R E P O R T

ACADIANA
LEGAL SERVICE CORPORATION

FINANCIAL STATEMENTS AND
INDEPENDENT AUDITOR'S REPORT

DECEMBER 31, 2025 AND 2024

ACADIANA LEGAL SERVICE CORPORATION

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INDEPENDENT AUDITOR'S REPORT

April 21, 2026

Board of Directors
Acadiana Legal Service Corporation
Lafayette, LA

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Acadiana Legal Service Corporation (a nonprofit organization), which comprise the statements of financial position as of December 31, 2025 and 2024, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of Acadiana Legal Service Corporation as of December 31, 2025 and 2024, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Acadiana Legal Service Corporation and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Acadiana Legal Service Corporation's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Acadiana Legal Service Corporation's internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Acadiana Legal Service Corporation's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying Schedules of Support, Revenue, and Expenses; Schedule of Compensation, Benefits, and Other Payments to Executive Director; Justice System Funding Schedule – Receiving Entity; Schedule of LSC Funding Passed-through to Sub-recipients; Schedule of LSC Excess Carryover Balance; and the Schedule of Expenditures of Federal Awards, as required by Title 2 U.S. *Code of Federal Regulations (CFR)* Part 200*, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, are presented for purposes of additional analysis and are not a required part of the financial statements.

The Schedules of Support, Revenue, and Expenses, Schedule of Compensation, Benefits, and Other Payments to Executive Director, Justice System Funding Schedule – Receiving Entity, and Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedules of Support, Revenue, and Expenses, Schedule of Compensation, Benefits, and Other Payments to Executive Director, Justice System Funding Schedule – Receiving Entity, and Schedule of Expenditures of Federal Awards are fairly stated, in all material respects, in relation to the financial statements as a whole.

The Schedule of LSC Funding Passed-through to Subrecipients and the Schedule of LSC Carryover Balance have not been subjected to the auditing procedures applied in the audit of the financial statements, and, accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated April 21, 2026, on our consideration of Acadiana Legal Service Corporation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Acadiana Legal Service Corporation's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Acadiana Legal Service Corporation's internal control over financial reporting and compliance.

Duplantier, Hrapmann, Hogan and Maher, LLP

Metairie, Louisiana

ACADIANA LEGAL SERVICE CORPORATION
STATEMENTS OF FINANCIAL POSITION
DECEMBER 31, 2025 AND 2024

ASSETS

	2025	2024
CURRENT ASSETS:		
Cash and cash equivalents	$ 4,896,923	$ 2,525,031
Certificates of deposit	675,875	158,864
Grants receivable	630,069	1,182,317
Other receivables	115,532	-
Prepaid expenses	142,746	170,269
Client escrow funds, restricted	12,166	11,752
Total current assets	6,473,311	4,048,233
OTHER ASSETS:		
Operating lease right-of-use asset, net	11,238	10,522
Total other assets	11,238	10,522
PROPERTY AND EQUIPMENT - NET	5,235,634	4,897,707
TOTAL ASSETS	$ 11,720,183	$ 8,956,462

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES:		
Payable from current assets:		
Accounts payable	$ 238,585	$ 162,814
Accrued expenses	105,470	88,713
Refundable advances	2,792,621	2,166,341
Operating lease right-of-use liability	4,309	3,301
Total payable from current assets	3,140,985	2,421,169
Payable from restricted assets:		
Client escrow funds	12,166	11,752
Total payable from restricted assets	12,166	11,752
Total current liabilities	3,153,151	2,432,921
LONG-TERM LIABILITIES:		
Operating lease right-of-use liability	6,929	7,221
Compensated annual leave	334,506	342,631
Total long-term liabilities	341,435	349,852
TOTAL LIABILITIES	3,494,586	2,782,773
NET ASSETS:		
Without donor restrictions	2,901,336	1,043,145
Without donor restrictions - property	104,845	114,052
Total net assets without donor restrictions	3,006,181	1,157,197
With donor restrictions:		
Legal Services Corporation - property	5,127,552	4,778,518
Legal Services Corporation - grants	-	1,407
Louisiana Bar Foundation - grants	54,581	196,947
Louisiana Bar Foundation - property	3,236	5,137
Other - grants	34,047	34,483
Total net assets with donor restrictions	5,219,416	5,016,492
Total net assets	8,225,597	6,173,689
TOTAL LIABILITIES AND NET ASSETS	$ 11,720,183	$ 8,956,462

The accompanying notes are an integral part of these financial statements.

ACADIANA LEGAL SERVICE CORPORATION
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED DECEMBER 31, 2025 AND 2024

	2025			2024		
	Without Donor Restrictions	With Donor Restrictions	Total	Without Donor Restrictions	With Donor Restrictions	Total
REVENUE AND SUPPORT:						
Grant revenue	$ 475,828	$ 11,051,395	$ 11,527,223	$ 228,910	$11,615,058	$ 11,843,968
Interest earnings	-	93,208	93,208	-	49,947	49,947
Donations	3,031	234	3,265	3,428	-	3,428
Contributions	1,672,314	-	1,672,314	-	-	-
Other revenues	195,252	457,422	652,674	145,739	38,279	184,018
Net assets released from restrictions:						
Satisfaction of grant restrictions	11,399,335	(11,399,335)	-	11,334,993	(11,334,993)	-
Total revenue and support	13,745,760	202,924	13,948,684	11,713,070	368,291	12,081,361
EXPENSES:						
Legal services	9,845,356	-	9,845,356	9,595,331	-	9,595,331
Supportive services	2,051,420	-	2,051,420	1,865,283	-	1,865,283
Total expenses	11,896,776	-	11,896,776	11,460,614	-	11,460,614
CHANGE IN NET ASSETS	1,848,984	202,924	2,051,908	252,456	368,291	620,747
NET ASSETS AT BEGINNING OF YEAR	1,157,197	5,016,492	6,173,689	904,741	4,648,201	5,552,942
NET ASSETS AT END OF YEAR	$ 3,006,181	$ 5,219,416	$ 8,225,597	$ 1,157,197	$ 5,016,492	$ 6,173,689

The accompanying notes are an integral part of these financial statements

ACADIANA LEGAL SERVICE CORPORATION
STATEMENTS OF FUNCTIONAL EXPENSES
FOR THE YEARS ENDED DECEMBER 31, 2025 AND 2024

	2025			2024		
	Legal Services	Supportive Services	Total Expenses	Legal Services	Supportive Services	Total Expenses
Salaries and wages:						
Lawyers	$ 3,334,353	$ 50,366	$ 3,384,719	$ 3,335,535	$ 51,103	$ 3,386,638
Paralegals and law clerks	1,483,766	493,628	1,977,394	1,328,157	425,536	1,753,693
Other	1,473,220	490,119	1,963,339	1,429,174	457,901	1,887,075
Employee benefits	1,593,421	530,108	2,123,529	1,564,177	501,156	2,065,333
Office rent and utilities	212,164	28,931	241,095	277,505	37,842	315,347
Equipment rentals and maintenance	140,461	46,729	187,190	101,400	32,488	133,888
Office supplies and expenses	133,668	44,470	178,138	165,037	52,877	217,914
Telephone	65,100	21,658	86,758	71,926	23,045	94,971
Travel and training	156,237	9,973	166,210	269,080	17,175	286,255
Depreciation	236,271	78,604	314,875	208,350	66,755	275,105
Library and other supplies	61,324	-	61,324	57,239	-	57,239
Insurance	146,486	48,734	195,220	137,649	44,102	181,751
Professional services	46,473	15,461	61,934	52,624	16,860	69,484
Contractual services	500,929	166,652	667,581	393,840	126,185	520,025
Membership fees	42,297	863	43,160	32,277	659	32,936
Litigation costs	42,667	-	42,667	17,023	-	17,023
Subgrant awards	101,000	-	101,000	118,134	-	118,134
Miscellaneous	75,519	25,124	100,643	36,204	11,599	47,803
Total expenses	$ 9,845,356	$ 2,051,420	$11,896,776	$ 9,595,331	$ 1,865,283	$11,460,614

The accompanying notes are an integral part of these financial statements

ACADIANA LEGAL SERVICE CORPORATION
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED DECEMBER 31, 2025 AND 2024

	2025	2024
CASH FLOWS FROM OPERATING ACTIVITIES:		
Change in net assets	$ 2,051,908	$ 620,747
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities:		
Gain on disposal of property, plant, and equipment	(12,000)	-
Depreciation	314,875	275,105
Effects on operating cash flows due to change in:		
Grants receivable	552,248	(13,523)
Other receivables	(115,532)	225
Prepaid expenses	27,523	(19,222)
Client escrow funds	414	1,047
Accounts payable	75,771	(81,377)
Accrued expenses	16,757	(179,356)
Refundable advances	626,280	871,883
Compensated annual leave	(8,125)	25,160
Net cash provided by operating activities	3,530,119	1,500,689
CASH FLOWS FROM INVESTING ACTIVITIES:		
Acquisition of property and equipment	(640,802)	(604,168)
Purchase of certificate of deposit	(500,000)	-
Reinvestment of interest	(17,011)	(7,546)
Net cash used by investing activities	(1,157,813)	(611,714)
NET CHANGE IN CASH AND CASH EQUIVALENTS	2,372,306	888,975
Cash, Cash Equivalents, and Restricted Cash - Beginning of Year	2,536,783	1,647,808
Cash, Cash Equivalents, and Restricted Cash - End of Year	$ 4,909,089	$ 2,536,783
Noncash financing and investing activity during the year for:		
Acquisition of property and equipment through accounts payable	$ -	$ 35,680
Acquisition of property and equipment through trade-in of property	12,000	-
Total noncash financing and investing activity during the year	$ 12,000	$ 35,680

The accompanying notes are an integral part of these financial statements.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

Operations

Acadiana Legal Service Corporation (the Corporation), incorporated in 1978, is a non-profit organization that fights to make hope, dignity, and justice available primarily to low-income, disadvantaged, and other eligible residents through high quality and aggressive civil legal assistance and education. The Corporation is funded primarily by the Legal Services Corporation (LSC), a non-profit corporation, established by Congress to administer a nationwide legal assistance program and the Louisiana Bar Foundation, a non-profit 501(c)(3) entity organized under the State of Louisiana and the largest funder of civil legal aid in the state.

The Corporation provides free, specialized, civil legal services to low-income individuals and families across 42 Louisiana parishes. The Corporation works every day to assist domestic violence victims, stands for the rights of abused and neglected children, helps preserve housing for hard-working families, prevents homelessness for people with disabilities and veterans, helps protect elderly consumers, removes barriers to health care, and much more.

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America and the requirements of the Legal Services Corporation Accounting Guide.

Basis of Presentation

Net assets, revenues, and expenses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Corporation and changes therein are classified and reported as follows:

a) *Net assets without donor restrictions* – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. Revenues are reported as increases in net assets without donor restrictions, unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in net assets without donor restrictions.

b) *Net assets with donor restrictions* – Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulated those resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

Cash and Cash Equivalents

For financial statement purposes, the Corporation considers all highly-liquid investments purchased with a maturity of three months or less to be cash equivalents.

Client Escrow Funds

Funds received from clients are deposited into separate cash accounts and restricted for the payment of expenses in connection with related litigation.

Property and Equipment

Property and equipment are recorded at cost. Depreciation of property and equipment is based upon the estimated useful service lives, which range from 1 to 39 years, using the straight-line method. Maintenance and repairs are charged to expense, while additions and improvements are capitalized. Property acquisitions of non-expendable items with a value in excess of $5,000 and a useful life of more than one year are capitalized and depreciated. Any purchases below this threshold are expensed.

Property and equipment acquired with Legal Services Corporation funds are considered to be owned by Acadiana Legal Service Corporation while used in the program or future authorized programs. However, Legal Services Corporation has a reversionary interest in those assets and has a right to determine the use of any proceeds from the sales of assets purchased with its funds. Legal Services Corporation has a reversionary interest in all assets of the Corporation.

Revenue and Support

The Corporation receives as revenue and support grant revenues which management has determined are contributions. The Corporation recognizes contributions when cash, securities, or other assets; an unconditional promise to give; or a notification of a beneficial interest is received. Conditional promises to give – that is, those with a measurable performance or other barrier and a right of return – are not recognized until the conditions on which they depend have been met. Once the condition is met, contributions are recorded as increases in net assets without donor restrictions or increases in net assets with donor restrictions, depending on the existence and/or nature of any donor restrictions. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions, and reported in the statement of activities as net assets released from donor restrictions. Contributions received with donor-imposed conditions and restrictions that are met in the same reporting period are reported as support without donor restrictions and increase net assets without donor restrictions.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

Attorney's Fees

Attorney's fees received are recorded during the accounting period in which the money from the fee award is actually received by the Corporation and is expended for any purpose permitted by the Legal Services Corporation Act.

Allocation of Expenses

The costs of providing programs and other activities have been summarized on a functional basis in the statements of activities and the statements of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Expenses which are directly associated with legal services or supportive services are charged directly to that functional area. Office rent and utilities expenses have been allocated based upon the square footage allocated to supportive services. All other expenses have been allocated to legal services or supportive services based on administrative time devoted by the Corporation staff.

Donated Services and Assets

Donated services are legal services rendered at no charge to the Corporation. The value of donated services is based upon estimated fees normally charged by the professional rendering the service.

Donated services are recognized both as support and expenses and, therefore, do not affect net assets. Donated services amounted to $16,424 and $6,176 for the years ended December 31, 2025 and 2024, respectively.

Donated land, buildings, and furniture and equipment are recorded at their fair value at the date of donation. These donations are either expensed or capitalized. The Corporation’s policy related to such donations is to utilize the assets to carry out the mission of the Corporation.

Income Taxes

The Corporation is exempt from federal tax under Section 501(c)(3) of the Internal Revenue Code. In addition, the Corporation has been classified as an organization that is not a private foundation under Section 509(a)(2). Accordingly, no provision for income taxes has been made. However, if the Corporation were to engage in activities unrelated to the purpose for which it was created, taxable income could result. In management's judgment, the Corporation does not have any tax positions that would result in a loss contingency considering the facts, circumstances, and information available at the reporting date.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Advertising

The Corporation expenses the cost of advertising as incurred. Total advertising expenses for the years ended December 31, 2025 and 2024, were $100,643 and $36,666, respectively.

Leases

The Corporation leases certain office space, equipment, and storage space. The Corporation determines if an agreement is a lease or contains a lease at the agreement's inception. Under Accounting Standards Codification 842, an agreement is (or contains) a lease if it conveys the right to control the use of an identified asset for a period of time in exchange for consideration. Control is defined under the standard as having both the right to obtain substantially all of the economic benefits from the use of the asset and the right to direct the use of the asset. The Corporation only reassesses its determination if the terms and conditions of the contract are changed.

Short-term leases, or leases with a term of twelve months or less, that do not contain a purchase option that is reasonably certain to be exercised, are expensed and not capitalized. Operating leases are included in operating lease right-of-use assets and operating lease right-of-use liabilities in the statement of financial position.

Right-of-use assets represent the right to use an underlying asset for the lease term, and lease liabilities represent the obligation to make lease payments. Operating lease right-of-use assets and the corresponding lease liabilities are recorded at the commencement date based on the present value of lease payments over the expected lease term. The Corporation uses the risk-free borrowing rate (U.S. Treasury Rate), available at lease commencement, to calculate the present value of the lease payments for its operating leases, unless there is a rate implicit in the lease. Lease expense for lease payments is recognized on a straight-line basis over the lease term. The lease term for accounting purposes may include options to extend or terminate the lease when it is reasonably certain that the Corporation will exercise the option.

Leases with a total contract value (the gross (undiscounted) aggregate value of fixed and fixed-in-substance cash flows over the term of the lease, including reasonably certain renewal periods) of $5,000 or more are evaluated for lease reporting under the lease standard. Leases with a total contract value under $5,000 are recorded in the same manner as a short-term lease with rent payments recorded as expense in the statement of activities as those payments are due based upon the terms of the lease.

2. CASH, CASH EQUIVALENTS, AND RESTRICTED CASH:

At December 31, 2025 and 2024, the Corporation had cash, cash equivalents, and restricted cash (book balances) totaling $4,909,089 and $2,536,783, consisting primarily of demand deposit and money market accounts at several financial institutions. These deposits were stated at cost, which approximates market.

Accounts are insured by Federal Deposit Insurance Corporation (FDIC) or the National Credit Union Insurance Fund (NCUSIF) up to $250,000. All of the Corporation's cash balances were insured by the FDIC, NCUSIF, or letters of credit at December 31, 2025 and 2024. The Corporation's cash, cash equivalents, and restricted cash consisted of the following at December 31:

	2025	2024
Cash and cash equivalents	$ 4,896,923	$ 2,525,031
Client escrow funds, restricted	12,166	11,752
Total cash, cash equivalents, and restricted cash	$ 4,909,089	$ 2,536,783

3. FAIR VALUE MEASUREMENT:

Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) as set forth in FASB ASC 820-10 requires disclosure of the estimated fair value of certain financial instruments and the method and significant assumptions used to estimate their fair value. Financial instruments within the scope of FASB ASC 820-10 are included in the table below.

	Fair Value Measurement of Reporting Date		
	Quoted Prices In Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Certificates of deposit			
December 31, 2025	$ 675,875	$ -	$ -
December 31, 2024	$ 158,864	$ -	$ -

The carrying amounts of the certificates of deposit reported in the statements of financial position approximate fair value because of the short maturities of these instruments.

4. GRANTS RECEIVABLE:

Grants receivable for the Corporation consisted of the following at December 31:

	2025	2024
Beauregard Parish Council on Aging, Inc.	$ 1,377	$ 268
Bienville Parish Council on Aging, Inc.	816	673
Bossier Council on Aging, Inc.	499	5,659
Caddo Council on Aging, Inc.	4,069	15,143
Caddo Parish Expungement	14,265	-
Cajun Area Agency on Aging, Inc.	13,665	48,843
Calcasieu Parish Council on Aging, Inc.	10,145	11,173
Caldwell Parish Council on Aging, Inc.	-	305
Cameron Parish Council on Aging, Inc.	-	3,760
Central Louisiana Area Agency on Aging, Inc.	14,894	18,377
Claiborne Parish Council on Aging, Inc.	724	484
Desoto Parish Council on Aging, Inc.	280	1,606
Jefferson Davis Parish Council on Aging, Inc.	393	217
LA-Hunt, Guillot & Associates	12,800	16,634
Lincoln Parish Council on Aging, Inc.	245	2,447
Louisiana Bar Foundation - Pro Hac Vice Fees	-	4,271
Louisiana Bar Foundation - Title IV-E	-	283,181
Legal Services Corporation - Disaster	373,716	587,793
Legal Services Corporation - Technology Initiative Grant	-	34,999
Morehouse Parish Council on Aging, Inc.	934	1,640
Natchitoches Parish Council on Aging, Inc.	980	4,926
Ouachita Council on Aging, Inc.	2,258	8,581
Red River Council on Aging, Inc.	60	-
Sabine Parish Council on Aging, Inc.	138	683
State of LA DOA Office of Community Development	1,006	2,615
U.S. Department of Housing & Urban Development	174,411	76,937
Vernon Council on Aging, Inc.	1,139	1,609
Veteran's Homeless Grant	-	47,068
Webster Council on Aging, Inc.	1,065	1,863
West Carroll Parish Council on Aging, Inc.	190	562
Total Grants Receivable	$ 630,069	$ 1,182,317

5. PROPERTY AND EQUIPMENT:

The following is a summary of changes in property and equipment for the year ended December 31, 2025:

	01/01/25	Additions	Deletions	12/31/25	LSC	Non-LSC
Assets not being depreciated:						
Land	$ 1,026,665	$ -	$ -	$ 1,026,665	$ 1,026,665	$ -
WIP - building renovations	-	30,628	-	30,628	30,628	-
	1,026,665	30,628	-	1,057,293	1,057,293	-
Assets being depreciated:						
Buildings and improvements	4,791,061	582,752	-	5,373,813	5,232,232	141,581
Law library	38,082	-	-	38,082	38,082	-
Furniture and equipment	1,534,397	39,422	(28,219)	1,545,600	1,452,617	92,983
	6,363,540	622,174	(28,219)	6,957,495	6,722,931	234,564
Less: accumulated depreciation:						
Buildings and improvements	(1,603,909)	(174,199)	-	(1,778,108)	(1,733,399)	(44,709)
Law library	(38,082)	-	-	(38,082)	(38,082)	-
Furniture and equipment	(850,507)	(140,676)	28,219	(962,964)	(881,190)	(81,774)
	(2,492,498)	(314,875)	28,219	(2,779,154)	(2,652,671)	(126,483)
Net property and equipment being depreciated	3,871,042	307,299	-	4,178,341	4,070,260	108,081
Net property and equipment	$ 4,897,707	$ 337,927	$ -	$ 5,235,634	$ 5,127,553	$ 108,081

The following is a summary of changes in property and equipment for the year ended December 31, 2024:

	01/01/24	Additions	Deletions	12/31/24	LSC	Non-LSC
Assets not being depreciated:						
Land	$ 1,026,665	$ -	$ -	$ 1,026,665	$ 1,026,665	$ -
	1,026,665	-	-	1,026,665	1,026,665	-
Assets being depreciated:						
Buildings and improvements	4,213,481	577,580	-	4,791,061	4,649,480	141,581
Law library	38,082	-	-	38,082	38,082	-
Furniture and equipment	1,484,144	62,268	(12,015)	1,534,397	1,441,414	92,983
	5,735,707	639,848	(12,015)	6,363,540	6,128,976	234,564
Less: accumulated depreciation:						
Buildings and improvements	(1,466,771)	(137,138)	-	(1,603,909)	(1,568,390)	(35,519)
Law library	(38,082)	-	-	(38,082)	(38,082)	-
Furniture and equipment	(724,555)	(137,967)	12,015	(850,507)	(770,651)	(79,856)
	(2,229,408)	(275,105)	12,015	(2,492,498)	(2,377,123)	(115,375)
Net property and equipment being depreciated	3,506,299	364,743	-	3,871,042	3,751,853	119,189
Net property and equipment	$ 4,532,964	$ 364,743	$ -	$ 4,897,707	$ 4,778,518	$ 119,189

Depreciation expense for the years ended December 31, 2025 and 2024, was $314,875 and $275,105, respectively.

6. LEASES:

During the year ended December 31, 2022, the Corporation entered into a lease agreement for a postage meter. The agreement is considered to be a long-term operating lease agreement applicable under ASU 2016-02, *Leases* (Topic 842). The lease commenced on March 30, 2022, and terminates on March 30, 2027, with monthly expenses of $106. There are no variable lease payments under this lease, and the Corporation does not have any right to extend or terminate the lease. At the end of the lease, the Corporation may enter into a new lease or return the postage meter. This lease agreement did not specify an explicit interest rate; therefore, the Corporation used the risk-free rate of 1.23% (U.S. Treasury Rate) that was available on the date on which the agreement was signed to calculate the right-of-use asset and lease liability. As of December 31, 2025, the balance of the right-of-use asset, net of accumulated amortization of $4,578, and lease liability were $1,574 and $1,574, respectively. As of December 31, 2024, the balance of the right-of-use asset, net of accumulated amortization of $3,337, and lease liability were $2,815 and $2,815, respectively.

During the year ended December 31, 2023, the Corporation entered into a lease agreement for a postage meter for the Shreveport office. The agreement is considered to be a long-term operating lease agreement applicable under ASU 2016-02, *Leases* (Topic 842). The lease commenced on March 22, 2023, and terminates March 22, 2028, with monthly expenses of $226. There are no variable lease payments under this lease, and the Corporation does not have any right to extend or terminate the lease. At the end of the lease, the Corporation may enter into a new lease or return the postage meter. This lease agreement did not specify an explicit interest rate; therefore, the Corporation used the risk-free rate of 3.54% (U.S. Treasury Rate) that was available on the date on which the agreement was signed to calculate the right-of-use asset and lease liability. As of December 31, 2025, the balance of the right-of-use asset, net of accumulated amortization of $7,181, and lease liability were $5,228 and $5,228, respectively. As of December 31, 2024, the balance of the right-of-use asset, net of accumulated amortization of $4,702, and lease liability were $7,707 and $7,707, respectively.

During the year ended December 31, 2023, the Corporation entered into a lease agreement for office space in Lafayette, Louisiana. The agreement is considered to be a long-term operating lease commenced on June 1, 2023, and terminated on November 30, 2024, with monthly expenses of $5,810. There were no variable lease payments under this lease, and the Corporation did not have any right to terminate the lease. The Corporation had a renewal option under this lease for a one-year renewal with the rates to remain the same. The Corporation was to give the lessor written notice of the intent to renew 90 days prior to the expiration of the lease term. The lease agreement did not specify an explicit interest rate; therefore, the Corporation used the risk-free rate of 4.72% (U.S. Treasury Rate) that was available on the date on which the agreement was signed to calculate the right-of-use asset and lease liability. As of December 31, 2024, the balance of the right-of-use asset, net of accumulated amortization of $38,345, and lease liability were $62,427 and $62,427, respectively. The Corporation elected not to exercise the lease renewal option and the lease terminated on November 30, 2024. The right-of-use asset, accumulated amortization, and corresponding lease liability were $-0- on the statement of financial position for the year ended December 31, 2024.

6. LEASES: (Continued)

During the year ended December 31, 2025, the Corporation entered into a lease agreement for a postage meter for the Alexandria office. The agreement is considered to be a long-term operating lease agreement applicable under ASU 2016-02, *Leases* (Topic 842). The lease commenced on April 20, 2025, and terminates July 20, 2030, with monthly expenses of $90. There are no variable lease payments under this lease, and the Corporation does not have any right to extend or terminate the lease. At the end of the lease, the Corporation may enter into a new lease or return the postage meter. This lease agreement did not specify an explicit interest rate; therefore, the Corporation used the risk-free rate of 3.97% (U.S. Treasury Rate) that was available on the date on which the agreement was signed to calculate the right-of-use asset and lease liability. As of December 31, 2025, the balance of the right-of-use asset, net of accumulated amortization of $666, and lease liability were $4,436 and $4,436, respectively.

The following summarizes the line items in the statement of financial position for the operating leases as of December 31:

Leases	Classification	2025	2024
Assets:			
Operating	Right-of-use asset - postage meters	$ 11,238	$ 10,522
	Right-of-use asset - office lease	-	-
		$ 11,238	$ 10,522
Liabilities:			
Current:			
Operating	Operating lease liability - postage meters	$ 4,309	$ 3,301
	Operating lease liability - office lease	-	-
		$ 4,309	$ 3,301
Non-current:			
Operating	Operating lease liability - postage meters	$ 6,929	$ 7,221
		$ 6,929	$ 7,221

As of December 31, 2025, the weighted average remaining lease term and weighted average discount rate is 3.01 years and 3.05%, respectively. As of December 31, 2024, the weighted average remaining lease term and weighted average discount rate were 2.96 years and 2.80%, respectively.

6. LEASES: (Continued)

The maturities of lease liabilities as of December 31, 2025, are as follows:

Year Ended	Lease Obligation
2026	$ 4,607
2027	4,107
2028	1,530
2029	1,078
2030	539
Total Lease Payments	11,861
Less: interest	(623)
Present Value of Lease Liabilities	$ 11,238

The following summarizes the line items in the statement of activities for the operating leases as of December 31:

Lease Cost	Classification	2025	2024
Operating leases	Included in equipment rentals and maintenance expense	$ 4,789	$ 3,980
	Included in office rent and utilities expense	-	63,910
Short-term leases	Included in equipment rentals and maintenance expense	33,018	28,102
	Included in office rent and utilities expense	9,111	12,942
	Net Lease Cost	$ 46,918	$ 108,934

The following summarizes the line items in the statement of cash flows for the operating leases as of December 31:

Cash paid for amounts included in measurement of lease liabilities:	2025	2024
Operating cash flows from operating leases	$ 4,789	$ 67,890
Lease assets obtained in exchange for lease liabilities:		
Operating lease - postage meter	$ 5,102	$ -

7. COMPENSATED ANNUAL LEAVE:

An employee commences to earn and accrue annual leave with pay from the first day of employment. Accrual rates and carryover balances are based on the length of employment. Employees with less than three years of service are allowed to carryover a maximum of 150 hours of accrued annual leave, respectively. Employees with more than three years of service are allowed to carryover a maximum of 225 hours of accrued annual leave, respectively. If accrued annual leave above 150 hours or 225 hours, respectively, is not taken by the end of the calendar year, the amounts exceeding the limit will be forfeited.

Upon termination of employment, the employee will be paid any accrued and unused annual leave. Accrued compensatory time and sick time will not be paid upon termination. The Corporation has accrued $334,506 and $342,631 in compensated annual leave at December 31, 2025 and 2024, respectively.

Eligible employees can redeem their unused, accrued annual leave based on the Corporation's annual leave redemption policy. The policy allows employees to redeem up to 37.5 hours of their unused, accrued annual leave. To be eligible for the redemption, employees must have at least 75 hours remaining after redemption and must have taken a minimum of two scheduled vacation/annual leave weeks consisting of five consecutive days per week prior to the redemption. Compensation for the annual leave redeemed is at the employee's current hourly rate. The annual leave redemption policy will be applicable as long as funding is available.

The Corporation made payments of $13,435 and $18,285 under the annual leave redemption policy during the years ended December 31, 2025 and 2024, respectively.

8. REVENUE AND SUPPORT:

The Corporation's revenue that is derived from cost-reimbursable federal and state contracts and grants, which are conditional upon certain performance requirements and/or the incurrence of allowable qualifying expenses, is recognized when the Corporation has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the statement of financial position.

During the years ended December 31, 2025 and 2024, the Corporation received conditional grant funds from Legal Services Corporation, Louisiana Bar Foundation, AARP Foundation, Greater New Orleans Foundation, LA Healthcare Connections, U.S. Department of Veterans Affairs, Red River Heir's Property Program, and Player's Coalition Charitable Foundation. The conditional grants are reported as revenue when performance is met which includes when qualifying expenses are incurred. Any conditional grant funds received in which performance has not been met is reported as refundable advances in the statement of financial position. In accordance with normal Legal Services Corporation and Louisiana Bar Foundation policies, the Corporation may use unspent funds in future periods as long as expenses incurred are in compliance with specified terms of the grant.

8. REVENUE AND SUPPORT: (Continued)

The Corporation receives "one-time" grants from Legal Services Corporation to support a specific event or project. These "one-time" grants are infusions for the Legal Services Corporation's annualized grant and are recorded as revenue as eligible costs are incurred. Until eligible expenses are incurred, the grants are recorded as refundable advances on the statement of financial position. When a "one-time grant" expires, any unexpended funds are returned to the Legal Services Corporation. As of December 31, 2025 and 2024, the Corporation reported refundable advances of $-0- related to "one-time" grants received from Legal Services Corporation.

The Corporation reported refundable advances as of December 31, 2025 and 2024, from the following grants:

Grant	Grant Amount	Grant Period	2025	2024
LSC - Basic Field	$ 4,774,162	01/01/2025 - 12/31/2025	$ 2,118,946	$ -
LSC - Disaster	$ 4,713,487	07/01/2022 - 06/30/2026	11,679	-
LBF - IOLTA	$ 1,985,624	07/01/2025 - 06/30/2026	333,037	-
LBF - State Appropriation	$ 500,000	07/01/2025 - 06/30/2026	35,805	-
LBF - Jock Scott CPP Bayou Region	$ 5,000	05/01/2025 - 05/01/2026	4,600	-
LBF - Jock Scott CPP Central LA	$ 12,250	05/01/2025 - 05/01/2026	4,197	-
LBF - Jock Scott CPP Northeast LA	$ 8,150	05/01/2025 - 05/01/2026	7,783	-
LBF - Jock Scott CPP Acadiana	$ 6,124	05/01/2025 - 05/01/2026	2,974	-
LBF - LA Housing Corporation	$ 110,000	07/01/2024 - 06/30/2025	55,000	-
Veteran's Homelessness Grant	$ 300,000	08/01/2024 - 09/30/2025	12,568	-
Pathway Fund Grant	$ 150,000	01/01/2026 - 12/31/2026	150,000	-
Players Coalition Charitable Foundation Grant	$ 25,000	03/01/2025 - 02/28/2026	20,712	-
LBF - IOLTA	$ 2,085,580	07/01/2024 - 06/30/2025	-	941,821
LBF - CINC	$ 2,109,853	07/01/2024 - 06/30/2025	-	27,577
LBF - State Appropriation	$ 500,000	07/01/2024 - 06/30/2025	-	49,795
LBF - CINC Supplement	$ 250,000	07/01/2023 - 06/30/2024	-	86,605
LA Title Clearing	$ 150,000	05/01/2022 - 04/30/2025	-	4,432
LBF - Jock Scott CPP Central LA	$ 13,500	05/01/2024 - 05/01/2025	-	11,734
LBF - Jock Scott CPP Northeast LA	$ 4,000	05/01/2024 - 05/01/2025	-	3,353
USDA - Discrimination Financial Assistance	$ 10,000	07/01/2024 - 02/28/2025	-	9,000
LSC - Basic Field	$ 5,263,277	01/01/2024 - 12/31/2024	-	382,295
LSC - Basic Field	$ 4,576,430	01/01/2023 - 12/31/2023	-	494,585
LA Healthcare Connections	$ 75,000	04/01/2023 - 04/30/2024	-	62,846
LBF - LA Housing Corporation	$ 110,000	08/15/2023 - 06/30/2024	35,320	39,589
GNOF - Hurricane Ida	$ 50,000	08/27/2021 - 05/27/2022	-	48,526
AARP Foundation - Hurricane Laura	$ 150,000	10/26/2020 - 09/30/2022	-	4,183
			$ 2,792,621	$ 2,166,341

8. REVENUE AND SUPPORT: (Continued)

The Corporation recognized greater than 10% of its total revenue from each of the following grantors during the years ended December 31:

	2025	2024
Legal Services Corporation	32%	55%
Louisiana Bar Foundation	42%	37%
Employee Retention Credit	12%	0%

9. FEDERAL AND STATE GRANTS:

The Corporation participates in a number of federal and state grant programs, which are governed by various rules and regulations of each grantor agency. Costs charged to each respective grant program are subject to audit and adjustment by the grantor agency; therefore, to the extent that the Corporation has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivables at December 31, 2025 and 2024, may be impaired. In the opinion of the management of the Corporation, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying financial statements for such contingencies.

10. LIMITATION OF FEDERAL CARRYOVER FUNDS:

The Legal Services Corporation limits the federal Legal Services Corporation (LSC) carryover to 10% of the annualized grant award. Any excess carryover must be returned to the Legal Services Corporation. This percentage may be increased to 25% if a waiver of the restriction is submitted and approved. Recipients may request a waiver to retain funds in excess of 25% of a recipient's LSC support only for extraordinary and compelling circumstances, such as when a natural disaster or other catastrophic event prevents the timely expenditure of LSC funds, or when the recipient receives an insurance reimbursement, the proceeds from the sale of real property, a payment from a lawsuit in which the recipient was a party, or a payment from an LSC-funded lawsuit, regardless of whether the recipient was a party to the lawsuit.

For the year ended December 31, 2025, the Corporation has a total carryover of 40.19%, or $2,118,946, of which $1,591,715 exceeded the 10% carryover threshold and $800,870 exceeded the 25% carryover threshold. The carryover was due primarily to excess carryover funding being available from the prior year and the uncertainty of the 2026 level of LSC funding, in anticipation and planning for at least a 30% reduction of funding. A waiver will be submitted to the Legal Services Corporation related to the excess carryover amounts that will exceed the allowable carryover 10% and 25% threshold. As of April 21, 2026, the waiver has not yet been approved by the Legal Services Corporation.

For the year ended December 31, 2024, the Corporation has a total carryover of 16.47%, or $876,880, of which $344,345 exceeded the 10% carryover threshold. The carryover was due

10. LIMITATION OF FEDERAL CARRYOVER FUNDS: (Continued)

primarily to excess funding carried over from the prior year, which was not expended in full during the year ended December 31, 2024, and relates to the Corporation's LSC Basic Field Awards received in the years ended December 31, 2024 and 2023. A portion of the carryover, $494,585, related to the excess carryover from the year ended December 31, 2023. The Office of Compliance and Enforcement of Legal Services Corporation granted the Corporation's request to carryover $344,345 above the 10% threshold in its LSC fund account for the 2025 fiscal year. Pursuant to 45 CFR § 1628.4(e), the Corporation's written approval of a request for a waiver requires that the recipient use the funds it is permitted to retain within the time period set out in the approval and for the purposes approved by the Legal Services Corporation. During the year ended December 31, 2025, the total carryover funds from December 31, 2024 and 2023 were expended in full to pay for salaries, employee benefits, and travel and training for attorneys, paralegals, law clerks, and administration positions. See Schedule of LSC Carryover Balance on page 31 for further detail.

11. SUBGRANTS TO OTHER AGENCIES:

During the years ended December 31, 2025 and 2024, the Corporation granted the following subgrants to other agencies:

	2025	2024
Legal Services Corporation:		
Central Louisiana Pro Bono Project	$ 15,000	11,884
Lafayette Bar Foundation	45,000	45,000
Shreveport Bar Foundation	35,000	35,000
Total Legal Services Corporation	95,000	91,884
Child in Need of Care (CINC):		
Central Louisiana Pro Bono Project	6,000	17,500
Southwest Louisiana Bar Foundation	-	8,750
Total Child in Need of Care (CINC)	6,000	26,250
Total Subgrants to Other Agencies	$ 101,000	$ 118,134

All sub-grantees are pro bono programs, which use the funds to provide civil legal services to low-income persons eligible for representation by the Corporation.

During the year ended December 31, 2025 and 2024, the Corporation also granted $280,145 and $175,347, respectively, in subgrants, using HUD Eviction Program funds, to Southeast Louisiana Legal Services Corporation. The subgrant is recorded within contractual services expenses in the years ended December 31, 2025 and 2024, respectively.

12. PRIVATE ATTORNEY INVOLVEMENT (PAI):

The Legal Services Corporation requires attorneys in private practice be involved in the delivery of services by Acadiana Legal Service Corporation. The involvement must equal, at a minimum, 12.5% of the annualized basic field grant. For the years ended December 31, 2025 and 2024, PAI amounted to approximately 13.24% and 11.21%, respectively. This is based on the $656,624 and $590,214, respectively, of total PAI expenditures from the Legal Services Corporation basic field grant, Louisiana Bar Foundation grants, Title III-B, and other funding sources. A schedule of private attorney involvement expenses is listed below:

	2025	2024
Salaries and wages:		
Lawyers	$ 103,048	$ 95,101
Paralegals	104,807	94,664
Non-lawyers	71,894	90,054
Employee benefits	85,598	93,418
Office rent and utilities	18,522	16,473
Equipment rentals and maintenance	8,844	4,214
Office supplies and expenses	33,587	61,028
Travel and training	6,891	9,802
Library and other supplies	3,571	2,618
Telephone	4,919	3,906
Insurance	16,308	12,304
Professional services	3,085	3,127
Contractual services	98,533	22,041
Membership fees	382	691
Litigation costs	1,223	501
Subgrants	95,000	80,000
Miscellaneous	412	272
Total Private Attorney Involvement Expenses	$ 656,624	$ 590,214
Compliance percentage	12.50%	12.50%
Actual PAI to LSC Basic Field Advances	13.24%	11.21%

For the year ended December 31, 2024, Acadiana Legal Service Corporation's Private Attorney Involvement was approximately 11.21% of its annualized LSC Basic Field Award, which is below the required 12.50% threshold. The Corporation's inability to meet the 12.50% threshold was due to issues partnering with local bars and law schools being outside of the Corporation's service area. The Office of Compliance and Enforcement of Legal Services Corporation granted the Corporation a partial waiver of $272,270 to reduce its PAI expenditure requirement to $385,640 for the year ended December 31, 2024.

13. RETIREMENT PLAN:

The Corporation adopted a 403(b)-retirement plan (the Plan) effective January 1, 1995. The Plan was amended and restated effective January 1, 2009. The Plan allows for employee elective deferrals and employer matching contributions. Employees are eligible to make elective deferrals to the Plan on their hire date, if their normal work hours are greater than 20 hours per week. Employees are considered eligible for employer matching contributions upon completing two years of eligible service. One year of eligible service consists of 1,000 hours. The Corporation shall determine, at its sole discretion, the amount of employer contributions to be made to the Plan. The employer match for the years ended December 31, 2025 and 2024 was 10%.

The Corporation's matching contributions for the years ended December 31, 2025 and 2024, were $298,158 and $282,978, respectively.

14. NET ASSETS WITH DONOR RESTRICTIONS:

The Corporation's net assets with donor restrictions at December 31, 2025 and 2024 consisted of the following:

	2025	2024
Litigation services	$ 88,628	$ 232,837
Property	5,130,788	4,783,655
	$ 5,219,416	$ 5,016,492

15. NET ASSETS RELEASED FROM DONOR RESTRICTIONS:

Net assets were released from grant restrictions by satisfaction of the restricted purposes during the years ended December 31, as follows:

	2025	2024
Child in need of care cases	$ 2,250,185	$ 2,011,803
Title IV-E	270,179	508,019
State of Louisiana Appropriation	513,990	450,205
Other legal assistance	8,364,981	8,364,966
	$ 11,399,335	$ 11,334,993

16. BOARD-DESIGNATED NET ASSETS:

The Board of Directors voted to designate up to $100,000 of net assets to establish a $100,000 reserve for future building maintenance and capital improvements of the Corporation's facilities.

17. LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS:

The following reflects the Corporation's financial assets as of the statement of financial position date, reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the statement of financial position date. Amounts available include donor-restricted amounts that are available for general expenditure in the following year.

	2025	2024
Financial assets, at year-end:		
Cash and cash equivalents	$ 4,896,923	$ 2,525,031
Certificates of deposit	675,875	158,864
Grants receivable	630,069	1,182,317
Other receivables	115,532	-
Client escrow funds	12,166	11,752
Total financial assets at year-end	6,330,565	3,877,964
Less contractual or donor-imposed restrictions:		
Client escrow funds	(12,166)	(11,752)
Lease liabilities	(11,238)	(10,522)
Refundable advances for legal services (Legal Service Corporation)	(2,130,625)	(876,880)
Refundable advances for legal services (Greater New Orleans Foundation)	-	(48,526)
Refundable advances for legal services (AARP)	-	(4,183)
Refundable advances for legal services (USDA)	-	(9,000)
Refundable advances for legal services (Louisiana Bar Foundation)	(478,716)	(1,160,474)
Refundable advances for legal services (LA Healthcare Connections)	-	(62,846)
Refundable advances for legal services (Pathway Fund)	(150,000)	-
Refundable advances for legal services (LA Title Clearing)	-	(4,432)
Refundable advances for legal services (Player's Coalition)	(20,712)	-
Refundable advances for legal services (Veteran's Homelessness)	(12,568)	-
Donor-restricted for legal services (Legal Services Corporation)	-	(1,407)
Donor-restricted for legal services (Louisiana Bar Foundation)	(54,581)	(196,947)
Donor-restricted for legal services (Other)	(34,047)	(34,483)
Board-designated reserve for future maintenance and capital improvements	(100,000)	(100,000)
Total contractual or donor-imposed restrictions	(3,004,653)	(2,521,452)
Financial assets available to meet cash needs for general expenditures within one year	$ 3,325,912	$ 1,356,512

18. ECONOMIC DEPENDENCY:

As of December 31, 2025 and 2024, approximately 89% and 94%, respectively, of the Corporation's grant funding is provided through grants administered by the Legal Services Corporation and the Louisiana Bar Foundation. If significant budget cuts are incurred by either of the aforementioned grantors, the amount of funds received by the Corporation could be significantly reduced and adversely affect the Corporation's operations. Management is not aware of any actions that will adversely affect the amount of funding to be received by the Corporation in the next fiscal year.

19. NET ASSETS DEFICIT BALANCE:

The following funds had deficit net assets without donor restrictions, as of December 31:

	2025	2024
Louisiana Bar Foundation Child in Need of Care	$ 107,473	$ -
HUD Eviction Protection	10,762	-
	$ 118,235	$ -

The Corporation intends to cover these deficit balances with future operating revenues.

20. LSC PRO BONO INNOVATION FUND DEFICIT RESOLUTION:

During the year ended December 31, 2023, the Corporation reported deficit net assets without donor restrictions in the Legal Services Corporation Pro Bono Innovation Fund of $100,220. The financial statements for the year ended December 31, 2023, disclosed that the LSC Pro Bono Innovation Fund over-expended its revenues by $100,220, which is not allowable under the grant requirements. Additionally, Part 1628 – Recipient Fund Balances, of the LSC OIG Compliance Supplement states, "Without prior LSC approval, a recipient may not use LSC funds to liquidate a deficit in the LSC fund from a prior year." Upon further investigation, the Corporation determined that the deficit in the Pro Bono Innovation Fund was not due to an over-expenditure of Pro Bono Innovation Funds, but was a result of not reporting the Corporation's share of "in-kind" funds that were to be used to supplement the Pro Bono Innovation Fund grant efforts. The deficit of $100,220, as of December 31, 2023, should have been eliminated with funds transferred from the LSC Basic Field Fund. All Legal Services Corporation Basic Field Award funds used towards the Pro Bono Innovation Fund are for permissible and allowable private attorney involvement activity in support of the Pro Bono Innovation Fund grant.

The Pro Bono Innovation Fund grant, as extended, ended during the year ended December 31, 2024. To resolve the deficit in the Pro Bono Innovation Fund, effective January 1, 2024, the Corporation transferred carryover funds from its Legal Services Corporation Basic Field Fund to the Pro Bono Innovation Fund. The funds transferred are reported as interfund transfers on the Supplementary Information Schedule of Support, Revenue, and Expenses for the year ended December 31, 2024. The adjustment had no net effect on the ending net assets balance.

21. EMPLOYEE RETENTION CREDIT:

During the year ended December 31, 2025, Acadiana Legal Service Corporation received proceeds related to the Employee Retention Credit (ERC), a refundable employment tax credit established under the Coronavirus Aid, Relief, and Economic Security Act (the CARES Act), as amended by subsequent legislation.

21. EMPLOYEE RETENTION CREDIT: (Continued)

The ERC program was designed to provide economic relief to eligible employers that retained employees during periods of disruption related to the COVID-19 pandemic. Although administered through the federal payroll tax system, the Corporation determined that ERC proceeds represent government assistance in the form of a contribution rather than revenue from an exchange transaction.

The Corporation accounts for ERC proceeds in accordance with FASC ASC 958-605, Not-for-Profit Entities—Revenue Recognition, applying the guidance related to conditional contributions. ERC proceeds are recognized as contribution income when the applicable eligibility requirements have been substantially met and the amounts are probable of realization.

For the year ended December 31, 2025, the Corporation recognized $1,672,314 of ERC proceeds as unrestricted contribution income in the accompanying statement of activities. The ERC program does not impose donor-stipulated restrictions on the use of funds once eligibility requirements are satisfied. Accordingly, no ERC amounts were deferred, restricted, or receivable as of December 31, 2025.

ERC claims are subject to interpretation of program requirements and potential examination by taxing authorities. Management believes the Corporation has met the applicable eligibility and filing requirements related to the ERC proceeds recognized during the year. Based on information currently available, management has concluded that any potential repayment or disallowance is not probable, and therefore no liability has been recorded as of December 31, 2025.

22. SUBSEQUENT EVENTS:

Management has evaluated subsequent events through the date that the financial statements were available to be issued, which was April 21, 2026.

SUPPLEMENTARY INFORMATION

ACADIANA LEGAL SERVICE CORPORATION
SUPPLEMENTARY INFORMATION
SCHEDULE OF SUPPORT, REVENUE, AND EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2025

	Legal Services Corporation									Louisiana Bar
	Basic Field	Disaster	Technology Initiative Grant	Property and Equipment	Total	IOLTA	CINC	CINC Supplemental	Title IV-E	State of LA Appropriation
REVENUE AND SUPPORT:										
Grant revenue	$ 3,532,096	$ 921,964	$ -	$ -	$ 4,454,060	$ 2,644,386	$ 2,137,430	$ 86,605	$ 270,179	$ 513,990
Interest earnings	40,488	-	-	-	40,488	26,570	26,150	-	-	-
Donations	234	-	-	-	234	-	-	-	-	-
Contributions	-	-	-	-	-	-	-	-	-	-
Other revenues	457,422	-	-	-	457,422	-	-	-	-	-
Total revenue and support	4,030,240	921,964	-	-	4,952,204	2,670,956	2,163,580	86,605	270,179	513,990
EXPENSES:										
Salaries and wages:										
Lawyers	661,705	218,846	-	-	880,551	658,741	1,077,688	-	-	363,652
Paralegals and law clerks	856,387	77,628	-	-	934,015	511,599	327,710	-	-	18,207
Non-lawyers	882,052	210,801	-	-	1,092,853	505,934	278,773	-	-	2,269
Employee benefits	625,172	210,012	-	-	835,184	563,926	463,054	-	-	130,204
Office rent and utilities	135,296	1,520	-	-	136,816	51,707	52,061	-	-	-
Equipment rentals and maintenance	64,602	48,093	-	-	112,695	37,491	36,596	-	-	-
Office supplies and expenses	79,660	328	-	-	79,988	42,849	43,888	-	-	-
Telephone	35,927	4,106	-	-	40,033	21,086	25,511	-	-	-
Travel and training	50,335	32,753	-	-	83,088	30,937	37,688	-	-	(342)
Depreciation	-	-	-	303,767	303,767	-	-	-	-	-
Library and other supplies	26,084	-	-	-	26,084	17,627	17,613	-	-	-
Insurance	142,474	10,054	-	-	152,528	20,675	20,839	-	-	-
Professional services	22,531	-	-	-	22,531	20,827	18,576	-	-	-
Contractual services	94,778	746	1,407	-	96,931	83,267	202,237	-	-	-
Membership fees	2,792	2,067	-	-	4,859	19,401	18,166	-	-	-
Litigation costs	8,934	-	-	-	8,934	9,179	1,409	-	-	-
Subgrant awards	95,000	-	-	-	95,000	-	6,000	-	-	-
Miscellaneous	3,765	5,978	-	-	9,743	75,710	28	-	-	-
Total expenses	3,787,494	822,932	1,407	303,767	4,915,600	2,670,956	2,627,837	-	-	513,990
Change in Net Assets before Transfers	242,746	99,032	(1,407)	(303,767)	36,604	-	(464,257)	86,605	270,179	-
Interfund transfers	357,010	(45,987)	-	-	311,023	-	356,784	(86,605)	(270,179)	-
Change in Net Assets after Transfers	599,756	53,045	(1,407)	(303,767)	347,627	-	(107,473)	-	-	-
NET ASSETS (DEFICIT) AT BEGINNING OF YEAR	-	-	1,407	4,778,518	4,779,925	-	-	-	-	-
Acquisition of property - purchases	(599,756)	(53,045)	-	652,801	-	-	-	-	-	-
NET ASSETS WITH RESTRICTIONS AT END OF YEAR	$ -	$ -	$ -	$ 5,127,552	$ 5,127,552	$ -	$ -	$ -	$ -	$ -
NET ASSETS (DEFICIT) WITHOUT RESTRICTIONS AT END OF YEAR	$ -	$ -	$ -	$ -	$ -	$ -	$ (107,473)	$ -	$ -	$ -

Foundation				Other									
Salary Supplement	Other	Property and Equipment	Total	LA Title Clearing	HUD Eviction Protection	LA Healthcare Connections	Veteran's Homelessness	Employee Retention Credit	Red River Heir's Property	Other	Property and Equipment	Total	2025 Totals
$ -	$ 186,496	$ -	$ 5,839,086	$ 9,840	$ 481,867	$ 212,846	$ 157,193	$ -	$ 100,000	$ 272,331	$ -	$ 1,234,077	$ 11,527,223
-	-	-	52,720	-	-	-	-	-	-	-	-	-	93,208
-	-	-	-	-	-	-	-	-	-	3,031	-	3,031	3,265
-	-	-	-	-	-	-	-	1,672,314	-	-	-	1,672,314	1,672,314
-	-	-	-	-	-	-	-	-	-	195,252	-	195,252	652,674
-	186,496	-	5,891,806	9,840	481,867	212,846	157,193	1,672,314	100,000	470,614	-	3,104,674	13,948,684
110,000	9,902	-	2,219,983	1,592	73,209	-	92,403	-	65,380	51,601	-	284,185	3,384,719
44,000	1,610	-	903,126	1,074	37,304	-	29,511	-	1,492	70,872	-	140,253	1,977,394
41,000	1,093	-	829,069	-	37,277	-	884	-	1,286	1,970	-	41,417	1,963,339
-	2,037	-	1,159,221	333	47,548	-	30,960	-	18,009	32,274	-	129,124	2,123,529
-	-	-	103,768	-	-	-	-	-	-	511	-	511	241,095
-	-	-	74,087	-	141	-	-	-	-	267	-	408	187,190
-	344	-	87,081	-	-	-	-	-	1,766	9,303	-	11,069	178,138
-	-	-	46,597	-	-	-	-	-	-	128	-	128	86,758
-	6,652	-	74,935	-	3,158	-	-	-	28	5,001	-	8,187	166,210
-	-	1,901	1,901	-	-	-	-	-	-	-	9,207	9,207	314,875
-	-	-	35,240	-	-	-	-	-	-	-	-	-	61,324
-	-	-	41,514	-	-	-	-	-	-	1,178	-	1,178	195,220
-	-	-	39,403	-	-	-	-	-	-	-	-	-	61,934
-	1,000	-	286,504	-	280,145	-	-	-	-	4,001	-	284,146	667,581
-	-	-	37,567	-	273	-	-	-	-	461	-	734	43,160
-	4,990	-	15,578	205	-	-	550	-	2,000	15,400	-	18,155	42,667
-	-	-	6,000	-	-	-	-	-	-	-	-	-	101,000
-	6,234	-	81,972	-	-	-	-	-	3,049	5,879	-	8,928	100,643
195,000	33,862	1,901	6,043,546	3,204	479,055	-	154,308	-	93,010	198,846	9,207	937,630	11,896,776
(195,000)	152,634	(1,901)	(151,740)	6,636	2,812	212,846	2,885	1,672,314	6,990	271,768	(9,207)	2,167,044	2,051,908
-	(100,000)	-	(100,000)	(843)	(13,574)	-	(2,885)	(186,731)	(6,990)	-	-	(211,023)	-
(195,000)	52,634	(1,901)	(251,740)	5,793	(10,762)	212,846	-	1,485,583	-	271,768	(9,207)	1,956,021	2,051,908
196,947	-	5,137	202,084	25,232	-	-	-	-	-	1,052,396	114,052	1,191,680	6,173,689
-	-	-	-	-	-	-	-	-	-	-	-	-	-
$ 1,947	$ 52,634	$ 3,236	$ 57,817	$ 31,025	$ -	$ -	$ -	$ -	$ -	$ 3,022	$ -	$ 34,047	$ 5,219,416
$ -	$ -	$ -	$ (107,473)	$ -	$ (10,762)	$ 212,846	$ -	$ 1,485,583	$ -	$ 1,321,142	$ 104,845	$ 3,113,654	$ 3,006,181

ACADIANA LEGAL SERVICE CORPORATION
SUPPLEMENTARY INFORMATION
SCHEDULE OF SUPPORT, REVENUE, AND EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2024

	Legal Services Corporation						Louisiana		
	Basic Field	Pro Bono Innovation	Disaster	Technology Initiative Grant	Property and Equipment	Total	IOLTA	CINC	CINC Supplemental
REVENUE AND SUPPORT:									
Grant revenue	$ 5,462,993	$ -	$ 1,163,640	$ 34,999	$ -	$ 6,661,632	$ 883,061	$ 1,957,274	$ 38,395
Interest earnings	23,800	-	-	-	-	23,800	10,013	16,134	-
Donations	-	-	-	-	-	-	-	-	-
Other revenues	38,279	-	-	-	-	38,279	-	-	-
Total revenue and support	5,525,072	-	1,163,640	34,999	-	6,723,711	893,074	1,973,408	38,395
EXPENSES:									
Salaries and wages:									
Lawyers	1,063,926	-	250,298	-	-	1,314,224	393,703	927,809	-
Paralegals and law clerks	1,014,962	-	74,444	-	-	1,089,406	108,970	289,764	-
Non-lawyers	1,075,665	-	254,525	-	-	1,330,190	157,796	277,737	28,481
Employee benefits	1,000,100	-	203,330	-	-	1,203,430	205,768	451,577	9,914
Office rent and utilities	176,372	-	5,388	-	-	181,760	50,925	80,271	-
Equipment rentals and maintenance	45,117	-	37,780	-	-	82,897	19,359	31,427	-
Office supplies and expenses	98,461	-	15,497	2,878	-	116,836	31,885	50,187	-
Telephone	41,824	-	4,940	-	-	46,764	17,370	30,732	-
Travel and training	105,133	-	65,143	2,085	-	172,361	36,032	52,988	-
Depreciation	-	-	-	-	261,618	261,618	-	-	-
Library and other supplies	28,035	-	-	-	-	28,035	11,332	17,872	-
Insurance	131,732	-	12,412	-	-	144,144	17,981	17,220	-
Professional services	33,483	-	-	-	-	33,483	13,154	22,847	-
Contractual services	64,990	-	36,205	28,629	-	129,824	14,063	198,790	-
Membership fees	7,394	-	1,480	-	-	8,874	14,947	6,998	-
Litigation costs	5,367	-	186	-	-	5,553	549	776	-
Subgrant awards	91,884	-	-	-	-	91,884	-	26,250	-
Miscellaneous	(2,945)	-	20,786	-	-	17,841	818	1,314	-
Total expenses	4,981,500	-	982,414	33,592	261,618	6,259,124	1,094,652	2,484,559	38,395
Change in Net Assets before Transfers	543,572	-	181,226	1,407	(261,618)	464,587	(201,578)	(511,151)	-
Interfund transfers	11,376	100,220	(96,326)	-	-	15,270	1,803	511,151	-
Change in Net Assets after Transfers	554,948	100,220	84,900	1,407	(261,618)	479,857	(199,775)	-	-
NET ASSETS (DEFICIT) AT BEGINNING OF YEAR	-	(100,220)	-	-	4,400,288	4,300,068	199,775	-	-
Acquisition of property - purchases	(554,948)	-	(84,900)	-	639,848	-	-	-	-
NET ASSETS WITH RESTRICTIONS AT END OF YEAR	$ -	$ -	$ -	$ 1,407	$ 4,778,518	$ 4,779,925	$ -	$ -	$ -
NET ASSETS (DEFICIT) WITHOUT RESTRICTIONS AT END OF YEAR	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Bar Foundation						Other							
Title IV-E	State of LA Appropriation	Salary Supplement	Other	Property and Equipment	Total	AARP	LA Title Clearing	HUD Eviction Protection	Veteran's Homelessness	Other	Property and Equipment	Total	2024 Totals
$ 508,019	$ 450,205	$ 562,500	$ 72,494	$ -	$ 4,471,948	$ 31,901	$ 5,435	$ 328,488	$ 130,239	$ 214,325	$ -	$ 710,388	$ 11,843,968
-	-	-	-	-	26,147	-	-	-	-	-	-	-	49,947
-	-	-	-	-	-	-	-	-	-	3,428	-	3,428	3,428
-	-	-	-	-	-	-	-	-	-	145,739	-	145,739	184,018
508,019	450,205	562,500	72,494	-	4,498,095	31,901	5,435	328,488	130,239	363,492	-	859,555	12,081,361
-	300,995	217,500	37,251	-	1,877,258	12,656	1,876	49,819	71,423	59,382	-	195,156	3,386,638
-	82,183	81,000	11,076	-	572,993	7,306	846	23,552	15,268	44,322	-	91,294	1,753,693
-	30	66,000	1,381	-	531,425	-	53	18,639	716	6,052	-	25,460	1,887,075
-	66,655	1,053	15,107	-	750,074	4,996	285	28,092	30,269	48,187	-	111,829	2,065,333
-	-	-	1,768	-	132,964	-	-	-	-	623	-	623	315,347
-	-	-	-	-	50,786	-	-	-	-	205	-	205	133,888
-	-	-	2,266	-	84,338	-	-	59	1,824	14,857	-	16,740	217,914
-	-	-	-	-	48,102	-	-	-	-	105	-	105	94,971
-	342	-	636	-	89,998	-	-	4,396	25	19,475	-	23,896	286,255
-	-	-	-	2,369	2,369	-	-	-	-	-	11,118	11,118	275,105
-	-	-	-	-	29,204	-	-	-	-	-	-	-	57,239
-	-	-	620	-	35,821	-	-	-	-	1,786	-	1,786	181,751
-	-	-	-	-	36,001	-	-	-	-	-	-	-	69,484
-	-	-	-	-	212,853	-	-	175,347	-	2,001	-	177,348	520,025
-	-	-	-	-	21,945	-	-	1,470	-	647	-	2,117	32,936
-	-	-	-	-	1,325	-	(240)	-	-	10,385	-	10,145	17,023
-	-	-	-	-	26,250	-	-	-	-	-	-	-	118,134
-	-	-	2,389	-	4,521	6,943	-	17,623	-	875	-	25,441	47,803
-	450,205	365,553	72,494	2,369	4,508,227	31,901	2,820	318,997	119,525	208,902	11,118	693,263	11,460,614
508,019	-	196,947	-	(2,369)	(10,132)	-	2,615	9,491	10,714	154,590	(11,118)	166,292	620,747
(508,019)	-	-	(18,012)	-	(13,077)	-	-	(9,491)	(10,714)	18,012	-	(2,193)	-
-	-	196,947	(18,012)	(2,369)	(23,209)	-	2,615	-	-	172,602	(11,118)	164,099	620,747
-	-	-	18,012	7,506	225,293	-	22,617	-	-	879,794	125,170	1,027,581	5,552,942
-	-	-	-	-	-	-	-	-	-	-	-	-	-
$ -	$ -	$ 196,947	$ -	$ 5,137	$ 202,084	$ -	$ 25,232	$ -	$ -	$ 9,251	$ -	$ 34,483	$ 5,016,492
$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,043,145	$ 114,052	$ 1,157,197	$ 1,157,197

ACADIANA LEGAL SERVICE CORPORATION
SUPPLEMENTARY INFORMATION
SCHEDULE OF COMPENSATION, BENEFITS, AND OTHER PAYMENTS
TO EXECUTIVE DIRECTOR
FOR THE YEAR ENDED DECEMBER 31, 2025

Executive Director: Sachida Raman

Purpose:		
Salary	$	151,098
Benefits - insurance (Health, Vision, and Dental)		10,635
Benefits - other (FICA/Medicare Taxes)		11,282
Benefits - other (STD LTD Disability Insurance)		1,923
Benefits - other (403b Employer Match)		12,557
Dues and fees		345
Per diem		91
Conference travel		4,531
Total	$	192,462

ACADIANA LEGAL SERVICE CORPORATION
SUPPLEMENTARY INFORMATION
JUSTICE SYSTEM FUNDING SCHEDULE - RECEIVING ENTITY
AS REQUIRED BY ACT 87 OF THE 2021 REGULAR LEGISLATIVE SESSION
FOR THE YEAR ENDED DECEMBER 31, 2025

Cash Basis Presentation	First Six Month Period Ended 06/30/2025	Second Six Month Period Ended 12/31/2025
Receipts From:		
Rapides Parish Clerk of Court / Civil Fees	$ 7,581	$ 7,883
Alexandria City Court / Civil Fees	784	717
Pineville City Court / Civil Fees	462	414
Lafayette Parish Clerk of Court / Civil Fees	20,157	20,179
City Court of Lafayette / Civil Fees	2,777	2,293
Bossier Parish Clerk of Court / Civil Fees	4,218	3,537
Caddo Parish Clerk of Court / Civil Fees	8,673	8,147
Webster Parish Clerk of Court / Civil Fees	1,168	1,180
Subtotal Receipts	$ 45,820	$ 44,350
Ending Balance of Amounts Assessed but Not Received	$ -	$ -

ACADIANA LEGAL SERVICE CORPORATION
OTHER SUPPLEMENTARY INFORMATION
SCHEDULE OF LSC FUNDING PASSED-THROUGH TO SUBRECIPIENTS
FOR THE YEAR ENDED DECEMBER 31, 2025

	Lafayette Parish Bar Foundation	Central Louisiana Pro Bono Project	Shreveport Bar Foundation	Total
Salaries and wages	$ 29,150	$ 15,000	$ 26,400	$ 70,550
Employee benefits	4,373	-	2,064	6,437
Insurance	-	-	1,586	1,586
Indirect Cost	6,000	-	-	6,000
Litigation	1,177	-	-	1,177
Equipment rental (copier)	-	-	800	800
Software	-	-	700	700
Supplies	3,000	-	1,375	4,375
Communication	1,300	-	1,375	2,675
Contract	-	-	700	700
	$ 45,000	$ 15,000	$ 35,000	$ 95,000

ACADIANA LEGAL SERVICE CORPORATION
OTHER SUPPLEMENTARY INFORMATION
SCHEDULE OF LSC CARRYOVER BALANCE
FOR THE YEAR ENDED DECEMBER 31, 2025

	Prior Year LSC Carryover
REVENUE AND SUPPORT:	
Grant revenue	$ 876,880
Interest earnings	-
Donations	-
Other revenues	-
Total revenue and support	876,880
EXPENSES:	
Salaries and wages:	
Lawyers	166,640
Paralegals and law clerks	244,519
Non-lawyers	242,169
Employee benefits	184,936
Office rent and utilities	-
Equipment rentals and maintenance	-
Office supplies and expenses	-
Telephone	-
Travel and training	36,814
Depreciation	-
Library and other supplies	-
Insurance	-
Professional services	-
Contractual services	-
Membership fees	-
Litigation costs	-
Subgrant awards	-
Miscellaneous	1,802
Total expenses	876,880
Change in Net Assets	-
REFUNDABLE ADVANCE AT BEGINNING OF YEAR	876,880
Expenses	(876,880)
REFUNDABLE ADVANCE AT END OF YEAR	$ -

DHHM
certified public accountants

Duplantier
Hrapmann
Hogan &
Maher, LLP

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

April 21, 2026

Board of Directors
Acadiana Legal Service Corporation
Lafayette, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Acadiana Legal Service Corporation (a nonprofit organization), which comprise the statement of financial position as of December 31, 2025, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated April 21, 2026.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Acadiana Legal Service Corporation's (the Corporation) internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control. Accordingly, we do not express an opinion on the effectiveness of the Corporation's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Corporation's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Corporation's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

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Metairie, Louisiana

DHHM
certified public accountants

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

April 21, 2026

Board of Directors
Acadiana Legal Service Corporation
Lafayette, Louisiana

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Acadiana Legal Service Corporation's (the Corporation) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* and the Legal Services Corporation Audit Guide and Compliance Supplement (the Audit Guide) that could have a direct and material effect on each of the Corporation's major federal programs for the year ended December 31, 2025. The Corporation's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Corporation complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2025.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standard*s, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); and the Legal Services Corporation Audit Guide and Compliance Supplement (the Audit Guide). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Corporation and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Corporation's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Corporation's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Corporation's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, the Uniform Guidance, and the Audit Guide will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Corporation's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, the Uniform Guidance, and the Audit Guide, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Corporation's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

- Obtain an understanding of the Corporation's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance and the Audit Guide, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and the Audit Guide. Accordingly, this report is not suitable for any other purpose.

Duplantier, Hrapmann, Hogan and Maher, LLP

Metairie, Louisiana

ACADIANA LEGAL SERVICE CORPORATION
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2025

Federal Grantor/ Pass-Through Grantor/ Program Name	Grant Number	Assistance Listing Number	Passed-through to Subrecipients	Federal Expenditures
LEGAL SERVICES CORPORATION				
Basic Field Grant	LA-15	09.619051	$ 95,000	$ 4,375,250
Disaster Grant	GT-21DSA-00003	09.619051	-	921,964
Technology Initiative Grant	AD-TG23T-00006	09.619051	-	1,407
			95,000	5,298,621
UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES ADMINISTRATION FOR CHILDREN AND FAMILIES				
Title IV-E Foster Care				
Pass-through program from following agencies:				
Louisiana Bar Foundation	N/A	93.658	-	270,179
			-	270,179
UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES ADMINISTRATION ON AGING				
Title III, Part B - Supportive Services and Senior Centers				
Pass-through program from following agencies:				
Beauregard Council on Aging, Inc.	N/A	93.044	-	2,174
Bienville Council on Aging, Inc.	N/A	93.044	-	1,123
Bossier Council on Aging, Inc.	N/A	93.044	-	3,055
Caddo Council on Aging	N/A	93.044	-	8,110
Cajun Area Agency on Aging, Inc.	N/A	93.044	-	19,185
Calcasieu Council on Aging, Inc.	N/A	93.044	-	3,606
Caldwell Parish Council on Aging	N/A	93.044	-	86
Cameron Council on Aging, Inc.	N/A	93.044	-	764
CENLA Area Agency on Aging, Inc.	N/A	93.044	-	22,705
Claiborne Council on Aging, Inc.	N/A	93.044	-	1,094
Desoto Council on Aging, Inc.	N/A	93.044	-	601
Jefferson Davis Council on Aging, Inc.	N/A	93.044	-	884
Lincoln Parish Council on Aging	N/A	93.044	-	536
Morehouse Parish Council on Aging, Inc.	N/A	93.044	-	1,047
Ouachita Council on Aging Inc.	N/A	93.044	-	3,185
Natchitoches Council on Aging, Inc.	N/A	93.044	-	1,683
Red River Council on Aging, Inc.	N/A	93.044	-	98
Sabine Parish Council on Aging	N/A	93.044	-	1,257
Vernon Council on Aging	N/A	93.044	-	1,513
Webster Council on Aging, Inc.	N/A	93.044	-	2,273
West Carroll Council on Aging	N/A	93.044	-	278
			-	75,257

(Continued)

ACADIANA LEGAL SERVICE CORPORATION
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2025

Federal Grantor/ Pass-Through Grantor/ Program Name	Grant Number	Assistance Listing Number	Passed-through to Subrecipients	Federal Expenditures
UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT				
HUD Eviction Protection Grant	N/A	14.537	$ 280,145	$ 492,629
CDBG Mitigation Program				
Pass-through program from following agencies:				
State of Louisiana Office of Community Development	N/A	14.228	-	4,047
Hunt, Guillot, & Associates	N/A	14.272	-	11,290
			280,145	507,966
UNITED STATES DEPARTMENT OF VETERANS AFFAIRS				
Legal Services for Homeless Veterans and Veterans At-Risk for Homelessness Grant	N/A	64.056	-	157,193
			-	157,193
TOTAL EXPENDITURES OF FEDERAL AWARDS			$ 375,145	$ 6,309,216

ACADIANA LEGAL SERVICE CORPORATION
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2025

1. BASIS OF PRESENTATION:

The accompanying schedule of expenditures of federal awards includes the federal award activity of Acadiana Legal Service Corporation under programs of the federal government for the year ended December 31, 2025. The information in the schedule of expenditures of federal awards is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule of expenditures of federal awards presents only a selected portion of the operations of Acadiana Legal Service Corporation, it is not intended to and does not present the financial position, changes in net assets, or cash flows of Acadiana Legal Service Corporation.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The accompanying schedule of expenditures of federal awards includes the federal award activity of Acadiana Legal Service Corporation and is presented on the accrual basis of accounting. Grant revenues are recorded, for financial reporting purposes, when Acadiana Legal Service Corporation has met the cost of reimbursement or funding qualifications for the respective grants.

3. DE MINIMIS COST RATE:

During the year ended December 31, 2025, the Corporation did not elect to use the de minimis cost rate as covered in §200.414 of *The Uniform Guidance*.

ACADIANA LEGAL SERVICE CORPORATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2025

SUMMARY OF AUDITOR'S RESULTS

Financial Statements:

Type of auditor's report issued: Unmodified

Internal Control Over Financial Reporting:

• Material weakness(es) identified?	__yes	X no
• Significant deficiency(ies) identified that are not considered to be material weaknesses?	__yes	X no
Noncompliance material to financial statements noted?	__yes	X no

Federal Awards:

Internal control over major programs:

• Material weakness(es) identified?	__yes	X no
• Significant deficiency(ies) identified that are not considered to be material weaknesses?	__yes	X no
Type of auditor's report issued on compliance for major programs:	Unmodified	
Any audit findings disclosed that are required to be reported in accordance with §200.516 of *The Uniform Guidance*:	__yes	X no

Identification of major program:

Assistance Listing Number	Name of Federal Program or Cluster	Expenditures
09.619051	Legal Services Corporation - Basic Field Grant, Disaster Grant, and Technology Initiative Grant	$ 5,298,621

- The threshold for distinguishing types A & B programs was program expenditures exceeding $1,000,000.

- Acadiana Legal Service Corporation did qualify as a low-risk auditee.

ACADIANA LEGAL SERVICE CORPORATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2025

FINDINGS REQUIRED TO BE REPORTED UNDER *GOVERNMENT AUDITING STANDARDS* GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA:

None

FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS:

None

PRIOR YEAR FINDINGS:

FINDINGS REQUIRED TO BE REPORTED UNDER *GOVERNMENT AUDITING STANDARDS* GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA:

None

FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS:

None

ACADIANA LEGAL SERVICE CORPORATION

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

FOR THE FISCAL YEAR JANUARY 01, 2025
THROUGH DECEMBER 31, 2025

ACADIANA LEGAL SERVICE CORPORATION

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INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES FOR THE FISCAL YEAR JANUARY 01, 2025 THROUGH DECEMBER 31, 2025

May 29, 2026

Board of Directors
Acadiana Legal Service Corporation and
Louisiana Legislative Auditor

We have performed the procedures enumerated below on the control and compliance (C/C) areas identified in the Louisiana Legislative Auditor's (LLA's) Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period January 01, 2025 through December 31, 2025. Acadiana Legal Service Corporation's management is responsible for those C/C areas identified in the SAUPs.

Acadiana Legal Service Corporation has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the C/C areas identified in the LLA's SAUPs for the fiscal period January 01, 2025 through December 31, 2025. Additionally, the LLA has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1) Written Policies and Procedures

A. **Procedure**: Obtain and inspect the entity's written policies and procedures and observe whether they address each of the following categories and subcategories if applicable to public funds and the entity's operations:

i. ***Budgeting***, including preparing, adopting, monitoring, and amending the budget.

ii. ***Purchasing***, including (1) how purchases are initiated, (2) how vendors are added to the vendor list, (3) the preparation and approval process of purchase requisitions and purchase orders, (4) controls to ensure compliance with the Public Bid Law, and (5) documentation required to be maintained for all bids and price quotes.

iii. ***Disbursements***, including processing, reviewing, and approving.

iv. ***Receipts/Collections***, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g., periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).

v. ***Payroll/Personnel***, including (1) payroll processing, (2) reviewing and approving time and attendance records, including leave and overtime worked, and (3) approval process for employee rates of pay or approval and maintenance of pay rate schedules.

vi. ***Contracting***, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.

vii. ***Travel and Expense Reimbursement***, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.

viii. ***Credit Cards (and debit cards, fuel cards, purchase cards, if applicable)***, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases).

ix. ***Ethics***, including (1) the prohibitions as defined in Louisiana Revised Statute (R.S.) 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) a requirement that documentation is maintained to demonstrate that all employees and officials were notified of any changes to the entity's ethics policy.

x. ***Debt Service***, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.

xi. ***Information Technology Disaster Recovery/Business Continuity***, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.

xii. ***Prevention of Sexual Harassment***, including R.S. 42:342-344 requirements for (1) agency responsibilities and prohibitions, (2) annual employee training, and (3) annual reporting.

Results: We noted no findings as a result of applying the above agreed-upon procedures.

2) Board or Finance Committee

A. **Procedure**: Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:

i. Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.

ii. For those entities reporting on the governmental accounting model, review the minutes from all regularly scheduled board/finance committee meetings held during the fiscal year and observe whether the minutes from at least one meeting each month referenced or included monthly budget-to-actual comparisons on the general fund, quarterly budget-to-actual comparisons, at a minimum, on all proprietary funds, and semi-annual budget-to-actual comparisons, at a minimum, on all special revenue funds. *Alternatively, for those entities reporting on the not-for-profit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the entity's collections during the fiscal period.*

iii. For governmental entities, obtain the prior year audit report and observe the unassigned fund balance in the general fund. If the general fund had a negative ending unassigned fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unassigned fund balance in the general fund.

iv. Observe whether the board/finance committee received written updates of the progress of resolving audit finding(s), according to management's corrective action plan at each meeting until the findings are considered fully resolved.

Results: We noted no findings as a result of applying the above agreed-upon procedures.

3) Bank Reconciliations

A. **Procedure**: Obtain a listing of entity bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for each selected account, and observe that:

i. Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated or electronically logged);

ii. Bank reconciliations include written evidence that a member of management or a board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation within 1 month of the date the reconciliation was prepared (e.g., initialed and dated or electronically logged); and

iii. Management has documentation reflecting it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

Results: We noted no findings as a result of applying the above agreed-upon procedures.

4) Collections (excluding electronic funds transfers)

A. **Procedure**: Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).

Results: We noted no findings as a result of applying the above agreed-upon procedures.

B. **Procedure**: For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (e.g., 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if there are no written policies or procedures, then inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:

i. Employees responsible for cash collections do not share cash drawers/registers;

ii. Each employee responsible for collecting cash is not also responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g., pre-numbered receipts) to the deposit;

iii. Each employee responsible for collecting cash is not also responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit; and

iv. The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or custodial fund additions, is (are) not also responsible for collecting cash, unless another employee/official verifies the reconciliation.

Results: We noted no findings as a result of applying the above agreed-upon procedures.

C. **Procedure**: Obtain from management a copy of the bond or insurance policy for theft covering all employees who have access to cash. Observe that the bond or insurance policy for theft was in force during the fiscal period.

Results: We noted no findings as a result of applying the above agreed-upon procedures.

D. **Procedure**: Randomly select two deposit dates for each of the 5 bank accounts selected for Bank Reconciliations procedure #3A (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). *Alternatively, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc.* Obtain supporting documentation for each of the 10 deposits and:

i. Observe that receipts are sequentially pre-numbered.

ii. Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.

iii. Trace the deposit slip total to the actual deposit per the bank statement.

iv. Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than $100 and the cash is stored securely in a locked safe or drawer).

v. Trace the actual deposit per the bank statement to the general ledger.

Results: We noted no findings as a result of applying the above agreed-upon procedures.

5) Non-Payroll Disbursements (excluding card purchases, travel reimbursements, and petty cash purchases)

A. **Procedure**: Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).

Results: We noted no findings as a result of applying the above agreed-upon procedures.

B. **Procedure**: For each location selected under procedure #5A above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, then inquire of employees about their job duties), and observe that job duties are properly segregated such that:

i. At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order or making the purchase;

ii. At least two employees are involved in processing and approving payments to vendors;

iii. The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files;

iv. Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments; and

v. Only employees/officials authorized to sign checks approve the electronic disbursement (release) of funds, whether through automated clearinghouse (ACH), electronic funds transfer (EFT), wire transfer, or some other electronic means.

Results: We noted no findings as a result of applying the above agreed-upon procedures.

C. **Procedure**: For each location selected under procedure #5A above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction, and:

i. Observe whether the disbursement, whether by paper or electronic means, matched the related original itemized invoice and supporting documentation indicates that deliverables included on the invoice were received by the entity, and

ii. Observe whether the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under procedure #5B above, as applicable.

Results: We noted no findings as a result of applying the above agreed-upon procedures.

D. **Procedure**: Using the entity's main operating account and the month selected in Bank Reconciliations procedure #3A, randomly select 5 non-payroll-related electronic disbursements (or all electronic disbursements if less than 5) and observe that each electronic disbursement was (a) approved by only those persons authorized to disburse funds (e.g., sign checks) per the entity's policy, and (b) approved by the required number of authorized signers per the entity's policy. *Note: If no electronic payments were made from the main operating account during the month selected the practitioner should select an alternative month and/or account for testing that does include electronic disbursements*.

Results: We noted no findings as a result of applying the above agreed-upon procedures.

6) Credit Cards/Debit Cards/Fuel Cards/Purchase Cards (Cards)

A. **Procedure**: Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and purchase cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.

Results: We noted no findings as a result of applying the above agreed-upon procedures.

B. **Procedure**: Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement). Obtain supporting documentation, and:

i. Observe whether there is evidence that the monthly statement or combined statement and supporting documentation (e.g., itemized receipts for credit/debit card purchases, exception reports for excessive fuel card usage) were reviewed and approved, in writing (or electronically approved) by someone other than the authorized card holder (those instances requiring such approval that may constrain the legal authority of certain public officials, such as the mayor of a Lawrason Act municipality, should not be reported); and

ii. Observe that finance charges and late fees were not assessed on the selected statements.

Results: We noted no findings as a result of applying the above agreed-upon procedures.

C. **Procedure**: Using the monthly statements or combined statements selected under procedure #6B above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (e.g., each card should have 10 transactions subject to inspection). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only). For missing receipts, the practitioner should describe the nature of the transaction and observe whether management had a compensating control to address missing receipts, such as a "missing receipt statement" that is subject to increased scrutiny.

Results: We noted no findings as a result of applying the above agreed-upon procedures.

D. **Procedure**: Using the list of terminated employees obtained in Payroll and Personnel procedure #9C identify those individuals who had access to cards and randomly select 5 terminated employees (or all terminated employees with card access if less than 5) from this population. Observe evidence that the cards have been deactivated for these terminated employees. In cases where a card is shared by multiple users, obtain evidence that the terminated employees' authorization has been removed.

Results: We noted no findings as a result of applying the above agreed-upon procedures.

7) *Travel and Travel-Related Expense Reimbursements (excluding card transactions)*

A. **Procedure**: Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select 5 reimbursements and obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:

i. If reimbursed using a per diem, observe that the approved reimbursement rate is no more than those rates established either by the State of Louisiana (doa.la.gov/doa/ost/ppm-49-travel-guide/) or the U.S. General Services Administration (www.gsa.gov);

ii. If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased;

iii. Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by Written Policies and Procedures procedure #1A(vii); and

iv. Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

Results: We noted no findings as a result of applying the above agreed-upon procedures.

8) Contracts

A. **Procedure**: Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. *Alternatively, the practitioner may use an equivalent selection source, such as an active vendor list.* Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and:

i. Observe whether the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law;

ii. Observe whether the contract was approved by the governing body/board, if required by policy or law (e.g., Lawrason Act, Home Rule Charter);

iii. If the contract was amended (e.g., change order), observe that the original contract terms provided for such an amendment and that amendments were made in compliance with the contract terms (e.g., if approval is required for any amendment, the documented approval); and

iv. Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe that the invoice and related payment agreed to the terms and conditions of the contract.

Results: We noted no findings as a result of applying the above agreed-upon procedures.

9) Payroll and Personnel

A. **Procedure**: Obtain a listing of employees and officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees or officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.

Results: We noted no findings as a result of applying the above agreed-upon procedures.

B. **Procedure**: Randomly select one pay period during the fiscal period. For the 5 employees or officials selected under procedure #9A above, obtain attendance records and leave documentation for the pay period, and:

i. Observe that all selected employees or officials documented their daily attendance and leave (e.g., vacation, sick, compensatory);

ii. Observe whether supervisors approved the attendance and leave of the selected employees or officials;

iii. Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records; and

iv. Observe the rate paid to the employees or officials agrees to the authorized salary/pay rate found within the personnel file.

Results: We noted no findings as a result of applying the above agreed-upon procedures.

C. **Procedure**: Obtain a listing of those employees or officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees or officials and obtain related documentation of the hours and pay rates used in management's termination payment calculations and the entity's policy on termination payments. Agree the hours to the employee's or official's cumulative leave records, agree the pay rates to the employee's or official's authorized pay rates in the employee's or official's personnel files, and agree the termination payment to entity policy.

Results: We noted no findings as a result of applying the above agreed-upon procedures.

D. **Procedure**: Obtain management's representation that employer and employee portions of third-party payroll related amounts (e.g., payroll taxes, retirement contributions, health insurance premiums, garnishments, workers' compensation premiums) have been paid, and any associated forms have been filed, by required deadlines.

Results: We noted no findings as a result of applying the above agreed-upon procedures.

10) *Ethics*

A. **Procedure**: Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A obtain ethics documentation from management, and:

i. Observe whether the documentation demonstrates that each employee/official completed one hour of ethics training during the calendar year as required by R.S. 42:1170; and

ii. Observe whether the entity maintains documentation which demonstrates that each employee and official were notified of any changes to the entity's ethics policy during the fiscal period, as applicable

Results: The Louisiana Code of Ethics is generally not applicable to nonprofit entities, but may be applicable in certain situations, such as councils on aging. The ethics agreed-upon procedures are not applicable to Acadiana Legal Service Corporation.

B. **Procedure**: Inquire and/or observe whether the agency has appointed an ethics designee as required by R.S. 42:1170.

Results: The Louisiana Code of Ethics is generally not applicable to nonprofit entities, but may be applicable in certain situations, such as councils on aging. The ethics agreed-upon procedures are not applicable to Acadiana Legal Service Corporation.

11) Debt Service

A. **Procedure**: Obtain a listing of bonds/notes and other debt instruments issued during the fiscal period and management's representation that the listing is complete. Select all debt instruments on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each debt instrument issued as required by Article VII, Section 8 of the Louisiana Constitution.

Results: The debt service agreed-upon procedures category is generally not applicable to nonprofit entities. The debt service agreed-upon procedures are not applicable to Acadiana Legal Service Corporation.

B. **Procedure**: Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants (including contingency funds, short-lived asset funds, or other funds required by the debt covenants).

Results: The debt service agreed-upon procedures category is generally not applicable to nonprofit entities. The debt service agreed-upon procedures are not applicable to Acadiana Legal Service Corporation.

12) Fraud Notice

A. **Procedure**: Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled as required by R.S. 24:523.

Results: We noted no findings as a result of applying the above agreed-upon procedures.

B. **Procedure**: Observe that the entity has posted, on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

Results: We noted no findings as a result of applying the above agreed-upon procedures.

13) Information Technology Disaster Recovery/Business Continuity

A. **Procedure**: Obtain and inspect the entity's most recent documentation that it has backed up its critical data (if there is no written documentation, then inquire of personnel responsible for backing up critical data) and observe evidence that such backup (a) occurred within the past week, (b) was not stored on the government's local server or network, and (c) was encrypted.

Results: We performed the procedure and discussed the results with management.

B. **Procedure**: Obtain and inspect the entity's most recent documentation that it has tested/verified that its backups can be restored (if there is no written documentation, then inquire of personnel responsible for testing/verifying backup restoration) and observe evidence that the test/verification was successfully performed within the past 3 months.

Results: We performed the procedure and discussed the results with management.

C. **Procedure**: Obtain a listing of the entity's computers currently in use and their related locations, and management's representation that the listing is complete. Randomly select 5 computers and observe while management demonstrates that the selected computers have current and active antivirus software and that the operating system and accounting system software in use are currently supported by the vendor.

Results: We performed the procedure and discussed the results with management.

D. **Procedure**: Randomly select 5 terminated employees (or all terminated employees if less than 5) using the list of terminated employees obtained in Payroll and Personnel procedure #9C. Observe evidence that the selected terminated employees have been removed or disabled from the network.

Results: We performed the above procedure and discussed the results with management.

E. **Procedure**: Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A, obtain cybersecurity training documentation from management, and observe that the documentation demonstrates that the following employees/officials with access to the agency's information technology assets have completed cybersecurity training as required by R.S. 42:1267. The requirements are as follows:

- Hired before June 9, 2020 – completed the training; and
- Hired on or after June 9, 2020 – completed the training within 30 days of initial service or employment

Results: We performed the above procedure and discussed the results with management.

14) Prevention of Sexual Harassment

A. **Procedure**: Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A, obtain sexual harassment training documentation from management, and observe that the documentation demonstrates each employee/official completed at least one hour of sexual harassment training during the calendar year as required by R.S. 42:343.

Results: A private non-profit that is subject to audit by virtue of the receipt of public funds does not appear to be subject to the sexual harassment law, R.S. 42:341, et seq. However, the non-profit could be subject to the law as part of its agreement to receive the public funds. The sexual harassment agreed-upon procedures are not applicable to Acadiana Legal Service Corporation.

B. **Procedure**: Observe that the entity has posted its sexual harassment policy and complaint procedure on its website (or in a conspicuous location on the entity's premises if the entity does not have a website).

Results: A private non-profit that is subject to audit by virtue of the receipt of public funds does not appear to be subject to the sexual harassment law, R.S. 42:341, et seq. However, the non-profit could be subject to the law as part of its agreement to receive the public funds. The sexual harassment agreed-upon procedures are not applicable to Acadiana Legal Service Corporation.

C. **Procedure**: Obtain the entity's annual sexual harassment report for the current fiscal period, observe that the report was dated on or before February 1, and observe that the report includes the applicable requirements of R.S. 42:344:

i. Number and percentage of public servants in the agency who have completed the training requirements;

ii. Number of sexual harassment complaints received by the agency;

iii. Number of complaints which resulted in a finding that sexual harassment occurred;

iv. Number of complaints in which the finding of sexual harassment resulted in discipline or corrective action; and

v. Amount of time it took to resolve each complaint.

Results: A private non-profit that is subject to audit by virtue of the receipt of public funds does not appear to be subject to the sexual harassment law, R.S. 42:341, et seq. However, the non-profit could be subject to the law as part of its agreement to receive the public funds. The sexual harassment agreed-upon procedures are not applicable to Acadiana Legal Service Corporation.

We were engaged by Acadiana Legal Service Corporation to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of Acadiana Legal Service Corporation and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the results of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

Duplantier, Hrapmann, Hogan and Maher, LLP

Metairie, Louisiana