

**SECOND WARD GRAVITY DRAINAGE DISTRICT NO. 1
OF ACADIA PARISH
Rayne, Louisiana**

**Annual Financial Statements
December 31, 2023**

**SECOND WARD GRAVITY DRAINAGE DISTRICT NO. 1
OF ACADIA PARISH
ACADIA PARISH POLICE JURY
Rayne, Louisiana
Annual Financial Statements
As of and for the Year Ended December 31, 2023**

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INDEPENDENT ACCOUNTANT'S REVIEW REPORT

Board of Commissioners
Second Ward Gravity Drainage District No. 1
Of Acadia Parish
Rayne, Louisiana

We have reviewed the accompanying financial statements of the governmental activities and the general fund of the Second Ward Gravity Drainage District No. 1 of Acadia Parish (District), a component unit of the Acadia Parish Police Jury, as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents. A review includes primarily applying analytical procedures to management's financial data and making inquiries of the management of the District. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA, and the standards applicable to review engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of Broadmore Gravity Drainage District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with generally accepted accounting principles in the United States of America.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the accompanying budgetary comparison schedules and associated notes listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Such information is the responsibility of management. We have not audited, reviewed, or compiled the required supplementary information and we do not express an opinion, a conclusion, nor provide any assurance on it.

Management has omitted the management's discussion and analysis information that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

Other Supplementary Information

The accompanying schedules of compensation, benefits and other payments to agency head or chief executive officer and compensation paid to commissioners listed as other supplementary information in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management. We have reviewed the information and, based on our review, we are not aware of any material modifications that should be made to the information in order for it to be in accordance with accounting principles generally accepted in the United States of America. We have not audited the other supplementary information and, accordingly, do not express an opinion on such information.

Other Report

In accordance with the Louisiana Governmental Audit Guide and the provision of state law, we have issued a report dated June 27, 2024, on the results of our agreed-upon procedures.

Mike B. Gillespie, CPA, APAC

Jennings, Louisiana
June 27, 2024

BASIC FINANCIAL STATEMENTS

**SECOND WARD GRAVITY DRAINAGE DISTRICT NO. 1
OF ACADIA PARISH
ACADIA PARISH POLICE JURY
Rayne, Louisiana**

**Governmental Funds Balance Sheet / Statement of Net Position
as of December 31, 2023**

Statement A

	General Fund	Adjustments	Statement of Net Position
ASSETS			
Cash and cash equivalents	\$ 226,336	-	226,336
Investments	411,681	-	411,681
Due from other governments-ad valorem taxes (net of allowance for doubtful accounts of \$2,169)	202,327	-	202,327
Due from other governments-state revenue sharing	5,897	-	5,897
TOTAL ASSETS	\$ 846,241	-	846,241
LIABILITIES			
Accounts payable	\$ 4,000	-	4,000
Pension plan deduction payable	7,238	-	7,238
Total Liabilities	11,238	-	11,238
DEFERRED INFLOW OF RESOURCES			
Deferred property tax revenues	214,727	-	214,727
Deferred state revenue sharing	5,897	-	5,897
Total Deferred Inflow of Resources	220,624	-	220,624
FUND BALANCE			
Unassigned	614,379	(614,379)	-
Total Fund Balance	614,379	(614,379)	-
TOTAL LIABILITIES, DEFERRED INFLOW OF RESOURCES, AND FUND BALANCE	\$ 846,241		
NET POSITION			
Unrestricted		614,379	614,379
TOTAL NET POSITION		\$ 614,379	614,379

See accompanying notes and independent accountant's review report.

**SECOND WARD GRAVITY DRAINAGE DISTRICT NO. 1
OF ACADIA PARISH
ACADIA PARISH POLICE JURY
Rayne, Louisiana**

**Reconciliation of the Governmental Funds
Balance Sheet to the Statement of Net Position
December 31, 2023**

Statement B

Total Ending Fund Balances - Governmental Funds (Statement A)	\$	614,379
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Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial

Costs of capital assets	\$	-	
Accumulated depreciation		-	-
		-	

Net Position	\$	<u><u>614,379</u></u>
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The accompanying notes are an integral part of this statement.

**SECOND WARD GRAVITY DRAINAGE DISTRICT NO. 1
OF ACADIA PARISH
ACADIA PARISH POLICE JURY
Rayne, Louisiana**

GENERAL FUND

**Statement of Governmental Funds Revenues, Expenditures, and Changes in Fund Balance / Statement of
Activities
For the Year Ended December 31, 2023**

	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement C Statement of Activities</u>
EXPENDITURES/ EXPENSES			
Per diem expense - board members	\$ 9,600	-	9,600
Professional services	10,700	-	10,700
Operating services-contractors	107,246	-	107,246
Other expenditures	1,368	-	1,368
Intergovernmental:			
Deduction from ad valorem taxes-pension	7,238	-	7,238
Total Expenditures/ Expenses	136,152	-	136,152
GENERAL REVENUES			
Ad valorem taxes, including interest	198,655	-	198,655
State revenue sharing	5,886	-	5,886
Interest earnings	6,888	-	6,888
Net increase and decrease in fair value of investments	6,353	-	6,353
Total General Revenues	217,782	-	217,782
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES / CHANGE IN NET POSITION	81,630	-	81,630
FUND BALANCE/ NET POSITION-			
BEGINNING OF YEAR, as restated	532,749	-	532,749
END OF YEAR	\$ 614,379	-	614,379

See accompanying notes and independent accountant's review report

**Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and
Changes in Fund Balance of Governmental Funds to the Statement of Activities
For the Year Ended December 31, 2023**

Statement D

Total Net Change in Fund Balance - Governmental Funds (Statement C)	S	81,630
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Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeds capital outlays in the period:

Depreciation expense	S	-	
Capital outlays		-	-
		-	

Change In Net Position of Governmental Activities	S	<u><u>81,630</u></u>
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NOTES TO THE BASIC FINANCIAL STATEMENTS

**SECOND WARD GRAVITY DRAINAGE DISTRICT NO. 1
OF ACADIA PARISH
ACADIA PARISH POLICE JURY
Rayne, Louisiana**

Notes to the Basic Financial Statements
As of and for the Year Ended December 31, 2023

INTRODUCTION

The Second Ward Gravity Drainage District No.1 of Acadia Parish (District) was created by the Acadia Parish Police Jury pursuant to LSA-RS 38:1751 to 1904. The District primarily has the power and authority, within its boundaries, to plan, construct, maintain and operate such works of improvement as land treatment of watershed protection, flood prevention works, irrigation improvements, recreation, municipal and industrial water storage, and fish and wildlife developments.

Under the provisions of LSA-RS 38:1758, the District shall be governed and controlled by five commissioners who shall be the governing authority of the District. These commissioners or their spouses must own at least five hundred dollars in real estate in the district, or they must be the representative of some corporation owning at least five hundred dollars in real estate in the district. Each commissioner shall serve a term of four years. In the absence of any petition or recommendation, the Police Jury may appoint commissioners at their discretion.

The District does not have an established office location, but advertises the location of its monthly meeting in a local newspaper. The District staff is comprised of one part-time secretary.

1. SUMMARY OF SIGNIFICANT ACCOUNT POLICIES

A. BASIS OF PRESENTATION

The accompanying basic financial statements of the District have been prepared in conformity with governmental accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The accompanying basic financial statements have been prepared in conformity with GASB Statement 34, *Basic Financial Statements-and Management's Discussion and Analysis—for State and Local Governments*, issued in June 1999.

B. REPORTING ENTITY

Because the Police Jury appoints members of the board and has the ability to significantly influence operations, the District was determined to be a component unit of the Acadia Parish Police Jury, the governing body of the parish with the oversight responsibility. The accompanying financial statements present information only on the funds maintained by the District and do not present information of the Police Jury, the general government services provided by that governmental unit, or the other governmental units that comprise the governmental reporting entity.

**SECOND WARD GRAVITY DRAINAGE DISTRICT NO. 1
OF ACADIA PARISH
ACADIA PARISH POLICE JURY
Rayne, Louisiana**

Notes to the Basic Financial Statements
As of and for the Year Ended December 31, 2023

C. FUND ACCOUNTING

The District uses a fund (General fund) to maintain its financial records during the year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain tax assessment functions and activities. A fund is defined as a separate fiscal and accounting entity with a self-balancing set of accounts.

Governmental Funds

Governmental funds account for all of the District's general activities. These funds focus on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may be used. Current liabilities are assigned to the fund from which they will be paid. The difference between a governmental fund's assets and liabilities is reported as fund balance. In general, fund balance represents the accumulated expendable resources which may be used to finance future period programs or operations of the District. The following are the District's governmental funds:

General Fund – the primary operating fund of the District and it accounts for all financial resources except those required to be accounted for in other funds. The General Fund is available for any purpose provided it is expended or transferred in accordance with state and federal laws and according to the drainage district's policy.

D. MEASUREMENT FOCUS/BASIS OF ACCOUNTING

Fund Financial Statement (FFS)

The amounts reflected in the General Fund of Statements A and B are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach is then reconciled, through adjustment, to a government-wide view of the District's operations.

The amounts reflected in the General Fund of Statements A and B use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The District considers all revenues available if they are collected within 60 days after the fiscal year end.

**SECOND WARD GRAVITY DRAINAGE DISTRICT NO. 1
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Notes to the Basic Financial Statements
As of and for the Year Ended December 31, 2023

Expenditures are recorded when the related fund liability is incurred, except for interest and principal payments on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources. The governmental funds use the following practice in recording revenues and expenditures:

Revenues

Ad valorem taxes are recognized in the year the taxes are assessed, and to the extent they are available within 60 days of the year end. Ad valorem taxes are assessed for the calendar year, become due on November 15 of each year, and become delinquent on December 31. Ad valorem taxes are recognized as revenue in the period for which they are being levied to finance the budget, unless collected before year end.

Interest earnings on time deposits with financial institutions are recorded when the time deposits have matured and the interest is available to the District.

Substantially all other revenues are recorded when received.

Expenditures

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

Government-Wide Financial Statements (GWFS)

The column labeled Statement of Net Position (Statement A) and the column labeled Statement of Activities (Statement B) display information about the District as a whole. These statements include all the financial activities of the District. Information contained in these columns reflects the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange or exchange-like transactions are recognized when the exchange occurs (regardless of when cash is received or disbursed). Revenues, expenses, gains, losses, assets and liabilities resulting from non-exchange transactions are recognized in accordance with the requirements of GAS Statement No. 33, *Accounting and Financial Reporting for Non-exchange Transactions*.

E. DEPOSITS AND INVESTMENTS

Cash includes amounts in demand deposits, interest-bearing demand deposits, and time deposits.

**SECOND WARD GRAVITY DRAINAGE DISTRICT NO. 1
OF ACADIA PARISH
ACADIA PARISH POLICE JURY
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Notes to the Basic Financial Statements
As of and for the Year Ended December 31, 2023

Under state law, the District may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States.

State statutes authorize the District to invest in United States bonds, treasury notes and bills, or certificates or time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. In addition, Local Governments in Louisiana are authorized to invest in the Louisiana Asset Management Pool, Inc. (LAMP), a non-profit corporation formed by an initiative of the State Treasurer and organized under the laws of the State of Louisiana, which operates a local government investment pool.

F. DEFERRED INFLOWS OF RESOURCES

This separate financial statement element reflects an increase in net assets that applies to a future period. Deferred inflow of resources reported in the accompanying statements relate to property tax revenues assessed in 2023 but levied to finance the drainage district's 2024 expenditures. The District will not recognize the related revenues until 2024.

G. FUND EQUITY

Fund Financial Statements

Governmental funds can report aggregate amounts for five classifications of fund balances based on the constraints imposed on the use of these resources. The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form- prepaid items or inventories; or (b) legally or contractually required to be maintained intact. The spendable portion of the fund balance can be comprised of the remaining four classifications: restricted, committed, assigned, and unassigned defined as follows.

Restricted fund balance- This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed fund balance- These amounts can only be used for specific purposes pursuant to constraints imposed by formal action of the organization's highest level of decision-making authority.

Those committed amounts cannot be used for any other purpose unless the government removes or changes the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

**SECOND WARD GRAVITY DRAINAGE DISTRICT NO. 1
OF ACADIA PARISH
ACADIA PARISH POLICE JURY
Rayne, Louisiana**

Notes to the Basic Financial Statements
As of and for the Year Ended December 31, 2023

Assigned fund balance- This classification reflects the amounts constrained by the organization's "intent" to be used for specific purposes, but are neither restricted nor committed. The District has the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the General Fund, that are not classified as nonspendable and are neither restricted nor committed.

Unassigned fund balance- This fund balance is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds.

Government-wide Financial Statements

Net position represents the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources. Equity on the government-wide financial statements is classified as net position and displayed in three categories.

Net investment in capital assets – Consists of net capital assets reduced by outstanding balances of any related debt obligations and deferred inflows of resources attributable to the acquisition, construction, or improvement of those assets and increased by the balances of deferred outflows of resources related to those assets.

Restricted net position – Net position is considered restricted if their use is constrained to a particular purpose. Restrictions are imposed by external organizations such as federal or state laws or buyers of the District's bonds. Restricted net position is reduced by liabilities and deferred inflows of resources related to the restricted assets.

Unrestricted net position – Consists of all other net position that does not meet the definition of the above two components and is available for general use by the District.

When both restricted and unrestricted net position are available for use, it is the District's policy to use restricted net position first, then unrestricted net position as they are needed.

H. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

**SECOND WARD GRAVITY DRAINAGE DISTRICT NO. 1
OF ACADIA PARISH
ACADIA PARISH POLICE JURY
Rayne, Louisiana**

Notes to the Basic Financial Statements
As of and for the Year Ended December 31, 2023

2. LEVIED TAXES

The following is a summary of authorized and levied property taxes.

	Authorized Millage	Levied Millage	Expiration Date
Parish –wide tax	10.00	10.00	2026

Property taxes are levied each November 1st on the assessed value listed as of the prior January 1st for all real property, merchandise and movable property located in the Parish. Assessed values are established by the Acadia Parish Assessor’s Office and the State Tax Commission at percentages of actual value as specified by Louisiana law. Taxes are due and payable December 31st with interest being charged on payments after January 1st. Taxes can be paid through the tax sale date which is usually in June. Properties for which taxes have not been paid are sold for the amount of the taxes. Taxes levied November 1, 2022 and the related state revenue sharing is for budgeted expenditures in 2023 and will be recognized as revenue in 2023.

3. DEPOSITS

The year end balances of deposits are as follows:

Deposit Type	Bank Balances	Reported Amount
Cash –demand deposits	\$ 235,556	\$ 226,336
Totals	\$ 235,556	\$ 226,336

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

Custodial credit risk is the risk that in the event of a bank failure, the District’s deposits may not be returned to it. The District’s deposit policy for custodial credit risk requires that all uninsured deposits must be secured with acceptable collateral as defined in LRS 39.1221 valued at market. As of December 31, 2023, the District had deposits (collected bank balances) totaling \$235,556. As of yearend all deposits were either insured by FDIC coverage or collateralized by securities held by the pledging financial institution’s agent in the name of the District.

**SECOND WARD GRAVITY DRAINAGE DISTRICT NO. 1
OF ACADIA PARISH
ACADIA PARISH POLICE JURY
Rayne, Louisiana**

Notes to the Basic Financial Statements
As of and for the Year Ended December 31, 2023

4. INVESTMENTS

At fiscal year-end, investment balances were as follows:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Maturing in Less than 1 Year</u>	<u>Maturing in 1 to 5 Years</u>
U.S. treasury notes	\$ 411,681	\$ 411,681	\$ -
Total Investments	<u>\$ 411,681</u>	<u>\$ 411,681</u>	<u>\$ -</u>

Interest Rate Risk: The district does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates

Credit Risk: The risks are managed by restricting investments to those authorized by R.S. 33:5162

Concentration of Risk: The district places no limit on the amount the district may invest in any one issuer.

Custodial Risk: The district only invests in U.S. treasury notes and therefore had no custodial risk related to its investments.

In accordance with GASB Statement No. 31, the District recognized a net increase in the fair value of investments in the amount of \$6,353, respectively. This amount takes into account all changes in fair value that occurred during the year

5. LITIGATION AND CLAIMS

As of the date of this report, the District is not involved in any litigation and is not aware of any pending claims that could have a material impact on these financial statements.

6. RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees, and natural disasters. Since the District is a component unit of the Acadia Police Jury, it falls under the liability protection of the police jury. The Acadia Police Jury has elected to purchase insurance coverage through the commercial insurance market to cover its exposure to loss. The Acadia Police Jury is insured up to policy limits for each of the above risks. There were no significant changes in coverages, retentions, or limits during the year ended December 31, 2023. Settled claims have not exceeded the commercial coverages in any of the previous three fiscal years.

7. SUBSEQUENT EVENTS

Management has evaluated subsequent events through June 27, 2024, the date which the financial statements were available to be issued.

REQUIRED SUPPLEMENTAL INFORMATION

**SECOND WARD GRAVITY DRAINAGE DISTRICT NO. 1
OF ACADIA PARISH
ACADIA PARISH POLICE JURY
Rayne, Louisiana**

**GOVERNMENTAL FUND - GENERAL FUND
Budgetary Comparison Schedule
For the Year Ended December 31, 2023**

Schedule 1

	<u>Budgeted Amounts</u>		Actual Amounts	Variance Favorable/ (Unfavorable)
	<u>Original</u>	<u>Final</u>		
REVENUES				
Ad valorem taxes, including interest	\$ 184,000	203,409	198,655	(4,754)
State revenue sharing	6,045	7,839	5,886	(1,953)
Interest earnings	630	12,498	6,888	(5,610)
Net increase and decrease in fair value of investments	-	-	6,353	6,353
Total Revenues	<u>190,675</u>	<u>223,746</u>	<u>217,782</u>	<u>(5,964)</u>
EXPENDITURES				
Per diem expense - board members	12,750	9,600	9,600	-
Professional services	7,950	6,700	10,700	(4,000)
Operating services-contractors	130,600	107,246	107,246	-
Other expenditures	2,500	127	1,368	(1,241)
Deductions from ad valorem taxes	5,500	7,238	7,238	-
Total Expenditures	<u>159,300</u>	<u>130,911</u>	<u>136,152</u>	<u>(5,241)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	31,375	92,835	81,630	(11,205)
FUND BALANCE AT BEGINNING OF YEAR	<u>454,894</u>	<u>532,114</u>	<u>532,749</u>	<u>635</u>
FUND BALANCE AT END OF YEAR	<u>\$ 486,269</u>	<u>624,949</u>	<u>614,379</u>	<u>(10,570)</u>

See independent accountant's review report.

**SECOND WARD GRAVITY DRAINAGE DISTRICT NO. 1
OF ACADIA PARISH
ACADIA PARISH POLICE JURY
Notes to Budgetary Comparison Schedule
For the Year Ended December 31, 2023**

A. BUDGETARY PRACTICES

General Budget Practices The Second Ward Gravity Drainage District No.1 of Acadia Parish follows the following procedures in establishing budgetary data reported in the accompanying budgetary comparison schedule:

Pursuant to the Louisiana Government Budget Act (LSA-RS 39:1301-1314), the Second Ward Gravity Drainage District No. 1 of Acadia Parish is required to adopt an annual budget no later than fifteen days prior to the beginning of each fiscal year.

Each year prior to December 15th, the Second Ward Gravity Drainage District No. 1 of Acadia Parish develops a proposed annual budget for the general fund. The budget includes proposed expenditures and the means of financing them. The proposed budget is advertised as available for public inspection at least 10 days prior to final adoption simultaneously with a notice of the date of public hearing. The public hearing is conducted during an open meeting in order to obtain public input. The budget is subsequently adopted by the board through a formal budget resolution.

General fund appropriations (unexpended budget balances) lapse at end of fiscal year.

Encumbrance accounting, under which purchase orders are recorded in order to reserve that portion of the applicable appropriation, is not employed.

Formal budget integration (within the accounting records) is employed as a management control device. All budgets are controlled at the object level. Budget amounts included in the accompanying financial statements include the original budget and all subsequent amendments. All budget revisions are approved by the Board.

Budget Basis of Accounting The governmental fund budgets are prepared on the modified accrual basis of accounting, a basis consistent with accounting principles generally accepted in the United States of America (GAAP). Legally, the Board of Directors cannot budget total expenditures and other financing uses which would exceed total budgeted revenues and other financing sources including beginning fund balance. State statutes require the Board of Directors to amend the budget to prevent overall projected revenues, expenditures, or beginning fund balance from causing an adverse budget variance of five percent or more in an individual fund. The Board of Directors approve budgets at the object level and management is allowed to transfer amounts between line items within an object.

B. EXCESS OF EXPENDITURES OVER APPROPRIATIONS IN INDIVIDUAL MAJOR FUNDS

The following budgeted major funds had actual expenditures over budgeted expenditures for the fiscal year:

Fund	Final Budget	Actual	Unfavorable Variance
General	\$ 130,911	\$ 136,152	\$ (5,241)

Reason for unfavorable variance: Not applicable

OTHER SUPPLEMENTARY INFORMATION

**SECOND WARD GRAVITY DRAINAGE DISTRICT NO. 1
OF ACADIA PARISH
ACADIA PARISH POLICE JURY
Rayne, Louisiana
Schedule of Compensation, Benefits and Other Payments to Agency Head
or Chief Executive Officer
For the Year Ended December 31, 2023**

Schedule 2

Agency Head Name: Paul Guidry, President

Salary	\$	2,400
	\$	<u>2,400</u>

**SECOND WARD GRAVITY DRAINAGE DISTRICT NO. 1
OF ACADIA PARISH
ACADIA PARISH POLICE JURY
Rayne, Louisiana
Schedule of Compensation Paid to Commissioners
For the Year Ended December 31, 2023**

	Schedule 3
Curt Landry	\$ 2,250
Jamie Bergeron	1,650
Paul Guidry	2,400
Stephen Doucet	2,100
Valjene Richard	1,200
	<hr/> <hr/> 9,600

OTHER REPORTS

Mike B. Gillespie

Certified Public Accountant
A Professional Accounting Corporation

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INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board of Commissioners
Second Ward Gravity Drainage District No. 1
Of Acadia Parish
Rayne, Louisiana

We have performed the procedures enumerated below on the Second Ward Gravity Drainage District No. 1 of Acadia Parish's (District) compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire during the fiscal year ended December 31, 2023, as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*. The District's management is responsible for its financial records and compliance with applicable laws and regulations.

The District has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the District's compliance with the laws and regulations contained in the accompanying Louisiana Attestation Questionnaire during the fiscal year ended December 31, 2023. Additionally, the Louisiana Legislative Auditor has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

Public Bid Law

1. Obtain documentation for all expenditures made during the year for materials and supplies exceeding \$60,000, and public works exceeding \$250,000. Compare the documentation for these expenditures to Louisiana Revised Statute (R.S.) 39:1551-39:1775 (the state procurement code) or R.S. 38:2211-2296 (the public bid law), whichever is applicable; and report whether the expenditures were made in accordance with these laws.

Findings: There were no expenditures for materials and supplies which exceeded \$60,000. There were no expenditures for public works exceeding \$250,000. No exceptions noted.

Code of Ethics for Public Officials and Public Employees

2. Obtain a list of the immediate family members of each board member as defined by R.S. 42:1101-1124 (the ethics law).

Findings: Management provided us with the required list including the noted information.

3. Obtain a listing of all employees paid during the fiscal year.

Findings: Management provided us with the required list.

4. Report whether any employees' names appear on both lists obtained in Procedures 2 and 3.

Findings: None of the employee names included on the list of employees provided by management for agreed-upon procedure 3 appeared on the list provided by management in agreed-upon procedure 2. No exceptions noted.

5. Obtain a list of all disbursements made during the year; and a list of outside business interests of board members, employees, and board members' and employees' immediate families. Report whether any vendors appear on both lists.

Findings: Management provided the requested information. None of the businesses of board members, employees, and board members' and employees' immediate families appeared as vendors on the list of disbursements. No exceptions noted.

Budgeting

6. Obtain a copy of the legally adopted budget and all amendments.

Findings: Management provided us a copy of the 2023 original budget and final amended budget.

7. Trace documentation for the adoption of the budget and approval of any amendments to the minute book, and report whether there are any exceptions.

Findings: Traced the 2023 budget adoption to the board meeting held on December 13, 2022. The 2024 budget was adopted on December 13, 2023. No exceptions were noted.

8. Compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues failed to meet budgeted revenues by 5% or more or if actual expenditures exceed budgeted amounts by more than 5%.

- a. **Findings:** Actual budgeted revenues did not exceed actual revenues by more than 5%. Actual expenditures did not exceed budgeted expenditures by more than 5%. No exceptions noted.

Accounting and Reporting

9. Obtain the list of all disbursements made during the fiscal year. Randomly select six disbursements and obtain documentation from management for these disbursements. Compare the selected disbursements to the supporting documentation, and:

a) Report whether the six disbursements agree to the amount and the payee in the supporting documentation.

Findings: I examined supporting documentation for each of the six selected disbursements and concluded that each payment was for the proper amount and made to the correct payee. No exceptions noted

b) Determine if payments were properly coded to the correct fund and general ledger account.

Findings: All six transactions selected appeared to be properly coded to the correct fund and general ledger account. No exceptions noted.

c) Report whether the six disbursements were approved in accordance with management's policies and procedures.

Findings: Inspection of documentation supporting each of the six selected disbursements indicated proper approvals in accordance with normal procedures. No exceptions noted.

Meetings

10. Obtain evidence from management to support that agendas for meetings recorded in the minute book were posted or advertised as required by R.S. 42:11 through 42:28 (the open meetings law); and report whether there are any exceptions.

Findings: For each meeting, the drainage district had a notice of public meeting advertised in the local newspaper. No exceptions noted.

Debt

11. Obtain bank deposit slips for the fiscal year, and scan the deposit slips in order to identify and report whether there are any deposits that appear to be proceeds of bank loans, bonds, or like indebtedness. If any such proceeds are identified, obtain from management evidence of approval by the State Bond Commission, and report any exceptions.

Findings: I inspected copies of all deposits slips for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds, or like indebtedness.

Advances and Bonuses

12. Obtain the list of payroll disbursements and meeting minutes of the governing board, if applicable. Scan these documents to identify and report whether there are any payments or approval of payments to employees that may constitute bonuses, advances, or gifts.

Findings: I inspected payroll records for the year and noted no instances which would indicate payments to employees which constitute bonuses, advances, or gifts.

State Audit Law

13. Report whether the agency provided for a timely report in accordance with R.S. 24:513.

Findings: The District's report was submitted in a timely fashion.

14. Inquire of management and report whether the agency entered into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24.513 (the audit law).

Findings: Not applicable.

Prior Comments and Recommendation

15. Obtain and report management's representation as to whether any prior-year suggestions, exceptions, recommendations, and/or comments have been resolved.

Findings: All prior year findings will be resolved with the filing of review report.

We were engaged by the District to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the District's compliance with the foregoing matters. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on the District's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire, as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

Mike B. Gillespie, CPA, APAC

Jennings, Louisiana

June 27, 2024

**SECOND WARD GRAVITY DRAINAGE DISTRICT NO. 1
OF ACADIA PARISH
ACADIA PARISH POLICE JURY
Rayne, Louisiana
MANAGEMENTS SCHEDULE OF PRIOR YEAR FINDINGS
For the Year Ended December 31, 2023**

**SECTION I – INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE
FINANCIAL STATEMENTS**

2021-1 Accounting, Auditing, and Financial Reporting Law Compliance

Condition: Possible noncompliance with the audit law (R.S. 24:513) due to untimely filing of annual financial statements to Louisiana Legislative Auditor.

Recommendation: Management should consider having books and records readily available after year end to ensure that annual financial statements can be performed in a timely manner to comply with the audit law (R.S. 24:513).

Current Status: Management resolved this finding

**SECTION II – INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL
AWARDS**

No findings reported.

SECTION III – MANAGEMENT LETTER

No findings reported.

* * * * *

THIS SCHEDULE HAS BEEN PREPARED BY MANAGEMENT

**SECOND WARD GRAVITY DRAINAGE DISTRICT NO. 1
OF ACADIA PARISH
ACADIA PARISH POLICE JURY
Rayne, Louisiana
SCHEDULE OF CURRENT YEAR FINDINGS AND RESPONSES
For the Year Ended December 31, 2023**

SECTION I – INTERNAL CONTROL AND COMPLIANCE FINDINGS TO FINANCIAL STATEMENTS

No findings reported.

SECTION II – INTERNAL CONTROL AND COMPLIANCE FINDINGS TO FEDERAL AWARDS

No findings reported.

SECTION III – MANAGEMENT LETTER

No findings reported.

**SECOND WARD GRAVITY DRAINAGE DISTRICT NO. 1
OF ACADIA PARISH
ACADIA PARISH POLICE JURY
Rayne, Louisiana**

**MANAGEMENT'S CORRECTIVE ACTION PLAN FOR CURRENT YEAR FINDINGS
For the Year Ended December 31, 2023**

SECTION I – INTERNAL CONTROL AND COMPLIANCE FINDINGS TO FINANCIAL STATEMENTS

No findings reported.

SECTION II – INTERNAL CONTROL AND COMPLIANCE FINDINGS TO FEDERAL AWARDS

No findings reported.

SECTION III – MANAGEMENT LETTER

No findings reported.

* * * * *

THIS SCHEDULE HAS BEEN PREPARED BY MANAGEMENT

SECOND WARD GRAVITY DRAINAGE DISTRICT NO. 1 OF ACADIA PARISH

LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Governmental Agencies)

_____, 2024 (Date Transmitted)

Mike B Gillespie, CPA, APAC

PO Box 1347

Jennings, LA 70546

In connection with your engagement to apply agreed-upon procedures to the control and compliance matters identified below, as of December 31, 2023 and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you.

Public Bid Law

It is true that we have complied with the state procurement code (R.S. 39:1551 – 39:1755); the public bid law (R.S. 38:2211-2296), and, where applicable, the regulations of the Division of Administration and the State Purchasing Office.

Yes [] No [] N/A []

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes [] No [] N/A []

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes [] No [] N/A []

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15), R.S. 39:33, or the budget requirements of R.S. 39:1331-1342, as applicable.

Yes [] No [] N/A []

Accounting and Reporting

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes [] No [] N/A []

We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable.

Yes [] No [] N/A []

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes [] No [] N/A []

We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes [] No [] N/A []

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes [] No [] N/A []

SECOND WARD GRAVITY DRAINAGE DISTRICT NO. 1 OF ACADIA PARISH

We have complied with R.S. 24:515.2 regarding reporting of pre- and post- adjudication court costs, fines and fees assessed or imposed; the amounts collected; the amounts outstanding; the amounts retained; the amounts disbursed, and the amounts received from disbursements.

Yes [] No [] N/A []

Meetings

We have complied with the provisions of the Open Meetings Law, provided in R.S. 42:11 through 42:28.

Yes [] No [] N/A []

Debt

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes [] No [] N/A []

Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes [] No [] N/A []

Prior-Year Comments

We have resolved all prior-year recommendations and/or comments.

Yes [] No [] N/A []

General

We acknowledge that we are responsible for the Agency's compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes [] No [] N/A []

We acknowledge that we are responsible for determining that that the procedures performed are appropriate for the purposes of this engagement.

Yes [] No [] N/A []

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes [] No [] N/A []

We have provided you with all relevant information and access under the terms of our agreement.

Yes [] No [] N/A []

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes [] No [] N/A []

We are not aware of any material misstatements in the information we have provided to you.

Yes [] No [] N/A []

We have disclosed to you any communications from regulatory agencies, internal auditors, other independent practitioners or consultants, and others concerning noncompliance with the foregoing laws and regulations, including communications received during the period under examination; and will disclose

SECOND WARD GRAVITY DRAINAGE DISTRICT NO. 1 OF ACADIA PARISH


to you any such communication received between the end of the period under examination and the date of your report.

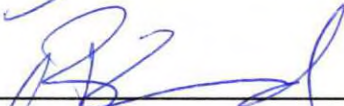
Yes [] No [] N/A []

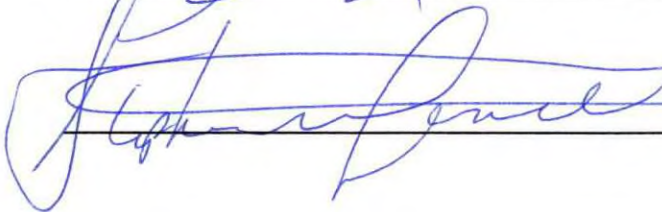
We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies all known noncompliance and other events subsequent to the date of this representation and the date of your report that could have a material effect on our compliance with laws and regulations and the internal controls with such laws and regulations, or would require adjustment or modification to the results of the agreed-upon procedures.

Yes [] No [] N/A []

The previous responses have been made to the best of our belief and knowledge.

 Secretary 01/19/2024 Date

 Treasurer 01/19/2024 Date

 President 01/19/2024 Date