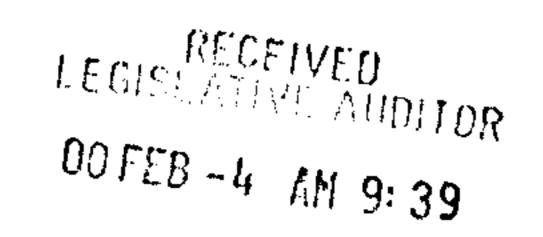
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PARISH OF IBERVILLE, LOUISIANA WATERWORKS DISTRICT NO. 4

**ANNUAL FINANCIAL REPORT** 

SEPTEMBER 30, 1999

#### Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for "spublic inspection at the Baton Rouge office of the Logislative Audi-

tor and, where appropriate, at the office of the parish clerk of court

Deserve Date 2-23-00

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HUGH F. BAXLEY, CPA A Professional Accounting Corporation

Hugh F. Baxiey, CPA/PFS/CVA Margaret A. Pritchard, CPA Terrell D. Martin, CPA

Board of Waterworks Commissioners of the Parish of Iberville, Louisiana - Waterworks District No. 4

#### **INDEPENDENT AUDITORS' REPORT**

We have audited the accompanying general purpose financial statements of the Parish of Iberville, Louisiana -- Waterworks District No. 4, a component unit of the Iberville Parish Council, as of and for the year ended September 30, 1999, as listed in the table of contents. These general purpose financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

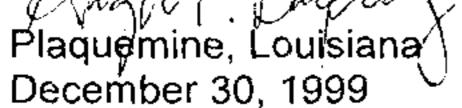
We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Parish of Iberville, Louisiana -- Waterworks District No. 4, as of September 30, 1999 and the results of its operations and the cash flows of its proprietary fund types for the year then ended, in conformity with generally accepted accounting principles.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The schedules, and statistical data listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Parish of Iberville, Louisiana -- Waterworks District No. 4. Such information, except for that portion marked "unaudited," on which we express no opinion, has been subjected to the auditing procedures applied in the audit of the general purpose financial statements; and, in our opinion, the information is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

The financial information for the preceding year which is included for comparative purposes was taken from the financial report for that year in which we expressed an unqualified opinion on the general purpose financial statements of the Parish of Iberville, Louisiana -- Waterworks District No. 4.

No. 4. 1. 1. Barelin



#### P.O. Box 482 / 58225 Belleview Drive / Plaquemine. Louisiana / 70765-0482 / (225) 687-6630 / FAX (225) 687-0365

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# HFB

HUGH F. BAXLEY. CPA A Professional Accounting Corporation

Hugh F. Baxley, CPA/PFS/CVA Margaret A. Pritchard, CPA Terrell D. Martin, CPA

#### REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Waterworks Commissioners of the Parish of Iberville, Louisiana --Waterworks District No. 4

We have audited the financial statements of the Parish of Iberville, Louisiana - Waterworks District No. 4, a component unit of Iberville Parish Council as of and for the year ended September 30, 1999, and have issued our report thereon dated December 30, 1999. We conducted our audits in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Compliance**

As part of obtaining reasonable assurance about whether the Parish of Iberville, Louisiana -Waterworks District No. 4's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Parish of Iberville, Louisiana - Waterworks District No. 4's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters

## involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

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#### P.O. Box 482 / 58225 Belleview Drive / Plaquemine. Louisiana / 70765-0482 / (225) 687-6630 / FAX (225) 687-0365

#### **REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN** ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

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This report is intended for the information of the audit committee, management, and the Legislative Auditor., However, this report is a matter of public record and its distribution is not limited.

Plaquemine, Louisiana December 30, 1999

#### FINANCIAL STATEMENTS

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#### PARISH OF IBERVILLE, LOUISIANA--WATERWORKS DISTRICT NO. 4 BALANCE SHEET--ASSETS SEPTEMBER 30, 1999 WITH COMPARATIVE TOTALS FOR SEPTEMBER 30, 1998

1999	1998
\$188,236	\$277,824
7,781	7,697
6,049	2,919
787	644
202,853	289,084
	\$188,236 7,781 6,049 787

Restricted Assets

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Reserve fundcash		30,587	28,040
Depreciation and contingency f	undcash	32,315	29,472
Bond fundcash		75,878	74,197
	<b>Total Restricted Assets</b>	138,780	131,709
Plant			
Building		12,617	12,617
Furniture and fixtures		646	646
Water distribution system		929,178	888,891
Wells, tanks and equipment		1,320,094	1,300,483
Construction in progress		76,007	<b>-</b>
		2,338,542	2,202,637
Less allowance for depreciation	1	475,903	428,092
	Total Plant	1,862,639	1,774,545
	TOTAL ASSETS	\$2,204,272	\$2,195,338

The accompanying notes are an integral part of this statement.

#### PARISH OF IBERVILLE, LOUISIANA--WATERWORKS DISTRICT NO. 4 BALANCE SHEET--LIABILITIES AND FUND EQUITY SEPTEMBER 30, 1999 WITH COMPARATIVE TOTALS FOR SEPTEMBER 30, 1998

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1999	1998
\$6,994	\$4,442
273	248
7,267	4,690
10,190	10,373
8,198	7,650
18,338	18,023
25,655	22,713
523,464	533,538
10,687	9,900
534,151	543,438
559,806	566,151
CO2 724	602 734
•	603,724
•	214,000
•	32,415
	702,000
1,550,039	1,552,139
400.000	440.000
	113,686
	(36,638)
87,827	77,048
1,644,466	1,629,187
\$2,204,272	\$2,195,338
	\$6,994 273 7,267 10,190 8,198 18,338 25,655 523,464 10,687 534,151 559,806 603,724 214,000 36,915 702,000 1,556,639 120,392 (32,565) 87,827 1,644,466

The accompanying notes are an integral part of this statement.

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#### PARISH OF IBERVILLE, LOUISIANA--WATERWORKS DISTRICT NO. 4 STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS FOR THE YEAR ENDED SEPTEMBER 30, 1999 WITH COMPARATIVE TOTALS FOR THE YEAR ENDED SEPTEMBER 30, 1998

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	1999	1998
OPERATING REVENUES		
Sale of water	\$111,686	\$95,193
Connection and service fees	745	507
	112,431	95,700
OPERATING EXPENSES		
Management fee	35,541	25,566
Depreciation	47,811	45,492
Utilities and telephone	15,262	15,124
Insurance	3,714	4,274
Chlorine	7,565	6,386
Miscellaneous	4,176	1,647
Repairs and maintenance	7,818	8,076
Legal and accounting	11,937	6,230
Board of directors	2,720	2,120
Bad debt	67	278
TOTAL OPERATING EXPENSES	136,611	115,193
OPERATING INCOME (LOSS)	(24,180)	(19,493)
NON-OPERATING INCOME		
Ad valorem taxes	52,885	51,051
Finance charges	703	694
Interest earnings	12,129	11,091
	65,717	62,836
NON-OPERATING EXPENSES	•	
Interest expense	29,060	32,973
Ad valorem taxes	1,698	1,737
	30,758	34,710
NET INCOME (LOSS)	10,779	8,633
RETAINED EARNINGS, Beginning	77,048	68,415
RETAINED EARNINGS, Ending	\$87,827	\$77,048

#### The accompanying notes are an integral part of this statement.

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#### PARISH OF IBERVILLE, LOUISIANA--WATERWORKS DISTRICT NO. 4 STATEMENT OF CASH FLOWS FOR THE YEAR ENDED SEPTEMBER 30, 1999 WITH COMPARATIVE TOTALS FOR THE YEAR ENDED SEPTEMBER 30, 1998

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	1999	1998
CASH FLOWS FROM OPERATING ACTIVITIES Operating income (loss)	(\$24,180)	(\$19,493)
Adjustments to reconcile operating income to net cash provided by operating activities:		
Depreciation	47,811	45,492
Provision for uncollectible accounts	67	278
Increasedecrease in assets and liabilities:		
(Increase) decrease in accounts receivable	(151)	(1,120)
(Increase) decrease in other receivables	(3,130)	3,488
(Increase) decrease in prepaid insurance	(143)	(6)
Increase (decrease) in accounts payable	2,552	876
Increase (decrease) in sales tax payable	25	27
Increase (decrease) in customer deposits	787	875
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	23,638	30,417

#### CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES

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Ad valorem taxesnet	51,187	49,314
NET CASH PROVIDED (USED) BY		
NON-CAPITAL FINANCING ACTIVITIES	51,187	49,314
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Acquisition and construction of capital assets	(135,905)	(22,012)
Capital contributed by customers	4,500	2,400
Principal paid on revenue bond maturities	(9,526)	(5,687)
Interest paid on revenue bonds	(29,060)	(32,973)
Decrease in accrued interest payable	(183)	(109)
NET CASH PROVIDED (USED) FOR CAPITAL		
AND RELATED FINANCING ACTIVITIES	(170,174)	(58,381)
CASH FLOWS FROM INVESTING ACTIVITIES		
Interest earnings	12,129	11,091
Finance charges	703	694
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	12,832	11,785
NET INCREASE (DECREASE) IN CASH	(82,517)	33,135
CASH AT BEGINNING OF YEAR	409,533	376,398
CASH AT END OF YEAR	\$327,016	\$409,533

#### The accompanying notes are an integral part of this statement.

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#### NOTE A: SIGNIFICANT ACCOUNTING POLICIES

The Waterworks District No. 4 of the Parish of Iberville, Louisiana, was created by an ordinance of the Iberville Parish Policy Jury on January 15, 1985. The governing authority of the District consists of five members of a Board of Commissioners appointed to five year terms by the Parish Council.

#### Fund structure

Waterworks District No. 4 of the Parish of Iberville, Louisiana, a component unit of the Parish, is an enterprise fund. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises--where the intent of the governing body is that cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

#### **Basis of accounting**

The water district utilizes the accrual basis of accounting.

#### Principles Determining the Scope of the Reporting Entity

For financial statement reporting purposes, in conformance with National Council on Governmental Accounting (NCGA) Statement 3, as recognized by the Governmental Accounting Standards Board (GASB) Codification Section 2100, the District includes all funds over which it exercises oversight responsibility. Oversight responsibility is determined on the basis of the following criteria:

Financial interdependency Selection of governing authority Designation of management Ability to significantly influence operations Accountability for fiscal matters

Based on the application of NCGA Statement 3 criteria, the District is determined to be a component unit of the Iberville Parish Council, the oversight unit, to form the financial reporting entity.

#### Accounts receivable

All known accounts considered doubtful of collection have been removed from the carrying value of accounts receivable.

#### Property, plant and equipment & depreciation

Plant is recorded at cost and depreciation is computed on the straight-line method over the estimated useful life of the assets of 7-50 years.

The Parish contributed a completed water well and distribution system to the district in the Rosedale area. This system is recorded at cost (which approximates fair market value) with an offsetting credit to contributed capital.

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### NOTE B: CASH

The District's deposits and investments are stated at cost. For reporting purposes, cash includes cash, demand deposits, and time deposits. Under state law, the District may deposit funds with a fiscal agent bank organized under the laws of the State of Louisiana, any other state in the Union, or the laws of the United States. Further, the District may invest in time deposits or certificates of deposit of state banks organized under Louisiana law and national banks having principal offices in Louisiana. In addition, the District can invest in direct debt securities of the United States unless such an investment is expressly prohibited by law.

The following is a summary of the District's deposits and investments:

#### Deposits

The following is a summary of cash of the District and federal deposit insurance and pledged securities:

	Bank		
	Balances 9/30/99	FDIC Insurance	Balances Uninsured
Cash	\$327,016	\$173,468	\$153,548
Uncollateralized Securities pledged and held by custodial			

Securities pledged and held by custodial banks in the name of fiscal agent banks, at fair market value, at September 30, 1999

\$363,847



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#### Excess of FDIC insurance and pledged securities over cash at September 30, 1999



#### NOTE B: CASH (continued)

Even though the pledged securities are considered uncollateralized under the provisions of GASB Statement 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial banks to advertise and sell the pledged securities within ten (10) days of being notified that the fiscal agency bank(s) has (have) failed to pay deposited funds upon demand.

For the purposes of the statement of cash flows, the District considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash.

#### NOTE C: AD VALOREM TAXES

Ad valorem taxes are recorded in the year the taxes are assessed. Ad valorem taxes are assessed on a calendar year basis, become due on November 15 of each year, and become delinquent on December 31. The taxes are generally collected in December of the current year and January and February of the ensuing year. No accrual is made on the 1998 assessment as the due date and the normal collection period fall after the September 30 fiscal year end.

#### NOTE D: PROPERTY, PLANT AND EQUIPMENT

	Beginning Balance 10/1/98	Additions	Deletions	Ending Balance 9/30/99
Building	\$12,617	\$-	\$-	\$12,617
Furniture and fixtures	646	-	-	646
Water distribution system	888,891	40,288	-	929,180
Wells, tanks and equipment	1,300,483	19,611	-	1,320,094
Construction in progress	<b></b>	76,007	<del>بہ</del> و	76,007
	\$2,202,637	\$100,118	<u> </u>	\$2,338,543
Accumulated depreciation	\$428,092	\$47,811	<u>\$ -</u>	\$475,903

#### NOTE E: FLOW OF FUNDS & RESTRICTIONS ON USE

Under the terms of the bond indenture on the outstanding Water Utility Revenue Bond dated June 3, 1987, all income and revenues earned from the operations of the system and the net proceeds of the property tax will be pledged and dedicated to the retirement of said bond, and are to be set aside into the "Water System Revenue Fund". Such revenues shall be maintained and

#### administered in the following order of priority and for the following express purpose:

#### NOTE E: FLOW OF FUNDS & RESTRICTIONS ON USE (continued)

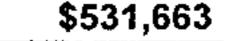
- The payment of all reasonable and necessary expenses of operating and maintaining the System.
- 2. The establishment and maintenance of a "Waterworks Revenue Bond Interest & Sinking Fund (Revenue Note Fund)", by transferring monthly to the regularly designated fiscal agent an amount equaling to no less than the sum of one twelfth of the total amount of principal and interest falling due on the bond in the ensuing year. These monies shall be utilized to pay the principal and interest due on the bond.
- 3. The establishment and maintenance of a "Waterworks Reserve Fund" by transferring monthly to the regularly designated fiscal agent an amount equaling to no less than the sum of 5% of the amount deposited into the sinking fund until \$38,768.34 has been accumulated therein. These monies shall be utilized to pay the principal and interest due on the bond in the event the sinking fund is deficient.
- 4. The establishment and maintenance of a "Waterworks Depreciation & Contingency Fund" by transferring to the regularly designated fiscal agent no less than \$184 per month. These monies shall be utilized to care for depreciation, extension, additions, improvements, and replacements necessary to properly operate the system.
- Subject to the foregoing, the balance in the "Water System Revenue Fund" may be used for the purpose of acquiring for cancellation the outstanding Water Revenue Bond or for any other lawful purpose.

#### NOTE F: CHANGES IN LONG-TERM DEBT

The following is a summary of debt transactions of the Parish of Iberville, Louisiana Waterworks District No. 4 for the year ended September 30, 1999:

	Revenue bonds (Enterprise Fund)
Balance, October 1, 1998	<b>\$541,188</b>
Principal payments	(9,525)
Balance, September 30, 1999	\$531,663
Current portion as of September 30, 1999	\$8,198
Long-term portion as of September 30, 1999	523,465

#### Total liability as of September 30, 1999





#### NOTE F: CHANGES IN LONG-TERM DEBT (continued)

The U.S. Department of Agriculture, Rural Development - Rural Utilities Service, is the holder of a single, fully registered revenue bond dated June 3, 1987. The bond is without coupons and bears interest at a rate of 5<sup>3</sup>/<sub>4</sub> percent per annum. The bond is payable in level annual installments of \$38,768 first applied to interest, the balance applied to principal as follows:

Year Ending		Due June 3	
September 30	Principal	Interest	Total
2000	\$8,198	\$30,570	\$38,768
2001	8,669	30,099	38,768
2002	9,168	29,600	38,768
2003	9,695	29,073	38,768
2004	10,252	28,516	38,768

Thereafter	485,681	398,080	883,761
TOTAL	\$531,663	\$545,938	\$1,077,601

The installments of principal on the bond may be prepaid at any time. Each payment shall be applied, first, to the payment of accrued interest and, second, to the payment of principal.

#### NOTE G: CONTRIBUTED CAPITAL

		Contribut	ed Capital	
	Parish	State	Customers	FHA
Beginning balance	\$603,724	\$214,000	\$32,415	\$702,000
Customer service lines	<del>_</del>	<b></b>	4,500	<del></del>
Ending	\$603,724	\$214,000	\$36,915	\$702,000

#### NOTE H: DEFICIT IN UNRESERVED RETAINED EARNINGS

At September 30, 1999, a deficit in unreserved retained earnings existed in the amount of \$(34,549). The deficit was caused by a shortfall of revenues in prior years. Although the deficit exists, Retained Earnings Reserved for Debt Retirement and Contributed Capital amounted to \$120,464,and \$1,556,639, respectively, which results in a Total Fund Equity of \$1,642,554.

#### NOTE I: YEAR 2000 ISSUES

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All administrative functions of the District are performed by the Iberville Parish Utilities Department for which the District pays a management fee. As of September 30, 1999 the Utilities Department has completed the validation/testing stage of making changes to their system and equipment. Based upon work completed by Strategic Information Systems, Inc., the Utility Department's effort to be Year 2000 compliant is complete.

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**ADDITIONAL INFORMATION** 

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#### PARISH OF IBERVILLE, LOUISIANA -- WATERWORKS DISTRICT NO. 4 COMMENTS ON OPERATIONS OF WATER UTILITY SYSTEM **SEPTEMBER 30, 1999**

#### **CUSTOMER STATISTICS:**

Customer statistics relative to water billed and number of customers for the year ended September 30, 1999 are as follows (residential and commercial only; does not include water sold to local governments):

	September 30, 1999
Water revenue	\$72,090
Quantity of water sold (in thousands of gallons)	29,296
Average number of customers billed	329

Average quantity of water used per customer
(in thousands of gallons)

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(in thousands of gallons)	
Annual average revenue per customer	\$219.12
Average revenue per thousand gallons sold	\$2.46
There were 335 water utility customers at September 30, 1999.	

#### **CUSTOMER COST ANALYSIS:**

	September 30, 1999
Quantity of water sold (in thousands of gallons)	
Residential and commercial	29,296
Municipal	41,344
Total	70,640
Operating expenses	\$136,611
Average cost of operations per 1,000 gallons sold	\$1.93
Net cost (Operating expenses net of non-operating income and expenses)	\$103,564
Average net cost of operations per 1,000 gallons sold	\$1.47

Average net cost of operations per 1,000 gallons sold

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#### PARISH OF IBERVILLE, LOUISIANA -- WATERWORKS DISTRICT NO. 4 COMMENTS ON OPERATIONS OF WATER UTILITY SYSTEM SEPTEMBER 30, 1999

#### Revenues are derived from the sale of water at the following rates:

#### **Residential Rates**

First 2,000 gallons or less per month Over 1,000 gallons up to 5,000 gallons Over 5,000 gallons \$12.00\$1.25 per thousand gallons\$1.00 per thousand gallons

#### **Commercial Rates**

First 10,000 gallons or less per month Over 10,000 gallons \$22.00 \$1.00 per thousand gallons

#### Municipal Rates

October 1, 1998 through May 31, 1999 June 1, 1999 through September 30, 1999 \$0.65 per thousand gallons \$1.40 per thousand gallons

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#### PARISH OF IBERVILLE, LOUISIANA--WATERWORKS DISTRICT NO. 4 SCHEDULE OF COMPENSATION PAID BOARD MEMBERS FOR THE YEAR ENDED SEPTEMBER 30, 1999

Board Member	Amount
A. O. Persick, President	\$600
James Smith	320
Eugene Simpson	240
Morris Nichols	640
Karen Price	560
Donnie Andre	<u> </u>
Total Compensation Paid to Board Members	\$2,720

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Insure	Type of Coverage	Amout	Policy Inception Date	Term in Months
Insportation Insurance Company	Commercial general liability	<ul> <li>\$1,000,000 each incident</li> <li>\$2,000,000 general aggregate</li> <li>with a \$10,000 self</li> <li>insurance retention</li> </ul>	11/17/98	4
deral Insurance Company	Directors and officers liability	<pre>\$1,000,000 with a \$1,000 deductible</pre>	04/13/99	12
anscontinental Insurance Company	Commercial Property Property and Contents	\$870,210 with a \$500 deductible 90% co-insurance	11/17/98	12
anscontinental Insurance Company	Commercial crime Employee dishonesty	\$100,000 with a \$500 deductible	11/17/98	12
ansportation Insurance Company	Boiler and machinery	\$20,000,000 with a \$1,000 deductible	11/17/98	12
ansportation Insurance Company	Business automobile liability	\$1,000,000	11/17/98	12

# INSURANCE IN FORCE SEPTEMBER 30, 1999 (Unaudited)

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