

RECEIVED  
LIVINGSTON PARISH

99 JULY 24 11:00 AM '83



LIVINGSTON PARISH  
COMMUNICATIONS DISTRICT  
ANNUAL FINANCIAL REPORT  
DECEMBER 31, 1982

Under provisions of state law, this report is a public document. A copy of the report has been subscribed to the Auditor, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date MAY 2 6 1983

LIVINGSTON PARISH COMMUNICATIONS DISTRICT  
Annual Financial Statements with Independent Auditor's Report  
For the Year Ended December 31, 1999

CONTENTS

	<u>PAGE</u>
Independent Auditor's Report	3
Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	4

GENERAL PURPOSE FINANCIAL STATEMENTS

Combined Balance Sheet - All Fund Types and Account Groups	5
Combined Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget (GAAP Basis) and Actual - All Governmental Fund Types - General Fund	6
Notes to the Financial Statements	7-11

# LEROY J. GHUSTZ, CPA, APAC

P.O. BOX 164  
CORHAM SPRINGS, LA 70706  
(504)885-9407  
Fax: (504)881-0005

## INDEPENDENT AUDITOR'S REPORT

Board of Commissioners  
Livingston Parish Communication District

I have audited the accompanying general purpose financial statements of Livingston Parish Communication District, a component unit of Livingston Parish Government, as of and for the year ended December 31, 1998, as listed in the Table of Contents. These general purpose financial statements are the responsibility of Livingston Parish Communication District's management. My responsibility is to express an opinion on these general purpose financial statements based on my audit.

Except as discussed in the following paragraph, I conducted my audit in accordance with generally accepted auditing standards, Government Auditing Standards, issued by the Comptroller General of the United States, and the Louisiana Governmental Audit Guide, issued by the Louisiana Legislative Auditor. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

Governmental Accounting Standards Board Technical Bulletin 98-1, *Disclosures About Year 2000 Issues*, requires disclosure of certain matters regarding the Year 2000 issue. Livingston Parish Communication District has included such disclosures in Note 5. Because of the unprecedented nature of the Year 2000 issue, its effects and the success of related remediation efforts will not be fully determinable until the year 2000 and thereafter. Accordingly, insufficient audit evidence exists to support Livingston Parish Communication District's disclosures with respect to the Year 2000 issue made in Note 5. Further, I do not provide assurance that the Communication District is or will be ready, that the Communication District's year 2000 remediation efforts will be successful in whole or in part, or that parties with which the Communication District does business will be year 2000 ready.

In my opinion, except for the effects of such adjustments, if any, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of Livingston Parish Communication District as of December 31, 1998, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, I have also issued a report dated March 31, 1999, on my consideration of Livingston Parish Communication District's internal control structure and a report dated March 31, 1999, on its compliance with laws and regulations.

  
Leroy J. Ghustz  
Certified Public Accountant, APAC  
March 31, 1999

# LEROY J. CHUSTZ, CPA, APAC

P.O. BOX 108  
CHICAGO SPRING, LA 70712  
COMMERCIAL  
Tel. 225-687-0000

## REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners  
Livingston Parish Communications District

I have audited the financial statements of Livingston Parish Communications District, a component unit of Livingston Parish Government, as of and for the year ended December 31, 1990, and have issued my report thereon dated March 31, 1990. I conducted my audit in accordance with generally accepted auditing standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

### Compliance

As part of obtaining reasonable assurance about whether Livingston Parish Communications District's financial statements are free of material misstatement, I performed tests of compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with these provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

### Internal Control Over Financial Reporting

In planning and performing my audit, I considered Livingston Parish Communications District's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

This report is intended for the information of Livingston Parish Communications District's management, and federal awarding agencies and the Legislative Auditor. However, this report is a matter of public record and its distribution is not limited.

  
Leroy J. Chustz  
Certified Public Accountant, APAC  
March 31, 1990

## LIVINGSTON PARISH COMMUNICATIONS DISTRICT

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS  
December 31, 1998A.S.S.E.T.S

	<u>GOVERNMENTAL FUND TYPE- GENERAL FUND</u>	<u>ACCOUNT GROUP- GENERAL FIXED ASSETS</u>
<b>CURRENT ASSETS</b>		
Cash and cash equivalents (Note 1, E)	\$570,736	\$ -0-
Receivables		
Emergency telephone charges	<u>33,332</u>	<u>-0-</u>
Total current assets	<u>-0-</u>	<u>-0-</u>
<b>GENERAL FIXED ASSETS</b>		
Equipment and Furniture	<u>-0-</u>	<u>372,799</u>
<b>TOTAL ASSETS</b>	<b><u>\$604,068</u></b>	<b><u>\$372,799</u></b>

LIABILITIES AND FUND EQUITY

<b>CURRENT LIABILITIES</b>		
Accounts payable	\$ 63,892	\$ -0-
Total current liabilities	<u>63,892</u>	<u>-0-</u>
<b>FUND EQUITY</b>		
Investment in General Fixed Assets		
Fund balance-		
Designated, equipment replacement	300,000	372,799
unreserved, undesignated	<u>290,178</u>	<u>-0-</u>
Total fund equity	<u>590,178</u>	<u>-0-</u>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b><u>\$604,068</u></b>	<b><u>\$372,799</u></b>

See accompanying notes to the financial statements.

LIVINGSTON PARISH COMMUNICATIONS DISTRICT  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
 IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL -  
 ALL GOVERNMENTAL FUND TYPES - GENERAL FUND  
 For the Year Ended December 31, 1998

	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
<b>REVENUES</b>			
Emergency telephone service charge	\$261,000	\$268,328	\$ 7,328
Use of money and property- Interest earnings	29,089	29,282	1,993
<b>TOTAL REVENUES</b>	<b>290,089</b>	<b>297,610</b>	<b>7,521</b>
<b>EXPENDITURES</b>			
Current operating			
Public safety			
Pay Deem	6,000	3,708	1,392
Salaries & Benefits		902	(902)
Payments to other governments for services	150,000	201,042	(48,642)
Collectors fees	3,600	3,814	(214)
Telephone	80,000	99,018	(2,018)
Insurance	8,000	6,388	1,612
Equipment Repairs and maintenance	22,500	20,674	1,826
Professional fees	4,000	3,665	335
Miscellaneous	15,250	2,018	13,232
Capital outlay			
Public safety-Equipment	180,058	89,254	90,804
<b>TOTAL EXPENDITURES</b>	<b>458,908</b>	<b>424,054</b>	<b>136,056</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>141,181</b>	<b>173,556</b>	<b>32,375</b>
<b>FUND BALANCE AT BEGINNING OF YEAR</b>	<b>550,897</b>	<b>550,897</b>	
<b>FUND BALANCE AT END OF YEAR</b>	<b>\$692,068</b>	<b>\$724,453</b>	

See accompanying notes to the financial statements.

## LIVINGSTON PARISH COMMUNICATIONS DISTRICT

### Notes to the Financial Statements For the Year Ended December 31, 1998

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

At its meeting on September 4, 1991, the Livingston Parish Police Jury, (now the Livingston Parish Council) adopted an ordinance to create Livingston Parish Communications District. Communications districts are created for the purpose of providing emergency telephone response systems to parish residents.

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. In November of 1994, the GASB issued a codification of governmental accounting and financial reporting standards. This codification is recognized as generally accepted accounting principles for state and local government.

GASB Codification Section 2100 established criteria for determining the governmental reporting entity and component units which should be included within the reporting entity. The reporting entity for Livingston Parish includes the component unit with oversight responsibility, and other governmental entities within the parish for which the police jury has oversight responsibility. Oversight responsibility is determined on the basis of the following criteria:

1. Financial interdependency
2. Selection of governing authority
3. Designation of management
4. Ability to significantly influence operations
5. Accountability for fiscal matters
6. Scope of public service
7. Special financing relationship

Based on the previous criteria, the Livingston Parish Government has determined that Livingston Parish Communications District is part of the reporting entity based on criteria 2, 4, and 6.

The accounting policies of Livingston Parish Communications District conform to generally accepted accounting principles. The following is a summary of the significant policies.

**A. FUND ACCOUNTING**

The communications district is organized and operated on the basis of a fund and account group whereby a separate, self balancing set of accounts (General Fund) is maintained that comprises its assets, liabilities, fund equity, revenues, and expenditures.

**B. BASIS OF ACCOUNTING**

Basis of accounting refers to when revenues and expenditures are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. The communications district's records are maintained on a cash basis of accounting. However, the General Fund, as reported in the accompanying financial statements, has been converted to a modified accrual basis of accounting using the following practices in recording revenues and expenditures:

**Revenues**

All governmental funds and agency funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available. Revenues are generally considered available when they are received in cash (unless legally restricted to some future period) or when earned and expected to be collected soon enough after year-end to pay liabilities of the current period. Significant revenues susceptible to accrual include emergency telephone service charges which are recorded in the year the service charges are levied. Emergency telephone service charges are levied each month at 5% of the tariff rate for local service. The amount of service charges expected to be uncollectible is not material and no provision for such is provided.

Substantially all other revenues are recorded when received.

**Expenditures**

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, provided the liability normally would be liquidated with expendable available financial resources.

**C. BUDGET PRACTICE**

The communications district adopts an annual budget based on anticipated revenues consistent with generally accepted accounting principles.



LIVINGSTON PARISH COMMUNICATIONS DISTRICT  
Notes to the Financial Statements, Continued  
December 31, 1998

Budgetary accounts are not integrated in the formal accounting system. Encumbrance accounting is not followed because of the small number of transactions involved. Budgets lapse at year end.

D. GENERAL FIXED ASSETS

Fixed assets other than those accounted for in proprietary funds are general fixed assets. General fixed assets are accounted for in the General Fixed Assets Account Group rather than in the General Fund. Fixed assets are accounted for at cost and interest is not capitalized. Depreciation is not calculated and all infrastructure assets are accounted for. The following is an analysis of changes in the general fixed assets during 1998.

General Fixed Assets at 12/31/97	\$280,545
Acquisitions during 1998	0
Disposals during 1998	<u>60,264</u>
General Fixed Assets at 12/31/98	<u>\$220,281</u>

E. CASH AND CASH EQUIVALENTS

For reporting purposes, cash and cash equivalents include cash, demand deposits, and time certificates of deposit. Under state law, the district may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, any other state in the union, or under the laws of the United States. Further, the district may invest in time deposits or certificates of deposit of state banks organized under Louisiana law and national banks having principal offices in Louisiana.

As confirmed by the fiscal agent and other institutions, the district had cash and cash equivalents totaling \$570,735 (book balances) at December 31, 1998. Cash and cash equivalents are stated at cost, which approximates market. These deposits must be secured under state law by federal deposit insurance or the pledge of securities owned by the bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the bank. These pledged securities are held in the name of the pledging bank in a custodial bank that is mutually acceptable to the parties involved. The following is a summary of cash and cash equivalents at December 31, 1998, with the related federal deposit insurance and pledged securities. The cash and cash equivalents at December 31, 1998, were secured as follows:

LIVINGSTON PARISH COMMUNICATIONS DISTRICT  
 Notes to the Financial Statements, Continued  
 December 31, 1998

Bank balances	\$571,268
Federal deposit insurance	100,000
Securities pledged- category 2	421,268
Total insurance and securities	
Bank balances unsecured	\$571,268

F. PENSION PLAN AND VACATION AND SICK LEAVE

The communications district does not have any employees; therefore, there is no pension plan and no accrual for compensated absences.

G. USE OF ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

2. SCHEDULE OF PER DIEM

Board Members are appointed by the Livingston Parish Council and serve at the pleasure of the Council. There are no set terms of office. Board Members are paid \$50.00 per diem for each meeting they attend.

BOARD MEMBER	MEETINGS ATTENDED	PER DIEM
C. Wayne Sanders P. O. Box 117 Denham Springs, LA 70727	12	\$ 600.00
Fred Banks 810 Mitchell Lane Denham Springs, LA 70729	10	500.00
Donald R. Dodon 3422D Walker North Road Walker, LA 70785	8	400.00
Russell D. Hutchinson Post Office Box 273 Abbeville, LA 70011	11	550.00

LIVINGSTON PARISH COMMUNICATIONS DISTRICT  
Notes to the Financial Statements, Continued  
December 31, 1999

C.H. Kennedy P.O. Box 1021 Denham Springs, LA 70726	11	500.00
Peggy Sawey 18060 LA HWY 16 Port Vincent, LA 70726	11	500.00
Jeffrey L. Wesley P.O. Box 847 Denham Springs, LA 70726	11	500.00
TOTAL		\$1,500.00

3. LITIGATION AND CLAIMS

According to legal counsel, there are no claims or litigation pending against the Communications District at December 31, 1999.

4. LEASES

Livingston Parish Communications District has no capital or operating lease obligations at December 31, 1999.

5. YEAR 2000 COMPLIANCE (UNAUDITED)

Time and space saving programming decisions made in prior years resulted in two-digit computer codes that may not correctly recognize "00" as the year 2000. Serious processing error or system failure could result. To prevent this error, computer systems and equipment must be reprogrammed or replaced to make them year 2000 compliant.

The Communication District is significantly dependent on computerized systems for essential operations and to provide services to citizens. As a continuing process, the District is actively engaged in making necessary changes to its systems and equipment to achieve year 2000 compliance. Interfacing business partners are being surveyed to assess their compliance status and possible impact on district services. Other information technology projects have been re-prioritized and delayed when necessary to support continuing progress toward year 2000 compliance. These changes include system upgrades and equipment replacements. Contingency plans are also being considered.