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LOUISIANA SHERIFFS' AUTOMOBILE **RISK PROGRAM**

FINANCIAL STATEMENTS AND AUDITOR'S REPORT

June 30, 1999

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Greg A. Kennedy, CPA (APAC)

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GREG A. KENNEDY

Certified Public Accountant (A Professional Accounting Corporation) INDEPENDENT AUDITOR'S REPORT

Board of Managers Louisiana Sheriffs' Automobile Risk Program

I have audited the accompanying statement of financial position of the Louisiana Sheriffs' Automobile Risk Program as of June 30, 1999, and the related statement of activities and cash flows for the year then ended. These financial statements are the responsibility of the Program's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Louisiana Sheriffs' Automobile Risk Program as of June 30, 1999, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with <u>Government Auditing Standards</u>, I have also issued a report dated September 22, 1999 on my consideration of the Program's internal control structure and a report dated September 22, 1999 on its compliance with laws and regulations.

The Program has a cumulative deficit as of June 30, 1999. Management's plans regarding this matter are described in Note 2 to the financial statements.

Greg A. Kennedy, CRA

Baton Rouge, Louisiana September 22, 1999

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LOUISIANA SHERIFFS' AUTOMOBILE RISK PROGRAM STATEMENTS OF FINANCIAL POSITION JUNE 30, 1999

(With Comparative Data for 1998)

ASSETS		1999	-	1998
Investments	\$	546,980	\$	2,073,801
Cash and cash equivalents		316,120		113,585
Accrued interest receivable		1,622		19,500
Receivables from members	•	0	-	40,448
TOTAL ASSETS	\$	864,722	\$ _	2,247,334

LIABILITIES AND NET DEFICIT

LIABILITIES

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Claims reserves		\$	3,480,770	\$ 4,080,770
Reserve for unallocated loss adjustment expenses Accounts payable and accrued liabilities		-	25,000 0	50,000 0
TOTAL LIABILITIES			3,505,770	4,130,770
NET DEFICIT				
Unrestricted-operating	` `	_	(2,641,048)	(1,883,436)
TOTAL LIABILITIES AND NET DEFICIT	•	\$_	864,722	\$ 2,247,334

The accompanying notes are an integral part of these statements.

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LOUISIANA SHERIFFS' AUTOMOBILE RISK PROGRAM STATEMENTS OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 1999

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(With Comparative Data for 1998)

	1999	1998
REVENUE AND OTHER SUPPORT		
Membership contributions:		
Liability premiums	\$ 153,259	\$ 1,579,708
Excess premiums	31,138	312,775
Physical damage premiums	21,571	177,341
Investment income	 27,500	173,542
Total revenue and other support	 233,468	2,243,366
EXPENSES		

Program expenses:

Claims and claim expenses paid

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on current losses	525,000	541,966
Established claims reserves	926,173	1,288,173
Adjustment to prior years' claim reserves	(600,000)	(1,113,085)
Excess insurance premiums	35,402	338,344
Unallocated loss adjustment expense (credit)	(25,000)	0
Total program expenses	861,575	1,055,398
Supporting services:		
Administrators fee	42,485	219,274
LSA administation fee	60,000	60,000
Other general and administrative	27,020	24,274
Total supporting services	129,505	303,548
Total expenses	991,080	1,358,946
Change in net deficit	(757,612)	884,420
NET DEFICIT		
June 30, 1998	(1,883,436)	(2,767,856)
June 30, 1999	\$ (2,641,048)	\$ <u>(1,883,436)</u>

The accompanying notes are an integral part of these statements.

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LOUISIANA SHERIFFS' AUTOMOBILE RISK PROGRAM STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 1999

(With Comparative Data for 1998)

	1999	1998
CASH FLOWS FROM OPERATING ACTIVITIES Change in net deficit	\$ (757,612)	\$ 884,420
Adjustments to reconcile change in net deficit to net cash provided by operating activities: Change in operating assets and liabilities:		
Accrued interest receivable	17,878	(4,250)
Receivables from members	40,448	(40,448)
Claims reserve	(600,000)	(1,113,085)
Reserve for unallocated loss		
adjustment expenses	(25,000)	0
Accounts payable and accrued liabilities	0	(45,387)
Net cash used by operating activities	(1,324,286)	(318,750)
CASH FLOWS FROM INVESTING ACTIVITIES		
Net decrease in investments	1,526,821	352,808
NET INCREASE IN CASH AND		
CASH EQUIVALENTS	202,535	34,058
CASH AND CASH EQUIVALENTS:		
June 30, 1998	113,585	79,527
June 30, 1999	\$ <u>316,120</u>	\$ <u>113,585</u>

The accompanying notes are an integral part of these statements.

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Greg A. Kennedy, CPA (APAC)

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LOUISIANA SHERIFFS' AUTOMOBILE RISK PROGRAM NOTES TO FINANCIAL STATEMENTS

NOTE 1- DESCRIPTION OF PROGRAM

The Louisiana Sheriffs' Automobile Risk Program (LASHARP), a public entity risk pool, was created effective July 1, 1989. The purpose of the Program is to provide members of the Louisiana Sheriffs' Association automobile liability insurance.

The Program retains the first \$100,000/\$300,000/\$100,000 layer of exposure and affords its individual members the option of purchasing excess automobile liability coverage through outside underwriters for claims in excess of the amount retained. In addition, the program provides coverage for medical payments coverage with a \$2,000 limit and uninsured motorists coverage at various limits.

Individual members' optional excess automobile liability coverage is offered for the following limits:

- o \$300,000 combined single limit
- o \$350,000 combined single limit
- o \$500,000 combined single limit
- o \$1,000,000 combined single limit

Excess automobile liability coverage was provided through Clarendon National Insurance Company for 1999 and 1998.

The responsibility for managing the affairs of LASHARP rests with the Board of Managers consisting of eight Sheriffs elected by a majority vote of the Sheriffs in each Congressional District. Managers are elected for staggered terms of four years and may be re-elected to any number of successive terms.

Mor-Tem Systems, Inc. serves as the administrator for the Program. The administrators responsibilities include, but are not limited to, underwriting, policy issuance, policy holder services and claims management services. In addition, the administrator oversees and manages the claim services and uses professional adjustment firms in Louisiana for field services.

The Louisiana Sheriffs' Association is in charge of the accounting and bookeeping functions in addition to various administrative duties.

Greg A. Kennedy, CPA (APAC)

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NOTE 2- MANAGEMENT'S PLANS FOR FUTURE OPERATIONS

The administrator has revised the methodology for establishing claims reserves and has implemented a diary system to facilitate proper claims review. In an effort to control litigation costs, attorneys were given a structured set of guidelines and all attorney bills are audited monthly.

Management of the Program believes that steps to revise the Program's operating and financial requirements such as increasing future premium contributions and the continuance of risk prevention programs will be sufficient to provide the Program with the ability to meet its present and future obligations and to eliminate the Program's deficit.

NOTE 3- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial Statement Presentation

In 1996, the Program elected to adopt Statement of Financial Accounting Standards (SFAS) No. 117, "Financial Statements of Not-for-Profit Organizations." Under SFAS No. 117, the Program is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. In addition, the Program is required to present a statement of cash flows.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts, and disclosures. Accordingly, actual results could differ from those estimates.

Investments

The Program accounts for its investments under SFAS No. 115, "Accounting for Certain Investments in Debt and Equity Securities." SFAS No. 115 addresses the accounting and reporting for investments in equity securities that have readily determinable fair values and all investments in debt securities. These investments are to be classified into the following categories:

- 1) Held-to-maturity securities reported at amortized cost;
- Trading securities reported at fair value with unrealized gains and losses included in earnings; or
- 3) Securities available-for-sale reported at fair value with unrealized gains and losses reported as separate component of fund balance.

The Program's investments are classified and accounted for as held-to-maturity. Gains and losses on the ultimate sale of securities are determined using the specific identification method. Premiums and discounts are amortized into investment income using a level yield method.

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Cash and Cash Equivalents

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For purposes of the statements of cash flows, the Program considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

Reserve for Unallocated Loss Adjustment Expenses

The reserve for unallocated loss adjustment expense represents the estimated cost to be incurred with respect to the settlement of claims in process and claims incurred but not reported. Management estimates this liability at each year-end based upon cost estimates. The change in the liability each year is reflected in current earnings.

Excess Insurance

The Program purchases excess insurance only for individual members who elect to acquire the excess coverage to reduce their exposure to large losses. The purpose of excess insurance is to transfer a portion of the risk from the insured to the excess insurance. The Program does not report liabilities which are covered by excess insurance.

Income Taxes

No provision for income taxes has been made since the receipts of the Program are considered public monies which are believed to be exempt from Federal and State income taxes. The Program has not requested nor has it received a letter of determination from the Internal Revenue Service advising it that it qualifies as a not-for-profit entity under Section 501 of the Internal Revenue Code.

NOTE 4- INVESTMENTS

Investments as of June 30, 1999 and 1998 are summarized as follows:

		June 30, 1999), 1999
			Amortized Cost		Approximate Market Value
Debt Securities	•				
FNMA POOL, maturing February, 2004, with an interest rate of 5.13%	•	\$	19,962	\$	19,163
FNMA MEDIUM TERM NOTE, maturing June, 2005, with an					
interest rate of 5.75%			5,103		4,906

maturing August, 2007, with an interest rate of 6.44%	30,000	29,805
Total debt securities	55,065	53,874
Equity Securities		
AFLAC, 200 shares	11,217	9,575
Alaska Air, 200 shares	9,457	8,350
Allstate, 200 shares	7,643	7,175
Applied Materials, 200 shares	13,661	14,775
AT&T, 300 shares	17,269	16,744
Chase Manhattan, 200 shares	17,129	17,325
Citigroup, 300 shares	20,292	14,250
Deutsche Telekom, 400 shares	15,819	16,900
Donaldson Lufkin, 410 shares	22,243	24,703
Elan Corp., 1,000 shares	35,792	27,750
General Motors, 200 shares	15,473	13,200
Goldman Sachs, 200 shares	13,473	14,450
Hewlett Packard, 300 shares	26,600	30,150
JP Morgan, 100 shares	13,890	14,050
Lucent Technologies, 550 shares	34,305	37,091
MCI Worldcom, 300 shares	26,925	25,875
Merck, 500 shares	43,207	37,000
Morgan Stanley, 100 shares	10,602	10,250
National Semiconductor, 300 shares	6,662	7,594
Pfizer, 300 shares	42,150	32,925
Polo Ralph Lauren, 1,000 shares	24,485	19,000
Schlumberger, 200 shares	12,648	12,738
Texas Instruments, 100 shares	11,416	14,500
Total equity securities	452,358	426,370
Mutual Funds		
Phoenix Strategic Small Cap	39,557	41,678
`	\$ <u>546,980</u> \$	521,922
	June 30	1998
		Approximate
	Amortized	Morkot

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Market

Value

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Amortized

Cost

Debt Securities

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FHLMC DEBENTURE, maturing

Greg A. Kennedy, CPA (APAC)

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January 24, 2001, with an interest rate of 5.69%	\$ 95,000 \$	94,346
FHLMC POOL, maturing October 1, 2003, with an interest		
rate of 6.00%	95,000	97,501
FHLMC POOL, maturing		
December 1, 2010, with an interest rate of 6.00%	75,000	79,841
FHLB DEBENTURE, maturing		
February 21, 2001, with an interest rate of 5.29%	35,000	39,638
FNMA MEDIUM TERM NOTE,		
maturing August 14, 2007, with an interest rate of 6.44%	30,000	31,485
FNMA POOL, maturing		
March 1, 2012, with an interest rate of 7.00%	25,000	26,111
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FHLMC POOL, maturing		
September 1, 2001, with an		
Interest rate of 6.00%	85,000	89,000
FHLMC POOL, maturing		
September 1, 2002, with an		
interest rate of 6.00%	135,000	135,380
FNMA POOL, maturing		
December 1, 2002, with an		
with an interest rate of 6.00%	80,000	81,213
FNMA POOL, maturing		
April 1, 2003, with an		
interest rate of 6.00%	65,000	67,994
FHLMC POOL, maturing		
December 1, 2001, with an		
interest rate of 6.00%	15,000	12,630
FHLMC DEBENTURE, maturing		
August 25, 2005, with an		
interest rate of 7.07%	35,188	35,077
FHLMC DEBENTURE, maturing		
February 9, 2006, with an		
interest rate of 5.83%	210,000	221,786



U.S. TREASURY NOTE, maturing • November 15, 2005, with an interest rate of 5.88%	30,000	35,678
U.S. TREASURY NOTE, maturing October 15, 1999, with an interest rate of 6.00%	55,000	60,338
U.S. TREASURY NOTE, maturing February 15, 2003, with an interest rate of 6.25%	70,000	77,180
U.S. TREASURY NOTE, maturing May 15, 2005, with an interest rate of 6.50%	15,000	15,834
U.S. TREASURY NOTE, maturing January 31, 1999, with an interest rate of 5.00%	70,000	74,789
U.S. TREASURY BOND, maturing August 15, 2023, with an interest rate of 6.25%	19,812	21,406
SLMA DEBENTURE, maturing September 28, 1998, with a variable interest rate	60,000	59,952
Total debt securities	1,300,000	1,357,179
Equity Securities		
AT&T, 80 shares	4,805	4,570
Compass, 100 shares	4,711	4,513
Service Master, 240 shares	7,484	9,135
Lucas Varity, 150 shares	6,657	5,972
Sociedad Anomima, 290 shares	9,676	8,718
Bank Boston, 200 shares	23,270	11,125
Boston Properties, 150 shares	5,288	5,175
First Chicago, 100 shares	9,698	8,863
McGraw Hill, 210 shares	16,094	17,128
Pitney Bowes, 450 shares	30,501	21,656
Universal Foods, 300 shares	14,984	6,656
American Home Products, 400 shares	38,234	20,700
Fannie Mae, 200 shares	12,429	12,150
Fleet Financial, 120 shares	10,696	10,020
Flowers Industries, 160 shares	3,835	3,270
Pharmacia & Upjohn, 170 shares	7,443	7,841
Smithkline Beecham, 100 shares	5,727	6,050

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Murphy Oil, 150 shares Philip Morris, 140 shares Sprint Corp., 150 shares Starwood Hotel, 180 shares Bristol Myers Squibb, 100 shares Dresser Industries, 320 shares	7,889 5,479 9,108 9,547 9,567 12,722 6,256 8,502 9,947 7,119	7,603 5,513 10,575 8,696 11,494 14,100 7,831 9,653 9,686
Sprint Corp., 150 shares Starwood Hotel, 180 shares Bristol Myers Squibb, 100 shares	9,108 9,547 9,567 12,722 6,256 8,502 9,947	10,575 8,696 11,494 14,100 7,831 9,653
Starwood Hotel, 180 shares Bristol Myers Squibb, 100 shares	9,547 9,567 12,722 6,256 8,502 9,947	8,696 11,494 14,100 7,831 9,653
Bristol Myers Squibb, 100 shares	9,567 12,722 6,256 8,502 9,947	11,494 14,100 7,831 9,653
	12,722 6,256 8,502 9,947	14,100 7,831 9,653
	8,502 9,947	9,653
American General, 110 shares	9,947	•
True North Communications, 330 shares	•	9,686
Baxter, 180 shares	7,119	
Crestar Financial, 140 shares		7,639
Enron, 330 shares	13,413	17,840
Gencorp, 320 shares	8,239	8,080
General Mills, 110 shares	8,293	7,521
Imperial Chemical, 160 shares	9,934	10,320
Minnesota Mining, 150 shares	14,646	12,328
USX Marathon, 460 shares	16,670	15,784
U.S. Bancorp, 330 shares	36,254	14,190
Williams Co., 430 shares	21,733	14,513
Xerox, 220 shares	16,605	22,358
Zeneca Group, 330 shares	30,656	14,479
Glaxo Wellcome, 180 shares	7,938	10,766
Kimberly Clark, 160 shares	8,290	7,340
Allegheny Teledyne, 300 shares	9,748	6,863
DuPont, 180 shares	11,709	13,433
Summit Bancorp, 300 shares	14,250	14,250
Firstar Corp., 140 shares	5,123	5,320
Hartford Financial, 120 shares	10,594	13,725
The Limited, 350 shares	8,684	11,594
Mellon Bank, 180 shares	10,173	12,533
Total equity securities	560,620	489,569
Mutual Funds		
Phoenix Strategic Small Cap	100,990	97,980
Washington Mutual	97,191	92,546
MFS Emerging Growth	15,000	15,210
Total mutual funds	213,181	205,736
\$_	2,073,801 \$	2,052,484

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A summary of investment securities as of June 30, 1999 follows:

	-	Amortized Cost	Gross Unrealized Gains	Gross Unrealized Losses	Approximate Market Value
FNMA	\$	55,065	-	1,191	\$ 53,874
MUTUAL FUNDS		39,557	2,121	-	41,678
EOUITIES	-	452,358	16,430	42,418	426,370
	\$	546,980	18,551	43,609	\$ 521,922

The scheduled maturities of debt securities as of June 30, 1999 are as follows:

	 Amortized Cost	Approximate Market Value
Due from one year to five years Due from five to ten years Due after ten years	\$ 19,962 \$ 35,103 0	19,163 34,711 0
	\$ 55,065 \$	53,874

FANNIE MAES (FNMA)-mortgage-backed securities guaranteed by the Federal National Mortgage Association, a federally chartered and stockholder-owned corporation subject to supervision by the Secretary of Housing and Urban Development.

NOTE 5- RESERVES FOR CLAIMS

The Program utilized the services of an independent actuarial firm to determine the estimated reserves for claims as of June 30, 1999 and 1998.

NOTE 6- UNPAID CLAIMS LIABILITIES

The Program establishes a liability for reported insured events, which includes estimates of both future payments of losses and related claim adjustment expenses. The following table represents changes in those aggregate liabilities for the Program:

19991998Unpaid claims and claims adjustment
expenses at the beginning of
the year\$ 4,130,770 \$ 5,243,855



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Incurred claims and claim adjustment expenses:		
Provision for insured events of current year Increase in provision for insured	1,451,173	1,830,139
events of prior years	123,215	205,358
Total incurred claims and claim expenses	1,574,388	2,035,497
Payments:		
Claims and claim adjustment expenses attributable to insured events of the		
current year	(525,000)	(541,966)
Claims and claim adjustment expenses attributable to insured events of		
prior years	(1,674,388)	(2,606,616)
Total claim expenses	(2,199,388)	(3,148,582)
Unpaid claims and claim adjustment		
expenses at end of year	\$ <u>3,505,770</u> \$	4,130,770

As of June 30, 1999, approximately \$3,811,000 of unpaid claims and claim adjustment expenses are presented at their net present value of \$3,505,770. These claims were discounted at annual rates of five percent.

NOTE 7- EXCESS INSURANCE AND OTHER

A contingent liability exists which could become a liability in the unlikely event that all or any of the insurance companies which provide excess insurance for the Program cancel, fail to renew or become unable to meet their obligations under the excess insurance contracts. In the event of such occurence, the Program's members could be responsible for such defaulted amounts. In addition, the Program's members could be responsible for the portion of the Program's retention of claims if the Program is unable to meet its obligations.

NOTE 8- FAIR VALUES OF FINANCIAL INSTRUMENTS

The Program has a number of financial instruments, none of which are held for trading purposes. The Program estimates that the fair value of all financial instruments, with the exception of investments (see Note 4), at June 30, 1999 does not differ materially from the aggregate carrying values of its financial instruments recorded in the accompanying statement of financial position. Considerable judgment is necessarily required in interpreting market data to develop the estimates of fair value, and, accordingly, the estimates are not necessarily indicative of the amounts that the Program could realize in a current market exchange.

Greg A. Kennedy, CPA (APAC)

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NOTE 9- CASH AND CASH EQUIVALENTS

As of June 30, 1999 and 1998, respectively, the Program had cash and cash equivalents (bank balances) of \$252,896 and \$213,585 as follows:

		1999	1998
Demand deposits	\$	252,896 \$	213,585
Cash and cash equivalents of deposit balances a 1997, are collateralized as follows:	at June	30, 1998 and	
Bank balances	\$	252,896 \$	213,585

Federal deposit insurance and other security

Unsecured portion

\$ <u>252,896</u> \$ <u>213,585</u> \$ - **\$** -

NOTE 10- LITIGATION

At June 30, 1999, the Program was not involved in litigation either as plaintiff or

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defendant except for litigation involving claims in the ordinary course of its operations.

Greg A. Kennedy, CPA (APAC)

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SUPPLEMENTAL INFORMATION

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GREG A. KENNEDY

Certified Public Accountant (A Professional Accounting Corporation)

INDEPENDENT AUDITOR'S REPORT ON SUPPLEMENTAL INFORMATION

Board of Managers Louisiana Sheriffs' Automobile Risk Program Baton Rouge, Louisiana

My examination was made primarily to enable me to express an overall opinion on the basic financial statements of Louisiana Sheriffs' Automobile Risk Program for the year ended June 30, 1999, which are presented in the preceding sections of this report.

The comparative schedule of claim development, earned membership fees, and unallocated expenses for the six year period ended June 30, 1999 as shown on pages 16 and 17, is required supplemental information and in my opinion is fairly presented in all material respects in relation to the basic financial statements taken as a whole.

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thegt. Kennedy CERTIFIED PUBLIC ACCOUNTANT

September 22, 1999 Baton Rouge, Louisiana

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7341 Jefferson Highway, Suite H • Baton Rouge, Louisiana 70806 • (504) 927-5704

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Comparative	►~~	ស៊ី 🧧 🗸	$\mathbf{D} = \mathbf{u}$	COMOBILE Soment, ted Expen Ended Ju	30, Ped SK P	PROGRAM Membership 1999	b Fees,	ŝ				
	I	1994	L	1995	÷	966		1997	e	800	1999	თ
ed membership fees and est revenue net of excess ance premiums	₹0>	2,200,527	ጭ	2,300,578	\$ 2,41	2,413,786	\$ \$,544,932	\$ ```` ``	,905,022	\$ 198	198,066
ocated expenses		373,566		271,044	21	219,542		225,084	ъ́	243,548	69	69,505
nated incurred claims and nses, net of policy year		1,704,156		1,520,852	۲ ور	,950,136	f	,950,871	بر ۵	,830,139	1,451	,173
ulative paid claims as of:		262,608		227,258		387,506		345,910	2	237,285	188	188,652
year later years later		483,018 1,071,181		554,180 826,373	ο. Ε. Ε.	1,358,340		683,417 812,199	4	488,015		
e years later		,345,		897,602	1°2′	42,789		·		ı	•	
years later years later		1,593,404		4700 - -		1 1		1		, ,		
timated incurred claims												
of policy year		1,704,156		1,520,852	ۍ ب	50,136	۳-	ຄູ	1,8	,830,139	1,451	,173
year later		1,878,898		1,855,038	1,7	4		,608,035	ۍ ۲	,901,826	·	
years later		2,366,600		1,577,143	<u>ب</u> بې	1,861,044	4	5		ı	•	
e years later vears later		1,111,625		1,750,156	 -	_		, ,		, ,	• •	
years later		1,055,111						I		•	·	
ease (decrease) in estimated red claims and expense from end ie policy year	\$	(649,045)	434	229,304	<u>ب</u> ه	71,643	<i>4</i> 3-	(239,649)	43	71,587	•⁄ን	
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LOUISIANA SHERIFFS' AUTOMOBILE RISK PROGRAM COMPARATIVE SCHEDULE OF CLAIM DEVELOPMENT, EARNED MEMBERSHIP FEES, AND UNALLOCATED EXPENSES

(Six-Year Claims Development Information)

The table on page thirteen illustrates how the Program's earned revenues (net of excess insurance premiums) and investment income compare to related costs of loss (net of loss assumed by excess carriers) and other claim expenses assumed by the Program as of the end of each of the six years the Program has been in existence. The rows of the table are defined as follows:

- 1. This line shows the total of each fiscal year's earned contribution revenues and investment revenues net of excess insurance costs.
- 2. This line shows each fiscal year's other operating costs of the Program including overhead and claims expense not allocable to individual claims.
- 3. This line shows the Program's incurred claims and allocated claim adjustment expense (both paid and accrued) as originally reported at the end of the first year in which the event that triggered coverage under the contract occurred (called the policy year).
- 4. This section of six rows shows the cumulative amounts paid as of the end of successive years for each policy year.
- 5. This section of six rows show how each policy year's incurred claims increased or decreased as of the end of successive years. This annual reestimation results from new information received on known claims, reevaluation of existing information on known claims, as well as emergence of new claims not previously known.
- 6. This line compares the latest reestimated incurred claims amount to the amount originally established (line 3) and shows whether this latest estimate of claims or cost is greater or less than originally thought. As data for individual policy years mature, the correlation between original estimates and reestimated amounts is commonly used to evaluate the accuracy of incurred claims currently recognized in less mature policy years. The columns of the table show data for successive policy years.



GREG A. KENNEDY

Certified Public Accountant (A Professional Accounting Corporation)

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL STRUCTURE BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Managers Louisiana Sheriffs' Automobile Risk Program Baton Rouge, Louisiana

I have audited the financial statements of Louisiana Sheriffs' Automobile Risk Program, as of June 30, 1999, and for the year then ended, and have issued my report thereon dated September 22, 1999.

I conducted my audit in accordance with generally accepted auditing standards and <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement.

The management of Louisiana Sheriffs' Automobile Risk Program, is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of the internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing my audit of the financial statements of Louisiana Sheriffs' Automobile Risk Program, for the year ended June 30, 1999, I obtained an understanding of the internal control structure. With respect to the internal control structure, I obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and I assessed control risk in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide an opinion on the internal control structure. Accordingly, I do not express such

-18-7341 Jefferson Higbway, Suite H • Baton Rouge, Louisiana 70806 • (504) 927-5704

an opinion.

My consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control structure and its operations that I consider to be material weaknesses as defined above.

This report is intended solely for the use of management of the Louisiana Sheriffs' Automobile Risk Program, federal agencies, and the Legislative Auditor of Louisiana. However, this report is a matter of public record and its distribution is not limited.

Greg A. Kennedy, CPA Bathn Rouge, Louisiana

September 22, 1999

Greg A. Kennedy, CPA (APAC)

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Certified Public Accountant (A Professional Accounting Corporation)

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Managers Louisiana Sheriffs' Automobile Risk Program Baton Rouge, Louisiana

I have audited the financial statements of Louisiana Sheriffs' Automobile Risk Program, as of June 30, 1999, and for the year then ended, and have issued my report thereon dated September 22, 1999.

I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States; and the Louisiana Governmental Audit Guide, issued by the Society of Louisiana Certified Public Accountants and the Louisiana Legislative Auditor. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the generalpurpose financial statements are free of material misstatement.

Compliance with laws, regulations and contracts applicable to Louisiana Sheriffs' Automobile Risk Program, is the responsibility of Louisiana Sheriffs' Automobile Risk Program's management. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, I performed tests of Louisiana Sheriffs' Automobile Risk Program's compliance with certain provisions of laws, regulations, and contracts. However, the objective of my audit of the financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, I do not express such an opinion.

The results of my tests disclosed no instances of noncompliance that are required to be reported herein under Government Auditing Standards.

This report is intended solely for the use of management of Louisiana Sheriffs' Automobile Risk Program, Federal agencies, and the Legislative Auditor of Louisiana. However, this report is a matter of public record and its distribution is not limited.

Liegh. Junely, CA Baton Rouge, Louisiana

