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GRANT PARISH FIRE DISTRICT NO. 5, INC.
POLLOCK, LOUISIANA

AUDITOR'S REPORT
DECEMBER 31, 1999 and 1998

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 8-9-00

Roy K. Derbonne, Jr.
Certified Public Accountant
1101-A Bolton Avenue
Alexandria, Louisiana 71301

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INDEPENDENT AUDITOR'S REPORT

The Honorable Pat Mauterer, Chairman of the Board
and Members of the Board of Commissioners
Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana 71467

I have audited the accompanying general purpose financial statements of the Grant Parish Fire District No. 5, Inc., as of and for the years ended December 31, 1999 and 1998, as listed in the table of contents. These financial statements are the responsibility of the management of the Grant Parish Fire District No. 5, Inc. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards, Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Grant Parish Fire District No. 5, Inc., Pollock, Louisiana, as of December 31, 1999 and 1998, and the results of operations for the years then ended in conformity with generally accepted accounting principles.

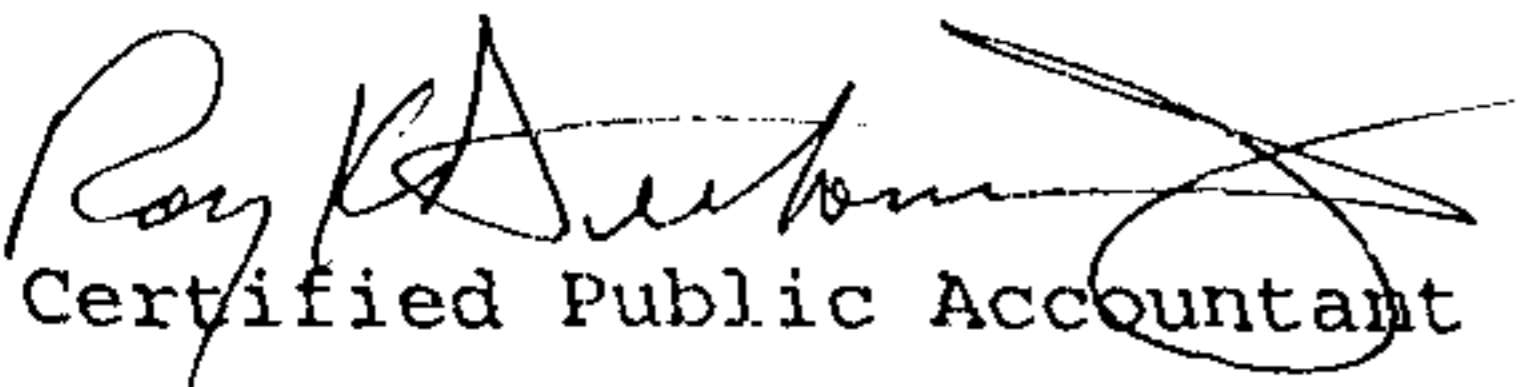
In accordance with Government Auditing Standards, I have also issued my report dated June 30, 2000, on my consideration of the Grant Parish Fire District No. 5, Inc.'s internal control over financial reporting and my tests of its compliance with certain provisions of laws and regulations.

My audit was performed for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining of individual fund and account group financial statements is presented

of the Grant Parish Fire
for purposes of additional analysis and is not a required part of the financial statements of the Grant Parish Fire District No. 5, Inc., Pollock, Louisiana. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in my opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

The financial information for the year 1997, which is included for comparative purposes was taken from the attestation report for that year, in which I performed a compilation on the combined, combining, individual fund, and account group financial statements of the Grant Parish Fire District No. 5, Inc., Pollock, Louisiana.

This report is intended for the information of the Board of Commissioners for the Grant Parish Fire District No. 5, Inc. and the Legislative Auditor of the State of Louisiana. This restriction is not intended to limit the distribution of this report, which is a matter of public record.


Certified Public Accountant

Alexandria, Louisiana
June 30, 2000

Roy K. Derbonne, Jr.

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Pat Mauterer, Chairman of the Board
and the Board of Commissioners
Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

I have audited the general purpose financial statements of the Grant Parish Fire District No. 5, Inc., Pollock, Louisiana, as of and for the two years ended December 31, 1999 and 1998, and have issued my report thereon dated June 30, 2000. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Grant Parish Fire District No. 5, Inc., Pollock, Louisiana's general purpose financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws and regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed an instance of noncompliance that is required to be reported under Government Auditing Standards.

Reportable Instance of Noncompliance

State Law requires the prior approval of the State Bond and Tax Commission on any indebtedness with a maturity in excess of ninety days. During the year ended December 31, 1999, the Grant Parish Fire District No. 5, Inc., borrowed money with a maturity in excess of ninety days without the prior approval of the State Bond and Tax Commission.

Internal Control Over Financial Reporting

In planning and performing my audit of the general purpose financial statements, I considered the Grant Parish Fire District No. 5, Inc.'s, internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the general purpose financial statements and not to provide assurance on the internal control structure over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses. However, I noted a matter involving the internal control over financial reporting that I have reported to the management of the Grant Parish Fire District No. 5, Inc., in a separate letter dated June 30, 2000.

This report is intended for the information of the Board of Commissioners for the Grant Parish Fire District No. 5, Inc. and the Legislative Auditor of the State of Louisiana. This restriction is not intended to limit the distribution of this report, which is a matter of public record.


Certified Public Accountant

Alexandria, Louisiana
June 30, 2000

**GENERAL PURPOSE FINANCIAL STATEMENTS
(COMBINED STATEMENTS - OVERVIEW)**

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

Combined Balance Sheet - All Fund Types and Account Groups
December 31, 1999

	Governmental Fund Type	Account Groups	
	General Fund	General Fixed Assets	General Long-term Debt
Assets and Other Debits			
Assets			
Cash	\$ 31,135	\$ 0	\$ 0
Investment - Savings	0	0	0
Investment - Certificate of Deposit	53,412	0	0
Accounts Receivable, Net	113,282	0	0
Buildings	0	85,678	0
Vehicles	0	412,118	0
Equipment	0	199,417	0
Other Debits			
Amount to be provided for the Retirement of General Long-term Debt	0	0	152,151
Total Assets and Other Debits	<u>\$ 197,829</u>	<u>\$ 697,213</u>	<u>\$ 152,151</u>
Liabilities and Fund Balance			
Liabilities			
Accounts Payable	\$ 7,764	\$ 0	\$ 0
Accrued Payroll Taxes Payable	873	0	0
Amount Due Alexandria Municipal Employees Cr. Union	0	0	152,151
Total Liabilities	<u>8,637</u>	<u>0</u>	<u>152,151</u>
Fund Balance			
Investment in General Fixed Assets	0	697,213	0
Fund Balances			
Reserved - AED	49	0	0
Reserved - Truck Replacement	68,385	0	0
Total Reserved	<u>68,434</u>	<u>697,213</u>	<u>0</u>
Unreserved:			
Undesignated	120,758	0	0
Total Fund Balance	<u>189,192</u>	<u>697,213</u>	<u>0</u>
Total Liabilities and Fund Balance	<u>\$ 197,829</u>	<u>\$ 697,213</u>	<u>\$ 152,151</u>

The accompanying notes are an

(Memorandum only)

<u>1999</u>	<u>1998</u>
\$ 31,135	\$ 14,204
0	0
53,412	50,806
113,282	106,107
85,678	75,840
412,118	50,806
199,417	174,995
<u>152,151</u>	<u>174,995</u>
<u>\$ 1,047,193</u>	<u>\$ 647,753</u>
\$ 7,764	\$ 819
873	819
<u>152,151</u>	<u>0</u>
<u>160,788</u>	<u>1,638</u>
697,213	458,278
49	172
68,385	0
<u>68,434</u>	<u>172</u>
<u>120,758</u>	<u>169,134</u>
<u>886,405</u>	<u>627,584</u>
<u>\$ 1,047,193</u>	<u>\$ 629,222</u>

integral part of this statement.

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

Combined Balance Sheet - All Fund Types and Account Groups
December 31, 1998

	Governmental Fund Type	Account Group
	General Fund	General Fixed Assets
Assets		
Cash	\$ 14,204	\$ 0
Investment - Savings	0	0
Investment - Certificate of Deposit	50,806	0
Accounts Receivable, Net	106,107	0
Buildings	0	75,840
Vehicles	0	207,443
Equipment	0	174,995
Total Assets	\$ 171,117	\$ 458,278
 Liabilities and Fund Balance		
Liabilities		
Accounts Payable	\$ 819	\$ 0
Accrued Payroll Taxes Payable	992	0
Other Current Liabilities	0	0
Total Liabilities	1,811	0
 Fund Balance		
Investment in General Fixed Assets	0	458,278
Fund Balances		
Reserved - AED	172	0
Reserved - Truck Replacement	38,907	0
Total Reserved	39,079	458,278
Unreserved:		
Undesignated	130,227	0
Total Fund Balance	169,306	458,278
Total Liabilities and Fund Balance	\$ 171,117	\$ 458,278

The accompanying notes are an

/

(Memorandum only)

<u>1998</u>	<u>1997</u>
\$ 14,204	\$ 2,881
0	7,319
50,806	30,607
106,107	112,915
75,840	75,840
207,443	207,443
<u>174,995</u>	<u>174,995</u>
<u>\$ 629,395</u>	<u>\$ 612,000</u>
\$ 819	\$ 735
992	455
0	0
<u>1,811</u>	<u>1,190</u>
458,278	458,278
172	300
38,907	46,757
<u>39,079</u>	<u>47,057</u>
130,227	105,475
<u>627,584</u>	<u>610,810</u>
<u>\$ 629,395</u>	<u>\$ 612,000</u>

integral part of this statement.

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

Combined Statement of Revenues, Expenditures and Changes in Fund Balances -
All Governmental Fund Types for the Years Ended December 31, 1999

	Governmental Fund Types		Totals	
	General Fund	Debt Service	Memorandum Only 1999	1998
Revenues				
Donations	\$ 18,481	\$ 0	\$ 18,481	\$ 20,394
Ad Valorem Taxes	106,826	0	106,826	98,508
Ad Valorem Revenue Sharing	6,455	0	6,455	5,298
State Forestry Grant	14,999	0	14,999	15,000
Interest	4,930	0	4,930	2,337
2% Insurance Rebates	7,356	0	7,356	6,815
Miscellaneous	0	0	0	2,575
Total Revenues	<u>159,047</u>	<u>0</u>	<u>159,047</u>	<u>150,927</u>
Expenditures				
Current				
General Government	17,210	0	17,210	15,199
Public Safety - Fire Department	110,884	0	110,884	78,564
Capital Outlays	203,495	0	203,495	40,390
Debt Service				
Principal	0	21,420	21,420	0
Interest	0	941	941	0
Total Expenditures	<u>331,589</u>	<u>22,361</u>	<u>353,950</u>	<u>134,153</u>
Excess of Revenues Over (Under) Expenditures Before Other Financing Sources (Uses)	(172,542)	(22,361)	(194,903)	16,774
Other Financing Sources (Uses)				
Transfers In	0	22,361	22,361	0
Proceeds from Loan	173,571	0	173,571	0
Transfers Out for Debt Retirement	(22,361)	0	(22,361)	0
Total Other Financing Sources (Uses)	<u>151,210</u>	<u>22,361</u>	<u>173,571</u>	<u>0</u>
Excess of Revenues Over (Under) Expenditures	(21,332)	0	(21,332)	16,774
Fund Balance, Beginning	<u>169,306</u>	<u>0</u>	<u>169,306</u>	<u>152,532</u>
Fund Balance, Ending	<u>\$ 147,974</u>	<u>\$ 0</u>	<u>147,974</u>	<u>\$ 169,306</u>

The accompanying notes are an integral part of this statement.

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

Combined Statement of Revenues, Expenditures and Changes in Fund Balances -
All Governmental Fund Types for the Years Ended December 31, 1998

	Governmental Fund Types		Totals Memorandum Only	
	General Fund	Debt Service	1998	1997
Revenues				
Donations	\$ 20,394	\$ 0	\$ 20,394	\$ 12,025
Ad Valorem Taxes	98,508	0	98,508	99,012
Ad Valorem Revenue Sharing	5,298	0	5,298	11,933
State Forestry Grant	15,000	0	15,000	488
Interest	2,337	0	2,337	2,902
2% Insurance Rebates	6,815	0	6,815	6,535
Start A Heart Program	0	0	0	3,370
Miscellaneous	2,575	0	2,575	2,269
Total Revenues	<u>150,927</u>	<u>0</u>	<u>150,927</u>	<u>138,534</u>
Expenditures				
Current				
General Government	15,199	0	15,199	23,268
Public Safety - Fire Department	78,564	0	78,564	66,853
Capital Outlays	40,390	0	40,390	70,219
Debt Service				
Principal	0	0	0	0
Interest	0	0	0	0
Total Expenditures	<u>134,153</u>	<u>0</u>	<u>134,153</u>	<u>160,340</u>
Excess of Revenues Over (Under) Expenditures Before Other Financing Sources (Uses)	16,774	0	16,774	(21,806)
Other Financing Sources (Uses)				
Transfers In	0	0	0	0
Proceeds from Loan	0	0	0	0
Transfers Out for Debt Retirement	0	0	0	0
Total Other Financing Sources (Uses)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Excess of Revenues Over (Under) Expenditures	16,774	0	16,774	(21,806)
Fund Balance, Beginning	<u>152,532</u>	<u>0</u>	<u>169,306</u>	<u>174,338</u>
Fund Balance, Ending	<u>\$ 169,306</u>	<u>\$ 0</u>	<u>\$ 186,080</u>	<u>\$ 152,532</u>

The accompanying notes are an integral part of this statement.

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

Combined Statement of Revenues, Expenditures and Changes in Fund Balances -
Budget (GAAP Basis) and Actual - General Fund Types
For the Year Ended December 31, 1999 and 1998

	General Fund 1999		Variance Favorable (Unfavorable)
	Budget	Actual	
Revenues			
Donations	\$ 12,000	\$ 18,481	\$ 6,481
Ad Valorem Taxes	100,326	106,826	6,500
Ad Valorem Revenue Sharing	11,500	6,455	(5,045)
State Forestry Grant	0	14,999	14,999
Interest	3,000	4,930	1,930
2% Insurance Rebates	6,500	7,356	856
Insurance Proceeds	0	41,218	41,218
Miscellaneous	0	0	0
Total Revenues	<u>133,326</u>	<u>200,265</u>	<u>66,939</u>
Expenditures			
Current			
General Government	17,000	17,210	(210)
Public Safety - Fire Dept.	103,200	110,884	(7,684)
Capital Outlays	1,500	203,495	(201,995)
Total Expenditures	<u>121,700</u>	<u>331,589</u>	<u>(209,889)</u>
Excess of Revenues Over (Under) Expenditures Before Other Financing Sources (Uses)	11,626	(131,324)	(142,950)
Other Financing Sources (Uses)			
Proceeds from Loan	0	173,571	173,571
Appropriation Prior Revenue	10,000	0	(10,000)
Transfers Out - Debt Service	0	(22,361)	(22,361)
Total Other Financing Sources (Uses)	10,000	151,210	141,210
Excess of Revenues Over (Under) Expenditures	21,626	19,886	(1,740)
Fund Balance, Beginning	<u>0</u>	<u>169,306</u>	<u>0</u>
Fund Balance, Ending	<u>\$ 21,626</u>	<u>\$ 189,192</u>	<u>\$ (1,740)</u>

The accompanying notes are an

General Fund
1998

Budget	Actual	Variance Favorable (Unfavorable)
\$ 12,000	\$ 20,394	\$ 8,394
102,760	98,508	(4,252)
12,000	5,298	(6,702)
0	15,000	15,000
2,500	2,337	(163)
6,400	6,815	415
0	0	0
0	2,575	2,575
<u>135,660</u>	<u>150,927</u>	<u>15,267</u>
20,200	15,199	5,001
62,700	78,564	(15,864)
47,000	40,390	6,610
<u>129,900</u>	<u>134,153</u>	<u>(4,253)</u>
5,760	16,774	11,014
0	0	0
5,926	0	5,926
0	0	0
<u>5,926</u>	<u>0</u>	<u>5,926</u>
11,686	16,774	5,088
0	152,532	0
<u>\$ 11,686</u>	<u>\$ 169,306</u>	<u>\$ 5,088</u>

integral part of this statement.

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

Notes to Financial Statements
December 31, 1999 and 1998

Note A. Summary of Accounting Policies

Grant Parish Fire District No. 5, Inc. Pollock, Louisiana, operates under a board of commissioners form of government and provides fire protection to the residents of Grant Parish, District No. 5.

The accounting and reporting policies of Grant Parish Fire District No. 5, Inc. conform to generally accepted accounting principles as applicable to local governmental units. Such accounting and reporting procedures also conform to the requirements of Louisiana Revised Statutes 24:517b and to the guides set forth in the Louisiana Municipal Audit and Accounting Guide, and to the Industry Audit Guide, "Audits of State and Local Governmental Units."

The following is a summary of the more significant policies:

A. The Reporting Entity

The Grant Parish Fire District No. 5, Inc., Pollock, Louisiana, for financial purposes includes all of the funds and account groups relevant to its operations.

Oversight responsibility on the part of the Grant Parish Fire District No. 5, Inc. was determined on the basis of the ability to create a component unit, the ability to appoint management or the governing board, and the scope of public service provided by the component unit. The financial statements presented herein do not include agencies which have been formed under applicable state laws and are separate and distinct units of government apart from the Grant Parish Fire District No. 5, Inc., Pollock, Louisiana.

(Continued)

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

Notes to Financial Statements
December 31, 1999 and 1998
(Continued)

B. Fund Accounting

The accounts of the district are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund or account group are summarized by providing a separate set of self balancing accounts which include its assets, liabilities, fund balance, revenues and expenditures, or expenses, as appropriate. The following funds and groups of accounts are used by Grant Parish Fire District No. 5, Inc.

Governmental Fund Types:

General Fund -

The general fund is the general operating fund of the district. It is used to account for all financial resources except those required to be accounted for in another fund.

Debt Service Fund -

The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

C. General Fixed Assets and General Long-Term Debt Account Groups

General Fixed Assets -

The general fixed assets account group is used to account for fixed assets used in governmental fund type operations for control purposes. All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not

(Continued)

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

Notes to financial statements

December 31, 1999 and 1998
(Continued)

C. General Fixed Assets and General Long-Term Debt
Account Groups (Continued)

available. Donated fixed assets are valued at their estimated fair value on the date of donation. No depreciation is recorded on general fixed assets.

General Long-Term Debt -

The general long-term debt account group is used to account for long-term liabilities to be financed from government funds.

The two account groups are not "funds". They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations.

D. Basis of Accounting

Basis of Accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Property taxes are recorded as revenue when levied even though a portion of the taxes may be collected in subsequent years. Penalties and interest and miscellaneous revenues are recorded when received in cash because they are generally not measurable until actually received. Intergovernmental revenue and interest income are accrued, when their receipt occurs soon enough after the end of the accounting period so as to be both measurable and available.

(Continued)

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

Notes to Financial Statements
December 31, 1999 and 1998
(Continued)

D. Basis of Accounting (Continued)

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include (1) principal and interest on general long-term debt which is recognized when due; and (2) accumulated unpaid vacation and sick pay which is not accrued.

E. Budgets

The district follows the following procedures in establishing the budgets which reflect in the financial statements:

1. The chairman of the board prepares the budget for the ensuing year and presents same to the board of commissioners at the regular monthly meeting.
2. After completion of all action necessary to finalize the budget, the budget is adopted through passage of a motion.
3. All budgetary appropriations lapse at the end of the calendar year.

F. Investments

Investments are limited by Louisiana Revised Statute (R.S.) 33:2955 and the district's investment policy. If the original maturities of investments exceed 90 days, they are classified as investments; however, if the original maturities are 90 days or less, they are classified as cash equivalents. Investments are stated at cost or amortized cost. Discounts and premiums on the purchase of investments, if any, are amortized over the life of the

(Continued)

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

Notes to Financial Statements
December 31, 1999 and 1998
(Continued)

F. Investments (Continued)

investment remaining from the date of purchase to the date of maturity. All investments consist of Certificates of Deposit with a maturity of more than 90 days and, therefore, are carried as investments.

G. Bad debts

Uncollectible amounts due for ad valorem taxes are recognized as bad debts through the establishment of an allowance account at the time information becomes available which would indicate the uncollectibility of the receivable.

H. Reserves

The district records reserves to indicate that a portion of fund equity is legally segregated for a specific use.

I. Encumbrances

Encumbrances accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are appropriation, is not employed by the district.

H. Comparative Data

Comparative total data for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the district's financial position and operations. However, presentation of prior year totals by fund type have not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

(Continued)

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

Notes to Financial Statements
December 31, 1999 and 1998
(Continued)

I. Property, Plant & Equipment - General Fixed Asset
Account Group

Fixed assets used in governmental fund type operations are accounted for in the general fixed assets group of accounts, rather than in governmental funds. No depreciation has been provided on such assets.

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Donated assets are valued at their estimated fair value on the date donated. Repairs and maintenance are recorded as expenditures; renewals and betterments are capitalized.

J. Total Column on Combined Statements - Overview

Total column on the combined statements - overview is captioned memorandum only to indicate that it is presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such

J. Total Column on Combined Statements - Overview
(Continued)

data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

Note B. Cash and Investments

At the end of 1999 and 1998 respectively, the carrying amount of the district's bank accounts were \$31,135 and \$14,204, respectively and the bank balances were \$31,240 and \$15,605, respectively. These deposits were secured

(Continued)

Grant Parish Fire District No. 5
Pollock, Louisiana

Notes to Financial Statements
December 31, 1999 and 1998
(Continued)

Note B. Cash and Investments (Continued)

by FDIC insurance. These accounts were interest bearing accounts which had a rate of 5.5 % for 1999 and 5.5% for 1998.

The district has a Certificate of Deposit with a book and carrying amount of \$53,412, at December 31, 1999, bearing 5% interest and is due to mature in May 2000. The district also had a Certificate of Deposit with a carrying and book balance of \$50,806, at December 31, 1998 and bore 5% interest.

Note C. Property Taxes

The Grant Parish Sheriff's department as ex-officio tax collector and collects property tax on behalf of the district on the assessed values of property within the district. The taxes attach as an enforceable lien on property as of January 1 each year. For the year ended December 31, 1999 and 1998, taxes of 11.20 mills were levied and they were dedicated for general operations.

Total taxes levied for 1999 and 1998 were \$106,826 and \$100,820, respectively. Taxes yet to be remitted by the Grant Parish Sheriff at December 31, 1999, were 106,826.

Note D. Board Compensation and Per Diem

There was no compensation and/or per diem paid to any board members during the years ended December 31, 1999 and 1998.

Note E. Retirement Commitments

As of December 31, 1999 and 1998 all employees of the district are members of the Social Security System. The district is not liable for any other retirement commitment.

(Continued)

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

Notes to Financial Statements
December 31, 1999 and 1998
(Continued)

Note F. Lease Commitments

At December 31, 1999 and 1998, the district had no material lease commitments.

Note G. Compensated Absences

The fire district does not allow compensated absences.

Note H. Litigation

The Grant Parish Fire District No. 5, Inc., had no claims pending against it at December 31, 1999 or 1998.

Note I. Changes in General Fixed Assets

A summary of changes in general fixed assets for 1999 is as follows:

	<u>1999</u>			
	<u>Buildings</u>	<u>Vehicles</u>	<u>Equipment</u>	<u>Total</u>
Beginning of Year	\$ 76,588	\$223,150	\$193,980	\$493,718
Additions:				
General Fund Revenues	9,090	173,969	5,437	188,496
State Forestry Grant	<u>0</u>	<u>14,999</u>	<u>0</u>	<u>14,999</u>
Total Addns.	9,090	188,968	5,437	203,495
Total Balances and Additions	85,678	412,118	199,417	697,213
Deletions:	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
End of Year	<u>\$ 85,678</u>	<u>\$412,118</u>	<u>\$199,417</u>	<u>\$697,213</u>

(Continued)

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

Notes to Financial Statements
December 31, 1999 and 1998
(Continued)

Note I. Changes in General Fixed Assets (Continued)

A summary of changes in general fixed assets for 1998 is as follows:

	<u>1998</u>			
	<u>Buildings</u>	<u>Vehicles</u>	<u>Equipment</u>	<u>Total</u>
Beginning of Year	\$ 75,840	\$207,443	\$174,995	\$458,278
Additions:				
General Fund Revenues	748	5,657	18,985	25,390
State Forestry Grant	<u>0</u>	<u>15,000</u>	<u>0</u>	<u>15,000</u>
Total Addns.	<u>748</u>	<u>20,657</u>	<u>18,985</u>	<u>40,390</u>
Total Balances and Additions	76,588	228,100	193,980	498,668
Deletions:	<u>0</u>	<u>(4,950)</u>	<u>0</u>	<u>0</u>
End of Year	<u>\$ 76,588</u>	<u>\$ 223,150</u>	<u>\$193,980</u>	<u>\$493,718</u>

Note J. Changes in Long-term Debt

During the year 1999, the District entered into a loan agreement with the Alexandria Municipal Employees Credit Union, borrowing \$173,571 to finance a fire truck. The following is a summary of the changes in long-term debt at the end of December 31, 1999:

(Continued)

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

Notes to Financial Statements
December 31, 1999 and 1998
(Continued)

Note J. Changes in Long-term Debt (Continued)

Loan payable - January 1, 1999	\$ 0
Loan proceeds	173,571
Loan repaid	<u>21,420</u>
Loan Payable - December 31, 1999	<u>\$152,151</u>

The annual requirements to amortize the loan outstanding at December 31, 1999, including interest payments is as follows:

<u>Year Ending</u> <u>December 31,</u>	<u>Principal</u>	<u>Interest</u>
2000	\$ 13,241	\$ 9,129
2001	14,035	8,334
2002	14,877	7,492
2003	15,769	6,600
2004	16,716	5,654
2005	17,719	4,651
2006	18,782	3,588
2007	19,909	2,461
2008	<u>21,103</u>	<u>1,266</u>
	<u>\$152,151</u>	<u>\$49,175</u>

Note K. Deficit Fund Balance

There were no deficit fund balances in any of the District's funds at December 31, 1999 or 1998.

Note L. Expenditures in Excess of Appropriations

For the years ended December 31, 1999 and 1998 the General Fund had incurred expenditures in excess of appropriations as follows:

	<u>Budget</u>	<u>Expenditures</u>	<u>(Unfavorable)</u>
1999 General Fund	<u>\$121,700</u>	<u>\$331,589</u>	<u>(\$209,889)</u>
1998 General Fund	<u>\$129,900</u>	<u>\$134,153</u>	<u>(\$ 4,253)</u>

(Continued)

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

Notes to Financial Statements
December 31, 1999 and 1998
(Continued)

Note M. Grants

The District received and disbursed the following Grant Funds during 1999 and 1998:

	Grant Funds <u>Received</u>	Grant <u>Expenditures</u>
<u>1999</u>		
State of Louisiana - Rural Development	<u>\$14,999</u>	<u>\$14,999</u>
<u>1998</u>		
State of Louisiana - Rural Development	<u>\$15,000</u>	<u>\$15,000</u>

FINANCIAL STATEMENTS OF INDIVIDUAL FUNDS AND ACCOUNT GROUPS

GENERAL FUND

To account for resources traditionally associated with governments which are not required to be accounted for in another fund.

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

General Fund

Comparative Balance Sheets
December 31, 1999, 1998 and 1997

	1999	1998	Compiled 1997
Assets			
Assets			
Cash	\$ 31,135	\$ 14,204	\$ 10,200
Certificate of Deposit	53,412	50,806	30,607
Accounts Receivable, Net	113,282	106,107	112,915
Total Assets	\$ 197,829	\$ 171,117	\$ 153,722
Liabilities and Fund Balance			
Liabilities			
Accounts Payable	\$ 7,764	\$ 819	\$ 735
Accrued Payroll Taxes Payable	873	992	455
Total Liabilities	8,637	1,811	1,190
Fund Balance			
Reserved - AED	49	172	300
Reserved - Truck Replacement	68,385	38,907	46,757
Total Reserved	68,434	39,079	47,057
Unreserved - Undesignated	120,758	130,227	105,475
Total Fund Balance	189,192	169,306	152,532
Total Liabilities and Fund Balance	\$ 197,829	\$ 171,117	\$ 153,722

The accompanying notes are an integral part of this statement.

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

General Fund

Statement of Revenues, Expenditures and Changes in Fund Balance -
Budget (GAAP Basis) and Actual for the Year Ended December 31, 1998 and 1999
With Comparative Actual Amounts for the Year Ended December 31, 1997

	1999		Variance Favorable (Unfavble)
	Budget	Actual	
Revenues			
Donations	\$ 12,000	\$ 18,481	\$ 6,481
Ad Valorem Taxes	100,326	106,826	6,500
Ad Valorem Revenue Sharing	11,500	6,455	(5,045)
State Forestry Grant	0	14,999	14,999
Interest on Savings	3,000	4,930	1,930
2% Insurance Rebates	6,500	7,356	856
Insurance Proceeds	0	41,218	41,218
Miscellaneous	0	0	0
Total Revenues	<u>133,326</u>	<u>200,265</u>	<u>66,939</u>
Expenditures			
Current			
General Government	17,000	17,210	(210)
Public Safety - Fire Dept.	103,200	110,884	(7,684)
Capital Outlays	1,500	203,495	(201,995)
Total Expenditures	<u>121,700</u>	<u>331,589</u>	<u>(209,889)</u>
Excess of Revenues Over (Under) Expenditures	11,626	(131,324)	(142,950)
Other Financing Sources (Uses)			
Proceeds from Loan	0	173,571	(173,571)
Transfers Out	0	(22,361)	22,361
Appropriation Prior Revenue	10,000	0	10,000
Total Other Financing Sources (Uses)	10,000	151,210	(141,210)
Excess of Revenues and Other Sources Over (Under) Expenditures and Other (Uses)	21,626	19,886	(132,950)
Fund Balance, Beginning	<u>0</u>	<u>169,306</u>	<u>0</u>
Fund Balance, Ending	<u>\$ 21,626</u>	<u>\$ 189,192</u>	<u>\$ (132,950)</u>

The accompanying notes are

		1998		
Budget	Actual	Variance Favorable (Unfavorable)	Compiled 1997 Actual	
\$ 12,000	\$ 20,394	\$ 8,394	\$ 12,025	
102,760	98,508	(4,252)	99,012	
12,000	5,298	(6,702)	11,933	
0	15,000	15,000	488	
2,500	2,337	(163)	2,902	
6,400	6,815	415	6,535	
0	0	0	3,370	
0	2,575	2,575	2,269	
<u>135,660</u>	<u>150,927</u>	<u>15,267</u>	<u>138,534</u>	
20,200	15,199	5,001	23,268	
62,700	78,564	(15,864)	66,853	
47,000	40,390	6,610	70,219	
<u>129,900</u>	<u>134,153</u>	<u>(4,253)</u>	<u>160,340</u>	
5,760	16,774	11,014	(21,806)	
0	0	0	0	
0	0	0	0	
<u>5,926</u>	<u>0</u>	<u>5,926</u>	<u>0</u>	
5,926	0	5,926	0	
11,686	16,774	5,088	(21,806)	
<u>0</u>	<u>152,532</u>	<u>152,532</u>	<u>174,338</u>	
<u>\$ 11,686</u>	<u>\$ 169,306</u>	<u>\$ 157,620</u>	<u>\$ 152,532</u>	

an integral part of this statement.

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

General Fund

Statement of Expenditures Compared to Budget (GAAP Basis) for the Year
December 31, 1999 and 1998 with Comparative Actual Amounts for the Year Ended
December 31, 1997

	1999		Variance Favorable (Unfavorable)
	Budget	Actual	
General Government			
Utilities	\$ 3,500	\$ 2,335	\$ 1,165
Telephone	2,500	2,590	(90)
Office Supplies	4,000	4,278	(278)
Administrative Costs	0	0	0
Advertising	2,000	3,080	(1,080)
Bookkeeping and Audit	5,000	3,575	1,425
Miscellaneous	0	1,352	(1,352)
Total General Government	<u>\$ 17,000</u>	<u>\$ 17,210</u>	<u>\$ (210)</u>
Public Safety - Fire Department			
Salaries	\$ 41,500	\$ 40,663	\$ 837
Payroll Taxes	2,500	3,446	(946)
Small Equipment	10,000	16,748	(6,748)
Materials and Supplies	1,500	2,920	(1,420)
Insurance	10,000	7,128	2,872
Workman's Comp. Insurance	3,200	6,315	(3,115)
Repairs and Maintenance	25,000	23,054	1,946
Fuel	3,500	3,272	228
First Responder Supplies	1,500	1,443	57
Travel, Training and Food	2,500	3,343	(843)
Land Lease, Surety Bond and Uniforms	2,000	2,552	(552)
Total Public Safety - Fire Department	<u>\$ 103,200</u>	<u>\$ 110,884</u>	<u>\$ (7,684)</u>
Capital Outlays			
Vehicles	\$ 0	\$ 188,968	\$ (188,968)
Substations	1,500	9,090	(7,590)
Equipment	0	5,437	(5,437)
Total Capital Outlays	<u>\$ 1,500</u>	<u>\$ 203,495</u>	<u>\$ (201,995)</u>
Totals	<u>\$ 121,700</u>	<u>\$ 331,589</u>	<u>\$ (209,889)</u>

The accompany notes are

1998			
Budget	Actual	Variance Favorable (Unfavrble)	Compiled 1997 Actual
\$ 3,500	\$ 2,427	\$ 1,073	\$ 2,910
1,200	1,615	(415)	872
4,000	4,293	(293)	2,904
3,500	0	3,500	3,420
2,000	1,344	656	7,762
6,000	4,800	1,200	5,400
0	720	(720)	0
<u>\$ 20,200</u>	<u>\$ 15,199</u>	<u>\$ 5,001</u>	<u>\$ 23,268</u>
\$ 22,000	\$ 32,676	\$ (10,676)	\$ 21,424
2,000	2,194	(194)	1,863
10,000	10,012	(12)	
1,500	1,556	(56)	2,547
9,000	7,686	1,314	8,319
3,200	1,853	1,347	3,121
15,000	14,529	471	21,588
3,500	3,687	(187)	2,811
1,500	644	856	1,889
3,500	1,857	1,643	2,980
1,500	1,870	(370)	311
<u>\$ 72,700</u>	<u>\$ 78,564</u>	<u>\$ (5,864)</u>	<u>\$ 66,853</u>
\$ 22,000	\$ 20,657	\$ 1,343	\$ 42,684
5,000	748	4,252	6,145
10,000	18,985	(8,985)	21,390
<u>\$ 37,000</u>	<u>\$ 40,390</u>	<u>\$ (3,390)</u>	<u>\$ 70,219</u>
<u>\$ 129,900</u>	<u>\$ 134,153</u>	<u>\$ (4,253)</u>	<u>\$ 160,340</u>

an integral part of this statement.

DEBT SERVICE FUND

To account for the accumulation and payment of general long-term debt.

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

Debt Service Fund

Comparative Balance Sheets
December 31, 1999 and 1998

	<u>1999</u>	<u>1998</u>
Assets		
Assets		
Cash	\$ 0	\$ 0
Liabilities and Fund Balance		
Liabilities	\$ 0	\$ 0
Fund Balance		
Unreserved - Undesignated	0	0
Total Liabilities and Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>

The accompanying notes are an integral part of this statement.

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

Debt Service Fund

Statement of Revenues, Expenditures and Changes in Fund Balance -
for the Year Ended December 31, 1999 and 1998

	1999	1998
Revenues	\$ 0	\$ 0
Expenditures		
Principal Payments	21,420	0
Interest	941	0
Total Expenditures	22,361	0
Excess of Revenues Over (Under) Expenditures	(22,361)	0
Other Financing Sources (Uses)		
Transfers In	22,361	0
Transfers Out	0	0
Total Other Financing Sources (Uses)	22,361	0
Excess of Revenues and Other Sources Over (Under) Expenditures and Other (Uses)	0	0
Fund Balance, Beginning	0	0
Fund Balance, Ending	\$ 0	\$ 0

The accompanying notes are an integral part of this statement.

GENERAL FIXED ASSET ACCOUNT GROUP

To account for fixed assets acquired or donated.

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

Comparative Statement of General Fixed Assets
December 31, 1999 and 1998

	<u>1999</u>	<u>1998</u>
General Fixed Assets, at Cost:		
Buildings	\$ 85,678	\$ 76,588
Vehicles	412,118	223,150
Equipment	<u>199,417</u>	<u>193,980</u>
Total General Fixed Assets	<u>\$ 697,213</u>	<u>\$ 493,718</u>
Investment in General Fixed Assets:		
General Fund Revenues	\$ 657,608	\$ 469,112
Contribution from Forestry Service	35,444	20,445
Contribution from DHHR	300	300
R. C. F. D. Grant	<u>3,861</u>	<u>3,861</u>
Total Investment in General Fixed Assets	<u>\$ 697,213</u>	<u>\$ 493,718</u>

The accompanying notes are an integral part of this statement.

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

Statement of Changes in General Fixed Assets
Year Ended December 31, 1999 and 1998

	1999			Totals
	Buildings	Vehicles	Equipment	
General Fixed Assets Beginning of Year	\$ 76,588	\$ 223,150	\$ 193,980	\$ 493,718
Additions:				
General Fund Revenues	9,090	173,969	5,437	188,496
State Forestry Grant	0	14,999	0	14,999
Total Additions	<u>9,090</u>	<u>188,968</u>	<u>5,437</u>	<u>203,495</u>
Total Balances and Additions	85,678	412,118	199,417	697,213
Deductions:	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fixed Assets, End of Year	<u><u>\$ 85,678</u></u>	<u><u>\$ 412,118</u></u>	<u><u>\$ 199,417</u></u>	<u><u>\$ 697,213</u></u>

The accompanying notes are

1998			
<u>Buildings</u>	<u>Vehicles</u>	<u>Equipment</u>	<u>Totals</u>
\$ 75,840	\$ 207,443	\$ 174,995	\$ 458,278
748	5,657	18,985	25,390
0	15,000	0	15,000
<u>748</u>	<u>20,657</u>	<u>18,985</u>	<u>40,390</u>
76,588	228,100	193,980	498,668
0	(4,950)	0	(4,950)
<u>\$ 76,588</u>	<u>\$ 223,150</u>	<u>\$ 193,980</u>	<u>\$ 493,718</u>

an integral part of this statement.

GENERAL LONG-TERM DEBT ACCOUNT GROUP

To account for unmatured principal amounts of general long-term debt expected to be financed from governmental type funds. Payments of maturing principal and interest are accounted for in the debt service fund.

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

Statement of General Long-Term Debt
December 31, 1999 and 1998

	<u>1999</u>	<u>1998</u>
	Loan Payable to Alex. Mun. Employees Credit Un.	Loan Payable to Alex. Mun. Employees Credit Un.
Amount to be Provided for the Payment of General Long-Term Debt	<u>\$ 152,151</u>	<u>\$ 0</u>
General Long-Term Debt Payable	<u>\$ 152,151</u>	<u>\$ 0</u>

The accompanying notes are an integral part of this statement.

SUMMARY OF PRIOR YEAR AUDIT FINDINGS

Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana
December 31, 1999

There were no prior audit findings to report on.



Roy K. Derbonne, Jr.

Certified Public Accountant
1101-A Bolton Avenue
Alexandria, Louisiana 71301-6878

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LEGISLATIVE AUDITOR

2000 JUL 11 PM 2:19

Tel: 318-445-6678
Fax: 318-445-8967

Member
Society of Louisiana C.P.A.'s

The Honorable Pat Matuerer, Chairman of the Board
and Members of the Board of Commissioners
Grant Parish Fire District No. 5, Inc.
Pollock, Louisiana

In planning and performing my audit of the general purpose financial statements and the combining and individual fund and account group financial statements of the Grant Parish Fire District No. 5, Inc., for the years ended December 31, 1999 and 1998, I considered its internal control structure in order to determine my auditing procedures for the purpose of expressing my opinion on the general purpose financial statements and the combining and individual fund and account group financial statements and not to provide assurance on the internal control structure. However, I one matter involving internal control structure and its operation that I consider to be a reportable condition under standards established by the American Institute of Certified Public Accountants. A reportable condition involves matters coming to my attention relating to significant deficiencies in the design or operation of the internal control structure that, in my judgement, could adversely affect the Grant Parish Fire District No. 5, Inc.'s, ability to record, process, summarize, and report financial data consistent with the assertions of management in the general purpose financial statements and the combining and individual fund and account group financial statements.

Internal Control Findings

Finding 1

State Law requires the prior approval of the State Bond and Tax Commission on any indebtedness with a maturity in excess of ninety days. During the year ended December 31, 1999, the Grant Parish Fire District No. 5, Inc., borrowed money with a maturity in excess of ninety days without obtaining the prior approval of the State Bond and Tax Commission.

Plan of Action

The Chairman, nor any of the Board members, were aware that prior approval of the State Bond and Tax Commission was necessary before

borrowing money. The Board requested bids from various financial institutions in the Central Louisiana area before obtaining the loan. The lowest bidder in relation to the total amount to be paid back was accepted. The Chairman and Board of Commissioners, will in the future obtain prior approval of the State Bond and Tax Commission before borrowing any additional funds with a maturity of ninety-one days or more.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in the amounts that would be material in relation to the general purpose financial statements and the combining and individual fund and account group financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

My consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

Other Matters

Matter 1

At year end, there were a few missing invoices.

Plan of Action

The Treasurer will diligently try to maintain a file of all paid invoices.

Matter 2

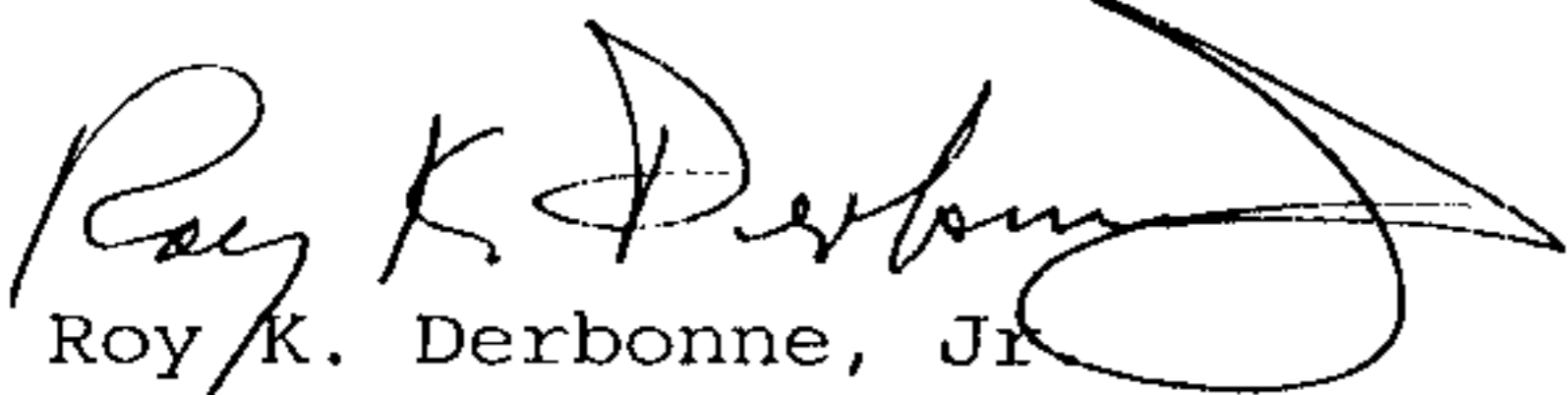
All invoices were approved for payment by the Fire Chief. I recommend that another member of the Board of Commissioners also approve the invoices for payment.

Plan of Action

Another member of the Board of Commissioners will review and initial the invoices for payment.

I wish to take this opportunity to thank the Chairman of the Board of Commissioners and the Treasurer for providing all records and documents which were requested.

This report is intended solely for the information and use of the Grant Parish Fire District No. 5, Inc.'s management, and others within the administration.



Roy K. Derbonne, Jr.
Certified Public Accountant

June 30, 2000