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### TOWN OF EVERGREEN, LOUISIANA FINANCIAL STATEMENTS FOR THE FISHCAL YEAR ENDED JUNE 30, 1999

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Ducote & Company Certified Public Accountants

P. O. Box 309 219 North Washington Street Marksville, LA 71351

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### INDEPENDENT AUDITORS' REPORT

The Honorable Philip Heiman, Mayor and the Board of Aldermen
Town of Evergreen, Louisiana

We have audited the general-purpose financial statements of the Town of Evergreen, Louisiana, as of and for the year ended June 30, 1999, as listed in the table of contents. These general-purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Evergreen, Louisiana, at June 30, 1999, and the results of its operations and cash flows of its proprietary fund type for the year then ended in conformity with generally accepted accounting principles.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated October 8, 1999, on our consideration of the Town of Evergreen, Louisiana's, internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audit was performed for the purpose of forming an opinion on the general-purpose financial statements taken as a whole. The accompanying financial information listed as supplementary data in the table of contents is presented for purpose of additional analysis and is not a required part of the financial statements of the Town of Evergreen, Louisiana. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion is fairly presented in all material respects in relation to the financial statements of each of the respective individual funds and account group, taken as a whole.

**DUCOTE & COMPANY** 

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Marksville, Louisiana October 8, 1999

### REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF GENERAL-PURPOSE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Philip Heiman, Mayor and the Board of Aldermen
Town of Evergreen, Louisiana

We have audited the general purpose, financial statements of the Town of Evergreen, Louisiana, for the year ended June 30, 1999, and have issued our report thereon dated October 8, 1999. We have conducted our audit in accordance with generally accepted auditing standards, and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

<u>Compliance</u>

As part of obtaining reasonable assurance about whether Town of Evergreen, Louisiana's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Town of Evergreen's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operating of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

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However, we noted certain immaterial instances of noncompliance in prior years that continue to exist as reported in the accompanying Summary Schedule of Prior Year Audit Findings.

This report is intended solely for the information and use of the Board of Aldermen and management of the Town of Evergreen, Louisiana, and for filing with the Legislative Auditor of the State of Louisiana, and is not intended to be and should not be used by anyone other than these specified parties.

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Marksville, Louisiana October 8, 1999 GENERAL PURPOSE FINANCIAL STATEMENTS (COMBINED STATEMENTS - OVERVIEW)

### TOWN OF EVERGREEN, LOUISIANA COMBINED BALANCE SHEET ALL FUND TYPES AND ACCOUNT GROUPS JUNE 30, 1999

	General <u>Fund</u>	Special Revenue Fund	Enterprise Funds	General Fixed Asset Group	Memorandum Only <u>Current Year</u>
<u>ASSETS</u>				• • • • • • • • • • • • • • • • • • • •	
Cash and cash equivalents	\$56,068	\$2,991	\$119,261	\$0	\$178,320
Investments	8,195	0	83,431	0	91,626
Receivables:					0
Property taxes	725	0	0	0	725
Franchise taxes	2,917	0	0	0	2,917
Accounts receivable	0	0	14,608	0	14,608
Due from other funds	518	5,950	13,777	0	20,245
Due from other govt, units	11,776	0	0	0	11,776
Restricted Assets:					
Cash and cash equivalents	0	Ø	29,476	0	29,476
Investments	0	0	26,978	0	26,978
Land	0	0	9,765	950	10,715
Park and improvements	0	0	0	46,396	46,396
Buildings	0	0	0	62,458	62,458
Machinery and equipment	O	0	0	33,120	33,120
Vehicles	0	0	0	35,300	35,300
Property, plant and equipment	0	0	2,290,007	0	2,290,007
Accumulated depreciation	<u> </u>	<u> </u>	(651,355)	0	(651.355)
TOTAL ASSETS	\$80,199	\$8,941	\$1.935.948	\$178,224	\$2,203,312

### TOWN OF EVERGREEN, LOUISIANA COMBINED BALANCE SHEET ALL FUND TYPES AND ACCOUNT GROUPS (CONTINUED) JUNE 30, 1999

	General Fund	Special Revenue Fund	Enterprise Funds	General Fixed Asset <u>Group</u>	Memorandum Only Current Year
LIABILITIES AND FUND EQUITY					
LIABILITIES					
Accounts payable	\$0	\$0	\$2,681	\$0	\$2,681
Payroll taxes payable	393	0	762	0	1,155
Sales tax payable	0	0	345	0	345
Payable from restricted assets:					
Customer security deposits	0	0	10,589	0	10,589
Revenue bonds payable - current	0	0	2,000	0	2,000
Accrued interest	0	0	4,698	0	4,698
Due to other funds	10,828	0	9,417	0	20,245
Revenue bonds payable _	<u> </u>	0	100,691	0	100,691
TOTAL LIABILITIES	11,221	0	131,183	0	142.404
FUND EQUITY					
Contributed capital	0	0	1,463,103	0	1,463,103
Investments in General Fixed Assets	0	0	0	178,224	178,224
Retained Earnings:					
Unreserved	0	0	302,495	0	302,495
Reserved for revenue bond retirement	0	0	39,167	0	39,167
Fund Balances:					
Unreserved-designated	0	8,941	0	0	· •
Unreserved-undesignated	68.978	Q	0_	0	68.978
TOTAL FUND EQUITY	68.978	8,941	1.804.765	178,224	2,060,908
TOTAL LIABILITIES AND FUND EQUITY	\$80,199	\$8,941	\$1,935,948	\$178,224	\$2,203.312

### TOWN OF EVERGREEN, LOUISIANA COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED JUNE 30, 1999

	General Fund	Special Revenue Fund	Memorandum Only Current Year
REVENUES			
Taxes	\$11,815	\$0	\$11,815
Licenses and permits	10,065	0	10,065
Intergovernmental	45,442	13,396	58,838
Miscellaneous	11,409	<u> </u>	11,409
TOTAL REVENUES	78,731	13,396	92,127
EXPENDITURES			
General government	40,494	0	40,494
Public safety	3,956	5,251	9,207
Capital outlay	42,002	<u> </u>	42,002
TOTAL EXPENDITURES		5,251	91,703
Excess (deficiency) of revenues			
over expenditures	(7,721)	8,145	424
FUND BALANCES AT BEGINNING OF YEAR	76,699	796	77,495
FUND BALANCES AT END OF YEAR	\$68,978	\$8,941	\$77,91 <u>9</u>

# TOWN OF EVERGREEN, LOUISIANA COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET (GAAP BASIS) AND ACTUAL GENERAL AND SPECIAL REVENUE FUND TYPES FOR THE YEAR ENDED JUNE 30, 1999

					Special	
		General			Revenue	
		Fund			Fund	
			Variance			Variance
			Favorable			Favorable
	Budget	<u>Actual</u>	(unfavorable)	Budget	Actual	(unfavorable)
REVENUES						
Taxes	\$10,000	\$11,815	\$1,815	\$0	\$0	\$0
Licenses and permits	8,000	10,065	2,065	0	0	0
Intergovernmental	36,900	45,442	8,542	12,880	13,398	516
Miscellaneous	1,800	11,409	9,609	0	0	<u>0</u>
TOTAL REVENUES	56,700	78,731	22,031	12,880	13,396	516
EXPENDITURES						
General government	32,115	40,494	(8,379)	0	0	0
Public safety	6,135	3,956	2,179	4,272	5,251	(979)
Capital outlay	29,850	42,002	(12,152)	<u>o</u> _	0	0
TOTAL EXPENDITURES	68,100	86,452	(18,352)	4,272	5,251	(979)
Excess (deficiency) of revenues						
over expenditures	(11,400)	(7,721)	3,679	8,608	8,145	(463)
FUND BALANCES AT						
BEGINNING OF YEAR	76,699	76,699	0	796	796	
FUND BALANCES AT	ተርር ባለላ	ቀረብ ለማሳ	<u>ቀን ወ</u>	<b>A</b> O 40 4	** **	<b>A</b> /400
END OF YEAR	\$65,299	\$68,978	\$3,681	\$9 <u>,404</u>	\$8,941	\$(463)

### TOWN OF EVERGREEN, LOUISIANA ENTERPRISE FUNDS

### COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS - ALL PROPRIETARY FUND TYPES FOR THE YEAR ENDED JUNE 30, 1999

	Enterprise Funds
OPERATING REVENUES	44.40.500
Charges for services	\$142,569 2.533
Late charges	2,527
TOTAL OPERATING REVENUES	145,096
OPERATING EXPENSES	
Attendance fees	1,425
Collection	1,245
Dues	495
Depreciation	51,365
Engineering expense	1,486
Insurance	5,033
Lab fees	1,698
Legal and professional	5,100
Miscellaneous	265
Office supplies	171
Postage	1,824
Repairs and maintenance	22,946
Salaries	43,408
Supplies	6,810
Taxes - payroll	3,196
Telephone	1,225
Truck	2,736
Utilities	8,739_
TOTAL OPERATING EXPENSES	<u>159,165</u>
OPERATING INCOME	(14,070)
NONOPERATING REVENUES (EXPENSES)	
Interest income	6,674
Miscellaneous income	286
Interest expense	(5,143)
Total nonoperating revenues (expenses)	1,816
NET INCOME	(12,253)
Add depreciation on fixed assets acquired by grants, entitlements,	(141-05)
and shared revenues externally restricted for capital	07.054
acquisitions and construction that reduces contributed capital	37,651
INCREASE (DECREASE) IN RETAINED EARNINGS	25,398
RETAINED EARNINGS BEGINNING OF YEAR	316,264
RETAINED EARNINGS END OF YEAR	\$341,662

The accompanying notes are an integral part of this financial statement.

# TOWN OF EVERGREEN, LOUISIANA ENTERPRISE FUNDS COMBINED STATEMENT OF CASH FLOWS - ALL PROPRIETARY FUND TYPES FOR THE YEAR ENDED JUNE 30,1999

	Enterprise Funds
CASH FLOWS FROM OPERATING ACTIVITIES: Net Income (Loss) Adjustments to reconcile net income to net	\$(12,253)
cash provided by operating activities:  Depreciation and amortization  (Increase) decrease in accounts receivables  (Increase) decrease in other receivables  Increase (decrease) in accounts payable	51,365 (994) 2,514 (3,451)
Increase (decrease) in other payables Increase (decrease) in accrued liabilities	4,762 (396)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	41,547
CASH FLOW FROM INVESTING ACTIVITIES: Purchase of property and equipment Increase in investments	(11,668) (5,454)
NET CASH PROVIDED (USED) FOR INVESTING ACTIVITIES	(17,122)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES: Principal paid on bonds and lease payable	(2,000)
NET CASH PROVIDED (USED) FROM (FOR) CAPITAL AND RELATED FINANCING ACTIVITIES	(2,000)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	22,425
CASH AND CASH EQUIVALENTS BEGINNING OF YEAR	126,311
CASH AND CASH EQUIVALENTS END OF YEAR	<u>\$148,736</u>

NOTES TO FINANCIAL STATEMENTS

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### NOTES TO FINANCIAL STATEMENTS JUNE 30, 1999

### INTRODUCTION

The Town of Evergreen was incorporated on the first Monday of April 1872, under the provisions of the State of Louisiana Legislative Act 61, signed and dated April 23, 1872. The Town operates under a Mayor-Board of Alderman form of government.

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

- A. <u>The Basis of Presentation</u>. Accompanying financial statements of the Town of Evergreen have been prepared in conformity with generally accepted accounting principles (GAAP) applied to governmental units. Such accounting and reporting procedures also conform to the requirements of Louisiana Revised Statutes 24:517 and to the guides set forth in the <u>Louisiana Municipal Audit and Accounting Guide</u>, and to the industry audit guide, <u>Audits of State and Local Governmental Units</u>.
- B. <u>Financial Reporting Entity.</u> Governmental Accounting Standards Board Statement 14 established criteria for determining which component units should be considered part of the Town of Evergreen, Louisiana, for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:
- 1. Appointing a voting majority of an organization's governing body, and :
  - a. The ability of the Town to impose its will on that organization and/or
  - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the Town.
- 2. Organizations for which the City does not appoint a voting majority, but are fiscally dependent on the Town.
- 3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature of significance of the relationship.

Based upon the application of the above criteria, the Evergreen Volunteer Fire Department is considered a part of the Town's reporting entity and has been presented as a blended component unit.

C. <u>Fund Accounting.</u> The Town of Evergreen uses funds and account groups to report its financial position and results of its operations, each of which is considered a separate accounting entity. A fund is a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into two generic fund types and two broad fund categories as follows:

### NOTES OF FINANCIAL STATEMENTS, (Continued)

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### Governmental Fund-

### General Fund-

The general fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in other funds.

### Special Revenue Fund-

Special Revenue funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specific purposes.

### Capital Projects Funds-

Capital Projects Funds are used to account for financial resources to be used for the acquisition of construction of major capital facilities (other than those financed by proprietary funds and trust funds).

### Proprietary Fund-

### Enterprise Funds-

Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or new income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

D. Fixed Assets and Long-Term Liabilities. The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus.

All governmental fund type operations are accounted for on a spending or "financial flow" measurement focus and only current assets and current liabilities are generally included on their balance sheets.

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, and are recorded as expenditures in the governmental fund types when purchased. The Town has elected not to capitalize public domain ("infrastructure") fixed assets consisting of certain improvements other than building, including roads, bridges, sidewalks, and drainage improvements. No depreciation has been provided on general fixed assets.

All proprietary funds are accounted for on a costs of services or "capital maintenance" measurement focus, and all assets and all liabilities (whether current or noncurrent) associated with their activity are included on their balance sheets.

### NOTES TO FINANCIAL STATEMENTS, (Continued)

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Depreciation of all exhaustible fixed assets used by proprietary funds is charged as an expense against their operations. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives, in years, are as follows:

	Water	Sewer
	<u>System</u>	<u>System</u>
Water well	20	-
Building & Utility System	50	50
Service Vehicles and		
Movable Equipment	7	5
Office Furniture and Fixtures	5	_

All fixed assets are stated at historical cost (cash plus trade-in allowances, if applicable). Donated fixed assets, if any, are stated at their estimated fair value on the date donated.

E. <u>Basis of Accounting</u>. The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Ad valorem taxes are recognized as revenue in the year for which budgeted, that is, in the year in which such taxes are billed and collected. Other major revenues that are considered susceptible to accrual include earned grant revenues and other intergovernmental revenues, charged for services, franchise fees and interest on investments. Licenses and permits are recognized when received because they are not objectively measurable. Anticipated refunds of such taxes are recorded as liabilities and reductions of revenue when they are measurable and their validity seems certain.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except that principal and interest on general long-term debt (if applicable) is recognized as an expenditure when due.

All proprietary funds are accounted for using the accrual basis of accounting, whereby revenues are recognized when they are earned and expenses are recognized when incurred.

Purchase of various operating supplies are regarded as expenditures or expenses at the time purchased, and inventories of such supplies (if any) are not recorded as assets at the close of the fiscal year due to immateriality.

The Town follows the policy of capitalizing interest as a component of the cost of property, plant, and equipment constructed for its own use. For the fiscal year ended June 30, 1999, there were no interest charges capitalized on fixed assets acquired or constructed. Depreciation expense on fixed assets used by proprietary funds for the fiscal year ended June 30, 1999 was \$51,365.

### NOTES TO FINANCIAL STATEMENTS, (Continued)

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

- F. <u>Budgets and Budgetary Accounting</u>. The Town follows these procedures in establishing the budgetary data reflected in these financial statements:
  - 1. The Mayor prepares a purposed budget and submits same to the Board of Alderman no later than fifteen days prior to the beginning of each fiscal year.
  - 2. After all action necessary to finalize and implement the budget, the budget is adopted through passage of an ordinance prior to the commencement of the fiscal year for which the budget is being adopted.
  - 3. Budgetary amendments involving the transfer of funds from one department, program or function to another or involving increase in expenditures resulting from revenues exceeding amounts estimated require the approval of the Board of Aldermen.
  - 4. All budgetary appropriations lapse at the end of each fiscal year.
  - 5. The budgets for the Governmental funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are stated as originally adopted, or as amended from time to time by the Board of Alderman.
  - 6. The Town does not integrate its budget into the accounting system and exercises budgetary control at the fund level.
- G. Cash and Cash Equivalents Cash includes cash on hand, demand deposits and short-term investments with original maturities of ninety days or less from the date of acquisition.
- H. <u>Cash Flow Presentation</u> For the purposes of the statement of cash flows, the Enterprise Funds (Water System Fund and Sewer System Fund) consider all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash equivalents.
- I. <u>Investments</u> Investments which consist of interest-bearing certificates of deposit with maturities greater than ninety days in local financial institutions are stated at cost. At June 30, 1999, cost approximated market value on investments held by the Town.
- J. <u>Bad Debts</u> Uncollectible amounts due for ad valorem taxes and customers' utility receivables are recognized as bad debts at the time information becomes available which would indicate the uncollectibility of the particular receivable. Uncollectible amounts at June 30, 1999, were immaterial.
- K. <u>Accumulated Unpaid Vacation and Other Employee Benefits</u> Employees of the Town are not covered under any specific vacation or sick leave policy therefore there are no accumulations of such absences to be accrued as a liability in these financial statements. It is the Town's policy to recognize the costs of compensated absences when actually paid to employees.

### NOTES TO FINANCIAL STATEMENTS, (Continued)

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

L. <u>Total Columns on Combined Statements - Overview</u> Total columns on the combined statements - overview are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position in conformity with generally accepted accounting principles. Neither is such data comparable to consolidation. Interfund eliminations have not been made in the aggregation of this data.

### NOTE 2. CASH AND CASH EQUIVALENTS

At June 30, 1999, the Town has cash and cash equivalents (book balances) totaling \$326,400 as follows:

Demand deposits \$140,868 Time deposits <u>185,532</u>

Total <u>\$326,400</u>

Balances in time deposits are reflected as investments since they represent interest-bearing certificates of deposits with maturities greater than ninety days.

These deposits are stated at cost, which approximates market. Under state law, these deposits (or resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At June 30, 1999, the Town has \$327,900 in deposits (collected bank balances). These deposits are secured from risk by federal deposits insurance of \$202,991 and pledged securities of \$124,909.

Even though pledged securities are considered uncollateralized (Category 3) under the provisions of GASB statement 3, Louisiana Revised Statute 39:1229 imposes a statutory requirements on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Town that the fiscal agent has failed to pay deposited funds upon demand.

### NOTES TO FINANCIAL STATEMENTS, (Continued)

### NOTE 3. <u>RECEIVABLES</u>

Intergovernmental receivables at June 30 consisted of the following:

	<u>1999</u>
Tobacco Tax	\$ 383
Beer Tax	66
DOTD	1,059
Indian Affairs	<u>10,268</u>
	<u>\$11,776</u>

In the enterprise fund unbilled utility receivables were immaterial at June 30, 1999. Billed receivable balance at June 30, 1999 consisted of the following:

	<u>Water</u>	Sewer	Total
Current billings Over 30 days	\$10,459 <u>1,991</u>	\$1,813 <u>345</u>	\$12,272 2,336
	<u>\$12,450</u>	<u>\$2,158</u>	<u>\$14,608</u>

### NOTE 4. INTERFUND RECEIVABLES, PAYABLES

	Interfund <u>Receivables</u>	Interfund <u>Payables</u>
General Fund Volunteer Fire Dept-	\$ 518	\$10,828
Sub District # 9	5,950	-
Sewer Fund	-	3,467
Water Fund	<u>13,777</u>	5,950
	<u>\$20,245</u>	<u>\$20,245</u>

### NOTES TO FINANCIAL STATEMENTS, (Continued)

### NOTE 5. RESTRICTED ASSETS - PROPRIETARY FUND TYPE

Restricted assets were applicable to the following at June 30, 1999 totaling \$56,454.

	<u>Water</u>	Sewer	<u>Total</u>
Customer Meter Deposit	\$10,589	\$ -	\$10,589
Bond and Interest Redemption	-	30,167	30,167
Reserve	-	7,858	7,858
Contingency		<u>7,840</u>	<u>7,840</u>
	<u>\$10,589</u>	<u>\$45,865</u>	<u>\$56,454</u>

### NOTE 6. CHANGES IN FIXED ASSETS

A summary in changes in general fixed assets as follows:

	Balance			Balance
	<u>6/30/98</u>	<u>Additions</u>	<u>Deletions</u>	<u>6/30/99</u>
Land	\$ 950	\$ -	\$ -	\$ 950
Build <del>i</del> ngs	56,300	6,158	-	62,458
Machinery & Equipment	27,676	5,444	-	33,120
Vehicles	35,000	300	-	35,300
Park & Improvements	<u>45,328</u>	<u>1,068</u>	<del></del>	<u>46,396</u>
	<u>\$165,254</u>	<u>\$ 12,970</u>	<u>\$ -                                   </u>	<u>\$ 178,224</u>

A summary of proprietary fund type property, plant and equipment at June 30, 1999 follows:

	Water <u>Fund</u>	Sewer Fund	_Total_
Water Wells	\$ 649,193	\$ -	\$ 649,193
Distribution System	919,849	643,872	1,563,721
Service Vehicles	23,231	-	23,231
Miscellaneous Equipment	50,487	<u>3,375</u>	53,862
	1,642,760	647,247	2,290,007
Less Accumulated Depreciation	<u>(457,466</u> )	(193,889)	<u>(651,355</u> )
	1,185,294	453,358	1,638,652
Land	<u>9,765</u>		9,765
Total	<u>\$1,195,059</u>	<u>\$453,358</u>	<u>\$1,648,417</u>

### NOTES TO FINANCIAL STATEMENTS, (Continued)

### NOTE 7. CHANGES IN LONG-TERM DEBT

The following is a summary of long-term debt transactions for the year ended June 30, 1999:

	<u>Sewer</u>
Revenue Bonds Payable at 6/30/98	\$104,691
Add: New Debt Issued	-
Less: Bonds Retired	2,000
Revenue Bonds Payable at 6/30/99	<b>\$102,691</b>

Debt issues payable at June 30, 1999 are comprised of the following individual revenue bond issues:

\$134,000 Sewer Revenue Bond dated August 12,1983, due in annual installments of \$2,000 to \$8,000 beginning August 12, 1986 through August 12, 2023 interest payable annually on each anniversary date at 5% (this issue is secured by the income and revenues to be derived from the operation of the sewer system).

<u>\$102,691</u>

The annual requirements to amortize all debt outstanding as of June 30, 1999 including interest payments of \$83,460 are as follows:

Year Ending	Sewer
<u>June 30</u>	<u>Revenue</u>
2000	7,135
2001	7,035
2002	6,935
2003	6,835
2004	6,735
2005-2023	<u>151,476</u>
Total	<u>\$186,151</u>

### NOTES TO FINANCIAL STATEMENTS, (Continued)

### NOTE 8. AD VALOREM TAXES

For the year ended June 30, 1999, taxes of 7.21 mills were levied on property with assessed valuations totaling \$393,010 and were dedicated as follows:

General Corporate 7.21 mills

Total taxes levied were \$2,834. Ad Valorem taxes receivable at June 30, 1999 were \$725.

Property taxes attach as an enforceable lien on property as of January 2 of each year. Taxes are levied in October of each year and payable by January 1 of the year following. The Town bills and collects its own property taxes and they are recognized as revenues when levied to the extent that they result in current receivables. Property assessments are based on valuations made by tax assessor of Avoyelles Parish.

### NOTE 9. DEDICATION OF SEWER REVENUES AND SINKING FUND REQUIREMENTS

There are a number of limitations and requirements contained in the revenue bond indenture as follows:

### 1983 SEWER REVENUE BOND:

All the income and revenues of the Sewer System are pledged to the retirement of the Sewer Revenue Bond dated August 12, 1983, and are required to be deposited in a separate bank account designated as the "Sewer Revenue Fund" from which all reasonable and necessary expenses of operating and maintaining the system have first priority. The second priority requires the establishment of the following special funds for the following express purposes:

### SEWER REVENUE BOND AND INTEREST SINKING FUND:

This fund, as required by the Bond Resolution, is used for the annual payment of principal and interest on the outstanding bond. This is done by transferring from the Sewer Revenue Fund to the regularly designated fiscal agent of the Town, monthly in advance on or before the 20th day of each month of each year a sum equal to one-twelfth (1/12th) of the total amount of principal and interest falling due in the ensuing year, together with such additional proportionate sum as may be required to pay said principal and interest as the same respectively become due.

### SEWER RESERVE FUND:

This fund, as required by the Bond Resolution, is established solely for the purpose of paying the principal of and interest on the bond payable from the above mentioned Sewer Revenue Bond and Interest Sinking Fund, as to which there would otherwise be default. Funds must be transferred into this account from the Sewer Revenue Fund, monthly in advance on or before the 20th day of each month of each year, beginning with the first month in which the system becomes revenue producing, a sum at least equal to five percent (5%) of the amount to be paid into the above mentioned Sinking Fund, with the payments into the Reserve Fund continuing until it has accumulated enough funds to equal the highest combined principal and interest payment due on the bond in any year, as a Debt Service Reserve not to exceed \$8,700.

### NOTES TO FINANCIAL STATEMENTS, (Continued)

### NOTE 9. DEDICATION OF SEWER REVENUES AND SINKING FUND REQUIREMENTS (Continued)

### SEWER DEPRECIATION AND CONTINGENCY FUND:

The purpose of this fund is to care for depreciation, extensions, additions, improvements and replacements necessary to properly operate the system, by transferring from the Sewer Revenue Fund to the regularly designated fiscal agency bank of the Town, monthly in advance on or before the 20th day of each month. Money in the Sewer Deprecation and Contingency Fund shall also be used to pay the principal of and the interest on any bonds herein authorized for the payment of which there is not sufficient money in the Sinking or Reserve Funds, but if so used, such money shall be replaced by the Town as soon as possible thereafter out of the earnings of the system after making the required payments into the respective funds described above.

Subject to the foregoing, which are cumulative, the balance of the excess funds on deposit in the Sewer Revenue Fund may be used by the Town for the purpose of calling and/or paying bonds or of such other lawful corporate purposes as the Governing Authority of the Town may determine.

All or any part of the monies on reserve in any of the aforesaid funds shall, at the written request of the Town, be invested in direct obligations of the United States of America or other obligations permitted by Louisiana law, maturing in five (5) years or less, in which event all income derived from such investments in the said Sinking. Fund and said Reserve Fund shall be deposited in the Sewer Revenue Fund as income and reserves of the System, and all income from investments in said Depreciation Fund shall be added to such Depreciation Fund. Such investments shall, to the extent at any time necessary, be liquidated and the proceeds thereof applied to the purposes for which said respective funds are herein maintained.

### NOTE 10. RETIREMENT COMMITMENTS

All employees of the Town participate in the social security retirement system. The Town has no further liability for retirement commitments.

### NOTE 11. FRANCHISE AGREEMENTS

The Town entered into franchise agreements with various public utility companies that provide services within the corporate limits of the Town. A summary of each such agreement follows:

1. <u>Central Louisiana Electric Company, Inc.</u> (CLECO) effective July 8, 1996 for a period of twenty-five (25) years. Franchise fee is based on two percent (4%) of the gross receipts from sale and delivery of electric energy for residential and commercial purposes billed on commercial and residential rates within the limits of the Town. Fees are payable on an annual basis. Other franchise provisions are as follows:

Franchise payments will be reduced in an amount equal to the sum of any new or increased taxes of any nature whatsoever levied by the municipality and payable by CLECO (except uniform ad valorem taxes, based on property values).

### NOTES TO FINANCIAL STATEMENTS, (Continued)

### NOTE 11. FRANCHISE AGREEMENTS-CONTINUED

- 2. <u>Laribay Cablevision</u> effective 1988 for a period of twenty (20) years. The franchise fee is based on three percent (3%) of gross subscription receipts, less state sales taxes, federal excise tax and copyright received by the company within the Town city limits. Fees are payable to the Town semi-annually.
- 3. Entex Gas, Inc. effective August 14, 1995, for a period of fifteen (15) years. Franchise fees is based on four percent (4%) of the gross receipts from the sale of gas for residential and commercial purposes billed on residential and commercial rates within the limits of the Town. Fees are payable on or before the 10th day of each February.
- 4. <u>Bell South, Inc.</u> effective June 12, 1996 for a period of five (5) years. Franchise fee is based on five percent (5%) of the gross receipts from local exchange telephone services for residential and commercial purposes billed on established rates provided within the corporate limits of the Town. Fees are payable to the Town in quarterly installments.

### NOTE 13. COMPENSATION TO ELECTED OFFICIALS

The compensation paid to the Mayor and Board of Alderman follows:

		Date Term	Amount of
Office		Expires/Resigned	Compensation
Philip Heiman	Mayor	December 2002	\$3,000
Thelma Moore	Alderwoman	December 2002	550
Kenneth Jans	Alderman	December 2002	600
Gwendolyn Hollinshead	Alderwoman	December 2002	200
Roxanne Riche	Alderwoman	December 2002	650
Joseph Devillier	Alderman	December 2002	150
Wanda Clark	Alderwoman	December 2002	350
Kerry Descant	Alderwoman	December 2002	<u>350</u>
			\$5,850

### **NOTE 14. LITIGATION**

At June 30, 1999, the Town of Evergreen, Louisiana was not involved in any litigation that would materially affect the financial statements.

### **NOTE 15. YEAR 2000 RESOLUTION**

The stage identified by the Governmental Accounting Standards Board as being necessary to implement a year 2000-compilant system are: Awareness Stage, Assessment Stage, Remediation Stage, and Validation/Testing Stage. The Town is currently in the Awareness Stage of the year 2000 compliant system. The progress to date by the Town with regards to Y2000 compliance is: The awareness and assessment stages have been completed and the remediation, validation and testing are expected to be completed by the fourth quarter of 1999.

SUPPLEMENTARY INFORMATION

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FINANCIAL STATEMENTS
OF COMBINING AND INDIVIDUAL FUNDS

### **GENERAL FUND**

To account for resources traditionally associated with governments which are not required to be accounted for in another fund.

# TOWN OF EVERGREEN, LOUISIANA GENERAL FUND STATEMENT OF REVENUES DETAIL BUDGET (GAAP BASIS) AND ACTUAL FOR THE YEAR ENDED JUNE 30, 1999 WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 1998

		June 30, 1999		
			Variance favorable	June 30, 1998
DEVENUEO	Budget	Actual	(unfavorable)	Actual
REVENUES				
Taxes	<b>#</b> 0.500	60 705	0.000	40.700
Ad valorem	\$3,000	\$2,795	\$(205)	\$2,736
Franchise	7,000	9,019	2,019	8,663
Total Taxes	10,000	11,815	1,815	11,399
Licenses and permits				
Corporate licenses	8,000	10,065	2,065	10,923
Total licenses and permits	8,000	10,065	2,065	10,923
Intergovernmental				
Beer taxes	300	263	(37)	285
Police jury	1,200	1,200	0	1,200
Gaming share	30,000	38,330	8,330	33,128
Tobacco taxes	1,500	1,530	30	1,530
Fire insurance	1,800	2,000	200	1,916
Highway maintenance	2,100	2,118	18	2,118
Total Intergovernmental	36,900	45,442	8,542	40,177
Miscellaneous				
Interest income	600	759	159	749
Miscellaneous	0	0	0	156
Rent	1,200	3,150	1,950	1,250
Grant proceeds		7,500	7,500	10,500
Total Miscellaneous	1,800	11,409	9,609	12,655
TOTAL REVENUES	\$56,700	<u>\$78,731</u>	\$22,031	\$75,153

### TOWN OF EVERGREEN, LOUISIANA GENERAL FUND

### STATEMENT OF EXPENDITURES DETAIL BUDGET (GAAP BASIS) AND ACTUAL FOR THE YEAR ENDED JUNE 30, 1999

### WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 1998

	June 30, 1999			
	Budget	Actual	Variance favorable (unfavorable)	June 30, 1998 <u>Actual</u>
EXPENDITURES				
General government				
Assessor fees	\$150	\$65	\$85	\$268
Christmas expense	0	D	0	747
Dues	250	362	(112)	238
Engineering expense	0	616	(616)	0
Election expense	0	55	(55)	184
Insurance	4,500	6,075	(1,575)	5,482
Legal and professional	3,000	6,562	(3,562)	3,878
Miscellaneous	500	1,433	(933)	33
Office expense	500	1,379	(879)	128
Postage	200	162	38	108
Mayor-Salary	1,500	1,050	450	1,050
Attendance fees	1,700	1,425	275	963
Publication of minutes	800	615	185	700
Repairs and maintenance	250	2,947	(2,697)	6,810
Rent and lease expense	0	24	(24)	0
Salaries and wages	13,250	11,635	1,615	2,475
Taxes - payroll	1,200	1,367	(167)	389
Telephone	300	0	300	0
Travel	0	350	(350)	0
Service charges	15	0	15	0
Utilities	4,000	4,372	(372)	4,142
Total General government	32,115 _	40,494	(8,379)	27,596

### TOWN OF EVERGREEN, LOUISIANA GENERAL FUND

### STATEMENT OF EXPENDITURES DETAIL BUDGET (GAAP BASIS) AND ACTUAL (CONTINUED) FOR THE YEAR ENDED JUNE 30, 1999

### WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 1998

	June 30, 1999				
	Dudest	Antoni	Variance favorable	June 30, 1998	
Public safety	Budget	Actual	(unfavorable)	Actual	
Fire Department					
Dues	50	0	50	0	
Fuel and oil	0	52	(52)	0	
Insurance	1,800	0	1,800	1,713	
Miscellaneous	1,000	Õ	1,000	2	
Postage	50	0	50	0	
Office expense	0	100	(100)	0	
Repairs and maintenance	900	1,262	(362)	18	
Taxes and licenses	25	0	25	0	
Travel	250	0	250	ō	
Legal and professional	800	0	800	773	
Utilities	600	820	(220)	636	
Total Fire Department	5,475	2,234	3,241	3,142	
Police department					
Salaries	600	1,600	(1,000)	600	
Taxes - payroll		122	(62)	46	
Total Police Department	660	1,722	(1,062)	646	
Total Public Safety	6,135	3,956	2,179	3,787	
Capital Outlay					
General government	29,850	42,002	(12,152)	24,844	
Public safety	<u> </u>	0		20,049	
Total Capital Outlay	29,850	42,002	(12,152)	44,893	
AL EXPENDITURES	\$68,100	\$86,452	\$(18,352)	\$76,277	

### **ENTERPRISE FUNDS**

### Water System Fund-

To account for the provision of the water services to the residents of the Town of Evergreen, Louisiana and some residents of the Parish of Avoyelles. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service, billing, and collections.

### Sewer System Fund-

To account for the provision of the sewerage services to the residents of the Town of Evergreen, Louisiana. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, billing, and collections.

### TOWN OF EVERGREEN, LOUISIANA ENTERPRISE FUNDS COMBINING BALANCE SHEET JUNE 30, 1999

			Memorandum Only	Memorandum Only
	<u>Water</u>	Sewer	Current Year	Prior Year
<u>ASSETS</u>				
Current Assets				
Cash and cash equivalents	\$94,253	\$25,008	\$119,261	\$98,196
Investments	83,431	0	83,431	78,469
Accounts Receivables	12,450	2,158	14,608	13,615
Due from other funds	13,777	0	13.777_	<u>16.291</u>
Total Current Assets	203.911	27.166	231.077	206,571
Restricted Assets				
Cash and cash equivalents	0	29,476	29,476	28,115
Investments	10.589	16,389	26.978	26.486
Total Restricted Assets	10.589	45,866	56,454	54,601_
Fixed Assets				
Land	9,765	0	9,765	9,765
Property, plant and equipment	1,642,760	647,247	2,290,007	2,278,339
Accumulated depreciation	<u>(457,466)</u>	(193,889)	(651,355)	(599,990)
Total fixed assets	1.195,059	453,358	1.648.417	1.688.114
TOTAL ASSETS	<u>\$1,409,559</u>	\$526.390	1.935,948	\$1,949,285

### TOWN OF EVERGREEN, LOUISIANA ENTERPRISE FUNDS COMBINING BALANCE SHEET (CONTINUED) JUNE 30, 1999

	Water_	Sewer	Memorandum Only Current Year	Memorandum Only <u>Prior Year</u>
LIABILITIES AND FUND EQUITY				
LIABILITIES				
Current liabilities payable				
(from current assets)				
Accounts payable	\$2,681	\$0	\$2,681	\$6,130
Payroll taxes payable	754	8	762	1,047
Sales taxes payable	345	0	345	364
Due to other funds		3,467	9,417	3.467
Total current liabilities				
payable (from current assets)	9.730	3,474	13,205	11.008
Current liabilities				
payable (from restricted assets)				
Customer security deposits	10,589	0	10,589	11,779
Revenue bonds payable	0	2,000	2,000	2,000
Accrued interest	0	4,699	4,699	4,790_
Total current liabilities				
payable (from restricted assets)	10.589	6.699	<u>17.288</u>	18.569
Long-term Liabilities				
Revenue bonds payable	0	100.691	100,691	102,691
Total Long-term Liabilities		100,691	100,691	102,691
TOTAL LIABILITIES	20,319	110.865	131,184	132.267
FUND EQUITY				
Contributed capital	1,096,812	366,290	1,463,103	1,500,753
Reserved for revenue bond retirement	0	39,167	39,167	36,031
Unreserved	292,427	10,068	302,495	280.233
TOTAL FUND EQUITY	1.389.239	415.526	1,804,765	1.817.017
TOTAL LIABILITIES AND FUND EQUITY	<u>\$1.409.558</u>	\$526,391	\$1,935,949	\$1,949,285

# TOWN OF EVERGREEN, LOUISIANA WATER SYSTEM FUND STATEMENT OF REVENUES AND EXPENSES BUDGET (GAAP) AND ACTUAL FOR THE YEAR ENDED JUNE 30, 1999

	Budget	Actual	Variance- Favorable (Unfavorable)	Memorandum Only Prior Year
OPERATING REVENUES				
Charges for services	\$115,000	\$121,175	\$6,175	\$117,282
Late charges	1,300	2,190	890	1.861
Total operating revenues	116,300	123,365	7.065	119,143
OPERATING EXPENSES				
Accounting	850	0	850	0
Attendance fees	1,700	1,425	275	1,788
Collection	1,000	981	19	954
Depreciation	36,000	38,471	(2,471)	37,701
Dues	100	495	(395)	100
Insurance	7,750	4,987	2,763	7,970
Legal advertising	500	0	500	0
Legal and professional	6,000	5,100	900	8,729
Mayor's salary	1,500	1,950	(450)	1,950
Miscellaneous	500	225	275	313
Office supplies	600	171	429	587
Postage	1,600	1,824	(224)	1,708
Rent	0	20	(20)	0
Repairs and maintenance	13,000	21,203	(8,203)	17,780
Salaries	42,000	40,858	1,142	49,243
Supplies	4,800	6,806	(2,006)	4,485
Taxes - payroll	4,000	3,149	851	4,101
Telephone	1,300	1,225	75	1,177
Truck expense	2,750	2,736	14	2,903
Utilities	8,000	6,233	1.767	7,631
Total operating expenses	133,950	137,858	(3.908)	149,118
Operating income (loss)	(17,650)	(14,493)	3,157	(29,974)
NONOPERATING REVENUES (EXPENSES)				
Interest income	4,500	5,307	807	5,288
Miscellaneous _	100	286	186	0
Total Nonoperating revenues (expenses)	4.600	5,593	993	5,288
NET INCOME (LOSS)	\$(13,050)	\$(8,900)	\$4.150	\$(24,686)

# TOWN OF EVERGREEN, LOUISIANA SEWER SYSTEM FUND STATEMENT OF REVENUES AND EXPENSES BUDGET (GAAP) AND ACTUAL FOR THE YEAR ENDED JUNE 30, 1999

	<b>-</b>		Variance- Favorable	Memorandum Only
ODEDATING DEVENUES	Budget	Actual	(Unfavorable)	Prior Year
OPERATING REVENUES	ቀባለ ለለብ	<u></u> ቀሳተ ባባላ	<b>64 204</b>	<b>\$04.07</b> 0
Charges for services	\$20,000	\$21,394	\$1,394	\$21,876
Late charges	300	337	37	332
Total operating revenues	20,300	21,731	1.431	22,208
OPERATING EXPENSES				
Collection	200	265	(65)	266
Depreciation	13,000	12,894	106	12,905
Engineering expense	0	1,486	(1,486)	0
Insurance	150	45	105	103
Lab fees	1,500	1,698	(198)	1,590
Legal and professional	1,000	0	1,000	3,495
Miscellaneous	250	20	230	36
Office supplies	100	0	100	61
Repairs and maintenance	1,500	1,743	(243)	4,617
Salaries	0	600	(600)	600
Supplies	0	3	(3)	52
Taxes - payroll	0	47	(47)	48
Utilities	2,500	2.507	(7)	2,156
Total operating expenses	20,200	21,307		25,928
Operating income (loss)	100	424	324	(3.720)
NONOPERATING REVENUES (EXPENSES)				
Interest income	1,000	1,366	366	1,388
Interest expense	(5.200)	(5.143)	57	5,243
Total Nonoperating revenues (expenses)	(4,200)	(3,777)	423	(3,855)
Net Income (loss)	\$(4,100)	\$(3,352)	\$748	\$(7,575)

# TOWN OF EVERGREEN, LOUISIANA ENTERPRISE FUNDS COMBINING STATEMENT OF CASH FLOWS - ALL PROPRIETARY FUND TYPES FOR THE YEAR ENDED JUNE 30,1999

	Water System	Sewer System	(Memorandum Only) Current_Year	(Memorandum Only) Prior Year
CASH FLOWS FROM OPERATING ACTIVITIES:				
Net Income (Loss)	\$(8,900)	\$(3,352)	\$(12,252)	\$(32,261)
Adjustments to reconcile net income to net				
cash provided by operating activities:				
Depreciation and amortization	38,471	12,894	51,365	50,606
(Increase) decrease in accounts receivables	(829)	(165)	(994)	505
(Increase) decrease in notes recievables	0	0	0	8,750
(Increase) decrease in other recievables	2,514	0	2,514	(3,204)
Increase (decrease) in accounts payable	139	(3,590)	(3,451)	6,130
Increase (decrease) in other payables	4,761	0	4,761	(1)
Increase (decrease) in accrued liabilities	(304)	(92)	(396)	(222)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	35,852	5,695	41.547	30.303
CASH FLOW FROM INVESTING ACTIVITIES:				
Purchases of property and equipment	(11,153)	(515)	(11,668)	0
Purchase of investments	(4.645)	(809)	(5,454)	(5,455)
NET CASH PROVIDED (USED) FOR INVESTING ACTIVITIES	(15,798)	(1,324)	(17.122)	(5,455)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:				
Principal paid on bonds and lease payable		(2,000)	(2,000)	(2.000)
NET CASH PROVIDED (USED) FROM (FOR) CAPITAL AND RELATED FINANCING ACTIVITIES	0	(2,000)	(2,000)	(2,000)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	20,054	2,371	22,425	22,848
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	74,198	52,113	126,311	103,463
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$94,252	\$54,484	<b>\$148.736</b>	\$126,311

### TOWN OF EVERGREEN, LOUISIANA, LUOISIANA SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 1999

<u>Ref.No.</u>	Fiscal Year Finding Initially Occurred	Description of <u>Findings</u>	Planned Corrective Action Taken (Yes, No, Partially)	Action/Partial Corrective Action Taken			
Section 1-Internal Control and Compliance Material to the Financial Statements:							
<u>None</u>	•						
Section 2-Internal Control and Compliance Material to Federal Awards:							
<u>None</u>							
Section 3-Management Letter:							
#97-1	30-June-97	Untimely and incorrect deposits.	Partially	Will begin making more frequent deposits in the future.			
.#98-1	30-June-98	Adequate description of action documented in minutes.	Partially	Has improved over prior year.			
#98-2	30-June-98	Formal attendance forms utilized to document approval of hours worked.	Yes				