) (72,034) 30,012 (25,000) (15,537) 9,188 (163,287)
Cash flows from investing activities: Interest on cash management activities Net decrease in cash and cash equivalents	<u>.\$</u> \$	7,088 (147,124)
Cash and cash equivalents, beginning of year Cash and cash equivalents, end of year	<u> </u>	286,824 139,700
	(Continued)

STATEMENT OF CASH FLOWS For the Year Ended December 31, 1999

RECONCILIATION OF OPERATING LOSS TO NET CASH PROVIDED BY OPERATING ACTIVITIES:

Operating income (loss)	\$ <u>(164,223</u>)
Adjustments to reconcile operating loss to net cash provided by operating activities: Depreciation Amortization	\$ 157,670 471
Changes in assets and liabilities: Increase in accounts receivable Decrease in inventory Increase in prepaid insurance Increase in accounts payable Increase in accrued compensated absences Total adjustments	(3,770) (7,489) (754) 24,206 2,964 \$ 173,298
Net cash provided by operating activities	\$ 9,075
	(Concluded)

NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 1999

INTRODUCTION

Airport District No. 1 of the Parish of Beauregard was created by the Beauregard Parish Police Jury through the adoption of Resolution 58-88 dated December 13, 1988, by virtue of the authority conferred by Sub-Part A, Part IV, Chapter 2, Title 2 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority. The airport district provides for the general maintenance, upkeep, and construction of property, plant, and equipment of the Beauregard Parish Airport, DeRidder, Louisiana. The governing authority of the airport district is a Board of Commissioners consisting of seven members selected by the Beauregard Parish Police Jury to serve a period of two years. The commissioners of the district receive no compensation for their services. The airport district's boundaries include approximately four thousand acres located within the Parish of Beauregard, State of Louisiana.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

The accompanying general purpose financial statements of Airport District No. 1 of the Parish of Beauregard have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

B. REPORTING ENTITY

As the governing authority of the parish, for reporting purposes, the Beauregard Parish Police Jury is the financial reporting entity for Beauregard Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature or significance of their relationship with the primary government is such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

GASB Statement No. 14 established criteria for determining which component units should be considered part of the Beauregard Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be

NOTES TO THE FINANCIAL STATEMENTS (Continued) For the Year Ended December 31, 1999

considered in determining financial accountability. This criteria includes:

- Appointing a voting majority of an organization's governing body, and
 - a. The ability of the police jury to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
- 2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.
- 3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the police jury appoints the district's governing board, and has the ability to impose its will on the district, the district was determined to be a component unit of the Beauregard Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the district and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

C. FUND ACCOUNTING

The Airport District uses a fund to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts.

Proprietary Fund

The Proprietary fund accounts for activities similar to those found in the private sector where the determination of net income

NOTES TO THE FINANCIAL STATEMENTS (Continued) For the Year Ended December 31, 1999

is necessary or useful to sound financial administration. The proprietary funds focus is on income measurement, which together with the maintenance of equity, is an important financial indicator. The proprietary fund is an enterprise fund.

1. Enterprise Fund - accounts for operations (a) that are financed and operated in a manner similar to a private business enterprise where the intent of the governing body is that costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user fees; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

D. BASIS OF ACCOUNTING

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The enterprise fund is accounted for on a flow of economic resources measurement focus and a determination of net income and capital maintenance. With this measurement focus, all assets and all liabilities associated with the operation of this fund are included on the balance sheet. The enterprise fund uses the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized at the time liabilities are incurred.

E. CASH AND CASH EQUIVALENTS

Cash includes amounts in petty cash, demand deposits, interest bearing demand deposits, money market accounts and time deposits. Cash equivalents include investments with original maturities of 90 days or less. Under state law, the airport district may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States.

Under state law, the airport district may invest in United States bonds, treasury notes, or certificates. These are classified as investments if their original maturities exceed 90 days; however, if the original maturities are 90 days or less, they are classified as cash equivalents.

NOTES TO THE FINANCIAL STATEMENTS (Continued) For the Year Ended December 31, 1999

F. INVENTORIES

Inventories consist of fuel and is recorded as an expense when consumed. Inventories are valued at cost.

G. PREPAID ITEMS

Prepaid items consist of insurance premiums paid in the current year on policies that have terms that extend into subsequent years.

H. FIXED ASSETS

Fixed assets of the airport district are included on the balance sheet of the fund net of accumulated depreciation. All fixed assets are stated at historical cost or estimated historical cost if actual historical cost is not available. Donated fixed assets are stated at their estimated fair value on the date donated. Infrastructure is capitalized. Depreciation of all exhaustible fixed assets is charged as an expense against operations. Depreciation is computed using the straight-line method over the estimated useful lives of five to forty years for machinery, equipment, buildings and improvements respectively. Interest cost incurred during construction is not capitalized.

I. COMPENSATED ABSENCES

The airport district has the following policy relating to vacation and sick leave:

All 12 month employees earn from 10 to 20 days of annual leave each year depending on the length of employment with the airport district. Annual leave may be accumulated to a maximum of 20 days. Upon termination or retirement, unused annual leave is paid to the employee at the employee's current rate of pay.

All 12 month employees earn 13 days of sick leave per year. Sick leave may be accumulated to a maximum of 60 days. Upon termination by reduction in force or retirement, accumulated sick leave is paid to the employee at the employee's current rate of pay.

The airport district reflects the current cost of leave privileges in the salaries and related benefits classification on Statement B.

NOTES TO THE FINANCIAL STATEMENTS (Continued) For the Year Ended December 31, 1999

J. FUND EQUITY

Contributed Capital

Contributed capital is recorded in the enterprise fund for capital grants restricted for the acquisition or construction of capital assets. Contributed capital is not amortized based on the depreciation recognized on that portion of the assets acquired or constructed from such resources.

K. FASB PRONOUNCEMENTS

Airport District No. 1 of the Parish of Beauregard has applied all applicable GASB (Government Accounting Standards Board) pronouncements as well as FASB (Financial Accounting Standards Board) statements and interpretations, APB (Accounting Principles Board) opinions and (ARB's) Accounting Research Bulletins issued on or before November 30, 1989 unless those pronouncements conflict with or contradict GASB pronouncements. Also, applied are all FASB statements and interpretations issued after November 30, 1989, except for those that conflict with or contradict GASB pronouncements.

2. CASH AND CASH EQUIVALENTS

At December 31, 1999, the airport district has cash and cash equivalents (book balances) totaling \$139,700, as follows:

Petty cash		\$	400
Money market	accounts	<u>13</u>	<u>9,300</u>
Total			9,700

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At December 31, 1999, the airport district has \$139,300 in deposits (collected bank balances). These deposits are secured from risk by federal deposit insurance and \$139,300 of pledged securities held by the custodial bank in the name of the fiscal agent bank (GASB Category 3).

NOTES TO THE FINANCIAL STATEMENTS (Continued) For the Year Ended December 31, 1999

Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement No. 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the airport district that the fiscal agent has failed to pay deposited funds upon demand.

3. RECEIVABLES

The receivables of \$10,956 at December 31, 1999 are as follows:

Class of Receivable

Fuel sales	\$ 7,941
Rentals	2,387
Labor services	450
Expense refunds	<u>178</u>
Total	\$ 10,956

4. FIXED ASSETS

A summary of fixed assets at December 31, 1999, follows:

		Estimated		
	Useful	or Actual	Accumulated	
	<u>Life</u>	Cost	Depreciation	Net
Land		\$ 177,259	\$	\$ 177,259
Buildings	40 yrs	724,592	152,145	572,447
Improvements	40 yrs	4,578,703	1,318,081	3,260,622
Machinery and				
equipment	5-10 yrs	454,352	218,707	235,645
Construction in				
progress		<u>353,448</u>		353,448
Totals		\$6,288,354	\$ 1,688,933	\$4,599,421

5. PENSION PLAN

Substantially all employees of Airport District No. 1 of the Parish of Beauregard are members of the Parochial Employees Retirement System of Louisiana (System), a cost sharing, multiple-employer defined benefit pension plan administered by a separate board of trustees. The System is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. All employees of the airport district are members of Plan A.

NOTES TO THE FINANCIAL STATEMENTS (Continued) For the Year Ended December 31, 1999

All permanent employees working at least 28 hours per week who are paid wholly or in part from parish funds and all elected parish officials are eligible to participate in the System. Under Plan A, employees who retire at or after age 60 with at least 10 years of creditable service, at or after age 55 with at least 25 years of creditable service, or at any age with at least 30 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3 per cent of their final-average salary for each year of creditable service. However, for those employees who were members of the supplemental plan only prior to January 1, 1980, the benefit is equal to one per cent of final-average salary plus \$24 for each year of supplemental-plan-only service earned prior to January 1, 1980. Finalaverage salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable service stated above and do not withdraw their employee contributions may retire at the ages specified above and receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Benefits are established or amended by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Parochial Employees' Retirement System, P. O. Box 14619, Baton Rouge, Louisiana 70898-4619, or by calling (504)928-1361.

<u>Funding Policy</u>. Under Plan A, members are required by state statute to contribute at an actuarially determined rate. The current rate is 7.75% of annual covered payroll. Contributions to the System also include one-fourth of one percent (except Orleans and East Baton Rouge parishes) of the taxes shown to be collectible by the tax rolls of each parish. These tax dollars are divided between Plan A and Plan B based proportionately on the salaries of the active members of each plan. The contribution requirements of plan members and the district are established and may be amended by state statute. As provided by R.S. 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The district's contributions to the System under Plan A for the years ending December 31, 1999, 1998, and 1997, were \$4,436, \$3,761 and \$3,453, respectively, equal to the required contributions for each year.

NOTES TO THE FINANCIAL STATEMENTS (Continued) For the Year Ended December 31, 1999

6. PAYABLES

The payables of \$30,965 at December 31, 1999 are as follows:

Suppliers and vendors \$ 23,146
Contractors, architects
and engineers 7,819
Total \$ 30,965

7. COMPENSATED ABSENCES

At December 31, 1999, employees of the airport district have accumulated and vested \$12,244 of employee leave benefits, which was computed in accordance with GASB Codification Section C60.

8. NOTE PAYABLE

Certificates of Indebtedness in the amount of \$320,000 and bearing interest at a rate of 5.50% were issued on July 1, 1996 by Airport District No. 1 of the Parish of Beauregard (the "Issuer").

The Certificates have been issued pursuant to a resolution adopted by the governing authority of the Issuer on December 20, 1995 (the "Resolution"), for the purpose of (i) constructing and improving airport hangars to be located at the Beauregard Parish Airport; (ii) prepaying the outstanding promissory note of the Issuer, dated October 28, 1992 (the "Outstanding Note"); and (iii) paying the costs incurred in connection with the issuance of the Certificates, under the authority conferred by Sections 2921 to 2925, inclusive, of Title 33 of the Louisiana Revised Statutes of 1950, as amended (the "Act"), and other constitutional and statutory authority.

The Certificates, to the amount named, constitute legally binding special and limited obligations of the Issuer and are secured by an irrevocable pledge and dedication of the excess of annual revenues of the Issuer above statutory, necessary and usual charges in each of the fiscal years during which the Certificates are outstanding.

NOTES TO THE FINANCIAL STATEMENTS (Continued) For the Year Ended December 31, 1999

The Certificates are due as follows:

Year ending <u>December 31</u>	Principal payments	Interest <u>payments</u>	<u>Total</u>
2000 2001 2002 2003 2004 Thereafter	\$ 30,000 30,000 30,000 35,000 115,000	\$ 14,850 13,200 11,550 9,900 8,250 12,925	\$ 44,850 43,200 41,550 39,900 43,250 127,925
Total	\$ 270,000	\$ 70,675	<u>\$ 340,675</u>

9. DEBT ISSUANCE COST

A summary of debt issuance cost at December 31, 1999 is as follows:

Debt issuance cost	\$ 5,182
less: accumulated amortization	 (1,649)
Net debt issuance cost	3,533

10. ENTERPRISE FUND RETAINED DEFICIT

The retained deficit of the enterprise fund, amounting to \$1,084,642, arises because of the application of generally accepted accounting principles of financial reporting for such funds. Depreciation, a non- cash expense, contributes to the deficit. Even though the retained deficit exists, the enterprise fund had an overall fund equity of \$4,459,631 at December 31, 1999. The Board of Commissioners will raise user fees to reduce the retained deficit, when needed.

11. CHANGES IN CONTRIBUTED CAPITAL

The following is a summary of changes in contributed capital:

Balance at December 31, 1998	\$ 5,514,261
Additions:	, , , , , , , , , , , , , , , , , , , ,
Department of Transportation	
Drainage Project	30,012
Balance at December 31, 1999	\$ 5,544,273

Schedule 1

AIRPORT DISTRICT NO. 1 OF THE PARISH OF BEAUREGARD BEAUREGARD PARISH POLICE JURY DERIDDER, LOUISIANA

SCHEDULE OF PRIOR YEAR AUDIT FINDINGS Year Ended December 31, 1999

Prior Audit Findings

Airport District No. 1 of the Parish of Beauregard, DeRidder, Louisiana had no prior year audit findings.

John A. Windham, CPA

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REPORT ON COMPLIANCE AND ON INTERNAL CONTROL
OVER FINANCIAL REPORTING BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners
Airport District No. 1
of the Parish of Beauregard
Beauregard Parish Police Jury
DeRidder, Louisiana

I have audited the financial statements of Airport District No. 1 of the Parish of Beauregard, a component unit of the Beauregard Parish Police Jury, DeRidder, Louisiana, as of and for the year ended December 31, 1999, and have issued my report thereon dated June 23, 2000. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in GOVERNMENT AUDITING STANDARDS, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Airport District No. 1 of the Parish of Beauregard's general purpose financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under GOVERNMENT AUDITING STANDARDS.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered Airport District No. 1 of the Parish of Beauregard's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of

Board of Commissioners
Airport District No. 1
of the Parish of Beauregard
Beauregard Parish Police Jury
DeRidder, Louisiana

the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

This report is intended solely for the information and use of the Board of Commissions, others within the organization, federal awarding agencies and pass-through entities, the Legislative Auditor and Airport District No. 1 of the Parish of Beauregard's management and is not intended to be and should not be used by anyone others than these specified parties.

DeRidder, Louisiana

June 23, 2000