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WASHINGTON PARISH COUNCIL ON AGING, INC.
GENERAL PURPOSE FINANCIAL STATEMENTS
FRANKLINTON, LOUISIANA
YEAR ENDED JUNE 30, 1999

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date NOV 24 1999

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MEMBER:
AMERICAN INSTITUTE CPAs
LOUISIANA SOCIETY CPAs

INDEPENDENT AUDITOR'S REPORT

August 19, 1999

To the Board of Directors
Washington Parish Council on Aging
Franklinton, Louisiana

I have audited the accompanying general purpose financial statements of the Washington Parish Council on Aging, Inc. as of June 30, 1999, and the year then ended. These financial statements are the responsibility of the Washington Parish Council on Aging's management. My responsibility is to express an opinion on these general purpose financial statements based on my audit.

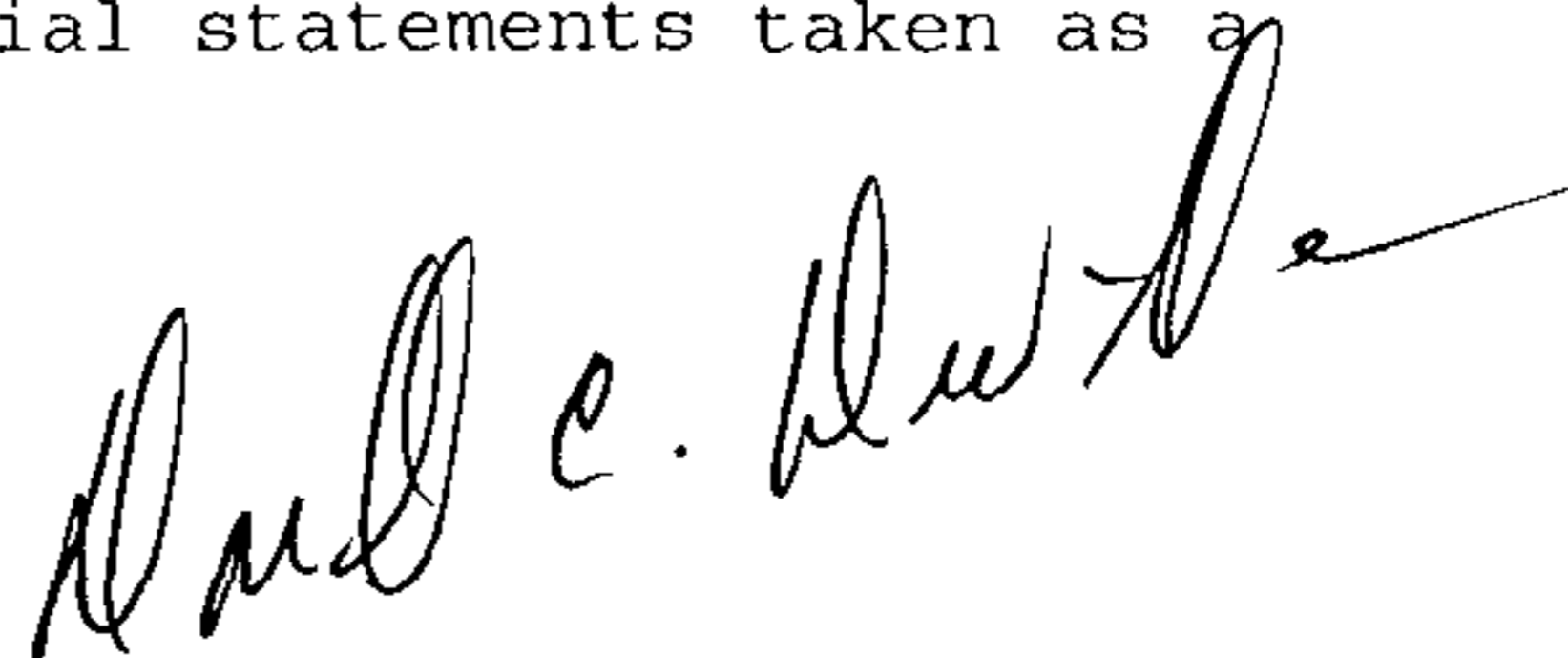
Except as discussed in the following paragraph, I conducted my audit in accordance with generally accepted auditing standards and the standards for financial audits contained in the Government Audit Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provided a reasonable basis for my opinion.

Governmental Accounting Standards Board Technical Bulletin 98-1, Disclosures about Year 2000 Issues, requires disclosure of certain matters regarding the year 2000 issue. The Washington Parish Council on Aging has included such disclosures in Note 17. Because of the unprecedented nature of the year 2000 issue, its effect and the success of related remediation efforts will not be fully determinable until the year 2000 and thereafter. Accordingly, insufficient audit evidence exists to support the Washington Parish Council on Aging's disclosure with respect to the year 2000 issue made in Note 17. Further, I do not provide assurance that the Washington Parish Council on Aging is or will be year 2000 ready, that the Washington Parish Council on Aging's year 2000 remediation efforts will be successful in whole or in part, or that parties with whom the Washington Parish Council on Aging does business will be 2000 ready.

In my opinion, except for the effects of such adjustments, if any might have been determined to be necessary had I been able to examine evidence regarding year 2000 disclosures, the general purpose financial statements referred to above presented fairly, in all material respects, the financial position of the Washington Parish Council on Aging as of June 30, 1999, and the results of its operations for the

In accordance with Government Auditing Standards, I have also issued a report dated August 17, 1999, on our consideration of Washington Parish Council On Aging, Inc. internal control over financial reporting and our tests of its compliance with laws, regulations, contracts and grants.

My audit was made for the purpose of forming an opinion on the financial statements of Washington Parish Council On Aging, Inc. taken as a whole. The accompanying combining financial schedules, schedules and schedule of expenditures of federal awards listed in the Table of Contents are presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in my opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

A handwritten signature in cursive script, appearing to read "Paul C. Newberry". The signature is written in dark ink and is positioned to the right of the main text block.

WASHINGTON PARISH COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
COMBINED BALANCE SHEET-ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 1999
(With Comparative Totals as of June 30, 1998)

	<u>GOVERNMENTAL FUND TYPE</u>		<u>ACCOUNT GROUPS</u>		<u>TOTALS (MEMORANDUM ONLY)</u>	
	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>GENERAL FIXED ASSETS</u>	<u>GENERAL LONG-TERM OBLIGATIONS</u>	<u>1999</u>	<u>1998</u>
<u>ASSETS AND OTHER DEBITS</u>						
ASSETS:						
Cash	\$78,180	\$1,687	-0-	-0-	\$79,867	\$46,620
Grant Receivable	9,862	32,084	-0-	-0-	41,946	30,491
Accounts Receivable	97	-0-	-0-	-0-	97	677
Prepaid Expenses	11,683	-0-	-0-	-0-	11,683	13,527
Deposits	1,831	-0-	-0-	-0-	1,831	1,830
Fixed Assets	-0-	-0-	\$306,734	-0-	306,734	331,986
OTHER DEBITS:						
Amount To Be Provided To Retire Long-Term Debt	-0-	-0-	-0-	\$24,458	24,458	25,110
TOTAL ASSETS	101,653	33,771	306,734	24,458	466,616	450,241
<u>LIABILITIES, FUND EQUITY AND OTHER CREDITS</u>						
<u>LIABILITIES:</u>						
Notes Payable	-0-	-0-	-0-	\$13,656	\$13,656	\$16,236
Accounts Payable	-0-	\$12,343	-0-	-0-	12,343	9,354
Accrued Payroll Taxes	-0-	1,032	-0-	-0-	1,032	24
Deferred Revenue	-0-	17,473	-0-	-0-	17,473	16,680
Compensated Absences	-0-	-0-	-0-	10,802	10,802	8,874
TOTAL LIABILITIES	-0-	30,848	-0-	24,458	55,306	51,168
<u>FUND EQUITY AND OTHER CREDITS:</u>						
FUND BALANCES:						
Reserved For:						
Utility Assistance	-0-	2,923	-0-	-0-	2,923	11,935
Unreserved - Undesignated	101,653		-0-	-0-	101,653	55,152
INVESTMENT IN GENERAL FIXED ASSETS	-0-	-0-	\$306,734	-0-	306,734	331,986
TOTAL FUND EQUITY	101,653	2,923	306,734	-0-	411,310	399,073
TOTAL LIABILITIES, FUND EQUITY & OTHER CREDITS	101,653	33,771	306,734	24,458	466,616	450,241

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THIS STATEMENT.

WASHINGTON PARISH COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES-GOVERNMENTAL FUND TYPES
YEAR ENDED JUNE 30, 1999

(With Comparative Totals For the Year Ended June 30, 1998)

			<u>TOTALS</u> <u>(MEMORANDUM ONLY)</u>	
	<u>GENERAL</u>	<u>SPECIAL</u> <u>REVENUE</u>	<u>1999</u>	<u>1998</u>
<u>REVENUES:</u>				
INTERGOVERNMENTAL	\$138,769	\$330,913	\$469,682	\$404,339
PUBLIC SUPPORT	2,890	53,336	56,226	81,097
INTEREST	1,419	179	1,598	1,219
MISCELLANEOUS	11,997	-0-	11,997	5,019
IN-KIND CONTRIBUTIONS	563	6,504	7,067	7,938
	<u>155,638</u>	<u>390,932</u>	<u>546,570</u>	<u>499,612</u>
<u>EXPENDITURES</u>				
CURRENT				
HEALTH AND WELFARE				
SALARIES	179,643	98,581	278,224	241,700
FRINGE BENEFITS	24,387	11,006	35,393	32,220
TRAVEL	5,486	5,061	10,547	10,382
OPERATING SERVICES	58,292	12,840	71,132	65,900
OPERATING SUPPLIES	26,447	5,240	31,687	27,487
OTHER	22,823	10,761	33,584	23,229
MEALS	-0-	28,751	28,751	30,486
CAPITAL OUTLAY	2,999	1,521	4,520	40,356
UTILITY ASSISTANCE	-0-	4,089	4,089	4,892
DEBT SERVICE	2,711	1,376	4,087	1,842
IN-KIND EXPENDITURES	563	6,504	7,067	7,938
	<u>323,351</u>	<u>185,730</u>	<u>509,081</u>	<u>486,432</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(167,713)</u>	<u>205,202</u>	<u>37,489</u>	<u>13,180</u>
<u>OTHER FINANCIAL SOURCES (USES)</u>				
Sale of Fixed Assets	-0-	-0-	-0-	7,100
Transfers In	240,768	6,092	242,356	156,303
Transfers Out	(26,554)	(220,306)	(242,356)	(156,303)
TOTAL OTHER FINANCIAL SOURCES (USES)	<u>214,214</u>	<u>(214,214)</u>	<u>-0-</u>	<u>7,100</u>
EXCESS OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	<u>46,501</u>	<u>(9,012)</u>	<u>37,489</u>	<u>20,280</u>
FUND BALANCE, JULY 1	55,152	11,935	67,087	46,807
FUND BALANCE, JUNE 30	<u>101,653</u>	<u>2,923</u>	<u>104,576</u>	<u>67,087</u>

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THIS STATEMENT.

WASHINGTON PARISH COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET (GAAP BASIS) AND ACTUAL - GENERAL FUND
YEAR ENDED JUNE 30, 1999

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
<u>REVENUES:</u>			
INTERGOVERNMENTAL	\$135,472	\$138,769	\$3,297
PUBLIC SUPPORT	-0-	2,890	2,890
INTEREST	1,857	1,419	(438)
MISCELLANEOUS	-0-	11,997	11,997
IN-KIND CONTRIBUTIONS	-0-	563	563
	137,329	155,638	18,309
<u>EXPENDITURES</u>			
CURRENT			
HEALTH AND WELFARE			
SALARIES	116,011	179,643	(63,632)
FRINGE BENEFITS	20,407	24,387	(3,980)
TRAVEL	6,230	5,486	744
OPERATING SERVICES	30,072	58,292	(28,220)
OPERATING SUPPLIES	16,007	26,447	(10,440)
OTHER	5,659	22,823	(17,164)
MEALS	-0-	-0-	-0-
CAPITAL OUTLAY	-0-	2,999	(2,999)
UTILITY ASSISTANCE	-0-	-0-	-0-
DEBT SERVICE	-0-	2,711	(2,711)
IN-KIND EXPENDITURES	-0-	563	(563)
	194,386	323,351	(128,965)
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(57,057)	(167,713)	(110,656)
<u>OTHER FINANCIAL SOURCES (USES)</u>			
TRANSFERS IN	57,057	240,768	183,711
TRANSFERS OUT	-0-	(26,554)	(26,554)
	57,057	214,214	157,157
<u>EXCESS OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES</u>	-0-	46,501	46,501
FUND BALANCE, JULY 1	45,077	55,152	
FUND BALANCE, JUNE 30	45,077	101,653	

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THIS STATEMENT.

WASHINGTON PARISH COUNCIL ON AGING, INC.

FRANKLINTON, LOUISIANA

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET (GAAP BASIS) AND ACTUAL - SPECIAL REVENUE FUNDS

YEAR ENDED JUNE 30, 1999

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
<u>REVENUES:</u>			
INTERGOVERNMENTAL	\$306,522	\$330,913	\$24,391
PUBLIC SUPPORT	30,131	53,336	23,205
INTEREST	-0-	179	179
IN-KIND	-0-	6,504	6,504
	<hr/>	<hr/>	<hr/>
TOTAL REVENUES	336,653	390,932	54,279
	<hr/>	<hr/>	<hr/>
<u>EXPENDITURES</u>			
CURRENT			
HEALTH AND WELFARE			
SALARIES	159,671	98,581	61,090
FRINGE	19,076	11,006	8,070
TRAVEL	10,623	5,061	5,562
OPERATING SERVICES	45,981	12,840	33,141
OPERATING SUPPLIES	15,043	5,240	9,803
OTHER	17,551	10,761	6,790
MEALS	6,000	28,751	(22,751)
CAPITAL OUTLAY	5,645	1,521	4,124
UTILITY ASSISTANCE	-0-	4,089	(4,089)
DEBT SERVICE	-0-	1,376	(1,376)
IN-KIND EXPENDITURES	-0-	6,504	(6,504)
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	279,590	185,730	93,860
	<hr/>	<hr/>	<hr/>
EXCESS OF REVENUES OVER EXPENDITURES	57,063	205,202	148,139
	<hr/>	<hr/>	<hr/>
<u>OTHER FINANCIAL SOURCES (USES)</u>			
TRANSFERS IN	-0-	6,092	6,092
TRANSFERS OUT	(57,057)	(220,306)	(163,249)
	<hr/>	<hr/>	<hr/>
TOTAL FINANCIAL SOURCES (USES)	(57,057)	(214,214)	(157,157)
	<hr/>	<hr/>	<hr/>
<u>EXCESS OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES</u>	6	(9,012)	(9,018)
			<hr/>
FUND BALANCE, JULY 1	11,935	11,935	
	<hr/>	<hr/>	
FUND BALANCE, JUNE 30	11,935	2,923	
	<hr/>	<hr/>	

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THIS STATEMENT.

WASHINGTON PARISH COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1999

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. REPORTING ENTITY:

In 1964, the State of Louisiana passed Act 456 which authorized the charter of voluntary councils on aging for the welfare of the aging people of their respective parishes. Charters are issued by the Louisiana Secretary of State upon approval by the Governor's Office of Elderly Affairs. The Washington Parish Council on Aging (Council) is a non-profit quasi-public corporation which must comply with the policies and regulations established by the Governor's Office of Elderly Affairs, the state agency which provides the Council with the most of its revenues. Other entities that provide the Council with federal, state, and local funds may impose some additional requirements.

The primary function of the Council on Aging is to improve the quality of life for the parish's elderly and to provide services to the elderly as well as coordinate and monitor the services of other local agencies serving the aging people of the parish. Some of the services provided by the Council include congregate and home delivered meals, nutritional education, information and referral services, legal assistance, homemaker services, discount services, material aid, outreach, operating senior centers, and transportation. A Board of Directors consisting of fifteen voluntary members who serve three-year terms, governs the Council. The Council is not a component unit of another primary government nor does it have any component units which are related to it. Therefore, the Council has presented its financial statements as a separate special-purpose government.

B. PRESENTATION OF STATEMENTS:

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. In November of 1984, the GASB issued a Codification of governmental accounting and financial reporting standards. This Codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments.

The accompanying financial statements conform to generally accepted accounting principles for state and local governments. These statements have also incorporated any applicable requirements set forth by Audits of State and Local Governmental Units, the industry audit guide issued by the American Institute of Certified Public Accountants; Subsection VI - Annual Financial Reporting, accounting manual for Governor's Office of Elderly Affairs contractors; and the Louisiana Governmental Audit Guide.

WASHINGTON PARISH COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1999

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

C. FUND ACCOUNTING

The Council uses funds and account groups to report its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain functions or activities.

The accounts of the Council are organized on the basis of funds and accounts groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Resources are accounted for in these individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into two generic fund types and two broad fund categories (account groups).

Governmental funds are used to account for all or most of the Council's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition of fixed assets, and the servicing of general long-term debt.

The governmental funds and the programs comprising them as presented in the financial statements are described as follows:

GENERAL FUND

The General Fund is the general operating fund of the Council. It is used to account for all financial resources except those required to be accounted for in another fund. These discretionary funds are accounted for the reported according to the source (federal, state or local) from which they are derived. In addition the servicing of general long-term debt is accounted for in the General Fund because unrestricted resources are used to pay for the liabilities incurred by this fund and there are no legal mandates to use a debt service fund.

The following types of programs comprise the Council's General Fund:

WASHINGTON PARISH COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1999

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Other Local

Revenues, such as, (1) donations from the general public, (2) income from various fund raisers, (3) program service revenue from renting Medic Alert units and providing Medicaid services, and (4) interest income earned on idle funds which have been invested, have been recorded in the "other local" program of the General Fund. Expenses incurred which are not chargeable to specific programs are recorded as "other local" program expenditures. Also, expenses incurred to produce related program service fees and fund raising income are charged as "other local" program expenditures. "Other local" funds are also used as transfers to special revenue funds to supplement those programs. In addition, fixed asset additions are generally paid with "other local" funds.

PCOA (ACT 735)

PCOA (Act 735) funds are appropriated for the Governor's Office of Elderly Affairs by the Louisiana Legislature for remittance to the Council on Aging. The Council may use these "Act 735" funds at its discretion provided the program is benefiting people who are at least 60 years old.

Local Transportation

The Council also provides transportation services to local agencies for a fee. These program service fees and their related costs are accounted for within the "local Transportation" program of the General Fund.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments and major capital projects) that are legally restricted to expenditures for specific purposes. Most of the Council's special revenue funds are provided by GOEA. The Title III funds provided by the United States Department of Health and Human Services - Administration on Aging through the Governor's Office of Elderly Affairs which in turn "passes through" the funds to the Council.

The following are the funds which comprise the Council's Special Revenue Funds:

WASHINGTON PARISH COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1999

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Title III-B Funds are used to account for funds which are to provide a variety of social services; such as, information and assistance, access service, in home services, community services, legal assistance and outreach for people age 60 and older.

Title III-C-1 Funds are used to account for funds which are used to provide nutritional, congregate meals to the elderly in strategically located centers. During the fiscal year the Council served about 23,314 congregate meals.

Title III-C-2 Home Delivered Meals Funds are used to account for funds which provide nutritional, home delivered meals to home-bound older persons. During the fiscal year the Council served about 40,516 home delivered meals.

Title III-D Funds are used to provide in-home services to frail older individuals, including in-home supporting services for older individuals who are victims of Alzheimer's disease and related disorders with neurological and organic brain dysfunction, and to the families of such victims.

Title III-F Funds are used to account for funds used for disease prevention and health promotion activities or services such as; (1) equipment and materials (scales to weigh people, educational materials, and exercise equipment), (2) home injury control, (3) medication management, (4) mental health, and (5) nutrition (assessment/screening, counseling and education). The law directs the state agency administering this program to "give priority to areas of the state which are medically underserved and in which there are a larger number of older individuals who have the greatest economic and social need."

Senior Center Fund is used to account for the administration of Senior Center Program funds appropriated by the Louisiana Legislature to the Governor's Office of Elderly Affairs, which "passes through" the funds to the Council. This program provides community service centers at which older persons receive support services and participate in activities which foster their independence, enhance their dignity, and encourage their involvement in and with the community. The Council operates **two** senior centers and **three** satellite centers in the parish.

WASHINGTON PARISH COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1999

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Audit Fund is used to account for funds received from the Governor's Office of Elderly Affairs that are restricted to use as a supplement to pay the cost of having an annual audit of the Council's financial statements.

Utility Assistance Fund is used to account for the administration of programs that are sponsored by local utility companies. The companies collect contributions from service customers and remit the funds to the Council or to the Louisiana Association of Councils on Aging (LACOA), which in turn remits funds relating to Washington Parish to the Council. These funds are used to provide assistance to the elderly for the payment of their utility bills.

Line Item Funds are provided by the Louisiana Legislature and is passed through the Capital Area on Aging to the Council for the elderly needs in the parish.

Project Independence Funds are provide by the United States Department of Health & Human Services to the Louisiana Department of Community Services, which "passes through" the funds to the Council. These funds are used to provide transportation services to AFDC recipients in-order that they may obtain educational training.

U.S.D.A. Fund is used to account for the administration of the Food Distribution Program funds provided by the United States Department of Agriculture through the Louisiana Governor's Office of Elderly Affairs, which "passes through" the funds to the Council. This program reimburses the service provider on a per unit basis for each congregate and home-delivered meal served to an eligible participant so that United States food and Commodities may be purchased to supplement these programs.

FTA Funds is used to account for the acquisition of vehicles purchased in part with federal funds under various capital assistance programs. The Louisiana Department of Transportation and Development coordinates the receipt and disbursement of the FTA funds and the required matching funds from the Council.

FEMA Funds is used to account for the administration of a program which purpose is to supplement food and shelter assistance to individuals. Funds are provided by the Federal Emergency Management Agency through the United Way of America which in turn passes through the funds to the Council.

WASHINGTON PARISH COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1999

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

D. ACCOUNT GROUPS:

An account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. The following two account groups are not "funds".

GENERAL FIXED ASSETS

The fixed assets (capital outlays) used in governmental fund type operations of the Council are accounted for (capitalized) in the General Fixed Assets Account Group and are recorded as expenditures in the government fund types when purchased.

GENERAL LONG-TERM OBLIGATIONS

Long-term obligations expected to be financed from governmental funds are accounted for in the general long-term obligation account group. The general long-term obligations group shows only the measurement of financial position and is not involved with measurement of results of operations. Principal and interest payments on long-term liabilities (bank loans and capital lease obligations) are accounted for in the Special Revenue Funds because the Council intends to use these resources to pay them and no legal mandate exists to establish a debt service fund.

E. BASIS OF ACCOUNTING

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The governmental funds, including the General and Special Revenue Funds, are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current assets. Governmental funds are maintained on the modified accrual basis of accounting wherein revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the liability is incurred, if measurable, except for the following:

- (1) Principal and interest on long-term debt are recorded when due, and
- (2) Claims and judgement and compensated absences are recorded as expenditures when paid with expendable available financial resources.

WASHINGTON PARISH COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1999

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

F. TRANSFERS AND INTERFUND LOANS

Advances between funds which are not expected to be repaid are accounted for as transfers. In those cases where repayment is expected, the advances are classified as due from other funds or due to other funds on the balance sheet. Short-term interfund loans are classified as interfund receivables/payables.

G. BUDGETS

The Council follows these procedures in establishing the budgetary data reflected in these in these financial statements:

The Council used the following procedures to derive in the budgetary data which has been presented in these financial statements:

The Governor's Office of Elderly Affairs "GOEA" notifies the Council each year as to the funding levels for each program's grant award.

The Council may also obtain grants from agencies other than GOEA and the Council considers the potential revenues to be earned under those grants.

Projections are made of revenues from other sources based on past trends and data available to form expectations of future revenues.

The Executive Director prepare a proposed budget based on the expected funding levels and then submits the budget to the Board of Directors for approval.

The Board of Directors reviews and adopts the budget before June 30 of the current year for the next year.

The adopted budget is forwarded to the GOEA for final approval.

All budgetary appropriations lapse at the end of each fiscal year. (June 30) Occasionally, the Council will receive a special project grant which may operate on a period different from the Council's normal fiscal year, and therefore, have a specified date where the budgetary appropriations will lapse.

The budget is prepared on a modified accrual basis, consistent with the basis of accounting, for comparability of budgetary and actual revenues and expenditures.

WASHINGTON PARISH COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
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Budgeted amounts included in the accompanying financial statements include the original adopted budget amounts and all subsequent amendments.

Actual amounts are compared to budgeted amounts periodically during the fiscal year as management control device.

The Council may transfer funds between line items as often as required but must obtain prior approval from the GOEA for funds received under grants from this state agency. As a part of this grant awards, GOEA requires the Council to amend its budget in cases where actual costs for a particular cost category exceeded the budgeted amount by more than 10%. Otherwise, the excess costs could be labeled as unauthorized expenditures.

Expenditures cannot legally exceed appropriations on an individual fund level.

The Council is not required by state or local law to prepare a budget for every program or activity it conducts. Accordingly, some General fund activities are not budgeted, particularly if they are deemed to be immaterial by management.

Amounts were not budgeted for revenues and expenditures for Utility Assistance Fund because they were not legally required and the amount of revenue to be received under this program could not be determined.

H. COMPARATIVE DATA

Comparative data for the prior year have been presented in the accompanying financial statements to provide an understanding of changes in the Council's financial position and operations. However, presentation of comparative data by fund type have not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

I. TOTAL COLUMN ON COMBINED STATEMENTS

Total Column on the Combined Statements is captioned "Memorandum Only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles, nor is such data comparable to consolidation. Inter-fund eliminations have not been made in the aggregation of this data.

WASHINGTON PARISH COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1999

J. FIXED ASSETS

Assets which cost at least \$250 and which have an estimated useful life of greater than 1 year are capitalized as fixed assets. All fixed assets are stated at historical cost or estimated historical cost, if actual historical cost is not available. Donated fixed assets are stated at their estimated fair market value on the date donated. No depreciation has been provided on general fixed assets.

K. COMPENSATED ABSENCES:

For government fund types, the Council's liability for accumulated unpaid vacation has been recorded in the general long-term debt group of accounts. The liabilities has been determined using the number of vested vacation hours for each employee multiplied by the employee's current wage rate at the end of the year. An amount is added to this total for social security and Medicare taxes. Accrued vacation benefits will be paid from future years' resources and will be recorded as fund expenditures in the various governmental funds in the year which they are paid or becomes due on demand to terminated employees. The Council's sick leave policy does not provide for the vesting of sick leave where payment would have to be made to a terminated employee for any unused portion.

L. RELATED PARTY TRANSACTIONS

There were not any related party transactions during the fiscal year

M. RESTRICTED ASSETS:

Restricted assets represent assets which have been primary acquired through donations whereby the donor has placed a restriction on how the donation can be used by the Council (i.e., utility assistance funds). Restricted assets are offset by a corresponding reservation of the Council's fund balance.

N. RESERVATION AND DESIGNATIONS OF FUND BALANCES:

The Council can "reserve" portions of its fund balance that are not available for expenditure because resources have already been expended (but not consumed), or a legal restriction has been placed on certain assets which make them only available to meet future obligations.

Designated allocations of fund balances result when the Council's management intends to expend certain resources in a designated manner.

WASHINGTON PARISH COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1999

O. PREPAID EXPENSES

The Council has elected not to expense amounts paid for future services until those services are consumed to comply with the cost reimbursement terms of its grant agreements. The fund balances in the governmental fund types have been reserved for any prepaid expenses recorded in these funds to reflect the amount of fund balance not currently available for expenditure. At year end, there were \$11,683 in prepaid expenses.

P. MANAGEMENT'S USE OF ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

NOTE 2 - REVENUE RECOGNITION - INTERGOVERNMENTAL, PROGRAM SERVICE FEES, PUBLIC SUPPORT AND MISCELLANEOUS REVENUES

Intergovernmental Grants

Intergovernmental grant revenue are recorded in governmental funds as revenues in the accounting period when they become susceptible to accrual, that is, measurable and available (modified accrual basis). Intergovernmental grants do not allow the Council to recognize revenue under the grant award until actual costs are incurred or units of service are provided.

Program Service Fees

Program service fees are recognized when the Council provided the service that entitles the Council to charge the recipient for the services received.

Public Support and Miscellaneous Revenues

The Council encourages and receives contributions from clients to help off-set the costs of Title III-B, C-1, C-2 and D programs. Utility assistance funds are provided from public donations to the Project Care Program sponsored by Gulf States Utilities. In addition, various fund raisers are held during the year to obtain funds to off-set costs of general operations and senior center activities. The timing and amounts of the receipt of public support and miscellaneous revenues are difficult to predict; therefore, they are not susceptible to accrual and are recorded as revenue in the period received.

WASHINGTON PARISH COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1999

NOTE 3 - CASH AND CASH EQUIVALENTS

The Council maintains a consolidated bank account to deposit the money it collects and to pay its bills. The consolidated bank account is available for use by all funds. The purpose of this consolidated account is to reduce administration costs and facilitate cash management. The consolidated account also allows those funds with available cash balances to cover any negative cash balances in other funds at year end. The Council maintains a separate bank account for its FEMA Fund. At year end the balance of the Council's bank accounts were \$79,867. The related bank balance (collected deposits) at that date was \$116,209. All of the deposits were covered by federal depository insurance. GASB Statement 3 categorizes the credit risk of these deposits as category 1 because they are fully insured.

NOTE 4 - RECEIVABLES

Grants receivable at year end consist of reimbursements for expenses incurred under the following programs:

<u>PROGRAM</u>	<u>FUND</u>	<u>FUNDING AGENCY</u>	<u>AMOUNT</u>
Transportation	General Fund	Bogalusa	\$250
Transportation	General Fund	SLU	1,552
Transportation	General Fund	Find Work	5,629
Transportation	General Fund	Medicaid	2,431
Title III-B	Special Revenue	GOEA/CAAA	8,869
Title III-C-1	Special Revenue	GOEA/CAAA	14,076
Title III-C-2	Special Revenue	GOEA/CAAA	9,030
Title III-D	Special Revenue	GOEA/CAAA	108
Senior Center	Special Revenue	GOEA/CAAA	1
Total Grant Receivables			41,946

Receivable are written-off under the direct write-off method whereby bad debts are recorded when a receivable is deemed uncollectible. If they are subsequently collected they are recorded as miscellaneous income.

The direct charge-off method is not a material departure from GAAP as it approximates the valuation method.

WASHINGTON PARISH COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1999

NOTE 5. CHANGES IN GENERAL FIXED ASSETS

A summary of changes in general fixed assets follows:

	<u>BALANCE</u> <u>7-1-97</u>	<u>ADDITIONS</u>	<u>ADJUSTMENTS</u> <u>AND</u> <u>DELETIONS</u>	<u>BALANCE</u> <u>6-30-98</u>
Land	\$6,500	-0-	-0-	\$6,500
Building	67,006	-0-	-0-	67,006
Vehicles	212,530	-0-	(27,700)	184,830
Equipment	45,950	3,801	(1,353)	48,398
	<hr/>	<hr/>	<hr/>	<hr/>
Total	331,986	3,801	(29,053)	306,734
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Donated assets represent \$5,587 of the June 30, 1999 balance.

NOTE 6. NOTES PAYABLE

Notes payable at June 30, 1999, consist of the following:

Note payable to Iris Fortenberry, originally \$28,500, payable in 144 monthly payments of \$340.60 at 10% interest, secured by the Council's office building: \$13,656

Debt Service Requirements to Maturity:

The annual requirements to amortize all debt outstanding at June 30, 1999, including interest payments of \$4,033 are as follows:

Year-Ended June 30, 2000	\$4,087
Year-Ended June 30, 2001	4,087
Year-Ended June 30, 2002	4,087
Year-Ended June 30, 2003	4,087
Year-Ended June 30, 2004	341
	<hr/>
Total	16,689
	<hr/> <hr/>

NOTE 7 - DEFERRED REVENUE

The Council has deferred its \$17,473 unspent FEMA cash to be recognized in future periods to the extent of FEMA expenditures.

WASHINGTON PARISH COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1999

NOTE 8. CHANGES IN GENERAL LONG-TERM DEBT

Long-term liabilities that will be financed from governmental funds are accounted for in the general long-term debt group of accounts. The following is a summary of changes in the general long-term debt account group.

	<u>BALANCE</u> <u>7-1-97</u>	<u>ADDITIONS</u>	<u>PRINCIPAL</u> <u>DELETIONS</u>	<u>BALANCE</u> <u>6-30-98</u>
Notes Payable	\$16,236	-0-	\$(2,580)	\$13,656
Compensated Absences	8,874	\$1,928	-0-	10,802
Total	25,110	1,928	(2,580)	24,458

NOTE 9. IN-KIND DONATIONS

The Council received \$7,067 in various in-kind contributions during the year which have been valued at their estimated fair market value and presented in this report as revenue. Related expenditures, equal to the in-kind revenues, have also been presented, thereby producing no effect on net income.

A summary of the in-kind contributions and their respective assigned values is as follows:

Senior center/meal site facilities and health screening sites are furnished to the Council without charge. Utilities are also included.	<u>\$7,067</u>
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The Council received additional support through services contributed by volunteers that does not meet the criteria for recognition under generally accepted accounting principles because the Council would not hire additional paid employees to perform these services if volunteers were not available.

NOTE 10. BOARD OF DIRECTORS' COMPENSATION

The Board of Directors is a voluntary board; therefore, no compensation has been paid to any member. However, board members are reimbursed for out-of-town travel expenses incurred in accordance with the Council's regular personnel policy.

WASHINGTON PARISH COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1999

NOTE 11 - INCOME TAXES

The Council, a not-for-profit corporation, is exempt from federal income taxation under section 501, (C) (3) of the Internal Revenue Code of 1986 and as an organization that is not a private foundation as defined in Section 509 (a) of the Code. It is also exempt from Louisiana income tax.

NOTE 12. JUDGEMENTS, CLAIMS AND SIMILAR CONTINGENCIES

The Council has represented to me there is no litigation pending against the Council, as of June 30, 1998, nor is the Council aware of any unasserted claims. Furthermore, the Council's management believes that any potential lawsuits would be adequately covered by insurance.

NOTE 13. TAX SHELTERED ANNUITY

In May, 1994, the Council established a Group Flexible Premium Deferred Annuity Contract with an insurance company. Under this contract, an eligible employee may elect to put up to 12% of their salary into the policy. The Council will match the employee's share up to 50% of 6%. As of June 30, 1999, the Council contributed \$3,892 to the policy. Participation in the tax sheltered annuity is at the option of each full-time employee. The Council does not guarantee the benefits granted by the Insurance Company.

NOTE 14 - ECONOMIC DEPENDENCY

The Council receives the majority of its revenue from funds provided through grants administered by the Louisiana Governor's Office of Elderly Affairs, Capital Area Agency on Aging and Department of Transportation. The grant amounts are appropriated each year by the federal and state governments. If significant budget cuts are made at the federal and/or state level, the amount of funds the Council receives could be reduced significantly and have an adverse impact on its operations. Management is not aware of any actions that will adversely affect the amount of funds the Council will receive in the next fiscal year.

WASHINGTON PARISH COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1999

NOTE 15 - RISK MANAGEMENT

The Council is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Council has purchased commercial insurance to cover or reduce the risk of loss that might arise should one of these incidents occur. No settlements were made during the year that exceeded the Council's coverages.

NOTE 16 - INTERFUND TRANSFERS

Operating transfers in and out are listed by fund for June 30, 1999:

FUNDS TRANSFERRED OUT	FUNDS TRANSFERRED IN				TOTAL OUT
	TRANSPORTATION	TITLE IIIC1	TITLE IIIB	LOCAL	
TITLE IIIB	\$64,122	-0-\$	-0-	-0-	\$64,122
TITLE IIIC2	15,485	-0-	-0-	-0-	15,485
TITLE IIID	-0-	-0-	-0-	\$2,326	2,326
TITLE IIIF	-0-	-0-	-0-	2,178	2,178
PCOA	21,779	-0-	-0-	-0-	21,779
LINE ITEM	-0-	-0-	\$4,500	-0-	4,500
SENIOR CENTER	38,617	-0-	-0-	-0-	38,617
SECTION 18	89,778	-0-	-0-	-0-	89,778
LOCAL	4,775	-0-	-0-	-0-	4,775
USDA	1,708	\$1,592	-0-	-0-	3,300
Total Out	236,264	1,592	4,500	4,504	246,860

WASHINGTON PARISH COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1999

NOTE 17 - YEAR 2000 ISSUE

The year 2000 is the result of shortcomings in many processing systems and other electronic equipment that may adversely affect the Washington Parish Council on Aging's operations as early as fiscal year 1999. The Council is in the process of inventorying computer systems and other electronic equipment that may be affected by the year 2000 issue and that are necessary to conducting the operations of the Council's operations. As of August 19, 1999, the Council's software is not Y2K Compliant. This Fall the Council hopes to remedy the situation with an upgrade. It is unknown as of June 30, 1999, what effects, if any, failing to remediate any such systems will have upon Council's operations and financial reporting. Because of the unprecedented nature of the year 2000 issue, its effect and the success of related remediation efforts will not be fully determinable until the year 2000 and thereafter. Management of the Council cannot assure that the Council is or will be successful in whole or in part, or that parties with whom the Council does business will be 2000 ready.

SUPPLEMENTARY INFORMATION

WASHINGTON PARISH COUNCIL ON AGING
FRANKLINTON, LOUISIANA
COMBINING STATEMENT OF REVENUES, EXPENDITURES & CHANGES IN FUND BALANCES
GENERAL FUND
YEAR ENDED JUNE 30, 1999

	LOCAL	PCOA ACT 735	TRANSP	TOTAL
REVENUES:				
INTERGOVERNMENTAL				
GOVERNORS OFFICE ELDERLY AFFAIRS	\$0	\$21,779	\$0	\$21,779
SOUTHEASTERN LA UNIVERSITY	0	0	22,071	22,071
CITY OF BOGALUSA	4,775	0	3,000	7,775
OFFICE FAMILY SUPPORT	0	0	49,340	49,340
DEPARTMENT OF HEALTH & HOSPITALS	0	0	37,748	37,748
WASHINGTON PARISH SCHOOL BOARD	0	0	56	56
TOTAL INTERGOVERNMENTAL	4,775	21,779	112,215	138,769
PUBLIC SUPPORT-DONATIONS	0	0	2,890	2,890
INTEREST INCOME	1,419	0	0	1,419
MISCELLANEOUS	11,997	0	0	11,997
IN-KIND CONTRIBUTIONS	0	0	563	563
TOTAL REVENUES	18,191	21,779	115,668	155,638
EXPENDITURES:				
CURRENT				
HEALTH AND WELFARE				
SALARIES	2,060	0	177,583	179,643
FRINGE	173	0	24,214	24,387
TRAVEL	315	0	5,171	5,486
OPERATING SERVICE	266	0	58,026	58,292
OPERATING SUPPLIES	1,940	0	24,507	26,447
OTHER COST	14,721	0	8,102	22,823
MEALS	0	0	0	0
CAPITAL OUTLAY	0	0	2,999	2,999
UTILITY ASSISTANCE	0	0	0	0
DEBT SERVICE	0	0	2,711	2,711
IN-KIND EXPENDITURES	0	0	563	563
TOTAL EXPENDITURES	19,475	0	303,876	323,351
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	(1,284)	21,779	(188,208)	(167,713)
OTHER FINANCIAL SOURCES (USES):				
SALE OF FIXED ASSETS	0	0	0	0
TRANSFERS IN	4,504	0	236,264	240,768
TRANSFERS OUT	(4,775)	(21,779)	0	(26,554)
TOTAL OTHER FINANCIAL SOURCES (USES)	(271)	(21,779)	236,264	214,214
EXCESS OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(1,555)	0	48,056	46,501
FUND BALANCES, JULY 1	55,152	0	0	55,152
FUND BALANCES, JUNE 30	53,597	0	48,056	101,653

WASHINGTON PARISH COUNCIL ON AGING
 FRANKLINTON, LOUISIANA
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 SPECIAL REVENUE FUNDS
 YEAR ENDED JUNE 30, 1999

TITLE	III-B	III-C-1	III-C-2	III-D	III-F	AUDIT	SENIOR CENTER	UTILITY ASSIST	LINE ITEM	FTA	USDA	FEMA	TOTAL
REVENUES:													
INTERGOVERNMENTAL													
CAPITAL AREA AGENCY ON AGING	\$84,352	\$35,208	\$58,568	\$2,636	\$3,076	\$1,753	\$38,617	\$0	\$4,500	\$0	\$0	\$0	\$228,710
DEPARTMENT OF HEALTH & HOSPITALS	446	0	0	0	0	0	0	0	0	0	0	0	446
EMERGENCY SHELTER BOARD	0	0	0	0	0	0	0	0	0	0	0	19,445	19,445
DEPARTMENT OF TRANSPORTATION	0	0	0	0	0	0	0	0	0	82,312	0	0	82,312
TOTAL INTERGOVERNMENTAL	84,798	35,208	58,568	2,636	3,076	1,753	38,617	0	4,500	82,312	0	19,445	330,913
PUBLIC SUPPORT-DONATIONS	1,006	17,071	21,993	0	0	0	0	2,500	0	7,466	3,300	0	53,336
INTEREST INCOME	0	0	0	0	0	0	0	0	0	0	0	179	179
IN-KIND CONTRIBUTIONS	0	6,423	0	0	0	0	0	0	0	81	0	0	6,504
TOTAL REVENUES	85,804	58,702	80,561	2,636	3,076	1,753	38,617	2,500	4,500	89,859	3,300	19,624	390,932
EXPENDITURES:													
CURRENT													
HEALTH AND WELFARE													
SALARIES	23,985	39,915	33,483	302	896	0	0	0	0	0	0	0	98,581
FRINGE	2,330	3,816	4,718	64	78	0	0	0	0	0	0	0	11,006
TRAVEL	2,438	1,240	1,184	183	16	0	0	0	0	0	0	0	5,061
OPERATING SERVICE	2,697	4,943	4,889	176	135	0	0	0	0	0	0	0	12,840
OPERATING SUPPLIES	1,176	1,187	2,664	162	51	0	0	0	0	0	0	0	5,240
OTHER COST	1,177	1,745	5,499	208	19	1,753	0	0	0	0	0	360	10,761
MEALS	0	0	11,571	0	0	0	0	0	0	0	0	17,180	28,751
CAPITAL OUTLAY	372	548	565	20	16	0	0	0	0	0	0	0	1,521
UTILITY ASSISTANCE	0	0	0	0	0	0	0	2,005	0	0	0	2,084	4,089
DEBT SERVICE	356	477	503	19	21	0	0	0	0	0	0	0	1,376
IN-KIND EXPENDITURES	0	6,423	0	0	0	0	0	0	0	81	0	0	6,504
TOTAL EXPENDITURES	34,531	60,294	65,076	1,134	1,232	1,753	0	2,005	0	81	0	19,624	185,730
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	51,273	(1,592)	15,485	1,502	1,844	0	38,617	495	4,500	89,778	3,300	0	205,202
OTHER FINANCIAL SOURCES (USES):													
TRANSFERS IN	4,500	1,592	0	0	0	0	0	0	0	0	0	0	6,092

TRANSFERS OUT	(64,122)	0	(15,485)	(2,326)	(2,178)	0	(38,617)	0	(4,500)	(89,778)	(3,300)	0	(220,306)
TOTAL OTHER FINANCIAL SOURCES (USES)	(59,622)	1,592	(15,485)	(2,326)	(2,178)	0	(38,617)	0	(4,500)	(89,778)	(3,300)	0	(214,214)
EXCESS (DEFICIENCY) OF REVENUE AND AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(8,349)	0	0	(824)	(334)	0	495	0	0	0	0	0	(9,012)
FUND BALANCES, JULY 1	8,349	0	0	824	334	0	2,428	0	0	0	0	0	11,935
FUND BALANCES, JUNE 30	0	0	0	0	0	0	2,923	0	0	0	0	0	2,923

WASHINGTON COUNCIL ON AGING, INC.

FRANKLINTON, LOUISIANA

SCHEDULE OF PROGRAM EXPENDITURES - BUDGET VS. ACTUAL - CONTRACTS AND GRANTS PROVIDED THROUGH THE LOUISIANA GOVERNOR'S OFFICE ELDERLY AFFAIRS
YEAR ENDED JUNE 30, 1999

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
<u>PCOA (ACT 735)</u>			
Transfers to Other Funds:			
Title III B	\$21,779	\$21,779	-0-
	<hr/>	<hr/>	<hr/>
<u>TITLE III B</u>			
SALARIES	\$37,977	23,985	\$13,992
FRINGE	4,405	2,330	2,075
TRAVEL	3,406	2,438	968
OPERATING SERVICES	3,449	2,697	752
OPERATING SUPPLIES	1,428	1,176	252
OTHER	2,127	1,177	950
CAPITAL OUTLAY	643	372	271
DEBT SERVICE	474	356	118
TRANSFERS TO OTHER FUNDS:			
TRANSPORTATION	-0-	64,122	-64,122
	<hr/>	<hr/>	<hr/>
TOTALS	53,909	98,653	-44,744
	<hr/>	<hr/>	<hr/>
<u>TITLE III C 1</u>			
SALARIES	36,994	39,915	-2,921
FRINGE	3,757	3,816	-59
TRAVEL	1,624	1,240	384
OPERATING SERVICES	4,490	4,943	-453
OPERATING SUPPLIES	1,258	1,187	71
OTHER	1,655	1,745	-90
CAPITAL OUTLAY	655	548	107
DEBT SERVICE	446	477	-31
IN KIND	-0-	6,423	-6,423
	<hr/>	<hr/>	<hr/>
TOTALS	50,879	60,294	-9,415
	<hr/>	<hr/>	<hr/>

WASHINGTON COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
SCHEDULE OF PROGRAM EXPENDITURES - BUDGET VS. ACTUAL - CONTRACTS AND
GRANTS PROVIDED THROUGH THE LOUISIANA GOVERNOR'S OFFICE ELDERLY AFFAIRS
YEAR ENDED JUNE 30, 1999

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
<u>TITLE III C 2</u>			
SALARIES	\$33,745	\$33,483	\$262
FRINGE	4,390	4,718	-328
TRAVEL	1,800	1,184	616
OPERATING SERVICES	9,223	4,889	4,334
OPERATING SUPPLIES	2,976	2,664	312
OTHER	4,830	5,499	-669
MEALS	6,000	11,571	-5,571
CAPITAL OUTLAY	744	565	179
DEBT SERVICE	511	503	8
TRANSFERS TO OTHER FUNDS:			
TRANSPORTATION	-0-	15,485	-15,485
	<u>64,219</u>	<u>80,561</u>	<u>-16,342</u>
 <u>TITLE III D</u>			
SALARIES	1,819	302	1,517
FRINGE	198	64	134
TRAVEL	237	183	54
OPERATING SERVICES	577	176	401
OPERATING SUPPLIES	180	162	18
OTHER	460	208	252
CAPITAL OUTLAY	42	20	22
DEBT SERVICE	31	19	12
TRANSFERS TO OTHER FUNDS:			
LOCAL	-0-	2,326	-2,326
	<u>3,544</u>	<u>3,460</u>	<u>84</u>
 <u>TITLE III F</u>			
SALARIES	2,048	896	1,152
FRINGE	331	78	253
TRAVEL	406	16	390
OPERATING SERVICES	230	135	95
OPERATING SUPPLIES	72	51	21
OTHER	53	19	34
CAPITAL OUTLAY	38	16	22
DEBT SERVICE	-0-	21	-21
TRANSFERS TO OTHER FUNDS:			
TRANSPORTATION	-0-	2,178	-2,178
	<u>3,178</u>	<u>3,410</u>	<u>-232</u>

WASHINGTON COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
SCHEDULE OF PROGRAM EXPENDITURES - BUDGET VS. ACTUAL - CONTRACTS AND
GRANTS PROVIDED THROUGH THE LOUISIANA GOVERNOR'S OFFICE ELDERLY AFFAIRS
YEAR ENDED JUNE 30, 1999

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
<u>AUDIT</u>			
OTHER COST	\$2,600	\$1,753	\$847
	<hr/>	<hr/>	<hr/>
<u>SENIOR CENTER</u>			
TRANSFERS TO OTHER FUNDS:			
TITLE III B	38,617	38,617	-0-
	<hr/>	<hr/>	<hr/>
<u>TRANSPORTATION</u>			
SALARIES	163,099	177,583	-14,484
FRINGE	26,404	24,214	2,190
TRAVEL	9,380	5,171	4,209
OPERATING SERVICES	54,027	58,026	-3,999
OPERATING SUPPLIES	25,135	24,507	628
OTHER	11,485	8,102	3,383
CAPITAL OUTLAY	3,524	2,999	525
DEBT SERVICE	2,597	2,711	-114
IN-KIND	-0-	563	-563
	<hr/>	<hr/>	<hr/>
TOTALS	295,651	303,876	-8,225
	<hr/>	<hr/>	<hr/>

WASHINGTON COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
SCHEDULE OF PRIORITY SERVICES
TITLE III, PART B - GRANT FOR SUPPORTIVE SERVICES
YEAR ENDED JUNE 30, 1999

Access (30%):	Assisted Transportation	\$-0-	
	Case Management	2,268	
	Transportation	64,122	
	Information & Assistance	2,324	
	Outreach	698	\$69,412
		<hr/>	
	Total		<u>110.49%</u>
In-Home (15%):	Homemaker		
	Chore	7,327	
	Telephoning	3,473	
	Material Aid	539	
	Home Repair	708	
	Utility	412	
	Recreation	3,991	
		<hr/>	
	Total		16,450 <u>26.19%</u>
Legal (5%)	Legal Assistance	-0-	<u>0.00%</u>
Non-priority Services		<hr/>	
		12,791	
Total Title III B - Support Services Expenditures		98,653	
Less: Participant Contributions		(1,006)	
Other Public Support		(446)	
Transfers In		(4,500)	
Add: Excess Revenue over Expenditures		(8,349)	
		<hr/>	
Title IIIB - Supportive Services Grant		84,352	
Less: Transfers of Contract allotment		-0-	
State Homemaker		-0-	
State Transportation		(21,533)	
		<hr/>	
Original grant award net of additional state homemaker and transportation funds and transfers of contract allotments.		62,819	
		<hr/>	

WASHINGTON COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
COMPARATIVE SCHEDULE OF GENERAL FIXED ASSETS AND CHANGES IN
GENERAL FIXED ASSETS
YEAR ENDED JUNE 30, 1999

	BALANCE JULY 1, <u>1998</u>	ADDITIONS	ADJUSTMENTS AND DELETIONS 1353	BALANCE JUNE 30, <u>1999</u>
GENERAL FIXED ASSETS				
Land	\$6,500	-0-	-0-	\$6,500
Buildings	67,006	-0-	-0-	67,006
Vehicles	212,530	-0-	(27,700)	184,830
Equipment	45,950	3,802	(1,353)	48,399
	<u>331,986</u>	<u>3,802</u>	<u>(29,053)</u>	<u>306,734</u>

INVESTMENT IN GENERAL FIXED ASSETS:

Property Acquired From -				
Title III-B	\$13,618	\$372	\$-0-	\$13,990
Title III-C-1	7,855	548	-0-	8,403
Title III-C-2	7,013	565	-0-	7,578
Title III-D	409	20	-0-	429
Title III-F	74	16	-0-	90
Senior Center	4,643	-0-	-0-	4,643
ACT 735	1,073	-0-	-0-	1,073
Acquired Before 1985	128,225	-0-	-0-	128,225
FTA (Section 18)	169,076	-0-	(29,053)	140,023
Transportation Funds	-0-	2,280	-0-	2,280
	<u>331,986</u>	<u>3,801</u>	<u>(29,053)</u>	<u>306,734</u>

WASHINGTON PARISH COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
SCHEDULE OF FEDERAL ASSISTANCE AWARDS
YEAR ENDED JUNE 30, 1999

<u>PROGRAM TITLE</u>	<u>CFDA NUMBER</u>	<u>PROGRAM OR AWARD AMOUNT</u>	<u>FEDERAL REVENUE RECOGNIZED</u>	<u>TOTAL EXPENDITURES</u>
<u>DEPARTMENT OF HEALTH & HUMAN SERVICES</u>				
PASSED THROUGH:				
GOVERNOR'S OFFICE ELDERLY AFFAIRS				
TITLE III-B	93.044	\$53,396	\$53,396	\$53,396
TITLE III-C-1	93.045	34,502	34,502	34,502
TITLE III-C-2	93.045	19,968	19,968	19,968
TITLE III-D	93.046	2,241	2,241	2,241
TITLE III-F	93.043	2,615	2,615	2,615
		<u>112,722</u>	<u>112,722</u>	<u>112,722</u>
PASSED THROUGH:				
DEPARTMENT OF HEALTH & HOSPITALS				
MEDICAID	93.778	37,749	37,749	37,749
PASSED THROUGH:				
LA DEPARTMENT OF COMMUNITY SERVICES				
JOBS	90.021	49,340	49,340	49,340
Total Department Health & Human		<u>199,811</u>	<u>199,811</u>	<u>199,811</u>
<u>DEPARTMENT OF TRANSPORTATION</u>				
PASSED THROUGH:				
LA DEPARTMENT OF TRANSPORTATION & DEVELOPMENT				
FTA-Operating	20.509	82,312	82,312	82,312
FTA-Captial	20.500	-0-	-0-	-0-
		<u>82,312</u>	<u>82,312</u>	<u>82,312</u>
<u>FEDERAL EMERGENCY MANAGEMENT AGENCY</u>				
DIRECT FROM:				
FEMA	83.523	20,845	19,445	19,445
Total Federal Grants		<u><u>302,968</u></u>	<u><u>301,568</u></u>	<u><u>301,568</u></u>

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REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

August 19, 1999

To the Board of Directors
Washington Parish Council on Aging
Franklinton, Louisiana

I have audited the financial statements of the Washington Parish Council on Aging, Inc. as of and for the year ended June 30, 1999, and have issued my report thereon dated August 19, 1999. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

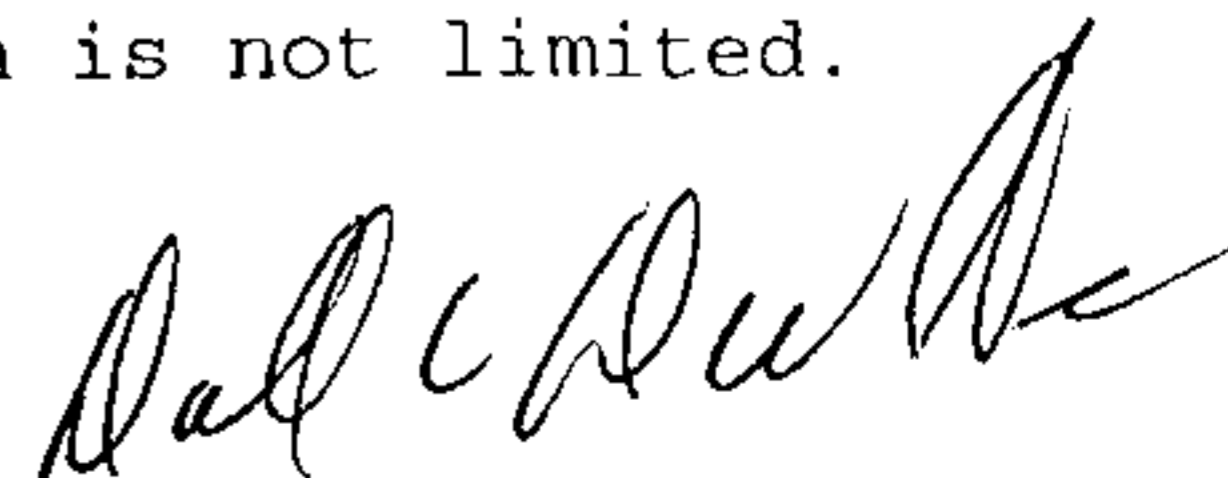
COMPLIANCE

As part of obtaining reasonable assurance about whether Council's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instance of non-compliance that are required to be reported under Government Auditing Standards. However I noted certain immaterial instances of noncompliance that we have reported to management in a separate letter dated August 19, 1999.

INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing my audit, I considered Council's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the management, and federal awarding agencies and pass-through entities. However, this report is a matter of public record and distribution is not limited.



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL STRUCTURE USED IN ADMINISTERING FEDERAL AWARDS

August 19, 1999

To the Board of Directors
Washington Parish Council on Aging
Franklinton, Louisiana

I have audited the financial statements of the Washington Parish Council on Aging as of and for the year ended December 31, 1996, and have issued my report thereon dated August 19, 1999.

I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards issued by the Comptroller General of the United States; and the Office of Management and Budget (OMB) Circular A-133, Audits of Institutions of Higher Education and Other Nonprofit Institutions. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether about whether the financial statements are free of material misstatement and about whether Washington Parish Council on Aging complied with laws and regulations, noncompliance with which would be material to the a major federal program.

In planning and performing my audit for the year ended June 30, 1999, I considered Washington Parish Council on Aging's internal control structure in order to determine my auditing procedures for the purposes of expressing my opinions on Washington Parish Council on Aging financial statements and on its compliance with requirements applicable to major programs and to report on the internal control structure in accordance with OMB Circular A-133. This report addresses my consideration of internal control structure policies and procedures relevant to compliance with requirements applicable to federal programs. We have addressed policies and procedures relevant to my audit of the financial statements in a separate report dated August 19, 1999.

The management of the Washington Parish Council on Aging is responsible for establishing and maintaining an of internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles, and that federal awards programs are managed in compliance with applicable laws and regulations. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, I have classified the significant internal accounting structure polices and procedures used in administering federal financial assistance programs in the following categories:

INTERNAL ACCOUNTING CONTROLS

General Ledger
 Cash Receipts
 Program Receipts
 Receivables
 Purchasing
 Cash Disbursements
 Payroll
 Equipment
 Accounts Payable

ADMINISTRATIVE CONTROLS

Political Activity
 Civil Rights
 Cash Management
 Financial Reports
 Types of Services
 Allowable Cost
 Special Requirements
 Drug Free Work Place
 Administrative Requirements

For all of the internal control structure categories listed above, I obtained an understanding of the design of relevant policies and procedures and determined whether they have been placed in operation, and I assessed control risk.

During the year ended June 30, 1999, the Washington Parish Council on Aging had no major programs and expended 100 percent of its total federal financial assistance under the following nonmajor federal financial assistance programs: Title IIIB, IIIC-1, IIIC2, IIID, IIIF FEMA, Medicaid, Jobs, FTA.

I performed tests of controls, as required by OMB Circular A-133, to evaluate the effectiveness of the design and operation of internal control structure policies and procedures that I have considered relevant to preventing or detecting material noncompliance with specific requirements, general requirements, and requirements governing claims for advances and reimbursements and amounts claimed or used for matching that are applicable to the aforementioned nonmajor programs, which are identified in the accompanying schedule of federal awards.

My procedures were less in scope than would be necessary to render an opinion on these internal control structure policies and procedures. Accordingly, I do not express such an opinion.

My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the management, and federal awarding agencies and pass-through entities. However, this report is a matter of public record and distribution is not limited.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Dale R. De".

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REPORT ON COMPLIANCE WITH GENERAL REQUIREMENTS NO MATERIAL NONCOMPLIANCE IDENTIFIED

August 19, 1999

To the Board of Directors
Washington Parish Council on Aging
Franklinton, Louisiana

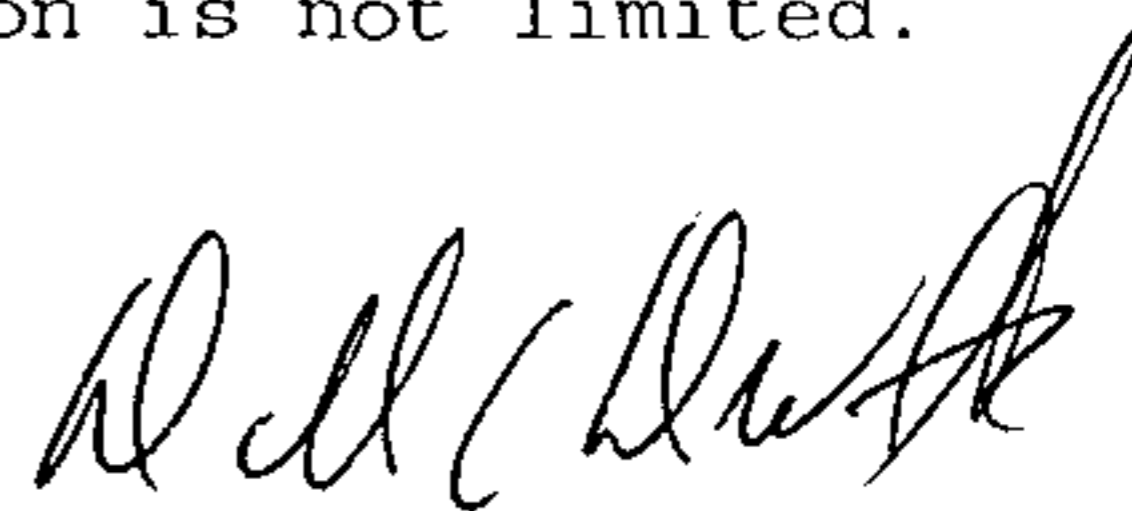
I have audited the financial statements of the Washington Parish Council on Aging, Inc. as of and for the year ended June 30, 1999, and have issued my report thereon dated August 19, 1999.

I have applied procedures to test Washington Parish Council on Aging's compliance with the following requirements applicable to the federal programs, which are identified in the accompanying schedule of federal awards for the year ended June 30, 1999: Political Activity, Davis-Bacon Act, Civil Rights, Cash Management, Federal Financial Reports, Allowable Cost/Cost Principles, Drug-Free Workplace, Administrative Requirements.

My procedures were limited to the applicable procedures described in the Office of Management and Budget's Compliance Supplement for Audits of Institutions of Higher Learning and Other Non-Profit Institutions. My procedures were substantially less in scope than an audit, the objectives of which is the expression of an opinion on Washington Parish Council on Aging's compliance with the requirements listed in the preceding paragraph. Accordingly, I do not express such an opinion.

With the respect to the items tested, the results of my tests disclosed no instance of noncompliance with listed in the second paragraph of this report. With respect to items not tested, nothing came to my attention that caused me to believe that Washington Parish Council on Aging has not complied, in all material respects, with those requirements. However I noted certain immaterial instances of noncompliance that we have reported to management in a separate letter dated August 19, 1999.

This report is intended for the information of the management, and federal awarding agencies and pass-through entities. However, this report is a matter of public record and distribution is not limited.



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REPORT ON COMPLIANCE WITH SPECIFIC REQUIREMENTS APPLICABLE TO NONMAJOR PROGRAM TRANSACTIONS

August 19, 1999

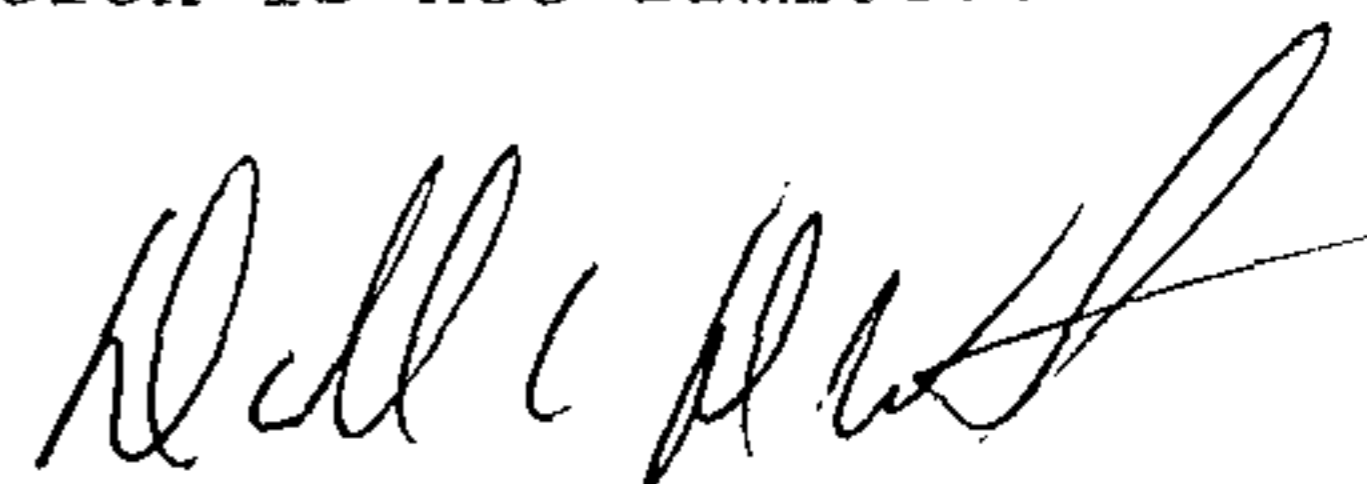
To the Board of Directors
Washington Parish Council on Aging
Franklinton, Louisiana

I have audited the financial statements of the Washington Parish Council on Aging, Inc. as of and for the year ended June 30, 1999, and have issued my report thereon dated August 19, 1999.

In connection with my audit of the financial statements of Washington Parish Council on Aging's and with my consideration of Washington Parish Council on Aging's internal Control structure used to administer federal programs, as required by the Office of Management and Budget's Compliance Supplement for Audits of Institutions of Higher Learning and Other Non-Profit Institutions, I selected certain transactions applicable to certain nonmajor federal programs for the year ended June 30, 1999. As required by OMB Circular A-133, I performed auditing procedures to test compliance with the requirements governing Types of services allowed or not allowed, Eligibility, Matching, Level of Effort or Earmarking, Reporting, Special Test and Provisions, Financial Reports and Claims for Advancing and Reimbursements, Amounts claimed or Used for Matching, that are applicable to those transactions. My procedures were substantially less in scope than an audit, the objectives of which is the expression of an opinion on Washington Parish Council on Aging's compliance with the requirements listed in the preceding paragraph. Accordingly, I do not express such an opinion.

With the respect to the items tested, the results of my procedures disclosed no material instance of noncompliance with the requirements listed in the preceding paragraph. With respect to items not tested, nothing came to my attention that caused me to believe that Washington Parish Council on Aging has not complied, in all material respects, with those requirements. However I noted certain immaterial instances of noncompliance that we have reported to management in a separate letter dated August 19, 1999.

This report is intended for the information of the management, and federal awarding agencies and pass-through entities. However, this report is a matter of public record and distribution is not limited.



WASHINGTON COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
SCHEDULE OF PRIOR YEARS FINDINGS
JUNE 30, 1999

<u>REF NO.</u>	<u>FISCAL YEAR FINDING INITIALLY OCCURRED</u>	<u>DESCRIPTION OF FINDING</u>	<u>CORRECTIVE ACTION TAKEN (YES,NO,PARTIALLY)</u>	<u>CORRECTIVE ACTION/PARTIAL CORRECTIVE ACTION TAKEN</u>
1.	12-31-98	One participant File Had Not Been Re-assessed Out Of Fifteen Examined.	Yes	All Participant Files Examined Were Re-assessed.

* * * *

WASHINGTON COUNCIL ON AGING, INC.
FRANKLINTON, LOUISIANA
SCHEDULE OF FINDINGS
JUNE 30, 1999

NONE

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August 17, 1999

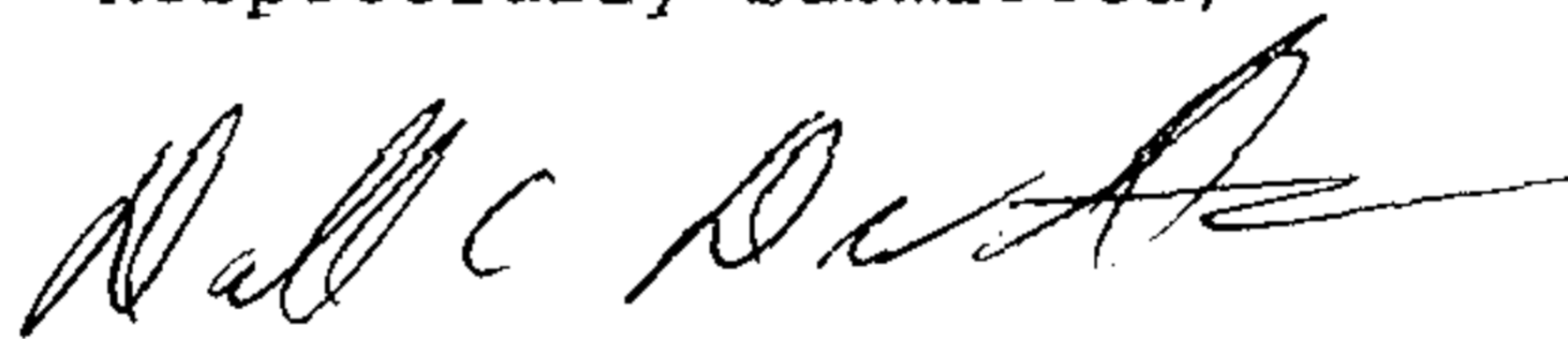
To the Board of Directors
Washington Parish Council on Aging
Franklinton, Louisiana

In planning and performing my audit of the financial statements of Washington Parish Council on Aging for the year ended June 30, 1999, I considered the Council's internal control structure to determine my auditing procedures for the purposes of expressing an opinion on the financial statements and not to provide assurance on the internal control structure.

However, during the audit I became aware of several matters that are opportunities for strengthening internal control and operating efficiency. The memorandum that accompanies this letter summarizes my comments and suggestions regarding those matters. I previously reported on the Council's internal control structure in my report dated August 17, 1999. This letter does not affect my report dated August 17, 1999, on the financial statements of Washington Parish Council on Aging.

I will review the status of these comments during my next audit engagement. I have already discussed many of these comments and suggestions with various Council personnel, and I will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

Respectfully submitted,



1. The Council paid \$1.72 in sales taxes even though it is tax exempt. Tax exemption certificates should be sent to all vendors who charge sale taxes. Cost to Council = \$1.72
2. The Council did not withhold payroll taxes on \$159 for a FEMA administrative employee. This was because the Council keeps a manual cash receipts and cash disbursement journal and does not include the FEMA Fund on the Council's computer system. The payroll reports are prepared from the computer payroll records. The general ledger should reflect all of the funds accountable by the Council. Potential liability to Council = \$12.16
3. The Council's salaries on the general ledger were \$278,225 but the Council reported \$280,412 to the Department of Labor. Potential overpayment of taxes = \$4.81
4. During the audit:
 1. The Council was involved in a wreck.
 2. Another employee received a ticket for driving a van 70 MPH.
 3. An employee has not provided proof of insurance for two months.

The Council should review its policies concerning drivers.