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HOUSING AUTHORITY OF THE TOWN OF DONALDSONVILLE DONALDSONVILLE, LOUISIANA

GENERAL PURPOSE FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS REPORTS AS OF AND FOR THE YEAR ENDED DECEMBER 31, 1999 WITH SUPPLEMENTAL INFORMATION SCHEDULES

WILLIAM DANIEL MCCASKILL, CPA A PROFESSIONAL ACCOUNTING CORPORATION

> 415 MAGNOLIA LANE MANDEVILLE, LOUISIANA 70471

> > Under provisions of state law, this report is a public document. A copy of the remaining the public officials. The the chilly and at the law provide public officials. The report is evaluable for public inspection at the Baton Rouge office of the Legislauve Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date JUL 2 6 2000

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CORRECTIVE ACTION PLAN

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INDEPENDENT AUDITOR'S REPORT UNQUALIFIED OPINION ON GENERAL PURPOSE FINANICIAL STATEMENTS AND SUPPLEMENTARY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

BOARD OF COMMISSIONERS HOUSING AUTHORITY OF TOWN OF DONALDSONVILLE DONALDSONVILLE, LOUISIANA 70346

I have audited the accompanying general purpose financial statements of the Housing Authority of the Town of Donaldsonville (PHA) as of and for the year ended December 31, 1999, as listed in the table of contents. These general purpose financial statements are the responsibility of the PHA's management. My responsibility is to express an opinion on these general purpose financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States, and provisions of the Louisiana Governmental Audit Guide. Those standards required that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the general purpose financial statements referred to above present fairly in all material respects, the financial position of the Housing Authority of the Town of Donaldsonville as of December 31, 1999, and the results of its operations and changes in its total equity for the year ended in conformity with generally accepted accounting principles.

As described in Note A to the financial statements, the PHA has changed from the Governmental Funds to the Enterprise Funds method for the year ended December 31, 1999.

In accordance with <u>Government Auditing Standards</u>, I have also issued a report dated June 15, 2000 on my consideration of the PHA's internal control over financial reporting and my tests of its compliance with certain laws, regulations, contracts, and grants.

My audit was conducted for the purpose of forming an opinion on the general purpose financial statements of the PHA taken as a whole. The combining and individual fund financial statements and schedules, as well as the accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non Profit organizations, and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in my opinion, is fairly presented in all material respects in relation to the financial statements and any other included supplementary information taken as a whole.

This report is intended solely for the information and use of the Board of Commissioners of the PHA, and for filing with the Department of HUD and should not be used for any other purpose.

William Daniel McCaskill, CPA

A Professional Accounting Corporation

June 15, 2000

Housing Authority of the Town of Donaldsonville
COMBINED BALANCE SHEET ALL FUNDS
December 31, 1999

EXHIBIT A

++	
	ALL FUNDS
ASSETS	
Current assets:	
Cash and cash equivalents	494,453
Tenants rents receivable(net)	(586)
Accounts and notes receivables	1,973
Prepaid expenses and other assets	7,205
Inventories	16,843
Allowance for obselete inventories	(572)
Total current assets	 519,316
Fixed assets (net)	2,387,296

Total assets	2,906,612 ======
LIABILITIES AND FUND EQUITY	
Current liabilities:	
Accounts Payable and	
accrued liabilities	36,788
Deferred revenues	
Current portion of long-term	1 702
debt capital projects Security deposits	1,703 11,339
Interprogram due to	11,000
Total current liabilities	40 830
i Otal Current Habilities	49,830
Noncurrent liabilities:	
Noncurrent liabilities-other	-
Noncurrent portion of	
long-term debt	-
Total liabilities	49,830
Total fund equity	2,856,782
i otal faria oquity	
Total liabilities and fund	
equity	2,906,612 ======

Housing Authority of the Town of Donaldsonville COMBINING STATEMENT OF REVENUES, EXPENSE AND CHANGES IN EQUITY--ALL FUNDS

For the year Ended December 31, 1999

	ALL FUNDS
Operating revenues:	
Net tenant revenue	239,013
Tenant revenue-other	6,258
Interest income	10,650
Other income	
HUD PHA grants	405,762
Other government grants	
Total operating revenues	661,683

Operating expenses:	
Adminstration	134,980
Tenant services	7,485
Utilities	32,749
Ordinary maintenance	83,830
General expense	55,550
Protective services	
Extraordinary maintenance	23,847
Housing assistance payments	
Operating expenses before depreciation	338,441

Operating income/(loss) before depreciation	323,242
Depreciation expense	256,246
Net operating income/(loss) after depreciation	66,996
Equity, 12-31-98	2,783,691
Net operating income (loss) after depreciation	66,996
Operating transfers in	298,095
Operating transfer [1.1]	(202,005)
্রিpital outlays	6,095
Equity, 12-31-99	2,856,782

Housing Authority of the Town of Donaldsonville COMBINING STATEMENT OF CASH FLOWS --- ALL FUNDS For the Year Ended December 31, 1999

EXHIBIT C page 1 of 2

	ALL FUNDS
Cash flows from operating activities:	
Cash received from tenants	245,271
Cash received from other income	(000 000)
Cash paid for goods and services Cash paid to employees	(239,362) (99,079)
Net cash provided by operating activities	(93,170)
Cash flows from noncapital	
financing activities:	
Operating grants and subsidies	405,762
Cash flows from capital and related financing activities	\$:
Proceeds from grants	
Acquistion of capital assets	
Capitalized grants	6,095
Acquistion of capital assets	(6,095)
Net cash used for capital and related financing activities	
Cash flows from investing activities:	
Interest on investments	10,650

Housing Authority of the Town of Donaldsonville COMBINING STATEMENT OF CASH FLOWS-ALL FLOWS For the Year Ended December 31, 1999

EXHIBIT C page 2 of 2

Reconciliation of operating income to net cash provided by operating activities:

Cash and cash equivalents end of year-Exhibit A	494,453.00
Change in cash and equivalents Beginning Cash	324,460.24 169,992.76
Total adjustments	1,218.24
Increase (decrease) in tenant security deposits	1,309.00
Increase (decrease) in deferred revenues	
Increase (decrease) in accrued vacation pay	15,882.86
Increase (decrease) in accounts payable HUD	2,269.00
Increase (decrease) in accounts payable and accrued liabilities	9,612.42
Increase (decrease) in accounts pay other govts.	•
(Increase) decrease in accts receivable misc.	(28.57)
(Increase) decrease in undistributed debits	
(Increase) decrease in prepaid insurance	(1,178.59)
(Increase) decrease due in supplies inventory	(16,271.38)
(Increase) decrease due from US Dept of HUD	(00.10)
(Increase) decrease in tenant rents receivable	(33.13)
Net Adjustments-other	(10,343.37)
operating income to net cash	
Adjustments to reconcile	

Housing Authority of the Town of Donaldsonville
Donaldsonville, Louisiana 70346
COMBINED STATEMENT OF REVENUES AND EXPENDITURES—BUDGET VS. ACTUAL
GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 1999

	· ····································		Coments
REVENUES	LOW RENT	4 .4 .1	Favorable
Local Sources:	Budget	Actual	Variance
Dwelling Rental	212,940.00	245,271.00	32,331.00
Interest Charges	6,430.00	10,650.00	4,220.00
Receipts from the Sale of Equipment			(5.400.00)
Other	5,400.00		(5,400.00)
Federal Sources:			
Operating Subsidy	73,067.00	73,067.00	-
Annual Contributions			
Grants			54.45.55
Total Revenues	297,837.00	328,988.00	31,151.00
EXPENDITURES			
Current:			
Administration	88,120.00	100,380.00	(12,260.00)
Utilities	32,120.00	32,749.00	(629.00)
Ordinary Maintenance & Operations	80,540.00	83,830.00	(3,290.00)
Tenant Services	6,930.00	7,485.00	(555.00)
General Expenditures	92,660.00	55,550.00	37,110.00
Nonroutine Maintenance	48,050.00	23,847.00	24,203.00
Housing Assistance Payments			
Facilities Acquisition & Construction	13,130.00	-	13,130.00
Debt Service:			
Principal Retirement			
Interest & Bank Charges			
Total Expenditures	361,550.00	303,841.00	57,709.00
•			
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(63,713.00)	25,147.00	88,860.00
OTHER FINANCING SOURCES (USES)			

THE HOUSING AUTHORITY OF THE TOWN OF DONALDSONVILLE

DONALDSONVILLE, LOUISIANA NOTES TO THE FINANCIAL STATEMENTS

Housing Authorities are chartered as a public corporation under the laws (LSA-RS 40:391) of the State of Louisiana. for the purpose of providing safe and sanitary dwelling accommodations for the residents of Donaldsonville, Louisiana. This creation was contingent upon the local governing body of the city or parish. The PHA is governed by a five member Board of Commissioners. The members, appointed by the Mayor of Donaldsonville, Louisiana, serve a four year staggered term.

Under the United States Housing Act of 1937, as amended, the US Department of HUD has direct responsibility for administering low rent housing programs in the United States. Accordingly, HUD has entered into an annual contributions contract with the PHA for the purpose of assisting the PHA in financing the acquisition, construction and leasing of housing units and to make annual contributions (subsidies) to the PHA for the purpose of maintaining this low rent character.

NOTE A

(1) Financial Reporting Entity

Generally accepted accounting principles require that the financial statements present the accounts and operations of the PHA and its component units, entities for which the PHA is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the PHA's operations and data from these units, if any are combined with data of the PHA. Each discretely presented component, if any, would be reported in a separate column in the combined financial statements to emphasize that it is legally separate from the PHA. As of December 31, 1999, and for the fiscal then ended, the PHA had no discretely presented component units or any component units required to be blended in these financial statements.

(2) Change in Accounting Principle

For the year ended December 31, 1999, the PHA has changed from the GAAP Government Funds Method to the GAAP Enterprise Method.

The Enterprise Funds Method accounts for operations in a manner similar to a private business. Under this method, all assets, including fixed assets, and all liabilities are in one fund, and one financial statement.

The Enterprise Fund recognizes revenues and expenses on the full accrual basis. Revenues are recognized when earned and become measurable. Expenses are recognized in the period incurred, if measurable. In the prior method used, the Governmental Funds Method, the modified accrual method was used.

(3) Budgetary Data

The PHA is required by its HUD Annual Contributions Contract to adopt annual budgets for the Low Rent Housing Program and the Section 8 Programs. Annual budgets are not required for CIAP grants as their budgets are approved for the length of the project. Both annual and project length budgets require grantor approval.

(4) Cash and Cash Equivalents

The entity defines cash and cash equivalents to include certificates of deposit, money market funds, savings accounts, and demand deposits.

(5) Tenant Receivables

Receivables for rental and service charges are reported in the General Fund, net of allowances for doubtful accounts.

(6) Compensated Absences

Authority employees accrue personal leave, or compensated absences, by a prescribed formula based on length of service.

NOTE B - CASH DEPOSITS WITH FINANCIAL INSTITUTIONS

It is entity's policy for deposits to be secured to be secured by collateral valued at market or par, which is lower, less the amount of the Federal Deposit Insurance Corporation insurance. The entity's deposits are categorized to give an indication of the level of risk assumed by the entity at December 31, 1999. The categories are described as follows:

Category 1 -- Insured or collateralized with securities held by the entity or by its agent in the entity's name.

Category 2 -- Collateralized with securities held by the pledging financial institution's trust department or agent in the entity's name.

Category 3 -- Uncollateralized, uninsured and unregistered, but with securities held by the bank, its agent, pledged to the PHA, but not in the PHA's name.

Cash Deposits, categorized by level of risk, (at cost, which approximates market) are:

Total		Categor	ı y	
Bank Balance	<u>s 1</u>			<u>}</u>
\$494,453	100,000		394,453	

Category

Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities with 10 days of being notified by the PHA that the fiscal agent has failed to pay deposited funds upon demand.

NOTE C -- ACTIVITIES OF THE PHA

At December 31, 1999, the PHA was managing a low-rent program under FW-1263 and a CIAP program.

NOTE D -- CONTINGENCIES

The entity is subject to possible examinations by federal regulators who determine compliance with terms, conditions, laws and regulations governing grants given to the entity in the current and prior years. These examinations may result in required refund by the entity to federal grantors and/or program beneficiaries.

NOTE E -- FIXED ASSETS

As noted in Note A, soft costs formerly capitalized have been written off and fixed assets are now depreciated on the straight-line method over their estimated useful lives as follows:

Site improvements	20 Years
Buildings	20 Years
Building improvements	10 Years
Nondwelling structures	20 Years
Equipment	3 to 7 Years

Cost	Current Depreciation	Accumulated Depreciation	Net
\$535,167			535,167
4,378,441	218,920	2,927,648	1,450,793
72,704	0	72,704	0
44,936	4,009	33,893	11,043
355,268	23,685	201,845	153,423
5,386,516	237,716	3,236,090	2,150,426
	\$535,167 4,378,441 72,704 44,936 355,268 5,386,516	Cost Depreciation \$535,167 4,378,441 218,920 72,704 0 44,936 4,009 355,268 23,685 5,386,516 237,716	Cost Depreciation Depreciation \$535,167 218,920 2,927,648 4,378,441 218,920 2,927,648 72,704 0 72,704 44,936 4,009 33,893 355,268 23,685 201,845 5,386,516 237,716 3,236,090

All land and building are encumbered by a Declaration of Trust in favor of the United States of America as security for obligations guaranteed by the government and to protect other interests of the government.

NOTE F -- LONG-TERM DEBT

Long-term debt owed to HUD or guaranteed and serviced by HUD has been reclassified to HUD equity accounts. For the year ended December 31, 1999, Housing Agency bonds outstanding of \$994,617.77 were reclassified.

NOTE G -- RETIREMENT PLAN

The entity provides benefits for all of its full-time employees through a defined contribution plan. In a defined contribution plan, benefits depend solely on amounts contributed to the plan, plus investment earnings. Employees are eligible to participate after a six months exclusionary period. The employees contribute 5% and the entity contributes 8% of the employee's base salary each month. The entity's contributions for each employee (and interest allocated to the employee's account) are vested 20% annually for each year of participation. An employee is fully vested after 5 years of participation.

The entity's total payroll in fiscal year ended December 31, 1999 was \$99,079. The entity's contributions were calculated using the base salary amount of \$99,079. Contributions to plan were \$4,953.95 and \$7,926.32 by the employee and the entity, respectively.

NOTE H -- DISCLOSURES ABOUT FAIR VALUE OF FINANCIAL INSTRUMENTS

The following methods and assumptions were used to estimate the fair value of each class of financial instruments for which it is practicable to estimate that value:

Cash and Investments

The carrying amount approximates fair value because of the short maturity of these instruments.

NOTE I -- USE OF ESTIMATES IN THE PREPARATION OF FINANCIAL STATEMENTS

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE I -- INTERFUND ASSETS/LIABILITIES

Interfund receivables/payable at December 31, 1999 are as follows:

NONE

Housing Authority of the Town of Donaldsonville SCHEDULE I Town of Donaldsonville, Louisiana SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the year ended December 31, 1999 Federal Award CFDA NO. FEDERAL AGENCY: Expenditures U.S. Department of Housing and Urban Development Direct Programs: Low Income Housing: 73,067 Operating Subsidy Leased Development Total Low Income Housing 14.850 73,067 Section 8 Cluster: Vouchers 14.855 Certificates 14.857 Moderate Rehabilitation 14.856 14.182 New Construction Substantial Rehabilitation 14.182 Total Section 8 Cluster Comprehensive Grants 14.859 CIAP 14.852 332,695 Public Housing Drug Elimination Program: PHDEP Youth Sports Total PHDEP 14.854 Shelter + Care 14.238 HOPE 14.858 HOME 14.239 Child Care Food Program (USDA) 10.558 TOTAL FEDERAL EXPENDITURES 405,762

NOTE: This schedule of expenditures of federal awards is prepared on GAAPenterprise accounting.

D000111001 011 1000	December	31.	1999
---------------------	----------	-----	------

., <u>,</u>	Low Rent	CIAP	Total
ASSETS:			•
CURRENT ASSETS			
Cash-unrestricted	31,078		31,078
Cash-restricted-modernization and development			
Cash-other restricted			
Cash-tenant security deposits	11,339		11,339
Total Cash	42,417		42,417
Accounts and notes receivable:			
Accounts receivable-PHA projects	839		839
Accounts receivable-HUD other projects			
Accounts receivable-other governments			
Accounts receivable-miscellaneous	1,134		1,134
Accounts receivable-tenant dwelling rents	(586)		(586)
Allowance for doubtful accounts-dwelling rents			
Allowance for doubtful accounts-other			
Notes and mortgages receivable-current			
Fraud recovery			
Allowance for doubtful accounts-fraud			
Accrued interest receivable			
Total Receivable, net of allowances for doubtful accounts	1,387		1,387
Current investments:			
Investments-unrestricted	452,036		452,036
Investments-restricted			
Prepaid Expenses and Other Assets	7,205		7,205
Inventories	16,843		16,843
Allowance for obsolete inventories	(572)		(572)
Amounts to be provied			
TOTAL CURRENT ASSETS	519,316		519,316
NONCURRENT ASSETS:			
Fixed Assets:			505 40 7
L.and	535,167	22.050	535,167
Buildings	4,378,441	99,950	4,478,391
Furniture, Equipment & Machinery-Dwellings	72,704	11,274	83,978
Furniture, Equipment & Machinery-Adminstration	44,936		44,936
Leasehold Improvements	355,268	144,176	499,444
Accumulated Depreciation	(3,236,090)	(18,530)	(3,254,620)
Total Fixed Assets, Net of Accumulated Depreciation	2,150,426	236,870	2,387,296
Notes and mortgages receivable-noncurrent			
Notes and mortgages receivable-past due			
Other assets			
Undistributed debits			
Investments in joint ventures			
TOTAL NONCURRENT ASSETS	2,150,426	236,870	2,387,296
TOTAL ASSETS	2,669,742	236,870	2,906,612
	• •	•	- · ·

######################################	Low Rent	CIAP	Total
LIABILITIES AND EQUITY:			
LIABILITIES:			
CURRENT LIABILITIES			
Bank overdraft			-
Accounts payable <=90 days	9,082		9,082
Accounts payable >=90 days			-
Accrued wages payroll taxes payable	696		696
Accrued compensated absenses	15,883		15,883
Accrued contingency liability			-
Accrued interest payable	.		- - 0.45
Accounts payable-HUD PHA programs	2,845		2,845
Accounts payable-PHA Projects			-
Accounts payable-other governments			44 220
Tenant security deposits	11,339		11,339
Deferred revenues	1,703		1,703
Current portion of L-T debt-capital projects			_
Current portion of L-T debt-operating borrowings	0.000		8,282
Other current liabilities	8,282		0,202
Accrued liabilities-other			
Inter-program-due to	40 920	_	49,830
TOTAL CURRENT LIABILITIES	49,830	-	
NONCURRENT LIABILITIES			_
Long-term debt, net of current-capital projects			_
Lang-term debt, net of current-operating borrowings			-
Noncurrent liabilities-other			-
TOTAL NONCURRENT LIABILITIES			
TOTAL LIABILITIES	49,830	•	49,830
EQUITY			-
Investment in general fixed assets			-
Contributed Capital:			-
Project notes (HUD)			202.274
Long-term debt-HUD guaranteed	828,374		828,374
Net HUD PHA contributions	2,150,426	236,870	2,387,296
Other HUD contributions			-
Other contributions	0.070.000		2 070 000
Total contributed capital	2,978,800		2,978,800
Reserved fund balance:			-
Reserved for operating activities			_
Reserved for capital activities			_
Total reserved fund balance	/AEA AAA		/2E0 D02\
Undesignated fund balance/retained earnings	(358,888)	726 670	(358,888)
TOTAL EQUITY	2,619,912	236,870	2,856,782
TOTAL LIABILITIES AND EQUITY	2,669,742	236,870	2,906,612

see notes to financial statements

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Housing Authority of the Town of Donaldsonville COMBINING STATEMENT OF REVENUES, EXPENSE AND CHANGE IN EQUITY-ALL FUNDS For the year ended December 31, 1999

	Low Rent	CIAP	Total
REVENUE			000.040
Net tenant revenue	239,013		239,013
Tenant revenue -other	6,258		6,258
Total tenant revenue	245,271	200.005	245,271
HUD PHA grants	73,067	332,695	405,762
Other government grants	40.050		40.650
Investment income-unrestricted	10,650		10,650
Mortgage interest income			
Fraud recovery			
Other revenue			
Gain or loss of the sale of fixed assets			
Investment income-restricted			
TOTAL REVENUE	328,988	332,695	661,683
EXPENSES:			
Adminstrative:	45.000		AE OGG
Adminstrative salaries	45,266		45,266
Auditing fees	8,925		8,925
Outside management fees	5.005		- 205
Compensated absences	5,295		5,295
Ernployee benefit contributions-adminstrative	15,886	24.002	15,886
Other operating-adminstrative	25,008	34,600	59,608 -
Tenant services:			- 5.045
Tenant services-salaries	5,045		5,045
Relocation costs			- 400
Employee benefit contributions-tenant services Tenant services-other	1,493 947		1,493 947
Utilíties:			-
Water	26,703		26,703
Electricity	5,568		5,568
Gas	478		478
Fuel			-
Labor			-
Employee benefit contributions-utilities			-
Other utilities expense			-
Ordinary maintenance and operations:			-
Ordinary maintenance and operations-labor	48,768		48,768
Ordinary maintenance and operations-materials and other	16,136		16,136
Ordinary maintenance and operations-contract costs	2,151		2,151
Employée benefit contributions-ordinary maintenance	16,775		16,775
Protective services:			_
Protective services-labor			-
Protective services-other contract costs			-
Protective services-other			-
Employee benefit contributions-protective services			
see notes to financial statements			-

SCHEDULE III page 2 of 2

Housing Authority of the Town of Donaldsonville COMBINING STATEMENT OF REVENUES, EXPENSE AND CHANGES IN EQUITY-ALL FUNDS For the year ended December 31, 1999

	Low Rent	CIAP	Total	
General expenses:				
Insurance premiums	34,198		34,198	
Other general expenses				
Payments in lieu of taxes	20,626		20,626	
Bad debt-tenant rents	726		726	
Bad debt-mortgages				
Bad debt-other				
Housing assistance payments				
Extraordinary maintenance	23,847		23,847	
OPERATING EXPENSES BEFORE DEPRECIATION NET OPERATING INCOME BEFORE	303,841	34,600	338,441	
DEPRECIATION	25,147	298,095	323,242	
Depreciation expense	237,716	18,530	256,246	
Net operating income (loss) after depreciation	(212,569)	279,565	66,996	
Net Beginning equity, 12-31-98	2,534,386	249,305	2,783,691	
Net operating income(loss) after depreciation	(212,569)	279,565	66,996	
Operating tranfers in	298,095		298,095	
Operating tranfers out	-	(298,095)	(298,095)	
Capital outlays		6,095.00	6,095	
Total Equity, 12-31-99	2,619,912	236,870	2,856,782	

WILLIAM DANIEL MCCASKILL, CPA A PROFESSIONAL ACCOUNTING CORPORATION

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MEMBER LOUISIANA SOCIETY OF CPA'S MISSISSIPPI SOCIETY OF CPA'S AMERICAN INSTITUTE OF CPA'S

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENTAL AUDITING STANDARDS

BOARD OF COMMISSIONERS HOUSING AUTHORITY OF THE TOWN OF DONALDSONVILLE DONALDSONVILLE, LOUISIANA 70346

I have audited the financial statements of the Housing Authority of the Town of Donaldsonville (PHA), as of and for the year ended December 31, 1999, and have issued my report thereon dated June 15, 2000. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Audit Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the PHA's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the PHA's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or cooperation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in the amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of

performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

This report is intended for the information of the audit committee, management, and for HUD. However, this report is a matter of public record and its distribution is not limited.

June 15, 2000

William Daniel McCaskill, CPA A Professional Accounting Corporation

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REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

BOARD OF COMMISSIONERS HOUSING AUTHORITY OF THE TOWN OF DONALDSONVILLE DONALDSONVILLE, LOUISIANA 70346

Compliance

I have audited the compliance of the Housing Authority of the Town of Donaldsonville (PHA) with the types of compliance requirements described in the <u>U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement</u> that are applicable to each of its major federal programs for the year ended December 31, 1999. The PHA's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the PHA's management. My responsibility is to express an opinion on the PHA's compliance based on my audit.

l conducted my audit of compliance in accordance with generally accepted auditing standards: the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States; and OMB Circular, <u>Audits of States</u>, <u>Local Governments</u>, and <u>Non Profit Organizations</u>.

Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the PHA's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination on the PHA's compliance with those requirements.

In my opinion, the PHA's complied, in all material respects with the requirements referred to above that are applicable to each of its major federal programs for the year ended Month date, year.

Internal Control Over Compliance

The management of the PHA is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing my audit, I considered the PHA's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine my auditing procedures for the purpose of expressing my opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

My consideration of the internal control over compliance would not necessarily disclose all matter in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over compliance and its operation that I consider to be material weaknesses.

This report is intended for the information of the audit committee, management, and HUD. However, this report is a matter of public record and its distribution is not limited.

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William Daniel McCaskill, CPA

A Professional Accounting Corporation

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June 15, 2000

THE HOUSING AUTHORITY OF THE TOWN OF DONALDSONVILLE DONALDSONVILLE, LOUISIANA

SUMMARY SCHEDULE OF PRIOR FINDINGS

The prior audit included one finding:

98-1 The 1998 audit was late per State law.

This finding is now cleared.

THE HOUSING AUTHORITY OF THE TOWN OF DONALDSONVILLE DONALDSONVILLE, LOUISIANA

SCHEDULE OF CURRENT AUDIT FINDINGS AND QUESTIONED COSTS

Per A-133, Section 505(d)

- 1. Summary Schedule of Auditors Results:
 - i. The report includes an unqualified opinion on the financial statements.
 - ii. There were no reportable conditions in internal controls found required to be disclosed at the financial statement level.
 - iii. The audit disclosed no noncompliance which is material to the financial statements.
 - iv. No reportable conditions in internal control over major programs, as required by A-133, were disclosed by the audit.
 - v. The compliance report issued for major programs was unqualified.
 - vi. The report disclosed no audit findings required to be reported under Section 510a of A-133.
 - vii. All major programs have oversight by HUD and are identified as follows:

CFDA	Name of Program
14.850	Low Rent Housing
14.852	CIAP

- viii. The dollar threshold used to distinguish between Type A and Type B programs was \$300,000.
- ix. The auditee was not considered a low risk auditee.
- Finding relating to the financial statements required to be reported with GAGAS are as follows:
 None
- Findings and questioned costs for Federal awards as defined in A-133, Section 510a all with HUD oversight:

None

THE HOUSING AUTHORITY OF THE TOWN OF DONALDSONVILLE DONALDSONVILLE, LOUISIANA

CORRECTIVE ACTION PLAN

Our corrective action plan is as follows:

NONE